

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, MARCH 21, 2016, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation** – Elder Dean DeHoog, Newhall Christian Fellowship Church
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the March 7, 2016 Regular Meeting and the March 14, 2016 Work Session
- 7) Approval of Agenda**
- 8) Public Hearings**
 - 7:01 p.m.** To Consider Approval of an Amendment to an Industrial Facilities Exemption Certificate for Rieth-Riley Construction Company
 - 7:02 p.m.** To Consider Approval of an Amendment to an Industrial Facilities Exemption Certificate for Zeeland Lumber Real Estate Holding 4, LLC
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
- 13) Budget Amendments**
 - a) Budget Amendment No. 40 – To Appropriate \$31,280 of Additional Budgetary Authority to Provide Additional Funding for Expenses Related to the State of Michigan Stormwater, Asset Management and Wastewater (SAW) Grant for Fiscal Year 2016 and Recognize the Associated Grant Revenue as Approved by Resolution 25292
 - b) Budget Amendment No. 42 – To Appropriate \$12,000 of Additional Budgetary Authority to Provide Funding for Sidewalk Repairs
- 14) Consent Agenda**

(All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Councilmember, that member may request removal from the Consent Agenda.)

 - a) To Appoint Dan Farkas as a Member of the Historical Commission for the City of Wyoming
- 15) Resolutions**
 - b) To Approve an Amendment to an Industrial Facilities Exemption Certificate Issued to Rieth-Riley Construction Company

- c) To Approve an Amendment to an Industrial Facilities Exemption Certificate Issued to Zeeland Lumber Real Estate Holding 4, LLC
- d) To Dedicate Clay Court within the City of Wyoming to be Included in the Municipal Street System
- e) To Authorize Acceptance of a Dispatch Agreement with Kent County

16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts

- f) To Authorize an Agreement with The Architectural Group, Inc. (TAG) to Develop Drawings and Specifications Necessary for Bidding a Project to Remodel the Maintenance Shop at the Clean Water Plant
- g) To Authorize an Agreement with The Architectural Group, Inc. (TAG) to Develop Drawings and Specifications for Bidding a Roof Replacement Project
- h) To Authorize the Sale of Used Spare PLC Parts
- i) To Extend the Bid for Isolated Patching to A-1 Asphalt, Inc.
- j) To Authorize the Purchase of Self-Contained Breathing Apparatus (SCBAs) and a Fit Testing Machine (Budget Amendment No. 41)

17) Ordinances

- 1-16 To Add Chapter 26 to the Code of the City of Wyoming Entitled “Emergency Ambulance Service” (Final Reading)
- 2-16 To Amend Section 2-423 of the Code of the City of Wyoming (CEC Membership and Appointment) (Final Reading)
- 3-16 To Amend Section 2-427(4) of the Code of the City of Wyoming (CEC Contracts) (Final Reading)
- 4-16 To Add Section 50-38 to the Code of the City of Wyoming (Sex Offender Registration Fee) (Final Reading)
- 5-16 To Amend Section 50-162 of the Code of the City of Wyoming (Possession and Use of Marihuana) (Final Reading)

18) Informational Material

19) Acknowledgment of Visitors

20) Closed Session (Pending Litigation)

21) Adjournment

CITY OF WYOMING BUDGET AMENDMENT

Date: March 21, 2016

Budget Amendment No. 040

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$31,280 of additional budgetary authority to provide additional funding for expenses relating to the State of Michigan Stormwater, Asset Management and Wastewater (SAW) Grant for fiscal year 2016 and recognize the associated grant revenue as approved 11/2/15 Resolution #25292. Offset due to savings in vacant position.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>Sewer Fund</u>				
State Grants (Revenue)				
590-547.000	-	102,795.73		102,795.73
Wastewater Utility - Treatment - Salaries				
590-590-54300-706.000	1,137,284.00	34,390.38		1,171,674.38
Wastewater Utility - Treatment - FICA				
590-590-54300-715.000	98,534.00	2,630.86		101,164.86
Wastewater Utility - Treatment - Hospitalization Insurance				
590-590-54300-716.000	336,056.00	10,443.78		346,499.78
Wastewater Utility - Treatment - Life Insurance				
590-590-54300-717.000	1,457.00	55.02		1,512.02
Wastewater Utility - Treatment - Pension				
590-590-54300-718.000	371,913.00	11,028.99		382,941.99
Wastewater Utility - Treatment - Workers Comp Insurance				
590-590-54300-719.000	26,171.00	732.52		26,903.52
Wastewater Utility - Treatment - Liability Insurance				
590-590-54300-910.000	13,074.00	395.49		13,469.49
Wastewater Utility - Treatment-Lab Services -Salaries				
590-590-54310-706.000	192,526.00		11,377.09	181,148.91
Wastewater Utility - Treatment-Lab Services - FICA				
590-590-54310-715.000	16,059.00		870.34	15,188.66
Wastewater Utility - Treatment-Lab Services - Hospitalization Insurance				
590-590-54310-716.000	53,924.00		3,709.71	50,214.29
Wastewater Utility - Treatment-Lab Services - Life Insurance				
590-590-54310-717.000	224.00		18.21	205.79
Wastewater Utility - Treatment-Lab Services - Pension				
590-590-54310-718.000	60,502.00		4,674.03	55,827.97
Wastewater Utility - Treatment-Lab Services - Pension DC Plan				
590-590-54310-718.100	6,638.00	683.59		7,321.59
Wastewater Utility - Treatment-Lab Services - Pension Retiree Health-DC Plan				
590-590-54310-718.200	622.00	341.80		963.80
Wastewater Utility - Treatment-Lab Services - Workers Comp Insurance				
590-590-54310-719.000	4,614.00		242.33	4,371.67
Wastewater Utility - Treatment-Lab Services - Liability Insurance				
590-590-54310-910.000	2,196.00		130.85	2,065.15

Wastewater Utility - Environmental Srv-Lab Services - Salaries			
590-590-54710-706.000	128,074.00	4,736.43	123,337.57
Wastewater Utility - Environmental Srv-Lab Services - FICA			
590-590-54710-715.000	10,281.00	362.34	9,918.66
Wastewater Utility - Environmental Srv-Lab Services - Hospitalization Insurance			
590-590-54710-716.000	36,456.00	1,620.95	34,835.05
Wastewater Utility - Environmental Srv-Lab Services - Life Insurance			
590-590-54710-717.000	152.00	7.58	144.42
Wastewater Utility - Environmental Srv-Lab Services - Pension			
590-590-54710-718.000	38,970.00	2,544.35	36,425.65
Wastewater Utility - Environmental Srv-Lab Services - Pension DC Plan			
590-590-54710-718.100	4,005.00	683.59	4,688.59
Wastewater Utility - Environmental Srv-Lab Services - Pension Retiree Health-DC Plan			
590-590-54710-718.200	467.00	341.79	808.79
Wastewater Utility - Environmental Srv-Lab Services - Workers Comp Insurance			
590-590-54710-719.000	2,920.00	100.89	2,819.11
Wastewater Utility - Environmental Srv-Lab Services - Liability Insurance			
590-590-54710-910.000	1,462.00	54.46	1,407.54
Fund Balance/Working Capital (Fund 590)	71,517.48	-	

Recommended: Kate Baugh Accountant Hudie A. Smith Dep. City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2015-2016 be amended by adoption of the foregoing budget amendment.

Motion carried: Yes _____, No _____

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

CITY OF WYOMING BUDGET AMENDMENT

Date: March 21, 2016

Budget Amendment No. 042

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$12,000 of additional budgetary authority to provide funding for sidewalk repairs as per the attached staff report.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>Sidewalk Fund</u>				
Public Works - Sidewalk Repair - Salaries 211-441-44210-706.000	-	5,000.00		5,000.00
Public Works - Sidewalk Repair - FICA 211-441-44210-715.000	-	390.00		390.00
Public Works - Sidewalk Repair - Life Insurance 211-441-44210-717.000	-	10.00		10.00
Public Works - Sidewalk Repair - Pension 211-441-44210-718.000	-	1,610.00		1,610.00
Public Works - Sidewalk Repair - Workers Comp Insurance 211-441-44210-719.000	-	180.00		180.00
Public Works - Sidewalk Repair - Maintenance Supplies 211-441-44210-775.000	-	1,500.00		1,500.00
Public Works - Sidewalk Repair - Insurance Liability 211-441-44210-910.000	-	60.00		60.00
Public Works - Sidewalk Repair - Motor Pool Equipment Rental 211-441-44210-947.100	-	1,500.00		1,500.00
Public Works - Sidewalk Repair - Motor Pool Equipment Maintenance 211-441-44210-947.200	-	1,000.00		1,000.00
Public Works - Sidewalk Repair - Motor Pool Equipment Fuel 211-441-44210-947.300	-	750.00		750.00
Fund Balance/Working Capital (Fund 211)		-	12,000.00	

Recommended: Kate Baugher
Accountant

Hudie A. Isak
Dep. City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2015-2016 be amended by adoption of the foregoing budget amendment.

Motion carried: Yes _____, No _____

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

STAFF REPORT

DATE: March 15, 2016

SUBJECT: Appropriate Funding for Sidewalk Repairs

FROM: Aaron Vis, Assistant Director of Public Works - Maintenance

Date of Meeting: March 21, 2016

RECOMMENDATION:

It is recommended that the City Council appropriate \$12,000 from the Sidewalk Fund Balance to provide funding for sidewalk repairs, as detailed in specific accounts on the attached budget amendment.

SUSTAINABILITY CRITERIA:

Environmental Quality

This appropriation does not negatively impact this criterion.

Social Equity

Sidewalk repairs will be conducted without regard to income level or socioeconomic status.

Economic Strength

Sidewalk repairs ensure that this infrastructure is properly maintained to sustain public and private property values.

DISCUSSION:

Prior to 2010, sidewalk repairs in the City were expensed to the Sidewalk Fund. Due to budgetary constraints and since that time, the Sidewalk Fund Balance was not in a position to accommodate repair expenses and limited sidewalk repairs within the City occurred. Repairs that did occur were charged to major or local street accounts. At this time, the Sidewalk Fund Balance has since grown to a point where some can be re-appropriated and used again for repair activities. At the end of the last fiscal year, the Sidewalk Fund Balance was approximately \$205,000.

BUDGET IMPACT:

Sufficient funds are available in the Sidewalk Fund Balance for appropriation.

RESOLUTION NO. _____

RESOLUTION TO APPOINT DAN FARKAS AS A MEMBER OF THE
HISTORICAL COMMISSION FOR THE CITY OF WYOMING

WHEREAS:

1. Dan Farkas has submitted an application requesting appointment to the Historical Commission for the City of Wyoming.
2. A vacancy exists in an unexpired term ending June 30, 2017.
3. Mayor Jack Poll has recommended that Dan Farkas be appointed as a member of the Historical Commission for the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council for the City of Wyoming, Michigan, does hereby confirm the appointment of Dan Farkas to the Wyoming Historical Commission for the unexpired term ending on June 30, 2017.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

Kelli A. VandenBerg, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO APPROVE AN AMENDMENT TO AN INDUSTRIAL FACILITIES
EXEMPTION CERTIFICATE ISSUED TO RIETH-RILEY CONSTRUCTION COMPANY

WHEREAS:

1. In accordance with Public Act 198 of 1974, as amended, Industrial Facilities Exemption Certificate No. 2014-195 was issued to Rieth-Riley Construction Company, for a new facility to be acquired and installed and to facilitate the purchase of new equipment at its building at 2020 Chicago Drive SW, Wyoming MI 49519.
2. Certificate No. 2014-195 was issued in the amount of \$4,389,613 and took effect December 31, 2014.
3. Rieth-Riley Construction Company's building costs and equipment purchases exceeded the amount approved under Certificate No. 2014-195.
4. Rieth-Riley Construction Company now requests that the City Council review and approve the increased final project costs so that an amended Industrial Facilities Exemption Certificate may be issued by the Department of Treasury State Tax Commission.
5. The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Wyoming will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.
6. Prior to acting on the request, the City Council held a public hearing on March 21, 2016 at 7:01 p.m. at Wyoming City Hall, 1155 28th Street SW, Wyoming, Michigan, 49509, at which hearing the applicant, the City Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to comment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council finds and determines that granting this amendment considered together with the aggregate amount of certificates previously granted and currently in force under Public Act 198 of 1974, as amended, shall not have the effect of substantially impeding the operations of the City of Wyoming or impairing the financial soundness of a taxing unit which levies ad valorem taxes in the City of Wyoming.
2. The City Council approves the increased final project costs submitted by Rieth-Riley Construction Company totaling \$5,793,769, such costs exceeding the amount provided for under Industrial Facilities Exemption Certificate No. 2014-195.
3. The City Clerk is authorized and directed to file a copy of this Resolution, along with Rieth-Riley Construction Company amended application and revised project cost and improvement list, with the Department of Treasury State Tax Commission
4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, hereby rescinded.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

