

Meeting Agenda
City of Wyoming Community Development Committee

August 3, 2016, 6:30 p.m., Wyoming City Hall, West Conference Room

Agenda Topic

- A. Call to order of the Wyoming Community Development Committee
- B. Approval of the Agenda
- C. Approval of Wyoming Community Development Committee Minutes of the June 1, 2016 meeting
- E. Public Comment on Agenda Items (limit to 3 minutes)
- F. Grant and Budget Updates
 - 2016-2017 Grant – HUD Environmental Review & Contract Delay
 - Budget Re-appropriations – Pending Contract Changes
- G. Sub-recipient Year-end Report Reviews
- H. FY 2017-2018 Grant Process
- I. Committee
 - Member Recruitment
 - Concerns and Suggestions
- L. Public Comment in General (limit to 3 minutes)
- M. Motion to Adjourn the Wyoming Community Development Committee Meeting

(Next meeting: September 7, 2016 – CAPER Public Hearing)

COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES OF JUNE 1, 2016
CITY HALL WEST CONFERENCE ROOM
CITY OF WYOMING, MICHIGAN

- MEMBERS PRESENT: DeJager, Hall, Krenz, Lopez
- MEMBERS ABSENT: Dunklee, McGlaun
- STAFF PRESENT: Rebecca Rynbrandt, Director of Community Services
Kimberly Lucar, Community Development Dept.
- OTHERS PRESENT: None

Call to Order

Vice-Chair Lopez called the meeting to order at 6:40 p.m.

Rybrandt announced that Chair Phil Ziemba had resigned from the Committee because he is no longer a resident of Wyoming. Vice-Chair Lopez would conduct the meeting.

Approval of Agenda

Motion by Hall, supported by DeJager, to approve the agenda. Motion carried unanimously.

Approval of Prior Committee Minutes

Motion by Hall, supported by DeJager, to approve the prior meeting minutes of February 3, 2016. Motion carried unanimously.

Public Comment on Agenda Items

There was no public.

Data Review & Response to Homelessness

Salvation Army Contract Change – Rynbrandt said we are seeking City Council approval to amend the Salvation Army 2015-2016 contract, increasing the amount from \$36,000 to \$44,000 for short-term rental assistance for persons at risk of becoming homeless. The Salvation Army alerted us of a current crisis situation whereby there are ten shelter openings for 30 families in need of shelter. The funding available through various agencies such as the United Way and Department of Human Services that is used for temporary hotel stays for people at risk of homelessness is drying up for this fiscal year. The average hotel stay is \$75/night, which is \$15,700 per week to cover families originating from Wyoming. There is \$8,000 in CDBG funds available from activities that are currently under budget for this purpose. The City Council will make a decision regarding the contract revision at their meeting of June 6th.

DeJager asked why the homeless crisis is occurring at this time. Rynbrandt replied the rental market is very tight in Grand Rapids metropolitan area. There is a lack of affordable housing, and when the economy is favorable, rents tend to increase.

2016 Kent County Point in Time Count (incl. Media Release) – Rynbrandt explained this information represents a one-day snapshot of homelessness in our community. Even though it appears there is a 12% reduction in homelessness, there is an increase in emergency shelter need.

Fair Housing Items

Fair Housing Center of West Michigan Education and Outreach Report (through March 31) - Rynbrandt referred to this report, which contains more detail upon request of the Committee. Krenz agreed it is a better reflection of the work they are doing. Rynbrandt noted the final report will be submitted next month, which will include complaint and investigation activities.

HUD Guidance on Use of Criminal Records Checks – Rynbrandt noted the significance of this new HUD guidance in that rental property owners must now have a reasonable policy in place to prohibit discrimination against potential renters who have a criminal record.

Planning and Budget Updates

2016-2020 Regional Consolidated Plan, 2016-2017 Action Plan and Budget Process Update – The submittal of this Plan has been delayed due to a loss of ESG funding for Kent County. Wyoming's portion has been complete for some time, but since we are tied to the County through the HOME Consortium, we need to submit them together. Since the bulk of the Plan was completed before the ESG funding decision, the Plan needed to be redone in a different HUD software template. Our HUD representatives and planning consultants lobbied for technical assistance from HUD headquarters to copy the original plan into the appropriate template. The plan should be ready to submit for review in the HUD software system by June 3rd. The SF-424 and certifications were already submitted prior to the May 15th deadline, so 2016-17 funding requests are still on schedule. Rynbrandt recognized Lucar for her work in completing Wyoming's portion both in quality as well as for her timeliness in completion.

