

## **City of Wyoming Parks & Recreation Commission**

### **MINUTES FOR THE MEETING OF November 13, 2013**

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Present: Doug Broek, Robert Cook, Eric Hartfield, Kenneth Hornecker, Oogie LaMar, David Skinner, Doug Wustman, Rich Pastoor (City Council Liaison)

Absent: Megan Harley, Alex Smart, Aaron Velthouse

Guest:

Staff Present: Rebecca Rynbrandt, Gloria Pelton, Molly Remenap

- A. Call to order of the Parks and Recreation Commission** – Chairperson Doug Wustman called the meeting to order at 7:03 p.m.
- B. Approval of Agenda** –A motion was made by Ken Hornecker to approve the agenda and it was seconded by Dave Skinner. Motion carried.
- C. Approval of the Parks and Recreation Commission Minutes of the October 13, 2013 Meeting** – A motion was made by Oogie Lamar, seconded by Ken Hornecker to approve the minutes of the October 9, 2013 meeting. Motion carried.
- D. Public Comment on Agenda Item (limit to 3 minutes) – None**
- E. Wyoming Senior Center (WSC) Presentation** – Molly Remenap began her presentation with an overview including origination of the center and the Fellowship Club history, the center’s internal 501(c)3 organization. The current total Fellowship Club membership is 891 (including 151 lifetime). The female population outweighs the males by almost 2/1. She also highlighted the benefits of being a club member and the various programs that are offered including the commercial bingo which raised \$35,081 in FY13. Molly also explained some of the partnerships that the center has with various Wyoming public schools, The Pines Golf course, Park Center Lanes, AARP, TEAM 21 and others. She also showed slides of the before and after pictures of the lobby and game room renovations and the design concept of the upcoming remodel of the Community Room.
- F. Concussion Policy Implementation** – Rebecca reviewed the newly adopted Administrative Policy for youth sports programs. Recreation Facility Agreements with the school districts and nonprofits will be revised over time to provide more detail related to the new State of Michigan Concussion Law. Current agreements require compliance with all laws as a general statement.
- G. Website Review Committee** – Rebecca encouraged commissioners to review the City of Wyoming website and email any suggestions for improvement to her. The Community Services Department is establishing a committee to review the website twice a year to keep the information current.
- H. Capital Projects Update**
  - Pinery Park Restroom/Concession Building – The new concession building project is about 90% complete. The process has gone extremely well.

- Wyoming Senior Center Community Room Renovations – Eight bids were submitted for the project with the lowest bid of \$181,952 from VanderKodde Construction. The entire project cost will approach \$300,000 with the cost of chairs, tables, bingo machine, computer and electronics equipment. An additional \$69,000 of Fellowship Club contribution will provide for the purchase of the tables, chairs, and bingo machine. The re-model will open the option of renting out the facility as a banquet and meeting room to increase revenue for the Parks & Recreation Department.

**I. Grant Updates**

- **Kent County Senior Millage (Stepping Stones Program)** – Full continuation funding of \$120,512 has been tentatively awarded for the 2014 grant year. We are waiting for final approval notification from the Kent County Commission.

**J. General Updates** – The December Commission meeting may possibly be cancelled. If the agenda items warrant a meeting, Eric Tomkins and/or Jeff Anderson will be there in Rebecca's absence.

**K. Commissioner Recruitment** – We have a couple openings on the Parks & Recreation Commission. Possible members can be any registered voter in Wyoming..

**K. Commissioner Concerns and Suggestions** – Doug Broek shared the "I Have Made a Difference" award that the local VFW Post 702 & Auxiliary, of which he is an active member, received from GVSU. The organization does a lot of work for the community including helping at the Veteran's Facility, clothing room, bingo, etc.

**L. Public Comment in General (Limit to 3 minutes)** – None

**M. Motion to Adjourn the Parks and Recreation Commission Meeting** – Motion to adjourn was made by Ken Hornecker and seconded by Oogie LaMar. The meeting was adjourned at 8:35 p.m.

Recorded by \_\_\_\_\_  
Gloria Pelton  
Recording Secretary