03/21/2016
City Manager/JS

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO APPROVE AN AMENDMENT TO AN INDUSTRIAL FACILITIES
EXEMPTION CERTIFICATE ISSUED TO
ZEELAND LUMBER REAL ESTATE HOLDING 4, LLC

WHEREAS:

1. In accordance with Public Act 198 of 1974, as amended, Industrial Facilities Exemption Certificate No. 2014-480 was issued to Zeeland Lumber Real Estate Holding 4, LLC, to renovate their facility and installation of new equipment at its building at 5836 Clay Ave SW, Wyoming, MI 49548.
2. Certificate No. 2014-480 was issued in the amount of \$3,900,000 and took effect December 31, 2014.
3. Zeeland Lumber Real Estate Holding 4, LLC's building costs and equipment purchases exceeded the amount approved under Certificate No. 2014-480.
4. Zeeland Lumber Real Estate Holding 4, LLC now requests that the City Council review and approve the increased final project costs so that an amended Industrial Facilities Exemption Certificate may be issued by the Department of Treasury State Tax Commission.
5. The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Wyoming will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.
6. Prior to acting on the request, the City Council held a public hearing on March 21, 2016 at 7:02 p.m. at Wyoming City Hall, 1155 28th Street SW, Wyoming, Michigan, 49509, at which hearing the applicant, the City Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to comment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council finds and determines that granting this amendment considered together with the aggregate amount of certificates previously granted and currently in force under Public Act 198 of 1974, as amended, shall not have the effect of substantially impeding the operations of the City of Wyoming or impairing the financial soundness of a taxing unit which levies ad valorem taxes in the City of Wyoming.
2. The City Council approves the increased final project costs submitted by Zeeland Lumber Real Estate Holding 4, LLC totaling \$4,789,453, such costs exceeding the amount provided for under Industrial Facilities Exemption Certificate No. 2014-480.
3. The City Clerk is authorized and directed to file a copy of this Resolution, along with Zeeland Lumber Real Estate Holding 4, LLC amended application and revised project cost and improvement list, with the Department of Treasury State Tax Commission
4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, hereby rescinded.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

03/21/2016
City Manager/JS

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO DEDICATE CLAY COURT WITHIN THE
CITY OF WYOMING TO BE INCLUDED IN THE
MUNICIPAL STREET SYSTEM

WHEREAS:

1. Clay Court is a public street that extends northerly from Clay Avenue, south of 36th Street.
2. Clay Court has been maintained by the City of Wyoming for many years, but has not previously been included in the certified mileage under Act 51 of 1951.
3. It is necessary for the City of Wyoming to furnish certain information to the State of Michigan for the purpose of obtaining funds under Act 51 of 1951.
4. Said street is located within the City of Wyoming and is under the control of the City of Wyoming Street System.

NOW, THEREFORE, BE IT RESOLVED:

1. That Clay Court is located within the City of Wyoming and is under control of the City of Wyoming.
2. The centerline is described as: a 26-foot wide roadway more or less over that part of the northwest 1/4 of section 24, town 6 north, range 12 west, City of Wyoming, Kent County, Michigan, the centerline of which is described as: commencing at the north 1/4 corner of said section; thence N88°13'35"W 658.25 feet along the north line of said section to the west line of the east 1/2 of the east 1/2 of the northwest 1/4 of said section; thence S00°42'34"E 990.02 feet along said west line to the south line of vacated Clay Avenue and the point of beginning of said centerline description; thence S00°42'34"E 509.46 feet; thence southeasterly 64.18 feet along the arc of a 60.00 foot radius curve to the left, the chord of which bears S31°32'17"E 61.17 feet; thence S62°00'00"E 52.81 feet to the centerline of Clay Avenue and the point of ending.
3. Said street is a public street and is for public street purposes.
4. Said street is accepted into the City of Wyoming Local Street System and was open to the public prior to December 31, 2015.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

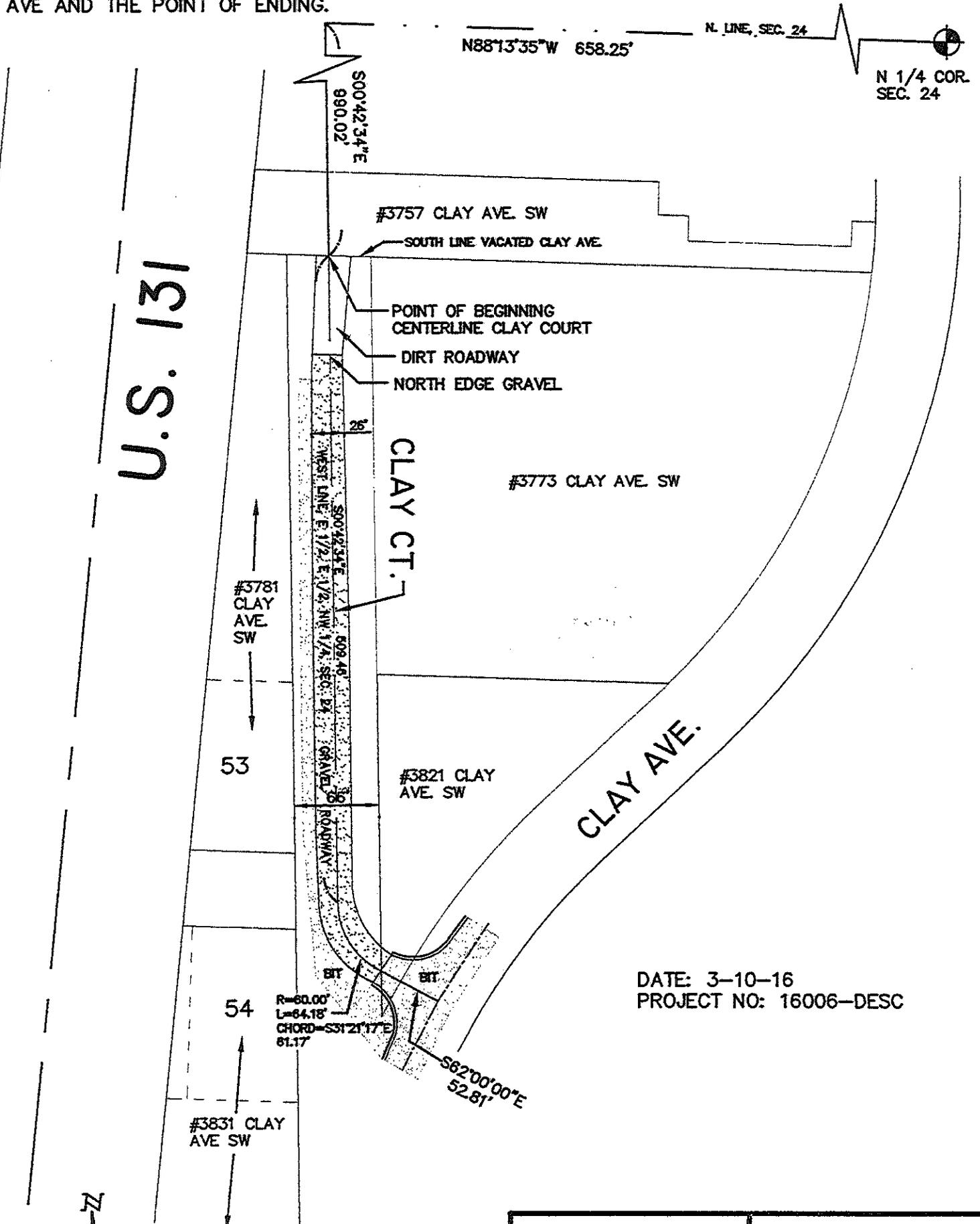
Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:
Centerline Drawing

Resolution No. _____

CITY OF WYOMING-CENTERLINE DESCRIPTION OF CLAY COURT

CENTERLINE DESCRIPTION OF CLAY COURT: A 26 FOOT WIDE ROADWAY MORE OR LESS OVER THAT PART OF THE NORTHWEST 1/4 OF SECTION 24, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, THE CENTERLINE OF WHICH IS DESCRIBED AS: COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION; THENCE N88°13'35"W 658.25 FEET ALONG THE NORTH LINE OF SAID SECTION TO THE WEST LINE OF THE EAST 1/2 OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION; THENCE S00°42'34"E 990.02 FEET ALONG SAID WEST LINE TO THE SOUTH LINE OF VACATED CLAY AVENUE AND THE POINT OF BEGINNING OF SAID CENTERLINE DESCRIPTION; THENCE S00°42'34"E 509.46 FEET; THENCE SOUTHEASTERLY 64.18 FEET ALONG THE ARC OF A 60.00 FOOT RADIUS CURVE TO THE LEFT, THE CHORD OF WHICH BEARS S31°32'17"E 61.17 FEET; THENCE S62°00'00"E 52.81 FEET TO THE CENTERLINE OF CLAY AVE AND THE POINT OF ENDING.



DATE: 3-10-16
PROJECT NO: 16006-DESC

 meyers, bueche & nies, inc. civil engineers/surveyors 1638 leonard st nw grand rapids, mi 49504 616-457-5030 fax 616-457-8244	LEGEND
	○ IRON STAKE (SET) ● IRON STAKE (FOUND) □ WOOD STAKE (SET) R = RADIUS L = ARC LENGTH

SCALE: 1"=100'

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE ACCEPTANCE OF A
DISPATCH AGREEMENT WITH KENT COUNTY

WHEREAS:

1. Kent County owns and operates a full-time around-the-clock Dispatch Center.
2. The Kent County Dispatch Center has the capacity to efficiently provide dispatch services for certain fire and/or police departments for contracting communities.
3. As detailed in the attached Dispatch Agreement, it is desired Kent County provide fire and/or police department dispatch services to the City of Wyoming.
4. It is recommended the City Council accept the proposed Dispatch Agreement with Kent County.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby accept the proposed Dispatch Agreement with Kent County for fire and police dispatch services.
2. The City Council does hereby approve the attached Dispatch Agreement and authorize the Mayor and City Clerk to execute the agreement.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

ATTACHMENTS:
Agreement

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

DISPATCH AGREEMENT

THIS AGREEMENT is between the COUNTY OF KENT, a Michigan Municipal Corporation, 300 Monroe Avenue NW, Grand Rapids, Michigan 49503 (hereafter called "The County") and the City of Wyoming (hereafter called "The Contracting Community").

WHEREAS, the County owns and operates a full-time around-the-clock Dispatch Center which has the capacity to efficiently provide dispatch services for certain fire and/or police departments of contracting communities; and

WHEREAS, the Contracting Community desires the County to provide its fire and/or police department with dispatch services as selected in this Agreement. If a service level is not selected or an executed Agreement is not returned, the community will receive only basic fire dispatch services.

NOW, THEREFORE, in consideration of the respective covenants of the County and Contracting Community, the parties agree that:

1) Dispatch Services and Equipment

A. The County, through its Dispatch Center, shall accept and process emergency or non-emergency telephones calls regarding fires, possible public safety and any other calls requesting the dispatch of fire, police and/or EMS services within the Contracting Community and its respective service area. The County shall promptly dispatch the reported location of such incidents and other matters to the appropriate fire and/or police department of the Contracting Community, such dispatch to be made by telephone and/or radio on the appropriate frequency. A more complete description of the County's services is contained on Exhibit A attached hereto. Once the County's Dispatch Center has received

a telephone call as described herein, and has promptly broadcast the reported location of the matter upon the appropriate frequency, the County shall have performed its complete 911 call-taking obligation hereunder to the Contracting Community with respect to such call.

- B. The Contracting Community shall acknowledge promptly and affirmatively by radio or telephone the receipt of all radio or other dispatches from the County's Dispatch Center regarding the reported request for services as described herein, within the Contracting Community and its respective service area.
- C. The Contracting Community shall provide the County's Dispatch Center with its service area telephone numbers for the Contracting Community's designated fire, police, and/or EMS personnel, all radio frequencies used by the Contracting Community's fire and police departments, and any other information necessary for the performance of the services pursuant to this Agreement as required by the County or which the Contracting Community deems relevant to the performance of such services.
- D. The Contracting Community shall install and maintain continuously during the term of this Agreement, including any formal or informal extensions thereof, radio and telephone equipment required by the County's Dispatch Center to properly provide efficient dispatch services to the Contracting Community pursuant to this Agreement.