Hall asked the value of the regional process. Rynbrandt replied, for the short-term the value was limited, since the administrative costs of the process were three times more than anticipated. The long-term value will continue to be analyzed.

Informational Materials

NAHRO Impact of CDBG Cuts Summary & 2016 CDBG Coalition Survey Report - Rynbrandt noted this summary and report set the tone for future funding restraints. She encouraged Committee member advocacy regarding CDBG funding to their federal representatives.

Committee

Member Recruitment – Rynbrandt noted there are three vacant positions on the Committee. She asked Committee members to reach out to people who may be interested in serving.

Replacement of Chairperson Position

Affirm officer election schedule – Rynbrandt noted there currently is no set schedule for election of officers. It is usually done when an office is vacated. The Committee agreed to hold the election of officers in November. Lopez was asked if she would be willing to serve as Chair until the November election. She responded affirmatively.

Hall and Lopez nominated DeJager for the office of Vice-Chair. DeJager accepted the nomination. There were no other nominations. DeJager was unanimously elected to the office of Vice-Chair.

Public Comment in General

There was no public.

Adjournment

Motion by DeJager, supported by Hall, to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 7:55 p.m.

The next meeting of the Committee is August 3, 2016.


Kimberly S. Lucar
Planning & Community Development Dept.

City of Wyoming, Michigan
Municipal Inspection Department Performance Report
Code Enforcement Activity in CD Target Areas
HUD Community Development Funding FY 16

The following report provides data and graphical representations of total municipal code enforcement activity and code enforcement activity that occurred in CDBG qualified areas within the City of Wyoming. The reporting period for the data includes Fiscal Years 2014, 2015 and the 2016).

History

Since 2010 the City of Wyoming has been authorized by HUD to utilize a portion of CDBG entitlement funds to partially fund code enforcement activity in CD qualified areas. Over the last few years the CD Committee awarded the inspections department \$55,000.00 for code enforcement activity in CDBG eligible areas. The difference between the CDBG funds and the costs for all other code enforcement activity in the City is funded through other sources.

Current

Tracking code enforcement activity is accomplished electronically through a time tracking system. Each inspector records the length of time each inspection consumes. The percent of inspection time accumulated for all CDBG code enforcement inspections is used to calculate all related CDBG qualified code enforcement expenses.

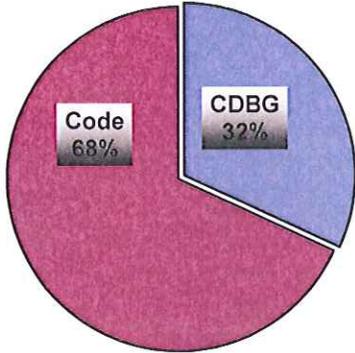
At the beginning of FY 2016 the City changed its Low/qualified areas using ACS data. That data significantly increased the number of Low/Mod qualified properties in the city. The new data shows that 57% of all code enforcement cases are in qualified areas. Inspections related to cases in CDBG qualified areas increased to 60% of total inspections.

Charts on the following pages indicate the percentage of cases and inspections performed within CD areas for FY's 2014, 2015, and 2016.

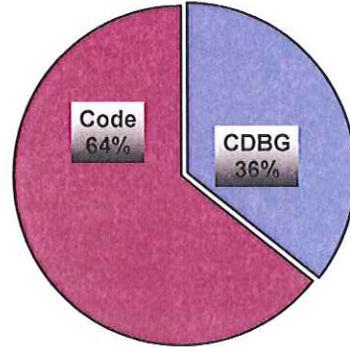
Respectfully submitted

David Rupert
Building Inspections Supervisor
City of Wyoming

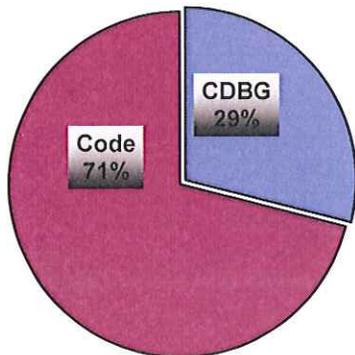
CD Low/Mod Cases
to Total Code Enforcement Cases
Fiscal Year 2014



