

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, MAY 19, 2014, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation**
Pastor Jeremy Kloosterman, Resurrection Life Church
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the Regular Meeting of May 5, 2014 and the Work Session of May 12, 2014
- 7) Approval of Agenda**
- 8) Public Hearings**
 - 7:01 p.m.** To Consider the Establishment of an Industrial Development District for R.L. Adams Plastics, Inc., in the City of Wyoming
 - 7:02 p.m.** To Consider Approval of an Application for an Industrial Facilities Exemption Certificate for Rieth-Riley Construction Co., Inc.
 - 7:03 p.m.** To Consider Approval of an Application for an Industrial Facilities Exemption Certificate for RoMan Manufacturing, Inc.
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
 1. 14-12 Acceptance of a Warranty Deed and Temporary Permit for Construction for 5727 Division Avenue SW (Cooper)
 2. 14-13 Acceptance of a Warranty Deed and Temporary Permit for Construction for 5831 Division Avenue SW (Douglas Gregory Stassen and Alla N. Stassen)
 3. 14-14 Acceptance of a Highway Easement for 1115 Chicago Dr. SW (McDonald's)
- 13) Budget Amendments**
 - 1) Budget Amendment No. 53 – To Appropriate \$8,500 of Budgetary Authority to Provide an Increase in Funding for Printing and Advertising for the Wyoming Record and Other Services for SPR, LLC Professional Services Related to City Communications
 - 2) Budget Amendment No. 56 – To Appropriate \$5,100 of Budgetary Authority to Provide Funding for a New Apparatus Exhaust System for Fire Station #3
 - 3) Budget Amendment No. 57 – To Appropriate \$62,200 for Budgetary Authority to Provide Funding for Firefighter Personal Protective Equipment

14) Consent Agenda

(All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Council member, that member may request removal from the Consent Agenda.)

- a) To Appoint Alice St. Clair as a Member of the WKTV Commission for the City of Wyoming
- b) To Appoint Jill DeJager as a Member of the Community Development Committee for the City of Wyoming
- c) To Confirm the Appointment of Jeff Baker as a Member of the Board of Directors of the City of Wyoming Downtown Development Authority

15) Resolutions

- d) Of Appreciation to May Phillips for Her Service as a Member of the Community Enrichment Commission and Cultural Commission for the City of Wyoming
- e) General Appropriations Act: A Resolution to Adopt the Budget for the City of Wyoming for the Fiscal Year Ending June 30, 2015 and to Provide for the Amount to be Raised by Property Taxes
- f) To Approve the 2014-2015 Budget for the City of Wyoming Downtown Development Authority
- g) To Approve the Grand Valley Regional Biosolids Authority (GVRBA) Budget for Fiscal Year 2015
- h) To Approve a Second Amendment to Joint Biosolids Management Project Agreement Between the City of Wyoming, City of Grand Rapids and the Grand Valley Regional Biosolids Authority and Authorizes the Mayor and City Clerk to Execute the Agreement
- i) To Approve the 2014-2022 Street and Utility Capital Improvement Program
- j) To Amend a Portion of the City of Wyoming Fee Schedule
- k) To Approve a Memorandum of Understanding with the Wyoming City Employees Union (Budget Amendment No. 54)
- l) To Authorize the Mayor and City Clerk to Execute an Employment Contract Between the Administrative and Supervisory Association and the City of Wyoming
- m) To Authorize the Mayor, City Manager and City Clerk to Execute an Employment Agreement for the Deputy City Manager/City Clerk
- n) To Authorize the City Manager to Execute an Employment Agreement with the Senior Deputy City Clerk
- o) To Establish an Industrial Development District for R.L. Adams Plastics, Inc. in the City of Wyoming
- p) To Approve the Application of Rieth-Riley Construction Co., Inc. for an Industrial Facilities Exemption Certificate in the City of Wyoming for a New Facility and Authorizing the Mayor and City Clerk to Sign the IFT Agreement
- q) To Approve the Application of RoMan Manufacturing, Inc. for an Industrial Facilities Exemption Certificate in the City of Wyoming for a New Facility and Authorizing the Mayor and City Clerk to Sign the IFT Agreement
- r) To Request that the Michigan Liquor Control Commission Revoke the Liquor License of Time Out GR LLC, 1820 44th Street SW, Wyoming, Michigan
- s) To Assume Jurisdiction and Control of the Alexandria Drain

- t) To Assume Jurisdiction and Control of the Allen Drain
- u) To Assume Jurisdiction and Control of the Clafor Drain
- v) To Assume Jurisdiction and Control of the Golfview Estates Drain
- w) To Assume Jurisdiction and Control of the Home Acres Drain
- x) To Assume Jurisdiction and Control of the Meadowview Estates Drain
- y) To Assume Jurisdiction and Control of the South Lawn No. 2 Drain
- z) To Assume Jurisdiction and Control of the South Lawn No. 3 Drain
- aa) To Assume Jurisdiction and Control of the South Lawn Park Drain

16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts

- bb) To Authorize an Agreement for Traffic Signal & Sign Maintenance with the Village of Martin
- cc) To Authorize Payment to Valley City Sign for the Relocation of a Sign Associated with the Right-of-Way Acquisition for the 2015 Division Avenue (54th Street to 60th Street) Project
- dd) To Authorize the Annual Payment to the Michigan Municipal League
- ee) To Accept a Proposal from Black Box Network Services and Authorize the Purchase of Related Equipment for the Installation of a Telecommunications Connectivity Project at the Fire Stations (Budget Amendment No. 55)
- ff) To Authorize the Purchase and Installation of Communications and Radio Equipment
- gg) To Authorize the Purchase of Hydrofluosilicic Acid (Fluoride) and Aluminum Sulfate (Alum)
- hh) For Award of Bid
 - 1. Furnish and Placement of Trees

17) Ordinances

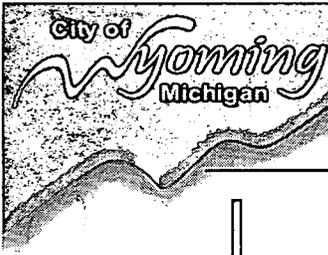
- 7-14 To Amend Sections 14-179 and 14-182 of the Code of the City of Wyoming (Liquor Licenses) (FINAL READING)
- 8-14 To Amend Section 2-252 of the Code of the City of Wyoming (Bid Notices) (FINAL READING)
- 9-14 To Add Sections 86-362, 86-363 and 86-364 and to Amend Sections 86-352 and 86-463 of the Code of the City of Wyoming (Stormwater) (FINAL READING)

18) Informational Material

19) Acknowledgment of Visitors

20) Closed Session (Pending Litigation)

21) Adjournment



City Manager's Office

Telephone 616/530-7272

1155 - 28th Street, S.W., Box 905 Wyoming, Michigan 49509-0905

Web: www.wyomingmi.gov



- MAYOR
Jack A. Poll
- AT-LARGE COUNCILMEMBER
Sam Bolt
- AT-LARGE COUNCILMEMBER
Dan Burrill
- AT-LARGE COUNCILMEMBER
Kent Vanderwood
- 1ST WARD COUNCILMEMBER
William A. VerHulst
- 2ND WARD COUNCILMEMBER
Richard K. Pastoor
- 3RD WARD COUNCILMEMBER
Joanne M. Voorhees
- CITY MANAGER
Curtis L. Holt

May 19, 2014

Wyoming City Council
Wyoming, Michigan

City Manager's Report No. 14-12

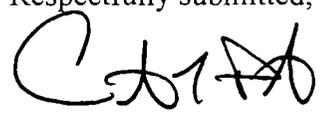
Subject: Acceptance of a Warranty Deed and Temporary Permit for
Construction for 5727 Division Avenue, SW (Cooper)

Councilmembers:

Brian D. Cooper, Successor Trustee of the Louetta B. Cooper Trust, owner of 5727 Division Avenue, SW, has submitted the following described Warranty Deed and Temporary Permit. The Warranty Deed conveys permanent right-of-way to the City of Wyoming for the additional street width required to widen Division Avenue to five lanes. The Temporary Permit will allow additional access for construction and grading purposes. The Warranty Deed and Temporary Permit areas are shown on the attached Estimate of Just Compensation drawing. Both acquisitions are for the reconstruction and widening of Division Avenue from 54th Street to 60th Street in 2015.

Grantor:	Brian D. Cooper, Successor Trustee of the Louetta B. Cooper Trust
Parent Parcel:	41-17-36-476-019
Right-of-way Size	4,428 sf – Land Acquisition – Warranty Deed 2,605 sf – Temporary Permit
Consideration:	\$11,054.00

It is recommended that the City Council accept the attached Warranty Deed and the Temporary Permit which have been approved as to form by the City Attorney.

Respectfully submitted,

Curtis L. Holt
City Manager

Attachments: Warranty Deed
Temporary Permit
Estimate of Just Compensation

WARRANTY DEED

The Grantor, Brian D. Cooper, as Successor Trustee of the Louetta B. Cooper Trust dated November 13, 2000, as amended, whose address is 432 126th Avenue, Shelbyville, Michigan 49344

DOES HEREBY CONVEY AND WARRANT TO

City of Wyoming, a Michigan Municipal Corporation whose address is 1155 28th Street, SW, Wyoming, Michigan 49509, the real property located in the City of Wyoming, County of Kent, and State of Michigan, known and described as follows:

See Exhibit "A" attached hereto for Warranty Deed Area, Warranty Deed Legal Description and Property Legal Description

for the full consideration of Five Thousand Five Hundred Thirty Seven Dollars and No Cents (\$5,537.00)

This Warranty Deed is given to convey land for Public Right-of-Way, and is subject to easements and restrictions of record.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

The Grantor grants to the City of Wyoming the right to make zero (0) divisions under Section 108 of the Land Division Act, Act No. 288, of the Public Acts of 1967.

DATED: 5-14-14

Approved as a form: [Signature]
Attorney for the City of Wyoming

GRANTOR:
[Signature]
Brian D. Cooper, as Successor Trustee of the Louetta B. Cooper Trust dated November 13, 2000, as amended

STATE OF MICHIGAN)
)SS
COUNTY OF KENT)

The foregoing instrument was acknowledged before me in Kent County, Michigan on this 10th day of May, 2014, by Brian D. Cooper, as Successor Trustee of the Louetta B. Cooper Trust dated November 13, 2000, as amended.

[Signature]
Kent, Notary Public
County, Michigan
Acting in Allegan County, Michigan
My Comm. Exp. 9-11-2017 Commission Expires: 9-11-17

Prepared by and after recording return to:
Deborah S. Poeder
Land Matters, llc
0-11230 Tallmadge Woods Drive
Grand Rapids, MI 49534

Legal Description Prepared by:
Michael Manning, PS
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, MI 49504

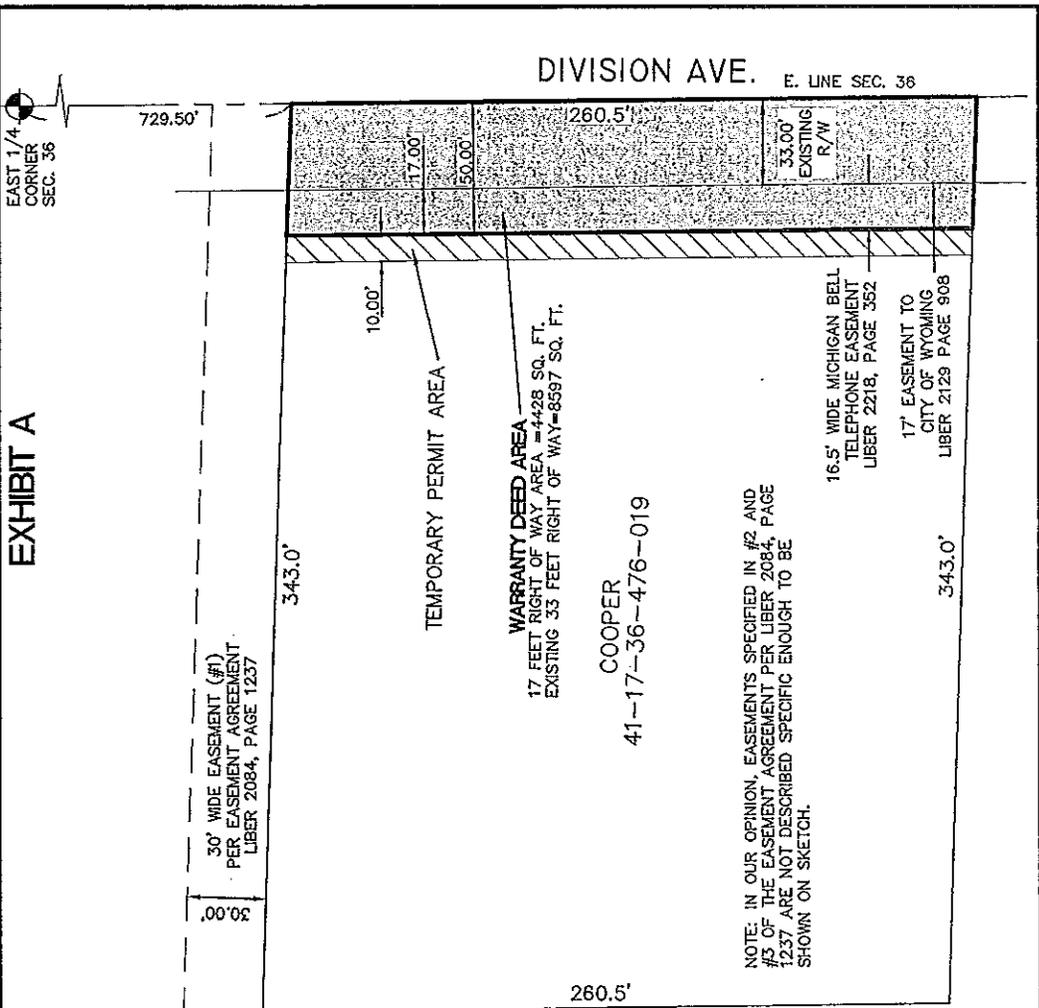
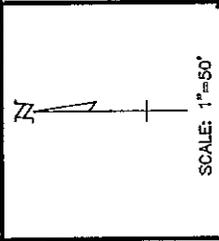


EXHIBIT A

EAST 1/4 CORNER SEC. 36

DIVISION AVE. E. LINE SEC. 36

mbn
 meyers, buelche & nies, inc.
 civil engineers/surveyors
 1638 leonard st nw
 grand rapids, mi 49504
 616-457-5050
 fax 616-457-8244



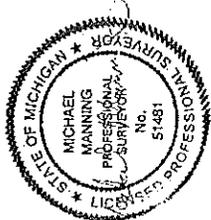
- LEGEND**
- IRON STAKE (SET)
 - IRON STAKE (FOUND)
 - FENCE
 - ▨ WARRANTY DEED AREA
 - ▧ TEMPORARY PERMIT AREA

PROPERTY LEGAL DESCRIPTION (41-17-36-476-019):

THE EAST 343 FEET OF THAT PART OF THE SOUTHEAST 1/4 OF SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING 990 FEET SOUTH OF THE EAST 1/4 CORNER; THENCE NORTH 445.5 FEET; THENCE WEST 872.2 FEET; THENCE SOUTH 445.5 FEET TO A POINT 878.2 FEET WEST OF THE PLACE OF BEGINNING; THENCE EAST 878.2 FEET BEGINNING, EXCEPT THE NORTH 185 FEET, THEREOF.

WARRANTY DEED LEGAL DESCRIPTION:
 THE EAST 50 FEET (PERPENDICULAR MEASUREMENT) OF THE FOLLOWING DESCRIBED PARCEL:

THE EAST 343 FEET OF THAT PART OF THE SOUTHEAST 1/4 OF SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING 990 FEET SOUTH OF THE EAST 1/4 CORNER; THENCE NORTH 445.5 FEET; THENCE WEST 872.2 FEET; THENCE SOUTH 445.5 FEET TO A POINT 878.2 FEET WEST OF THE PLACE OF BEGINNING; THENCE EAST 878.2 FEET BEGINNING, EXCEPT THE NORTH 185 FEET, THEREOF.



DATE: 11-22-13
 PROJECT NUMBER: 13028-COOP

NOTE: PROPERTY LEGAL DESCRIPTION FROM TRANSDATION TITLE COMMITMENT--96353WMS (DATED 10-12-12)

30' WIDE EASEMENT (#1)
 PER EASEMENT AGREEMENT
 LIBER 2084, PAGE 1237

TEMPORARY PERMIT AREA

WARRANTY DEED AREA
 17 FEET RIGHT OF WAY AREA = 4428 SQ. FT.
 EXISTING 33 FEET RIGHT OF WAY = 8997 SQ. FT.

COOPER
 41-17-36-476-019

NOTE: IN OUR OPINION, EASEMENTS SPECIFIED IN #2 AND #3 OF THE EASEMENT AGREEMENT PER LIBER 2084, PAGE 1237, ARE NOT DESCRIBED SPECIFIC ENOUGH TO BE SHOWN ON SKETCH.

16.5' WIDE MICHIGAN BELL
 TELEPHONE EASEMENT
 LIBER 2218, PAGE 352

17' EASEMENT TO
 CITY OF WYOMING
 LIBER 2129 PAGE 908

33.00'
 EXISTING
 R/W

343.0'

10.00'

260.5'

260.5'

33.00'
 EXISTING
 R/W

CITY OF WYOMING
TEMPORARY PERMIT
Parcel No. 41-17-36-476-019

The Grantor, Brian D. Cooper, as Successor Trustee of the Louetta B. Cooper Trust dated November 13, 2000, as amended, whose address is 432 126th Avenue, Shelbyville, Michigan 49344

DOES HEREBY GRANT AND CONVEY TO:

CITY OF WYOMING, a Michigan Municipal corporation, whose address is 1155 28th Street, SW, Wyoming, Michigan 49509, a Temporary Permit to change existing land contours, to remove trees and vegetation, and to construct and/or reconstruct side-slopes, service walks, sidewalks, driveways, parking lots, curb and gutter, and other facilities as required for the Division Avenue from 54th Street to 60th Street Reconstruction Project. All areas disturbed by the work in the Temporary Permit area will be properly restored. The Temporary Permit area is located on property in the City of Wyoming, County of Kent, State of Michigan, as follows:

See Exhibit A attached hereto for the Temporary Permit Area, Temporary Permit Legal Description, and Property Legal Description (Parcel No. 41-17-36-476-019)

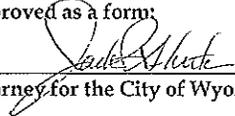
The Temporary Permit as referenced herein is granted and conveyed for the full consideration of Four Hundred Seventeen Dollars and No Cents (\$417.00).

The Temporary Permit, including all rights granted or inferred, shall terminate upon completion of the Division Avenue from 54th Street to 60th Street Reconstruction Project, including restoration of the Temporary Permit Area.

IN WITNESS, WHEREOF, the undersigned have hereunto set their hand this day and year first above written.

DATED: 5-14-14

Approved as a form:



Attorney for the City of Wyoming

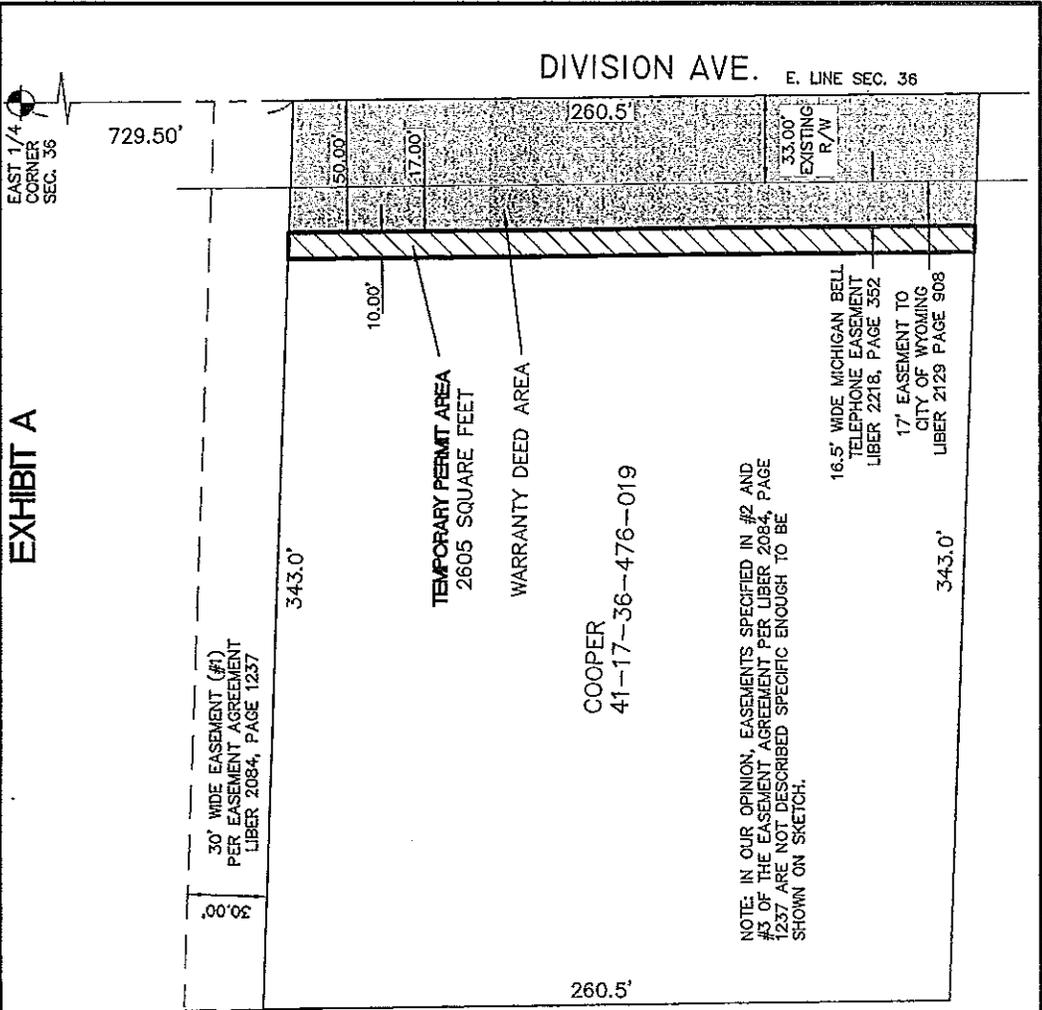
GRANTOR:



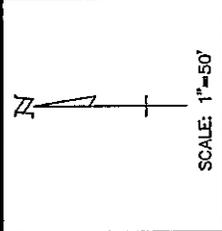
Brian D. Cooper, as Successor Trustee of
the Louetta B. Cooper Trust dated
November 13, 2000, as amended

Prepared by and return to:
Deborah S. Poeder
Land Matters, LLC
O-11230 Tallmadge Woods Drive
Grand Rapids, MI 49534

Legal Description by:
Michael Manning, P.S.
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, MI 49504



mbn
 meyers, buoche & nies, inc.
 civil engineers/surveyors
 1638 leonard st nw
 grand rapids, mi. 49504
 616-457-5030
 fax 616-457-8244



- LEGEND**
- IRON STAKE (SET)
 - IRON STAKE (FOUND)
 - FENCE
 - ▨ WARRANTY DEED AREA
 - ▩ TEMPORARY PERMIT AREA

PROPERTY LEGAL DESCRIPTION (41-17-36-476-019):

THE EAST 343 FEET OF THAT PART OF THE SOUTHEAST 1/4 OF SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING 990 FEET SOUTH OF THE EAST 1/4 CORNER; THENCE NORTH 445.5 FEET; THENCE WEST 872.2 FEET; THENCE SOUTH 445.5 FEET TO A POINT 878.2 FEET WEST OF THE PLACE OF BEGINNING; THENCE EAST 878.2 FEET BEGINNING; EXCEPT THE NORTH 185 FEET, THEREOF.

TEMPORARY PERMIT LEGAL DESCRIPTION:
 THE WEST 10 FEET OF THE EAST 60 FEET (PERPENDICULAR MEASUREMENT) OF THE FOLLOWING DESCRIBED PARCEL:

THE EAST 343 FEET OF THAT PART OF THE SOUTHEAST 1/4 OF SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING 990 FEET SOUTH OF THE EAST 1/4 CORNER; THENCE NORTH 445.5 FEET; THENCE WEST 872.2 FEET; THENCE SOUTH 445.5 FEET TO A POINT 878.2 FEET WEST OF THE PLACE OF BEGINNING; THENCE EAST 878.2 FEET BEGINNING, EXCEPT THE NORTH 185 FEET, THEREOF.

DATE: 11-22-13
 PROJECT NUMBER: 13028-COOP



NOTE: PROPERTY LEGAL DESCRIPTION FROM TRANSNATION TITLE COMMITMENT-96335WMS (DATED 10-12-12)

**CITY OF WYOMING
ESTIMATE OF JUST COMPENSATION**

PROJECT: Reconstruction of Division Avenue from 54th Street to 60th Street

PURPOSE OF REPORT: The purpose of this report is to estimate the Fair Market Value of the land to be acquired and to estimate the Just Compensation for the conveyance of land and the granting of permanent and temporary Easements. The compensation will be based upon the land values obtained from the Wyoming Assessor's Records. This method of compensation is authorized by the Wyoming City Council per Resolution No. 18464 (City Policy Manual).

SITE DATA: Permanent Parcel No.: 41-17-36-476-019
 Parcel: Louetta B. Cooper Trust, dated November 13, 2000 Land Use: Commercial Size: 1.75 Ac (total)
 Address: 5727 Division Avenue SW Zoning: 201

<p>ACQUISITION DESCRIPTION:</p> <p>Square foot values based on Appraisal by Mathren & Associates, Inc. Review Appraisal by R.S. Thomas & Associates, Inc.</p> <p>Summary of Costs:</p> <p><u>Warranty Deed:</u> A generally rectangular parcel of land adjacent to the Division Avenue Right-of-Way as shown on sketch.</p> <p style="padding-left: 40px;">Area: 4428 s.f. (Additional 17') 8597 s.f. (Existing 33')</p> <p><u>Temporary Permit:</u> A generally rectangular parcel of land adjacent to the above referenced Warranty Deed Area.</p> <p style="padding-left: 40px;">Area: 2605 s.f.</p> <p><u>Land Improvements (Asphalt):</u> Area: 3400 s.f.</p>	<p>SKETCH:</p>
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COMPUTATION OF VALUE:	
LAND IMPROVEMENTS (ASPHALT)	\$5,100.00
RELOCATION OF SIGN, RELOCATION OF TWO LIGHT POLES, AND REMOVAL/DISPOSAL OF ONE LIGHT POLE – by City of Wyoming at project expense	N/A
TEMPORARY PERMIT	
2605 s.f. (Area) X \$0.16 /s.f	\$417.00
LAND ACQUISITION, WARRANTY DEED	
4428 s.f. (Area) X \$1.60 / s.f. = \$7,085 (Appraiser rounded to \$7,100, less \$1,563 for prior Easement)	\$5,537.00

REMARKS:

Signed: _____
 Land Matters, llc
 Deborah S. Poeder

For information call 616.791.9805

\$11,054.00

Agreed to by: _____
 Brian D. Cooper, as Successor Trustee of the Louetta B. Cooper Trust
 Dated November 13, 2000, as amended



City Manager
 Telephone (616) 530-7241
 1155 28th Street SW, Wyoming, Michigan 49509



www.wyomingmi.gov

MAYOR
Jack A. Poll

AT-LARGE COUNCILMEMBER
Sam Bolt

AT-LARGE COUNCILMEMBER
Kent Vanderwood

AT-LARGE COUNCILMEMBER
Dan Burrill

1ST WARD COUNCILMEMBER
William A. VerHulst

2ND WARD COUNCILMEMBER
Richard K. Pastoor

3RD WARD COUNCILMEMBER
Joanne M. Voorhees

CITY MANAGER
Curtis L. Holt

May 19, 2014

Wyoming City Council
 Wyoming, Michigan

City Manager's Report No. 14-13

Subject: Acceptance of a Warranty Deed and Temporary Permit for Construction for 5831 – Division Avenue, SW (Douglas Gregory Stassen and Alla N. Stassen)

Councilmembers:

Douglas Gregory Stassen and Alla N. Stassen, owners of 5831 Division Avenue, SW, have submitted the following described Warranty Deed and Temporary Permit. The Warranty Deed conveys permanent right-of-way to the City of Wyoming for the additional street width required to widen Division Avenue to five lanes. The Temporary Permit will allow additional access for construction and grading purposes. The Warranty Deed and Temporary Permit areas are shown on the attached Estimate of Just Compensation drawing. Both acquisitions are for the reconstruction and widening of Division Avenue from 54th Street to 60th Street in 2015.

Grantor:	Douglas Gregory Stassen and Alla N. Stassen
Parent Parcel:	41-17-36-476-041
Right-of-way Size	1,425 sf – Land Acquisition – Warranty Deed 839 sf - Temporary Permit
Consideration:	\$4,088.00

It is recommended that the City Council accept the attached Warranty Deed and the Temporary Permit which have been approved as to form by the City Attorney.

Respectfully submitted,

Curtis L. Holt
 City Manager

Attachments: Warranty Deed
 Temporary Permit
 Estimate of Just Compensation

WARRANTY DEED

The Grantors, Douglas Gregory Stassen, aka Douglas G. Stassen, and ^MAlla Stassen, husband and wife, whose address is 5831 Division Avenue, SW, Grand Rapids, MI 49548

DO HEREBY CONVEY AND WARRANT TO

City of Wyoming, a Michigan Municipal Corporation whose address is 1155 28th Street, SW, Wyoming, Michigan 49509, the real property located in the City of Wyoming, County of Kent, and State of Michigan, known and described as follows:

See Exhibit "A" attached hereto for Warranty Deed Area, Warranty Deed Legal Description and Property Legal Description

for the full consideration of One Thousand Nine Hundred Three Dollars and No Cents (\$1,903.00)

This Warranty Deed is given to convey land for Public Right-of-Way, and is subject to easements and restrictions of record.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

The Grantor grants to the City of Wyoming the right to make zero (0) divisions under Section 108 of the Land Division Act, Act No. 288, of the Public Acts of 1967.

DATED: 5-14-14

Approved as a form:



Attorney for the City of Wyoming

GRANTORS:

Douglas Gregory Stassen
Douglas Gregory Stassen,
aka Douglas G. Stassen

Alla M. Stassen
Alla Stassen

STATE OF MICHIGAN)
COUNTY OF Kent)SS

The foregoing instrument was acknowledged before me in Kent County, Michigan on this 12th day of May, 2014, by Douglas Gregory Stassen, aka Douglas G. Stassen, and Alla Stassen, husband and wife.

KELLY JACOBSEN
Notary Public, State of Michigan
County of Ottawa
My Commission Expires: 6/21/2017
Acting in the County of Kent

Kelly Jacobson
Kelly Jacobson, Notary Public
Ottawa County, Michigan
Acting in Kent County, Michigan
My Commission Expires: 6/21/2017

Prepared by and after recording return to:
Deborah S. Poeder
Land Matters, llc
0-11230 Tallmadge Woods Drive
Grand Rapids, MI 49534

Legal Description Prepared by:
Michael Manning, PS
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, MI 49504

EXHIBIT A

PROPERTY LEGAL DESCRIPTION (41-17-36-476-040):

PARCEL 1

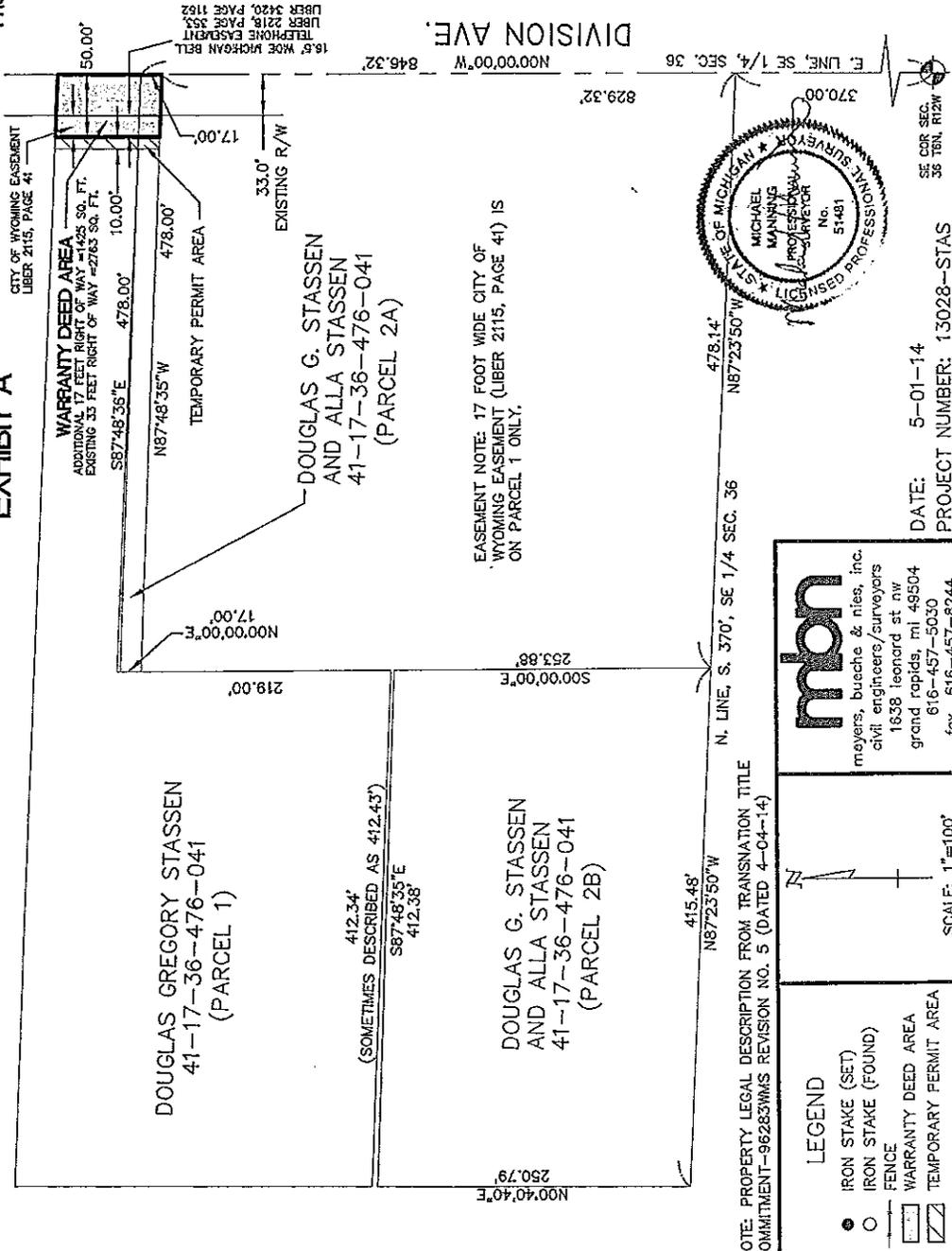
PART OF THE SOUTHEAST 1/4, COMMENCING 846.32 FEET NORTH OF SOUTHEAST CORNER OF SECTION; THENCE WEST PARALLEL WITH NORTH LINE OF SOUTHEAST 1/4, 478 FEET; THENCE SOUTH PARALLEL WITH EAST SECTION LINE 219 FEET; THENCE WEST PARALLEL WITH NORTH LINE OF SOUTHEAST 1/4, 412.34 FEET (SOMETIMES DESCRIBED AS 412.43 FEET); THENCE NORTH TO A POINT 1155 FEET SOUTH AND 879.6 FEET WEST OF EAST 1/4 CORNER; THENCE EAST 879.6 FEET TO EAST SECTION LINE; THENCE SOUTH TO BEGINNING, EXCEPT THE NORTH 580 FEET THEREOF, SECTION 36, T8N, R12W, CITY OF WYOMING, KENT COUNTY, MICHIGAN.

PARCEL 2A:

THAT PART OF THE SOUTHEAST 1/4, SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 36; THENCE N00°00'00"W 829.32 FEET ALONG THE EAST LINE OF SAID SOUTHEAST 1/4 TO THE PLACE OF BEGINNING; THENCE N87°48'35"W 478.00 FEET PARALLEL WITH THE CENTERLINE OF 56TH STREET; THENCE N00°00'00"W 17.00 FEET; THENCE S87°48'36"E 478.00 FEET PARALLEL WITH THE CENTERLINE OF 56TH STREET TO THE EAST LINE OF SAID SOUTHEAST 1/4; THENCE S00°00'00"E 17.00 FEET ALONG SAID EAST LINE TO THE PLACE OF BEGINNING.

PARCEL 2B:

THAT PART OF THE SOUTHEAST 1/4, SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 36; THENCE N00°00'00"W 370.00 FEET ALONG THE EAST LINE OF SAID SOUTHEAST 1/4; THENCE N87°23'50"W 478.14 FEET ALONG THE NORTH LINE OF THE SOUTH 370 FEET OF SAID SOUTHEAST 1/4 TO THE PLACE OF BEGINNING OF THIS DESCRIPTION; THENCE N87°23'50"W 415.48 FEET; THENCE N00°40'40"E 250.79 FEET (DEEDED AS 250.89 FEET); THENCE S87°48'35"E 412.38 FEET PARALLEL WITH THE CENTERLINE OF 56TH STREET; THENCE S00°00'00"E 253.88 FEET TO THE PLACE OF BEGINNING.

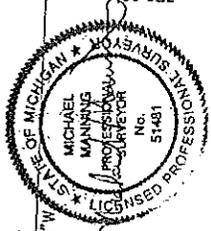


CITY OF WYOMING EASEMENT
LIBER 2115, PAGE 41

WARRANTY DEED AREA
ADDITIONAL 17 FEET RIGHT OF WAY - 1425 SQ. FT.
EXISTING 33 FEET RIGHT OF WAY - 2763 SQ. FT.

16.6' WIDE MICHIGAN BELL
PHONE EASEMENT
LIBER 4228, PAGE 183
LIBER 4228, PAGE 183

DIVISION AVE.
N00°00'00"W 829.32'



SE COR SEC.
36 T8N, R12W

DATE: 5-01-14
PROJECT NUMBER: 13028-STAS

mbn
mayers, buche & nies, inc.
civil engineers/surveyors
1638 leonard st nw
grand rapids, mi 49504
616-457-5030
fax 616-457-8244

NOTE: PROPERTY LEGAL DESCRIPTION FROM TRANSMISSION TITLE
COMMITMENT-96283WMS REVISION NO. 5 (DATED 4-04-14)

LEGEND

- IRON STAKE (SET)
- IRON STAKE (FOUND)
- FENCE
- ▨ WARRANTY DEED AREA
- ▨ TEMPORARY PERMIT AREA

SCALE: 1"=100'

WARRANTY DEED LEGAL DESCRIPTION:

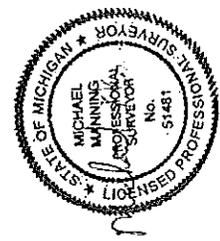
THE EAST 50 FEET (PERPENDICULAR MEASUREMENT) OF THE FOLLOWING DESCRIBED PARCELS:

PARCEL 1:

PART OF THE SOUTHEAST 1/4 COMMENCING 846.32 FEET NORTH OF SOUTHEAST CORNER OF SECTION; THENCE WEST PARALLEL WITH NORTH LINE OF SOUTHEAST 1/4 478 FEET; THENCE SOUTH PARALLEL WITH EAST SECTION LINE 219 FEET; THENCE WEST PARALLEL WITH NORTH LINE OF SOUTHEAST 1/4 412.34 FEET (SOMETIMES DESCRIBED AS 412.43 FEET); THENCE NORTH TO A POINT 1155 FEET SOUTH AND 879.6 FEET WEST OF EAST 1/4 CORNER; THENCE EAST 879.6 FEET TO EAST SECTION LINE; THENCE SOUTH TO BEGINNING, EXCEPT THE NORTH 550 FEET THEREOF, SECTION 36, T6N, R12W, CITY OF WYOMING, KENT COUNTY, MICHIGAN.

PARCEL 2A:

THAT PART OF THE SOUTHEAST 1/4, SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 36; THENCE N00°00'00"W 829.32 FEET ALONG THE EAST LINE OF SAID SOUTHEAST 1/4 TO THE PLACE OF BEGINNING; THENCE N87°48'35"W 478.00 FEET PARALLEL WITH THE CENTERLINE OF 56TH STREET; THENCE N00°00'00"W 17.00 FEET; THENCE S87°48'36"E 478.00 FEET PARALLEL WITH THE CENTERLINE OF 56TH STREET TO THE EAST LINE OF SAID SOUTHEAST 1/4; THENCE S00°00'00"E 17.00 FEET ALONG SAID EAST LINE TO THE PLACE OF BEGINNING.