2) Compensation

The Contracting Community shall pay the County for providing dispatch services

pursuant to the Agreement an annual fee as calculated and shown on the attached Exhibit B for each calendar year covered by this Agreement. Exhibit B shall be updated annually by the County based on the actual number of dispatches provided to the Contracting Community in the immediately preceding calendar year and the County's dispatch budget for the upcoming calendar year. The fee shall be billed and payable in two equal installments on March 31 and September 30 each year. However, the County shall pay the Contracting Community a pro rata refund of any unused fees if this Agreement is properly terminated during any fiscal year.

3) Term and Effective Date

This Agreement shall be effective as of July 1, 2016 and shall expire on December 31, 2017. Notwithstanding the foregoing, either party may terminate the Agreement by providing the other party 365 days written notice of its intention to terminate.

4) Essential Governmental Function and Indemnification

In providing dispatch services pursuant to this Agreement, the County is performing a valuable and essential governmental function for and on behalf of the Contracting Community. The County and the Contracting Community shall each be responsible for their own actions, omissions and/or negligence and only their own actions, omissions and/or negligence.

Nothing in this Agreement is intended to limit in any way, the rights of the County or the Contracting Community to defend any claim on the basis of governmental immunity.

5) Both the County and the Contracting Community are subject to the Michigan Freedom of Information Act, Act 442 of the Public Acts of 1977, as amended (MLC

15.231 et. seq.). The County and the Contracting Community mutually agree that, upon receipt of a request for information filed under the Michigan Freedom of Information Act, the party receiving the request will immediately provide a copy of the request to the other party and the parties shall cooperate on the gathering of potentially responsive material and the determination of whether any gathered material is exempt from disclosure under the terms of the Michigan Freedom of Information Act.

- 6) This Agreement shall supersede any and all existing agreements between the parties regarding dispatch services.
- 7) If requested to provide similar services to other municipalities within Kent County, the County shall attempt to negotiate agreements with the other municipalities which agreements are substantially similar to this Agreement. No third party shall be offered terms more favorable by the County than are set forth herein on behalf of the Contracting Community. The County anticipates and plans on using this Agreement as a template for future written dispatch service agreements.
- 8) This Agreement may be modified or extended by the parties by mutual written consent.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURES FOLLOW ON NEXT PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by its duly authorized officers on the dates shown below.

County of Kent

By: _____
James R. Saalfeld, Chairman
Board of County Commissioners

Date: _____

Attest:

Mary Hollinrake
County Clerk

Approved as to Form:

Thomas J. Dempsey
Corporate Counsel

Dispatch Service to be obtained from the County pursuant to this Agreement:

Contracting Community Signatory to initial Selection of Service

- () **Police/Public Safety Dispatch ONLY**
- () **Fire Dispatch ONLY**
- () **Police AND Fire Dispatch**

By: _____
Jack Poll, Mayor
Wyoming City Council

Date: _____

EXHIBIT A
(1 of 2)

Scope of Services

Kent County shall provide the following dispatch services under this Agreement:

POLICE (INCLUDES PUBLIC SAFETY*) DISPATCH SERVICES

1. Answer calls for service from the public.
2. Notify the department via radio.
3. Tracking on-duty field units and their status (availability, at scene of an incident, at secondary location, etc.).
4. Utilize, in normal course of KCSD, a computer-aided dispatch system (CSD) that documents information, incidents, pending calls, etc. and assigns a unique agency-specific tracking number to every incident.
5. Periodically provide the information described in number 4 above to the Contracting Agency in electronic format approved by Kent County and paid for by the Contracting Agency.
6. Monitor activity and administrative/tactical radio traffic of field units of Contracting Community and support those operations through transmittal of information, provision of resource information, response to inquiries, etc.
7. Provide Law Enforcement Information Network (LEIN) supported activities such as access for queries, assists with administrative messages and emergency broadcasts or other emergency messages.
8. Electronically record radio voice traffic and 9-1-1/non-emergency telephone calls; retain those records for a minimum of thirty (30) days and provide copies to Contracting Community of their traffic upon request. Such copies will be provided within a reasonable time. Kent County may, but is not obligated to, maintain traffic recordings for longer than thirty (30) days. Contracting Community explicitly acknowledge that traffic records may be destroyed by Kent County on the 31st day after recording.
9. Provide trained telephone operators and dispatchers who will solicit defined information from callers on requests for police/fire services and transmit critical or requested information to field units.
10. Maintain dispatch radio consoles to provide input voice for radio systems owned by Contracting Community.
11. Perform other necessary tasks to support an effective dispatch center operation upon mutual agreement between Kent County and the Contracting Community on the necessary tasks and the apportionment of the costs of the same. The Contracting Community are individually and solely responsible for the acquisition, operations and maintenance of radio infrastructure within the jurisdiction of the Contracting Agency and all costs associated therewith.

* Public Safety Departments Receive Enhanced Fire Dispatch Services

EXHIBIT A
(2 of 2)

Scope of Services

FIRE DISPATCH

1. Answer calls for service from the public.
2. Notify the department via radio.
3. Track times of units calling in service, on scene, and clear.
4. Make follow-up phone calls for the fire department, e.g., checking ETA on ambulances, request for canteen service, calls to power company, and gas company, etc.
5. Provide reporting information, e.g., annual calls for service, average response times in service, on scene, and clear, etc.
6. Coordinate automatic or mutual aid of responding agencies, if the sending agency is from another communications center.
7. Provide communications assistance such as radio service personnel to check output wattage and signal strength of County owned infrastructure.
8. Provide access to County's fire ground channel for their use.
9. Provide access to the County's computer environment e.g. CAD and email notifications
10. Provide periodic "time-on-scene" updates when on major fires to assist command officers with operational awareness.
11. Provide authorized agencies (current agreement on file) with access to the Law Enforcement Information Network for information they are legally privy to on certain incident types.

EXHIBIT B
(1 of 3)

Annual Cost for Dispatch Services

ALLOCATION OF DISPATCH COSTS BETWEEN POLICE AND FIRE

Kent County Sheriff Department
Dispatch Cost Allocations
Inclusion of Wyoming

Stations:	Allocation		
	<u>Number</u>	<u>Percentage</u>	<u>Dollars</u>
Police Dispatch	6.25	73.53%	\$ 2,550,376
Fire Dispatch	2.25	26.47%	918,136
	<u>8.50</u>	<u>100%</u>	<u>\$ 3,468,512</u>

Total 2016 Budgeted Expenses for County Org code 101-346.	\$ 4,943,112
Less: KC Dispatch Authority Revenue	<u>(1,474,600)</u>
Net Cost to be Allocated	<u>\$ 3,468,512</u>

EXHIBIT B
(2 of 3)

Annual Cost for Dispatch Services

POLICE (INCLUDES PUBLIC SAFETY) DISPATCH COSTS

Kent County Sheriff Department
Dispatch Cost Allocations
Inclusion of Wyoming

	(A)	(B)	(C)	(D)	(E)	(F)		(G)	(H)
					(B+D)/2	(E*I)		(Separate Sheet)	(G-F)
	Population	Percentage	Incidents	Percentage	Blended	Cost		Amount to Local	Savings to
	2008 Est.		2013-2015		Percentage ⁽³⁾	Allocation		Unit Without	Local Unit
						With Wyoming ⁵		the Addition of	With Addition
								Wyoming	of Wyoming
Police Dispatch:									
Sheriff ⁽¹⁾	228,896	55.58%	44,100	39.21%	47.40%	\$ 1,208,817		\$ 1,221,214	\$ 12,397
Kentwood	47,419	11.51%	17,894	15.91%	13.71%	349,732		357,515	7,784
Rockford ^{(2) & (4)}	5,411	1.31%	2,841	2.53%	1.92%	48,972	\$ 35,848	50,336	1,364
Sparta	4,054	0.98%	1,291	1.15%	1.07%	27,191		27,715	523
East Grand Rapids ⁽³⁾	10,467	2.54%	3,659	3.25%	2.90%	73,899		75,444	1,545
Walker	23,722	5.76%	8,236	7.32%	6.54%	166,845		170,312	3,468
City of Lowell	4,153	1.01%	1,641	1.46%	1.23%	31,470		32,196	726
Grandville	16,718	4.06%	7,104	6.32%	5.19%	132,321		135,539	3,218
Sand Lake	515	0.13%	69	0.06%	0.09%	2,377		2,387	10
Wyoming	70,462	17.11%	25,626	22.79%	19.95%	508,751		-	-
	<u>411,817</u>	<u>100.00%</u>	<u>112,463</u>	<u>100.00%</u>	<u>100.00%</u>	<u>\$ 2,550,376</u>		<u>\$ 2,072,660</u>	<u>\$ 31,035</u>
					(I)				
FY 2016 Dispatch Budget Allocation -Police						<u>\$ 2,550,376</u>			

Notes:

- (1) All of Kent County excluding contracted agencies, Grand Rapids, and Wyoming.
- (2) Department of Public Safety - Incidents include dispatch of personnel to police/fire response.
- (3) All calculations carried out 14 places and shown rounded to 2.
- (4) The City of Rockford Police provide dispatch services from 8:00 a.m. to 5:00 p.m., Monday through Friday. While this service is provided, the County will reduce its billing amount noted above by 26.8% (45 hrs. + 168 hrs. - weekly), so the City of Rockford's amount will be reduced by \$13,124, for an amount of \$35,848 in 2016.
- (5) The amounts displayed in this column are annual amounts and each local unit is invoiced twice a year for half the amount. Since the City of Wyoming will be joining July 1, 2016, they will be invoiced once in 2016 in the amount of \$254,375.50 for July - December.

EXHIBIT B
(3 of 3)

Annual Cost for Dispatch Services

FIRE DISPATCH SERVICES

Kent County Sheriff Department
Dispatch Cost Allocations
Inclusion of Wyoming

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
			(B*(K))	(C*(L))	(C*(D))	(E*(M)) 2015	(E*(N)) 2016	(E*(O)) 2017	(Separate Sheet) 2016	(I*(G)) 2016
	Incidents	Percentage	Cost Allocation	25% Credit To Each Local Unit	Final Cost Allocation	Phased-In Amount of 25% of the Reduced Amount of 75% of Total Costs	Phased-In Amount of 50% of the Reduced Amount of 75% of Total Costs	Phased-In Amount of 75% of the Reduced Amount of 75% of Total Costs	Amount to Each Del. Without the Addition of Wyoming	Savings to Local Unit With the Addition of Wyoming
	2013-2015			Local Unit	Allocation	of Total Costs	of Total Costs	of Total Costs		
Fire Dispatches										
Plainfield Charter Township	2,608	9.37%	\$ 86,051	\$ 21,513	\$ 64,538	\$ 16,435	\$ 32,869	\$ 48,404	\$ 33,574	\$ 1,705
Byron Township - (Byron Center Station 100%)	688	2.47%	22,703	5,676	17,028	4,257	8,514	12,771	8,858	344
Byron Township (50%) & Daines Charter Township (50%) (Curtisville Station)	1,818	6.54%	60,003	15,001	45,003	11,251	22,501	33,752	24,411	940
Daines Charter Township - (Dutton Station 100%)	478	1.73%	15,774	3,943	11,830	2,958	5,915	8,873	6,154	273
Cascade Charter Township	1,664	5.98%	54,911	13,728	41,183	10,296	20,591	30,887	21,124	963
Grand Rapids Charter Township	399	1.43%	13,167	3,292	9,875	2,469	4,937	7,406	5,137	205
Lovell Area Fire Department Authority	769	2.77%	25,387	6,347	19,041	4,760	9,520	14,280	9,905	385
Alpine Township	982	3.53%	32,394	8,099	24,296	6,074	12,148	18,222	12,639	491
Courtland Township	320	1.15%	10,560	2,640	7,920	1,980	3,960	5,940	4,120	160
Odfield Township	246	0.89%	8,129	2,032	6,097	1,524	3,048	4,572	3,172	123
Casson Township	455	1.65%	15,335	3,834	11,501	2,875	5,750	8,625	6,073	248
Caledonia Township	814	2.96%	27,191	6,798	20,393	5,098	10,197	15,295	10,609	417
Ada Township	546	1.96%	18,007	4,502	13,505	3,376	6,752	10,129	7,045	273
Sparta Fire Department Authority	950	3.41%	31,338	7,835	23,504	5,876	11,752	17,618	12,327	475
Alpena Township	523	1.88%	17,248	4,312	12,936	3,234	6,468	9,702	6,729	262
Selma Township	385	1.42%	13,035	3,259	9,776	2,444	4,888	7,332	5,086	198
Village of Sand Lake	320	1.16%	12,529	3,132	9,397	2,349	4,698	7,047	4,888	190
Tyrone Township	341	1.23%	11,253	2,813	8,440	2,110	4,220	6,330	4,390	171
City of Oxford Springs	568	2.04%	18,755	4,689	14,066	3,516	7,032	10,549	7,317	284
Spencer Township	310	1.13%	10,230	2,557	7,673	1,918	3,836	5,754	3,991	155
Quinton Township	197	0.71%	6,501	1,625	4,876	1,219	2,438	3,657	2,536	99
Brown Township	208	0.75%	6,853	1,713	5,140	1,285	2,570	3,855	2,674	104
City of Waller	569	2.05%	18,118	4,529	14,091	3,523	7,045	10,568	7,330	285
City of Kenwood	4,182	15.03%	138,001	34,501	103,500	138,000	51,575	77,676	53,844	2,093
City of Grandwood	1,782	6.40%	58,793	14,698	44,095	58,793	22,848	33,071	22,939	892
City of Grandville	5,483	20.06%	184,201	46,050	138,151	34,538	69,075	103,613	-	-
City of Wyoming										
	27,823	100.00%	\$ 918,136	\$ 229,534	\$ 688,602	\$ 332,847	\$ 344,301	\$ 516,451	\$ 286,354	\$ 14,129

(K)
FY 2016 Dispatch Budget Allocation - Fire
\$ 918,136

- Notes:
- The amounts displayed in this column are annual amounts and each local unit is invoiced twice a year for half the amount. Since the City of Wyoming will be joining July 1, 2016, they will be invoiced once in 2016 in the amount of \$34,537.50 for July - December.
 - The dollar figures included for 2017 are for illustration only. Actual figures will differ based on the annual updated number of incidents and the dispatch budget allocation for fire dispatch.
 - The actual savings listed in column J are annualized. Should Wyoming join with Kent County on July 1, 2016, the cost savings in Column J will be approximately half the amount for 2016.