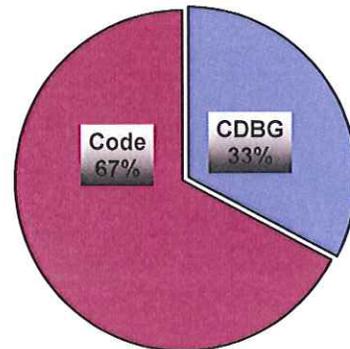
CD Low/Mod Inspections to Total
Code Enforcement Completed
Inspections
Fiscal Year 2014



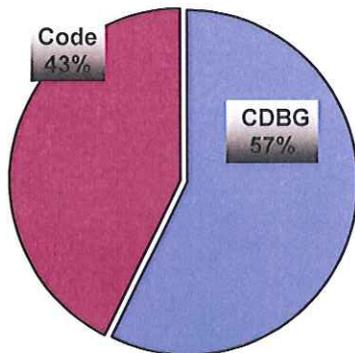
CD Low/Mod Cases
to Total Code Enforcement Cases
Fiscal Year 2015



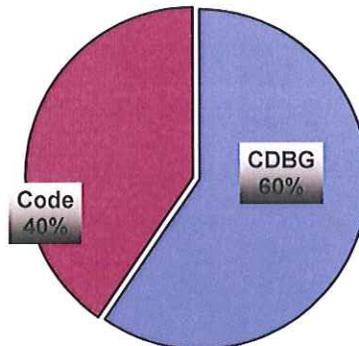
CD Low/Mod Inspections to Total
Code Enforcement Completed
Inspections
Fiscal Year 2015



CD Low/Mod Cases
to Total Code Enforcement Cases
Fiscal Year 2016



CD Low/Mod Inspections to Total
Code Enforcement Completed
Inspections
Fiscal Year 2016



FY 2016 COMPLAINT ACTIVITY TABLE

Category	Total Complaints	Total Inspections	Low/Mod Complaints	Low/Mod Inspections
ABANDONED STRUCTURE	51	1775	29	1196
DANGEROUS BUILDING	16	113	9	51
HOUSING	228	581	130	366
MULTIPLE	65	223	35	106
NUISANCE	1025	2802	546	1510
OTHER	141	325	72	161
POSTED NO OCCUPANCY	12	315	8	209
WEEDS	814	1676	510	1057
ZONING	314	861	191	510
Totals	2666	8671	1530	5166

Taft End of Year Performance Report July 1, 2015 – June 30, 2016

We continue to make progress with the resident's on Taft as we were able to fulfill several of our goals.

- Develop a food pantry that is twofold: It meets a practical need and also established trust and credibility on our part. We served over 700 families while distributing more than 23,000 pounds of food.
- We have had 59 of the Taft resident's giving back, as they have assisted us at our pantries and outreaches.
- A weekly Power House Kid's program on Monday's sponsored by Rez. Life Church. There were 356 kids that attended.
- Partnered with Express Professional Services to bring employment training and job placement to those who were interested. We were able to place 17 adults with permanent employment and 22 youth with temporary summer jobs.
- Held a block party in August where more than 270 people attended. Free food and prizes were given out. Lighthouse Properties and Tom Thumb landscaping provided food and volunteers for the effort.
- The partnership with Rez Life Church continues to prosper, as they have 8-10 tutors/mentors that come twice a week to work with 24-35 kids aged 6-12 years.
- Partnered with the Wyoming Public Schools Theater Company to distribute hams, turkeys and groceries to 65 families for Christmas.
- Partnered with Kids Food Basket to distribute lunches to 65 kids Monday-Thursday for 10 weeks in the summer.
- The Wyoming Police reconnected with us and they are assisting at our food pantry. The residents were surprised at first but they are glad to see the police reach out to the community. I believe it is making a difference with relations.

In conclusion, this partnership has had a significant impact on the neighborhood. Having a consistent presence, combined with partnerships appears to be the key to success, although there is plenty of work to do. Each life we reach brings potential for change.