NOTE: PROPERTY LEGAL DESCRIPTION FROM TRANSMATON TITLE COMMITMENT-96283WMS REVISION NO. 5 (DATED 4-04-14)

<p>LEGEND</p> <ul style="list-style-type: none"> ● IRON STAKE (SET) ○ IRON STAKE (FOUND) — FENCE ▭ WARRANTY DEED AREA ▨ TEMPORARY PERMIT AREA 		<p>meyers, bueche & nies, inc. civil engineers/surveyors 1638 leonard st nw grand rapids, mi 49504 616-457-5030 fax: 616-457-8244</p>
---	--	---

DATE: 5-01-14
PROJECT NUMBER: 13028-STAS

SCALE: 1"=100'

CITY OF WYOMING
TEMPORARY PERMIT
Parcel No. 41-17-36-476-041

The Grantors, Douglas Gregory Stassen, aka Douglas G. Stassen, and Alla Stassen, husband and wife, whose address is 5831 Division Avenue SW, Grand Rapids, MI 49548

DO HEREBY GRANT AND CONVEY TO:

CITY OF WYOMING, a Michigan Municipal corporation, whose address is 1155 28th Street, SW, Wyoming, Michigan 49509, a Temporary Permit to change existing land contours, to remove trees and vegetation, and to construct and/or reconstruct side-slopes, service walks, sidewalks, driveways, parking lots, curb and gutter, and other facilities as required for the Division Avenue from 54th Street to 60th Street Reconstruction Project. All areas disturbed by the work in the Temporary Permit area will be properly restored. The Temporary Permit area is located on property in the City of Wyoming, County of Kent, State of Michigan, as follows:

See Exhibit A attached hereto for the Temporary Permit Area, Temporary Permit Legal Description, and Property Legal Description (Parcel No. 41-17-36-476-041)

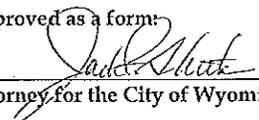
The Temporary Permit as referenced herein is granted and conveyed for the full consideration of One Hundred Thirty Five Dollars and No Cents (\$135.00).

The Temporary Permit, including all rights granted or inferred, shall terminate upon completion of the Division Avenue from 54th Street to 60th Street Reconstruction Project, including restoration of the Temporary Permit Area.

IN WITNESS, WHEREOF, the undersigned have hereunto set their hand this day and year first above written.

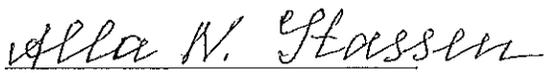
DATED: 5-15-14

Approved as a form:


Attorney for the City of Wyoming

GRANTORS:


Douglas Gregory Stassen,
aka Douglas G. Stassen


Alla Stassen

Prepared by and return to:
Deborah S. Poeder
Land Matters, LLC
O-11230 Tallmadge Woods Drive
Grand Rapids, MI 49534

Legal Description by:
Michael Manning, P.S.
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, MI 49504

EXHIBIT A

PROPERTY LEGAL DESCRIPTION (41-17-36-476-040):

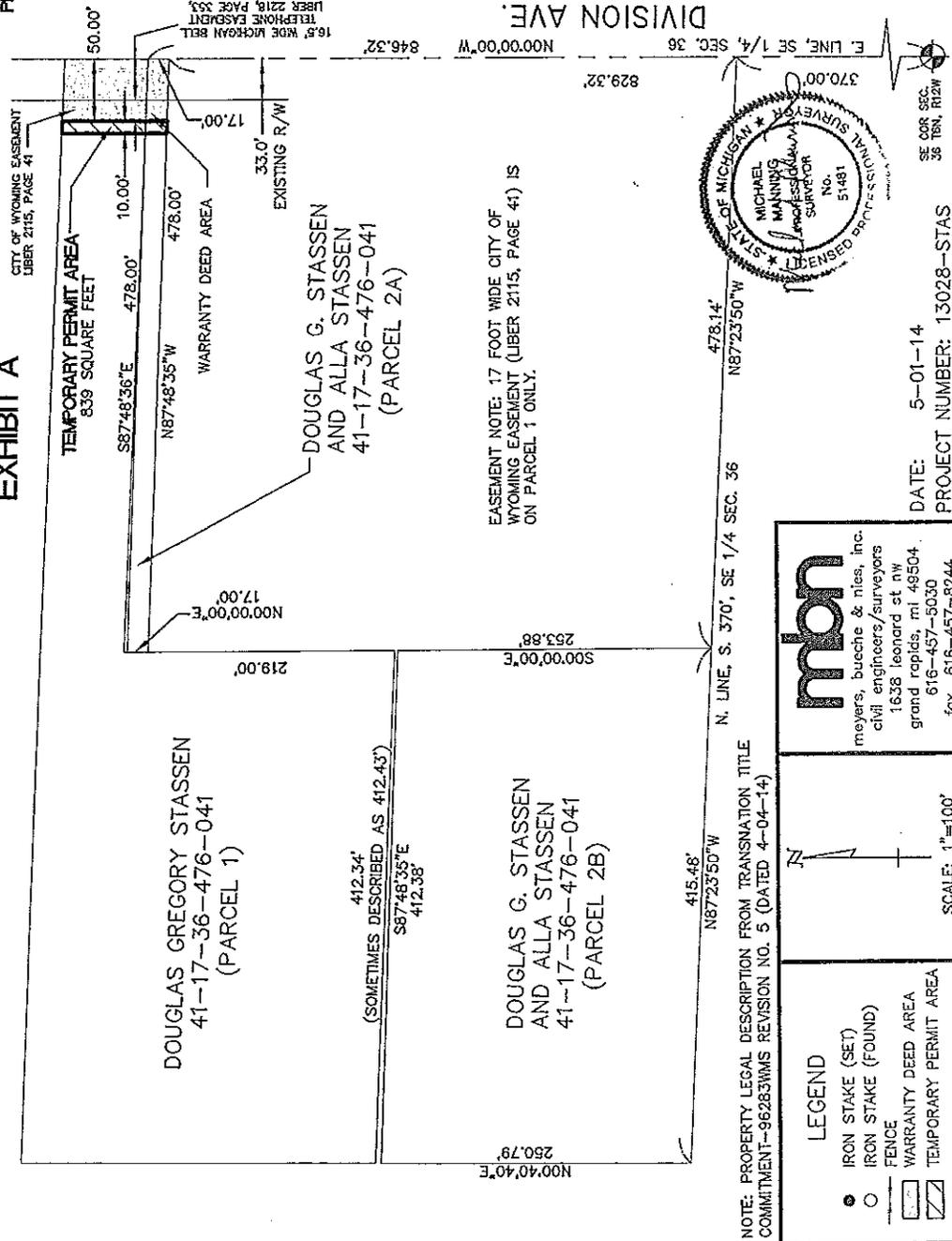
PART OF THE SOUTHEAST 1/4 COMMENCING 846.32 FEET NORTH OF SOUTHEAST CORNER OF SECTION; THENCE WEST PARALLEL WITH NORTH LINE OF SOUTHEAST 1/4 478 FEET; THENCE SOUTH PARALLEL WITH EAST SECTION LINE 219 FEET; THENCE WEST PARALLEL WITH NORTH LINE OF SOUTHEAST 1/4 412.34 FEET (SOMETIMES DESCRIBED AS 412.43 FEET); THENCE NORTH TO A POINT 1155 FEET SOUTH AND 879.6 FEET WEST OF EAST 1/4 CORNER; THENCE EAST 879.6 FEET TO EAST SECTION LINE; THENCE SOUTH TO BEGINNING, EXCEPT THE NORTH 580 FEET THEREOF, SECTION 36, T6N, R12W, CITY OF WYOMING, KENT COUNTY, MICHIGAN.

PARCEL 2A:

THAT PART OF THE SOUTHEAST 1/4, SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 36; THENCE N00°00'00"W 828.32 FEET ALONG THE EAST LINE OF SAID SOUTHEAST 1/4 TO THE PLACE OF BEGINNING; THENCE N87°48'35"W 478.00 FEET PARALLEL WITH THE CENTERLINE OF 56TH STREET; THENCE N00°00'00"W 17.00 FEET; THENCE S87°48'36"E 478.00 FEET PARALLEL WITH THE CENTERLINE OF 56TH STREET TO THE EAST LINE OF SAID SOUTHEAST 1/4; THENCE S00°00'00"E 17.00 FEET ALONG SAID EAST LINE TO THE PLACE OF BEGINNING.

PARCEL 2B:

THAT PART OF THE SOUTHEAST 1/4, SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 36; THENCE N00°00'00"W 370.00 FEET ALONG THE EAST LINE OF SAID SOUTHEAST 1/4; THENCE N87°23'50"W 478.14 FEET ALONG THE NORTH LINE OF THE SOUTH 370 FEET OF SAID SOUTHEAST 1/4 TO THE PLACE OF BEGINNING OF THIS DESCRIPTION; THENCE N87°23'50"W 415.48 FEET; THENCE N00°40'40"E 250.79 FEET (DEEDED AS 250.89 FEET); THENCE S87°48'35"E 412.38 FEET PARALLEL WITH THE CENTERLINE OF 56TH STREET; THENCE S00°00'00"E 253.88 FEET TO THE PLACE OF BEGINNING.



CITY OF WYOMING EASEMENT
LIBER 2115, PAGE 41

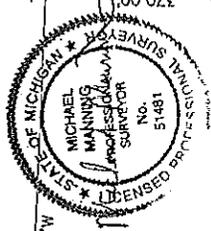
TEMPORARY PERMIT AREA
839 SQUARE FEET

DOUGLAS GREGORY STASSEN
41-17-36-476-041
(PARCEL 1)

DOUGLAS G. STASSEN
AND ALLA STASSEN
41-17-36-476-041
(PARCEL 2A)

DOUGLAS G. STASSEN
AND ALLA STASSEN
41-17-36-476-041
(PARCEL 2B)

EASEMENT NOTE: 17 FOOT WIDE CITY OF WYOMING EASEMENT (LIBER 2115, PAGE 41) IS ON PARCEL 1 ONLY.



man
meyers, buche & nies, inc.
civil engineers/surveyors
1638 leonard st nw
grand rapids, mi 49504
616-457-5030
fax 616-457-8244

LEGEND

- IRON STAKE (SET)
- IRON STAKE (FOUND)
- FENCE
- ▭ WARRANTY DEED AREA
- ▨ TEMPORARY PERMIT AREA

NOTE: PROPERTY LEGAL DESCRIPTION FROM TRANSMISSION TITLE COMMITMENT-96283WMS REVISION NO. 5 (DATED 4-04-14)

DATE: 5-01-14
PROJECT NUMBER: 13028-STAS

SCALE: 1"=100'

SE COR. SEC. 36
T6N, R12W

TEMPORARY PERMIT LEGAL DESCRIPTION:

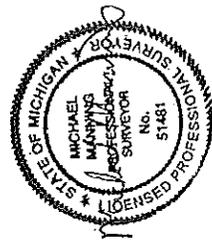
THE WEST 10 FEET OF THE EAST 60 FEET (PERPENDICULAR MEASUREMENT) OF THE FOLLOWING DESCRIBED PARCELS:

PARCEL 1:

PART OF THE SOUTHEAST 1/4 COMMENCING 846.32 FEET NORTH OF SOUTHEAST CORNER OF SECTION; THENCE WEST PARALLEL WITH NORTH LINE OF SOUTHEAST 1/4 478 FEET; THENCE SOUTH PARALLEL WITH EAST SECTION LINE 219 FEET; THENCE WEST PARALLEL WITH NORTH LINE OF SOUTHEAST 1/4 412.34 FEET (SOMETIMES DESCRIBED AS 412.43 FEET); THENCE NORTH TO A POINT 1155 FEET SOUTH AND 879.6 FEET WEST OF EAST 1/4 CORNER; THENCE EAST 879.6 FEET TO EAST SECTION LINE; THENCE SOUTH TO BEGINNING. EXCEPT THE NORTH 580 FEET THEREOF, SECTION 36, T8N, R12W, CITY OF WYOMING, KENT COUNTY, MICHIGAN.

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NOTE: PROPERTY LEGAL DESCRIPTION FROM TRANSMATON TITLE COMMITMENT-96283WMS REVISION NO. 5 (DATED 4-04-14)

<p>LEGEND</p> <ul style="list-style-type: none"> ● IRON STAKE (SET) ○ IRON STAKE (FOUND) — FENCE ▭ WARRANTY DEED AREA ▨ TEMPORARY PERMIT AREA 	<p>SCALE: 1"=100'</p>	<p>mbon meyers, bueche & nies, inc. civil engineers/surveyors 1638 loonard st nw grand rapids, mi 49504 616-457-5030 fax 616-457-8244</p>
---	-----------------------	--

DATE: 5-01-14
PROJECT NUMBER: 13028-STAS

**CITY OF WYOMING
ESTIMATE OF JUST COMPENSATION**

PROJECT: Reconstruction of Division Avenue from 54th Street to 60th Street

PURPOSE OF REPORT: The purpose of this report is to estimate the Fair Market Value of the land to be acquired and to estimate the Just Compensation for the conveyance of land and the granting of permanent and temporary Easements. The compensation will be based upon the land values obtained from the Wyoming Assessor's Records. This method of compensation is authorized by the Wyoming City Council per Resolution No. 18464 (City Policy Manual).

SITE DATA:

Permanent Parcel No.: 41-17-36-476-041

Parcel: Douglas Gregory Stassen and Alla Stassen

Land Use: Residential Size: 6.05 Ac (total)

Address: 5831 Division Avenue SW

Zoning: 401

<p>ACQUISITION DESCRIPTION:</p> <p>Square foot values based on Appraisal by Maturen & Associates, Inc. Review Appraisal by R.S. Thomas & Associates, Inc.</p> <p>Summary of Costs:</p> <p><u>Warranty Deed:</u> A generally rectangular parcel of land adjacent to the Division Avenue Right-of-Way as shown on sketch.</p> <p>Area: 1425 s.f. (Additional 17') 2763 s.f. (Existing 33')</p> <p><u>Temporary Permit:</u> A generally rectangular parcel of land adjacent to the above referenced Warranty Deed Area.</p> <p>Area: 839 s.f.</p> <p><u>Land Improvements (Driveway):</u></p> <p>Area: 450 s.f.</p>	<p>SKETCH:</p>
---	-----------------------

COMPUTATION OF VALUE:	
LAND IMPROVEMENTS (DRIVEWAY)	\$2,050.00
TEMPORARY PERMIT	
839 s.f. (Area) X \$0.16 /s.f	\$135.00
LAND ACQUISITION, WARRANTY DEED	
1425 s.f. (Area) X \$1.60 / s.f. = \$2,280 (Appraiser rounded to \$2,300, less \$397 for prior Easement)	\$1,903.00

REMARKS:

Signed:

Deborah S. Poeder
Land Matters, llc
Deborah S. Poeder

For information call 616.791.9805

\$4,088.00

Agreed to by

Douglas Gregory Stassen
Douglas Gregory Stassen

Alla N. Stassen
Alla Stassen



City Manager
 Telephone (616) 530-7241
 1155 28th Street SW, Wyoming, Michigan 49509
www.wyomingmi.gov



- MAYOR
Jack A. Poll
- AT-LARGE COUNCILMEMBER
Sam Bolt
- AT-LARGE COUNCILMEMBER
Kent Vanderwood
- AT-LARGE COUNCILMEMBER
Dan Burrill
- 1ST WARD COUNCILMEMBER
William A. VerHulst
- 2ND WARD COUNCILMEMBER
Richard K. Pastoor
- 3RD WARD COUNCILMEMBER
Joanne M. Voorhees
- CITY MANAGER
Curtis L. Holt

May 19, 2014

Wyoming City Council
 Wyoming, Michigan

City Manager's Report No. 14-14

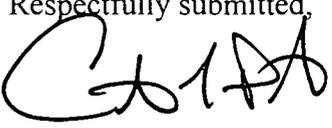
Subject: Acceptance of a Highway Easement for 1115 Chicago Dr., SW
 (McDonald's)

Councilmembers:

McDonald's USA, LLC, owner of 1115 Chicago Drive, SW, has submitted the following described Highway Easement. The Highway Easement conveys access and maintenance rights to the City of Wyoming for the relocation of an existing alley that is being accepted by the City of Wyoming. The location of the easement area is shown on the attached survey.

Grantor:	McDonald's USA, LLC
Parent Parcel:	41-17-02-255-028
Right-of-way Size	3,448 sf – Highway Easement
Consideration:	\$1.00

It is recommended that the City Council accept the attached Highway Easement which has been approved as to form by the City Attorney.

Respectfully submitted,

 Curtis L. Holt
 City Manager

Attachments: Highway Easement

CITY OF WYOMING
HIGHWAY EASEMENT

The Grantor, McDonald's, USA, LLC, a Delaware limited liability company, whose address is One McDonald's Plaza, Oak Brook, Illinois 60523,

DOES HEREBY GRANT AND CONVEY TO

CITY OF WYOMING, A Michigan Municipal Corporation whose address is 1155-28th Street, SW, Wyoming, Michigan 49509, an easement and right of way for highway and utility purposes, in, over, and upon said real property located in the City of Wyoming, County of Kent, State of Michigan, described as follows:

See Exhibit "A" attached hereto for Legal Description

for the full consideration of One Dollar (\$1.00)

Grantor shall not construct any buildings or permanent structures upon said easement.

DATED: May 7, 2014

Approved as a form:
Jacob Steinfink
Attorney for the City of Wyoming

WITNESSES:

GRANTOR: McDonald's USA, LLC

Kim Delmedico
Printed Name: Kim Delmedico

By: Jacob Steinfink JD
Jacob Steinfink, Senior Counsel

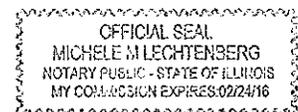
Latoria Johnson
Printed Name: LATORIA JOHNSON

STATE OF ILLINOIS
COUNTY OF DuPage

On May 7, 2014, before me, a Notary Public, in and for said County, personally appeared Jacob Steinfink, Senior Counsel of McDonald's USA, LLC, a Delaware limited liability company, to me known to be the same person described in and who executed the within instrument, who acknowledged the same to be the free act and deed of said company.

This Instrument Drafted By:
Debbie Gordon
McDonald's USA LLC
1021 Karl Greimel Dr Ste 200
Brighton MI 48114

Michele M. Lechtenberg
Michele M. Lechtenberg, Notary Public
DuPage County, Illinois
My commission expires: 2/24/16



April 30, 2014
212064

Proposed Legal Description
For City of Wyoming Easement

Continued Alley Access

All that part of the Westerly 30.00 feet of Lot 32 of Godfrey's Second Addition in Section 2, T.6 N., R. 12 W., to the City of Grand Rapids (now City of Wyoming), Kent County, Michigan, as recorded in Liber 22 of Plats, Range 30, Kent County Records, described as: Commencing at the southeasterly corner of said Lot 66, thence North $15^{\circ}57'12''$ West 120.53 feet, along the easterly line of said Lot 66, to the southerly line of said vacated East-West alley; thence North $88^{\circ}28'00''$ West 195.31 feet, along the southerly line of said vacated East-West alley, to a line 30.0 feet Easterly of and parallel with the westerly line of said Lot 32 extended southerly, thence North $00^{\circ}00'00''$ East 16.00 feet, along said line being the westerly line of said vacated East-West alley, to the northerly line of thereof, for the PLACE OF BEGINNING OF THIS DESCRIPTION: Thence continuing North $00^{\circ}00'00''$ East 115.00 feet, along said parallel line to the northerly line of said Lot 32; thence North $88^{\circ}28'00''$ West 30.00 feet, along said northerly line to the northwesterly corner of said Lot 32; thence South $00^{\circ}00'00''$ West 115.00 feet, along the westerly line of said Lot 32, to the southwest corner thereof; thence South $88^{\circ}28'00''$ East 30.00 feet, along the southerly line of said Lot 32 to the place of beginning of this description. Containing 3,448.8 Square Feet, more or less.

RESOLUTION NO. _____

RESOLUTION TO APPOINT ALICE ST. CLAIR AS A MEMBER OF
THE WKTV COMMISSION FOR THE CITY OF WYOMING

WHEREAS:

1. Alice St. Clair has submitted an application requesting appointment to the WKTV Commission for the City of Wyoming.
2. A vacancy exists in a regular term ending June 30, 2015 on the WKTV Commission.
3. City Council wishes to appoint Alice St. Clair as a member to the WKTV Commission.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council for the City of Wyoming, Michigan, does hereby confirm the appointment of Alice St. Clair as a member of the WKTV Commission for the regular term ending June 30, 2015.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO APPOINT JILL DEJAGER AS A MEMBER OF THE
COMMUNITY DEVELOPMENT COMMITTEE FOR THE CITY OF WYOMING

WHEREAS:

1. Jill DeJager has submitted an application requesting appointment to the Community Development Committee for the City of Wyoming.
2. A vacancy exists in a regular term ending June 30, 2014; the seat expiration date will change to June 30, 2016.
3. City Council wishes to appoint Jill DeJager as a member of the Community Development Committee.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council for the City of Wyoming, Michigan does hereby confirm the appointment of Jill DeJager as a member of the Community Development Committee for the term ending June 30, 2014.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO CONFIRM THE APPOINTMENT OF JEFF BAKER
AS A MEMBER OF THE BOARD OF DIRECTORS OF THE CITY OF WYOMING
DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS:

1. Jeff Baker has submitted an application requesting appointment to the Downtown Development Authority for the City of Wyoming.
2. A vacancy exists in an unexpired term ending January 1, 2018 on the Downtown Development Authority.
3. Mayor Jack Poll has recommended that Jeff Baker be appointed as a member of the Board of Directors of the City of Wyoming Downtown Development Authority.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council for the City of Wyoming, Michigan, does hereby confirm the appointment of Jeff Baker as a member of the Board of Directors of the City of Wyoming Downtown Development Authority for the unexpired term ending January 1, 2018.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION TO MAY PHILLIPS FOR HER SERVICE
AS A MEMBER OF THE COMMUNITY ENRICHMENT COMMISSION AND
CULTURAL COMMISSION FOR THE CITY OF WYOMING

WHEREAS:

1. May Phillips has served faithfully and effectively as a member of the Community Enrichment Commission since June 19, 2006.
2. May Phillips served as a member of the Cultural Commission from September 4, 2001 to June 19, 2006.
3. May Phillips has served the City of Wyoming in a dedicated and faithful manner for 13 years.

NOW, THEREFORE, BE IT RESOLVED:

1. City Councilmembers and citizens of the City of Wyoming wish to express their deep appreciation to May Phillips for her dedicated service as a member of the Community Enrichment Commission and Cultural Commission.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

**GENERAL APPROPRIATIONS ACT
A RESOLUTION TO ADOPT THE BUDGET FOR THE CITY OF WYOMING
FOR THE FISCAL YEAR ENDING JUNE 30, 2015 AND TO
PROVIDE FOR THE AMOUNT TO BE RAISED BY PROPERTY TAXES**

WHEREAS:

1. Chapter 8 of the Charter of the City of Wyoming requires that the City Manager submit a recommended budget to the City Council; that a public hearing be held on said proposed budget; and that the City Council by resolution adopt a budget for the ensuing fiscal year, make an appropriation of the money needed therefore, and designate the sum to be raised by taxation; and
2. The Manager has submitted said budget recommendation and a public hearing has been held thereon; now, therefore,

NOW, THEREFORE, BE IT RESOLVED

1. As provided in Section 8.4 of the City Charter, and in conformity with Public Act 621 of 1978, the Uniform Budgeting and Accounting Act, that the budgets attached hereto and made a part hereof by reference are hereby considered and adopted, to be administered on a department level, with the exceptions of the Capital Improvement Fund, which will be administered on a project level, as the budgets of the City of Wyoming to cover the operations and expenditures thereof for the fiscal year ending June 30, 2015,
2. The amount necessary to be raised by taxation by the levy of 11.6373 mills for operations (0.2500 mills more than the base tax rate of 11.3873mills, as defined by Public Act 5 of 1982), and levy of .2700 mills for general debt on the taxable value of all real and personal property in the City be approved as follows:

	P.A. 5			
<u>Levy</u>	<u>Base Rate</u>	<u>Additional Rate</u>	<u>City Tax Rate</u>	<u>Headlee Limit</u>
Operations - Charter Levies	11.0373	0.2500	11.2873	11.7905
Operations - State Levies	<u>0.3500</u>	<u>0.0000</u>	<u>0.3500</u>	<u>2.7890</u>
Total Operations	<u>11.3873</u>	<u>0.2500</u>	11.6373	<u>14.5795</u>
Debt Service				
Library Construction Bonds			<u>0.2700</u>	
Total Debt Service			<u>0.2700</u>	
Total Tax Rate			<u>11.9073</u>	

3. The City Manager be authorized to transfer necessary amounts between departments within a fund and make any adjustments within a fund which do not affect ending fund balance.

Moved by Councilmember:

Seconded by Councilmember:

Motion carried: Yes
 No

I hereby certify that the foregoing Resolution was adopted by the Council of the City of Wyoming, Michigan, at a regular session held on the:

Heidi Isakson, Wyoming City Clerk

ATTACHMENTS:

1. Staff Report of Changes
2. All Fund – Revenue and Other Sources, Expenditures and Other Uses, and Changes in Fund Balance
3. Annual Budget by Account Classification Report

Resolution No. _____

City of Wyoming
All Funds - Revenues and Other Sources, Expenditures and Other Uses, and Changes in Fund Balance
Fiscal Year 2014 - 2015

	Fund Balance Beginning of Year	Revenues and Other Sources	Expenditures and Other Uses	Excess (Deficiency)	Fund Balance End of Year
General Fund	\$ 11,690,069	\$ 30,509,250	\$ 32,175,610	\$ (1,666,360)	\$ 10,023,709
Major Streets	2,111,523	4,023,000	3,769,190	253,810	2,365,333
Local Streets	919,448	1,719,000	1,340,360	378,640	1,298,088
Public Safety +0.25 mills (1.00 to 1.25 mills)	930,180	2,399,400	3,329,580	(930,180)	-
Fire	100	1,441,000	1,441,000	0	100
Police	100	2,400,900	2,400,900	0	100
Parks & Recreation	1,633,967	3,462,610	3,536,680	(74,070)	1,559,897
Sidewalk	116,425	384,400	292,920	91,480	207,905
Solid Waste Disposal	738,295	662,300	609,140	53,160	791,455
Building Inspections	396,472	1,416,130	1,398,280	17,850	414,322
Community Development Block Grant	-	558,850	558,850	0	0
Drug Law Enforcement	34,332	200		200	34,532
Library	344,485	238,650	386,070	(147,420)	197,065
Debt Service	41,638	4,632,550	4,630,900	1,650	43,288
MTF Debt Service	-	622,190	622,190	0	-
Capital Improvement	2,135,455	3,023,200	5,042,880	(2,019,680)	115,775
Sewer Bond Reserve	3,871,446	30,000	-	30,000	3,901,446
Sewer Construction Reserve	110,212	102,200	-	102,200	212,412
Sewer	6,412,297	16,752,800	17,574,170	(821,370)	5,590,927
Sewer Total	10,393,955	16,885,000	17,574,170	(689,170)	9,704,785
Water	17,428,163	23,300,200	23,905,880	(605,680)	16,822,483
Water Construction Reserve	115,125	102,000	-	102,000	217,125
Water Bond Reserve	4,116,988	15,000	-	15,000	4,131,988
Water Total	21,660,276	23,417,200	23,905,880	(488,680)	21,171,596
Motor Pool	164,495	4,076,420	4,831,140	(754,720)	(590,225)
Less Depreciation	1,001,290		(916,750)	916,750	1,918,040
Motor Pool Depreciation Reserve	4,031,830	1,319,000	1,864,000	(545,000)	3,486,830
Motor Pool Total	5,197,615	5,395,420	5,778,390	(382,970)	4,814,645
Total	\$ 58,344,335	\$ 103,191,250	\$ 108,792,990	\$ (5,601,740)	\$ 52,742,595

City of Wyoming
 All Funds - Revenues and Other Sources, Expenditures and Other Uses, and Changes in Fund Balance
 Fiscal Year 2014 - 2015

	Fund Balance Beginning of Year	Revenues and Other Sources	Expenditures and Other Uses	Excess (Deficiency)	Fund Balance End of Year
Budgeted Funds That Are Not Considered as Part of City's Budget:					
Self Insurance	\$ 8,485,380	\$ 10,719,860	\$ 10,667,100	\$ 52,760	\$ 8,538,140
Pension	147,985,023	16,636,660	9,546,700	7,089,960	155,074,983
Special Assessment	4,793,048	389,960	4,112,650	(3,722,690)	1,070,358
Downtown Development Authority	68,102	500	60,000	(59,500)	8,602
Building Authority	4,648	1,545,720	1,547,500	(1,780)	2,868
Total	<u>\$ 161,336,201</u>	<u>\$ 29,292,700</u>	<u>\$ 25,933,950</u>	<u>\$ 3,358,750</u>	<u>\$ 164,694,951</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 101 General Fund			
Revenue			
Taxes	\$ 9,606,100	\$ 9,615,450	\$ 9,877,600
Licenses and Permits	1,100,000	1,094,000	1,095,000
Federal Grants	946,880	444,150	240,560
State Grants	5,600,300	6,240,540	5,771,480
Contributions from Local Units	195,470	184,120	184,180
Charges for Service	3,945,070	3,916,960	3,888,230
Fines and Forfeitures	2,000,000	2,000,000	2,100,000
Interest and Rentals	300,600	150,100	148,620
Other Revenues	77,500	38,930	32,100
Other Financing Sources	5,655,300	5,639,360	7,171,480
Revenue Totals	<u>29,427,220</u>	<u>29,323,610</u>	<u>30,509,250</u>
Expenditures			
Contingency	-	-	-
Personal Services	21,412,170	20,856,690	22,130,120
Supplies	547,170	543,970	653,780
Other Services and Charges	9,263,920	8,741,163	8,928,980
Capital Outlay	616,100	477,220	551,910
Transfers Out	(91,910)	(87,910)	(89,180)
Expenditure Totals	<u>31,747,450</u>	<u>30,531,133</u>	<u>32,175,610</u>
Fund Total: General Fund	(2,320,230)	(1,207,523)	(1,666,360)
Fund Balance, Beginning	<u>12,897,592</u>	<u>12,897,592</u>	<u>11,690,069</u>
Fund Balance, Ending	<u>\$ 10,577,362</u>	<u>\$ 11,690,069</u>	<u>\$ 10,023,709</u>
Tax Rate:			
Voter Approved	5.0000		5.0000
Headlee Authorized	4.6484		4.6484
Levied	4.6695		4.6695

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 110 Allocation Fund			
Revenue			
Other Financing Sources	\$ -	\$ -	\$ -
Revenue Totals	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures			
Personal Services	1,303,770	1,287,416	1,348,630
Supplies	12,450	11,550	12,650
Other Services and Charges	140,890	139,110	130,120
Capital Outlay	24,650	24,850	16,700
Transfers Out	(1,481,760)	(1,462,926)	(1,508,100)
Expenditure Totals	<u>-</u>	<u>-</u>	<u>-</u>
Fund Total: Allocation Fund	-	-	-
Fund Balance, Beginning	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance, Ending	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 202 Major Streets Fund			
Revenue			
Licenses and Permits	\$ 230,000	\$ 235,000	\$ 235,000
Federal Grants	-	50	-
State Grants	3,650,000	4,004,000	3,750,000
Charges for Service	-	5,210	-
Interest and Rentals	3,500	5,000	5,500
Other Revenues	32,500	38,000	32,500
Revenue Totals	<u>3,916,000</u>	<u>4,287,260</u>	<u>4,023,000</u>
Expenditures			
Personal Services	1,158,330	1,168,090	1,112,850
Supplies	580,700	580,700	541,880
Other Services and Charges	1,292,500	1,327,780	1,058,460
Capital Outlay	600,000	1,000,000	506,000
Transfers Out	550,000	550,000	550,000
Expenditure Totals	<u>4,181,530</u>	<u>4,626,570</u>	<u>3,769,190</u>
Fund Total: Major Streets Fund	(265,530)	(339,310)	253,810
Fund Balance, Beginning	<u>2,450,833</u>	<u>2,450,833</u>	<u>2,111,523</u>
Fund Balance, Ending	<u>\$ 2,185,303</u>	<u>\$ 2,111,523</u>	<u>\$ 2,365,333</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 203 Local Streets Fund			
Revenue			
Licenses and Permits	\$ 20,000	\$ 21,300	\$ 20,000
Federal Grants	-	20	-
State Grants	1,100,000	1,100,000	1,130,000
Charges for Service	-	3,500	-
Interest and Rentals	3,000	5,200	6,000
Other Revenues	13,000	13,200	13,000
Other Financing Sources	550,000	550,000	550,000
Revenue Totals	<u>1,686,000</u>	<u>1,693,220</u>	<u>1,719,000</u>
Expenditures			
Personal Services	800,830	806,240	590,990
Supplies	202,200	202,200	168,300
Other Services and Charges	886,990	892,770	581,070
Capital Outlay	500,000	-	-
Expenditure Totals	<u>2,390,020</u>	<u>1,901,210</u>	<u>1,340,360</u>
Fund Total: Local Streets Fund	(704,020)	(207,990)	378,640
Fund Balance, Beginning	<u>1,127,438</u>	<u>1,127,438</u>	<u>919,448</u>
Fund Balance, Ending	<u>\$ 423,418</u>	<u>\$ 919,448</u>	<u>\$ 1,298,088</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 205 Public Safety Fund			
Revenue			
Taxes	\$ 1,858,800	\$ 1,854,710	\$ 2,398,400
Interest and Rentals	8,200	1,004	1,000
Revenue Totals	<u>1,867,000</u>	<u>1,855,714</u>	<u>2,399,400</u>
Expenditures			
Transfers Out	<u>2,092,710</u>	<u>2,092,710</u>	<u>3,329,580</u>
Expenditure Totals	<u>2,092,710</u>	<u>2,092,710</u>	<u>3,329,580</u>
Fund Total: Public Safety Fund	(225,710)	(236,996)	(930,180)
Fund Balance, Beginning	<u>1,167,176</u>	<u>1,167,176</u>	<u>930,180</u>
Fund Balance, Ending	<u><u>\$ 941,466</u></u>	<u><u>\$ 930,180</u></u>	<u><u>\$ -</u></u>
Tax Rate:			
Voter Approved	1.2500		1.2500
Headlee Authorized	1.2500		1.2500
Levied	1.0000		1.2500

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 206 Fire Fund			
Revenue			
Taxes	\$ 1,398,400	\$ 1,393,460	\$ 1,439,100
Interest and Rentals	400	1,900	1,900
Revenue Totals	<u>1,398,800</u>	<u>1,395,360</u>	<u>1,441,000</u>
Expenditures			
Transfers Out	<u>1,398,800</u>	<u>1,395,360</u>	<u>1,441,000</u>
Expenditure Totals	<u>1,398,800</u>	<u>1,395,360</u>	<u>1,441,000</u>
Fund Total: Fire Fund	-	-	-
Fund Balance, Beginning	<u>100</u>	<u>100</u>	<u>100</u>
Fund Balance, Ending	<u><u>\$ 100</u></u>	<u><u>\$ 100</u></u>	<u><u>\$ 100</u></u>
Tax Rate:			
Voter Approved	0.7500		0.7500
Headlee Authorized	0.7466		0.7466
Levied	0.7500		0.7500

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 207 Police Fund			
Revenue			
Taxes	\$ 2,150,700	\$ 2,142,700	\$ 2,398,400
Interest and Rentals	500	2,500	2,500
Revenue Totals	<u>2,151,200</u>	<u>2,145,200</u>	<u>2,400,900</u>
Expenditures			
Transfers Out	<u>2,151,200</u>	<u>2,145,200</u>	<u>2,400,900</u>
Expenditure Totals	<u>2,151,200</u>	<u>2,145,200</u>	<u>2,400,900</u>
Fund Total: Police Fund	-	-	-
Fund Balance, Beginning	<u>100</u>	<u>100</u>	<u>100</u>
Fund Balance, Ending	<u><u>\$ 100</u></u>	<u><u>\$ 100</u></u>	<u><u>\$ 100</u></u>
Tax Rate:			
Voter Approved	1.2500		1.2500
Headlee Authorized	1.2443		1.2443
Levied	1.2500		1.2500

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 208 Parks and Recreation Fund			
Revenue			
Taxes	\$ 2,797,000	\$ 2,786,930	\$ 2,878,100
Federal Grants	726,130	726,130	99,880
Contributions from Local Units	184,250	184,250	87,760
Charges for Service	250,430	247,820	278,260
Interest and Rentals	21,630	21,630	31,850
Other Revenues	69,400	88,800	86,760
Revenue Totals	<u>4,048,840</u>	<u>4,055,560</u>	<u>3,462,610</u>
Expenditures			
Personal Services	2,535,250	2,482,008	2,037,610
Supplies	145,300	133,370	117,190
Other Services and Charges	1,303,380	1,218,580	1,143,880
Capital Outlay	277,450	151,000	238,000
Expenditure Totals	<u>4,261,380</u>	<u>3,984,958</u>	<u>3,536,680</u>
Fund Total: Parks and Recreation Fund	(212,540)	70,602	(74,070)
Fund Balance, Beginning	<u>1,563,365</u>	<u>1,563,365</u>	<u>1,633,967</u>
Fund Balance, Ending	<u>\$ 1,350,825</u>	<u>\$ 1,633,967</u>	<u>\$ 1,559,897</u>
Tax Rate:			
Voter Approved	1.5000		1.5000
Headlee Authorized	1.4932		1.4932
Levied	1.5000		1.5000

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 211 Sidewalk Fund			
Revenue			
Taxes	\$ 374,100	\$ 374,530	\$ 384,400
Interest and Rentals	500	640	-
Revenue Totals	<u>374,600</u>	<u>375,170</u>	<u>384,400</u>
Expenditures			
Other Services and Charges	<u>323,590</u>	<u>293,590</u>	<u>292,920</u>
Expenditure Totals	<u>323,590</u>	<u>293,590</u>	<u>292,920</u>
Fund Total: Sidewalk Fund	51,010	81,580	91,480
Fund Balance, Beginning	<u>34,845</u>	<u>34,845</u>	<u>116,425</u>
Fund Balance, Ending	<u><u>\$ 85,855</u></u>	<u><u>\$ 116,425</u></u>	<u><u>\$ 207,905</u></u>
Tax Rate:			
Voter Approved	0.2000		0.2000
Headlee Authorized	0.1859		0.1859
Levied	0.2000		0.2000

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 230 Solid Waste Disposal Fund			
Revenue			
Taxes	\$ 651,400	\$ 651,400	\$ 655,300
Interest and Rentals	6,500	6,500	7,000
Revenue Totals	<u>657,900</u>	<u>657,900</u>	<u>662,300</u>
Expenditures			
Personal Services	148,290	167,730	149,460
Supplies	2,000	2,000	2,000
Other Services and Charges	400,310	401,010	427,680
Capital Outlay	100,000	100,000	30,000
Expenditure Totals	<u>650,600</u>	<u>670,740</u>	<u>609,140</u>
Fund Total: Solid Waste Disposal Fund	7,300	(12,840)	53,160
Fund Balance, Beginning	<u>751,135</u>	<u>751,135</u>	<u>738,295</u>
Fund Balance, Ending	<u>\$ 758,435</u>	<u>\$ 738,295</u>	<u>\$ 791,455</u>
Tax Rate:			
Voter Approved	3.0000		3.0000
Headlee Authorized	2.7890		2.7890
Levied	0.3500		0.3500

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 249 Building Inspection Fund			
Revenue			
Licenses and Permits	\$ 1,253,000	\$ 1,260,500	\$ 1,173,000
Federal Grants	55,000	54,500	55,000
Charges for Service	186,860	133,080	149,230
Fines and Forfeitures	21,400	12,000	14,000
Interest and Rentals	3,200	3,200	3,200
Other Revenues	25,000	21,700	21,700
Revenue Totals	<u>1,544,460</u>	<u>1,484,980</u>	<u>1,416,130</u>
Expenditures			
Personal Services	1,024,530	998,585	1,057,970
Supplies	9,650	7,550	9,670
Other Services and Charges	332,550	302,170	330,640
Capital Outlay	-	10,020	-
Expenditure Totals	<u>1,366,730</u>	<u>1,318,325</u>	<u>1,398,280</u>
Fund Total: Building Inspection Fund	177,730	166,655	17,850
Fund Balance, Beginning	<u>229,817</u>	<u>229,817</u>	<u>396,472</u>
Fund Balance, Ending	<u><u>\$ 407,547</u></u>	<u><u>\$ 396,472</u></u>	<u><u>\$ 414,322</u></u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 256 Community Development Fund			
Revenue			
Federal Grants	\$ 529,815	\$ 805,170	\$ 479,630
Interest and Rentals	10,620	12,370	12,120
Other Revenues	66,200	69,500	67,100
Other Financing Sources	299,630	-	-
Revenue Totals	<u>906,265</u>	<u>887,040</u>	<u>558,850</u>
Expenditures			
Personal Services	137,510	126,350	128,030
Supplies	1,000	1,000	800
Other Services and Charges	764,885	759,690	430,020
Expenditure Totals	<u>903,395</u>	<u>887,040</u>	<u>558,850</u>
Fund Total: Community Development Fund	2,870	-	-
Fund Balance, Beginning	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance, Ending	<u><u>\$ 2,870</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 265 Drug Law Enforcement Fund			
Revenue			
Fines and Forfeitures	\$ -	\$ 16,650	\$ -
Interest and Rentals	100	180	200
Revenue Totals	<u>100</u>	<u>16,830</u>	<u>200</u>
Expenditures			
Transfers Out	<u>12,590</u>	<u>6,090</u>	<u>-</u>
Expenditure Totals	<u>12,590</u>	<u>6,090</u>	<u>-</u>
Fund Total: Drug Law Enforcement Fund	(12,490)	10,740	200
Fund Balance, Beginning	<u>23,592</u>	<u>23,592</u>	<u>34,332</u>
Fund Balance, Ending	<u>\$ 11,102</u>	<u>\$ 34,332</u>	<u>\$ 34,532</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 271 Library Fund			
Revenue			
Taxes	\$ 186,500	\$ 185,880	\$ 191,900
Contributions from Local Units	41,030	41,030	41,030
Interest and Rentals	6,300	5,880	5,620
Other Revenues	-	100	100
Revenue Totals	<u>233,830</u>	<u>232,890</u>	<u>238,650</u>
Expenditures			
Personal Services	104,640	99,960	87,800
Supplies	27,650	24,800	25,500
Other Services and Charges	<u>277,890</u>	<u>268,910</u>	<u>272,770</u>
Expenditure Totals	<u>410,180</u>	<u>393,670</u>	<u>386,070</u>
Fund Total: Library Fund	(176,350)	(160,780)	(147,420)
Fund Balance, Beginning	<u>505,265</u>	<u>505,265</u>	<u>344,485</u>
Fund Balance, Ending	<u><u>\$ 328,915</u></u>	<u><u>\$ 344,485</u></u>	<u><u>\$ 197,065</u></u>
Tax Rate:			
Voter Approved	0.3900		0.3900
Headlee Authorized	0.3625		0.3625
Levied	0.1000		0.1000