Kent County Sheriff Department
 Dispatch Cost Allocations
 Inclusion of Wyoming

	Number	Allocation Percentage	Dollars
Police Dispatch	6.25	73.53%	\$ 2,550,376
Fire Dispatch	2.25	26.47%	918,136
	8.50	100%	\$ 3,468,512

Stations:
 Police Dispatch
 Fire Dispatch

Total 2016 Budgeted Expenses for County Org code 101-346. \$ 4,943,112
 Less: KC Dispatch Authority Revenue (1,474,600)
 Net Cost to be Allocated \$ 3,468,512

**Kent County Sheriff Department
Dispatch Cost Allocations
Inclusion of Wyoming**

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Population	Percentage	Incidents	Percentage	Blended	Cost	(Separate Sheet)	(G-F)
	2008 Est.	2013-2015	2013-2015	2013-2015	Percentage	Allocation	Amount to Local	Savings to
					(B+D)/2	(E*F)	Unit Without	Local Unit
					Percentage	With Wyoming ⁵	the Addition of	With Addition
							Wyoming	of Wyoming
Police Dispatch:								
Sheriff ⁽¹⁾	228,896	55.58%	44,100	39.21%	47.40%	\$ 1,208,817	\$ 1,221,214	\$ 12,397
Kentwood	47,419	11.51%	17,894	15.91%	13.71%	349,732	357,515	7,784
Rockford ^{(2) & (4)}	5,411	1.31%	2,841	2.53%	1.92%	48,972	50,336	1,364
Sparta	4,054	0.98%	1,291	1.15%	1.07%	27,191	27,715	523
East Grand Rapids ⁽³⁾	10,467	2.54%	3,659	3.25%	2.90%	73,899	75,444	1,545
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Grandville	16,718	4.06%	7,104	6.32%	5.19%	132,321	135,539	3,218
Sand Lake	515	0.13%	69	0.06%	0.09%	2,377	2,387	10
Wyoming	70,462	17.11%	25,626	22.79%	19.95%	508,751	-	-
	411,817	100.00%	112,463	100.00%	100.00%	\$ 2,550,376	\$ 2,072,660	\$ 31,035

FY 2016 Dispatch Budget Allocation - Police
(I)
\$ 2,550,376

- Notes:
- (1) All of Kent County excluding contracted agencies, Grand Rapids, and Wyoming.
 - (2) Department of Public Safety - Incidents include dispatch of personnel to police/fire response.
 - (3) All calculations carried out 14 places and shown rounded to 2.
 - (4) The City of Rockford Police provide dispatch services from 8:00 a.m. to 5:00 p.m., Monday through Friday. While this service is provided, the County will reduce its billing amount noted above by 26.8% (45 hrs. + 168 hrs. - weekly), so the City of Rockford's amount will be reduced by \$13,124, for an amount of \$35,848 in 2016.
 - (5) The amounts displayed in this column are annual amounts and each local unit is invoiced twice a year for half the amount. Since the City of Wyoming will be joining July 1, 2016, they will be invoiced once in 2016 in the amount of \$24,375.50 for July - December.

**Kent County Sheriff Department
Dispatch Cost Allocations
Inclusion of Wyoming**

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	2013-2015	Incidents	Percentage	Cost Allocation	25% Credit To Each Local Unit	Final Cost Allocation	(E*50) 2016 Phased-In Amount of 50% of the Relieved Amount of 75% of Total Costs ¹	(E*75) 2017 Phased-In Amount of 75% of the Relieved Amount of 75% of Total Costs ²	(Separate Sheet) 2016 Amount to Local Unit Without the Addition of Wyoming	(I-G) 2016 Savings to Local Unit With the Addition of Wyoming ³
Fire Dispatch:										
Plainfield Charter Township	2,608	9.37%	\$ 86,051	\$ 21,513	\$ 64,538	\$ 16,135	\$ 32,269	\$ 48,604	\$ 33,574	\$ 1,305
Byron Township - (Byron Center Station 100%)	688	2.47%	22,703	5,676	17,028	4,257	8,514	12,771	8,858	344
Byron Township (50%) & Gaines Charter Township (50%) (Cullerville Station)	1,818	6.84%	60,003	15,001	45,003	11,251	22,501	33,752	23,411	910
Gaines Charter Township - (Dutton Station 100%)	478	1.72%	15,774	3,943	11,830	2,958	5,915	8,873	6,154	239
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Courtland Township	320	1.15%	10,560	2,640	7,920	1,980	3,960	5,940	4,120	160
Oakfield Township	246	0.89%	8,129	2,032	6,097	1,524	3,048	4,572	3,172	123
Cannon Township	495	1.78%	16,335	4,084	12,251	3,063	6,125	9,188	6,473	248
Caledonia Township	824	2.96%	27,191	6,798	20,393	5,098	10,197	15,295	10,609	412
Ada Township	546	1.96%	18,007	4,502	13,505	3,376	6,752	10,129	7,025	273
Sparta Fire Department Authority	930	3.41%	31,338	7,833	23,504	5,876	11,752	17,628	12,277	475
Algona Township	523	1.88%	17,248	4,312	12,936	3,234	6,468	9,702	6,729	262
Solon Township	393	1.42%	13,033	3,259	9,776	2,444	4,888	7,332	5,086	198
Village of Sand Lake	380	1.36%	12,529	3,132	9,397	2,349	4,698	7,047	4,888	190
Tyrone Township	341	1.23%	11,253	2,813	8,440	2,110	4,220	6,330	4,300	171
City of Cedar Springs	568	2.04%	18,755	4,689	14,066	3,516	7,033	10,549	7,317	284
Spencer Township	310	1.11%	10,230	2,557	7,672	1,918	3,836	5,754	3,991	155
Grafton Township	197	0.71%	6,501	1,625	4,876	1,219	2,438	3,657	2,456	99
Bovine Township	208	0.75%	6,853	1,713	5,140	1,283	2,570	3,855	2,674	104
City of Walker	569	2.05%	18,788	4,697	14,091	3,523	7,045	10,568	7,330	285
City of Kenwood	4,182	15.03%	138,002	34,501	103,502	25,875	51,751	77,626	53,844	2,093
City of Grandville	1,782	6.40%	58,793	14,698	44,095	11,524	22,048	33,071	22,939	892
City of Wyoming	5,582	20.06%	184,201	46,030	138,171	34,538	69,075	103,613	-	-
	27,823	100.00%	918,136	229,534	688,602	332,047	344,301	516,451	386,354	11,129

(K) \$ 918,136

FY 2016 Dispatch Budget Allocation - Fire

Notes:

- The amounts displayed in this column are annual amounts and each local unit is invoiced twice a year for half the amount. Since the City of Wyoming will be joining July 1, 2016, they will be invoiced once in 2016 in the amount of \$34,537.50 for July - December.
- The dollar figures included for 2017 are for illustration only. Actual figures will differ based on the annual updated number of incidents and the dispatch budget allocation for fire dispatch.
- The actual savings listed in column J are annualized. Should Wyoming join with Kent County on July 1, 2016, the cost savings in Column J will be approximately half the amount for 2016.

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE ARCHITECTURAL GROUP, INC.
(TAG) TO DEVELOP DRAWINGS AND SPECIFICATIONS NECESSARY FOR BIDDING A
PROJECT TO REMODEL THE MAINTENANCE SHOP AT THE CLEAN WATER PLANT

WHEREAS:

1. The Clean Water Plant’s Maintenance Shop houses two work areas used for all aspects of necessary maintenance work.
2. This maintenance area has not been updated since the Plant was expanded in 1974 and is undersized and out of date.
3. The construction and remodeling activities will be competitively bid.
4. It is necessary to develop drawings and specifications for this project, and it is the opinion of the Clean Water Plant staff that The Architectural Group is best suited to do this work because of their familiarity with the building and the most recent renovations done at the Clean Water Plant.
5. Sufficient funds exist in the Sewer Fund Capital Outlay Miscellaneous Equipment Account #590-590-54400-980.074.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby authorize entering into an agreement with The Architectural Group to develop the drawings and specifications necessary for the construction and remodeling activities of the Clean Water Plant Maintenance Shop at a cost of \$14,300.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

 Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:
 Staff Report
 TAG Proposal

Resolution No. _____

Staff Report

Date: March 16, 2016
Subject: Clean Water Plant Maintenance Shop Remodel
From: Myron Erickson, Deputy Director of Public Works
Date of Meeting: March 21, 2016

Recommendation

It is recommended that City Council authorize entering into an agreement with The Architectural Group, Inc. to develop the drawings and specifications necessary for bidding a project to remodel the maintenance shop at the Clean Water Plant.

Sustainability Criteria:

Environmental Quality – The Clean Water Plant’s entire mission is the protection of public health and environmental quality of the Grand River, which receives our treated effluent. This mission is best fulfilled when the plant’s facilities are kept up to date.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status.

Economic Strength – Maintenance of the buildings, mechanical systems, and many pieces of equipment at the Clean Water Plant is key to its mission. Working with the architect who most recently designed our main building renovations (laboratory and office areas) will save us time and money because they are in possession of the building’s architectural details and are already familiar with its features.

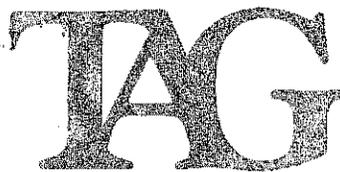
Discussion:

The Clean Water Plant’s main building houses several workgroups, each carrying out a different part of our dual mission of environmental protection and safeguarding of public health. The biggest single area is our maintenance shop, a two-room facility that houses work areas used for the maintenance of everything found at the plant. The shop accommodates the work associated with the complete dismantling and repair of large and heavy pieces of equipment; the testing and repair of electronic devices; and the storage of parts and materials. It also contains the facilities we use for fabrication functions like welding, cutting, bending, etc. The shop has not been updated, expanded, or refurbished since the plant was expanded in 1974, and is badly undersized and out of date.

We have budgeted for a complete remodeling and refurbishing of this critical work area, and the actual construction and remodeling activities would be competitively bid. However, to bid the project out, it is necessary to develop comprehensive drawings and specifications first. We feel that the Architectural Group (TAG) is best suited to do this work because they have great familiarity with the building, its architectural details, and the most recent improvements made to the building. They have submitted a proposal for this service at a cost of \$14,300.

Budget Impact:

A project of this type was anticipated and budgeted for in the Sewer Fund Capital Outlay Miscellaneous Equipment Account #590-590-54400-980.074.



February 22, 2016

Mr. Myron Erickson
City of Wyoming Clean Water Plant
2350 Ivanrest Ave. SW
Wyoming, MI 49418

Re: Architectural Services Proposal – Maintenance Shop Renovations
City of Wyoming Clean Water Plant

Dear Myron,

Please allow this letter as an outline of proposed work and fees in the maintenance shop renovations as discussed.