Respectfully submitted by Brian Patterson

Executive Director: Compassion This Way

City of Wyoming

Minor Home Repair

Name of Agency	Home Repair Services	2015/16
Project / Program Name	Minor Home Repair	
Name of Person Completing this form	Chris Romero	
Phone Number of Person Completing this form	241-2601 ext 236	

Report Period: 7/1/2015 to 6/30/2016

Accomplishments

Please complete Racial and Ethnic data for the head of household only.
 Please report the total number of unduplicated people you have served in each of the following categories:

Racial and Ethnic background	# Hispanic	Total #
Caucasian		35
African America		9
Asian		
American Indian and Alaskan Native		
Native Hawaiian or Other Pacific Islander		
Other Multiracial	12	13
Chose not to respond		
Total Number of Persons Households Served	12	57

Income Level	Total #
Please report for the entire household:	
0-30% Area Median Income	16
31-50% Area Median Income	39
51-80% Area Median Income	2
Total	57

Household Type	Total #
Household Living Alone (NON-Elderly)	12
Elderly Household (Over 65)	23
Male Household (no wife present, with children under 18 years of age)	
Female Household (no husband present with children under 18 years of age)	4
Two parent household (with children under 18 years of age)	9
Other	9
total	57

City of Wyoming

Access Modifications

Name of Agency: Home Repair Services 2015/2016
 Project / Program Name: Access Modifications
 Name of Person Completing this Form: Chris Romero
 Phone Number of Person Completing this form: 241-2601 ext 236

Report Period: 7/1/2015 to 6/30/2016

Accomplishments

Please complete Racial and Ethnic data for the head of household only.
 Please report the total number of unduplicated people you have served in each of the following categories:

Total Households served: 6

Owner

Racial and Ethnic background	# Hispanic	Total #
Caucasian		6
African America		
Asian		
American Indian and Alaskan Native		
Native Hawaiian or Other Pacific Islander	0	0
Other Multiracial		
Total Number of Persons Served	0	6

Income Level	Total #
Please report for the entire household:	
0-30% Area Median Income	2
31-50% Area Median Income	4
51-80% Area Median Income	
Total	6

Household Type	Total #
Household Living Alone (NON-Elderly)	0
Elderly Household (Over 65)	5
Male Household (no wife present, with children under 18 years of age)	0
Female Household (no husband present with children under 18 years of age)	0
Two parent household (with children under 18 years of age)	0
Other	1
total	6

Renter

Racial and Ethnic background	# Hispanic	Total #
Caucasian		
African America		
Asian		
American Indian and Alaskan Native		
Native Hawaiian or Other Pacific Islander		
Other Multiracial		
Total Number of Persons Served		

Income Level	Total
Please report for the entire household:	
0-30% Area Median Income	
31-50% Area Median Income	
51-80% Area Median Income	
Total	

Household Type	total
Household Living Alone (NON-Elderly)	
Elderly Household (Over 65)	
Male Household (no wife present, with children under 18 years of age)	
Female Household (no husband present with children under 18 year:	
Two parent household (with children under 18 years of age)	
Other	
total	

Grand Rapids Area Coalition to End Homelessness

CITY OF Wyoming COMMUNITY DEVELOPMENT BLOCK GRANT
ADMINISTRATION OF CONTINUUM OF CARE 2015-2016
Report for April 1, 2016—June 30, 2016

In the fourth quarter the Coordinator has worked to improve the Coalition's positioning for the upcoming US Department of Housing and Urban Development (HUD) Continuum of Care (CoC) funding round; address the system's abilities to meet the needs of the community, and track progress on the community's goals in the strategic plan.

To improve the Coalition's HUD CoC Program funding application, the Coordinator has worked with the Ad-Hoc Funding group to improve processes and the local application, the scoring and ranking of local applications. Synthesizing all that the group learned and recommended, Coalition staff presented to a group of Steering Council, Funding Review, and the Data Analysis Committees on these recommendations. From this, the new application and process was built and disseminated.

The Coordinator has been working closely with coordinated entry and shelter staff to improve coordination in their processes and look at larger issues of the availability of current family shelter space to meet the need in the community. This has included soliciting additional funding and finding new ways to configure how services are allocated.