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 301 Debt Service Fund			
Revenue			
Taxes	\$ 503,900	\$ 502,160	\$ 518,400
Interest and Rentals	500	3,700	1,500
Other Financing Sources	1,256,410	1,254,405	4,112,650
Revenue Totals	<u>1,760,810</u>	<u>1,760,265</u>	<u>4,632,550</u>
Expenditures			
Other Services and Charges	-	-	-
Debt Service	1,791,740	1,789,755	4,630,900
Expenditure Totals	<u>1,791,740</u>	<u>1,789,755</u>	<u>4,630,900</u>
Fund Total: Debt Service Fund	(30,930)	(29,490)	1,650
Fund Balance, Beginning	<u>71,128</u>	<u>71,128</u>	<u>41,638</u>
Fund Balance, Ending	<u>\$ 40,198</u>	<u>\$ 41,638</u>	<u>\$ 43,288</u>
Tax Rate:			
Voter Approved	0.3200		0.3200
Headlee Authorized	N/A		N/A
Levied	0.2700		0.2700

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 320 MTF Major Str Debt Service Fund			
Revenue			
Other Financing Sources	\$ 733,640	\$ 724,665	\$ 622,190
Revenue Totals	<u>733,640</u>	<u>724,665</u>	<u>622,190</u>
Expenditures			
Debt Service	733,640	724,665	622,190
Expenditure Totals	<u>733,640</u>	<u>724,665</u>	<u>622,190</u>
Fund Total: MTF Major Str Debt Service Fund	-	-	-
Fund Balance, Beginning	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance, Ending	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 400 Capital Improvement Fund			
Revenue			
Taxes	\$ 2,923,300	\$ 2,913,340	\$ 3,008,200
Federal Grants	1,400,000	2,400,000	-
Charges for Service	-	53,000	-
Interest and Rentals	15,000	15,000	15,000
Revenue Totals	<u>4,338,300</u>	<u>5,381,340</u>	<u>3,023,200</u>
Expenditures			
Other Services and Charges	427,090	434,320	661,690
Capital Outlay	8,005,830	4,995,000	3,759,000
Transfers Out	733,640	724,665	622,190
Expenditure Totals	<u>9,166,560</u>	<u>6,153,985</u>	<u>5,042,880</u>
Fund Total: Capital Improvement Fund	(4,828,260)	(772,645)	(2,019,680)
Fund Balance, Beginning	<u>2,908,100</u>	<u>2,908,100</u>	<u>2,135,455</u>
Fund Balance, Ending	<u>\$ (1,920,160)</u>	<u>\$ 2,135,455</u>	<u>\$ 115,775</u>
Tax Rate:			
Voter Approved	2.0000		2.0000
Headlee Authorized	1.8593		1.8593
Levied	1.5678		1.5678

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 588 Sewer - Bond and Interest Fund			
Revenue			
Interest and Rentals	\$ 18,000	\$ 30,000	\$ 30,000
Revenue Totals	<u>18,000</u>	<u>30,000</u>	<u>30,000</u>
Expenditures			
Transfers Out	-	892,651	-
Expenditure Totals	<u>-</u>	<u>892,651</u>	<u>-</u>
Fund Total: Sewer - Bond and Interest Fund	18,000	(862,651)	30,000
Working Capital, Beginning	<u>4,734,097</u>	<u>4,734,097</u>	<u>3,871,446</u>
Working Capital, Ending	<u>\$ 4,752,097</u>	<u>\$ 3,871,446</u>	<u>\$ 3,901,446</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 589 Sewer - Construction Reserve			
Revenue			
Interest and Rentals	\$ 5,000	\$ 4,000	\$ 2,200
Other Financing Sources	60,000	110,000	100,000
Revenue Totals	<u>65,000</u>	<u>114,000</u>	<u>102,200</u>
Expenditures			
Transfers Out	<u>1,360,000</u>	<u>1,392,077</u>	<u>-</u>
Expenditure Totals	<u>1,360,000</u>	<u>1,392,077</u>	<u>-</u>
Fund Total: Sewer - Construction Reserve	(1,295,000)	(1,278,077)	102,200
Working Capital, Beginning	<u>1,388,289</u>	<u>1,388,289</u>	<u>110,212</u>
Working Capital, Ending	<u>\$ 93,289</u>	<u>\$ 110,212</u>	<u>\$ 212,412</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 590 Sewer Fund			
Revenue			
Federal Grants	\$ -	\$ 10,000	\$ -
Contributions from Local Units	417,200	417,200	417,200
Charges for Service	15,836,000	15,508,000	16,178,600
Fines and Forfeitures	-	-	100,000
Interest and Rentals	72,000	60,000	47,000
Other Revenues	5,000	65,000	10,000
Other Financing Sources	1,360,000	2,284,728	-
Revenue Totals	<u>17,690,200</u>	<u>18,344,928</u>	<u>16,752,800</u>
Expenditures			
Personal Services	4,080,350	3,853,560	4,403,990
Supplies	896,470	880,970	773,700
Other Services and Charges	7,818,060	7,648,243	7,462,500
Capital Outlay	1,809,020	2,211,670	1,032,100
Debt Service	3,831,940	3,809,839	3,801,880
Transfers Out	60,000	110,000	100,000
Expenditure Totals	<u>18,495,840</u>	<u>18,514,282</u>	<u>17,574,170</u>
Fund Total: Sewer Fund	(805,640)	(169,354)	(821,370)
Working Capital, Beginning	<u>6,581,651</u>	<u>6,581,651</u>	<u>6,412,297</u>
Working Capital, Ending	<u>\$ 5,776,011</u>	<u>\$ 6,412,297</u>	<u>\$ 5,590,927</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 591 Water Fund			
Revenue			
Federal Grants	\$ -	\$ 65	\$ -
Charges for Service	22,820,980	23,209,000	22,877,200
Fines and Forfeitures	210,000	160,000	100,000
Interest and Rentals	251,000	246,000	205,000
Other Revenues	120,000	123,600	118,000
Other Financing Sources	560,000	3,836,235	-
Revenue Totals	<u>23,961,980</u>	<u>27,574,900</u>	<u>23,300,200</u>
Expenditures			
Personal Services	5,233,890	4,819,630	5,718,700
Supplies	1,724,900	1,632,575	1,642,110
Other Services and Charges	6,957,690	6,734,503	6,006,000
Capital Outlay	2,766,350	2,658,650	1,928,240
Debt Service	8,633,540	8,514,187	8,510,830
Transfers Out	60,000	110,000	100,000
Expenditure Totals	<u>25,376,370</u>	<u>24,469,545</u>	<u>23,905,880</u>
Fund Total: Water Fund	(1,414,390)	3,105,355	(605,680)
Working Capital, Beginning	<u>14,322,808</u>	<u>14,322,808</u>	<u>17,428,163</u>
Working Capital, Ending	<u>\$ 12,908,418</u>	<u>\$ 17,428,163</u>	<u>\$ 16,822,483</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 592 Water - Construction Reserve Fun			
Revenue			
Interest and Rentals	\$ 3,000	\$ 15,000	\$ 2,000
Other Financing Sources	60,000	110,000	100,000
Revenue Totals	<u>63,000</u>	<u>125,000</u>	<u>102,000</u>
Expenditures			
Transfers Out	<u>560,000</u>	<u>3,553,213</u>	<u>-</u>
Expenditure Totals	<u>560,000</u>	<u>3,553,213</u>	<u>-</u>
Fund Total: Water - Construction Reserve Fun	(497,000)	(3,428,213)	102,000
Working Capital, Beginning	<u>3,543,338</u>	<u>3,543,338</u>	<u>115,125</u>
Working Capital, Ending	<u>\$ 3,046,338</u>	<u>\$ 115,125</u>	<u>\$ 217,125</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 593 Water - Bonds and Interest			
Revenue			
Interest and Rentals	\$ 20,000	\$ 15,000	\$ 15,000
Revenue Totals	<u>20,000</u>	<u>15,000</u>	<u>15,000</u>
Expenditures			
Transfers Out	-	279,140	-
Expenditure Totals	<u>-</u>	<u>279,140</u>	<u>-</u>
Fund Total: Water - Bonds and Interest	20,000	(264,140)	15,000
Working Capital, Beginning	<u>4,381,128</u>	<u>4,381,128</u>	<u>4,116,988</u>
Working Capital, Ending	<u>\$ 4,401,128</u>	<u>\$ 4,116,988</u>	<u>\$ 4,131,988</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 661 Motor Pool Fund			
Revenue			
Federal Grants	\$ -	\$ 40	\$ -
Charges for Service	30,000	30,000	30,000
Interest and Rentals	4,012,870	4,016,070	4,037,420
Other Revenues	9,000	9,010	9,000
Revenue Totals	<u>4,051,870</u>	<u>4,055,120</u>	<u>4,076,420</u>
Expenditures			
Personal Services	628,180	775,010	805,920
Supplies	805,890	805,890	808,790
Other Services and Charges	2,295,770	2,054,460	1,967,030
Transfers Out	1,068,000	1,068,000	1,249,400
Expenditure Totals	<u>4,797,840</u>	<u>4,703,360</u>	<u>4,831,140</u>
Less Depreciaton	<u>1,267,600</u>	<u>1,001,290</u>	<u>916,750</u>
	<u>3,530,240</u>	<u>3,702,070</u>	<u>3,914,390</u>
Fund Total: Motor Pool Fund	521,630	353,050	162,030
Working Capital, Beginning	<u>812,735</u>	<u>812,735</u>	<u>1,165,785</u>
Working Capital, Ending	<u>\$ 1,334,365</u>	<u>\$ 1,165,785</u>	<u>\$ 1,327,815</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 662 Motor Pool - Depreciation Res			
Revenue			
Interest and Rentals	\$ 25,000	\$ 26,600	\$ 20,000
Other Revenues	50,000	51,700	50,000
Other Financing Sources	1,068,000	1,068,000	1,249,000
Revenue Totals	<u>1,143,000</u>	<u>1,146,300</u>	<u>1,319,000</u>
Expenditures			
Capital Outlay	<u>1,481,400</u>	<u>1,481,400</u>	<u>1,864,000</u>
Expenditure Totals	<u>1,481,400</u>	<u>1,481,400</u>	<u>1,864,000</u>
Fund Total: Motor Pool - Depreciation Res	(338,400)	(335,100)	(545,000)
Working Capital, Beginning	<u>4,366,930</u>	<u>4,366,930</u>	<u>4,031,830</u>
Working Capital, Ending	<u>\$ 4,028,530</u>	<u>\$ 4,031,830</u>	<u>\$ 3,486,830</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 677 Self Insurance Fund			
Revenue			
Charges for Service	\$ 8,439,940	\$ 9,662,110	\$ 10,423,970
Interest and Rentals	75,000	125,000	125,000
Other Revenues	308,000	341,780	170,890
Revenue Totals	<u>8,822,940</u>	<u>10,128,890</u>	<u>10,719,860</u>
Expenditures			
Personal Services	-	4,800	19,950
Other Services and Charges	10,050,110	9,969,630	10,647,150
Transfers Out	-	650,000	-
Expenditure Totals	<u>10,050,110</u>	<u>10,624,430</u>	<u>10,667,100</u>
Fund Total: Self Insurance Fund	(1,227,170)	(495,540)	52,760
Fund Balance, Beginning	<u>8,980,920</u>	<u>8,980,920</u>	<u>8,485,380</u>
Fund Balance, Ending	<u><u>\$ 7,753,750</u></u>	<u><u>\$ 8,485,380</u></u>	<u><u>\$ 8,538,140</u></u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 731 Pension Fund			
Revenue			
Contributions from Local Units	\$ 4,957,300	\$ 4,489,870	\$ 4,688,010
Interest and Rentals	2,100,000	2,187,190	2,200,000
Other Revenues	6,326,160	16,084,350	9,718,650
Other Financing Sources	80,000	39,170	30,000
Revenue Totals	<u>13,463,460</u>	<u>22,800,580</u>	<u>16,636,660</u>
Expenditures			
Other Services and Charges	9,322,700	9,042,550	9,516,700
Transfers Out	80,000	490,980	30,000
Expenditure Totals	<u>9,402,700</u>	<u>9,533,530</u>	<u>9,546,700</u>
Fund Total: Pension Fund	4,060,760	13,267,050	7,089,960
Fund Balance, Beginning	<u>134,717,973</u>	<u>134,717,973</u>	<u>147,985,023</u>
Fund Balance, Ending	<u><u>\$ 138,778,733</u></u>	<u><u>\$ 147,985,023</u></u>	<u><u>\$ 155,074,983</u></u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 800 Special Assessment Fund			
Revenue			
Taxes	\$ 105,050	\$ 105,240	\$ 91,640
Interest and Rentals	35,000	-	-
Other Revenues	300,950	419,260	298,320
Revenue Totals	<u>441,000</u>	<u>524,500</u>	<u>389,960</u>
Expenditures			
Transfers Out	<u>1,256,410</u>	<u>1,254,405</u>	<u>4,112,650</u>
Expenditure Totals	<u>1,256,410</u>	<u>1,254,405</u>	<u>4,112,650</u>
Fund Total: Special Assessment Fund	(815,410)	(729,905)	(3,722,690)
Fund Balance, Beginning	<u>5,522,953</u>	<u>5,522,953</u>	<u>4,793,048</u>
Fund Balance, Ending	<u>\$ 4,707,543</u>	<u>\$ 4,793,048</u>	<u>\$ 1,070,358</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 995 Downtown Development Authority			
Revenue			
Taxes	\$ -	\$ -	\$ -
Interest and Rentals	1,500	500	500
Revenue Totals	<u>1,500</u>	<u>500</u>	<u>500</u>
Expenditures			
Supplies	100	100	100
Other Services and Charges	80,470	60,460	59,900
Expenditure Totals	<u>80,570</u>	<u>60,560</u>	<u>60,000</u>
Fund Total: Downtown Development Authority	(79,070)	(60,060)	(59,500)
Fund Balance, Beginning	<u>128,162</u>	<u>128,162</u>	<u>68,102</u>
Fund Balance, Ending	<u>\$ 49,092</u>	<u>\$ 68,102</u>	<u>\$ 8,602</u>

City of Wyoming, Michigan
Annual Budget by Account Classification Report
 Summary

	<u>2014 Amended Budget</u>	<u>2014 Estimated Amount</u>	<u>2015 City Council</u>
Fund: 999 Building Authority Blended CU			
Revenue			
Interest and Rentals	<u>1,549,140</u>	<u>1,549,440</u>	<u>1,545,720</u>
Revenue Totals	<u>1,549,140</u>	<u>1,549,440</u>	<u>1,545,720</u>
Expenditures			
Debt Service	<u>1,549,750</u>	<u>1,549,750</u>	<u>1,547,500</u>
Expenditure Totals	<u>1,549,750</u>	<u>1,549,750</u>	<u>1,547,500</u>
Fund Total: Building Authority Blended CU	(610)	(310)	(1,780)
Fund Balance, Beginning	<u>4,958</u>	<u>4,958</u>	<u>4,648</u>
Fund Balance, Ending	<u><u>\$ 4,348</u></u>	<u><u>\$ 4,648</u></u>	<u><u>\$ 2,868</u></u>

05/14
JRB

RESOLUTION NO. _____

RESOLUTION TO APPROVE THE 2014-2015 BUDGET FOR THE WYOMING
DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS:

1. Act 197 of 1995, the Downtown Development Authority Act, requires that Downtown Development Authorities annually prepare a budget subject to governing body approval, and
2. The Wyoming Downtown Development Authority (DDA) has recommended the attached budget for the Fiscal Year 2014-2015.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby approve the attached Wyoming DDA budget for Fiscal Year 2014-2015.

Moved by Councilmember:

Seconded by Councilmember:

Motion carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:
DDA Budget

Resolution No. _____

City of Wyoming
Downtown Development Authority
2014-2015 Budget Proposals and Justifications

Revenue: City Finance Director, Tim Smith, has advised to budget for interest at \$1,500. Proposed Operating Expenses will be paid out of Fund Balance.

Operating Expenses:

- **Staff, \$0:** The DDA Budget historically helps support the salaries of City employees working with the DDA, however due to revenue constraints the City will not request a fee in the 2014/15 budget.
 - **Administrative Fees, \$0:** Various fees for administrative costs incurred to the City of Wyoming by the DDA, however due to revenue constraints the City will not request a fee in the 2014/15 budget.
 - **Professional Services (Legal), \$2,500:** Services are expected to be used opportunities regarding development, assistance with legal issues, financing programs, acquisition and general advice.
 - **Professional Services (Consultant), \$0:** To maximize the efforts of Turn on 28th Street funds are used for special projects, however due to revenue constraints no funds will be designated in the 2014/15 budget.
 - **Landscape Maintenance, \$35,000:** These funds will be used for the annual maintenance contract, as well as miscellaneous repair costs.
 - **Marketing/Promotion, \$15,000:** To market and promote the Turn on 28th Street project.
 - **Travel and Training, \$2,500:** 28West paired with the marketing/promotion material provides us with tools to take to ICSC events.
 - **Supplies, \$100:** Office and event supplies.
 - **Printing and Advertising, \$400:** Public Hearing Notices.
 - **Other Services, \$0:** There are no miscellaneous items budgeted for in 2013/14.
 - **Projects:**
 1. **Acquisitions/Gap Financing, \$0:** These are funds for economic development, such as incentive programs, land acquisition, or demolition assistance. No funds will be added in the 2014/15 budget.
 2. **Business Development, \$0:** Costs for developing business relations, such as on-site visits, coffee, lunches. No funds will be designated in the 2014/15 budget.
 3. **Christmas Decorations, \$0:** There is no funding available in this budget year for the replacements and decorations for the DDA corridor.
 4. **Banners, \$0:** There is no funding designated in the 2014/15 budget for banner replacement.
 5. **Metro Cruise, \$2,500:** Contribution to Metro Cruise.
 6. **Networking/Educational Membership Events, \$0:** There is no funding designated for networking/educational membership events in the 2014/15 budget.
 7. **Pedestrian Light Pole Replacements, \$1,500:** As needed.
 8. **Street Trees, \$0:** DDA Replacement Trees.
 9. **Project Costs, \$500:** Wyoming Gives Back DDA Holiday Event.
- Expenditures: \$60,000**

RESOLUTION NO. 25

RESOLUTION TO RECOMMEND THE BUDGET FOR THE
CITY OF WYOMING DOWNTOWN DEVELOPMENT AUTHORITY
FOR THE FISCAL YEAR ENDING JUNE 30, 2015

WHEREAS, Public Act 197 of the State of Michigan requires the Director of the Downtown Development Authority to submit a budget to the Board of the Downtown Development Authority, and

WHEREAS, the Director has submitted said budget for recommendation, and

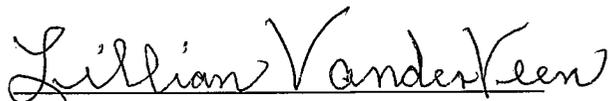
WHEREAS, Public Act 197 further states that said budget must be approved by the City Council of the City of Wyoming prior to adoption by the Board of the Downtown Development Authority; now, therefore,

BE IT RESOLVED, that the revised budget attached hereto and made a part hereof by reference is hereby considered and recommended by the Board of the City of Wyoming Downtown Development Authority for adoption by the City Council of the City of Wyoming.

Boardmember Poll moved, seconded by Boardmember Vanderveen, that the above Resolution be adopted.

Motion carried: Yeas: 6 Nays: 0

I hereby certify that the foregoing Resolution was adopted by the Board of the City of Wyoming Downtown Development Authority, at a meeting held on the 2nd day of April, 2013.


LILLIAN VANDERVEEN
DDA Secretary

Attachment: Budget

RESOLUTION NO. _____

**RESOLUTION TO APPROVE THE GRAND VALLEY REGIONAL
BIOSOLIDS AUTHORITY (GVRBA) BUDGET FOR FISCAL YEAR 2015**

WHEREAS:

1. As detailed in the attached Staff Report, the GVRBA Operations Team and Project Manager have prepared a budget for fiscal year 2015 as required by the Joint Biosolids Management Project Agreement.
2. The GVRBA Board of Directors has reviewed and approved the GVRBA budget for fiscal year 2015 at its regular meeting held on March 27, 2014.
3. The City of Wyoming is required by the Joint Biosolids Management Project Agreement to approve the budget prior to the start of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby approve the Grand Valley Regional Biosolids Authority (GVRBA) budget for fiscal year 2015.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:
Staff Report – GVRBA Project Manager
GVRBA Budget Worksheet

STAFF REPORT

Date: May 5, 2014
Subject: Grand Valley Regional Biosolids Authority FY2015 Budget Approval
To: William Dooley, Director of Public Works
From: Aaron Vis, GVRBA Operations Team Project Manager
Meeting Date: May 19, 2014

RECOMMENDATION:

It is recommended that the Wyoming City Council approve the FY2015 Budget for the Grand Valley Regional Biosolids Authority (GVRBA), as required by Section 11 of the Joint Biosolids Management Project Agreement between the communities of Wyoming and Grand Rapids.

SUSTAINABILITY CRITERIA:

Environmental Quality: The adoption of the FY15 Budget assures the continued commitment by the City of Wyoming to provide a diversity of residuals disposition options that are environmentally beneficial including land application (fertilizer) and landfill (energy generation).

Social Equity: The adoption of the FY15 Budget provides residuals treatment and disposition in a manner that is fair and responsive to all citizens of the community.

Economic Strength: The FY15 Budget presents an affordable means of biosolids treatment and disposition, as reflected by the City's commitment to partner with Grand Rapids to produce efficiencies gained by leveraging the resources of both communities.

DISCUSSION:

The Operations Team of the GVRBA is required to develop an annual budget that must be approved by the GVRBA Board of Directors, Wyoming City Council, and Grand Rapids City Commission. Budget development occurred earlier this year. On March 27, 2014, the GVRBA Board of Directors approved the FY15 Budget, necessitating subsequent approval by both communities.

The FY15 Budget includes contractual increases for major expenses such as land application subcontracting, landfill tipping fees, trucking fees and maintenance. Capital improvements are anticipated for improving site safety and more efficient biosolids pumping.

Per the Joint Biosolids Management Project Agreement, the City of Wyoming is responsible for paying a percentage of the FY15 budget based on volume (dry ton) contribution of the previous year. For the FY15 year, Wyoming must contribute 32.81% towards the GVRBA total budget or approximately \$2,387,147. This is approximately \$250,000 less than was required in FY14.

BUDGET IMPACT:

The City of Wyoming contribution to the GVRBA FY15 budget is expected to be approximately \$2,387,147. Pending approval of the City of Wyoming FY15 Budget, sufficient funds should exist in the GVRBA Land Application (590-590-54800) and Pumphouse (590-590-54801) accounts.

RESOLUTION NO. _____

**RESOLUTION TO APPROVE A SECOND AMENDMENT TO JOINT BIOSOLIDS
MANAGEMENT PROJECT AGREEMENT BETWEEN
THE CITY OF WYOMING, CITY OF GRAND RAPIDS AND THE
GRAND VALLEY REGIONAL BIOSOLIDS AUTHORITY AND AUTHORIZES THE
MAYOR AND CITY CLERK TO EXECUTE THE AGREEMENT**

WHEREAS:

1. The City, the City of Grand Rapids (“Grand Rapids”) and Grand Valley Regional Biosolids Authority (“GVRBA”) have entered into a Joint Biosolids Management Project Agreement dated as of July 1, 2009, as amended by a First Amendment to Joint Biosolids Management Project Agreement dated as of January 1, 2011 (collectively, the “Agreement”), related to the parties undertaking a joint regional biosolids management project.
2. The Agreement provides that it has an initial term of thirty years ending June 30, 2039, with the ability of the parties to agree at each successive five year anniversary date to a five year extension of the term.
3. July 1, 2014, is the first five year anniversary of the Agreement and it has been determined to extend the term of the Agreement an additional five years pursuant to a Second Amendment to Joint Biosolids Management Project Agreement (the “Second Agreement”) between the City, Grand Rapids and GVRBA.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Second Amendment extending the term of the Agreement an additional five years ending June 30, 2044, in the form presented at this meeting is approved.
2. That the Mayor and City Clerk are authorized and directed to execute the Second Amendment for and on behalf of the City provided similar resolutions have been adopted by the Grand Rapids City Commission and GVRBA Board of Directors.
3. That all resolutions or parts of resolutions in conflict herewith shall be, and the same are, rescinded.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried	Yes
	No

I hereby certify that the foregoing resolution was adopted by the City Council for the City of Wyoming, Michigan, at a regular session held on:

ATTACHEMENTS:

Staff Report – GVRBA Project Manager
Second Amendment

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: May 5, 2014
Subject: Grand Valley Regional Biosolids Authority Joint Operating Agreement Extension
To: William Dooley, Director of Public Works
From: Aaron Vis, GVRBA Operations Team Project Manager
Meeting Date: May 19, 2014

RECOMMENDATION:

It is recommended that the Wyoming City Council extend the Joint Biosolids Management Project Agreement (“Agreement”) an additional five years ending June 30, 2044, between the City of Wyoming, City of Grand Rapids and the Grand Valley Regional Biosolids Authority.

SUSTAINABILITY CRITERIA:

Environmental Quality: The extension of this Agreement reinforces the commitment by the City of Wyoming to treat wastewater residuals in an environmentally sound process and dispose of residuals in a manner that promotes nutrient re-use and energy recovery.

Social Equity: Through the Agreement, the City of Wyoming commits to continuing to work in a collaborative effort with the City of Grand Rapids to provide safe, reliable and equitable residuals treatment and re-use.

Economic Strength: The adoption of the Agreement extension assures the financial community that the City remains committed to jointly managing the residuals of the member communities. Through the GVRBA, Wyoming has been able to maintain a variety of biosolids disposition outlets in a financially prudent manner.

DISCUSSION:

The City of Wyoming, City of Grand Rapids, and the GVRBA entered into the Agreement dated July 1, 2009 with an initial term of thirty years ending June 30, 2039. The Agreement requires members to agree at each successive five year anniversary date to a five year extension of the initial term. July 1, 2014 is the first five year anniversary of the Agreement. On March 27, 2014, the GVRBA Board of Directors approved extending the Agreement an additional five years to end on June 30, 2044. The attached resolution approves and authorizes the execution of a second amendment to the Agreement indicating the same.

The GVRBA was formed in the early 2000’s due to member agencies’ concern with aging infrastructure (and the associated replacement costs), regulatory impediments and dependence on uncontrollable economic factors. The environment in which the GVRBA was formed is vastly different than that of today. Biosolids are being increasingly viewed as a valuable resource containing substantial amounts of nutrients and energy, fueling technological advances that are finally becoming more cost-effective. To that end, the GVRBA recently underwent a strategic planning process to more fully complete its biosolids management program. Last year, the GVRBA adopted Vision 2020 which details specific sustainability-based values and priorities. A five-year anniversary celebration is being planned for September of this year.

**SECOND AMENDMENT TO
JOINT BIOSOLIDS MANAGEMENT
PROJECT AGREEMENT**

between the

GRAND VALLEY REGIONAL BIOSOLIDS AUTHORITY,

CITY OF GRAND RAPIDS, MICHIGAN

and

CITY OF WYOMING, MICHIGAN

_____, 2014

**SECOND AMENDMENT TO
JOINT BIOSOLIDS MANAGEMENT
PROJECT AGREEMENT**

THIS SECOND AMENDMENT TO JOINT BIOSOLIDS MANAGEMENT PROJECT AGREEMENT made and executed as of _____, 2014 (the “Second Amendment”), by and between the **CITY OF GRAND RAPIDS**, Kent County, Michigan, a Michigan municipal corporation (“Grand Rapids”), the **CITY OF WYOMING**, Kent County, Michigan, a Michigan municipal corporation (“Wyoming”), and the **GRAND VALLEY REGIONAL BIOSOLIDS AUTHORITY**, a statutory authority created by Grand Rapids and Wyoming pursuant to Act 233 of the Public Acts of Michigan of 1955, as amended (the “Authority”).

RECITALS

A. Grand Rapids, Wyoming and the Authority have entered into a Joint Biosolids Management Project Agreement dated as of July 1, 2009, and a First Amendment to Joint Biosolids Management Project Agreement dated as of January 1, 2011 (collectively, the “Agreements”), for the purpose of providing for the operation, maintenance and administration of a joint regional biosolids management project.

B. The Agreement provides that it has an initial term of thirty years ending June 30, 2039, with the ability of the parties thereto to agree at each successive five year anniversary date to a five year extension of its term.

C. July 1, 2014, is the first five year anniversary date of the Agreement and the parties have determined to extend the term of the Agreement five years.

NOW, THEREFORE, in consideration of the respective representations and agreements contained in the Agreement and this Second Amendment, the parties hereto agree as follows:

Section 1. Amendment to Section 23 of the Agreement. Section 23, "Term," of the

Agreement is amended in its entirety to read as follows:

Section 23. Term. This Agreement shall be effective for an initial term of thirty (30) years extended an additional five (5) years through June 30, 2044. Not more than ninety (90) days and not less than thirty (30) days prior to each successive five (5) year anniversary date of this Agreement, the Authority, Grand Rapids and Wyoming agree to consider the approval of a five (5) year extension of the term of this Agreement on the same terms and provisions or other mutually agreeable terms and conditions.

Section 2. Ratification. The Agreement is in all other respects hereby ratified and confirmed.

IN WITNESS WHEREOF, the Authority, Grand Rapids and Wyoming have caused these presents to be signed by their respective duly authorized officers all as of the day and year first written above.

**GRAND VALLEY REGIONAL BIOSOLIDS
AUTHORITY**

By: _____
Eric R. DeLong, Chairperson

CITY OF GRAND RAPIDS

By: _____
George K. Heartwell, Mayor

Attest: _____
Darlene O’Neal, Deputy City Clerk

CITY OF WYOMING

By: _____
Jack Poll, Mayor

Attest: _____
Heidi Isakson, City Clerk

RESOLUTION NO. _____

RESOLUTION TO APPROVE THE 2014-2022
STREET AND UTILITY CAPITAL IMPROVEMENT PROGRAM

WHEREAS:

1. The City of Wyoming has updated the nine-year Street and Utility Capital Improvement Program.
2. The Capital Improvement Program provides staff direction on project development.
3. The proposed program has been reviewed with the City Council.
4. The program is reviewed, revised and updated by the City Council on an annual basis.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby approves the 2014-2022 Street and Utility Capital Improvement Program.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:

2014-2022 Street and Utility Capital Improvement Program

Revenues and Expenditures (\$000)

	Fund	Fiscal Year										Total	
		13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	CP 2022		
		CP 2014	CP 2015	CP 2016	CP 2017	CP 2018	CP 2019	CP 2020	CP 2021	CP 2022			
<u>REVENUES AND OTHER SOURCES</u>		1.57	1.57	1.57	1.57	1.57	1.57	1.57	1.57	1.57	1.57	1.57	
SSWI Millage	2,910	2,940	2,970	3,000	3,030	3,060	3,090	3,120	3,150	3,150	3,150	27,270	
Interest	15	15	15	15	15	15	15	15	15	15	15	135	
Federal Funding (STP, EDF-C, CMAQ)	2,400	0	1,690	2,300	1,000	1,000	1,000	1,000	1,000	1,000	1,000	11,390	
Federal/State Grants (Bridge, EDF-A)	0	0	0	0	0	0	0	0	0	0	0	0	
Other Sources (incl. Ottawa County)	330	420	3,670	150	5,010	1,310	1,440	150	150	150	150	12,630	
Special Assessments	0	270	0	150	0	0	0	100	0	0	0	520	
Street - Revenue (MTF) Bonds	0	0	0	0	0	0	0	0	0	0	0	0	
Sewer - Revenue Bonds	0	0	0	0	0	0	0	0	0	0	0	0	
Sewer - Working Capital	2,210	1,030	660	730	700	700	3,300	2,100	1,900	1,900	1,900	13,330	
Sewer - Debt Service	3,822	3,813	3,821	3,817	3,824	3,827	3,838	3,841	3,847	3,847	3,847	34,450	
Water - Revenue Bonds	0	0	0	0	7,000	0	2,000	0	0	0	0	9,000	
Water - Working Capital	1,920	1,780	4,080	1,400	840	2,940	1,110	1,400	1,400	1,400	1,400	16,870	
Water - Debt Service	4,885	4,888	4,892	4,239	4,757	4,747	4,891	4,887	4,879	4,879	4,879	43,065	
Stormwater Development Fees	50	0	0	0	0	0	0	0	0	0	0	50	
Totals	18,542	15,156	21,798	15,801	26,176	17,599	20,684	16,613	16,341	16,341	16,341	168,710	
<u>EXPENDITURES</u>													
Administration Fee to General Fund	100	230	340	410	360	260	270	270	290	290	290	2,530	
Streets	4,940	3,610	5,130	4,460	3,200	3,000	3,200	3,400	3,400	3,400	3,400	34,340	
Stormwater Systems	100	600	0	0	0	400	200	200	0	0	0	1,500	
Sanitary Sewer	2,210	1,230	660	730	700	700	3,300	2,100	1,900	1,900	1,900	13,530	
Water Main	2,250	2,200	6,250	1,550	12,850	4,250	4,550	1,550	1,550	1,550	1,550	37,000	
Debt Service (Street Projects)	651	615	609	613	529	421	418	420	425	425	425	4,701	
Debt Service (Sewer Projects)	3,822	3,813	3,821	3,817	3,824	3,827	3,838	3,841	3,847	3,847	3,847	34,450	
Debt Service (Water Projects)	4,885	4,888	4,892	4,239	4,757	4,747	4,891	4,887	4,879	4,879	4,879	43,065	
Totals	18,938	17,186	21,702	15,819	26,220	17,605	20,667	16,668	16,291	16,291	16,291	171,116	
Excess, -Deficiency	(416)	(2,030)	96	(18)	(44)	(6)	17	(55)	50	50	50	(2,406)	
Fund													
Fund Balance	2,600	2,184	154	232	188	182	199	144	194	194	194	(2,406)	

Project Number/Title	Fiscal Year											Total
	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	CP 2022		
1 Resurfacing (Federal Funding Amount)	760	3,000	800	1,400	1,400	2,000	2,200	1,800	2,400	1,000	15,760	
2 Signal Upgrades	840	1,690	140	60	1,000	1,000	1,000				6,530	
3 44th Street, Stafford - Division	3,340										3,340	
4 Division Ave, 54th - 60th (Wyo share)		570									570	
5 Crescent Drive (28 West)		2,500									2,500	
6 56th St, Byron Center to Ivanrest			2,000								2,000	
7 54th St, Clyde Pk to US131			1,000								1,000	
8 Gezon Parkway, Burl to 56th					800						800	
9 Ivanrest, NCL to 56th								1,600			1,600	
Signal Upgrades:												
2015 36th & Burlingame BS (40)	Fed Resurfacing: FY 2014 420 130 550 32nd St, Division to Eastern											
2016 Burton & Burlingame BS (60)	Avail 7/12 420 130 550 36th St, Byr Ctr to Burlingame											
Burton & Godfrey BS (40)	840	260			1,100							
Burton & Cleveland BS (40)												
2017 56th & Ivanrest Span (60)	Fed Resurfacing: FY 2016 900 300 1,200 Roger B Chafee, 32nd to 44th											
	Avail 7/12 450 150 600 Clyde Pk, Burton to 28th											
	340	110	450		2,250							
		1,690	560									
TOTALS	4,940	3,610	5,130	4,460	3,200	3,000	3,200	3,400	3,400	1,000	34,340	
Federal Funding (STP, EDF-C, CMAQ)	2,400	1,690	2,300	1,000	1,000	1,000	1,000	1,000	1,000	1,000	11,390	
Federal/State Grants (Bridge, EDF-A)											0	
Other Sources (Crescent Drive)		1,500									1,500	
Special Assessments		70	150	150			100				320	
Street Revenue (MTF) Bonds											0	
CIP Fund Cash	2,540	3,540	1,940	2,010	2,200	2,000	2,200	2,500	2,400		21,130	

2014 Capital Improvement Program
Question Topics from the
December 16, 2013 Public Information Meeting

2014 Project: 44th Street, Hansen Avenue, to Division Avenue

- Q: Will directional signs be placed at the end of Murray to direct customers businesses?
A: Yes. Please coordinate with us at the start of the project construction.
- Q: When will construction occur?
A: Start – Late April or early May. End –November 2014.
- Q: Will the indirect Left Turns limit access to business?
A: No. There are openings for some and others will go around indirect Left Turn and access businesses with a right turn.
- Q: If a property has underground sprinkling, will that be compensated with the construction?
A: Yes. Generally we ask the property owner to remove the heads and minimize costs to restore the system. Then at the end of construction, the contractor will restore the system.

2014 Avon, Ithaca, and Melvin Watermain Reconstruction – North of Porter Street

- Q: Will parkway trees be affected with the construction of the new main?
A: The trees in the parkway along the sides where the new watermain will be placed will likely be removed with the construction of the new watermain. If trees are behind the walk on private property or along the east side of the street, every effort will be made to avoid affecting the tree.
- Q: Will the property owner be charged for the removal of the tree?
A: No. It is part of the construction.
- Q: Will the home owner be compensated for the tree?
A: Generally not if the tree is in the right of way.
- Q: Why is the watermain placed under the sidewalk and not under the street?
A: Utilities are placed in the parkway area to allow less expensive repairs. They may be repaired without digging up the street.

2015 Division Avenue Reconstruction – 54th Street to 60th Street

- Q: Will there be special assessments for the project?
A: Explained the Special Assessment policy and how special assessment frontage calculations provide discounts for property owners.
- Q: If I have an existing drive, will it be assessed again when the new one is built with the project?

A: Possibly, depending on the materials and type of the current drive. If property is receiving an improvement that did not exist prior to construction, then typically it would be assessed.