Based on our meeting on February 4, 2016 we anticipate more of a stepped approach to determine needs, possible solutions and how best to proceed. With that prelude, please allow the following scope of work and related range of fees:

I. Schematic Design

- A. Based on our discussion, we will complete an architectural audit in the proposed shop to verify existing infrastructure and layout.
- B. We will update existing drawing files to match audit.
- C. We anticipate a kick off meeting with you and the maintenance staff to discuss layout ideas and flow of work.
- D. We anticipate including our structural engineering consultant to assist on the mezzanine changes and how to modify the masonry separation wall.
- E. We will develop some possible schematic layouts for your review, and input.
- F. We have included some design time with Kim Danks to provide some input on updating some finishes, mainly paint.
- G. Once we have an approved layout, we will endeavor to provide a probable construction cost estimate. Please note these types of projects are the most difficult to provide accurate estimates of construction costs. There is a little bit of a lot of trades, with masonry and possibly steel being the largest costs. Masonry right now is extremely hard to get bids because there are so few masons. This work might need to be timed to be a winter job so we can get a mason.

Fee Schedule:

Schematic Design: Architectural	\$ 7,800 - \$ 8,300
Schematic Design: Structural	\$ 3,850 - \$ 4,350
Schematic Design: Interiors	\$ 1,100 - \$ 1,650
Total:	\$12,750 - \$14,300

Reimbursable expenses will be limited to plotting and printing.

The preceding fee is schematic design only. We anticipate, if authorized to proceed into construction documents, that we will need to include mechanical, electrical, and plumbing consultants to allow for a complete bidding package.

If you have any questions please give me a call.

Sincerely,

THE ARCHITECTURAL GROUP, INC.

Daniel J. Bode
Chief Operating Officer

3/21/16
CWP/ME/KSH

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE ARCHITECTURAL GROUP, INC.
(TAG) TO DEVELOP DRAWINGS AND SPECIFICATIONS FOR BIDDING A ROOF
REPLACEMENT PROJECT

WHEREAS:

1. The Clean Water Plant’s main building utilizes an EPDM rubber membrane roof system that is at the end of its functional life and needs to be replaced.
2. The work of replacing the membrane roof will be competitively bid.
3. It is necessary to develop comprehensive drawings and specifications prior to bidding the project.
4. The Architectural Group has great familiarity with the Clean Water Plant main building’s architectural details, mechanical systems, and the most recent improvements made to it.
5. Sufficient funds exist in the Sewer Fund Capital Outlay Plant Expansion Account #590-590-54400-986.444.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby authorize entering into an agreement with The Architectural Group to develop the drawings and specifications necessary for bidding a roof replacement project at the Clean Water Plant for an amount not to exceed \$10,500.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:
Staff Report
TAG Proposal

Resolution No. _____

Staff Report

Date: March 16, 2016
Subject: Clean Water Plant Roof Repair
From: Myron Erickson, Deputy Director of Public Works
Date of Meeting: March 21, 2016

Recommendation

It is recommended that City Council authorize entering into an agreement with The Architectural Group, Inc. to develop the drawings and specifications necessary for bidding a roof replacement project at the Clean Water Plant.

Sustainability Criteria:

Environmental Quality – Environmental Quality is not affected by this project.

Social Equity – Social Equity is not affected by this project.

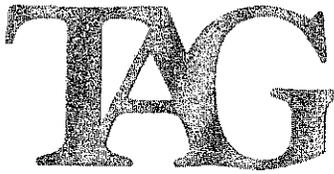
Economic Strength – By keeping the physical and mechanical systems of the Clean Water Plant's many buildings up to date, more expensive repairs are avoided. Working with the architect who most recently designed our renovated laboratory and office areas will save us time and money because they are in possession of the building's architectural details and are already familiar with its features.

Discussion:

The Clean Water Plant's main building utilizes an EPDM rubber membrane roof system. The area of the roof over the laboratory is 22 years old and has been leaking for at least a year. The roof needs to be replaced with a new membrane. The work of replacing the membrane will be competitively bid. To bid the project out, it is necessary to develop comprehensive drawings and specifications. The Architectural Group (TAG) is best suited to develop these drawings and specifications because they have great familiarity with the building, its architectural details, and the most recent improvements made to the building. The Architectural Group has proposed a cost for this work not to exceed \$10,500.

Budget Impact:

A project of this type was anticipated and budgeted for in the Sewer Fund Capital Outlay Plant Expansion Account, #590-590-54400-986.444.



The Architectural Group, Inc.
3100 Prairie Street, S.W.,
Grandville, MI 49418

Ph: (616) 531-7040

February 22, 2016

Mr. Myron Erickson
City of Wyoming Clean Water Plant
2350 Ivanrest Ave. SW
Wyoming, MI 49418

Re: Architectural Services Proposal
Lab Roof Bid Documents
City of Wyoming Clean Water Plant

Dear Myron,

Based on our meeting on February 4, 2016 we understand the project to include new EPDM roof over the laboratory at the Clean Water Plant, approximately 3,450 s.f.

Please allow the following as an outline of our proposed work and probable fees:

- Meet with your staff and J & L Roofing on site to review existing conditions, identify problem areas such as soft spots and flashing and discuss available products and warranties. Based on this meeting, The Architectural Group, Inc. will complete a roof audit, identify existing conditions i.e. locations of existing rooftop equipment, roof drains, and roof railings, create a base roof plan file.

Fee: \$1,000.00 - \$1,500.00

- With your permissions to proceed we will develop drawings and specifications for bidding the reroofing. We anticipate a roof plan with a few details and a limited specification narrowing acceptable EPDM products, insulation, and flashing.

Fee: \$7,750.00 - \$9,000.00

Hourly Range Subtotal: \$8,750.00 - \$10,500.00

In regards to the City instruction to bidders, notices, bidding, and construction administration, we are willing to assist on an hourly basis.

Reimbursable expenses will be limited to plotting and printing.

If you have any questions please give me a call.

Sincerely,

THE ARCHITECTURAL GROUP, INC.

Daniel J. Bode
Chief Operating Officer

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE
SALE OF USED SPARE PLC PARTS

WHEREAS:

1. As detailed in the attached Staff Report; proposals were requested for the sale of used spare PLC parts.
2. It is recommended the City Council accept the proposal received from the City of Lansing in the total amount of \$22,387.00.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council does hereby authorize acceptance of the proposal from the City of Lansing in the total amount of \$22,387.00.
2. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

ATTACHMENT:
Staff Report

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: March 15, 2016
Subject: The Sale of Used Spare PLC Parts
From: Tom Wilson, Clean Water Plant Maintenance Supervisor
Date of Meeting: March 21, 2016

RECOMMENDATION:

It is recommended that the City Council approve the sale of used Allen Bradley PLC spare parts to the City of Lansing in the amount of \$22,387.00.

SUSTAINABILITY CRITERIA:

Environmental Quality – The Clean Water Plant is actively engaged in the protection of Michigan’s natural water environment and the public health of Wyoming’s citizens. Repurposing these components keeps them in use and serves the environment as well by avoiding premature disposal.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status. All of Wyoming’s residents enjoy equal access to the benefits of our state-of-the-art wastewater and drinking water treatment technologies. Working cooperatively with other Michigan municipalities helps other people in our State.

Economic Strength – Since this equipment is no longer in use at the Clean Water Plant but would have value for another municipality still invested in this technology, it can be sold on the market. We are offering to sell these components, as is, to the City of Lansing for a comparable amount that we would receive from a used equipment vendor. There will be no profit to the City of Wyoming as a result of this sale.

DISCUSSION:

In 2012, the Clean Water Plant implemented a multi-year project of upgrading the Plant’s aging Programmable Logic Controllers (PLC) equipment to Control Logix equipment. The last phase of this project will be completed by the end of March, 2016. The aging PLC equipment that was removed was put into the Plant’s inventory for temporary storage but is now available to another entity that has not yet upgraded their controllers and that could benefit from the use of this equipment. In early February, invitations to bid were sent to prospective bidders and posted on the City’s web site. Bids were due on February 23, 2016 but no bids were received. Because of this, direct contact was made to known firms that purchase this type of used parts. Bid prices were received by three entities and are as follows:

City of Lansing	\$22,387.00
PLC Hardware	\$12,000.00
Radwell, Inc.	\$6,547.00

BUDGET IMPACT:

Based on the information presented, it is recommended that City Council accept the bid price received for the PLC Spare Parts as submitted by the City of Lansing in the amount of \$22,387.00. There will be no profit to the City of Wyoming as a result of this sale. All parts will be sold “as is” and the Clean Water Plant staff will be responsible for packaging and shipping the parts to the City of Lansing.

RESOLUTION NO. _____

RESOLUTION TO EXTEND THE BID
FOR ISOLATED PATCHING
TO A-1 ASPHALT, INC.

WHEREAS:

1. On April 6, 2015, the City Council awarded the bid for Isolated Patching 2015 to A-1 Asphalt Inc., as referenced with Resolution Number 25090.
2. A-1 Asphalt has agreed to extend their bid pricing until December 31, 2016. The unit pricing shall remain unchanged from the original bid at a rate of \$25.00 per square yard for removal of asphalt and \$96.00 per ton for 4C asphalt.
3. The cost of isolated patching is anticipated to be \$180,000 for work performed during the 2016 calendar year. Sufficient funds have been budgeted in the street, sewer and water maintenance accounts: 202-441-46300-930.000, 203-441-46300-930.000, 590-441-54200-930.000, 591-441-56200-930.000 and 591-441-56700-930.000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council extends the bid to A-1 Asphalt, Inc., to perform isolated patching for calendar year 2016.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report

Contract Extension Letter, January 26, 2016

Bid Proposal, March 31, 2015

Resolution No. _____

STAFF REPORT

DATE: March 14, 2016

SUBJECT: Bid Extension – Isolated Patching

FROM: Jodie Theis, Contracts and Procurement Supervisor

Date of Meeting: March 21, 2016

RECOMMENDATION

The Public Works Department recommends the City Council extend the isolated patching bid to A-1 Asphalt Inc. for calendar year 2016 at a rate of \$25.00 per square yard for removal of asphalt and \$96.00 per ton for 4C asphalt. The cost of isolated patching is anticipated to be approximately \$180,000 for work performed during the 2016 calendar year.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is actively involved in the protection of Michigan's natural resources and the public's health and welfare. The City provides a safe and environmentally focused method of asphalt replacement.

Social Equity

Street repairs are provided throughout the City, without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's asphalt replacement service.

Economic Strength

High quality asphalt replacement allows the Public Works Department to maintain the City's streets, which sustains public and private property values.

DISCUSSION

On April 6, 2015, the City Council awarded the bid for Isolated Patching to A-1 Asphalt Inc., as referenced with Resolution Number 25090. A-1 Asphalt has agreed to extend their bid pricing until December 31, 2016. The unit pricing shall remain unchanged from the original bid at a rate of \$25.00 per square yard for removal of asphalt and \$96.00 per ton for 4C asphalt.

BUDGET IMPACT

The cost of isolated patching is anticipated to be approximately \$180,000 for work performed during the 2016 calendar year. Sufficient funds have been budgeted in the street, sewer and water maintenance accounts: 202-441-46300-930.000, 203-441-46300-930.000, 590-441-54200-930.000, 591-441-56200-930.000 and 591-441-56700-930.000.

ATTACHMENTS:

Contract Extension Letter, January 26, 2016
Bid Proposal, March 31, 2015

A-1 Asphalt Sealing & Repair, Inc.

4634 Division Ave.

Wayland, MI, 49348

PH 616-877-4400 FAX 616-877-4630 (MI only) 800-871-4401 WWW.A1ASPHALTINC.COM
COMMERCIAL*INDUSTRIAL*RESIDENTIAL*MUNICIPAL

1/26/16
City of Wyoming
Public Works Dept.
Wyoming, MI 49509

Attn: Joe Whalfield
Re: Isolated Patching

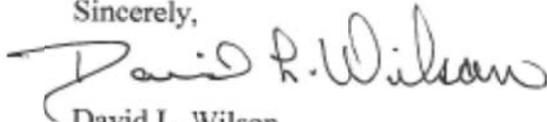
A1 Asphalt will maintain our existing prices for removal and 4C asphalt patching through December 31st, 2016.

The current unit prices to be maintained for the 2016 year are as follows:

Removal \$25.00/syd
4C asphalt patching \$96.00/ton

The prices are in accordance with current City of Wyoming Specifications.