In this final quarter, staff drafted an annual update on the strategic plan and what has been accomplished within it. This update included a recommendation of the committee to reconfigure the committee to have members more directly involved in the work needing to be accomplished within the plan.

Within this quarter, there were two general CoC meetings, two Coordinated Assessment Committee meetings, a System Coordination Committee meeting, three Executive Committee meetings, and three Steering Council meetings, to which the Coordinator has filled various support and coordination roles. In addition, there have been a number of additional coordination meetings with individual organizations and workgroups. Staff support has been provided to the committees and workgroups by the Coordinator.

In addition to these meetings, the Coordinator has also worked along with the ENTF Director on building a communications strategy and materials to better tell the story of the work of both the ENTF and the Coalition. The website was launched, a brochure created and printed and a social media effort begun. The Coordinator helped plan and participated in the annual ENTF meeting held in partnership with KConnect that highlighted the work of the Coalition.

The Coordinator continues to work closely with the HMIS System Administrator, and this quarter a great deal of progress was made in the reporting on System Performance Measures.

CoC members and stakeholders are kept informed of the work being done across the CoC through regular reports in meetings, requests for participation, and updates through email. The Coordinator solicits feedback regularly and includes feedback received in future actions with the goal of not only informing CoC members of the progress made, but actively engaging them in that process.

Date: July 12, 2016

To: City of Wyoming
 Department of Planning & Community Development
 Rebecca Rynbrandt, Director of Community Services

From: Fair Housing Center of West Michigan
 Nancy L. Haynes, Executive Director

Contract Period: July 1, 2015 through June 30, 2016

Reporting Period: January 1, 2016 through June 30, 2016

**FAIR HOUSING SERVICES
 FINAL PERFORMANCE REPORT**

This report details fair housing services provided by the Fair Housing Center of West Michigan (FHCWM) to the City of Wyoming for the period of January 1, 2016 through June 30, 2016, and provides cumulative data for the entire contract period. Services provided were designed by the City of Wyoming Planning and Community Development staff and are provided throughout the City’s Community Development Block Grant (CDBG) service area to affirmatively further fair housing as required by the U.S. Department of Housing and Urban Development.

Services provided by the FHCWM are described according to the format of this Agreement and are detailed below in the following order: **Complaint Assistance/Investigation and Education and Outreach.**

COMPLAINT ASSISTANCE/INVESTIGATION

Throughout the six-month period of this reporting period, the FHCWM completed the following contractual services in the City of Wyoming: conducted intake and investigation on two (2) new cases, pursued investigation on two (2) cases initiated under previous contract/reporting periods with the City of Wyoming, resolved and closed three (3) cases, and conducted two (2) fair housing tests. Please see the attached Enforcement Log for more detail.

Intakes: The FHCWM’s complaint assistance services begin with intake. During the reporting period, the FHCWM conducted six (6) intakes from residents in Wyoming; all six (6) of those pertained to property within the City of Wyoming. According to HUD definition, intake means housing contacts/queries received by a fair housing organization. Intakes may be in-person or by phone, mail or email contact and documented through the FHCWM’s intake database. Information gathered at intake starts the fair housing process. Throughout the entire contract period, the FHCWM conducted a total of 18 intakes from residents in Wyoming, 17 pertaining to property within the City of Wyoming.

Allegations: During the reporting period, the FHCWM received five (5) allegations of illegal housing discrimination pertaining to a property in the City of Wyoming, two (2) of which were handled under the terms of this contract. Allegation, by HUD definition, means an intake where there are one or more claims of a violation of a fair housing law. Allegations are only applicable to those protected classes under fair housing laws that are in effect within the City of Wyoming's CDBG service area. Where the FHCWM receives an allegation of illegal housing discrimination that meets the FHCWM's intake criteria, a case is opened. Once a case is opened, an investigative strategy is determined and implemented. Throughout the entire contract period, the FHCWM processed seven (7) allegations of housing discrimination involving property in the City of Wyoming, and four (4) of those allegations were handled under this contract.