RESOLUTION NO. _____

RESOLUTION TO AMEND A PORTION OF THE
CITY OF WYOMING FEE SCHEDULE

WHEREAS:

1. The City of Wyoming establishes by resolution certain fees.
2. From time to time information related to fees is reviewed to ensure they cover related costs.
3. Various Sections of the existing Fee Schedule are in need of amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council of the City of Wyoming hereby adopts the attached revision to the following Sections:

Section III – City Clerk
Section IV – Engineering Department
Section X – Utilities Department

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:
Proposed Fee Schedules

Resolution No. _____

III - CITY CLERK

All Business Licenses, Except as Described or otherwise provided herein:	\$	40.00
Adult Bookstore and other Adult Businesses		250.00 initial 100.00 annual
Air Pollution Appeals or Variance		25.00
Assemblies, Outdoor		200.00
Auto Body Repair Garages		100.00
Automobile Sales New & Used Cars, Trucks, each lot		50.00
Automobile Wrecking Yard/Scrap Metal and Metal Processing		125.00
Billiards/Pool		125.00
Bowling Alleys		40.00
Carnival		
Nonrefundable application fee		75.00
Additional permit fee per day		50.00
Bond		1,000.00
Insurance: \$3,000,000 Combined Single Limit for Occurrence, Aggregate & Property Damage Naming the City of Wyoming as Additional Insured		
Christmas tree sales (outdoors)		50.00
Concrete Construction License (in Right-of-way)		50.00
Minimum Insurance Policy Limits per Project:		
Automotive Liability/Combined Single Limit \$1 Million		
Liability Coverage (Occurrence/Aggregate) \$1 Million/\$2 Million		
Policy must name the City of Wyoming as Additional Insured		
Dance Hall		125.00
Day Care (7 or more children)		50.00
Dealer of Precious Metal & Gems		50.00
Employment Placement Services		40.00
Fertilizing Services for Lawns, Shrubs or Trees		30.00 per vehicle
Gasoline Service Station		35.00 PLUS \$25.00 For each nozzle up to \$50.00 max per pump
Going out of Business/Auction	\$	50.00
Health Club or Massage Establishment		50.00
Industrial Waste Disposal		300.00
Kennels		40.00
Mfg or Dist. of Paint, Lacquer, Varnish & Oil		100.00
Mfg or Dist. of Solvents & Chemicals		100.00
Pawn Shops/Second Hand Stores		50.00
Peddlers License		10.00 Plus 25.00 per week per person
Poison Gases (Inc. Exterminators & Fumigators)		100.00 Plus \$5.00 per employee

Private School	40.00
Rubbish Hauler	30.00 per vehicle
Insurance: \$500,000/\$1,000,000 Liability, \$100,000 Property Damage	
Solicitation for funds	25.00
Maximum 90 day permit	
Snow Plowing	30.00 per vehicle
Insurance: Automotive Liability/Combined Single Limit \$1 Million Liability Amount (Occurrence/Aggregate) \$1 Million/\$2 Million Policy must name the City of Wyoming as Additional Insured	
Sound Car	25.00
Taxicab/Limousine and other privately owned services providing transportation services to the public (based in the City of Wyoming)	40.00
Insurance: Property Damage \$20,000, Liability \$200,000/\$500,000 Naming the City of Wyoming as Additional Insured	
Taxicab/Limousine and other privately owned services providing transportation services to the public (not based in the City of Wyoming) Operator shall provide proof of insurance equal to or exceeding that required for business based in the City of Wyoming and a copy of the license issued to them by any other city.	40.00
Theater	40.00
Late Renewal	
The late renewal penalty at 30 days shall be 25% of the renewal license fee but not less than \$10.00 and the late renewal penalty at 90 days shall be 50% of the renewal license fee but not less than \$20.00.	
Marriage Ceremonies performed by the Mayor	\$25.00
Notarization	2.00
On-Premise Liquor License Application	300.00
Precinct Maps	3.00
Code of Ordinances	100.00
Qualified Voter File Reports	N/C e-mail .10 per printed page .70 per label page \$5.00 per CD

IV – ENGINEERING DEPARTMENT

Administrative Fees

Preparation of Lien Contract	\$50.00
Preparation of Restrictive Covenant (waived when prepared in connection with special assessment roll)	\$100.00
Preparation or review of Easements	\$200.00

General Engineering Fees

Fire Lines	
Based on Construction	4.00%
Minimum Fee	\$150.00
Subdivision Inspection	
Based on Construction Cost	4.00%
Minimum Fee	\$150.00

Standard Special Assessment Rates

Whenever the City Council decides to levy Special Assessment to defray the costs of any improvements, the following Standard Special Assessment Rates shall govern:

Street

Rural Improvement – Residential	\$41.50 lf
Full Improvement – Residential	\$66.90 lf
Full Improvement – Commercial	\$84.40 lf

Sanitary Sewer

Main – Residential	\$27.40 lf
Main – Commercial	\$40.20 lf
6 inch service	\$1,790.00 ea
8 inch service	\$2,610.00 ea

Watermain

Main – Residential	\$17.00 lf
Main – Commercial	\$20.40 lf
1 inch service	\$1,030.00 ea
1 ½ inch service	\$1,030.00 ea
2 inch service	\$1,200.00 ea
6 inch service	\$2,930.00 ea
8 inch service	\$3,560.00 ea

Storm Sewer

12 inch lateral	\$1,180.00 ea
15 inch lateral	\$1,510.00 ea
18 inch lateral	\$1,650.00 ea

Sidewalk

4 inch - Residential	\$13.10 lf
6 inch – Commercial	\$18.20 lf

8 inch – Industrial	\$21.40 lf
Drive Approach	
Standard 4 inch – Residential	\$22.50 sy
Standard 8 inch – Commercial	\$33.10 sy
Standard 8 inch – Industrial	\$38.00 sy
Curb Return	\$2,080.00 ea
Tapered Curb Return	\$3,700.00 ea

Stormwater Fees

<u>Percent Impervious</u>	<u>Stormwater Fee (\$/AC)</u>
5%	\$ 1,690.00
10%	1,830.00
15%	1,970.00
20%	2,120.00
25%	2,260.00
30%	2,400.00
35%	2,540.00
40%	2,690.00
45%	2,830.00
50%	2,970.00
55%	3,110.00
60%	3,260.00
65%	3,400.00
70%	3,540.00
75%	3,680.00
80%	3,830.00
85%	3,970.00
90%	4,110.00
95%	4,250.00
100%	4,400.00

Street Permits

Minimum Insurance Policy Requirements Per Policy	
General Liability Coverages (Occurrence/Aggregate)	\$1,000,000/\$2,000,000
Automotive Liability/Combined Single Limit	\$1,000,000
Workers Compensation	\$500,000
Policy must name the City of Wyoming as Additional Insured	
Banners and Signs over right-of-way	\$40.00
Building Mover's Permit	\$100.00
Moving Oversized objects, less than 13 feet in width (per occurrence)	\$10.00
Moving Oversized objects, greater than 13 feet in width (per occurrence)	\$25.00

Moving Overweight objects (per occurrence)	\$75.00
Work performed outside of normal working hours requiring City Supervision	Actual Cost
Drive Culverts (City Installed)	Actual Cost
Underground Utilities (parallel to centerline)	
Per lineal Foot	\$0.20
Minimum Fee	\$125.00
Residential Drive Approach Construction	
Concrete	\$85.00
Asphalt	\$30.00
Reconstruction	\$20.00
Drive Removal (if performed separate from new Construction)	\$25.00
Landscaping Grades	\$50.00
Drive Grade Stakes (Only)	\$50.00
Commercial Drive Approach Construction	
Flared	\$145.00
Radius	\$220.00
Tapered	
Based on Construction Cost	4%
Minimum Fee	\$150.00
Reconstruct	\$50.00
Drive Removal (if performed separate from new Construction)	\$25.00
Sidewalk Construction	
New Construction	\$125.00
Reconstruction (>50 feet)	\$20.00
ADA Ramps	\$130.00
Restaking	\$50.00
Street Opening	\$350.00
Jack and Bore R.O.W	\$100.00
Traffic Closure (Detour)	\$350.00
Parkway Opening	\$45.00
Storm Sewer	\$25.00
Utility connection	\$25.00
Resurfacing Pavements	
Asphalt	Actual Cost plus 25%
Concrete	Actual Cost plus 25%
All street opening patches shall be replaced by a qualified Contractor or by the City of Wyoming (at the expense of the applicant)	
Miscellaneous	
All work within the right-of-way not covered in the above fees	\$25.00
Sign return	
For return of each sign removed from public property	\$5.00
Portable Basketball Hoop (PBH) Return	
For return of each PBH removed from public property	\$25.00
Telecommunications Permit	
Telecommunications providers permit	\$500.00

X - UTILITIES

These fees will be effective as of July 1, 2014

WASTEWATER PENALTIES

Concentration Level	Primary, Secondary and Tertiary Pollutants Average Quarterly Flow, gpd			
	0-10,000 Gals/Day*	10,000- 50,000 Gals/Day*	50,000- 100,000 Gals/Day*	>100,000 Gals/Day*
0-Limit (x)	No penalty	No penalty	No penalty	No penalty
>1(x) - 2(x)	\$56.87	\$113.74	\$170.64	\$227.51
>2(x) - 3(x)	113.74	227.51	341.26	455.02
>3(x) - 4(x)	170.64	341.26	511.90	682.53
>4(x)	284.38	568.77	853.16	1,000.00**

(x) Individual limits as listed in Sections 86-292 (b) (1) (b) and 86-292 (b) (2) (b) and 86-292 (b) (3) (b), General Maximum Limits for Primary, Secondary and Tertiary Toxic Pollutants.

pH	pH Penalty Average Quarterly Flow, gpd			
	0-10,000 Gals/Day*	10,000- 50,000 Gals/Day*	50,000- 100,000 Gals/Day*	>100,000 Gals/Day*
5.0 - 10.5	No penalty	No penalty	No penalty	No penalty
4.0 - 4.9	\$17.08	\$34.14	\$51.20	\$68.27
3.0 - 3.9	45.50	91.00	136.51	182.01
0 - 2.9	85.32	170.64	341.26	853.16

For violations of timed-based limitations of pH greater than 10.5 as specified in 86-291 (18).

>10.5	17.08	34.14	51.20	68.27
11.0 - 11.9	45.50	91.00	136.51	182.01
12.0 - above	85.32	170.64	341.26	853.16

*Based on average day for previous quarter

** Maximum penalty allowed by law

TREATED GROUNDWATER DISCHARGE

The following fees for treated groundwater discharges to the POTW are established:

(1) Permit fee, per permit issuance	199.07
(2) Inspection fee, per inspection	170.64

WASTEWATER SURCHARGE RATES

BOD	Up to 340 mg/L	> 340 mg/L
	Rate/lb. \$0.00	\$0.15
SS	Up to 355 mg/L	> 355 mg/L
	Rate/lb. \$0.00	\$0.16
Phosphorus	Up to 9.1 mg/L	> 9.1 mg/L
	Rate/lb. \$0.00	\$0.80
Oil and Grease	Up to 96 mg/L	> 96 mg/L
	Rate/lb. \$0.00	\$0.13
COD*	Up to 700 mg/L	> 700 mg/L
	Rate/lb. \$0.00	\$0.08

*Alternative to BOD, surcharges will not be levied for both BOD and COD on any given sample

INSTALLATIONS

Water Meters:	Charge
Meter Size	
5/8 inch	\$ 224.09
1 inch	298.04
1.5 inch	534.65
2 inch	671.15
2 inch compound	1,751.83
3 inch	856.58
4 inch	2,107.88
6 inch	3,441.08
8 inch	5,305.54

Water Service Installation to Stop Box Only

1"	1,750.00
1.5"	2,727.00
2"	2,727.00

Watermain Tapping Actual cost plus 25%

Water System Development Charge
by tap size

1 inch	1,308.18
1 ½ inch	4,174.82
2 inch	5,221.36
3 inch	11,728.14
4 inch	31,237.13
6 inch	78,058.68
8 inch	104,074.40
12 inch	148,939.40

Sewer System Development Charge
by water tap size

1 inch	1,301.36
1 ½ inch	4,166.84
2 inch	5,192.92
3 inch	11,687.18
4 inch	31,119.95
6 inch	77,831.17
8 inch	103,770.70
12 inch	155,649.80

WATER SERVICE

Quarterly Ready-to-Serve Charge applicable to all customers with public water service. Ready-to-Serve Charge will be assessed whether or not the water meter is installed and whether or not water is being used. The ready-to-serve is not charged if the water lateral is capped because of destruction or demolition of the structure served by the lateral or for specific cases as decided by the Director of Utilities.

Water Meter Size	Charges
5/8 inch	\$ 22.21
1 inch	45.53
1 1/2 inch	97.71
2 inch	151.02
3 inch	262.06
4 inch	489.70
6 inch	1,008.70
8 inch	1,697.85

Water commodity rate (in addition to Readiness to Serve Charge):

Quantity steps applicable rate, per 100 cubic feet: \$1.15

SEWER SERVICE

Quarterly Ready-to-Serve Charge applicable to all customers with public sewer service. Ready-to-Serve Charge will be assessed whether or not sewer is being used. The ready-to-serve is not charged if the sewer lateral is capped because of destruction or demolition of the structure served by the lateral or for specific cases as decided by the Director of Utilities.

Water Meter Size	Charges
5/8 inch or no meter	\$ 14.29
1 inch	24.95
1 1/2 inch	46.31
2 inch	67.62
3 inch	163.65
4 inch	270.35
6 inch	537.04
8 inch	803.75
12 inch	1,234.80

Sanitary Sewer commodity rate (in addition to Readiness to Serve Charge):

per 100 cubic feet (hereinafter referred to as billing unit) of water use per quarter: \$2.45

Residential sewer billing units shall be determined by using 1.15 times the water use for the winter quarter which is hereby defined as any 3 months between November 1 and April 30. However, when the winter quarter use is less than 10 billing units, then 10 billing units shall be used. Provided, however, that in no case shall the billing units for sewer be greater than the total water use for any particular quarter.

Effective July 1, 2014, the minimum charge per quarter for those residential sewer users not served by the City's water system shall be \$63.70 plus the applicable Ready to Serve Charge.

LATE CHARGE

A penalty of 10% of current charges for water and sewer will be added to any bill paid after the due date on the bill.

Customers with sewer only service shall have a service charge of 1 ½ percent per month assessed on the unpaid balance for that delinquent portion of their bill which becomes a lien placed on the property tax roll.

FIRE SPRINKLER CONNECTION

(per year charge applicable to unmetered connections):

4 inch and smaller connections to City main	\$ 164.96
6 inch connection to City main	519.88
8 inch connection to City main	883.88
10 inch connection to City main	1,820.08
12 inch connection to City main	2,959.88

MISCELLANEOUS FEES

Cash deposit for Section 86.43(4)	150.00
Collection Cost Recovery Fee	40.00
Water Construction Fee (60 days)	57.50
Pool Filling Permit:	
Homeowner and contractor	57.50
Miscellaneous Hydrant Usage:	
Used one day	57.50
Used after first day	57.50
Plus metered usage at current water rate, plus 100%	
Unauthorized hydrant use, penalty of	500.00
Unauthorized water use, penalty of	500.00

NPDES Permit Treated Groundwater

The permit fee for treated groundwater discharge shall be
\$.08 per 100 cubic feet.

WASTE HAULERS

The following fees for waste haulers permitted to discharge to the POTW are established.
Fees shall be assessed quarterly.

Leachate haulers Treatment Fee, per 100 cubic feet discharged \$8.98

Miscellaneous waste haulers including septage haulers:

(to be paid in advance) \$80.47 per 1000 gallons per load, or fraction thereof

RESOLUTION NO. _____

RESOLUTION TO APPROVE A MEMORANDUM OF UNDERSTANDING
WITH THE WYOMING CITY EMPLOYEES UNION

WHEREAS:

1. The Wyoming City Council has approved an employment contract between the City of Wyoming and the Wyoming City Employees Union.
2. The Wyoming City Employees Union has agreed to the provisions of the attached Memorandum of Understanding.
3. The Memorandum of Understanding will require a budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby approve the attached Memorandum of Understanding with the Wyoming City Employees Union.
2. The City Council does hereby authorize the City Manager to execute the attached Memorandum of Understanding.
3. The City Council does hereby approve the attached budget amendment.

Moved by Councilmember: .
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENT:
Memorandum of Understanding
Budget Amendment

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 054

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$160,570 of budgetary authority to provide an increase in funding for a one-time payment to General Union employees per attached resolution.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
General Fund				
District Court - District Court - Salaries 101-136-13600-706.000	\$625,710	\$4,850		\$630,560
District Court - District Court - F.I.C.A. 101-136-13600-715.000	\$63,840	\$380		\$64,220
District Court - District Court - Pension 101-136-13600-718.000	\$203,720	\$1,560		\$205,280
District Court - District Court - Life Insurance 101-136-13600-717.000	\$920	\$10		\$930
District Court - District Court - Insurance Liability 101-136-13600-910.000	\$14,900	\$80		\$14,980
District Court - District Court - Workers Comp. Insurance 101-136-13600-719.000	\$5,550	\$10		\$5,560
District Court - District Court-Probation - Salaries 101-136-15100-706.000	\$228,090	\$2,530		\$230,620
District Court - District Court-Probation - F.I.C.A. 101-136-15100-715.000	\$17,840	\$200		\$18,040
District Court - District Court-Probation - Pension 101-136-15100-718.000	\$67,660	\$810		\$68,470
District Court - District Court-Probation - Life Insurance 101-136-15100-717.000	\$300	\$10		\$310
District Court - District Court-Probation - Insurance Liability 101-136-15100-910.000	\$3,740	\$50		\$3,790
District Court - District Court-Probation - Workers Comp. Insurance 101-136-15100-719.000	\$6,900	\$100		\$7,000
City Manager - City Manager - Salaries 101-172-17200-706.000	\$583,790	\$620		\$584,410
City Manager - City Manager - F.I.C.A. 101-172-17200-715.000	\$42,250	\$50		\$42,300
City Manager - City Manager - Pension 101-172-17200-718.000	\$177,480	\$200		\$177,680
City Manager - City Manager - Insurance Liability 101-172-17200-910.000	\$9,410	\$10		\$9,420
Finance - Accounting - Salary 101-201-20100-706.000	\$467,430	\$1,850		\$469,280
Finance - Accounting - F.I.C.A. 101-201-20100-715.000	\$36,260	\$150		\$36,410
Finance - Accounting - Pension 101-201-20100-718.000	\$126,020	\$600		\$126,620
Finance - Accounting - Life Insurance 101-201-20100-717.000	\$600	\$10		\$610
Finance - Accounting - Insurance Liability 101-201-20100-910.000	\$7,570	\$30		\$7,600

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 054

Finance - Accounting - Workers Comp Insurance 101-201-20100-719.000	\$980	\$10	\$990
Finance - Treasurer - Salary 101-201-25300-706.000	\$198,710	\$1,860	\$200,570
Finance - Treasurer - F.I.C.A. 101-201-25300-715.000	\$15,910	\$150	\$16,060
Finance - Treasurer - Pension 101-201-25300-718.000	\$59,350	\$600	\$59,950
Finance - Treasurer - Life Insurance 101-201-25300-717.000	\$270	\$10	\$280
Finance - Treasurer - Insurance Liability 101-201-25300-910.000	\$3,410	\$30	\$3,440
Finance - Treasurer - Workers Comp Insurance 101-201-25300-719.000	\$440	\$10	\$450
Assessor - Assessor - Salary 101-209-20900-706.000	\$312,400	\$2,440	\$314,840
Assessor - Assessor - F.I.C.A. 101-209-20900-715.000	\$25,610	\$190	\$25,800
Assessor - Assessor - Pension 101-209-20900-718.000	\$99,190	\$780	\$99,970
Assessor - Assessor - Life Insurance 101-209-20900-717.000	\$410	\$10	\$420
Assessor - Assessor - Insurance Liability 101-209-20900-910.000	\$5,350	\$40	\$5,390
Assessor - Assessor - Workers Comp Insurance 101-209-20900-719.000	\$2,910	\$10	\$2,920
City Clerk - City Clerk - Salary 101-215-21500-706.000	\$255,010	\$1,820	\$256,830
City Clerk - City Clerk - F.I.C.A. 101-215-21500-715.000	\$19,710	\$140	\$19,850
City Clerk - City Clerk - Pension 101-215-21500-718.000	\$65,460	\$590	\$66,050
City Clerk - City Clerk - Life Insurance 101-215-21500-717.000	\$340	\$10	\$350
City Clerk - City Clerk - Insurance Liability 101-215-21500-910.000	\$4,220	\$30	\$4,250
City Clerk - City Clerk - Workers Comp Insurance 101-215-21500-719.000	\$540	\$10	\$550
Information Technology - Information Technology - Salary 101-258-25800-706.000	\$708,250	\$4,140	\$712,390
Information Technology - Information Technology - F.I.C.A. 101-258-25800-715.000	\$55,860	\$320	\$56,180
Information Technology - Information Technology - Pension 101-258-25800-718.000	\$209,240	\$1,330	\$210,570
Information Technology - Information Technology - Life Insurance 101-258-25800-717.000	\$920	\$10	\$930
Information Technology - Information Technology - Insurance Liability 101-258-25800-910.000	\$11,650	\$70	\$11,720
Information Technology - Information Technology - Workers Comp Insurance 101-258-25800-719.000	\$1,510	\$10	\$1,520
Facilities - Facilities Maintenance - Salary 101-267-26700-706.000	\$116,390	\$1,350	\$117,740

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 054

Facilities - Facilities Maintenance - F.I.C.A. 101-267-26700-715.000	\$9,410	\$110	\$9,520
Facilities - Facilities Maintenance - Pension 101-267-26700-718.000	\$34,870	\$440	\$35,310
Facilities - Facilities Maintenance - Insurance Liability 101-267-26700-910.000	\$1,950	\$30	\$1,980
Facilities - Facilities Maintenance - Workers Comp Insurance 101-267-26700-719.000	\$3,260	\$40	\$3,300
Police - Administrative Services - Salary 101-305-30500-706.000	\$98,160	\$560	\$98,720
Police - Administrative Services - F.I.C.A. 101-305-30500-715.000	\$73,790	\$50	\$73,840
Police - Administrative Services - Pension 101-305-30500-718.000	\$213,030	\$180	\$213,210
Police - Administrative Services - Insurance Liability 101-305-30500-910.000	\$14,950	\$10	\$14,960
Police - Building - Salary 101-305-30610-706.000	\$43,190	\$780	\$43,970
Police - Building - F.I.C.A. 101-305-30610-715.000	\$3,540	\$60	\$3,600
Police - Building - Pension 101-305-30610-718.000	\$14,380	\$250	\$14,630
Police - Building - Insurance Liability 101-305-30610-910.000	\$700	\$20	\$720
Police - Building - Workers Comp Insurance 101-305-30610-719.000	\$1,750	\$30	\$1,780
Police - Records Management - Salary 101-305-30700-706.000	\$169,650	\$1,890	\$171,540
Police - Records Management - F.I.C.A. 101-305-30700-715.000	\$14,440	\$150	\$14,590
Police - Records Management - Pension 101-305-30700-718.000	\$42,440	\$610	\$43,050
Police - Records Management - Life Insurance 101-305-30700-717.000	\$220	\$10	\$230
Police - Records Management - Insurance Liability 101-305-30700-910.000	\$2,960	\$30	\$2,990
Police - Records Management - Workers Comp Insurance 101-305-30700-719.000	\$390	\$10	\$400
Police - Detective Bureau - Salary 101-305-31000-706.000	\$41,530	\$600	\$42,130
Police - Detective Bureau - F.I.C.A. 101-305-31000-715.000	\$103,010	\$50	\$103,060
Police - Detective Bureau - Pension 101-305-31000-718.000	\$332,750	\$200	\$332,950
Police - Detective Bureau - Insurance Liability 101-305-31000-910.000	\$19,850	\$10	\$19,860
Police - Forensic Science Unit - Salary 101-305-31200-706.000	\$291,110	\$2,830	\$293,940
Police - Forensic Science Unit - F.I.C.A. 101-305-31200-715.000	\$23,210	\$220	\$23,430
Police - Forensic Science Unit - Pension 101-305-31200-718.000	\$74,220	\$910	\$75,130

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 05 4

Police - Forensic Science Unit - Life Insurance 101-305-31200-717.000	\$380	\$10	\$390
Police - Forensic Science Unit - Insurance Liability 101-305-31200-910.000	\$4,760	\$50	\$4,810
Police - Forensic Science Unit - Workers Comp Insurance 101-305-31200-719.000	\$8,340	\$110	\$8,450
Police - Patrol - Salary 101-305-31500-706.000	\$40,710	\$680	\$41,390
Police - Patrol - F.I.C.A. 101-305-31500-715.000	\$345,350	\$50	\$345,400
Police - Patrol - Pension 101-305-31500-718.000	\$961,350	\$220	\$961,570
Police - Patrol - Insurance Liability 101-305-31500-910.000	\$66,260	\$10	\$66,270
Fund Balance/Working Capital (Fund 101)	\$ -	\$ 41,290	
Allocation Fund			
Public Works - Public Works-Administration - Salary 110-441-44100-706.000	\$396,010	\$650	\$396,660
Public Works - Public Works-Administration - F.I.C.A. 110-441-44100-715.000	\$29,070	\$50	\$29,120
Public Works - Public Works-Administration - Pension 110-441-44100-718.000	\$125,560	\$210	\$125,770
Public Works - Public Works-Administration - Insurance Liability 110-441-44100-910.000	\$6,380	\$10	\$6,390
Public Works - Public Works-Engineering - Salary 110-441-44700-706.000	\$301,560	\$1,140	\$302,700
Public Works - Public Works-Engineering - F.I.C.A. 110-441-44700-715.000	\$25,110	\$90	\$25,200
Public Works - Public Works-Engineering - Pension 110-441-44700-718.000	\$101,960	\$370	\$102,330
Public Works - Public Works-Engineering - Life Insurance 110-441-44700-717.000	\$390	\$10	\$400
Public Works - Public Works-Engineering - Insurance Liability 110-441-44700-910.000	\$4,950	\$20	\$4,970
Public Works - Public Works-Engineering - Workers Comp Insurance 110-441-44700-719.000	\$12,380	\$50	\$12,430
Public Works - Public Works-Engineering - Transfers Major Streets 110-441-44700-999.202	(\$49,650)	\$420	(\$50,070)
Public Works - Public Works-Engineering - Transfers Local Streets 110-441-44700-999.203	(\$36,340)	\$250	(\$36,590)
Public Works - Public Works-Engineering - Transfers Sewer Fund 110-441-44700-999.590	(\$45,320)	\$500	(\$45,820)
Public Works - Public Works-Engineering - Transfers Water Fund 110-441-44700-999.591	(\$165,660)	\$500	(\$166,160)
Public Works - Public Works-Administration - Transfers Major Streets 110-441-44100-999.202	(\$136,360)	\$180	(\$136,540)
Public Works - Public Works-Administration - Transfers Local Streets 110-441-44100-999.203	(\$40,190)	\$50	(\$40,240)
Public Works - Public Works-Administration - Transfers Sewer Fund 110-441-44100-999.590	(\$232,530)	\$300	(\$232,830)

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 05 4

Public Works - Public Works-Administration - Transfers Water Fund 110-441-44100-999.591	(\$203,820)		\$260	(\$204,080)
Public Works - Public Works-Administration - Transfers Motor Pool Fund 110-441-44100-999.661	(\$104,780)		\$140	(\$104,920)
Fund Balance/Working Capital (Fund 110)		\$ -	\$ -	
Major Streets Fund				
Public Works - Street Maintenance - Salary 202-441-46300-706.000	\$214,810	\$2,760		\$217,570
Public Works - Street Maintenance - F.I.C.A. 202-441-46300-715.000	\$19,280	\$210		\$19,490
Public Works - Street Maintenance - Pension 202-441-46300-718.000	\$71,390	\$890		\$72,280
Public Works - Street Maintenance - Life Insurance 202-441-46300-717.000	\$280	\$10		\$290
Public Works - Street Maintenance - Insurance Liability 202-441-46300-910.000	\$3,960	\$50		\$4,010
Public Works - Street Maintenance - Workers Comp Insurance 202-441-46300-719.000	\$9,590	\$110		\$9,700
Public Works - Traffic Services - Salary 202-441-47400-706.000	\$239,510	\$2,990		\$242,500
Public Works - Traffic Services - F.I.C.A. 202-441-47400-715.000	\$21,240	\$230		\$21,470
Public Works - Traffic Services - Pension 202-441-47400-718.000	\$81,560	\$960		\$82,520
Public Works - Traffic Services - Life Insurance 202-441-47400-717.000	\$320	\$10		\$330
Public Works - Traffic Services - Insurance Liability 202-441-47400-910.000	\$4,250	\$50		\$4,300
Public Works - Traffic Services - Workers Comp Insurance 202-441-47400-719.000	\$10,440	\$120		\$10,560
Public Works - Street Administration - Administrative Fee Engineering 202-441-48300-802.002	\$49,650	\$420		\$50,070
Public Works - Street Administration - Administrative Fee Adm Alloc PW 202-441-48300-802.003	\$136,360	\$180		\$136,540
Fund Balance/Working Capital (Fund 202)		\$ -	\$ 8,990	
Local Streets Fund				
Public Works - Street Maintenance - Salary 203-441-46300-706.000	\$122,910	\$3,930		\$126,840
Public Works - Street Maintenance - F.I.C.A. 203-441-46300-715.000	\$11,530	\$300		\$11,830
Public Works - Street Maintenance - Pension 203-441-46300-718.000	\$45,020	\$1,260		\$46,280
Public Works - Street Maintenance - Life Insurance 203-441-46300-717.000	\$160	\$10		\$170
Public Works - Street Maintenance - Insurance Liability 203-441-46300-910.000	\$2,150	\$70		\$2,220
Public Works - Street Maintenance - Workers Comp Insurance 203-441-46300-719.000	\$5,490	\$160		\$5,650

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

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Public Works - Traffic Services - Salary 203-441-47400-706.000	\$96,800	\$1,000	\$97,800
Public Works - Traffic Services - F.I.C.A. 203-441-47400-715.000	\$8,430	\$80	\$8,510
Public Works - Traffic Services - Pension 203-441-47400-718.000	\$31,850	\$320	\$32,170
Public Works - Traffic Services - Life Insurance 203-441-47400-717.000	\$130	\$10	\$140
Public Works - Traffic Services - Insurance Liability 203-441-47400-910.000	\$1,750	\$20	\$1,770
Public Works - Traffic Services - Workers Comp Insurance 203-441-47400-719.000	\$4,190	\$40	\$4,230
Public Works - Street Administration - Administrative Fee Engineering 203-441-48300-802.002	\$41,640	\$250	\$41,890
Public Works - Street Administration - Administrative Fee Adm Alloc PW 203-441-48300-802.003	\$36,340	\$50	\$36,390
Fund Balance/Working Capital (Fund 203)	\$ -	\$ 7,500	
<u>Parks and Recreation Fund</u>			
Parks and Recreation - Parks and Rec Administration - Salary 208-752-75200-706.000	\$127,350	\$1,030	\$128,380
Parks and Recreation - Parks and Rec Administration - F.I.C.A. 208-752-75200-715.000	\$9,490	\$80	\$9,570
Parks and Recreation - Parks and Rec Administration - Pension 208-752-75200-718.000	\$40,370	\$330	\$40,700
Parks and Recreation - Parks and Rec Administration - Life Insurance 208-752-75200-717.000	\$170	\$10	\$180
Parks and Recreation - Parks and Rec Administration - Insurance Liability 208-752-75200-910.000	\$2,060	\$20	\$2,080
Parks and Recreation - Parks and Rec Administration - Workers Comp Insurance 208-752-75200-719.000	\$1,720	\$40	\$1,760
Parks and Recreation - Parks and Rec Facility - Salary 208-752-75600-706.000	\$378,340	\$5,820	\$384,160
Parks and Recreation - Parks and Rec Facility - F.I.C.A. 208-752-75600-715.000	\$43,680	\$450	\$44,130
Parks and Recreation - Parks and Rec Facility - Pension 208-752-75600-718.000	\$105,290	\$1,870	\$107,160
Parks and Recreation - Parks and Rec Facility - Life Insurance 208-752-75600-717.000	\$500	\$10	\$510
Parks and Recreation - Parks and Rec Facility - Insurance Liability 208-752-75600-910.000	\$8,930	\$100	\$9,030
Parks and Recreation - Parks and Rec Facility - Workers Comp Insurance 208-752-75600-719.000	\$16,260	\$170	\$16,430
Parks and Recreation - Parks and Rec-Senior Center - Salary 208-752-75800-706.000	\$105,510	\$660	\$106,170
Parks and Recreation - Parks and Rec-Senior Center - F.I.C.A. 208-752-75800-715.000	\$12,110	\$50	\$12,160
Parks and Recreation - Parks and Rec-Senior Center - Pension 208-752-75800-718.000	\$28,690	\$180	\$28,870
Parks and Recreation - Parks and Rec-Senior Center - Insurance Liability 208-752-75800-910.000	\$2,530	\$10	\$2,540

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 054

Fund Balance/Working Capital (Fund 208)		\$	-	\$	10,830
<u>Building Inspection Fund</u>					
Permits - Permits - Salary					
249-371-37100-706.000	\$304,280		\$2,690		\$306,970
Permits - Permits - F.I.C.A.					
249-371-37100-715.000	\$24,040		\$210		\$24,250
Permits - Permits - Pension					
249-371-37100-718.000	\$90,680		\$860		\$91,540
Permits - Permits - Life Insurance					
249-371-37100-717.000	\$400		\$10		\$410
Permits - Permits - Insurance Liability					
249-371-37100-910.000	\$4,960		\$50		\$5,010
Permits - Permits - Workers Comp Insurance					
249-371-37100-719.000	\$3,100		\$30		\$3,130
Code Enforcement - Code Enforcement Other - Salary					
249-372-37210-706.000	\$130,260		\$1,540		\$131,800
Code Enforcement - Code Enforcement Other - F.I.C.A.					
249-372-37210-715.000	\$10,780		\$120		\$10,900
Code Enforcement - Code Enforcement Other - Pension					
249-372-37210-718.000	\$44,410		\$500		\$44,910
Code Enforcement - Code Enforcement Other - Life Insurance					
249-372-37210-717.000	\$180		\$10		\$190
Code Enforcement - Code Enforcement Other - Insurance Liability					
249-372-37210-910.000	\$2,190		\$30		\$2,220
Code Enforcement - Code Enforcement Other - Workers Comp Insurance					
249-372-37210-719.000	\$810		\$20		\$830
Rental Income - Rental Program - Salary					
249-373-37300-706.000	\$109,600		\$910		\$110,510
Rental Income - Rental Program - F.I.C.A.					
249-373-37300-715.000	\$8,750		\$70		\$8,820
Rental Income - Rental Program - Pension					
249-373-37300-718.000	\$35,510		\$290		\$35,800
Rental Income - Rental Program - Life Insurance					
249-373-37300-717.000	\$150		\$10		\$160
Rental Income - Rental Program - Insurance Liability					
249-373-37300-910.000	\$1,770		\$20		\$1,790
Rental Income - Rental Program - Workers Comp Insurance					
249-373-37300-719.000	\$1,160		\$10		\$1,170
Zoning and Other Programs - Zoning and Other Programs - Salary					
249-722-72200-706.000	\$35,520		\$60		\$35,580
Zoning and Other Programs - Zoning and Other Programs - F.I.C.A.					
249-722-72200-715.000	\$3,130		\$10		\$3,140
Zoning and Other Programs - Zoning and Other Programs - Pension					
249-722-72200-718.000	\$11,240		\$20		\$11,260
Fund Balance/Working Capital (Fund 249)		\$	-	\$	7,470
<u>Library Fund</u>					
Facilities - Facilities Maintenance - Salary					

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 054

271-267-26700-706.000	\$57,610	\$810	\$58,420
Facilities - Facilities Maintenance - F.I.C.A. 271-267-26700-715.000	\$4,680	\$70	\$4,750
Facilities - Facilities Maintenance - Pension 271-267-26700-718.000	\$16,740	\$260	\$17,000
Facilities - Facilities Maintenance - Life Insurance 271-267-26700-717.000	\$80	\$10	\$90
Facilities - Facilities Maintenance - Insurance Liability 271-267-26700-910.000	\$980	\$20	\$1,000
Facilities - Facilities Maintenance - Workers Comp Insurance 271-267-26700-719.000	\$1,610	\$30	\$1,640
Fund Balance/Working Capital (Fund 271)		\$ -	\$ 1,200
Sewer Fund			
Public Works - Transmission - Salary 590-441-54200-706.000	\$204,110	\$4,720	\$208,830
Public Works - Transmission - F.I.C.A. 590-441-54200-715.000	\$18,340	\$360	\$18,700
Public Works - Transmission - Pension 590-441-54200-718.000	\$71,400	\$1,520	\$72,920
Public Works - Transmission - Life Insurance 590-441-54200-717.000	\$270	\$10	\$280
Public Works - Transmission - Insurance Liability 590-441-54200-910.000	\$3,580	\$80	\$3,660
Public Works - Transmission - Workers Comp Insurance 590-441-54200-719.000	\$8,890	\$190	\$9,080
Wastewater Utility - Treatment - Salary 590-590-54300-706.000	\$1,158,640	\$10,860	\$1,169,500
Wastewater Utility - Treatment - F.I.C.A. 590-590-54300-715.000	\$100,320	\$830	\$101,150
Wastewater Utility - Treatment - Pension 590-590-54300-718.000	\$355,780	\$3,480	\$359,260
Wastewater Utility - Treatment - Life Insurance 590-590-54300-717.000	\$1,510	\$20	\$1,530
Wastewater Utility - Treatment - Insurance Liability 590-590-54300-910.000	\$19,670	\$190	\$19,860
Wastewater Utility - Treatment - Workers Comp Insurance 590-590-54300-719.000	\$34,730	\$300	\$35,030
Wastewater Utility - Treatment-Lab Services - Salary 590-590-54310-706.000	\$186,810	\$1,410	\$188,220
Wastewater Utility - Treatment-Lab Services - F.I.C.A. 590-590-54310-715.000	\$15,590	\$110	\$15,700
Wastewater Utility - Treatment-Lab Services - Pension 590-590-54310-718.000	\$55,410	\$450	\$55,860
Wastewater Utility - Treatment-Lab Services - Life Insurance 590-590-54310-717.000	\$260	\$10	\$270
Wastewater Utility - Treatment-Lab Services - Insurance Liability 590-590-54310-910.000	\$3,100	\$30	\$3,130
Wastewater Utility - Treatment-Lab Services - Workers Comp Insurance 590-590-54310-719.000	\$5,690	\$40	\$5,730
Wastewater Utility - Industrial Pretreatment - Salary			

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 05 4

590-590-54700-706.000	\$197,340	\$1,550	\$198,890
Wastewater Utility - Industrial Pretreatment - F.I.C.A. 590-590-54700-715.000	\$16,760	\$120	\$16,880
Wastewater Utility - Industrial Pretreatment - Pension 590-590-54700-718.000	\$64,350	\$500	\$64,850
Wastewater Utility - Industrial Pretreatment - Life Insurance 590-590-54700-717.000	\$270	\$10	\$280
Wastewater Utility - Industrial Pretreatment - Insurance Liability 590-590-54700-910.000	\$3,250	\$30	\$3,280
Wastewater Utility - Industrial Pretreatment - Workers Comp Insurance 590-590-54700-719.000	\$5,680	\$40	\$5,720
Wastewater Utility - Environmental Srv-Lab Services - Salary 590-590-54710-706.000	\$121,230	\$1,540	\$122,770
Wastewater Utility - Environmental Srv-Lab Services - F.I.C.A. 590-590-54710-715.000	\$9,730	\$120	\$9,850
Wastewater Utility - Environmental Srv-Lab Services - Pension 590-590-54710-718.000	\$34,760	\$500	\$35,260
Wastewater Utility - Environmental Srv-Lab Services - Life Insurance 590-590-54710-717.000	\$160	\$10	\$170
Wastewater Utility - Environmental Srv-Lab Services - Insurance Liability 590-590-54710-910.000	\$2,020	\$30	\$2,050
Wastewater Utility - Environmental Srv-Lab Services - Workers Comp Insurance 590-590-54710-719.000	\$3,520	\$40	\$3,560
Wastewater Utility - GVRBA Operations-Land Appl - Salary 590-590-54800-706.000	\$70,800	\$740	\$71,540
Wastewater Utility - GVRBA Operations-Land Appl - F.I.C.A. 590-590-54800-715.000	\$5,850	\$60	\$5,910
Wastewater Utility - GVRBA Operations-Land Appl - Pension 590-590-54800-718.000	\$23,720	\$240	\$23,960
Wastewater Utility - GVRBA Operations-Land Appl - Insurance Liability 590-590-54800-910.000	\$1,190	\$10	\$1,200
Wastewater Utility - GVRBA Operations-Land Appl - Workers Comp Insurance 590-590-54800-719.000	\$2,000	\$20	\$2,020
Wastewater Utility - GVRBA Operations-Pump House - Salary 590-590-54801-706.000	\$54,530	\$660	\$55,190
Wastewater Utility - GVRBA Operations-Pump House - F.I.C.A. 590-590-54801-715.000	\$4,570	\$50	\$4,620
Wastewater Utility - GVRBA Operations-Pump House - Pension 590-590-54801-718.000	\$17,310	\$180	\$17,490
Wastewater Utility - GVRBA Operations-Pump House - Insurance Liability 590-590-54801-910.000	\$920	\$10	\$930
Wastewater Utility - GVRBA Operations-Pump House - Workers Comp Insurance 590-590-54801-719.000	\$1,560	\$20	\$1,580
Wastewater Utility - Administration Services - Administrative Fee Engineering 590-590-54100-802.002	\$45,320	\$500	\$45,820
Wastewater Utility - Administration Services - Administrative Fee Adm Alloc PW 590-590-54100-802.003	\$232,530	\$300	\$232,830
Fund Balance/Working Capital (Fund 590)	\$ -	\$ 31,890	