Sincerely,



David L. Wilson
Administrator

**BID PROPOSAL
FOR
ISOLATED PATCHING 2015**

PAY ITEM	UNIT	ESTIMATED QUANTITY	UNIT COST	TOTAL
HMA 4C	TON	244.2	96.00	23,443.20
REMOVAL OF EXISTING PAVEMENT	SQ. YD.	1,038.16	25.00	25,954.00
			TOTAL	49,397.20

Completion Date:

State number of working days (Monday through Friday) which your firm will require to complete the approximately number of repairs:

- Start date:** Temperature shall be at least 55°F and rising, unless approved by the City.
- Work hours:** Monday through Friday, 7:00 a.m. – 5:00 p.m.
No work on SATURDAYS, SUNDAYS OR CITY HOLIDAYS
- Completion date:** On or before JUNE 1, 2015, unless approved by the City.

8 working days

The City of Wyoming is anticipating an additional 50 – 100 more asphalt jobs. Would bidder be willing to maintain unit prices through December 31, 2015?

Yes No

Is bidder willing to honor bid pricing for other Kent County Municipalities for the term of this proposal?

Yes No

Is bidder willing to honor bid pricing for other Ottawa County Municipalities for the term of this proposal?

Yes No

Is the bidder willing to honor bid pricing for the Wyoming Public Schools for the term of this proposal?

Yes No

Are you, or the business owner related to any elected official or employee of the City of Wyoming?

Yes No

Is the bidder a Woman Owned Company?

Yes No

Is the bidder a Minority Owned Company?

Yes No

Is the bidder a Section 3 Certified Contractor?

Yes No



Liquidated Damages:

It is expressly agreed that time shall be considered the essence of this Contract. In the event Contractor fails in due performance of the entire work to be performed under this Agreement, within the date provide herein, Contractor shall pay to the owner as liquidated damages, and not penalty, for the sum identified in Section on Liquidated Damages, of the Special Conditions for each work day that the Contractor shall be in default. Said sum in view of the difficulty of estimating such damages with exactness, is hereby expressly fixed and agreed upon as the damages which would be suffered by the City for reason of such defaults. It is understood and agreed that the liquidated damages shall be in lieu of actual damages arising from such breach of the contract, which sums, the City shall have the right to deduct from any moneys due or to become due to the Contractor.

Terms NET 30
Company A-1 ASPHALT INC.
Address 4634 DIVISION ST
City WYAND State MI Zip 49348
Authorized By (PLEASE PRINT) DAVID R. WILSON
Authorized Signature David R. Wilson Date 3-31-15
Phone 616-877-4400 Cell 616-893-3157
Fax 616-877-4630 Email DAVID@A1ASPHALTINC.COM

All proposals are to be in sealed envelopes and plainly marked "Bid for ISOLATED PATCHING 2015." The City Council of the City of Wyoming reserves the right to accept or reject all or any bids or to waive formalities, and to award the bid in any manner deemed to be in the best interest of the City.

BID DUE: Tuesday, MARCH 31, 2015, 11:00 A.M.
Wyoming City Clerk's Office
1155 - 28th Street, SW
P.O. Box 905
Wyoming, Michigan 49509-0905



RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF SELF-CONTAINED
BREATHING APPARATUS (SCBAs) AND A FIT TESTING MACHINE

WHEREAS:

1. As detailed in the attached staff report, the current SCBAs inventory is about to expire and the current Fit Testing machine is in need of replacement.
2. It is recommended the City Council authorize the purchase for the replacement SCBAs and Fit Testing machine from 5 Alarm Fire and Safety Equipment, Inc. in the total amount of \$413,060.
3. The purchase will require approval of the attached budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the purchase of self-contained breathing apparatus (SCBAs) and a Fit Testing machine in the total amount of \$413,060.
2. The City Council does hereby approve the attached budget amendment.
3. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 21, 2016.

ATTACHMENTS:
Budget Amendment
Staff Report
Quotes

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: March 8, 2016

Subject: Self-Contained Breathing Apparatus (SCBA) Inventory and a Fit Testing Machine

From: Fire Chief Chuck Lark

Meeting Date: March 21, 2016

RECOMMENDATION:

It is recommended the City authorize the purchase of replacement of the entire expired self-contained breathing apparatus (SCBA) inventory and a Fit Testing machine in the total estimated amount of \$413,060.

SUSTAINABILITY CRITERIA:

Environmental Responsibility: Reinforcing the safety and protection of our community by providing updated SCBAs and Fit Testing equipment that allows members of our Fire Service Division to conduct fire suppression activities when an emergency occurs.

Social Equity: Providing updated SCBAs and Fit Testing equipment to our full-time (FT), paid-on-call (POC), part-time (PT), and dual-trained employee (DTE) firefighters will equally benefit all members of the community.

Economic Strength: Establishing a group of trained firefighters who are able to conduct emergency operations when called allow us to respond appropriately in hazardous conditions during critical incidents.

DISCUSSION:

In the spring of 2015, the Fire Services Division applied for Assistance to Firefighter's Grant (AFG) to replace the existing SCBA inventory. In November of 2015 our request was denied. The current inventory expires July 1, 2016 and due to the importance of this equipment, the grant denial will now require funding from the general fund.

The Fire Service Division conducted extensive review of two different SCBAs used by neighboring departments (MSA G1 and SCOTT X3 SCBA). After demonstrations and thorough use and testing by the crew it is recommended purchasing the MSA G1 SCBA.

The department is already tooled, trained, and equipped for MSA repair and the majority of the components on the recommend G1 are very similar to what the department currently uses. The required repair certification class is one day for current certified technicians (day and a half for new technicians). The MSA will train up to 4 technicians in house at no charge.

The department is also already equipped with the necessary hardware, and a free-of-cost software upgrade is all that will be required for the yearly flow testing. Flow testing equipment was purchased by the department approximately two years ago and staying with MSA does not add any further cost for the OSHA-required yearly testing.

Along with the SCBAs it is requested a new Fit Testing machine also be purchased. NFPA recommends annual FIT testing; our current machine is 19 years old and is in need of replacement. This will allow us to maintain required face piece testing by our FT, POC, PT, and DTE firefighters.

We sought out a replacement system that would allow for future funding of this equipment. We met with the City's Fleet Services Supervisor who explained that the funds needed for future replacement purchases could be placed on a 15 year savings cycle. The tanks and equipment purchased would become fleet assets. Each item will be assigned a fleet number and monthly rent charged for the life of the equipment (\$39,780/year). At the end of the equipment life, funds will be available for replacement.

BUDGET IMPACT:

It is recommended the SCBA inventory and the Fit-Testing machine be purchased by the sole source provider of the MSA product in the West Michigan region, 5 Alarm Fire and Safety Equipment.

A nationally recognized federal quote was received through HGAC Smart Purchasing Solutions through Casco Industries. Below is the federal bid price compared to our state MSA provider price:

Federal Quote

HGAC Casco Industries \$452,371.50 (Fit-testing machine not included)

State Quote

5 Alarm Fire and Safety Equipment \$397,303.00 (Fit-testing machine not included)

The breakdown of the cost of the equipment requested is as follows:

51	MSA G1 SCBA Packs	\$222,360.00
85	G1 MED Face Pieces	\$21,930.00
115	MSA 45 min. Cylinders	\$90,275.00
8	MSA G1 1 hour Cylinders (Haz-Mat)	\$8,585.00
51	MSA G1 Quick Fill Hoses	\$28,050.00
14	Lithium Battery Packs	\$2,912.00
4	MSA G1 Charging Station	\$2,268.00
1	RFID Reader/Writer	\$413.00
12	MSA Accountability Tags	\$306.00
6	G1 APR Adapter	\$459.00
3	MSA Valve Assembly	\$306.00
130	MSA Quick Connect Adapter	\$5,135.00
3	MSA G1 RIT System	\$9,483.00
3	MSA G1 1-Hour Remote Connection	\$3,198.00
3	MSA G1 Quick Connect Adapter	\$1,680.00
1	Fit-Testing Potacount TSI, Mask Adapter, MSA G1 Adapter	<u>\$15,757.00</u>
		\$413,060.00

Funds are not available in the Fire Department's FY2015/2016 budget, therefore it is requested that the necessary amount of \$413,060.00 be transferred from fund balance to the Fire Services account number 101-337-33900-986339 – Fire Fighting – SCBA Capital Outlay through the attached budget amendment.

Attachments: Quotes
Budget Amendment



FIRE AND SAFETY EQUIPMENT, LLC.
PROTECTING AMERICA'S HEROES

350 Austin Circle
Delafield WI, 53018-2171
Phone: (262) 646-5911 Fax: (262) 646-5912
Toll-Free: (800) 615-6789
Web: www.Salarm.com

QUOTE

Number	154348-0
Quote Date	01/21/2016
Page	1

Bill to: WYOMING FIRE DEPT
WYOMING DEPT OF PUBLIC SAFETY
FIRE DIVISION
2300 DEHOOP AVE SW
WYOMING, MI 49509
Phone: (616) 530-7250 Fax: (616) 249-3435
Email: SCHUMACHERM@WYOMINGMI.GOV

Ship to: WYOMING FIRE DEPT
WYOMING DEPT OF PUBLIC SAFETY
FIRE DIVISION
2300 DEHOOP AVE SW
WYOMING, MI 49509
Phone: (616) 530-7250 Fax: (616) 249-3435
Email: SCHUMACHERM@WYOMINGMI.GOV

Cust Code	Ordered By	Salesman	Job/Rel#	Customer PO	Wanted Date
6729		SHANNON WITHERELL		G1 SCBA	01/21/2016

Entered By	Ship Via	Terms
Joli Clark	UNITED PARCEL SERVICE	NET 10

Quantity	U/M	Item #	Description	Price	Extension		
Order	Ship	Back					
51	51	0	EA	G1FS-442MA2Q0LAR	MSA G1 SCBA- 4500PSI CGA QUICK CONNECT- REMOTE STD.HARNES W/CHEST STRAP METAL BAND, ADJ.SWVL.LUMBAR, REGULATOR- SOLID CVR-LFT SHLDR REGULATOR- QUICK CONNECT EMERG.BREATHING- NONE SPEAKER MODULE- LEFT CHEST PASS- RIGHT SHLDR RECHARGEABLE BATTERY	4360.0000	222360.00
85	85	0	EA	G1FP-FM1M4C1	G1 MED FACEPIECE W/NK STRAP	258.0000	21930.00
115	115	0	EA	10156424-SP	MSA G1 45MIN LOW PRO CYL	785.0000	90275.00
8	8	0	EA	10156426-SP	MSA G1 CYLINDER 1-HOUR REMOTE CONNECTION	1066.0000	8528.00
51	51	0	EA	10156468	MSA G1 3' QFILL HOSE IN POUCH	550.0000	28050.00
14	14	0	EA	10148741-SP	MSA G1 LITHIUM BATTERY PACK	208.0000	2912.00
4	4	0	EA	10158385	MSA G1 CHARGING STATION	567.0000	2268.00
1	1	0	EA	10158407	MSA G1 RFID READER/WRITER	413.0000	413.00
12	12	0	EA	10083875	MSA ACCOUNTABILITY TAGS FOR M7 AIR MASK & G1	25.5000	306.00
6	6	0	EA	10144231-SP	G1 APR ADAPTER	76.5000	459.00
3	3	0	EA	805078	MSA VALVE ASSY, QUIK CHEK, ULEL	102.0000	306.00
130	130	0	EA	10149702-SP	MSA QUICK CONNECT ADAPTER	39.5000	5135.00

Continued on next page....

SHIPPING CHARGES EXTRA
PRICE GOOD FOR 30 DAYS OR UNTIL MFG. PRICE INCREASE.