Intakes and Cases: City of Wyoming CDBG Contract July 1, 2015 – June 30, 2016	
Item	Number
Intakes regarding property in Wyoming	17
Cases opened under Wyoming 2015-2016 contract	4
Cases involving property in Wyoming opened under FHIP ¹ contract	3

Case investigation and management: The FHCWM managed a total of four (4) cases under this contract during the reporting period. This included two (2) cases opened from January through June 2016 and two (2) that had remained open from previous City of Wyoming contract/reporting periods. Throughout the entire contract period, the FHCWM managed a total of nine (9) cases under this contract. This included four (4) cases opened during the 2015-2016 contract period and five (5) that had remained opened from previous contract/reporting periods. The chart below outlines the protected bases of the cases managed under this contract:

Fair Housing Cases By Basis: City of Wyoming CDBG Contract 2015-2016			
Protected Basis	# of Open Cases	# of Cases Resolved and Closed during Reporting Period	Total managed during reporting period
Color			
Disability		2	2
Family Status			
Gender			
Income Source			
Marital Status		1	1
National Origin		1	1
Race	1	4	5
Religion			
TOTALS	1	8	9

FHCWM casework under this contract throughout the entire contract period included, but was

¹ FHIP denotes HUD's Fair Housing Initiatives Program – Private Enforcement initiative, a competitive federal funding program through which the FHCWM was awarded a grant to provide fair housing enforcement services to 12 counties in West Michigan.

not limited to, the following actions (Note: the applicable case number is listed in parentheses):

- Intake and investigation on four (4) new cases (15-122, 15-144, 16-008, and 16-018),
- Direct contact with condominium association to ensure revision of discriminatory bylaws (13-109-C),
- Property research and investigation (15-056, 15-122, 15-144, 16-008, and 16-018),
- Conducting testing (15-056, and 16-018),
- Witness interviews, legal research, and other investigation (15-122),
- Providing a client a referral to the Michigan Department of Civil Rights (15-066 and 16-018), and
- Researching and monitoring for advertisements and vacancies (15-056 and 15-144).

Throughout the entire contract period, the FHCWM closed eight (8) cases and one (1) remained open and under investigation at the end of the contract period. FHCWM casework under this contract throughout the reporting period resulted in the following outcomes:

Outcomes of Cases Resolved under Contract with the City of Wyoming during the Reporting Period	
Outcomes	Number of outcomes
Housing provider indicates intent to modify practices to comply with FH law	1
Housing provider made aware of their FH rights and responsibilities	1
Resolved for number of People	4
HUD 903 provided	1
Housing units opened up from discrimination	33
Closed without resolution	2
Property Rights Secured	1

Testing: The chart below outlines the tests conducted during the entire contract period that involved properties in the City of Wyoming. The chart shows the number of tests conducted under contract with the City of Wyoming (denoted by “WYO”) as well as the number of tests concerning properties in the City of Wyoming that were conducted under a different funding source. The chart shows the number of tests by protected class, and the rates of evidence (evidence is denoted by “E”) by protected class.

Fair Housing Tests and Evidence By Basis: City of Wyoming CDBG Contract July 1, 2015 – June 30, 2016						
Test Basis	# WYO	# FHIP	Total	# E WYO	# E FHIP	Total % E
Age			0			n/a
Color			0			n/a
Disability	1	1	2	0	1	50%
Familial Status	0	3	3	0	3	100%
Gender			0			n/a
Income Source			0			n/a
Marital Status			0			n/a
National Origin			0			n/a
Race	2	1	3	0	1	33%
Religion			0			n/a
TOTALS	3	5	8	0	5	63%

EDUCATION AND OUTREACH

During the six-month period of this report, the FHCWM experienced a demand for and provided a wide array of comprehensive, professional fair housing education and outreach services from people who live and/or work in the City of Wyoming. In particular, under the terms of this contract, the FHCWM conducted the following services:

- On April 25, 2016, the FHCWM provided “Fair Housing Update” training to 69 landlords in partnership with the City of Wyoming. The FHCWM provided 966 printed materials for that training.
- FHCWM education and outreach efforts also included emailing, mailing and hand-delivering 753 materials to four (4) schools, two (2) adult education centers, four (4) businesses, two (2) non-profit organizations, one (1) library, one (1) senior center, and 46 housing providers, all within the Wyoming city limits. Materials included FHCWM's capabilities brochures, customizable inserts about the protected classes, public service announcement posters, and recently created guidebooks for housing providers on reasonable accommodations and modifications.