Water Fund

Public Works - T and D-Mains - Salary

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 05 4

591-441-56200-706.000	\$235,710	\$6,140	\$241,850
Public Works - T and D-Mains - F.I.C.A. 591-441-56200-715.000	\$22,400	\$470	\$22,870
Public Works - T and D-Mains - Pension 591-441-56200-718.000	\$85,850	\$1,970	\$87,820
Public Works - T and D-Mains - Life Insurance 591-441-56200-717.000	\$310	\$10	\$320
Public Works - T and D-Mains - Insurance Liability 591-441-56200-910.000	\$4,140	\$110	\$4,250
Public Works - T and D-Mains - Workers Comp Insurance 591-441-56200-719.000	\$10,690	\$240	\$10,930
Public Works - T and D-Services - Salary 591-441-56700-706.000	\$270,510	\$6,980	\$277,490
Public Works - T and D-Services - F.I.C.A. 591-441-56700-715.000	\$26,660	\$540	\$27,200
Public Works - T and D-Services - Pension 591-441-56700-718.000	\$105,660	\$2,240	\$107,900
Public Works - T and D-Services - Life Insurance 591-441-56700-717.000	\$360	\$10	\$370
Public Works - T and D-Services - Insurance Liability 591-441-56700-910.000	\$4,660	\$120	\$4,780
Public Works - T and D-Services - Workers Comp Insurance 591-441-56700-719.000	\$12,520	\$280	\$12,800
Water Utility - Pumping and Treatment - Salary 591-591-55300-706.000	\$1,229,250	\$11,700	\$1,240,950
Water Utility - Pumping and Treatment - F.I.C.A. 591-591-55300-715.000	\$103,780	\$900	\$104,680
Water Utility - Pumping and Treatment - Pension 591-591-55300-718.000	\$344,070	\$3,750	\$347,820
Water Utility - Pumping and Treatment - Life Insurance 591-591-55300-717.000	\$1,580	\$20	\$1,600
Water Utility - Pumping and Treatment - Insurance Liability 591-591-55300-910.000	\$20,790	\$200	\$20,990
Water Utility - Pumping and Treatment - Workers Comp Insurance 591-591-55300-719.000	\$52,750	\$480	\$53,230
Water Utility - Pumping and Treatment-Lab Services - Salary 591-591-55310-706.000	\$202,410	\$1,840	\$204,250
Water Utility - Pumping and Treatment-Lab Services - F.I.C.A. 591-591-55310-715.000	\$15,870	\$140	\$16,010
Water Utility - Pumping and Treatment-Lab Services - Pension 591-591-55310-718.000	\$55,840	\$590	\$56,430
Water Utility - Pumping and Treatment-Lab Services - Life Insurance 591-591-55310-717.000	\$280	\$10	\$290
Water Utility - Pumping and Treatment-Lab Services - Insurance Liability 591-591-55310-910.000	\$3,390	\$30	\$3,420
Water Utility - Pumping and Treatment-Lab Services - Workers Comp Insurance 591-591-55310-719.000	\$8,300	\$80	\$8,380
Water Utility - T and D-Gezon Station - Salary 591-591-55900-706.000	\$66,410	\$330	\$66,740
Water Utility - T and D-Gezon Station - F.I.C.A. 591-591-55900-715.000	\$5,780	\$30	\$5,810
Water Utility - T and D-Gezon Station - Pension			

CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 054

591-591-55900-718.000	\$20,600	\$110	\$20,710
Water Utility - T and D-Gezon Station - Insurance Liability			
591-591-55900-910.000	\$1,090	\$10	\$1,100
Water Utility - T and D-Gezon Station - Workers Comp Insurance			
591-591-55900-719.000	\$2,920	\$20	\$2,940
Water Utility - T and D-Pipeline to Gezon - Salary			
591-591-56300-706.000	\$59,700	\$740	\$60,440
Water Utility - T and D-Pipeline to Gezon - F.I.C.A.			
591-591-56300-715.000	\$5,130	\$60	\$5,190
Water Utility - T and D-Pipeline to Gezon - Pension			
591-591-56300-718.000	\$20,620	\$240	\$20,860
Water Utility - T and D-Pipeline to Gezon - Insurance Liability			
591-591-56300-910.000	\$970	\$20	\$990
Water Utility - T and D-Pipeline to Gezon - Workers Comp Insurance			
591-591-56300-719.000	\$2,600	\$30	\$2,630
Water Utility - T and D-Pipeline Meters - Salary			
591-591-56400-706.000	\$36,290	\$330	\$36,620
Water Utility - T and D-Pipeline Meters - F.I.C.A.			
591-591-56400-715.000	\$3,220	\$30	\$3,250
Water Utility - T and D-Pipeline Meters - Pension			
591-591-56400-718.000	\$12,630	\$110	\$12,740
Water Utility - T and D-Pipeline Meters - Insurance Liability			
591-591-56400-910.000	\$590	\$10	\$600
Water Utility - T and D-Pipeline Meters - Workers Comp Insurance			
591-591-56400-719.000	\$1,620	\$20	\$1,640
Water Utility - T and D-Meters - Salary			
591-591-56500-706.000	\$187,850	\$1,870	\$189,720
Water Utility - T and D-Meters - F.I.C.A.			
591-591-56500-715.000	\$17,500	\$150	\$17,650
Water Utility - T and D-Meters - Pension			
591-591-56500-718.000	\$56,920	\$600	\$57,520
Water Utility - T and D-Meters - Life Insurance			
591-591-56500-717.000	\$250	\$10	\$260
Water Utility - T and D-Meters - Insurance Liability			
591-591-56500-910.000	\$3,660	\$30	\$3,690
Water Utility - T and D-Meters - Workers Comp Insurance			
591-591-56500-719.000	\$7,660	\$80	\$7,740
Water Utility - Customer Accounting - Salary			
591-591-56900-706.000	\$191,470	\$1,230	\$192,700
Water Utility - Customer Accounting - F.I.C.A.			
591-591-56900-715.000	\$15,760	\$100	\$15,860
Water Utility - Customer Accounting - Pension			
591-591-56900-718.000	\$56,800	\$390	\$57,190
Water Utility - Customer Accounting - Life Insurance			
591-591-56900-717.000	\$260	\$10	\$270
Water Utility - Customer Accounting - Insurance Liability			
591-591-56900-910.000	\$3,370	\$20	\$3,390
Water Utility - Customer Accounting - Workers Comp Insurance			
591-591-56900-719.000	\$820	\$10	\$830
Water Utility - Administration - Administrative Fee Engineering			
591-591-55100-802.002	\$165,660	\$500	\$166,160
Water Utility - Administration - Administrative Fee Adm Alloc PW			

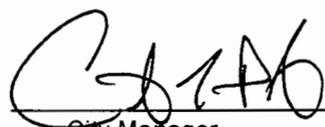
CITY OF WYOMING BUDGET AMENDMENT

Date: May 19, 2014

Budget Amendment No. 054

591-591-55100-802.003	\$203,820	\$260	\$204,080
Fund Balance/Working Capital (Fund 591)		\$ -	\$ 46,200
Motor Pool Fund			
Public Works - Equipment Operations - Salary 661-441-58200-706.000	\$282,120	\$2,670	\$284,790
Public Works - Equipment Operations - F.I.C.A. 661-441-58200-715.000	\$24,900	\$200	\$25,100
Public Works - Equipment Operations - Pension 661-441-58200-718.000	\$87,140	\$860	\$88,000
Public Works - Equipment Operations - Life Insurance 661-441-58200-717.000	\$370	\$10	\$380
Public Works - Equipment Operations - Insurance Liability 661-441-58200-910.000	\$4,850	\$50	\$4,900
Public Works - Equipment Operations - Workers Comp Insurance 661-441-58200-719.000	\$11,620	\$110	\$11,730
Public Works - Building - Salary 661-441-58300-706.000	\$50,260	\$790	\$51,050
Public Works - Building - F.I.C.A. 661-441-58300-715.000	\$4,460	\$60	\$4,520
Public Works - Building - Pension 661-441-58300-718.000	\$18,100	\$260	\$18,360
Public Works - Building - Insurance Liability 661-441-58300-910.000	\$840	\$20	\$860
Public Works - Building - Workers Comp Insurance 661-441-58300-719.000	\$2,160	\$30	\$2,190
Public Works - Administration Fee - Administrative Fee Adm Alloc PW 661-441-58100-802.003	\$104,780	\$140	\$104,920
Fund Balance/Working Capital (Fund 661)		\$ -	\$ 5,200

Recommended: 
Finance Director


City Manager

Motion by Councilmember _____, seconded by Councilmember _____
that the General Appropriations Act for Fiscal Year 2013-2014 be amended by adoption of the foregoing budget amendment.

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

MEMORANDUM OF UNDERSTANDING

One-Time Payment

The CITY OF WYOMING (Employer) and the WYOMING CITY EMPLOYEES UNION agree as follows:

Employees in the bargaining unit shall receive a one-time payment prior to June 30, 2014.

The City will determine a total amount based on current hourly base wages and CPI – All Urban Consumers (U.S. Average) for the period from January 1, 2013 through December 31, 2013 (1.5%). The amount to be paid to each employee will be calculated as a percentage of the total amount based on individual hours that were actually worked between December 1, 2013 and February 28, 2014.

For purposes of the calculation, hours worked shall:

- include actual hours that the employee was at work
- shall not include hours worked as a firefighter outside of the employee's normal shift
- shall not include overtime hours at an amount greater than one hour for one hour

The one-time payment shall not be included in the calculation for Final Average Compensation, Defined Contribution, Post Employment Health Plan, or any other benefit.

CITY OF WYOMING

Date: _____

By: _____

Curtis Holt

Its: City Manager

WYOMING CITY EMPLOYEES UNION

Date: 3-27-2014

By: _____

Daniel Gard

Its: President

051914

Human Resources/KRO

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK TO
EXECUTE AN EMPLOYMENT CONTRACT BETWEEN THE ADMINISTRATIVE
AND SUPERVISORY ASSOCIATION AND THE CITY OF WYOMING

WHEREAS:

1. The Employment Contract between the Administrative and Supervisory Association and the City of Wyoming effective July 1, 2014 through June 30, 2019, was approved by the Administrative and Supervisory Association.
2. It is recommended that the City Council approve said Contract.

NOW THEREFORE:

1. The City Council for the City of Wyoming does hereby approve the Employment Contract between the Administrative and Supervisory Association and the City of Wyoming effective July 1, 2014 through June 30, 2019.
2. The City Council for the City of Wyoming does hereby authorize the Mayor and City Clerk to execute said Employment Contract.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Letter from Administrative and Supervisory Association
Contract Summary
Classification and Wage Schedule
Actuarial Report

Resolution No. _____

Memorandum

To: Kim Oostindie, Human Resources Director

CC:

From: W. Scott Zastrow, Administrative and Supervisory Association President

Date: May 5, 2014

Re: Meet and Confer Proposed Agreement

On April 29, 2014, the Administrative and Supervisory Association met to discuss and vote on the Meet and Confer Agreement dated and presented to the Association on April 21, 2014. The Association overwhelmingly approved the Agreement as presented. Please move forward with presenting the Agreement to the City Council at the May 19th City Council meeting.

On behalf of the Board and myself, I would like to thank Curtis Holt, Barb Van Duren, and yourself for your efforts and patience while working through the Meet and Confer process.

CITY OF WYOMING
-and-
WYOMING ADMINISTRATIVE AND SUPERVISORY EMPLOYEES ASSOCIATION

Date: April 21, 2014

The City of Wyoming proposes the following changes be made to the current employment agreement between the City and the Wyoming Administrative and Supervisory Association to be included in the successor agreement. The City reserves the right to modify its proposals as circumstances develop in negotiations. All changes are subject to approval by the City Council.

1. Duration: July 1, 2014 through June 30, 2019 (**five years**)
2. Bargaining Unit

Article I, Section 2.

(add) Administrative Assistant (City Manager), Deputy Director of Fire Services, Director of Police and Fire Services and Senior Deputy City Clerk as classifications that are excluded from the bargaining unit.

Delete the following positions from the Classification and Salary Schedule: Utility Billing Supervisor, Utility Laboratory Supervisor and Utilities Engineer.

Appendix A:

3. Sick and Emergency Leave

A (2) – Delete current language and replace with:

Effective January 1, 2015, an employee who has a balance of sick leave of sixteen (16) hours or greater, shall have the sick leave hours recorded in an “old sick leave bank.” The employee shall not be permitted to accumulate additional sick hours in the “old sick leave bank” after January 1, 2015. The employee may use the “old sick leave bank” for sick leave purposes after exhausting the “new sick leave bank.” An employee with less than sixteen (16) hours of sick leave on January 1, 2015 shall have the hours moved to the “new sick leave bank.”

A (3) – Delete current language and replace with:

Employees shall receive eight (8) hours pay for each sixteen (16) hours of accumulated sick leave in their “**old sick leave bank**” upon retirement, death, or termination of employment, **except for cause**.

After January 1, 2015, employees shall receive one (1) hour pay for each two (2) hours of accumulated sick leave in their “**new sick leave bank**,” with a maximum pay off of 200 hours (accumulation of 400 hours or more) upon retirement, death, or termination of employment, **except for cause**.

A (4) – add grandchildren

A (5) - Add the following sentence to the end of the paragraph:

For purposes of calculating accumulated hours of sick leave, the employer will combine both the old and new sick leave banks, with the hours being converted first from the new bank.

Eliminate leave time for professional medical appointments.

4. Vacation Leave

Change Section B (3) as follows:

Employees with a vacation accrual on December 31, 2014 of over two years entitlement shall forfeit such time over two years. After being credited for vacation in January of 2015 employees will receive a one-time payment for vacation balance in excess of two years entitlement. After the initial one time payout, the maximum vacation accrual is two years entitlement.

Change Section B (4) as follows:

Payment for accrued vacation shall be made upon retirement, death, or termination of employment. **Effective January 1, 2015, the maximum payment is two (2) years entitlement.**

5. Holidays (personal day use)

Delete the last sentence (personal days may be used one-half day at a time) from the holiday section.

6. Military Leave

Delete (A) and replace with the following language:

Employees on military leave will be treated in accordance with applicable law.

7. Insurance

A. Health

Change section (A) as follows:

The City shall provide each employee and the employee's dependents with group health coverage, which shall include the following:

- The benefits provided under the City's sponsored plan, which shall be at least those in effect **January 1, 2014**.
- Effective July 1, 2014 the prescription co-pay shall be \$10 for generic drugs, \$30 for preferred name brand drugs and \$60 for non-preferred name brand drugs.

- The office visit co-pay shall be \$10. Co-pays for using a specialist shall be \$20 (unless the specialist is the member's primary care physician in which case it shall be \$10), \$35 for using an urgent care facility, \$50 for using a hospital emergency room visit (waived if admitted), and \$50 for imaging services (maximum two imaging co-pays per year).
- Effective on the later of July 1, 2016 or the date approved for another bargaining unit, the co-pays shall be increased as follows: the office visit co-pay shall be \$20. Co-pays for using a specialist shall be \$30 (unless the specialist is the member's primary care physician in which case it shall be \$20), \$40 for using an urgent care facility, \$100 for using a hospital emergency room visit (waived if admitted), and \$100 for imaging services (maximum two imaging co-pays per year).

B. Dental and Vision

Change section (B) as follows:

All employees and their dependents who are enrolled or eligible to be enrolled in the City's sponsored health plan shall be covered by the dental and vision plan, of which benefits shall be at least those in effect **January 1, 2014**.

C. Employee Contribution

The current employee health insurance contribution language shall be deleted and replaced as follows:

Employees shall contribute twenty percent (20%) toward the cost of their premium for health insurance. The premium shall be that recommended by the City's Third Party Administrator (TPA) or insurer as applicable. The Employee contribution may be paid on a pre-tax basis through the Employer's Flex Plan.

G. (new section) Alternate Health Care Plan

Add the following language to a new section G:

The City may offer alternative health plans, such as high deductible plans and health savings accounts, on a voluntary basis. The employee contribution for such plans may be less than the contribution for the current health plan.

8. Retirement and Pension

Section 1. Defined Benefit. The pension shall be in accordance with the Defined Benefit Plan. The following shall be part of the pension benefits of the employees:

- A. Multiplier and Pension Options. The multiplier shall be 2.35% of final average compensation for all service accrued before July 1, 2016.

The multiplier shall be 2.15% of the final average compensation for all service accrued on or after July 1, 2016 and before July 1, 2018. The multiplier shall be 1.95% of final average compensation for all service accrued on or after July 1, 2018. This shall apply to employees who are currently participants in the Defined Benefit Plan, unless they elect one of the following options:

1. Employees currently participating in the Defined Benefit Plan may make an irrevocable election to continue the 2.35% multiplier effective July 1, 2016 and contribute 1% of base wages to the Defined Benefit Plan each pay period beginning the first full pay period after June 30, 2016 and before July 1, 2018 and 2% of base wages to the Defined Benefit Plan each pay period beginning the first full pay period after June 30, 2018 until the employee terminates employment or the June 30 following the date the employee makes a timely election under 2) below. The election to continue the 2.35% multiplier must be made on a form provided by the Employer. The employee must submit the election form to the Employer by May 1, 2016. Participants in the Defined Benefit Plan are subject to the rules and regulations of the Defined Benefit Plan.
2. Employees currently participating in the Defined Benefit Plan may make an irrevocable election to freeze their accrued benefit under the Defined Benefit Plan and become a participant in the Defined Contribution Plan. This election must be made on a form provided by the Employer. The employee must submit the election form to the Employer by May 1 of a given year for the change to be effective July 1 of that year. Participants in the Defined Benefit Plan are subject to the rules and regulations of the Defined Benefit Plan. Participants in the Defined Contribution Plan are subject to the rules and regulations of the Defined Contribution Plan.

An employee who elects to participate in the Defined Contribution Plan shall not be credited with any years of service under the Defined Benefit Plan after June 30 of the year in which his or her accrued benefit under the Defined Benefit Plan is frozen.

Section 3. Retiree Health Care insurance

- A. For any employee who retires on or after July 1, 1998, the Employer shall pay toward health care insurance or available Employer sponsored health care plans the following amounts:
 - (1) The Plan provides an Employer paid benefit in accordance with the ~~City Ordinance—Retirement System Section 58-108 and Schedule B, Section 58-194~~ Retiree Medical Trust and Benefit Policy.
 - (2) The health care insurance or available employer sponsored health care plan provided to retirees under this section shall at all times be the same as that provided to bargaining unit members actively employed by the Employer. Before significant plan changes are implemented the City would provide advance written notice to retirees and provide an opportunity to meet and discuss plan changes.

~~Employees hired before July 1, 2004 and retiring on or after July 1, 1977 shall not have to contribute towards health insurance premiums.~~

New subsection for Retiree Health Contribution:

The following changes shall apply to the retiree health insurance benefit for employees who are eligible for the Defined Benefit Plan (Retiree Medical Trust). This shall be effective for those who retire on the later of January 30, 2015 or the date a contribution to retiree health insurance is approved by another bargaining unit:

Retirees shall contribute a percentage of the cost of their health insurance in accordance with the following scale. The premium shall be that recommended by the City's Third Party Administrator (TPA) or insurer as applicable.

<u>Full Years of Service</u>	<u>Retiree Contribution</u>
Less than 10	Not vested, no DB retiree health benefit
10 – 14	30%
15 – 19	20%
20+	0%

(4) Retiree Health Benefit based on Years of Service

An employee hired after July 1, 2004, must have completed five (5) years of service to be eligible for the retiree health insurance benefit. The Employer shall contribute four percent (4%) toward the cost of the premium for the retiree and the retiree's eligible spouse beginning after five years of service. For each additional year of service, the Employer shall contribute an additional four percent (4%) per year to a maximum employer contribution of ~~one hundred percent (100%)~~ **no greater than the percentage contributed by the Employer for active employees. This section shall also apply to employees who were previously members of another bargaining unit and are under a plan in which the retiree health benefit is earned based on years of service.**

New Subsection for Voluntary Conversion from DB Medical to PEHP:

The Employer shall have the right to provide employees with an option make an irrevocable choice to convert to the PEHP. Participants in the PEHP are subject to the rules and regulations of the Employer's sponsored Plan.

9. Wages

Delete current language in section A, and replace with the following language:

Wages shall be governed by the Pay for Performance Compensation System; however the minimum wage increase shall not be less than 1%.

Delete section B (*the six step system no longer applies to any employees*).

10. Update contract format, renumber where applicable and appropriate and change references for DB pension, DC pension, DB medical and PEHP to the Plan instead of the ordinance.

CLASSIFICATION AND SALARY SCHEDULE
ADMINISTRATION

CLASS CODE	CLASSIFICATION	RANGE	HOURLY		MONTHLY		ANNUAL based on 2080 hours	
			Min.	Max.	Min.	Max.	Min.	Max.
CLERICAL AND ADMINISTRATIVE								
15060	Administrative Secretary I(closed 10/21/13)	A12	20.07	25.35	3,478.80	4,394.00	41,745.60	52,728.00
15062	Administrative Specialist	A16	20.74	26.12	3,594.93	4,527.47	43,139.20	54,329.60
15150	Deputy Clerk	A18	23.19	29.27	4,019.60	5,073.47	48,235.20	60,881.60
15020	Administrative Aide (closed 10/21/13)	A20	25.69	32.43	4,452.93	5,621.20	53,435.20	67,454.40
15252	Housing Maintenance Supervisor	A20	25.69	32.43	4,452.93	5,621.20	53,435.20	67,454.40
15248	Facilities Coordinator	A22	27.17	34.39	4,709.47	5,960.93	56,513.60	71,531.20
15350	Risk Control Supervisor	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15250	Housing Director	A36	35.34	44.81	6,125.60	7,767.07	73,507.20	93,204.80
15260	Information Technology Supervisor	A32	32.23	40.83	5,586.53	7,077.20	67,038.40	84,926.40
15205	Director of Information Technology	A40	36.94	46.79	6,402.93	8,110.27	76,835.20	97,323.20
ACCOUNTING AND RELATED								
15010	Accountant	A22	27.17	34.39	4,709.47	5,960.93	56,513.60	71,531.20
15190	Deputy Treasurer	A22	27.17	34.39	4,709.47	5,960.93	56,513.60	71,531.20
15358	Senior Accountant	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15110	City Treasurer	A40	36.94	46.79	6,402.93	8,110.27	76,835.20	97,323.20
15180	Deputy Finance Director	A40	36.94	46.79	6,402.93	8,110.27	76,835.20	97,323.20
PROPERTY APPRAISAL								
15140	Assessing Administrator	A32	32.23	40.83	5,586.53	7,077.20	67,038.40	84,926.40
15090	City Assessor	A48	39.65	50.33	6,872.67	8,723.87	82,472.00	104,686.40
PLANNING AND RELATED								
15122	Community Services Coordinator	A18	23.19	29.27	4,019.60	5,073.47	48,235.20	60,881.60
15240	Economic Development Coordinator	A30	31.56	39.94	5,470.40	6,922.93	65,644.80	83,075.20
15310	Principal Planner	A30	31.56	39.94	5,470.40	6,922.93	65,644.80	83,075.20
15080	Chief Building Inspector	A36	35.34	44.81	6,125.60	7,767.07	73,507.20	93,204.80
15100	City Planner	A36	35.34	44.81	6,125.60	7,767.07	73,507.20	93,204.80
PARKS AND RECREATION								
15387	Therapeutic Recreation Specialist	A12	20.07	25.35	3,478.80	4,394.00	41,745.60	52,728.00
15345	Recreation Programmer I	A12	20.07	25.35	3,478.80	4,394.00	41,745.60	52,728.00
15346	Recreation Programmer II	A18	23.19	29.27	4,019.60	5,073.47	48,235.20	60,881.60
15340	Rec. Activities Coordinator	A20	25.69	32.43	4,452.93	5,621.20	53,435.20	67,454.40
15347	Recreation Supervisor	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15300	Parks & Facilities Supervisor	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00

CLASSIFICATION AND SALARY SCHEDULE
ADMINISTRATION

CLASS CODE	CLASSIFICATION	RANGE	HOURLY		MONTHLY		ANNUAL based on 2080 hours	
			Min.	Max.	Min.	Max.	Min.	Max.
ENGINEERING AND PUBLIC WORKS								
15120	Civil Engineer	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15280	Motor Pool Supervisor	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15330	Public Works Supervisor	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15125	Contracts & Procurement Supervisor	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15360	Senior Civil Engineer	A34	33.07	41.98	5,732.13	7,276.53	68,785.60	87,318.40
15066	Assistant. Dir of PW-Eng.	A40	36.94	46.79	6,402.93	8,110.27	76,835.20	97,323.20
15065	Assistant. Dir of PW-Maint.	A40	36.94	46.79	6,402.93	8,110.27	76,835.20	97,323.20
15170	Deputy Director of Public Works	A48	39.65	50.33	6,872.67	8,723.87	82,472.00	104,686.40
PUBLIC UTILITIES								
15370	Shop Foreman	A22	27.17	34.39	4,709.47	5,960.93	56,513.60	71,531.20
15247	Environmental Services Supervisor	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15410	Utility Maintenance Supervisor	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15420	Utility Operations Supervisor	A28	30.14	38.15	5,224.27	6,612.67	62,691.20	79,352.00
15270	Laboratory Services Manager	A36	35.34	44.81	6,125.60	7,767.07	73,507.20	93,204.80
15430	Utility Plant Superintendent	A40	36.94	46.79	6,402.93	8,110.27	76,835.20	97,323.20
PUBLIC SAFETY								
15355	RSVP Coordinator	A12	20.07	25.35	3,478.80	4,394.00	41,745.60	52,728.00
15290	Office Manager (closed 10/21/13)	A22	27.17	34.39	4,709.47	5,960.93	56,513.60	71,531.20
15123	Emergency Comm. Supervisor	A22	27.17	34.39	4,709.47	5,960.93	56,513.60	71,531.20
15385	Technical Support Supervisor	A24	28.35	35.88	4,914.00	6,219.20	58,968.00	74,630.40
35010	Deputy Fire Chief	A40	36.94	46.79	6,402.93	8,110.27	76,835.20	97,323.20
JUDICIAL								
15160	Deputy Court Administrator	A24	28.35	35.88	4,914.00	6,219.20	58,968.00	74,630.40
15130	Court Administrator	A40	36.94	46.79	6,402.93	8,110.27	76,835.20	97,323.20
15145	Court Recorder	A12	20.07	25.35	3,478.80	4,394.00	41,745.60	52,728.00

JULY 1, 2014
1.5% Increase

HOURLY SCHEDULE - ADMINISTRATIVE The following steps shall constitute the basic hourly salary schedule for all administrative employees of the City:

WAGE RANGE NUMBER	A	B	C	D	E	F	G	H	I	J	K
A10	18.99	19.45	19.91	20.35	20.80	21.33	21.85	22.33	22.83	23.41	24.00
A12	20.07	20.54	21.01	21.52	22.03	22.55	23.06	23.62	24.16	24.76	25.35
A14	20.24	20.74	21.23	21.73	22.23	22.77	23.29	23.83	24.38	24.94	25.50
A16	20.74	21.20	21.67	22.19	22.69	23.21	23.75	24.33	24.91	25.52	26.12
A18	23.19	23.75	24.30	24.88	25.47	26.06	26.65	27.32	27.98	28.63	29.27
A20	25.69	26.28	26.87	27.50	28.14	28.83	29.53	30.23	30.97	31.69	32.43
A22	27.17	27.81	28.45	29.13	29.83	30.55	31.25	32.03	32.79	33.61	34.39
A24	28.35	29.02	29.69	30.40	31.10	31.87	32.62	33.40	34.20	35.04	35.88
A26	28.90	29.60	30.31	31.04	31.74	32.56	33.36	34.16	34.95	35.82	36.66
A28	30.14	30.88	31.63	32.35	33.07	33.89	34.72	35.57	36.42	37.30	38.15
A30	31.56	32.30	33.06	33.86	34.66	35.50	36.36	37.21	38.08	39.02	39.94
A32	32.23	33.04	33.83	34.62	35.43	36.30	37.15	38.04	38.94	39.89	40.83
A34	33.07	33.89	34.72	35.57	36.42	37.31	38.17	39.15	40.10	41.04	41.98
A36	35.34	36.22	37.06	37.96	38.86	39.79	40.72	41.74	42.77	43.78	44.81
A38	36.14	37.03	37.90	38.81	39.76	40.73	41.71	42.70	43.67	44.78	45.88
A40	36.94	37.91	38.88	39.77	40.63	41.59	42.57	43.63	44.72	45.76	46.79
A42	37.84	38.73	39.66	40.65	41.63	42.62	43.61	44.68	45.77	46.89	48.00
A44	38.15	39.14	40.10	41.04	41.98	43.02	44.05	45.09	46.13	47.34	48.53
A46	39.43	40.38	41.33	42.33	43.34	44.42	45.49	46.59	47.72	48.87	50.05
A48	39.65	40.64	41.63	42.62	43.61	44.68	45.77	46.86	47.95	49.16	50.33
A50	41.36	42.37	43.37	44.44	45.50	46.64	47.78	48.93	50.11	51.34	52.60
A52	42.02	43.05	44.08	45.15	46.23	47.37	48.52	49.69	50.87	52.16	53.42
A54	42.17	43.17	44.19	45.29	46.39	47.50	48.64	49.83	51.02	52.26	53.50
A56	43.12	44.21	45.27	46.34	47.41	48.57	49.75	50.96	52.22	53.49	54.77
A58	45.11	46.23	47.35	48.52	49.66	50.87	52.08	53.35	54.63	55.98	57.35

May 1, 2014

CONFIDENTIAL

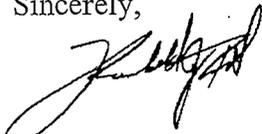
Ms. Kim Oostindie
Director of Human Resources
City of Wyoming Employees Retirement System
1155 28th Street, S.W.
Wyoming, Michigan 49509

**Re: City of Wyoming Employees Retirement System – General Administrative
Members**

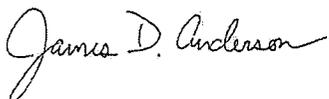
Dear Kim:

Enclosed is a supplemental actuarial report concerning funding requirements associated with proposed changes in defined benefit provisions for General Administrative Members of the City of Wyoming Employees Retirement System.

Sincerely,



Randall J. Dziubek, ASA, EA, MAAA



James D. Anderson, FSA, EA, MAAA

RJD/JDA:ah
Enclosures

**CITY OF WYOMING EMPLOYEES RETIREMENT SYSTEM
SUPPLEMENTAL ACTUARIAL REPORT
FOR GENERAL ADMINISTRATIVE MEMBERS**

Subject: Funding Requirements Associated with Proposed Changes in Defined Benefit Provisions for General Administrative Members

Submitted To: Kim Oostindie, Director of Human Resources

Submitted By: Randall J. Dziubek, ASA, EA, MAAA and
James D. Anderson, FSA, EA, MAAA

Date: May 1, 2014

BACKGROUND

This report contains the results of an actuarial valuation made to determine the additional funding requirements/(savings) associated with proposed changes in benefit provisions. The proposed changes were submitted to us by Ms. Kim Oostindie, Director of Human Resources. The benefit provision changes are assumed to apply only to future retirements (i.e., current retirees and inactive vested members are not included). Only General Administrative members were considered.

This report is intended to describe the financial effect of the proposed plan changes. No statement in this report is intended to be interpreted as a recommendation in favor of the changes, or in opposition to them.

Randall J. Dziubek and James D. Anderson are Members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained therein.

The calculations are based upon assumptions regarding future events, which may or may not materialize. They are also based upon present and proposed plan provisions that are outlined in the report. If you have reason to believe that the assumptions that were used are unreasonable, that the plan provisions are incorrectly described, that important plan provisions relevant to this proposal are not described, or that conditions have changed since the calculations were made, you should contact the authors of this report prior to relying on information in the report.

If you have reason to believe that the information provided in this report is inaccurate, or is in any way incomplete, or if you need further information in order to make an informed decision on the subject matter of this report, please contact the authors of the report prior to making such decision.

**CITY OF WYOMING EMPLOYEES RETIREMENT SYSTEM
SUPPLEMENTAL ACTUARIAL REPORT
FOR GENERAL ADMINISTRATIVE MEMBERS**

VALUATION DATA, METHODS AND ASSUMPTIONS

The actuarial valuation made to determine the additional funding requirements associated with this change are based on the same data, methods and assumptions as were used for the regular annual actuarial valuation as of June 30, 2013.

However, the actuarial cost method used to estimate the cost/(savings) of the proposed changes was the aggregate cost method. The actuarial valuation of June 30, 2013 determined contribution requirements based on the entry age normal cost method.

The data for active General Administrative members can be summarized as follows:

	<u>General Administrative</u>
No. of Active Members	42
Valuation Payroll	\$3,583,662
Averages	
-age	50.58 years
-service	20.30 years
-pay	\$85,325

**CITY OF WYOMING EMPLOYEES RETIREMENT SYSTEM
SUPPLEMENTAL ACTUARIAL REPORT
FOR GENERAL ADMINISTRATIVE MEMBERS**

CURRENT PROVISIONS

Annual Amount of Retirement Benefits: 2.35% of Final Average Salary (FAS) times credited service.

PROPOSAL

Proposed Annual Amount of Retirement Benefits: 2.35% of Final Average Salary (FAS) times credited service earned prior to July 1, 2016, plus 2.15% of FAS times credited service earned on or after July 1, 2016 but before July 1, 2018, plus 1.95% of FAS times credited service earned on or after July 1, 2018. Employees may make an irrevocable election to continue to accrue a 2.35% multiplier and contribute 1.00% of pay beginning July 1, 2016 and 2.00% of pay beginning July 1, 2018.

Actuarial Statement

The financial effect of the proposal is shown below:

	<u>Scenario 1</u>	<u>Scenario 2</u>
Long-Term Cost/(Savings) of Proposal as a % of General Administrative Pay	(2.10)%	(1.22)%

Please see important comments on page 4 regarding these results and the differences between Scenario 1 (none of the impacted members elect to continue the 2.35% multiplier) and Scenario 2 (all of the impacted members elect to continue the 2.35% multiplier).

**CITY OF WYOMING EMPLOYEES RETIREMENT SYSTEM
SUPPLEMENTAL ACTUARIAL REPORT
FOR GENERAL ADMINISTRATIVE MEMBERS**

COMMENTS

Comment 1: Except as described below, the results provided in this study are based on actuarial assumptions and methods used for the most recent actuarial valuation as of June 30, 2013.

If as a result of implementation of the proposed changes, members retire at higher or lower rates than those assumed, the actual cost of the proposed changes would be different than the results presented in this report.

Comment 2: Scenario 1 shows the savings if **none** of the General Administrative members elect to continue the 2.35% multiplier by contributing 1.00% of base wages beginning July 1, 2016 and 2.00% as of July 1, 2018. Scenario 2 shows the savings if **all** members elect to continue their 2.35% multiplier by contributing.

Comment 3: In the event that more than one plan change is being considered, it is very important to remember that the results of separate actuarial valuations cannot generally be added together to produce a correct estimate of the combined effect of all of the changes. The total can be considerably greater than the sum of the parts due to the interaction of various plan provisions with each other, and with the assumptions that must be used.

Comment 4: This report is intended to describe the financial effect of the proposed plan changes on the retirement system. Except as otherwise noted, potential effects on other benefit plans (e.g., OPEB) were not considered.

Comment 5: The reader of this report should keep in mind that actuarial calculations are mathematical estimates based on current data and assumptions about future events (which may or may not materialize). Please note that actuarial calculations can and do vary from one valuation year to the next, sometimes significantly if the group valued is very small. As a result, the cost impact of a benefit change may fluctuate over time, as the demographics of the group changes.

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR, CITY MANAGER
AND CITY CLERK TO EXECUTE AN EMPLOYMENT AGREEMENT
FOR THE DEPUTY CITY MANAGER/CITY CLERK

WHEREAS:

1. Heidi Ann Isakson is currently employed as the City Clerk for the City of Wyoming.
2. The City Council and City Manager desire to employ Heidi Ann Isakson as the Deputy City Manager/City Clerk for the City of Wyoming, effective upon retirement of the current Deputy City Manager.
3. The City of Wyoming has negotiated an employment agreement with the Deputy City Manager/City Clerk.

NOW, THEREFORE, BE IT RESOLVED:

1. The Mayor, City Manager and City Clerk are hereby authorized to execute the attached Deputy City Manager/City Clerk employment agreement.
2. The City Manager is authorized to approve future amendments to the agreement that are generally equivalent to the existing City of Wyoming bargaining agreements.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried	Yes
	No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:
Employment Agreement

Heidi A. Isakson, Wyoming City Clerk

CITY OF WYOMING
EMPLOYMENT AGREEMENT
DEPUTY CITY MANAGER/CITY CLERK

THIS AGREEMENT between Heidi Ann Isakson, 303 E. Alice St., Whitehall, MI 49461 ("Employee"), and the City of Wyoming, a municipal corporation, of 1155 – 28th Street SW, Wyoming, Michigan 49509 ("City"), is made on the following terms:

1. **TERM.** The City hereby employs the Employee as Deputy City Manager/City Clerk of the City. This appointment shall be effective upon retirement of the current Deputy City Manager. The Employee understands that as Deputy City Manager/City Clerk she serves at the pleasure of the City Council and City Manager, who may terminate the Employee for any reason at any time as provided by the City Charter and City Code.

2. **PERFORMANCE.** The Employee agrees to perform the duties of Deputy City Manager/City Clerk in a competent and professional manner and as set forth in the City Charter, City Code, established policies and regulations of the City and the laws of the State of Michigan. A job description has been provided to the Employee that the City may periodically revise with notice to the Employee. The Employee shall report to and be supervised by the City Manager. The Employee shall be subordinate to the City Manager in the performance of the duties of her office, except so far as her duties as Clerk of the Council are concerned.

3. **SERVICE DATE.** The Employee's date of service with the City shall be April 16, 2001. The Employee shall be credited with all earned benefits from her service date and shall accumulate benefits uninterrupted after the effective date of this Agreement.

4. **COMPENSATION.** The Employee's salary shall be established by the City Manager in accordance with the annual budget authorization, the City Charter, and the City Code. The salary shall be paid in accordance with City payroll procedures.

5. **BENEFITS.** The Employee shall be provided the same health insurance, health insurance opt-out, pension, holidays, vacation, sick leave, sick leave incentive, bereavement leave, educational benefits, longevity pay, and payout of accrued benefits upon separation from employment as provided to department head employees in the Administrative and Supervisory Association unless otherwise stated herein. Benefits shall be based on a hire date of April 16, 2001. The Employee shall contribute 20% of the premium cost for health insurance as an active employee and retiree health shall be in accordance with the current (July 1, 2011) Association employment agreement. The health insurance premium shall be based on the premium recommended by the City's insurer or, if applicable, third-party administrator.

On the effective date of this Agreement and each January thereafter, the Employee shall be credited with an additional 40 hours of annual vacation (earn a maximum of 240 hours vacation per year).

6. **TERMINATION.** This Agreement and the Employee's employment pursuant to it may be terminated as follows:

a. By the Employee's resignation. The Employee shall give written notice of the Employee's resignation at least thirty (30) days prior to its effective date. If the Employee fails to do so, any other provision of this Agreement notwithstanding, the City shall have no obligation to pay the Employee for accumulated sick leave or vacation time or any other accrued benefits, the amount

of which the City shall be entitled to retain as liquidated damages for the costs it will incur as a result of such sudden resignation.

b. By the City Manager for the reason that the Employee 1) failed to substantially perform the Employee's job duties; 2) committed misfeasance, malfeasance or nonfeasance in the Employee's position; 3) engaged in criminal misconduct; 4) is convicted of any felony; 5) is convicted of a misdemeanor involving bodily harm or dishonesty; or 6) performed a deliberate and wrongful act. In such circumstances, any other provision of this Agreement notwithstanding, the City shall have no obligation to pay the Employee for accumulated sick leave or vacation time or any other accrued benefits.

c. By the City Manager, other than as provided in subsection (b) of this Section. If such action is taken, the City shall pay the Employee, in addition to any other amounts to which the Employee is entitled under this Agreement, an amount equal to six months of the Employee's base salary. Such severance pay will be paid to the Employee over a six-month period by checks issued on regular City paydays and will have appropriate amounts withheld. The Employee's insurance (health, dental, vision and life) shall continue to be paid by the City for the same period. However, if the Employee secures another position of equal or greater pay during the six-month period, the City's obligation to make severance payments and continue insurance will cease. If the Employee takes another position at less pay during the six-month period, the City's obligation will be limited to the difference in pay for the balance of said six-month period. For purposes of this section, "another position" shall include employment, self-employment, independent contracting, or

compensation from any source. The aforesaid severance pay and benefits shall be paid to the Employee contingent upon the Employee executing a waiver and release of all claims satisfactory to the City.

d. Upon termination of the Employee's employment, the Employee shall arrange for the immediate and orderly transfer of the Employee's office and the City-owned personal property, records, documents and other items in the Employee's possession.

e. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City to terminate the services of the Employee at any time and for any reason, subject only to the provisions set forth in this Section. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from the Employee's position with the City, subject only to the provisions set forth in this Section.

7. SCOPE AND AMENDMENTS. This Agreement is made in accordance with the provisions of the City Charter and City Code and shall be the sole agreement of the parties, any written or oral contracts to the contrary notwithstanding. By way of illustration and not limitation, any prior agreement or promises, and any collective bargaining agreements, have no application to the Employee or to the employment relationship between the Employee and the City. This agreement may not be modified orally, but only by an agreement in writing signed by the parties.

8. SEVERABILITY. The invalidity or unenforceability of any term in this Agreement shall not affect the validity or enforceability of any other term in this Agreement. If any term in this Agreement is determined to be invalid, unenforceable or

over broad in any respect, that term shall nevertheless be enforceable to the fullest extent permitted by law.

9. **APPLICABLE LAW.** The terms of this agreement are to be interpreted, construed, enforced, and performed under the laws of the State of Michigan.

10. **ASSIGNMENT.** Neither party may assign its rights, duties or interests in this Agreement without the prior written consent of the other party.

11. **JURISDICTION AND VENUE.** To the extent permitted by law, the parties agree that the jurisdiction and venue of any action brought pursuant to or to enforce this Agreement shall be solely in state court in Kent County, Michigan.

12. **BINDING.** This Agreement shall be binding upon the parties and their heirs, subrogates, successors and assigns.