FIRE AND SAFETY EQUIPMENT, LLC.
PROTECTING AMERICA'S HEROES

350 Austin Circle
Delafield WI, 53018-2171
Phone: (262) 646-5911 Fax: (262) 646-5912
Toll-Free: (800) 615-6789
Web: www.5alarm.com

QUOTE

Number	154348-0
Quote Date	01/21/2016
Page	2

Bill to: WYOMING FIRE DEPT
WYOMING DEPT OF PUBLIC SAFETY
FIRE DIVISION
2300 DEHOOP AVE SW
WYOMING, MI 49509
Phone: (616) 530-7250 Fax: (616) 249-3435
Email: SCHUMACHERM@WYOMINGMI.GOV

Ship to: WYOMING FIRE DEPT
WYOMING DEPT OF PUBLIC SAFETY
FIRE DIVISION
2300 DEHOOP AVE SW
WYOMING, MI 49509
Phone: (616) 530-7250 Fax: (616) 249-3435
Email: SCHUMACHERM@WYOMINGMI.GOV

Cust Code	Ordered By	Salesman	Job/Rel#	Customer PO	Wanted Date
6729		SHANNON WITHERELL		G1 SCBA	01/21/2016

Entered By	Ship Via	Terms
Joli Clark	UNITED PARCEL SERVICE	NET 10

Quantity			U/M	Item #	Description	Price	Extension
Order	Ship	Back					
3	3	0	EA	10169711	MSA G1 RIT SYSTEM QF FCPC, REG, 4500	3161.0000	9483.00
3	3	0	EA	10156426-SP	MSA G1 CYLINDER 1-HOUR REMOTE CONNECTION	1066.0000	3198.00
3	3	0	EA	10162403	MSA G1 QUICK CONNECT ADAPTER FOR FILL STATION (10158408)	560.0000	1680.00
3	3	0	EA	WESS-347-1	SCBAS CGA 347 (M) X 1/4 NP (F) SS	0.0000	0.00
3	3	0	EA	SS-4-HN	SCBAS 1/4"NPT HEX NIPPLE MNPT X MNPT, STAINLESS STEEL	0.0000	0.00
4	4	0	EA	CARE	MSA CARE TRAINING	0.0000	0.00

SubTotal 397,303.00

Total 397,303.00

**SHIPPING CHARGES EXTRA
PRICE GOOD FOR 30 DAYS OR UNTIL MFG. PRICE INCREASE.**



FIRE AND SAFETY EQUIPMENT, LLC.
PROTECTING AMERICA'S HEROES

350 Austin Circle
Delafield WI, 53018-2171
Phone: (262) 646-5911 Fax: (262) 646-5912
Toll-Free: (800) 615-6789
Web: www.5alarm.com

QUOTE

Number	154445-0
Quote Date	01/25/2016
Page	1

Bill to: WYOMING FIRE DEPT
WYOMING DEPT OF PUBLIC SAFETY
FIRE DIVISION
2300 DEHOOP AVE SW
WYOMING, MI 49509
Phone: (616) 530-7250 Fax: (616) 249-3435
Email: SCHUMACHERM@WYOMINGMI.GOV

Ship to: WYOMING FIRE DEPARTMENT
FIRE OPERATIONS
1250 36TH ST SW
WYOMING, MI 49509-2825
Phone: (616) 530-7250 Fax: (616) 249-3435
Email: SCHUMACHERM@WYOMINGMI.GOV

Cust Code	Ordered By	Salesman	Job/Rel#	Customer PO	Wanted Date
6729		SHANNON WITHERELL			01/25/2016

Entered By	Ship Via	Terms
Joli Clark	UNITED PARCEL SERVICE	NET 10

Quantity	U/M	Item #	Description	Price	Extension
1	EA	8038	RAECO TSI MODEL 8038 POTACOUNT	15289.0000	15289.00
1	EA	8025-22	RAECO TSI ADAPTER KIT FOR MSA G1 MASK	383.0000	383.00
1	EA	10144231-SP	G1 APR ADAPTER	85.0000	85.00

SubTotal 15,757.00

Total 15,757.00

**SHIPPING CHARGES EXTRA
PRICE GOOD FOR 30 DAYS OR UNTIL MFG. PRICE INCREASE.**



SECTION C - H-GAC FORMS

(Rev 12/02/09)

For Use In Responding To Competitive Bid And Proposal Invitations

Invitation No.: EE08-15

Title: Emergency Medical & Rescue Equipment

This Section contains the following **H-GAC FORMS**.

FORM	DESCRIPTION
Form A:	Offeror Identification and Authorized Signatory
Form B:	Historically Underutilized Business Enterprises
Form C:	Response Checklist
Forms D/D1:	Offered Items Pricing
Form E:	Published Options

These *FORMS* are hereby made available in electronic format. They should be copied to Offeror's computer for completion and/or printout as required. The *FORMS* **may not** be changed or altered in any way, except as may be specified on the *FORM*.

ALL completed *FORMS* must also be submitted electronically on electronic media (DVD, CDROM, flash/thumb drive), excepting of course for signatures. The printed "Original" of the response will be considered as the official copy in case of any discrepancy between the electronic version and the printed Original.

452371.50

H-GAC 'FORM D1' - PRODUCT ITEM BASE OFFERING PRICES								
Offeror Name:		CASCO INDUSTRIES, INC.						
Invitation No.:		EE08-15 - Emergency Medical & Rescue Equipment						
Note: 1. Remember to bid options and accessories on Form E. 2. No changes/modifications to Form D1 Model & Descriptions will be accepted and will result in bid item being deemed non-compliant.								
				Compliance - Bidder to specify (Yes, No, N/A) where applicable for each product code bid.				
Product Code	Mfg.	Model & Description	Base Offered Price	NFPA 1936	NFPA 1981	NIOSH	CBRN	IP67
A. Self-Contained Breathing Apparatus (SCBA)								
AAA	Dracger	Air Boss PSS 100, 30 minute service life, 2216 PSI cylinder pressure rating, aluminum cylinder						
ABA	Avon Protection Systems	Deltair, 30 minute service life, 2216 PSI cylinder pressure rating, carbon cylinder						
ABB	Avon Protection Systems	Deltair, 30 minute service life, 4500 PSI cylinder pressure rating, carbon cylinder						
ABC	Avon Protection Systems	Deltair, 45 minute service life, 4500 PSI cylinder pressure rating, carbon cylinder						
ACA	MSA	G1 SCBA 30 minute service life, 2216 PSI cylinder pressure rating, Carbon cylinder w/facepiece NFPA 2013 Standard	\$5,740.00		√	√	√	√
ACB	MSA	M7XT SCBA, w/facepiece 30 minute service life, 2600 PSI cylinder pressure rating, aluminum cylinder NFPA 2013	\$6,250.00		√	√	√	√
ACC	MSA	M7XT SCBA, w/facepiece 30 minute service life, 4500 PSI cylinder pressure rating, Carbon cylinder NFPA 2013	\$6,425.00		√	√	√	√
ACD	MSA	G1 SCBA, 45 minute service life, 4500 PSI cylinder pressure rating, Carbon cylinder, w/facepiece NFPA 2013	\$5,720.00 x 51 291720.00		√	√	√	√
ACE	MSA	G1 SCBA, 30 minute service life, 4500 PSI cylinder pressure rating, Carbon cylinder, w/facepiece NFPA 2013 Standard	\$5,670.00		√	√	√	√
ACF	MSA	G1 SCBA, 60 minute service life, 4500 PSI cylinder pressure rating, Carbon cylinder w/facepiece NFPA 2013 Standard	\$5,893.00 x 3 17679.00		√	√	√	√
ACG	MSA	G1 SCBA W/facepiece, 5500-psi 30, 45, 60, & 75 minute HP carbon cylinder NFPA 2013 Standard	\$6,340.00		√	√	√	√
ADA	Scott H & S	Air-Pak AP75 SCBA X3212021000201 w/pass device, 2.2, 2216 psi 30 minute carbon cylinder 804840-01 & face piece 201215-02.						

FORM E - PUBLISHED OPTIONS

Procurement No.:

EE08-15

Offeror Name:	CASCO INDUSTRIES, INC.
Notes: (Important)	<p>1) Use a single Form E for ALL Option/Accessory items and quote each on a single, separate line. DO NOT use multiple Form E's... Add or insert additional lines as necessary.</p> <p>2) Completely describe each item. Include the manufacturer's code or part number. Each item listed MUST have a unique code or part number so that it can be identified in any subsequent contract.</p> <p>3) Options which replace standard equipment on a Form D/D1 Item should be priced net of any credit due for the replaced item.</p> <p>4) Options which are upgrades/downgrades of a Form D/D1 Item should be priced at the differential amount between the cost of the Form D/D1 Item and the upgrade/downgrade option.</p>

Code or Part No.	Option Description	Offered Price
10158389	Dovetail brackets & gauge gaurd, Type 2, 30 min high pressure	\$26.50
10158390	Dovetail brackets & gauge gaurd, Type 3, 45 min Lo Pro	\$26.50
10158401	Dovetail brackets & gauge gaurd, Type 4, 2216 & 45 min fatty	\$26.50
10158402	Dovetail brackets & gauge gaurd, Type 5, 60 min	\$26.50
10156422-SP	G1 Cylinder, Remote Connect, 2216 psi, 30min	\$908.00
10156423-SP	G1 Cylinder, Remote Connect, 4500 psi, 30min	\$766.00
10156424-SP	G1 Cylinder, Remote Connect, 4500 psi, 45min Lo Pro 63552.00	\$993.00 X ⁶⁴
10156425-SP	G1 Cylinder, Remote Connect, 4500 psi, 45min fatty	\$993.00
10156426-SP	G1 Cylinder, Remote Connect, 4500 psi, 60min 9752.00	\$1,219.00 X ⁸
10156427	G1 Cylinder, Remote Connect, 5500 psi, 30min	\$1,350.00
10156428	G1 Cylinder, Remote Connect, 5500 psi, 45min	\$1,650.00
10156429	G1 Cylinder, Remote Connect, 5500 psi, 60min	\$1,900.00
10156430	G1 Cylinder, Remote Connect, 5500 psi, 75min	\$2,200.00
10156445	G1 Cylinder, Direct Connect, 5500 psi, 30min	\$1,350.00
10156446	G1 Cylinder, Direct Connect, 5500 psi, 45min	\$1,650.00
10156447	G1 Cylinder, Direct Connect, 5500 psi, 60min	\$1,900.00
10156448	G1 Cylinder, Direct Connect, 5500 psi, 75min	\$2,200.00
10156458	Facepiece, G1, SM, SM Nosecup, 4 PT Harness	\$265.00
10156459	Facepiece, G1, MD, MD Nosecup, 4 PT Harness	\$265.00
10156460	Facepiece, G1, LG, LG Nosecup, 4 PT Harness	\$265.00
10161809	Facepiece, G1, SM, SM Nosecup, 4 PT Harness w/neckstrap 9486.00	\$279.00 X ³⁴
10161810	Facepiece, G1, MD, MD Nosecup, 4 PT Harness w/neckstrap	\$279.00
10161811	Facepiece, G1, LG, LG Nosecup, 4 PT Harness w/neckstrap	\$279.00
10161812	Facepiece, G1, SM, SM Nosecup, 5 PT Harness	\$265.00

10161813	Facepiece, G1, MD, MD Nosecup, 5 PT Harness	\$265.00
10161814	Facepiece, G1, LG, LG Nosecup, 5 PT Harness	\$265.00
10161815	Facepiece, G1, SM, SM Nosecup, 5 PT Harness w/neckstrap	\$279.00
10161816	Facepiece, G1, MD, MD Nosecup, 5 PT Harness w/neckstrap	\$279.00
10161817	Facepiece, G1, LG, LG Nosecup, 5 PT Harness w/harness	\$279.00
10149701-SP	Quick Connect Adapter, 2216/3000	\$60.00
10149702-SP	Quick Connect Adapter, 4500/5500 6890.00	\$53.00 x 130
10144231-SP	APR Adapter Kit, G1 Facepiece 240.00	\$40.00 x 6
805078	Fit Test Adapter, Quick Check 435.90	\$145.30 x 3
496081	Opti Filter XL HE/P100 for fit testing box of 6	\$138.14
10148741-sp	Spare Rechargeable Battery Pack 4480.00	\$320.00 x 14
10158385	Rechargeable Battery Charging Station 1900	\$475.00 x 4
10158408	Quick Connect Adapter for Fill Stations 1846.20	\$615.40 x 3
SCV10457	CGA 347 adapter brass x 1/4" male NPT for use with above	\$19.50
10158409	G1 Flow Test Adapter	\$350.00
10110435	Posi Check USB Software	\$1,093.12
10163472	Medium Pressure Flow Test Hose	\$350.00
10158403	G1 Tool Kit	\$660.00
ZT-G1CARE-12HR	CARE Class Level 1 (New Technician - full service tech incl flow testing)	\$800.00
ZT-G1CARE-8HR	CARE Class Level 1 (for current MSA scba technicians)	\$550.00
10072240	Base Station Kit for Telemetry	\$1,769.00
10158407	G1 Tag Reader/Writer	\$600.00
10083875	G1 RFID ID tags 440.40	\$36.70 x 12
10158407	G1 Tag Reader/Writer (qty of 1) 600.00	\$600.00 x 1
10083875	G1 RFID ID tags (qty of 1)	\$36.70
10126742	Mask Bag Red	\$48.85
10126741	Mask Bag Black	\$48.85
817092	Soft Carry Case	\$195.00
10156468	3 ft transfill hose and pouch 43350.00	\$850.00 x 51
10144230	Spectacle Kit, G1 Facepiece	\$110.00
10148740-sp	Spare Alkaline Battery Pack	\$210.00
10144231-SP	APR Adapter Kit, G1 Facepiece	\$40.00
10039825	Dual purpose hose for bucket	\$460.90