Throughout the contract period the FHCWM provided a multitude of fair housing education and outreach services that served people who live and/or work in the City of Wyoming. See the attached chart entitled, “FHCWM Education & Outreach Hours in Wyoming, MI – July 1, 2015 – June 30, 2016” for more information on the efforts conducted both under this contract and using other leveraged funds.

FHCWM Education & Outreach Hours in Wyoming, MI – July 1, 2015 – June 30, 2016

Fair Housing Services	Total Hours of Direct Service	FHIP PEI hours	FHIP EOI hours	GRC hours	KC hours	KCSM hours	MUSK hours	WYO hours	Partners Engaged
Disseminated 20 fair housing best practices to 29 housing provider representatives and 2 local media representatives located in and/or serving Wyoming	14	4	.25	2.25	6	1.5	0	0	<ul style="list-style-type: none"> -Land & Co. -Sunflower Apartments -MLive Media Group Advertising Dept. -Property Management Association of WM -Hope Network -Compass -Brockton Woods -Private landlords -Rental Property Owners Association -Habitat for Humanity of Kent County -Wyoming Housing Commission -Dwelling Place of Grand Rapids -Arbor Lake Apartments -WKTV Community Access Channel
Provided 14 fair housing trainings or presentations to 296 people located in and/or serving Wyoming, including 69 landlords at the "Fair Housing Update" training held in Wyoming on April 25, 2016	61.5	24.25	0	12	12.75	9.5	0	3	<ul style="list-style-type: none"> -Compass Property Management -Rental Property Providers Association -Habitat for Humanity of Kent County -Dwelling Place of Grand Rapids -Grand Rapids Area Coalition to End Homelessness -Land & Co.

FHCWM Education & Outreach Hours in Wyoming, MI – July 1, 2015 – June 30, 2016

Fair Housing Services	Total Hours of Direct Service	FH/PEI hours	FHIP/EOI hours	GRC hours	KC hours	KCSM hours	MUSK hours	WYO hours	Partners Engaged
Attended 8 meetings and provided fair housing expertise/information to agencies and/or professionals serving Wyoming	13.75	1	0	5.5	5.75	1.5	0	0	-PSH Subcommittee Meeting of the Coordinated Assessment Committee of the Grand Rapids Area Coalition to End Homelessness (GRACEH) -Kent County, Grand Rapids, and Wyoming MI Regional Consolidated Plan Affordable Housing Focus Group Meeting -Coordinated Assessment Committee of the GRACEH -Deaf and Hard of Hearing Services -Legal Aid of Western Michigan
Disseminated 1,686 fair housing materials (including 4 newsletters, training materials, fair housing outreach materials, fair housing best practice guidebooks) to people living and/or working in Wyoming	140.75	73.5	28.25	12.75	12	6.25	3.5	4.5	-Fair Housing News Volume III - 2015 Newsletter sent to 198 Wyoming residents -Fair Housing News Volume IV- 2015 Newsletter sent to 215 Wyoming residents -Fair Housing News Volume I - 2016 Newsletter sent to 208 Wyoming residents -Fair Housing Education invite postcards sent to 50 Wyoming residents -Compassion This Way; Consumer Services, Inc.; New Life Counseling Services; Sunflower Apartments, KMG Prestige; Peppercorn Apartments; Land & Company; Greater Wyoming Community Resource Alliance; Wyoming Public Schools; Wyoming Senior Center; Wyoming-Kentwood Area Chamber of Commerce -Fair Housing News Volume IV - 2016 Newsletter sent to 221 Wyoming residents
Total:	230	102.75	28.5	32.5	36.5	18.75	3.5	7.5	