13. **RETURN OF CITY PROPERTY.** The Employee agrees that when the Employee's employment ends, the Employee is responsible for returning any City-owned property in the Employee's possession and for paying any expenses or other amounts that the Employee may owe to the City at that time. The Employee authorizes the City to deduct any amount owed from any wage or benefit payments that may be due to the Employee.

14. **SHORTENED LIMITATIONS PERIOD.** The Employee agrees that any lawsuit or claim against the City arising out of the Employee's employment or termination of employment (including, but not limited to, claims arising under state, federal or local civil rights laws) must be brought within the following time limits or be forever barred: (a) for lawsuits requiring a Notice of Right to Sue from the Equal Employment Opportunity Commission, within 90 days after the EEOC issues that Notice;

or (b) for all other lawsuits, within (i) 180 days of the event(s) giving rise to the claim, or (ii) the time limits specified by statute, whichever is shorter. The Employee waives any statute of limitations that exceeds this time limit.

CITY OF WYOMING

Dated: _____

Jack A. Poll
Mayor

Dated: _____

Curtis Holt
City Manager

Dated: _____

Rhonda Galligan
Deputy City Clerk

Dated: _____

Heidi Ann Isakson
Deputy City Manager/City Clerk

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE CITY MANAGER TO EXECUTE AN
EMPLOYMENT AGREEMENT WITH THE SENIOR DEPUTY CITY CLERK

WHEREAS:

1. The City Manager desires to enter into an employment agreement with officers and employees in administrative service for the City.
2. Section 4.7 of the City Charter allows the City Manager to "...exercise his judgment in the appointment or employment of officers and employees in the administrative service."
3. The City Manager has negotiated an employment agreement with Kelli Anne VandenBerg for the position of Senior Deputy City Clerk.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Manager is authorized to execute an employment agreement with the Senior Deputy City Clerk.
2. The City Manager is authorized to approve future amendments to the agreement that are generally equivalent to the existing City of Wyoming bargaining agreement.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:
Employment Agreement

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

CITY OF WYOMING
EMPLOYMENT AGREEMENT
SENIOR DEPUTY CITY CLERK

THIS AGREEMENT between Kelli Anne VandenBerg, 2148 – 141st Ave., Dorr, Michigan 49323 (“Employee”), and the City of Wyoming, a municipal corporation, of 1155 – 28th Street SW, Wyoming, Michigan 49509 (“City”), is made on the following terms:

1. **TERM.** The City hereby employs the Employee as Senior Deputy City Clerk of the City. This appointment shall be effective July 1, 2014. The Employee understands that as Senior Deputy City Clerk she serves at the pleasure of the City Manager, who may terminate the Employee for any reason at any time as provided by the City Charter and City Code and subject only to the provisions of Section 6 of this Agreement.

2. **PERFORMANCE.** The Employee agrees to perform the duties of Senior Deputy City Clerk in a competent and professional manner. A job description has been provided to the Employee that the City may periodically revise with notice to the Employee. The Employee shall report to and be supervised by the City Clerk.

3. **SERVICE DATE.** The Employee’s date of service with the City shall be June 7, 1999. The Employee shall be credited with all earned benefits from her service date and shall accumulate benefits uninterrupted after the effective date of this Agreement.

4. **COMPENSATION.** The Employee’s salary shall be established by the City Manager in accordance with the annual budget authorization, the City Charter, and the City Code. The salary shall be paid in accordance with City payroll procedures.

5. **BENEFITS.** The Employee shall be provided the same health insurance, health insurance opt-out, retirement, holidays, vacation, sick leave, sick leave incentive, bereavement leave, educational benefits, longevity pay, and payout of accrued benefits upon separation from employment as provided to department head employees in the Administrative and Supervisory Association unless otherwise stated herein. Benefits (including retirement) shall be based on a hire date of June 7, 1999. The Employee shall contribute 20% of the premium cost for health insurance. The health insurance premium shall be based on the premium recommended by the City's insurer or, if applicable, third-party administrator.

6. **TERMINATION.** This Agreement and the Employee's employment pursuant to it may be terminated as follows:

a. By the Employee's resignation. The Employee shall give written notice of the Employee's resignation at least thirty (30) days prior to its effective date. If the Employee fails to do so, any other provision of this Agreement notwithstanding, the City shall have no obligation to pay the Employee for accumulated sick leave or vacation time or any other accrued benefits, the amount of which the City shall be entitled to retain as liquidated damages for the costs it will incur as a result of such sudden resignation.

b. By the City Manager for the reason that the Employee 1) failed to substantially perform the Employee's job duties; 2) committed misfeasance, malfeasance or nonfeasance in the Employee's position; 3) engaged in criminal misconduct; 4) is convicted of any felony; 5) is convicted of a misdemeanor involving bodily harm or dishonesty; or 6) performed a deliberate and wrongful act.

In such circumstances, any other provision of this Agreement notwithstanding, the City shall have no obligation to pay the Employee for accumulated sick leave or vacation time or any other accrued benefits.

c. By the City Manager, other than as provided in subsection (b) of this Section. If such action is taken, the City shall pay the Employee, in addition to any other amounts to which the Employee is entitled under this Agreement, an amount equal to six months of the Employee's base salary. Such severance pay will be paid to the Employee over a six-month period by checks issued on regular City paydays and will have appropriate amounts withheld. The Employee's insurance (health, dental, vision and life) shall continue to be paid by the City for the same period. However, if the Employee secures another position of equal or greater pay during the six-month period, the City's obligation to make severance payments and continue insurance will cease. If the Employee takes another position at less pay during the six-month period, the City's obligation will be limited to the difference in pay for the balance of said six-month period. For purposes of this section, "another position" shall include employment, self-employment, independent contracting, or compensation from any source. The aforesaid severance pay and benefits shall be paid to the Employee contingent upon the Employee executing a waiver and release of all claims satisfactory to the City.

d. Upon termination of the Employee's employment, the Employee shall arrange for the immediate and orderly transfer of the Employee's office and the City-owned personal property, records, documents and other items in the Employee's possession.

e. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City to terminate the services of the Employee at any time and for any reason, subject only to the provisions set forth in this Section. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from the Employee's position with the City, subject only to the provisions set forth in this Section.

7. **SCOPE AND AMENDMENTS.** This Agreement is made in accordance with the provisions of the City Charter and City Code and shall be the sole agreement of the parties, any written or oral contracts to the contrary notwithstanding. By way of illustration and not limitation, any prior agreement or promises, and any collective bargaining agreements, have no application to the Employee or to the employment relationship between the Employee and the City. This agreement may not be modified orally, but only by an agreement in writing signed by the parties.

8. **SEVERABILITY.** The invalidity or unenforceability of any term in this Agreement shall not affect the validity or enforceability of any other term in this Agreement. If any term in this Agreement is determined to be invalid, unenforceable or over broad in any respect, that term shall nevertheless be enforceable to the fullest extent permitted by law.

9. **APPLICABLE LAW.** The terms of this agreement are to be interpreted, construed, enforced, and performed under the laws of the State of Michigan.

10. **ASSIGNMENT.** Neither party may assign its rights, duties or interests in this Agreement without the prior written consent of the other party.

11. **JURISDICTION AND VENUE.** To the extent permitted by law, the parties agree that the jurisdiction and venue of any action brought pursuant to or to enforce this Agreement shall be solely in state court in Kent County, Michigan.

12. **BINDING.** This Agreement shall be binding upon the parties and their heirs, subrogates, successors and assigns.

13. **RETURN OF CITY PROPERTY.** The Employee agrees that when the Employee's employment ends, the Employee is responsible for returning any City-owned property in the Employee's possession and for paying any expenses or other amounts that the Employee may owe to the City at that time. The Employee authorizes the City to deduct any amount owed from any wage or benefit payments that may be due to the Employee.

14. **SHORTENED LIMITATIONS PERIOD.** The Employee agrees that any lawsuit or claim against the City arising out of the Employee's employment or termination of employment (including, but not limited to, claims arising under state, federal or local civil rights laws) must be brought within the following time limits or be forever barred: (a) for lawsuits requiring a Notice of Right to Sue from the Equal Employment Opportunity Commission, within 90 days after the EEOC issues that Notice; or (b) for all other lawsuits, within (i) 180 days of the event(s) giving rise to the claim, or (ii) the time limits specified by statute, whichever is shorter. The Employee waives any statute of limitations that exceeds this time limit.

CITY OF WYOMING

Dated: _____

Curtis Holt
City Manager

Dated: _____

Kelli Anne Vandenberg
Senior Deputy City Clerk

RESOLUTION NO. _____

RESOLUTION TO ESTABLISH INDUSTRIAL DEVELOPMENT DISTRICT 297
FOR R.L. ADAMS PLASTICS, INC. IN THE CITY OF WYOMING

WHEREAS:

1. The City of Wyoming has the authority to establish Industrial Development Districts within the City of Wyoming under the provisions of Act 198 of Public Acts of 1974, as amended.
2. R.L. Adams Plastics, Inc. has requested that the City establish an Industrial Development District for its property located at 5955 Cross Roads Commerce Parkway SW, Wyoming, Michigan, and legally described on the attachment.
3. Staff reviewed the request and found that the project to be located within the district will promote the economic health of the community by encouraging private capital investment and creating new employment opportunities in the City of Wyoming.
4. Staff recommends that the City Council establish this district.
5. A public hearing was held on May 19, 2014, at 7:01 p.m., at which time the property owners of real property within the proposed district and all residents and taxpayers of the City of Wyoming were afforded the opportunity to be heard.
6. The City Council believes it is in the public interest of the City of Wyoming to establish the district.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council establishes Industrial Development District Number Two Hundred Ninety-seven (297) in the City of Wyoming, Kent County, Michigan, under the provisions of Act 198 of the Public Acts of 1974 as amended, for real and personal property at 5955 Cross Roads Commerce Parkway SW, Wyoming, Michigan, and legally described on the attachment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:

Exhibit A - Legal Description

Resolution No. _____

EXHIBIT A

Legal Description

Address: 5955 Cross Roads Commerce Parkway SW, Wyoming, MI 49519

Tax Parcel No.: 41-17-34-476-010

Legal Description:

PART OF SE 1/4 COM 599.91 FT N 88D 30M 28S W ALONG S SEC LINE FROM SE COR OF SEC TH N 0D 33M 53S W 484.41 FT TH N 44D 17M 17S E TO SWLY LINE OF CROSS ROADS COMMERCE DR /66 FT WIDE/ TH NWLY ALONG SWLY LINE OF SD DR 348.35 FT ON A 400 FT RAD CURVE TO RT /LONG CHORD BEARS N 33D 08M 37S W 337.44 FT/ TH N 88D 12M 11S W 568.6 FT TH N 0D 30M 22S W 94.05 FT TH S 65D 47M 23S W 882.38 FT TH S 0D 26M 53S E 538.10 FT TO S SEC LINE TH E ALONG S SEC LINE TO BEG * SEC 34 T6N R12W 26.90 A. SPLIT ON 02/06/2004 FROM 41-17-34-476-006

RESOLUTION NO. _____

RESOLUTION TO APPROVE THE APPLICATION OF
RIETH-RILEY CONSTRUCTION CO., INC.
FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
IN THE CITY OF WYOMING FOR A NEW FACILITY AND
AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN THE IFT AGREEMENT

WHEREAS:

1. The City established Industrial Development District Number 145, under Act 198, Public Acts of 1974, as amended, by adopting Resolution Number 13153 on December 18, 1998.
2. Rieth-Riley Construction Co., Inc., has filed an application for an Industrial Facilities Exemption Certificate under PA 198 of 1974, with respect to a new facility to be acquired and installed within Industrial Development District 145, with an estimated cost of \$685,000.00 for real property and \$3,704,613.00 for personal property to be located at 2020 Chicago Drive SW.
3. Before acting on this application, the City Council held a public hearing on May 19, 2014, in the Council Chambers, City Hall, 1155 28th Street SW, Wyoming, Michigan, at 7:02 p.m., at which hearing the applicant, the Assessor, and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on this application.
4. Construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before April 29, 2014, the date of acceptance of the application for the Industrial Facilities Exemption Certificate.
5. Completion of the facility is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Wyoming.
6. The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Wyoming, after granting this certificate, will not exceed 5% of an amount equal to the sum of SEV of the unit, plus SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificate previously granted and currently in force under PA 198 of 1974, as amended and PA 225 of 1978, as amended shall not have the effect of substantially impeding the operation of the City of Wyoming, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Wyoming.
2. The application from Rieth-Riley Construction Co., Inc., for an Industrial Facilities Exemption Certificate, with respect to a new facility on the following described parcel of real property situated within Industrial Development District 145, to wit:

Address: 2020 Chicago Drive SW, Wyoming, MI 49519

Parcel No.: 41-17-03-451-018

Legal Description:

PART S 1/2 OF SEC COM AT INT OF CL OF CHICAGO DR /HWY M21/ & ELY LINE OF C&O RR R/W SD PT BEING 2420.4 FT N 63D 14M E ALONG CL OF SD DR FROM W SEC LINE TH N 63D 14M E ALONG SD CL 118 FT TH S 26D 46M E 300 FT TH N 63D 14M E 165 FT TH S 26D 46M E TO A LINE EXT FROM NE COR OF SW 1/4 SE 1/4 TO A PT ON N&S 1/4 LINE WHICH IS 198 FT N FROM S 1/4 COR TH SWLY ALONG SD EXT LINE TO A PT 300 FT E FROM N&S 1/4 LINE TH N PAR WITH N&S 1/4 LINE 215 FT M/L TO A PT 675 FT N FROM S SEC LINE TH W PAR WITH S SEC LINE 300 FT TO N&S 1/4 LINE TH S ALONG N&S 1/4 LINE TO ELY LINE OF SD RR R/W TH NWLY ALONG SD RR R/W LINE TO PT 615.0 FT S ALONG ELY LINE OF SD RR R/W FROM BEG TH SWLY PAR WITH CL OF SD DR 23.0 FT TH NWLY PAR WITH ELY LINE OF SD RR R/W 615.0 FT TO CL OF SD DR TH NELY ALONG SD CL 23.0 FT TO BEG * SEC 3 T6N R12W 7.79 A. (S/92 FRM 014/017)

be the same as hereby approved.

3. The Industrial Facilities Exemption Certificate, when issued, shall remain in force for a period of twelve (12) years.
4. The Mayor and City Clerk are authorized to sign the IFT agreement with Rieth-Riley Construction Co., Inc.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS: Staff Memo
 IFT Agreement

Resolution No. _____

Staff Report

Date: 04/29/2014
Subject: Rieth-Riley Construction Co., Inc.
From: Kelli VandenBerg, Assistant to the City Manager
Meeting Date: May 5, 2014 City Council Meeting

Recommendation:

Staff recommends a twelve (12) year IFT abatement be granted to Rieth-Riley Construction Co., Inc. based on the City of Wyoming’s Economic Development Policy.

Sustainability Criteria:

Environmental Quality – Rieth-Riley has proven to be responsible and cooperative in their efforts to be environmentally responsible. Furthermore, approval of the expansion on this industrial site is consistent with the City’s Land Use Plan.

Social Equity – Approval of this application does not significantly impact social equity.

Economic Strength – Approval of this application will help retain and expand a local industrial company, encourage continued investment by Rieth-Riley and provide additional employment opportunities to the area.

Discussion:

Rieth-Riley has owned this site in the City of Wyoming for four (4) years and is requesting the approval of an Industrial Facilities Exemption Certificate (IFT). Staff has reviewed the IFT application, which is summarized below by facility:

Address of project:	2020 Chicago Drive SW Wyoming, MI 49519
Personal Property:	\$3,704,613.00
Real Property:	\$ 685,000.00
Estimated Jobs:	3 new jobs 47 retained jobs
Starting date of project:	May 2014

Rieth-Riley Construction Co., Inc. seeks this abatement to assist in the updating and modernization of an obsolete asphalt production facility. This project will include construction

of a new laboratory building, installation of new production equipment and overall site improvements. Following completion of this project, Rieth-Riley intends to relocate its regional office to this location. This renovation and site improvement will allow the company to increase production in order to support growing demand for its products and will require an additional 3-5 positions to support its operations.

Budget Impact:

The estimated first year tax savings for Rieth-Riley, which is located in the Wyoming Public School District, is \$38,471.67.

INDUSTRIAL FACILITIES TAX ABATEMENT AGREEMENT

This Industrial Facilities Tax Abatement Agreement is made as of May 19, 2014 between the City of Wyoming, a Michigan municipal corporation the address of which is 1155 – 28th Street SW, PO Box 905, Wyoming, MI 49509-0905 (the “City”) and Rieth-Riley Construction Co., Inc., a corporation, the address of which is P.O. Box 477, Goshen, IN 46527-0477 (the “Company”).

RECITALS

- A. Pursuant to 1974 PA 198, as amended, MCL 207.551 *et seq.* (“Act 198”), the City Council may, after a public hearing, approve an application for an industrial facilities exemption certificate.
- B. Act 198 also requires a written agreement between the City and the Company.
- C. This Agreement is intended to ensure that the industrial facilities exemption certificate will result in the employment and tax base enhancements that provided the reasons for the City Council to approve it and that the certificate, once granted, will not impair the soundness of any taxing unit whose tax revenues will be affected by the granting of the certificate.
- D. The Company filed an application for an Industrial Facilities Tax Abatement pursuant to Act 198 a copy of which is attached as Exhibit A and incorporated by reference (the “Application”).
- E. Following a public hearing on May 19, 2014, the City Council adopted a resolution to approve the issuance of an industrial facilities exemption certificate for a period of twelve (12) years for the property located at 2020 Chicago Drive SW, in the City (the “Site”) conditional upon the parties entering into this Agreement (the “Tax Abatement”).
- F. The City Council did so upon the Company’s representations in the Application and upon the understanding that doing so would enhance the City’s employment and tax base as indicated in the application and as stated at the public hearing which enhancements would exceed the term of the Tax Abatement.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree:

- 1. The Company affirms the statements in the application and the statements at the public hearing that it will invest not less than \$4,389,613.00 in improvements to its property in the City and that at least 3 new job(s) will be created at the Site and at least 47 jobs will be retained at the Site as a result of that investment. The Company further pledges that those improvements will remain in place at the Site or be replaced by comparably valued improvements for at least 2 years after the expiration of the term of the Tax Abatement and the jobs created and maintained will remain at the Site for at least 2 years after the expiration of the term of the Tax Abatement.
- 2. The City is relying upon, and the Company agrees the City may rely upon, the representations in the preceding paragraph, in the Application, and at the public hearing, for purposes of determining the length of the Abatement, the amount of the Abatement, and other terms of the Abatement.
- 3. Beginning on December 31 of the year which is 2 years after the Abatement is granted (*i.e.*, 2016) and each December 31 thereafter the Company shall submit a letter to the City, stating:
 - (a) The number of new jobs projected in the Application to be created and retained at the Site upon the project’s completion and the actual number of new jobs created and retained at the Site.

- (b) The number of employees at the Site at the time of the Application and the current number of employees at the Site.
 - (c) The estimated project cost stated in the Application and the actual project cost.
- 4. Upon receipt of the letter provided for in the preceding paragraph:
 - (a) The City may either:
 - (1) Apply the criteria in the City's Act 198 Tax Abatement Policy in effect as of the date of this Agreement and increase or decrease the term of the Tax Abatement to the maximum number of years allowable under that Policy based on the Company's actual employment levels at the Site and project costs as stated in the letter, or
 - (2) If the number of new jobs at the Site or the cost of the project is substantially below that stated in the Application, the City Council may recommend revocation of the Tax Abatement.
 - (b) The City may, in its discretion, waive its right to reduce the term of the years of the Abatement or to revoke the Tax Abatement if:
 - (1) The Company has substantially met its stated goals, with only minor deviations which are not expected to reduce the anticipated benefits of the City, or
 - (2) Upon a finding of changed circumstances not reasonably anticipated by the Company at the time it made Application.
 - (c) The City shall provide the Company written notice of and an opportunity to address the City Council prior to formally considering any such actions.
- 5. The Company intends to continue operations within the City for the time period at least equal to two years beyond the expiration of the term of the Tax Abatement as granted.
 - (a) If, at any time during the term of the Tax Abatement or two years following the expiration or early termination of the Tax Abatement, the City determines based on a Company announcement or other reasonably reliable information that the Company is intending to discontinue or substantially curtail its operations at the Site, or the City determines that the Company has discontinued or substantially curtailed its operations at the Site, or the company no longer employs at the Site the number of employees represented in the Application and in this Agreement:
 - (1) The City Council may, in its sole discretion, request revocation of the Tax Abatement; and
 - (2) The City Council, in its sole discretion, may require the Company to pay the City all or any part of an amount equal to the total taxes abated by the City under the Tax Abatement.
 - (b) If, at any time during the term of the Tax Abatement or two years following the expiration or early termination of the Tax Abatement, the Company contends in any appeal taxable value of its property at the Site should be less the Company's cost to acquire the property and construct and install the project plus the value of the property prior to undertaking the project, as reflected in the Application, any certification made by the Company under Act 198, any letters filed with the City pursuant to this Agreement, or any other statements made by or on behalf of the Company in applying for or complying with the terms of the Tax Abatement and this Agreement:
 - (1) The City Council may, in its sole discretion, request revocation of the Tax Abatement; and
 - (2) The City Council, in its sole discretion, may require the Company to pay the City all or any part of an amount equal to the total taxes abated by the City under the Tax Abatement.

(c) In making any decision under the preceding subparagraphs (a) or (b), the City Council shall consider whether:

(1) Due to events or conditions which were unforeseeable by either party on the date of this Agreement, and absent the fault of either party, it has become impossible or commercially impractical for the Company to continue its operation at the Site; or

(2) The Company has substantially complied with all requirements of this Agreement, such that the Company's failure to comply fully with all requirements was neither willful nor intentional, and the City has reasonably received the benefits anticipated from granting the Tax Abatement.

(d) The City shall provide the Company written notice of and an opportunity to address the City Council prior to formally considering any such actions.

6. This Agreement is entered into according to Section 22 of Act 198, as amended, MCL 207.572, is in addition to the other requirements of Public Act 198, and does not modify or waive any requirements of Act 198.

7. This is the entire agreement between the parties as to its subject matter. No unwritten agreements shall have any effect. This Agreement may be modified only with a written agreement signed by both parties following approval of the City Council.

The parties have signed this Agreement as of the date first written above.

CITY OF WYOMING

RIETH-RILEY CONSTRUCTION CO., INC.

By: _____
Jack A. Poll, Mayor

By: _____
Chad Loney, Regional Vice President - Michigan

By: _____
Heidi A. Isakson, City Clerk

Date signed: _____, 2014

Date signed: _____, 2014

RESOLUTION NO. _____

RESOLUTION TO APPROVE THE APPLICATION OF
ROMAN MANUFACTURING, INC.
FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
IN THE CITY OF WYOMING FOR A NEW FACILITY AND
AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN THE IFT AGREEMENT

WHEREAS:

1. The City established Industrial Development District Number 296, under Act 198, Public Acts of 1974, as amended, by adopting Resolution Number 24749 on April 21, 2014.
2. RoMan Manufacturing, Inc., has filed an application for an Industrial Facilities Exemption Certificate under PA 198 of 1974, with respect to a new facility to be acquired and installed within Industrial Development District 296, with an estimated cost of \$2,065,000.00 for real property and \$660,000.00 for personal property to be located at 886, 898 and 920 Barnum Street SW and 861 and 901 47th Street SW.
3. Before acting on this application, the City Council held a public hearing on May 19, 2014, in the Council Chambers, City Hall, 1155 28th Street SW, Wyoming, Michigan, at 7:03 p.m., at which hearing the applicant, the Assessor, and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on this application.
4. Construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before March 4, 2014, the date of acceptance of the application for the Industrial Facilities Exemption Certificate.
5. Completion of the facility is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Wyoming.
6. The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Wyoming, after granting this certificate, will not exceed 5% of an amount equal to the sum of SEV of the unit, plus SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificate previously granted and currently in force under PA 198 of 1974, as amended and PA 225 of 1978, as amended shall not have the effect of substantially impeding the operation of the City of Wyoming, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Wyoming.
2. The application from RoMan Manufacturing, Inc., for an Industrial Facilities Exemption Certificate, with respect to a new facility on the following described parcel of real property situated within Industrial Development District 296, to wit:

Address: 886 Barnum Street SW, Wyoming, MI 49509

Tax Parcel No.: 41-17-26-230-003

Legal Description:

LOT 38. JELSMA PLAT #1.

Address: 898 Barnum Street SW, Wyoming, MI 49509

Tax Parcel No.: 41-17-26-230-002

Legal Description:

LOT 37. JELSMA PLAT #1.

Address: 920 Barnum Street SW, Wyoming, MI 49509

Tax Parcel No.: 41-17-26-276-003

Legal Description:

PART NE 1/4 COM 1420 FT S ALONG E SEC LINE & 878.4 FT W PAR WITH N SEC LINE FROM NE COR OF SEC TH WLY PAR WITH N SEC LINE 5.72 FT TH N PAR WITH E SEC LINE 146.86 FT TO SW COR OF LOT 35 OF JELSEMA PLAT NO 1 TH E TO SE COR SD LOT TH N TO NE COR SD LOT TH E 60.04 FT TO NW COR OF LOT 36 SD PLAT TH S TO SW COR OF LOT 36 TH E TO SE COR OF LOT 38 SD PLAT TH S PAR WITH E SEC LINE 210 FT TH W PAR WITH N SEC LINE 367.32 FT TH N 63.14 FT TO BEG SEC 26 T6N R12W 1.93 ACRES

Address: 861 47th Street SW, Wyoming, MI 49509

Tax Parcel No.: 41-17-26-276-010

Legal Description:

LOT 9. WYOMING INDUSTRIAL SQUARE.

Address: 901 47th Street SW, Wyoming, MI 49509

Tax Parcel No.: 41-17-26-276-009

Legal Description:

LOT 8. WYOMING INDUSTRIAL SQUARE.

be the same as hereby approved.

3. The Industrial Facilities Exemption Certificate, when issued, shall remain in force for a period of twelve (12) years.
4. The Mayor and City Clerk are authorized to sign the IFT agreement with RoMan Manufacturing, Inc.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Staff Memo

IFT Agreement

Resolution No. _____

Staff Report

Date: 05/01/2014
Subject: RoMan Manufacturing, Inc.
From: Kelli Vandenberg, Assistant to the City Manager
Meeting Date: May 5, 2014 City Council Meeting

Recommendation:

Staff recommends a twelve (12) year IFT abatement be granted to RoMan Manufacturing, Inc. based on the City of Wyoming's Economic Development Policy.

Sustainability Criteria:

Environmental Quality – RoMan Manufacturing has proven to be responsible and cooperative in their efforts to be environmentally responsible. Furthermore, approval of the expansion on this industrial site is consistent with the City's Land Use Plan.

Social Equity – Approval of this application does not significantly impact social equity.

Economic Strength – Approval of this application will help retain and expand a local industrial company, encourage continued investment by RoMan Manufacturing and provide additional employment opportunities to the area.

Discussion:

RoMan Manufacturing has owned this site in the City of Wyoming for 32 years and is requesting the approval of an Industrial Facilities Exemption Certificate (IFT). Staff has reviewed the IFT application, which is summarized below:

Address of project:	861 and 901 47 th Street SW Wyoming, MI 49519
Personal Property:	\$ 660,000.00
Real Property:	\$2,065,000.00
Estimated Jobs:	20 new jobs 85 retained jobs
Starting date of project:	April 2014

RoMan Manufacturing, Inc. is requesting this abatement to assist in adding a 15,000 sq. ft. manufacturing addition and 8,000 sq. ft. office renovation to support and increase its operations

at this site. This project will also include the purchase of several large pieces of manufacturing equipment and supporting software. This project will allow for an improved work area, increased production and will require an additional 20 positions to support its operations.

Budget Impact:

The estimated first year tax savings for RoMan Manufacturing, Inc., which is located in the Kelloggsville Public School District, is \$31,908.71.

INDUSTRIAL FACILITIES TAX ABATEMENT AGREEMENT

This Industrial Facilities Tax Abatement Agreement is made as of May 19, 2014 between the City of Wyoming, a Michigan municipal corporation the address of which is 1155 – 28th Street SW, PO Box 905, Wyoming, MI 49509-0905 (the “City”) and RoMan Manufacturing, Inc., a corporation, the address of which is 861 – 47th Street SW, Wyoming, MI 49509 (the “Company”).

RECITALS

- A. Pursuant to 1974 PA 198, as amended, MCL 207.551 *et seq.* (“Act 198”), the City Council may, after a public hearing, approve an application for an industrial facilities exemption certificate.
- B. Act 198 also requires a written agreement between the City and the Company.
- C. This Agreement is intended to ensure that the industrial facilities exemption certificate will result in the employment and tax base enhancements that provided the reasons for the City Council to approve it and that the certificate, once granted, will not impair the soundness of any taxing unit whose tax revenues will be affected by the granting of the certificate.
- D. The Company filed an application for an Industrial Facilities Tax Abatement pursuant to Act 198 a copy of which is attached as Exhibit A and incorporated by reference (the “Application”).
- E. Following a public hearing on May 19, 2014, the City Council adopted a resolution to approve the issuance of an industrial facilities exemption certificate for a period of twelve (12) years for the property located at 861 and 901 47th Street SW and 886, 898 and 920 Barnum Street SW, in the City (the “Site”) conditional upon the parties entering into this Agreement (the “Tax Abatement”).
- F. The City Council did so upon the Company’s representations in the Application and upon the understanding that doing so would enhance the City’s employment and tax base as indicated in the application and as stated at the public hearing which enhancements would exceed the term of the Tax Abatement.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree:

- 1. The Company affirms the statements in the application and the statements at the public hearing that it will invest not less than \$2,725,000.00 in improvements to its property in the City and that at least 20 new job(s) will be created at the Site and at least 85 jobs will be retained at the Site as a result of that investment. The Company further pledges that those improvements will remain in place at the Site or be replaced by comparably valued improvements for at least 2 years after the expiration of the term of the Tax Abatement and the jobs created and maintained will remain at the Site for at least 2 years after the expiration of the term of the Tax Abatement.
- 2. The City is relying upon, and the Company agrees the City may rely upon, the representations in the preceding paragraph, in the Application, and at the public hearing, for purposes of determining the length of the Abatement, the amount of the Abatement, and other terms of the Abatement.
- 3. Beginning on December 31 of the year which is 2 years after the Abatement is granted (*i.e.*, 2016) and each December 31 thereafter the Company shall submit a letter to the City, stating:
 - (a) The number of new jobs projected in the Application to be created and retained at the Site upon the project’s completion and the actual number of new jobs created and retained at the Site.

- (b) The number of employees at the Site at the time of the Application and the current number of employees at the Site.
 - (c) The estimated project cost stated in the Application and the actual project cost.
- 4. Upon receipt of the letter provided for in the preceding paragraph:
 - (a) The City may either:
 - (1) Apply the criteria in the City's Act 198 Tax Abatement Policy in effect as of the date of this Agreement and increase or decrease the term of the Tax Abatement to the maximum number of years allowable under that Policy based on the Company's actual employment levels at the Site and project costs as stated in the letter, or
 - (2) If the number of new jobs at the Site or the cost of the project is substantially below that stated in the Application, the City Council may recommend revocation of the Tax Abatement.
 - (b) The City may, in its discretion, waive its right to reduce the term of the years of the Abatement or to revoke the Tax Abatement if:
 - (1) The Company has substantially met its stated goals, with only minor deviations which are not expected to reduce the anticipated benefits of the City, or
 - (2) Upon a finding of changed circumstances not reasonably anticipated by the Company at the time it made Application.
 - (c) The City shall provide the Company written notice of and an opportunity to address the City Council prior to formally considering any such actions.
- 5. The Company intends to continue operations within the City for the time period at least equal to two years beyond the expiration of the term of the Tax Abatement as granted.
 - (a) If, at any time during the term of the Tax Abatement or two years following the expiration or early termination of the Tax Abatement, the City determines based on a Company announcement or other reasonably reliable information that the Company is intending to discontinue or substantially curtail its operations at the Site, or the City determines that the Company has discontinued or substantially curtailed its operations at the Site, or the company no longer employs at the Site the number of employees represented in the Application and in this Agreement:
 - (1) The City Council may, in its sole discretion, request revocation of the Tax Abatement; and
 - (2) The City Council, in its sole discretion, may require the Company to pay the City all or any part of an amount equal to the total taxes abated by the City under the Tax Abatement.
 - (b) If, at any time during the term of the Tax Abatement or two years following the expiration or early termination of the Tax Abatement, the Company contends in any appeal taxable value of its property at the Site should be less the Company's cost to acquire the property and construct and install the project plus the value of the property prior to undertaking the project, as reflected in the Application, any certification made by the Company under Act 198, any letters filed with the City pursuant to this Agreement, or any other statements made by or on behalf of the Company in applying for or complying with the terms of the Tax Abatement and this Agreement:
 - (1) The City Council may, in its sole discretion, request revocation of the Tax Abatement; and
 - (2) The City Council, in its sole discretion, may require the Company to pay the City all or any part of an amount equal to the total taxes abated by the City under the Tax Abatement.

(c) In making any decision under the preceding subparagraphs (a) or (b), the City Council shall consider whether:

(1) Due to events or conditions which were unforeseeable by either party on the date of this Agreement, and absent the fault of either party, it has become impossible or commercially impractical for the Company to continue its operation at the Site; or

(2) The Company has substantially complied with all requirements of this Agreement, such that the Company's failure to comply fully with all requirements was neither willful nor intentional, and the City has reasonably received the benefits anticipated from granting the Tax Abatement.

(d) The City shall provide the Company written notice of and an opportunity to address the City Council prior to formally considering any such actions.

6. This Agreement is entered into according to Section 22 of Act 198, as amended, MCL 207.572, is in addition to the other requirements of Public Act 198, and does not modify or waive any requirements of Act 198.

7. This is the entire agreement between the parties as to its subject matter. No unwritten agreements shall have any effect. This Agreement may be modified only with a written agreement signed by both parties following approval of the City Council.

The parties have signed this Agreement as of the date first written above.

CITY OF WYOMING

ROMAN MANUFACTURING, INC.

By: _____
Jack A. Poll, Mayor

By: _____
Robert W. Roth, President

By: _____
Heidi A. Isakson, City Clerk

Date signed: _____, 2014

Date signed: _____, 2014

RESOLUTION NO. _____

RESOLUTION TO REQUEST THAT THE MICHIGAN LIQUOR
CONTROL COMMISSION REVOKE THE LIQUOR LICENSE OF
TIME OUT GR LLC, 1820 44th STREET SW, WYOMING, MICHIGAN

WHEREAS:

1. On April 21, 2014, the City Council of the City of Wyoming, acting on findings and a recommendation from a Committee of Council following a hearing, adopted Resolution 24762 (attached), revoking the business license of Time Out GR LLC, 1820 44th Street SW, for violations of Section 14-52(4) and 14-52(5) of the Code of the City of Wyoming, in order to protect the public health, safety and welfare.
2. On April 21, 2014, the City Council set a public hearing for May 5, 2014 for 7:03 p.m. to hear comment on whether to request the Michigan Liquor Control Commission revoke the liquor license of Time Out GR LLC.
3. The public hearing was held on May 5, 2014 at the regularly scheduled City Council meeting.
4. The City Council reviewed the findings of the earlier action to revoke the business license of Time Out GR LLC, and considered comments received during the public hearing.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council of the City of Wyoming finds that in order to protect the public health, safety and welfare, the liquor license of Time Out GR LLC should be revoked.
2. The City Council of the City of Wyoming requests the Michigan Liquor Control Commission, pursuant to MCL 436.1501, revoke the on-premise class C liquor license held by Time Out GR LLC, 1820 44th Street, Wyoming, Kent County, Michigan.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Resolution # 24762 Revoking Business License

Resolution No. _____

RESOLUTION NO. 24762

RESOLUTION TO REVOKE BUSINESS LICENSE
FOR TIME OUT GR LLC (MONTEREY GRILL)

WHEREAS:

1. On April 1, 2014, the City Clerk suspended the business license of Time Out GR LLC, 1820 44th Street SW, for violations of Section 14-52(4), 14-52(5) and 14-180 of the Code of the City of Wyoming.
2. On April 7, 2014, the City Council appointed a committee of Council to conduct a hearing and to consider the City Clerk's request to revoke the business license, pursuant to Section 14-53 of the Code of Ordinances.
3. The committee of Council, composed of Mayor Jack Poll and Councilmembers Bolt and Ver Hulst, held a hearing on April 17, 2014, and took testimony from the Wyoming Police Department and heard comments from Bruce Higgins, a manager of the business and part owner.
4. The committee of Council made findings and a determination (attached) to recommend that City Council revoke the business license of Time Out GR LLC in order to protect the public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council of the City of Wyoming concurs with the findings and recommendation of the committee appointed to consider the business license suspension and/or revocation for Time Out GR LLC.
2. The business license of Time Out GR LLC, 1820 44th Street SW, Wyoming, Michigan, is hereby revoked.

Moved by Councilmember:		Bolt
Seconded by Councilmember:		Pastoor
Motion Carried	Yes	7
	No	0

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: April 21, 2014



 Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:
Findings and Recommendation

In the Matter of: The proposed revocation of the Business license for Time Out GR, LLC, (Monterey Grille) at 1820 – 44th Street S.W., Wyoming, Michigan.

Time Out GR, LLC at 1820 – 44th Street S.W., Wyoming, Michigan holds business license No. 2136 with an expiration date of March 1, 2014, for purposes of “food and lodging, full service restaurant”.

By resolution no. 24741 dated April 7, 2014, the City Council appointed a committee to conduct a business license revocation hearing for Time Out GR, LLC.

Notice of hearing was sent to the license holders on April 9, 2014. The hearing before the Council Committee was held on April 17, 2014 at 1:00 pm in the City Council chambers of the City of Wyoming.

Upon hearing the sworn testimony and having considered the exhibits presented the committee makes the following findings of fact.

1. Time Out GR, LLC possessed a business license issued by the City of Wyoming for a restaurant located 1820 – 44th Street S.W., which license expired on March 1, 2014.
2. The license was not renewed prior to March 1, 2014.
3. The licensee failed to provide the annual report for on premise liquor license which was due February 15, 2014.
4. Notice of suspension of the license was sent to the license holder and placed on the establishment on April 3, 2014.
5. On April 4, 2014, licensee mailed the renewal payment and annual liquor license report to the City which has not been processed by the City due to the license suspension.
6. That citations were issued by the Wyoming Police Department for operating without a business license on April 4, 2014, April 5, 2014 and April 6, 2014.
7. That the licensed business of Time Out GR, LLC (Monterey Grille) has had a long complaint history since March of 2013 which is summarized as follows:
 - A. Fights, disorderly conduct and assaults in the parking lot on approximately 16 occasions.
 - B. Alcohol and/or drug arrests in the parking lot on at least 6 occasions.
 - C. Noise complaints on numerous occasions.

- D. Hit and run accidents on at least 2 occasions.
 - E. Assaults or fights in the bar on at least 2 occasions.
 - F. A patron assaulting a police officer on at least 1 occasion.
 - G. Shots being fired in the parking lot on at least 6 occasions.
8. There have been several liquor control violations reported to the Liquor Control Commission including:
- A. Permitting alcoholic liquor to be removed from premises.
 - B. Allowing an agent or employee to be on the premises in an intoxicated condition.
 - C. Fighting on the premises.
 - D. After hours sale and consumption.
 - E. Service to a minor.
 - F. Service to an intoxicated person.
9. Several attempts have been made by Wyoming Police Department personnel to discuss issues with the owners and/or managers without any apparent success.
10. That Section 14-52 of the Code of the City of Wyoming provides as follows:

Suspension and revocation.

Any license, registration or permit issued by the city may be suspended for any one of the following reasons:

- (1) Misrepresentation of any material fact on the application for obtaining such license, registration or permit.*
- (2) Violation of any section of this chapter as it relates to the operation or business.*
- (3) Violation of any state or federal statute or duly adopted federal, state or local rule and regulation as relates to the operation or business.*
- (4) Failure to comply with an authorized requirement of any city official as relates to the operation or business.*

(5) *Failure to perform any act or the performing of any act, either of which is contrary to or would endanger the public health, safety and welfare.*

If the license or registration of any person is suspended, the city official who suspends such license or registration shall inform the licensee in writing as to the reasons why the license has been suspended and the effective date of such suspension. If there are conditions to be corrected, the city official in the notice shall inform the licensee of such. The city official may lift such suspension if he finds that the conditions have been corrected.

11. That Section 14-180 of the Code of the City of Wyoming provides as follows:

Conduct of Business. The owner, as well as the agents and servants of the owner, actually engaged in the operation of a place of business, licensed to sell alcoholic beverages on the premises, shall at all times be responsible for the conduct of occupants and patrons. No disorderly, loud or boisterous conduct shall be permitted, nor shall any entertainment be given or permitted which is offensive, indecent or obscene in its nature. Front windows shall at all times be clear of curtains, screens or objects which would tend to obstruct vision into the establishment from the front and outside of the premises. No living quarters shall be permitted in the same building, if they are connected to the business establishment in such a way that the public has, or is likely to have access thereto. No booths shall be permitted which are completely enclosed or capable of being either permanently or temporarily completely enclosed or locked or with partitions higher than four feet from the floor. No such place shall permit alcoholic beverages to be served or consumed in private rooms unless the door to such room shall be open during the period while such alcoholic beverages are being consumed therein. All places must have separate toilet facilities for men and women.