10119369	ROPE,50',ARAMID/NYL,HOOK,M7	\$1,289.10
10119370	ROPE,50',ARAMID/NYL,CARAB,M7	\$1,176.20
10119391	ROPE,50',ARAMID,HOOK,M7	\$1,588.50
10119392	ROPE,50',ARAMID,CARAB,M7	\$1,481.30
10127944-SP	CYL/VALVE ASSY,45 CUFT,LIGHTWEIGHT,PKG	\$978.00
10127945-SP	CYL/VALVE ASSY,66 CUFT,LIGHTWEIGHT,PKG	\$1,198.00
10127946-SP	CYL/VALVE ASSY,88 CUFT,LIGHTWEIGHT,PKG	\$1,465.00
10144672	KIT, AMPLIFIER, ULTRA ELITE XT	\$603.00
10144673	KIT, AMP, BRKT, VO EMTR, ULTRA ELITE XT	\$748.00
10144675	KIT, AMPLIFIER, RI, ULTRA ELITE XT	\$1,047.40
10144676	KIT, AMP RI, BRKT, VOEMTR, ULTRA ELIT XT	\$1,192.40
10114190	REPLACEMENT KIT,M7 I-HUD	\$707.00
10042902	HELMET,CLEAR COMMAND,COMM SYSTEM KIT	\$390.14
10111642	HOSE KIT IN POUCH, QUICK-FILL, 3 FT.	\$883.50
10050375	TRANSMITTER & DELUXE RECEIVER KIT, E5000	\$10,500.00
10050376	TRANSMITTER & MINI RECEIVER KIT, E5000	\$7,350.00
10047573	TRANSMITTER, W/BAT, E5000 SERIES	\$3,775.00
10071750	VIDEO CAP, W/BATTERY, E5000 SERIES	\$5,724.20
10041100	BATTERY CHARGER ASSY, E5000 TIC	\$280.75
10067565	TRUCK CHARGER ,UNIVERSAL, E5000 SERIES TIC	\$1,031.00
10067707	BRACKET, NON-CHARGING, E5K SERIES	\$411.25
10039603	SHROUD, SUN, E5000 SERIES TIC	\$97.75
10096887	STATION KIT, EV5000 SERIES TIC	\$1,116.00
10096886	VEHICLE KIT, E5000 SERIES TIC	\$1,587.75
10038412	BATTERY ASSY, E5000 TIC	\$159.00
10040229	BRACKET,TRIPOD MOUNT,E5000 TIC	\$109.50
10040226	LANYARD RETRACTABLE,E5000 SERIES	\$87.87
10039515	STRAP, SHOULDER, E5000 SERIES TIC	\$145.96
10039516	WRIST STRAP ASSEMBLY:E5000 TIC	\$66.60
10145750	KIT,E6000 TIC,STATION	\$1,224.00
10145771	KIT,E6000 TIC,VEHICLE	\$1,224.00
10148136	CHARGER,E6000 TIC,VEHICLE MOUNT	\$867.00
10147390	KIT,MNTG BRACKET,E6000 TIC,NON-CHARGING	\$255.00

10120606-SP	BAT,LI-ION,RECHRGBL,3.7V,3.1AH,PKGD	\$183.60
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ORDINANCE NO. 1-16

AN ORDINANCE TO ADD CHAPTER 26
TO THE CODE OF THE CITY OF WYOMING
ENTITLED "EMERGENCY AMBULANCE SERVICE"

THE CITY OF WYOMING ORDAINS:

Section 1. That Chapter 26 is hereby added to the Code of the City of Wyoming to read as follows:

CHAPTER 26

EMERGENCY AMBULANCE SERVICE

Sec. 26-101. Findings of Facts.

The City Council hereby makes the following findings:

- a. There is a need to ensure that residents in the metropolitan area that are the recipients of emergency medical services receive enhanced care in an efficient manner.
- b. The Michigan Public Health Code, Act No. 368 of the Public Acts of 1978, as amended, authorizes local government units to do the following:
 - i. Contract for ambulance pre-hospital life support services;
 - ii. Regulate ambulance pre-hospital life support operations providing the standard are not in conflict or less stringent than those provided in the Public Health Code; and
 - iii. Defray costs through the collection of fees for services or by the creation and levy of special assessments.
- c. Local governments comprised of the cities of East Grand Rapids, Grandville, Grand Rapids, Kentwood, Rockford, and Wyoming, as well as Plainfield Charter Township, (the "Participating Municipalities") and American Medical Response, Life EMS, and Rockford Ambulance (the "EMS Providers") have developed an agreement to define emergency ground ambulance service areas for each EMS Provider and establish standards for such services.

Sec. 26-102. Adoption of Agreement.

The City hereby approves and adopts the agreement for allocation of primary emergency ground ambulance service areas among EMS Providers dated January 14, 2016, between the Participating Municipalities and the EMS Providers pursuant to the provisions of the Municipal Partnership Act, Act No. 258 of the Public Acts of 2011, as amended, and the Michigan Public Health Code, Act No. 368 of Public Acts of 1978, as amended.

Sec. 26-103. Designation of Primary Service Area.

The Participating Municipalities and the EMS Providers have entered into a formal agreement originally dated January 14, 2016, to designate primary emergency operating rights in certain areas, to improve patient and system outcomes by ensuring continuity of services, to establish transparency in operation, and to develop data reporting standards (“Agreement”).

Pursuant to the Agreement, the City has designated a primary emergency ground ambulance service area to the provider or providers listed in the Agreement. The Agreement contemplates periodic review of emergency ground ambulance service providers and the service areas to which they are primarily assigned. During this review process, it is possible for other emergency ground ambulance service providers to be authorized to act and to be assigned a primary service area. Unless and until such assignment is made, only a currently authorized emergency ground ambulance service provider may operate within the City.

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2016.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2016.

Kelli A. Vandenberg
Wyoming City Clerk

Ordinance No. 1-16

ORDINANCE NO. 2-16

AN ORDINANCE TO AMEND SECTION 2-423
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 2-423 of the Code of the City of Wyoming is hereby amended to read as follows:

Sec. 2-423. Membership and appointment.

Members of the commission shall consist of not less than five and not more than eleven members to be appointed by the mayor with the approval of the city council for a term of three years. The first members appointed pursuant to this section shall have terms adjusted to allow for 1/3 of the members to have terms expiring each year. The terms of office shall be as provided in this chapter and all members shall be registered electors of the City of Wyoming.

The members appointed pursuant to this section shall constitute the board of directors and shall be the voting members of the commission. The commission may add additional non-voting members in its discretion.

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2016.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2016.

Kelli A. Vandenberg
Wyoming City Clerk

ORDINANCE NO. 3-16

AN ORDINANCE TO AMEND SECTION 2-427(4)
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 2-427(4) of the Code of the City of Wyoming is hereby amended to read as follows:

(4) Except as provided herein, appointed members of the commission may not be compensated for services to the commission. The commission may request the City to enter into contracts with an individual or entity, not excluding members of the commission to further purposes of the organization. All contracts must operate within the constraints of the approved budget and funding and shall be approved by the city council in accordance with the applicable provisions of this Code and the City Charter.

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2016.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2016.

Kelli A. Vandenberg
Wyoming City Clerk

JRS/sak
02/15/16

ORDINANCE NO. 4-16

AN ORDINANCE TO ADD SECTION 50-38 TO
THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 50-38 is hereby added to the Code of the City of Wyoming to read as follows:

Sec. 50-38. Sex Offender Registration Fee.

No Person shall refuse or fail to pay the registration fee or fees prescribed by the Sex Offenders Registration Act of the State of Michigan, Act 295 of 1994, as amended (MCL 28.721 et seq.) within 90 days of the date the person is required to report pursuant to the Act.

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2016.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2016.

Kelli A. Vandenberg
Wyoming City Clerk

Ordinance No. 4-16

MEMORANDUM

TO: Curtis L. Holt
City Manager

FROM: Jack R. Sluiter 
City Attorney

DATE: January 8, 2016

RE: Sex Offender Registry Ordinance

The Wyoming Police Department is required to maintain the sex offender registry along with the actual registration of those offenders as required by the Sex Offender Registration Act, Act 295 of 1994. Several provisions for violations of that act are felonies or high misdemeanors which are enforced under that law by the county prosecutor's office. Failure to pay the required registration fee however is a misdemeanor punishable in the same manner as our other criminal misdemeanor code provisions. Failure to pay the registration fee is the largest number of violations of the statute.

Because it is somewhat cumbersome for our police department to obtain state misdemeanor charges on these violations, the department has discussed this issue with the prosecutor's office which has indicated that they would like to see these offenses prosecuted under local ordinance. Therefore at the request of the police department I have prepared the attached ordinance to make failure to pay the sex offender registration fee a misdemeanor under our City Code. These cases will then be prosecuted through the 62-A District Court by the City Attorney's office. Since the cases rarely go to trial and all fines and costs would remain with the local court, the proposed ordinance would be revenue neutral at worst and more likely positive.

At your discretion I would like to place this proposed ordinance on either the February 1 regular Council meeting agenda or the February 8 work session.

Please advise if you have any questions.

cc: Chief Carmody
Lt. Maguffee
Ofc. Keen

ORDINANCE NO. 5-16

AN ORDINANCE TO AMEND SECTION 50-162
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 50-162 of the Code of the City of Wyoming is hereby amended to read as follows:

Sec. 50-162. Possession and use of marihuana.

(a) As used in this section the following definitions shall apply.

1. *Marihuana (marijuana)* means that term as defined in section 7106 of the Public Health Code of the State of Michigan, PA 368 of 1978, MCL 333.7106(4) as amended.

2. *Useable marihuana (marijuana)* means that term as defined in section 26423 of the Public Health Code, MCL 333.26423(k) as amended.

(b) It shall be unlawful for any person who has not obtained a license from the State Board of Pharmacy as required by Act 368 of the Public Acts of the State of Michigan of 1978, MCL 333.7101 et seq, as amended, or does not possess a valid registry identification card and is in full compliance with the Michigan Medical Marihuana Act, Initiated Law 1 of 2008, MCL 333.26421 et seq, as amended, to knowingly possess or use marihuana (marijuana).

(c) When any person who has not previously been convicted of any offense under this Code, or under the controlled substances provisions of the Public Health Code of 1978, as amended, or under any statute of the United States or of any state relating to narcotic drugs, cocoa leaves, marihuana, or stimulant, depressant or hallucinogenic drugs, pleads guilty to or is found guilty of possession or use of marihuana, the court, may sentence that person in accordance with the terms and conditions of section 7411 of the Public Health Code, MCL 333.7411, as amended.

(d) A person shall not transport or possess usable marihuana (marijuana) as defined in section 26423 of the Public Health Code, 1978 PA 368, MCL 333.26423, in or upon a motor vehicle or any self-propelled vehicle designed for land travel unless the usable marihuana (marijuana) is 1 or more of the following:

1. Enclosed in a case that is carried in the trunk of the vehicle.

2. Enclosed in a case that is not readily accessible from the interior of the vehicle, if the vehicle in which the person is traveling does not have a trunk.

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2016.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2016.

Kelli A. Vandenberg
Wyoming City Clerk

Ordinance No. 5-16

MEMORANDUM

TO: Curtis L. Holt
City Manager

FROM: Jack R. Sluiter 
City Attorney

DATE: January 8, 2016

RE: Update to Possession of Marijuana Ordinance

Attached is a proposed Ordinance which will update our current possession and use of marijuana ordinance. The proposed ordinance accomplishes the following:

1. Uses the spelling of marijuana with an “h” and marijuana with a “j” interchangeably as the new statutes and amendments tend to use the spelling with an “h”.
2. Adds a definition of “useable marijuana”. This is important for the new section regarding transporting marijuana.
3. Updates the language to include possession in compliance with the Michigan Medical Marihuana Act.
4. Adds clarifying language for the one time deferrals allowed under the provisions of section 7411 of the Public Health Code. Our current ordinance includes some of that language but the reference to the section eliminates any issue of differences in the ordinance and statute.
5. Adds a section to make it illegal for a person to transport useable marijuana in a motor vehicle except in compliance with that statute. This is the most important part of this revision as we continue to see people possessing marijuana in motor vehicles who have medical marijuana cards. Under this ordinance it is illegal to transport marijuana in a vehicle except in compliance with the provisions of that section even if the person has a medical marijuana card.

I would request that this ordinance be referred to the Council at their February 1 regular meeting or February 8 work session at your option. If you have any questions please contact me at your convenience.

cc: Chief Carmody
Lt. Maguffee