Intake ID	Intake Date	Complaint Basis	Issue	Test Number	Test Type	Test Date (MM/YY)	Testing Results	Investigation Results	Case Resolution	Resolution Date	Referral	Case Number	Grant Number
674	11/13/2015	100.50(5) : Statement of intent, policy or practice of discrimination by agent or owner	FH-Sales (Marital status)	554	Sales (Marital Status)	01/2014	No Significant Evidence	No Significant Evidence	Fair Housing organization administratively closed	12/08/2015		13-109-C	Wyo 13/14
494	05/01/2015	100.60 : Refusal to sell, rent or negotiate with complainant	FH-Rental (Race/color)	112	Rental (Race-other)	06/2015	Evidence	Evidence	No Significant Evidence	03/22/2016		15-056	Wyo 14/15
494	05/01/2015	100.60 : Refusal to sell, rent or negotiate with complainant	FH-Rental (Race/color)	118	Rental (Race-other)	06/2015	Evidence	Evidence	No Significant Evidence	03/22/2016		15-056	Wyo 14/15
494	05/01/2015	100.60 : Refusal to sell, rent or negotiate with complainant	FH-Rental (Race/color)	5193	Rental (Race-black)	09/2015	No Significant Difference	No Significant Difference	No Significant Evidence	03/22/2016		15-056	Wyo 14/15
494	05/01/2015	100.60 : Refusal to sell, rent or negotiate with complainant	FH-Rental (Race/color)	5317	Rental (Race-black)	02/2016	No Significant Evidence	No Significant Evidence	No Significant Evidence	03/22/2016		15-056	Wyo 14/15
484	05/08/2015	100.65 : Dispute on prices, terms or conditions of rent or sale	FH-Rental (National origin/ethnicity)	134	Rental (Race-other)	06/2015	No Significant Evidence	No Significant Evidence	No Significant Evidence	07/16/2015		15-066	Wyo 14/15
484	05/08/2015	100.65 : Dispute on prices, terms or conditions of rent or sale	FH-Rental (National origin/ethnicity)	141	Rental (National origin-other)	05/2015	No Significant Evidence	No Significant Evidence	No Significant Evidence	07/16/2015		15-066	Wyo 14/15
477	05/19/2015	100.50(5) : Statement of intent, policy or practice of discrimination by agent or owner	FH-Rental (Race/color)	129	Rental (Race-other)	06/2015	No Significant Difference	No Significant Difference	No Further Contact	07/16/2015		15-073	Wyo 14/15
472	06/02/2015	100.70 : Illegal steering	FH-Rental (Familial status)						Fair Housing organization administratively closed	12/08/2015		15-078	Wyo 14/15
3084	08/24/2015	100.60 : Refusal to sell, rent or negotiate with complainant	FH-Rental (Familial status)						Fair Housing organization administratively closed	09/08/2015		15-122	Wyo 15/16
3169	10/21/2015	100.65 : Dispute on prices, terms or conditions of rent or sale	FH-Rental (Race/color)	5959	Rental (Race-black)							15-144	Wyo 15/16
3288	01/27/2016		FH-Rental (Disability status)						No Further Contact	02/29/2016		16-008	Wyo 15/16
3327	02/22/2016	100.60 : Refusal to sell, rent or negotiate with complainant	FH-Rental (Disability status)	5333	Rental (Disability-other)	02/2016, 03/2016	No Significant Evidence	No Significant Evidence	Referred to MDCR	03/29/2016		16-018	Wyo 15/16
3327	02/22/2016	100.60 : Refusal to sell, rent or negotiate with complainant	FH-Rental (Disability status)	5947	Rental (Disability-physical)	03/2016		Inconclusive	Referred to MDCR	03/29/2016		16-018	Wyo 15/16

Test group	Test date	Case number	Investigation results	Protected class	FHC sign	Type	Test number	Zip
5193	09/16/2015	15-056	No Significant Difference	Race-black	No	Rental	056-03 056-03	49548 49548
5317	03/10/2016	15-056	No Significant Evidence	Race-black	No	Rental	15-056-04 15-056-04	49548 49548
5333	03/10/2016	16-018	No Significant Evidence	Disability-other	No	Rental	16-018-01 16-018-01	49509 49509

**City of Wyoming Client Demographic Data
July 1, 2015 - June 30, 2016**

TOTAL CLIENTS SERVED	119
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Racial and Ethnic Background	# Hispanic Clients	Total # Clients
Caucasian	5	95
African American	0	12
Asian	0	3
American Indian and Alaskan Native	0	1
Native Hawaiian or Other Pacific Islander	0	0
Other Multiracial	6	8
Total Number of Persons Served	11	119

Single Headed Households	Total # Clients
Household Living Alone	21
Male Household (no wife present with children under 18 years of age)	3
Female Household (no husband present with children under 18 years of age)	9