

PARKS & RECREATION COMMISSION
MINUTES FOR THE
MEETING OF

September 8, 2010

Present: Rhonda Buck, Bob Cook, Megan Harley, Dan Lavengood,
Rod Van Oeveren, Dave Skinner

Absent: Jim Austin, Doug Wustman, Eric Hartfield, Jerry Hopkins

Staff Present: Gloria Pelton, Rebecca Rynbrandt

City Council Liaison: Rich Pastoor

Call to order of the Parks and Recreation Commission – Chairman Lavengood called the meeting to order at 7:01 p.m.

Approval of Agenda – Motion was made by Rod Van Oeveren, seconded by Rhonda Buck to approve the agenda. Carried.

Approval of the Parks and Recreation Commission Minutes of the June 9, 2010 Meeting - Motion was made by Rod Van Oeveren, seconded by Megan Harley to approve the minutes of the June 9, 2010 meeting. Carried.

Public Comment on Agenda Item (limit to 3 minutes) – None.

Pinery Park Little League (PPLL) Restroom/Concession Building Proposal – Rynbrandt indicated that PPLL requested to be placed on the agenda to share with the Commission their desire to demolish and reconstruct a new concession/restroom facility at Pinery Park. As no representatives from PPLL attended the meeting, Rynbrandt highlighted her conversations with the group and City Manager. The City would require plans in writing and PPLL would need to prove capability of fund raising. Any requests for contributions from the City would only be considered after their efforts in fundraising were complete. Rynbrandt shared that John Edgerle recently suffered a stroke. His wife had planned to attend tonight.

Budget: FY 2010 Year End; FY 2011 YTD; FY 2012 – FY 10 finished with a net balance of \$9,000; the smallest net since Rynbrandt has been director of Parks & Rec. It was returned to fund balance for future capital purchases. FY 10 ended June 30, 2010.

FY 11 began July 1, 2010. Rynbrandt reviewed highlights of significant changes between the fiscal years including: Administration - Impacted by loss of print shop (printing & postage); Park Maintenance – Elimination of the Park Ranger program; Senior Center – Increase in temporary wages to cover the maternity leave for Molly

Remenap, re-appropriations of funds for the Phase II renovation project, and printing of newsletter; and Recreation – A 3% reduction for general programming expenses.

Reductions are noted in all budget areas attributed to employee wage concessions and the reduced work week.

Current projections by the Assessor's Office indicate an additional 10% reduction in property tax income for FY 2012. This means the Parks and Recreation fund will have seen an almost 20% reduction in core revenue sources in two years. Commissioners should begin bringing to Becky any ideas or considerations for the FY 2012 budget.

Millage Consolidation – Commission concerns were conveyed to the City Council by a letter signed by Chairman Lavengood. The November ballot will still include the Capital Improvement millage conversion request. While further conversations related to asking voters to consolidate the Parks and Recreation Operational Millage have appeared to have ceased, the City Council retreat is scheduled for Friday, December 3 at which time discussions on revenue options and service levels is expected.

Rich Pastoor reminded us that he is a strong advocate for the Parks & Recreation Department and feels that it is very important for the City and its growth.

Wyoming Senior Center Renovation – We have just under \$36,000 from CDBG for continuing renovation of the senior center. These funds will be matched with project funds re-appropriated from FY 2010. We have identified renovation of the game room area and have been strategizing on the renovation. We have hired Design Plus to develop the architectural plans and bid documents. Initial project cost estimate is \$150,000. The WSC Fellowship Club has been asked to contribute up to \$25,000 for the project. This must be put before the club membership for a vote which will be held in late September or early October.

Capital Projects Update

Oriole Park Redevelopment – Final punch list has been performed and most of the issues are minor. We are waiting for manufacturers to affirm that the playground equipment has been installed to National Playground Safety standards. Currently the major concern is the splash pad. There is a leakage in bubblers that Vortex will be coming in to evaluate. On the east side, we have been having vandalism of the trees and natural planting area drip tape. Staff is working with surrounding neighbors to help keep an eye out. Grand opening is now being scheduled for June 1 of next summer.

Housekeeping/Informational Items –

There is an open seat on the commission.

An asphalt pathway at Palmer Park was completed; bringing the facility in compliance with ADA requirements.

Commissioner Concerns and Suggestions – None.

Public Comment in General (Limit to 3 minutes) – None.

Motion to Adjourn the Parks and Recreation Commission Meeting – Motion to adjourn was made by Rhonda Buck, seconded by Megan Harley. Meeting adjourned at 7:38 p.m.

Recorded by _____
Gloria Pelton
Recording Secretary