

## **City of Wyoming Parks & Recreation Commission**

### **MINUTES FOR THE MEETING OF October 10, 2012**

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Present: Robert Cook, Megan Harley, Eric Hartfield, Oogie LaMar, Alex Smart, Aaron Velthouse, Doug Wustman, Rich Pastoor (City Council Liaison)

Absent: Doug Broek, Dave Skinner, Rod VanOeveren

Guest: Cameron Meyer, GVSU Student

Staff Present: Rebecca Rynbrandt, Gloria Pelton

- A. Call to order of the Parks and Recreation Commission** – Chairperson Doug Wustman called the meeting to order at 7:00 p.m.
- B. Approval of Agenda** –A motion was made by Bob Cook to approve the agenda with changes and it was seconded by Alex Smart. Motion carried.
- C. Approval of the Parks and Recreation Commission Minutes of the September 12, 2012 Meeting** – A motion was made by Megan Harley, seconded by Oogie LaMar to approve the minutes of the September 12, 2012 meeting. Motion carried.
- D. Public Comment on Agenda Item (limit to 3 minutes) – None**
- E. Community Partnership Spotlight – Senior Meals Program, Inc.** - Paul Beebe from Senior Meals Program was present. He explained that they have lots of exciting things going on and that they are the largest independent provider of in-home meals. A person has to be a Kent County resident and 60 or older to qualify for their services. He said that they serve 3500 meals per day to 1300 active home delivered meal clients. They also have 14 congregate meal sites and the second largest meal pantry in West Michigan. Over 200 meals per day are high protein/carbohydrate meals for people who need nutritional supplements to get back to good health. Emergency meals are also provided periodically throughout the winter months.

SMP also provides a “fee for service” program which SMP sells to other counties. They are looking at an approximate 5% cut in KCSM funds this year. Project Fresh serviced over 1000 seniors during the produce season. Coupons for \$20 were distributed for use at area Farmers Markets. Funds for this project are provided by a private donor. There are nutritional requirements that have to be upheld for all meals. They have no waiting list as no senior gets turned away. Staff members perform client assessments on a regular basis. They also refer seniors to other agencies as needed. They have 42 meal delivery routes in Kent County.

As of September 2012, 198 Wyoming residents are receiving home delivered meals, 259 participate in congregate, 100 use the pantry, 82 received Project Fresh coupons. There have been a total of 637 unduplicated clients in the City of Wyoming.

In 2009, SMP sold their piece of the building on Cedar St in Grand Rapids and moved their offices to Grandville on Wilson. The kitchen is still located on Cedar. They are

currently working on a capital campaign to raise funds to move the kitchen to the Grandville site also. Construction began in August and the kitchen should be up and running about the end of November.

They are also partially funded by United Way with \$80,000 per year.

- F. 5-Year Community Recreation Master Plan Update** – We are nearing the end of the process after 2 years of planning. The consultant has prepared the draft. Rebecca went over the plan, highlighting areas of interest to the committee. Members gave their input and suggested a couple changes to the Recreation Programming Distribution portion of the plan. The motion to support the plan was made by Oogie LaMar and seconded by Alex Smart. Motion carried.
- G. Godfrey Lee Public Schools Recreation Facilities Use Agreement** – Rebecca and Eric Tomkins met with representatives from Godfrey Lee for which she said was a very positive meeting. We are working to update usage contracts for Battjes, and to evaluate a 1 year agreement for use of Marquette Park, and a possible agreement at Pinery Park.
- H. Grand Rapids Rifle & Pistol Club Lease, Concern, Resolution** – The lease with the City of Wyoming was questioned by an individual at a recent Council meeting. There has been misuse by a member, not a violation of the lease agreement. Doug Wustman suggested that it be on agenda for next month's meeting. Rebecca will provide a copy of lease with the club in the November agenda packet
- I. Capital Projects Update**
- The Jackson Park Storm Water Control Study was approved by council.
  - Lamar Park Parking Lot Repair – Done
- J. Grants/Informational Items** – Rebecca and Kristine Schwab did the presentation to KCSM board this week. They informed us that there will be approximately a 5% cut from each grant.
- K. Commissioner Concerns and Suggestions** – None
- L. Public Comment in General** – None
- M. Motion to Adjourn the Parks and Recreation Commission Meeting** – Motion to adjourn was made by Oogie LaMar and seconded by Alex Smart. The meeting was adjourned at 9:04 p.m.

Recorded by \_\_\_\_\_  
Gloria Pelton  
Recording Secretary