12. That based upon the foregoing we, the members of the committee, appointed by Resolution of the City Council on April 7, 2014, find as follows:
(Check appropriate boxes as applicable)

That Time Out GR, LLC (Monterey Grille) located at 1820 – 44th Street S.W. violated Section 14-180 of the Wyoming City Code in that they being responsible for the conduct of occupants and patrons permitted their establishment to be a place of disorderly, loud or boisterous conduct so as to constitute a real and immediate threat to the health and safety of officers who respond to these situations as well as the safety of those who live in the surrounding area.

- That Time Out GR, LLC (Monterey Grille) located at 1820 – 44th Street S.W. violated Section 14-52(5) of the Wyoming City Code by failing to control the activities of their patrons so to not endanger the public health, safety and welfare of the citizens of the City of Wyoming and its police officers.

Based upon the forgoing we, the Committee recommend the following to the Wyoming City Council.

- Revoke the Business License issued to Time Out GR, LLC (Monterey Grille), 1820 – 44th Street SW in the City of Wyoming
- Not revoke the Business License issued to Time Out GR, LLC (Monterey Grille), 1820 – 44th Street S.W. in the City of Wyoming
- _____
other (if applicable)

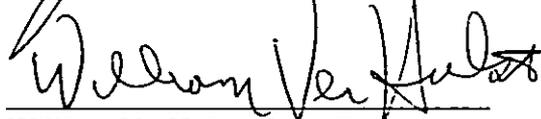
Dated: 04-17-14



Jack A. Poll, Mayor



Sam Bolt, Councilmember



William VerHulst, Councilmember

RESOLUTION NO. _____

RESOLUTION TO ASSUME JURISDICTION AND CONTROL OF
THE ALEXANDRIA DRAIN

WHEREAS:

1. The Alexandria Drain (“Drain”) is an established county drain, and the Alexandria Drain Drainage District (“Drainage District”) is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming (“City”) and there is no outstanding indebtedness or contract liability.
2. The City wishes to obtain jurisdiction and control of the Drain and Drainage District.
3. The City recognizes that pursuant to Section 395 of the Drain Code, MCL 280.395, the City will assume the maintenance, jurisdiction, control and operation of the Drain and Drainage District and all costs attendant thereto.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Section 395 of the Drain Code, MCL 280.395, the City hereby authorizes the assumption of jurisdiction and control of the Drain and the Drainage District from the Kent County Drain Commissioner to the City, and that the City Mayor and City Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain and the Drainage District to the City.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

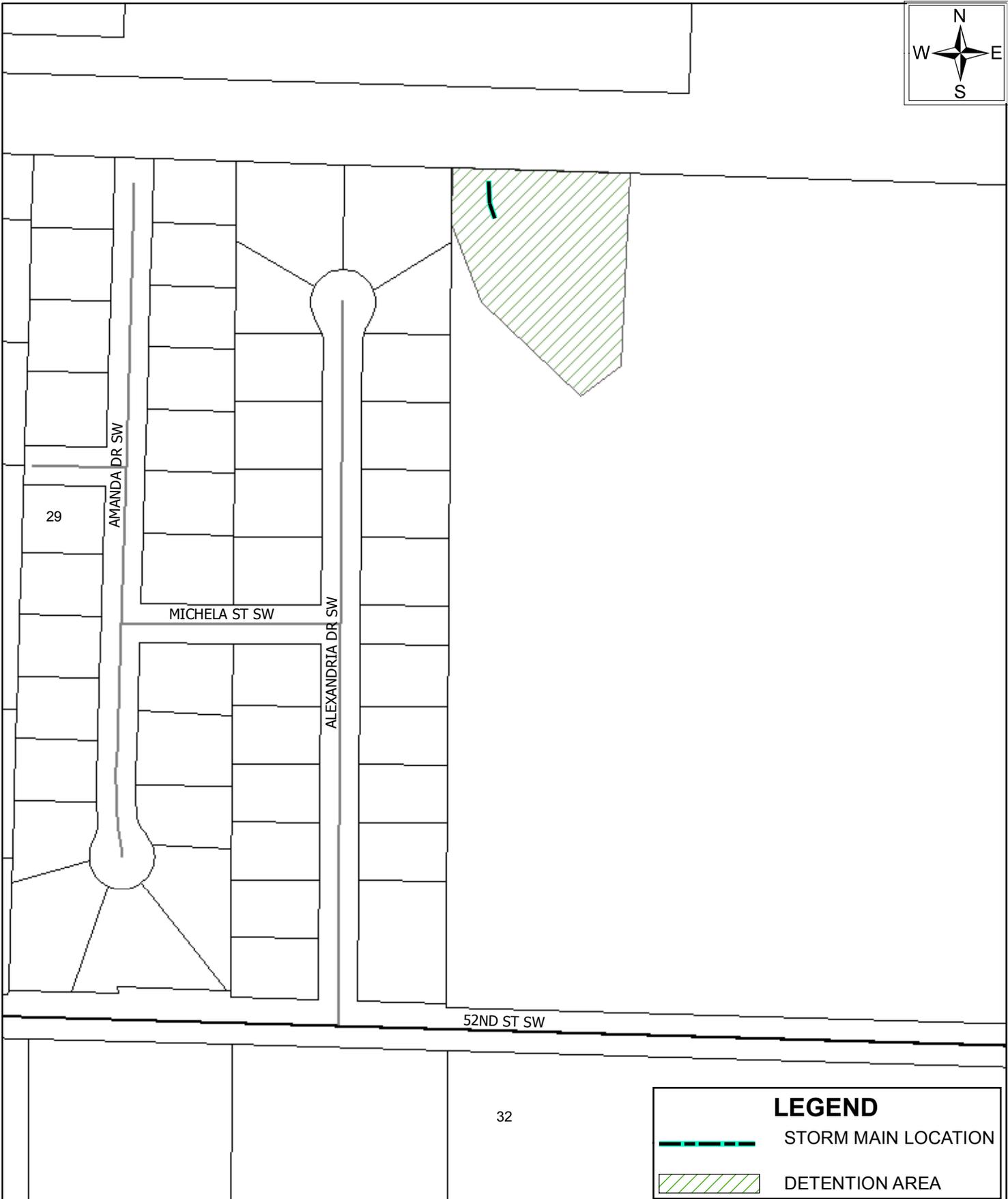
I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Exhibit “A” Alexandria Drain

EXHIBIT "A" ALEXANDRIA



LEGEND

-  STORM MAIN LOCATION
-  DETENTION AREA



RESOLUTION NO. _____

RESOLUTION TO ASSUME JURISDICTION AND CONTROL OF
THE ALLEN DRAIN

WHEREAS:

1. The Allen Road Branch of Section B of Division Avenue Drain (“Drain”) is an established county drain, and the Allen Road Branch of Section B of Division Avenue Drain Drainage District (“Drainage District”) is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming (“City”) and there is no outstanding indebtedness or contract liability.
2. The City wishes to obtain jurisdiction and control of the Drain and Drainage District.
3. The City recognizes that pursuant to Section 395 of the Drain Code, MCL 280.395, the City will assume the maintenance, jurisdiction, control and operation of the Drain and Drainage District and all costs attendant thereto.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Section 395 of the Drain Code, MCL 280.395, the City hereby authorizes the assumption of jurisdiction and control of the Drain and the Drainage District from the Kent County Drain Commissioner to the City, and that the City Mayor and City Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain and the Drainage District to the City.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:

Exhibit “A” Allen Drain

EXHIBIT "A"
ALLEN ROAD BRANCH OF DIVISION AVENUE



LEGEND
— — — — — STORM MAIN LOCATION



RESOLUTION NO. _____

RESOLUTION TO ASSUME JURISDICTION AND CONTROL OF
THE CLAFOR DRAIN

WHEREAS:

1. The Clafor Drain (“Drain”) is an established county drain, and the Clafor Drain Drainage District (“Drainage District”) is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming (“City”) and there is no outstanding indebtedness or contract liability.
2. The City wishes to obtain jurisdiction and control of the Drain and Drainage District.
3. The City recognizes that pursuant to Section 395 of the Drain Code, MCL 280.395, the City will assume the maintenance, jurisdiction, control and operation of the Drain and Drainage District and all costs attendant thereto.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Section 395 of the Drain Code, MCL 280.395, the City hereby authorizes the assumption of jurisdiction and control of the Drain and the Drainage District from the Kent County Drain Commissioner to the City, and that the City Mayor and City Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain and the Drainage District to the City.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Exhibit “A” Clafor Drain

EXHIBIT "A" CLAFOR



RESOLUTION NO. _____

RESOLUTION TO ASSUME JURISDICTION AND CONTROL OF
THE GOLFVIEW ESTATES DRAIN

WHEREAS:

1. The Golfview Estates Drain (“Drain”) is an established county drain, and the Golfview Estates Drain Drainage District (“Drainage District”) is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming (“City”) and there is no outstanding indebtedness or contract liability.
2. The City wishes to obtain jurisdiction and control of the Drain and Drainage District.
3. The City recognizes that pursuant to Section 395 of the Drain Code, MCL 280.395, the City will assume the maintenance, jurisdiction, control and operation of the Drain and Drainage District and all costs attendant thereto.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Section 395 of the Drain Code, MCL 280.395, the City hereby authorizes the assumption of jurisdiction and control of the Drain and the Drainage District from the Kent County Drain Commissioner to the City, and that the City Mayor and City Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain and the Drainage District to the City.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Exhibit “A” Golfview Estates Drain

**EXHIBIT "A"
GOLFVIEW ESTATES**



LEGEND

-  STORM MAIN LOCATION
-  DETENTION AREA
-  EASEMENT



RESOLUTION NO. _____

RESOLUTION TO ASSUME JURISDICTION AND CONTROL OF
THE HOME ACRES DRAIN

WHEREAS:

1. The Home Acres Drain (“Drain”) is an established county drain, and the Home Acres Drain Drainage District (“Drainage District”) is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming (“City”) and there is no outstanding indebtedness or contract liability.
2. The City wishes to obtain jurisdiction and control of the Drain and Drainage District.
3. The City recognizes that pursuant to Section 395 of the Drain Code, MCL 280.395, the City will assume the maintenance, jurisdiction, control and operation of the Drain and Drainage District and all costs attendant thereto.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Section 395 of the Drain Code, MCL 280.395, the City hereby authorizes the assumption of jurisdiction and control of the Drain and the Drainage District from the Kent County Drain Commissioner to the City, and that the City Mayor and City Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain and the Drainage District to the City.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Exhibit “A” Home Acres Drain

EXHIBIT "A" HOME ACRES



RESOLUTION NO. _____

RESOLUTION TO ASSUME JURISDICTION AND CONTROL OF
THE MEADOWVIEW ESTATES DRAIN

WHEREAS:

1. The Meadowview Estates Drain (“Drain”) is an established county drain, and the Meadowview Estates Drain Drainage District (“Drainage District”) is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming (“City”) and there is no outstanding indebtedness or contract liability.
2. The City wishes to obtain jurisdiction and control of the Drain and Drainage District.
3. The City recognizes that pursuant to Section 395 of the Drain Code, MCL 280.395, the City will assume the maintenance, jurisdiction, control and operation of the Drain and Drainage District and all costs attendant thereto.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Section 395 of the Drain Code, MCL 280.395, the City hereby authorizes the assumption of jurisdiction and control of the Drain and the Drainage District from the Kent County Drain Commissioner to the City, and that the City Mayor and City Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain and the Drainage District to the City.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

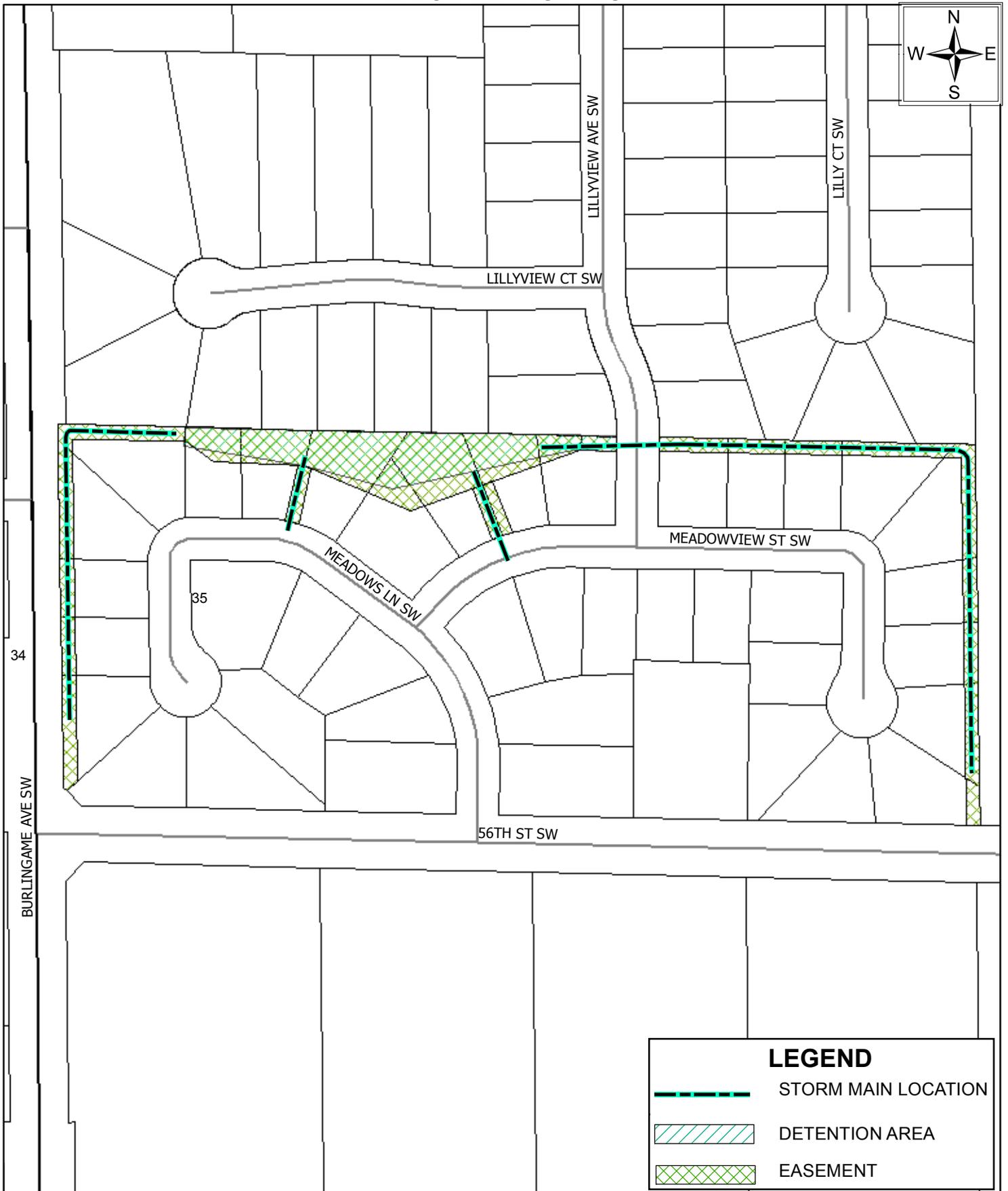
I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Exhibit “A” Meadowview Estates Drain

EXHIBIT "A" MEADOWVIEW ESTATES



LEGEND	
	STORM MAIN LOCATION
	DETENTION AREA
	EASEMENT



RESOLUTION NO. _____

RESOLUTION TO ASSUME JURISDICTION AND CONTROL OF
THE SOUTH LAWN NO. 2 DRAIN

WHEREAS:

1. The South Lawn Drainage System No.2 Drain (“Drain”) is an established county drain, and the South Lawn Drainage System No.2 Drain Drainage District (“Drainage District”) is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming (“City”) and there is no outstanding indebtedness or contract liability.
2. The City wishes to obtain jurisdiction and control of the Drain and Drainage District.
3. The City recognizes that pursuant to Section 395 of the Drain Code, MCL 280.395, the City will assume the maintenance, jurisdiction, control and operation of the Drain and Drainage District and all costs attendant thereto.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Section 395 of the Drain Code, MCL 280.395, the City hereby authorizes the assumption of jurisdiction and control of the Drain and the Drainage District from the Kent County Drain Commissioner to the City, and that the City Mayor and City Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain and the Drainage District to the City.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:

Exhibit “A” South Lawn No. 2 Drain

RESOLUTION NO. _____

RESOLUTION TO ASSUME JURISDICTION AND CONTROL OF
THE SOUTH LAWN NO. 3 DRAIN

WHEREAS:

1. The South Lawn Drainage System No.3 Drain (“Drain”) is an established county drain, and the South Lawn Drainage System No.3 Drain Drainage District (“Drainage District”) is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming (“City”) and there is no outstanding indebtedness or contract liability.
2. The City wishes to obtain jurisdiction and control of the Drain and Drainage District.
3. The City recognizes that pursuant to Section 395 of the Drain Code, MCL 280.395, the City will assume the maintenance, jurisdiction, control and operation of the Drain and Drainage District and all costs attendant thereto.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Section 395 of the Drain Code, MCL 280.395, the City hereby authorizes the assumption of jurisdiction and control of the Drain and the Drainage District from the Kent County Drain Commissioner to the City, and that the City Mayor and City Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain and the Drainage District to the City.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Exhibit “A” South Lawn No. 3 Drain

EXHIBIT "A" SOUTHLAWN NO 3



LEGEND
— — — — — STORM MAIN LOCATION



RESOLUTION NO. _____

RESOLUTION TO ASSUME JURISDICTION AND CONTROL OF
THE SOUTH LAWN PARK DRAIN

WHEREAS:

1. The South Lawn Park Drain (“Drain”) is an established county drain, and the South Lawn Park Drain Drainage District (“Drainage District”) is an established drainage district under the Michigan Drain Code, MCL 280.1 *et seq.*, located wholly within the boundaries of the City of Wyoming (“City”) and there is no outstanding indebtedness or contract liability.
2. The City wishes to obtain jurisdiction and control of the Drain and Drainage District.
3. The City recognizes that pursuant to Section 395 of the Drain Code, MCL 280.395, the City will assume the maintenance, jurisdiction, control and operation of the Drain and Drainage District and all costs attendant thereto.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Section 395 of the Drain Code, MCL 280.395, the City hereby authorizes the assumption of jurisdiction and control of the Drain and the Drainage District from the Kent County Drain Commissioner to the City, and that the City Mayor and City Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain and the Drainage District to the City.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

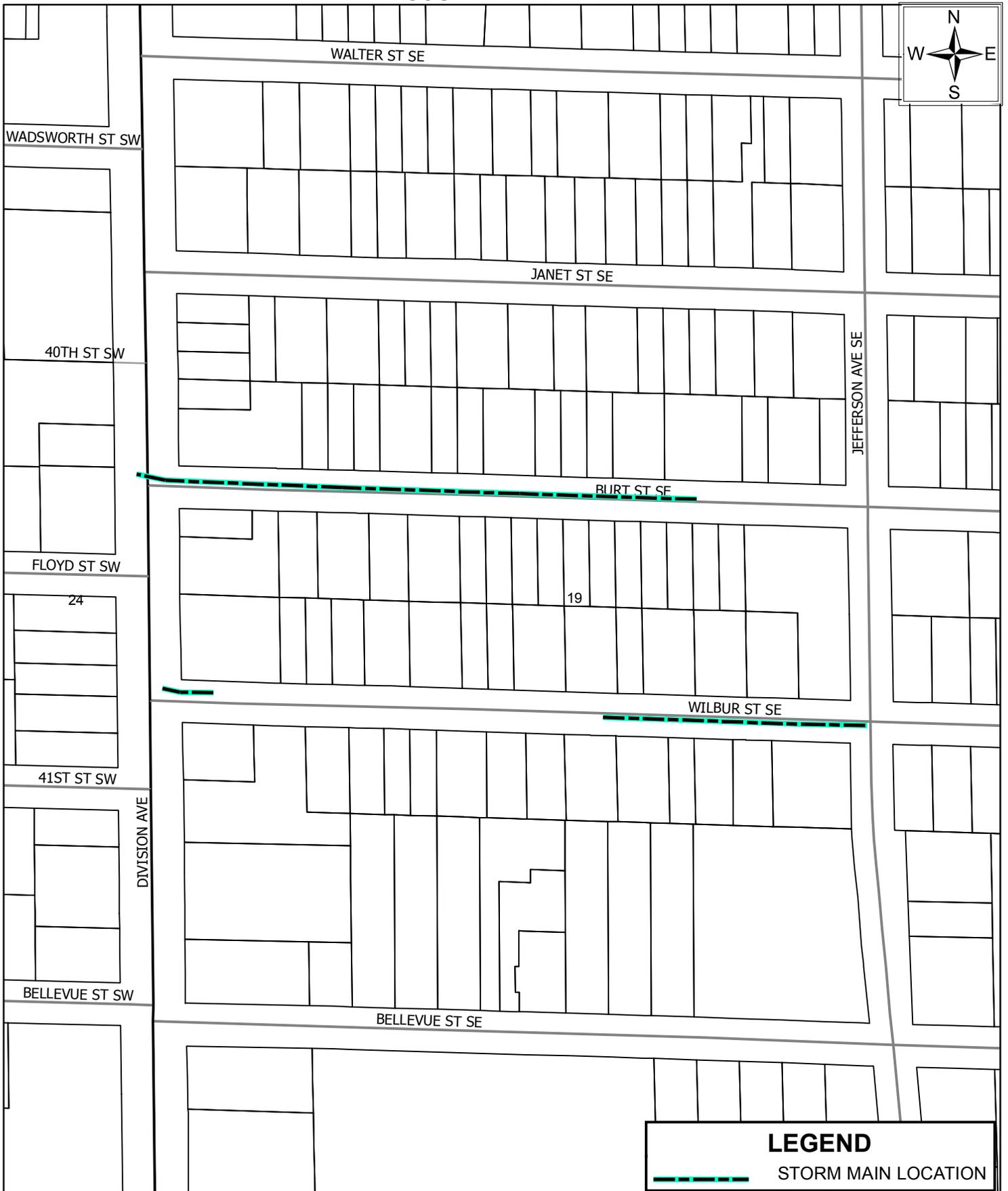
I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Exhibit “A” South Lawn Park Drain

EXHIBIT "A" SOUTH LAWN PARK



RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE AN AGREEMENT
FOR TRAFFIC SIGNAL & SIGN MAINTENANCE
WITH THE VILLAGE OF MARTIN

WHEREAS:

1. The Village of Martin is in need of traffic signal and sign services.
2. The Village of Martin and the City of Wyoming have prepared an Agreement to allow the Public Works Department to provide traffic signal and sign services.
3. By providing a cooperative service, the City of Wyoming is addressing some of the demands of the State of Michigan's Economic Vitality Incentive Program (EVIP).

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes the attached Agreement for Traffic Signal & Sign Maintenance with the Village of Martin.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:
Staff Report
Agreement

STAFF REPORT

DATE: April 30, 2014

SUBJECT: Inter-City Agreement, Traffic Services, Village of Martin

FROM: W. Scott Zastrow

Date of Meeting: May 19, 2014

RECOMMENDATION

It is recommended that the City Council authorize the Agreement for Traffic Signal & Sign Maintenance with the Village of Martin.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. Providing service to other communities will reduce the impact to the environment through the shared use of equipment.

Social Equity

The Inter-City agreement will not affect the social equity of the City of Wyoming.

Economic Strength

Providing services for other communities will help to reduce the overhead of the City of Wyoming's Public Works Department.

DISCUSSION

In February of 2014, the Public Works Department worked with the Village of Martin to identify their current and future traffic needs. The Village of Martin has a need for traffic services which the City of Wyoming's Public Works Department can provide. By entering into an Inter-City agreement with the Village of Martin, the City of Wyoming is continuing to address the requirements of the Economic Vitality Incentive Program (EVIP) of the State of Michigan.

The Village of Martin currently has a single traffic signal and a few dozen signs. The City of Wyoming's Traffic Department can maintain the traffic devices of the Village. By maintaining the Village's devices, the City's Public Works Department will be able to spread out the existing overhead over a larger number of devices.

The Public Works Department has provided services to Alpine Township, Byron Township, Byron-Gaines Utility Authority, City of Ionia, City of Kentwood, Gaines Township, Village of Hopkins, Metro Health, City of Portland, City of Rockford, and City of Wayland. Some of these

communities have had a very limited level of service while others have had a greater level of service.

BUDGET IMPACT

The service provided to the Village of Martin will provide a revenue stream for the Public Works Department. The amount is unknown at this time.

ATTACHMENTS:

Agreement for Traffic Signal & Sign Maintenance

AGREEMENT FOR TRAFFIC SIGNAL & SIGN MAINTENANCE

This agreement made this _____ day of _____, 20____, between the City of Wyoming, a Municipal Corporation of 1155 – 28th Street S.W., Wyoming, Michigan 49509 (hereinafter “Wyoming”) and the Village of Martin (hereinafter “Martin”), the terms of which are as follows:

1. Wyoming shall provide to Martin traffic signal and sign maintenance for traffic related signals and signs in the Village of Martin including emergency maintenance, routine maintenance, and improvements and upgrades in the traffic signal and sign equipment.
2. Wyoming will provide an Electrician, licensed by the State of Michigan, as well as certified by the International Municipal Signal Association (IMSA) and such other employees (in the sole discretion of Wyoming) as may be required to perform the necessary tasks.
3. Wyoming shall bill for services rendered for labor and equipment used for said services at the rates provided in the attached schedules (Exhibit A).
 - a. Wyoming shall bill at the “Hourly Rate + Fringes” as per the attached schedule.
 - i. Overtime rates of time and a half shall be charged for work completed on Monday – Thursday after 5:00 PM and before 7:00 AM, Fridays and Saturdays.
 - ii. Double Time rates shall be charged for work completed on Sundays and holidays.
 - b. The labor and equipment rates shall be updated each year on July 1, and a new schedule shall be provided to Martin by July 15.
4. Wyoming shall bill for materials used at cost plus 25%.
5. For any emergency response, the billing shall be for a minimum two hours at the appropriate rates for personnel and equipment provided.
6. Martin shall defend, indemnify and hold harmless Wyoming, its officers, agents and employees from any and all liability arising out of the services provided to Martin under the terms of this agreement.
7. While performing services pursuant to this agreement, all employees of Wyoming shall at all times be considered solely employees of Wyoming and not employees of Martin.

8. This agreement shall be for a period of one (1) year from the date hereof and shall be automatically renewed upon the anniversary date unless notice to terminate is provided in writing at least 30 days prior to the anniversary date of the agreement.
9. Either party may cancel this agreement at any time upon 30 days written notice to the other party.
10. The parties agree that Wyoming is performing an essential governmental function for Martin pursuant to the terms of this agreement.

CITY OF WYOMING

By: _____
Jack Poll, Mayor

By: _____
Heidi Isakson, City Clerk

VILLAGE OF MARTIN

By: Gary Brinkhuis
Gary Brinkhuis, President

By: Darcy Doezema
Darcy Doezema, Village Clerk

Approved as to form

[Signature]
Attorney for the City of Wyoming

Exhibit A

Traffic Department Labor Rates	Senior Crew Leader / Traffic Maint Technician II				Traffic Maint II				Traffic Maint I			
	G55				G33				G29			
	Regular	Overtime	Sundays & Holidays		Regular	Overtime	Sundays & Holidays		Regular	Overtime	Sundays & Holidays	
Hourly wage	\$ 27.58	\$ 41.37	\$ 55.16		\$ 21.85	\$ 32.78	\$ 43.70		\$ 20.91	\$ 31.37	\$ 41.82	
Annual Salary*	\$54,496				\$43,176				\$41,318			
Annual Value of Compensation	\$98,824				\$78,293				\$74,924			
Fringes:												
FICA	0.08209	0.08209	0.08209		0.08209	0.08209	0.08209		0.08209	0.08209	0.08209	
Hosp	0.30150	0.30150	0.30150		0.30150	0.30150	0.30150		0.30150	0.30150	0.30150	
Life	0.00147	0.00147	0.00147		0.00147	0.00147	0.00147		0.00147	0.00147	0.00147	
Pension	0.27107	0.27107	0.27107		0.27107	0.27107	0.27107		0.27107	0.27107	0.27107	
Pension DC	0.01243	0.01243	0.01243		0.01243	0.01243	0.01243		0.01243	0.01243	0.01243	
DC PR Health	0.00514	0.00514	0.00514		0.00514	0.00514	0.00514		0.00514	0.00514	0.00514	
WC	0.04241	0.04241	0.04241		0.04241	0.04241	0.04241		0.04241	0.04241	0.04241	
CIP, Long.	0.01992	0.01992	0.01992		0.01992	0.01992	0.01992		0.01992	0.01992	0.01992	
Accrued Sick, Vac	0.05752	0.05752	0.05752		0.05752	0.05752	0.05752		0.05752	0.05752	0.05752	
Liability Insurance	0.01982	0.01982	0.01982		0.01982	0.01982	0.01982		0.01982	0.01982	0.01982	
Total Fringes Factor	0.8134	0.8134	0.8134		0.8134	0.8134	0.8134		0.8134	0.8134	0.8134	
Hourly Rate + Fringes	\$ 50.01	\$ 75.02	\$ 100.02		\$ 39.62	\$ 59.43	\$ 79.24		\$ 37.92	\$ 56.88	\$ 75.83	
Rate + Admin	\$ 55.57	\$ 83.36	\$ 111.15		\$ 44.03	\$ 66.04	\$ 88.06		\$ 42.13	\$ 63.20	\$ 84.27	

* Note
Based on Regular working hours/year:

1976

Equipment/Vehicle Costs	
Standard 4WD Pickup	\$5.45 per hour
Heavy Dump Truck	\$20.40 per hour
Aerial Truck	\$27.75 per hour
Loader	\$27.63 per hour
Backhoe	\$30.88 per hour

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE PAYMENT TO VALLEY CITY SIGN FOR THE
RELOCATION OF A SIGN ASSOCIATED WITH THE RIGHT-OF-WAY ACQUISITION
FOR THE 2015 DIVISION AVENUE (54TH STREET TO 60TH STREET) PROJECT

WHEREAS:

1. The City of Wyoming and the City of Kentwood have jointly received funding to reconstruct Division Avenue from 54th Street to 60th Street in 2015, widening to five lanes and adding bike lanes.
2. The City of Wyoming is currently in the process of acquiring additional right-of-way along the project, from a 33-foot existing width to a 50-foot proposed width along the corridor.
3. As part of the right-of-way acquisition, signs, lights, and other property features are being relocated outside the proposed right-of-way width.
4. Valley City Sign has submitted a quote for a sign relocation associated with the Louetta Cooper Trust parcel at 5727 South Division Avenue in the amount of \$14,068 for the relocation of their sign and electrical equipment associated with the sign.
5. The costs for this work can be financed out of the Capital Improvements Program account number 400-441-50200-972502 (2013 CP DivAve 54th to 60th CTL, 2015 Division Avenue 54th – 60th Center Turn Lane).

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes payment to Valley City Sign for the relocation of a sign and electrical service at 5727 South Division Avenue in the amount of \$14,068.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: May 14, 2014

Subject: Valley City Sign – 5727 Division Avenue Sign Relocation

From: Russ Henckel, Assistant Director of Public Works - Engineering

Meeting Date: May 19, 2014

Recommendation:

Staff recommends payment to Valley City Sign for the relocation of an existing sign located at 5727 South Division Avenue. The sign relocation is required as part of the right-of-way acquisition for the 2015 Division Avenue reconstruction project from 54th Street to 60th Street. Valley City Sign submitted a quote to relocate the sign outside of the proposed right-of-way in the amount of \$14,068.

Sustainability Criteria:

Environmental Quality – No significant impact.

Social Equity – No significant impact.

Economic Strength – No significant impact.

Discussion:

The City of Wyoming and the City of Kentwood have jointly received funding for the reconstruction and widening of Division Avenue from 54th Street to 60th Street in 2015. In preparation for the project, the City of Wyoming is acquiring the necessary right-of-way along the corridor, widening from 33 feet to 50 feet. Any signs, lighting, or other appurtenances within the acquired frontage are being relocated at this time in preparation for the reconstruction. Valley City Sign has submitted a quote to relocate a sign at 5727 South Division Avenue as a part of the Louetta Cooper Trust right of way acquisition. The estimate to relocate the existing sign outside the acquired right-of-way totals \$14,068. The work can be financed out of the Capital Improvements Program 2015 Division Avenue 54th-60th Center Turn Lane project 400-441-50200-972502.

It is recommended that the City Council authorize Valley City Sign to relocate an existing sign at 5727 South Division Avenue outside the proposed right-of-way in the amount of \$14,068 in preparation for the 2015 Division Avenue 54th Street to 60th Street reconstruction project.

Budget Impact:

Funds are available in the Capital Improvements Program.

Attachment: Valley City Sign Quote

Working Location: Wyoming City of
5727 South Division Ave

Wyoming City of
1155 28th Street SW

Wyoming MI 49509

Wyoming MI 49509

Contact: Russ Henckel, Engineering Depa

Salesperson: Jay Clark

Date: 5/7/2014

It is VALLEY CITY SIGN's pleasure to submit this quotation for the following:

Qty	Item Number	Drawing # / Description	Unit Price	Extended Price
1	INSTALLATION MATERIALS	Installation materials	1,195.00	\$1,195.00
		* Labor and Materials to weld on steel post stub to existing pylon sign		
1	INSTALLATION	Drawing not required	12,003.00	\$12,003.00
		* Remove existing pylon sign, Cut post off at grade, existing foundation to be left in the ground		
		* Remove (3) parking lot light poles, save (2), scrap or leave on site (1), dispose of bases		
		* Run electrical service from side parking lot light pole to new sign and pole locations		
		* Install (2) parking lot light poles with bases		
		* Relocation of existing sign includes an inground concrete foundation.		
		* Strain Electric is to do all electrical work and light pole removals/installations.		
1	ADMINISTRATION FEE-PERMITS	Fees to obtain permits & SED's	200.00	\$200.00
	TERMS	CREDIT LINE		
	Net 30	\$26,000.00		
	Subtotal			\$13,398.00
	Permits			\$670.00
	Tax			\$0.00
	Total			\$14,068.00

NOTES
Installation cost based on normal conditions.
Pricing does include sealed engineered drawings.
Sealed engineered drawing pricing is reflected within the permits amount to the right.
Valley City Sign will coordinate placement of the sign with the customer and city officials.
The sign is in compliance with current city sign ordinances.

Pricing is valid for 90 days from date of quote, unless noted above.
Message Systems pricing is valid for 30 days from date of quote.

I authorize Valley City Sign to fill out any application necessary to obtain a sign permit for this project.

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE ANNUAL PAYMENT
TO THE MICHIGAN MUNICIPAL LEAGUE

WHEREAS:

1. The Michigan Municipal League (MML) provides legislative advocacy and other services to the City of Wyoming.
2. It is recommended that the City Council authorize payment to the MML for annual membership and legal defense fund fees.
3. Funds for the fees are budgeted in account number 101-101-10100-956000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the annual payment to the Michigan Municipal League.
2. The City Council authorizes the City Manager to execute future renewals in accordance with budget authorization.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

ATTACHMENTS:

Invoice

Letter

Member Benefits at a Glance

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2014 - 2015

Wyoming

ID: 530

Date: 05/01/2014

Membership Period: 07/01/2014 - 06/30/2015

	<u>Current Balance</u>
* MML Dues	10,425.00
** Legal Defense Fund	1,043.00
	<hr/> \$11,468.00

**Total Due by July 01, 2014:
\$11,468.00**

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

5.6.14

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Michigan Municipal League
P.O. Box 7409
Ann Arbor, MI 48107-7409
800-653-2483



michigan municipal league

Better Communities. Better Michigan.

May 02, 2014

Ms. Heidi A. Isakson
City Clerk
Wyoming
1155 28th St., SW
PO Box 905
Wyoming, MI 49509-0905

RECEIVED

MAY 06 REC'D

CITY MANAGER

Dear Ms. Isakson,

Thank you for your continued participation and support of the Michigan Municipal League. The League is *your* advocate for all the important issues facing local government. With the continuing challenges we face in Lansing and Washington, our work for you is even more critical. The League is leveraging our access to key leadership to fight on key issues like transportation funding, and increased revenue sharing. This past year the League was able to achieve 100% replacement for lost PPT dollars, a goal once thought unattainable. We will continue to fight for you on the issues that matter most, and support every member by leading advocacy efforts in support of municipal issues. Our Legal Defense Fund is providing advocacy of a different type as they continue to work to protect your interests in the courts and regulatory arena.

The League will remain on the cutting edge, helping forge a new Michigan. The League's Center for 21st Century Communities (21c3) is working to assist local officials in identifying, developing, and implementing programs and strategies to enhance our member communities' ability to be vibrant places for the 21st century. We provide low-cost, high quality education programs ranging from place to effective and efficient governance.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to keep dues low, resulting in *savings of over 30%*. This year we are passing along a modest 1.6% inflationary adjustment to League dues.

The true power of the League comes from the combined voices of communities across Michigan. Together we can make a real difference. Your Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,

Daniel P. Gilmartin
Executive Director & CEO

Jacqueline K. Noonan
President, 2013-2014

Enc.



michigan municipal league

Member Benefits at a Glance

Advocacy of Municipal Issues

- Legislative Advocacy – expert advocacy and dedicated representation at the state and federal levels on municipal issues
- Legislative Committees – member advisory committees help shape League-wide positions on important matters
- Legislative Link E-Newsletter – a weekly rundown of legislative activity
- Inside 208 Blog – timely conversations on legislative and advocacy issues

Information

- Inquiry Service – information and custom research on your municipal questions
- Center for 21st Century Communities (21c3) – tools to better position your community for the 21st century
- Directory of Michigan Municipal Officials* – annual listing of elected and key appointed city and village officials
- The Review* – bimonthly magazine geared specifically to the municipal audience
- Wage and Salary Database – searchable database of 143 titles, available to respondents of the annual online survey

Educational Opportunities (*member rates apply*)

- Convention and Capital Conference – gain tools to improve your community and receive the latest Lansing updates
- Seminars and workshops – on-site and online training opportunities
- Elected Officials Academy – certification program designed to help elected officials lead in the 21st century

Documents on the League's Website

- EVIP Resource Page – guidance on how to qualify for EVIP funding
- E-Books, including: *Handbook for Municipal Officials* and *Handbook for General Law Village Officials*
- One-Pager *Plus* Fact Sheets – easy to read summaries of common municipal topics
- Sample contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs)

Insurance Programs (*premiums apply*)

- League Workers' Compensation Fund
- League Liability and Property Pool
- League Sponsored BCBSM Program
- Unemployment Compensation Fund

Savings and Vendor Services

- Natural Gas Purchasing Program – a program designed to reduce your gas utility costs
- Telecommunications – cut your telecom costs by partnering with Abilita, a telecommunications consulting leader
- U.S. Communities Government Purchasing Alliance – favorable pricing to various products and services
- Business Alliance Program – vendors who provide services to the municipal market

Additional League Services (*member rates apply*)

- CDL Drug and Alcohol Testing Consortium – random testing program in accordance with DOT regulations
- Classified Ads – municipal job openings, as well as items for sale, on the League's website
- Consulting Services – draw on the League's expertise for your management consulting needs
- Executive Search Service – recruit the League to facilitate your executive search process
- Legal Defense Fund (LDF) – legal assistance to LDF member municipalities in cases that have statewide impact

Questions? Contact (800) M-LEAGUE;
Access the League's website by visiting www.mml.org.

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A PROPOSAL FROM BLACK BOX NETWORK
SERVICES AND AUTHORIZE THE PURCHASE OF RELATED
EQUIPMENT FOR THE INSTALLATION OF A TELECOMMUNICATIONS
CONNECTIVITY PROJECT AT THE FIRE STATIONS

WHEREAS:

1. As detailed in the attached Staff Report from the Wyoming Public Safety Department, proposals were accepted for the purchase and installation of a telecommunications connectivity project for the fire stations.
2. It is recommended the City Council accept the proposal from Black Box Network Services in the amount of \$7,797.40 for the services as detailed on the attached proposal.
3. It is recommended the City Council authorize the purchase of related equipment as detailed in the attached spreadsheet in the estimated amount of \$10,783.60.
4. The purchase and installation of the telecommunications connectivity project will require approval of the attached budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby accept a proposal from Black Box Network Services and authorize the purchase of related equipment for the installation of a telecommunications connectivity project at the reserve fire stations.
2. The Wyoming City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.
3. The City Council does hereby approve the attached budget amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

ATTACHMENTS:

Budget Amendment

Staff Report

Proposal

Wyoming Fire Station – Technology Upgrades/Infrastructure

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: May 13, 2014
Subject: Telecommunication Connectivity Project – Reserve Fire Stations
From: Captain Kim Koster
Meeting Date: May 19, 2014

Recommendation:

It is recommended that the City of Wyoming authorize the expenditure of \$18,581 for the total Telecommunications Connectivity Project at the Reserve Fire Stations. The breakdown of the purchases is as follows:

Black Box Network Services	\$7,797.40
City of Wyoming IT arranged purchased through ShoreTel, CDW and other City approved vendors The exact breakdown of purchases is attached.	\$10,783.60

Sustainability Criteria:

Environmental Responsibility: Does not significantly impact this criterion.

