

City of Wyoming Parks & Recreation Commission

MINUTES FOR THE MEETING OF October 9, 2013

Present: Doug Wustman, Robert Cook, Megan Harley, Eric Hartfield, Kenneth Hornecker, Oogie LaMar, Alex Smart, Rich Pastoor (City Council Liaison)

Absent: Doug Broek, Dave Skinner, Aaron Velthouse

Guest: Danielle Stewart, Drake Evans

Staff Present: Jeff Anderson, Valarie Brochu, Rebecca Rynbrandt, Gloria Pelton

- A. Call to order of the Parks and Recreation Commission** – Chairperson Doug Wustman called the meeting to order at 7:03 p.m.
- B. Approval of Agenda** –A motion was made by Megan Harley to approve the agenda and it was seconded by Ken Hornecker. Motion carried.
- C. Approval of the Parks and Recreation Commission Minutes of the September 11, 2013 Meeting** – A motion was made by Megan Harley, seconded by Oogie Lamar to approve the minutes of the September 11, 2013 meeting. Motion carried.
- D. Public Comment on Agenda Item (limit to 3 minutes)** – Danielle Stewart, a student from Grand Valley, was in attendance to observe the meeting for a class assignment and was accompanied by her friend, Drake Evans. No public comment was made.
- E. Adopt-a-Park Program Presentation (Jeff Anderson, Valarie Brochu)** – Jeff and Valarie presented a Power Point program about the Adopt-a-Park program. Adopt-a-Park is a volunteer program that was re-launched in 2008 in which citizens, area businesses or organizations can assist in the enhancement and preservation of local parks, nature preserves and green spaces. Oogie Lamar said that there is a group of approximately 40 eighth and ninth graders from WPMS that are interested in a community project and he invited Valarie & Jeff to come to the school and present the program to the students.
- F. CDBG HUD Monitoring Findings** – Rebecca initially had this item to announce to the commission that she had been informed that there would be a reduction to the amount of the grant that is helping fund the Wyoming Senior Center renovation project. Following conversations with the City Manager it was decided not to reduce the award to the WSC but to reduce support of code enforcement instead.
- G. Capital Projects Update**
- Buck Creek – Lemery Path Improvement –The project is complete but we are working with one resident who is concerned with how the improvement connects to his property.
 - Pinery Park Restroom/Concession Building – Project coming along extremely well. It will be a much better and safer environment.
 - Wyoming Senior Center Community Room Renovations – The project is open for bids which are due by November 4. There is a mandatory bid meeting scheduled for October 21.

H. Grant Updates

- Kent County Senior Millage (Stepping Stones Program) – The grant renewal presentation was done on Tuesday, October 8. Kristine Schwab did a fantastic job with the presentation. The grant request is for \$122,000 in funding and Rebecca feels that our chances of obtaining that are very good.

I. General Updates

- Pumpkin Path –The event will be held on Saturday, October 12 at which we are expecting approximately 5,000–8,000 parents and children to be in attendance. The weather forecast is very good this year. The program is being supported by 70-80 businesses, WKTV, and students. This is the tenth annual event for the Wyoming Parks & Recreation department.

J. Commissioner Recruitment – We have a couple openings on the Parks & Recreation Commission. Possible members can be any registered voter in Wyoming or a representative of a Wyoming School District. Rebecca suggested that the meeting locations be held at other facilities so that members can become familiar with the department. The November 13 meeting will be located at the Wyoming Senior Center so that the newer committee members can see the facility prior to the upcoming renovation.

K. Commissioner Concerns and Suggestions – Ken Hornecker commented on how he enjoys the Parks & Recreation Facebook page. Rebecca thanked him for the feedback and encouraged all members to “Like” the page and also the Wyoming Senior Center Facebook page.

L. Public Comment in General (Limit to 3 minutes) – None

M. Motion to Adjourn the Parks and Recreation Commission Meeting – Motion to adjourn was made by Alex Smart and seconded by Megan Harley. The meeting was adjourned at 7:50 p.m.

Recorded by _____

Gloria Pelton
Recording Secretary