Social Equity: This recommendation will provide service to all residents of the City of Wyoming, and any other individual that visits our community, without regard to income level or socio-economic status.

Economic Strength: Does not significantly impact this criterion.

Discussion:

As we develop our reserve firefighting capabilities, we have discovered that the three reserve stations cannot talk to each other, nor can they talk to the Central station or the WDPS HQ. These stations were never part of the Shore-Tel telephone system upgrade. Currently, they all still function on the analogue telephone system. Additionally, we learned that when reserve units are called into action, and respond to a fire call, they return to their respective stations clean-up, refit the apparatus and go home.

They have never been allowed to access the Firehouse records management system to log in their response, staffing attendance, or their actions at a fire scene. Instead, they call in and give some very brief information to one of the full-time firefighters at Central Station, who then is expected to submit that information into the records system, along with whatever they need to type in as well.

We are recommending that **ALL** the stations have the telephone systems upgraded to the City-wide Shore-Tel system. In order to do that, the stations have to be wired-up to the Comcast cable internet service. With the cable installation, firefighters will be able to also access basic cable television. Although it might seem like a luxury to have cable television in the stations, we will need to have the ability to watch local news and weather reports, when we staff the stations during potentially dangerous weather situations.

The attachment provides for a detailed costs breakdown and installation time line for the station upgrades.

BUDGET IMPACT: \$18,581.00

The funds do not exist to pay these expenses within the Fire's FY 2013 budget; therefore they will need to come out of general fund balance.



BLACK BOX

NETWORK SERVICES

1287 Rankin Rd. Troy, MI 48083
 Phone: (248) 743.1320 Fax: (248) 743.1336

PROPOSAL SUBMITTED TO City of Wyoming, MI		PHONE 616.249.3404	BID NUMBER B61534
STREET 1155 28th St. SW		JOB NAME Firestations Network Upgrades	
CITY, STATE AND ZIP CODE Wyoming, MI 49509		JOB LOCATION Wyoming, MI	
CONTACT Pat Firestone	E-MAIL firestonep@wyomingmi.gov	PREPARED BY Joe Chahine	PHONE 248.414.1945

SCOPE OF WORK

Black Box will provide and install:

Burton Station

Horizontal

- (3) Single Cat5e Plenum Blue data locations in Dormitory, Lounge, and Kitchen.
- (1) Single Cat5e Plenum Blue analog/voice location outside of west room/demarc point.
- (1) Dual Cat5e Plenum Blue data location for Bay Area.
- (1) Quad Cat5e Plenum Blue data location for Office Area.

Telecom Room (TR) Buildout

- (1) 24-Port Cat5e Patch Panel.
- (1) 2U Hinged Wall Mount Bracket.

Supports

- Black Box will utilize existing supports and pathways. If necessary, a subsidiary 2" J-hook system will be installed every 4'-6'.
- Black Box will provide and install (3) Hilti Fire-rated Speed Sleeves for penetrations into Office Area, Dormitory, and TR.

Labor Resources

- Black Box will provide labor resources to relocate existing analog line from Lounge side of wall to Kitchen side of same wall.

Summary

Black Box will install (9) Cat5e plenum cables for data locations and (1) Cat5e plenum cable for voice location. At tail end for data locations, cables will terminate in 4-port ivory faceplate using ivory Cat5e-rated RJ-45 jacks. Locations will be tested and labeled appropriately. At tail end of voice location, cable will terminate in Cat5e-rated wall phone plate and installed on a single gang surface mount box (brick wall location). At TR end, a new 24-port Cat5e patch panel will be installed on a new 2U wall bracket. Customer to provide plywood backing and determine final location of bracket placement. Wiremolding will be utilized for data and voice locations in Bay Area.

Division Station

Horizontal

- (2) Dual Cat5e Plenum Blue data locations in Bay Area and Lounge.
- (1) Quad Cat5e Plenum Blue data location in Office Area.

Telecom Room (TR) Buildout

- (1) 24-Port Cat5e Patch Panel.
- (1) 2U Hinged Wall Mount Bracket.

Supports

- Black Box will utilize existing supports and pathways. If necessary, a subsidiary 2" J-hook system will be installed every 4'-6'.
- Black Box will provide and install (2) Hilti Fire-rated Speed Sleeves for penetrations into Office Area and TR.

Summary

Black Box will install (8) Cat5e plenum cables for data locations. At tail end for data locations, cables will terminate in 4-port ivory faceplate using ivory Cat5e-rated RJ-45 jacks. Locations will be tested and labeled appropriately.

At TR end, a new 24-port Cat5e patch panel will be installed on a new 2U wall bracket. Customer to provide plywood backing and determine final location of bracket placement.

Wiremolding will be utilized for data locations in Bay Area.

Gezon Station

Horizontal

- (2) Single Cat5e Plenum Blue data locations in Kitchen and Dormitory.
- (2) Dual Cat5e Plenum Blue data locations in Bay Area and Training Room.
- (1) Triple Cat5e Plenum Blue data location in Office Area.

Supports

- Black Box will utilize existing supports and pathways. If necessary, a subsidiary 2" J-hook system will be installed every 4'-6'.
- Black Box will provide and install (2) Hilti Fire-rated Speed Sleeves for penetrations into Office Area and TR.

Summary

Black Box will install (9) Cat5e plenum cables for data locations. At tail end for data locations, cables will terminate in 4-port ivory faceplate using ivory Cat5e-rated RJ-45 jacks. Locations will be tested and labeled appropriately.

Black Box will utilize existing patch panel and bracket.

Wiremolding will be utilized for data locations in Bay Area, Office Area, and Training Room.

For All Three Stations

Labor Resources

- Black Box will provide labor resources to tone and re-label existing analog cables in demarc room telco block at Burton, Division, and Gezon Stations. Black Box will provide labor resources for a maximum allotment of (30) hours to complete tone and re-label of analog cables. Customer to provide prints prior to work commencing in order to detail locations of cables for customer.

TERMS OF AGREEMENT:

- All work to be performed during regular daytime hours, Monday – Friday, except holidays recognized by Black Box. Overtime and shift premium time is excluded.
- Proposal assumes analog line in Lounge area of Burton Station has no performance issues prior to relocation. Black Box is not responsible for performance issues that occur as a result of relocating cables installed by other vendors.
- Proposal includes cost to tone, locate, and label analog lines that are apparent at telco blocks for the Burton, Division and Gezon Station. Proposal does not include cost to troubleshoot or test performance of existing analog lines, nor does it include cost to replace or repair existing cabling.
- Proposal does not include cost for patch cables.
- Proposal does not include cost for rental equipment (ex. lifts).
- Proposal assumes ceiling height in Gezon Station Training Room will allow for install using 10 ft. ladder. Cost subject to change once field is verified.
- This proposal is valid for 30 days after the issue date.
- Any alteration or deviation from the above description/scope of work involving extra costs will be executed only upon written authorization.
- Any information contained in or disclosed by this document is considered Confidential and Proprietary by Black Box Network Services. By accepting this document, the recipient agrees that the document and information contained herein will be held in trust and confidence and will not be used, reproduced in whole or in part, nor its contents revealed to others except to meet the purpose for which it was delivered. It is understood that no right is conveyed to distribute, reproduce or have reproduced any portion of this document or item herein disclosed without the expressed written permission of Black Box Network Services.

Total cost for above mentioned scope of work \$7,797.40

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the not to exceed sum of:
 Seven Thousand Seven Hundred Ninety Seven Dollars and 40/100----- Date 4/22/14
 Payment to be made as follows:

Net30, no additional requirements.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alternation or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Joe Chahine
 Signature _____

**Note: This proposal may be
 Withdrawn by us if not accepted within 30 days.**

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

Wyoming Fire Station(s) - Technology Upgrades / Infrastructure

Updated 4/14/2014

Burton Station - (4) Shortel phones and (5) Red Phones

In the Burton station, terminate all CAT-5E/CAT-6 data jacks in the mechanical room on the East Wall. The room will need a 24-port wall mount patch panel, labeled appropriately to data jack locations. Fire to install a 2' X 2' plywood backing for us, and hang a shelf, very similar to the Gezon station. (1) Cable Internet modem, a PoE switch, a UPS, and a firewall will be in this room. Not sure who, but power will also need to be installed near the shelf. In talking with Lt. Velzen about the power, he was going to contact someone. *Also, would like all analog lines labeled at jack and terminal block.* Just an FYI ... phone facilities exist in room on west wall of the building off of the bays.

Summary of Lines Needed:

- Office Area - Need (4) data (Shoretel phone, Computer, Multifunction Fax/Printer, RED phone analog wiring exists)
- Dormitory - Need (1) data for ShoreTel Phone, RED phone wiring exists
- Lounge - Need (1) data for Internet access
- Kitchen - Need (1) data for ShoreTel Phone, and existing phone cable pulled from other side of wall, terminated in the Kitchen for a RED phone.
- Bay Area - Need (2) data for ShoreTel Phone, 1 for future , (2) existing locations for RED phones

Phone Numbers:

243-8405 - Main Number / will need to cancel analog and move to City/Shortel PRI.

243-5530 - RED Phone

475-1163 - Will be used for Fax/Multifunction (Note to Blackbox - need to locate/label in phone demarc)

Division Station - (3) Shortel Phones and (3) RED phones

In the Division St. station, should terminate all CAT-5E/CAT-6 data jacks in the mechanical room down the main hall. The room will need a 24-port wall mount patch panel, labeled appropriately to data jack locations. Backing board already exists and Fire is to install a shelf, very similar to the Gezon station. (1) Cable Internet modem, a PoE switch, a UPS, and a firewall will be in this room. Not sure who, but power will also need to be installed near the shelf. In talking with Lt. Velzen about the power, he was going to contact someone. *Also, would like all analog lines labeled at jack and terminal block.*

Summary of Lines Needed

- Office Area - Need (4) data (Shoretel phone, Computer, Multifunction Fax/Printer, RED phone analog wiring exists)
- Bay Area - Need (2) data for ShoreTel Phone, 1 for future , RED phone analog wiring exists
- Lounge - Need (2) data for ShoreTel Phone, 1 for future , RED phone analog wiring exists

Phone Numbers

249-3429 - Main Number / will need to cancel analog and move to City/Shortel PRI.

534-5040 - Red Phone

No fax number exists today, but will be needed

Wyoming Fire Station(s) - Technology Upgrades / Infrastructure

Updated 4/14/2014

Gezon Station - (5) Shortel phones and (6) Red Phones

In the Gezon station, some infrastructure facilities exist because of a current fiber link (OPTEMAN), in the utility room. Currently, a router, firewall, and switch already exist, but would need to add a new UPS and replace the existing older switch with a PoE switch. Additional CAT-5E/CAT-6 cabling to be ran to this room, in the existing wall mount patch panel. Just an FYI ... phone facilities exist in room on west wall of building of bays. *Also, would like all analog lines labeled at jack and terminal block.*

Summary of Lines Needed

- Kitchen - Need (1) data for ShoreTel Phone, RED Phone analog wiring exists
- Office Area - Need (4) data total, (2) already exist (Shoretel phone, Computer, Multifunction Fax/Printer, RED phone) Per pictures provided by Lt. Velzen (door was locked) appears plenty of analog lines exist for RED phone and FAX. Add (3) Data Jacks to North Wall and test/label existing (1) Data Jack on South Wall.
- Dormitory - Need (1) data for ShoreTel Phone, RED Phone analog wiring exists
- Bay Area - Need (2) data for ShoreTel Phone, 1 for future , (2) RED Phones analog wiring exists.
- Police Office/Room - All set in this room
- Training Room - (2) data jacks by north wall, 1 RED Phone analog wiring exists

Phone Numbers

249-3433 - Main Number / will need to cancel analog and move to City/Shortel PRI.

249-3462 - Gezon Office Phone (Use for fax?)

261-7120 - Fire Training Room (may be in separate building - Blackbox to locate/label in phone demarc and existing termination location)

532-2127 - Fire Red Phones

Miscellaneous questions for Blackbox:

- 1) Autodialer for Red Phones / Experience or recommendations?
- 2) Note the existing analog line tracing/labeling as an action item

Fire Station(s) Infrastructure / Technology Pricing

Updated: 4/24/2014

Station	Item	Cost	Notes
Burton	BlackBox Quote / Infrastructure & Wiring / Qoute includes all (3) stations.	7,800	(9) data jacks added, (6) in-use at implementation
"	(4) Shortel Phones - Desk, (1)-230G, (3)-115	730	All Desk Phones
"	(3) RED phones - Desk	369	Desk phone \$47 + \$66 dialer + \$10 Install Dialer and Programming = \$123, wall phone \$34 + \$66 dialer + \$10 Install Dialer and Programming = \$110
"	(2) RED phones - Wall Mount	220	
"	Shortel Licenses - (4) @ \$73 + \$25 Partner Support	392	
"	External Ringer in Bay	50	Hang Ringer off of a RED phone in Bay
"	Multifunction Fax/Printer/Scanner	200	
"	Computer	0	Using existing equipment
"	Software for Computer:	168	Visio License
"	Watchguard Firewall	455	WatchGuard XTM 2 Series 25 appliance with 3 years Live Security; Mfg. Part: WG025003 CDW Part: 2633406 @ \$455 Each
"	PoE Switch	860	Cisco Catalyst Compact 2960C-12PC-L - 12 ports - managed - Mfg. Part: WS-C2960C-12PC-L CDW Part: 2498686
"	UPS	75	Tripp-Lite AVR550U, Mfg. Part: AVR550U, CDW Part: 856572
"	Patch Cables	60	(6) 6-Ft, (6) 2-Ft at Estimated \$5 each
"	Comcast Business Broadband w/STATIC IP option		Monthly Cost of around \$85
Division	BlackBox Quote / Infrastructure & Wiring	See Burton	(8) data jacks added, (5) in-use at implementation
"	(2) Shortel Phones - Desk, (1)-230G, (1)-115	442	* (3) ShoreTel phones Total
"	(1) Shortel Phones - Wall Mount, (1)-115	156	
"	ShoreTel Licenses, (4) @ \$73 + \$25 Partner Support	392	
"	(1) RED phones - Desk	123	Desk phone \$47 + \$66 dialer + \$10 Install Dialer and Programming = \$123, wall phone \$34 + \$66 dialer + \$10 Install Dialer and Programming = \$110
"	(2) RED phones - Wall Mount	220	
"	External Ringer in Bay	50	Hang Ringer off of a RED phone in Bay
"	Multifunction Fax/Printer/Scanner	200	
"	Computer	0	Using existing equipment

"	Software for Computer:	168	Visio License
"	Watchguard Firewall	455	WatchGuard XTM 2 Series 25 appliance with 3 years Live Security. Mfg. Part: WG025003 CDW Part: 2633406 @ \$455 Each
"	PoE Switch	860	Cisco Catalyst Compact 2960C-12PC-L - 12 ports - managed - Mfg. Part: WS-C2960C-12PC-L CDW Part: 2498686
"	UPS	75	Tripp-Lite AVR550U, Mfg. Part: AVR550U, CDW Part: 856572
"	Patch Cables	50	(8) 6-Ft, (5) 2-Ft at Estimated \$5 each
"	Comcast Business Broadband w/STATIC IP option		Monthly Cost of around \$85
Gezon			
"	BlackBox Quote / Intrastructure & Wiring	See Burton	(8) data jacks added, (8) in-use at implementation. Other data jacks already exist in building
"	(3) ShoreTel Phones - Desk; (1)-230G; (2)-115	586	* (5) ShoreTel phones Total
"	(2) ShoreTel Phones - Wall Mount, (2)-115	312	
"	ShoreTel Licenses, (5) @ \$73 + \$25 Partner Support	490	
"	(5) RED phones - Desk	615	Desk phone \$47 + \$66 dialer + \$10 Install Dialer and Programming = \$123, wall phone \$34 + \$66 dialer + \$10 Install Dialer and Programming = \$110
"	(1) RED phones - Wall Mount	110	
"	External Ringer in Bay	50	Hang Ringer off of a RED phone in Bay
"	Multifunction Fax/Printer/Scanner	200	
"	Computer	0	Using existing equipment
"	Software for Computer:	168	Visio License
"	Watchguard Firewall	455	WatchGuard XTM 2 Series 25 appliance with 3 years Live Security. Mfg. Part: WG025003 CDW Part: 2633406 @ \$455 Each
"	PoE Switch	860	Cisco Catalyst Compact 2960C-12PC-L - 12 ports - managed - Mfg. Part: WS-C2960C-12PC-L CDW Part: 2498686
"	UPS	75	Tripp-Lite AVR550U, Mfg. Part: AVR550U, CDW Part: 856572
"	Patch Cables	90	(8) 6-Ft, (8) 2-Ft at Estimated \$5 each
"	Comcast Business Broadband w/STATIC IP option		Monthly Cost of around \$85
TOTAL COST		18,581	

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE AND INSTALLATION OF COMMUNICATIONS AND RADIO EQUIPMENT

WHEREAS:

- 1. As detailed in the attached Staff Report from the Public Safety Department a bid was received for the purchase of communications equipment from Communications Specialists, Inc.
- 2. It is recommended the City Council authorize the expenditure of 20% Cash Match Funds totaling \$19,788.87 as it relates to a Communications Grant for the Public Safety Fire Service.
- 3. It is also recommended the City Council authorize the purchase and installation of radio equipment from Communications Specialists, Inc. in the total amount of \$20,614.00 using the State of Michigan contract pricing.
- 4. Funds for the purchase and installation of the communications and radio equipment are available in account number 101-305-30500-973056.

NOW, THEREFORE, BE IT RESOLVED:

- 1. The City Council does hereby authorize the purchase and installation of communications and radio equipment from Communications Specialists, Inc.
- 2. The Wyoming City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure for the purchase of the radio equipment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

ATTACHMENTS:

- Staff Report
- Bid Proposal
- Quotation

 Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: May 13, 2014
Subject: Matching Funds Request for Grant Purchase – Communication Equipment
From: Captain Kim Koster
Meeting Date: May 19, 2014

Recommendation:

It is recommended that the City of Wyoming authorize the expenditure of 20% Cash Match Funds totaling \$19,788.87 as it relates to a Communications Grant for the Public Safety Fire Service. The original grant totaling \$1.75 million dollars was awarded to the Kent County Central Dispatch Authority (KCDA) by the AFG Federal Emergency Management Agency for the purpose of upgrading the radio consoles in the two dispatch centers. Upon completion of the KCDA project, grant funds remained which have now been made available for participating agencies to utilize in order to upgrade any approved, outdated, Fire Service-related radio equipment.

A thorough assessment of our Fire Service radio infrastructure and equipment was conducted and a plan for necessary upgrades was identified and approved by the Grantor. The cost of the project totals \$144,481.39, eighty percent of which is covered by the grant. The City of Grand Rapids is the host agency and fiduciary of this grant.

Sustainability Criteria:

Environmental Responsibility: Does not significantly impact this criterion.

Social Equity: This recommendation will provide service to all residents of the City of Wyoming, and any other individual that visits our community, without regard to income level or socio-economic status.

Economic Strength: Sustainability is a key feature of this recommendation in that equipment of this nature has proven to last upwards of 20-25 years.

Budget Impact:

The current AFG FEMA grant will only cover the Fire Service side related portion our radio system. Formal bidding took place and only one bid was received. The bid is from our current Communications vendor, Communications Specialists, Inc. for \$93,867.39.

The State of Michigan Contract pricing for 20 Kenwood 50 watt mobile radios, remote control kit, and ignition sense cable is \$754.70. Installation per vehicle is \$276.00 for a total vehicle cost of \$1,030.70. State bid costs and installation will be \$20,614.

Communications Specialists Inc. (Communication Equipment)	\$ 78,330.33
State of Michigan Contract Pricing (Mobile Radios)	\$ 20,614.00
TOTAL:	\$ 98,944.33
Grant Funded:	\$ 79,155.46
20% Match	\$ 19,788.87

Our FY 201 budget includes an account in Communications that was created for the purchase of our New World Systems Records Management project which is now complete and carries an unencumbered balance of \$38,990 (see 101-305-30500-973.056-Admin-Capital Outlay Computer System). We recommend that the remaining funds in this account be used to further upgrade the infrastructure of communications systems.

Describe the Warranties for the Communication Equipment bid:

EMR Bi-Directional VHF Customer Amplifier, 2 Channel 5 years parts and labor from date
of shipment from EMR Corp.

Wireless Bridge with Dual T1 Interfaces and Ethernet 1 year. Service Level 2: Next day
delivery of replacement parts, access to E-Support for software, access
to dedicated toll-free number for 24-7 support.

T1 Channel Bank with 8 E&M Interfaces same as wireless bridge.

Kenwood VHF 146-174 Mhz Repeater, programmed and tuned 2 years parts and labor.

Proposer certifies it is a:

Proprietorship Partnership Corporation

Is the bidder willing to honor bid pricing for other Kent and Ottawa Counties municipalities and the Wyoming Public Schools for the term of this proposal?

Kent County Yes No

Ottawa County Yes No

Wyoming Public Schools Yes No

Are you, or the business owner related to any elected official or employee of the City of Wyoming? Yes No

Is the bidder a Woman Owned Company? Yes No

Is the bidder a Minority Owned Company? Yes No

Is the bidder a Section 3 Certified Contractor? Yes No

Bidder is a veteran owned contractor.

TERMS Net 10 days

NAME OF COMPANY BIDDING Communications Specialists Inc.

ADDRESS 4138 S. Division Avenue

CITY Grand Rapids STATE MI ZIP 49548

AUTHORIZED BY (Please Print) Arlen J. Dykema DATE 05/09/20 14

AUTHORIZED SIGNATURE (Required) *Arlen J. Dykema*

PHONE 616-534-5862 EMAIL adykema@comspecinc.com

WEB SITE: www.comspecinc.com

All proposals are to be in sealed envelopes and plainly marked "BID TO FURNISH AND INSTALL COMMUNICATION EQUIPMENT" The City Council of the City of Wyoming reserves the right to accept or reject all or any bids or to waive formalities, and to award the bid in any manner deemed to be in the best interest of the City.

BID DUE: 11:00 A.M., Tuesday, May 13, 2014
Wyoming City Clerk's Office
1155 - 28th Street SW
P.O. Box 905
Wyoming, MI 49509-0905



Communications Specialists, Inc.

4138 S. Division Ave.
 Grand Rapids, MI 49548
 (616) 534-5862 FAX: (616) 534-1475

QUOTE

City of Wyoming
 Police Department
 2300 Dehoop Ave SW
 Wyoming, MI 49509

Customer Name: Kim Koster
 Phone #: 616-530-7323
 Fax #:

Date: January 9, 2014

We are pleased to present the following quote for your approval:

QTY	ITEM	DESCRIPTION	UNIT PR	TOTAL
1	NX-700HK	Kenwood 50 watt mobile radio, programmed and tuned (3 year premium warranty)	\$665.63	\$665.63
1	KRK-10	Kenwood remote control kit	\$78.75	\$78.75
1	KCT-46	Kenwood ignition sense cable (if required)	\$10.32	\$10.32
		NOTE: Re-use of antenna and cable assumed, both will be checked to assure proper operation. Any antenna work needed, will be billable.		
		NOTE: Some vehicles require faceplate for console installation. Faceplate is billable.		
		Any extra parts and materials needed are billable.		
		Radio price reflects State Contract pricing. Customer must indicate all above items and State Contract number: 071B3001104 in body of purchase order.		
			SUBTOTAL	\$754.70
			TAX	Exempt
			FREIGHT	
			LABOR	\$276.00
			TOTAL	\$1030.70

Proposed by: Matthew D Jackson
 Matthew Jackson

Accepted by: _____

Prices valid for thirty (30) days from above date:

There is a 3% discount for cash with order.

KENWOOD

Listen to the Future

NEXEDGE™

NX-700(H)/800(H)

NEXEDGE™ VHF/UHF Digital & FM Mobile Radios

NXDN™

FleetSync®

GENERAL FEATURES

- 30W / 50W (136-174 MHz) Models
- 30W / 45W (400-470, 450-520 MHz) Models
- 512 CH-GID / 128 Zones
- Dash & Remote Mount
- 14 Character Alphanumeric Aliases
- Backlit Dot Matrix LCD
- 3-Digit Sub-Display
- Function/Status LCD Icons
- RSSI Indicator
- Date & 12/24 Hour Time Clock
- Transmit/Busy/Call Alert/Warn LED
- On/Off Power Control
- 4 Up/Down Selectors
- 6 Front PF Keys
- Emergency/AUX Key
- 4W Speaker Audio
- Emergency Call Features
- Special Alert Tone Patterns
- Time Out Timer
- Busy Channel Lockout
- DB-25 Accessory Connector
- 9 Programmable AUX I/Os
- 2 Programmable AUX Outputs
- Ignition Sense
- Public Address / Horn Alert Option
- MIL-Spec Standard Mic
- MIL-Spec 12-Key DTMF Mic Option
- KPG-111D Windows® FPU
- Flash Firmware Upgrading
- Front Panel Test & Tune
- Cloning
- MIL-STD-810 C/D/E/F
- MIL-STD "Driven-Rain"
- IP-54/55 Water & Dust Intrusion
- Easy Option Port
- PC Serial Interface
- GPS Receiver Option
- VGS-1 Voice Guide/Storage Option

DIGITAL - COMMON

- NXDN™ Digital Air Interface
- AMBE+2™ VOCODER
- 6.25 & 12.5 kHz Channels
- Over-the-Air Alias
- Paging Call
- Emergency Call
- All Group Call
- Status Messaging¹
- Remote Stun/Kill¹
- Remote Check¹
- Short & Long Data Messages¹
- GPS Location with Voice¹
- NXDN™ Scrambler Included

DIGITAL CONVENTIONAL MODE

- 64 Radio Access Numbers (RAN)
- Individual & Group Selective Call
- Mixed FM/Digital Operation

DIGITAL TRUNKING MODE

- Individual Private Call
- Group Call
- Broadcast Call
- Transmission Trunked Mode²
- Message Trunked Mode²
- Call Queuing with Priority²
- Call Queue Pre-emption²
- Late Entry (UID & GID)²
- 4 Priority Monitor ID's²
- Remote Group Add¹
- Multi-Site IP Network Compatible

SCAN

- Single Zone / Multi-Zone / List Scan
- Dual Priority Scan (Conventional)

FM MODES - GENERAL

- 25 & 12.5 kHz Channels
- FleetSync®/II
- DTMF Encode/Decode
- Companded Audio
- Voice Inversion Scrambler
- Encryption/ANI Board Control

FM CONVENTIONAL ZONES

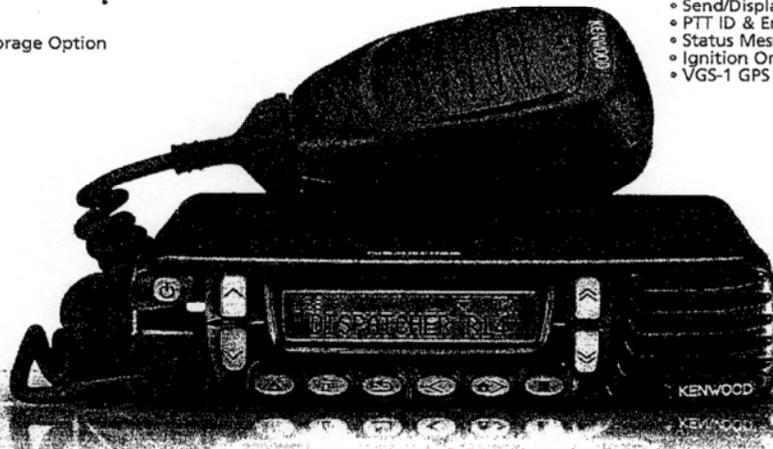
- QT / DQT
- Two-Tone Decode
- Single/Two-Tone Encode
- Call Key 1-6
- Operator Selectable Tone

FM LTR® TRUNKED ZONES

- Kenwood LTR® Features

FleetSync®/II (FM)

- PTT ID Digital ANI
- Selective Call & Group Call
- Status Messaging¹
- Emergency Status
- Caller ID Display
- Short Text Messages¹
- Power On/Off Status Messages¹
- Input/Output Status Messages¹
- Send/Display GPS¹
- PTT ID & Emergency GPS Reporting¹
- Status Message Block GPS Reporting¹
- Ignition On/Off GPS Reporting¹
- VGS-1 GPS Data Storage



Kenwood Land Mobile Radio

25 Years

KENWOOD

Options

<p>■ KMC-35 Microphone</p> 	<p>■ VGS-1 Voice Guide & Storage Unit</p> 	<p>■ KAP-2 Horn Alert / PA Relay Unit</p> 	<p>■ KCT-46 Ignition Sense Cable</p> 
<p>■ KMC-36 Microphone with Keypad</p> 	<p>■ KRK-10 Panel Remote Kit</p> 	<p>■ KCT-23M DC Cable (10 feet)</p> 	<p>■ KMB-10 Key Lock Adapter</p> 
<p>■ KMC-9C Control Station Desktop Microphone</p> 	<p>■ KPS-15 DC Power Supply</p> 	<p>■ KCT-23M3 DC Cable (23 feet)</p> 	<p>■ KLF-2 Line Noise Filter</p> 
<p>■ KES-5 External Speaker</p> 			

All accessories and options may not be available in all markets.
Contact an authorized Kenwood dealer for details and complete list of all accessories and options.

Main Specifications

GENERAL		NX-700(H) K	NX-800(H) K
Frequency Range	Type 1 Type 2	136-174 MHz	450-520 MHz 400-470 MHz
Number of Channels			512
Zones		128	
Max. Channels per Zone		250	
Channel Spacing	Analog Digital	12.5 / 15 / 25 / 30 kHz 6.25 / 12.5 kHz	12.5 / 25 kHz 6.25 / 12.5 kHz
Operating Voltage		13.6 V DC ± 15%	
Operating Temperature Range		-22° F to +140° F (-30° C to +60° C)	
Frequency Stability		± 2.0 ppm	
Antenna Impedance		50 Ω	
Dimensions (W x H x D) Projections not included		6.30 x 1.77 x 6.18 in (160 x 45 x 157 mm)	
Weight (net)		3.04 lb (1.38 kg)	
FCC ID	K Type 1 K Type 2 HK Type 1 HK Type 2	K44378600 K44378601	K44378700 (Pending) K44378702 (Pending)
IC Certification	K Type 1 K Type 2 HK Type 1 HK Type 2	282F-378600 282F-378601	282F-378700 (Pending) 282F-378702 (Pending)

Analog measurements made per TIA/EIA 603 and specifications shown are typical.
Kenwood reserves the right to change specifications without prior notice or obligation.

FleetSync™ is a registered trademark of Kenwood Corporation.
LTM™ is a registered trademark of Transcrypt International.
AMBE+2™ is a trademark of Digital Voice Systems Inc.
Windows™ is a registered trademark of Microsoft Corporation.
NXDN™ is a trademark of Kenwood Corporation and Icom Inc.
NEXEDGE™ is a trademark of Kenwood Corporation.

RECEIVER		NX-700(H) K	NX-800(H) K
Sensitivity	Digital @ 6.25 kHz (3% BER) Digital @ 12.5 kHz (3% BER) Analog (12 dB SINAD)	0.20 μV 0.28 μV 0.25 μV	
Selectivity	Analog @ 25 kHz Analog @ 12.5 kHz	80 dB 70 dB	
Intermodulation	Analog	75 dB (±50, 100 kHz)	
Spurious Response	Analog	90 dB	85 dB
Audio Distortion		Less than 3%	
Audio Output		4 W / 4 Ω	
TRANSMITTER			
RF Power Output	Mid Power High Power	30 W to 1 W 50 W to 10 W	30 W to 1 W 25 W to 1 W (490-520 MHz) 45 W to 10 W 40 W to 10 W (490-512 MHz) 35 W to 10 W (512-520 MHz)
Spurious Response		73 dB	75 dB
FM Hum & Noise	Analog @ 25 kHz Analog @ 12.5 kHz	50 dB 45 dB	
Audio Distortion		Less than 3%	
Modulation		16K0F9E, 14K4F1D, 11K0F9E, 8K30F1E, 8K30F1D, 8K30F7W, 4K00F1E, 4K00F1D, 4K00F7W, 4K00F2D	

Footnotes from Front:

- ¹ Requires NX subscriber unit PC Serial Interface compatible software application (e.g. Kenwood AVL & Dispatch Messaging software) or hardware (e.g. console).
² These trunked features are primarily system programming and operational pending. Priority Monitor also requires NX subscriber settings.

Applicable MIL-STD & IP

MIL Standard	MIL 810C Methods/Procedures	MIL 810D Methods/Procedures	MIL 810E Methods/Procedures	MIL 810F Methods/Procedures
Low Pressure	500.1/Procedure I	500.2/Procedure I, II	500.3/Procedure I, II	500.4/Procedure I, II
High Temperature	501.1/Procedure I, II	501.2/Procedure I, II	501.3/Procedure I, II	501.4/Procedure I, II
Low Temperature	502.1/Procedure I	502.2/Procedure I, II	502.3/Procedure I, II	502.4/Procedure I, II
Temperature Shock	503.1/Procedure I	503.2/Procedure I	503.3/Procedure I	503.4/Procedure I, II
Solar Radiation	505.1/Procedure I	505.2/Procedure I	505.3/Procedure I	505.4/Procedure I
Rain	506.1/Procedure I, II	506.2/Procedure I, II	506.3/Procedure I, II	506.4/Procedure I, III
Humidity	507.1/Procedure I, II	507.2/Procedure II, III	507.3/Procedure II, III	507.4
Salt Fog	509.1/Procedure I	509.2/Procedure I	509.3/Procedure I	509.4
Dust	510.1/Procedure I	510.2/Procedure I	510.3/Procedure I	510.4/Procedure I, III
Vibration	514.2/Procedure VIII, X	514.3/Procedure I	514.4/Procedure I	514.5/Procedure I
Shock	516.2/Procedure I, II, III, V	516.3/Procedure I, IV, V	516.4/Procedure I, IV, V	516.5/Procedure I, IV, V
International Protection Standard				
Dust & Water Protection	IP54: Radio itself IP54/55: Remote head with KRK-10			

Listen to the Future

Kenwood has always connected with people through sound. Now we want to expand the world of sound in ways that only Kenwood can, listening to our customers and to the pulse of the coming age as we head toward a future of shared discovery, inspiration and enjoyment.

Kenwood U.S.A. Corporation
Communications Sector Headquarters
3970 Johns Creek Court, Suite 100, Suwanee, GA 30024

Order Administration/Distribution
P.O. BOX 22745, 2201 East Dominguez St., Long Beach, CA 90801-5745

Matt Jackson
Service Technician

Communications Specialists Inc.
TWO-WAY RADIO SALES & SERVICE

4138 S. DIVISION AVE.
GRAND RAPIDS, MI 49548
(616) 534-5862



ISO9001 Registered
Communications Equipment Division
Kenwood Corporation
ISO9001 certification

ADS#32808 Printed in USA

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF
HYDROFLUOSILICIC ACID (FLUORIDE)
AND ALUMINUM SULFATE (ALUM)

WHEREAS:

1. As detailed in the attached Staff Report from the Drinking Water Plant Superintendent the City of Grand Rapids accepted formal bids for Fluoride and Alum.
2. The City of Grand Rapids included an option for the cities of Wyoming, Muskegon, Muskegon Heights, Holland, and Grand Haven to purchase the Fluoride and Alum as a cooperative purchase.
3. It is recommended the City of Wyoming purchase the Fluoride from the low bidder, Key Chemical, at a cost of \$448.99 per ton.
4. It is recommended the City of Wyoming purchase the Alum from the low bidder, USALCO, at a cost of \$333.00 per ton.
5. Funds for the purchase of the Fluoride and Alum are budgeted in account number 591-591-55300-740000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the purchase of the Hydrofluosilicic Acid (Fluoride) from Key Chemical.
2. The City Council does hereby authorize the purchase of Aluminum Sulfate (Alum) from USALCO.
3. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

ATTACHMENTS:
Staff Report
Tabulation Sheets

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: April 28, 2014
Subject: Purchase of Hydrofluorosilicic Acid (Fluoride) and Aluminum Sulfate (Alum)
From: Gerald H. Caron, Superintendent
Meeting Date: May 19, 2014

Recommendation:

I recommend that the City accept the bid prices from the City of Grand Rapids cooperative purchase for Hydrofluorosilicic Acid (Fluoride) from Key Chemical at a cost of \$448.99 per ton, and Aluminum Sulfate (Alum) from USALCO at a cost of \$333.00 per ton..

Sustainability Criteria:

Environmental Quality – The use of Fluoride and Alum is necessary to insure the production of safe drinking water.

Social Equity – The utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or social economic status. All residents enjoy access to services provided by our water and wastewater utilities.

Economic Strength – By utilizing the cooperative bid with other communities, the Utilities Department is insuring that we get the best value for this necessary service. This results in the lowest rates possible for our residents and customers.

Discussion:

The City of Grand Rapids has accepted bids and awarded contracts for the purchase of Fluoride and Alum. The bids were set up with 3-year pricing to allow the City of Grand Rapids and the supplier the opportunity to extend pricing past one year or renegotiate if material costs have increased.

The bids were received by Grand Rapids as part of a cooperative purchasing strategy where pricing is extended to the Cities of Wyoming, Muskegon, Muskegon Heights, Holland, and Grand Haven. The City of Wyoming has participated in this group purchasing program for more than 15 years.

The bid price from Key Chemical for Fluoride for the first year of the agreement is \$448.99 per ton. Our current contract with Key Chemical is at \$515.00 per ton, resulting in a savings of \$66.01 per ton or a reduction of approximately 13 percent. The low bid for Alum is with USALCO. Their first year bid price is \$333.00 per ton. This compares to our current price from USALCO of \$362.18 per ton. With the new price, we will save \$29.14 per ton for a reduction of approximately 8 percent.

After evaluation of the bids, it is my recommendation that we continue to participate in the cooperative purchase for Hydrofluorosilicic Acid from Key Chemical at a cost of \$448.99 per ton. I further recommend that we accept the bid for Aluminum Sulfate from USALCO at a cost of \$333.00 per ton. It is also recommended the second and third year options be extended if deemed to be in the best interest of the City of Wyoming at the time of extension.

Budget Impact:

Adequate funds were budgeted in account 591-591-55300-740000 for both of these chemicals.

BID TABULATION

BID REF #885-66-08 BID OPENING DATE: March 19, 2014 FOR: Bulk Chemicals, Hydrofluorisilic Acid (HFS) # BIDDERS SOLICITED: 22 BUYER: TW DEPT: Lake Filtration Plant	ITEM 1	
	Cooperative Purchase,	
	West MI Co-Op Agencies: 820 tons annually, Hydrofluorisilic Acid \$/Ton	
	Year 1	
	Year 2	
	Year 3	
Rowell Chemical		\$700.00
		No Bid
		No Bid
PVS Nolwood		\$549.00
		\$549.00
		\$549.00
Alexander Chemical		\$512.00
		\$512.00
		No Bid
Mosaic Crop Nutrition		\$479.00
		\$479.00
		\$503.00
Pennco Inc		\$443.00
		No Bid
		No Bid
Key Chemical		\$448.99
		\$448.99
		\$448.99

BID REF #885-77-13 BID OPENING DATE: April 23, 2014 FOR: Bulk Chemicals, Aluminum Sulfate # BIDDERS SOLICITED: 33 BUYER: TW DEPT: Lake Filtration Plant	ITEM 1	
	Co-op Purchase	
	and Delivery, Bulk Aluminum Sulfate Acid \$/Dry Ton	
	Year 1	
	Year 2	
	Year 3	
USALCO		\$333.00
		\$333.00
		\$349.50
Chemtrade Chemicals US LLC		\$450.00
		\$460.00
		\$470.00
Kemira Water Solutions		\$325.00
		\$341.25
		\$358.31

RESOLUTION NO. _____

RESOLUTION FOR AWARD OF BID

WHEREAS:

1. Formal bids have been obtained on the below listed item.
2. The bids received have been reviewed and evaluated as per the attached Staff Report.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby award the bid for the listed item as recommended in the attached Staff Report and summarized below.

Item	Recommended Bidder	Cost
Furnish and Placement of Trees	Brookview Landscaping	Bid pricing as shown on the attached Memorandum

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes

 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:
Staff Report

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: May 12, 2014

Subject: Furnishing and Placement of Trees

From: Jeff Anderson, Parks and Facilities Supervisor

Cc: Rebecca Rynbrandt, Director of Community Services

Meeting Date: May 19, 2014

RECOMMENDATION:

That the City Council accept the low bid from Brookview Landscaping to furnish and plant trees in our park system. The trees are scheduled to be planted in the spring and fall at various City parks to replace trees that were lost to the Emerald Ash Borer (EAB) and storm damage.

SUSTAINABILITY CRITERIA:

Environmental Quality – By replacing the trees that were lost to EAB and storm damage, the new trees will provide shade for recreational activities and improve the aesthetics of the park. New trees help with adding oxygen to the environment and control soil erosion.

Social Equity – All citizens that utilize the park will have new trees for shade and recreational activities.

Economic Strength – The contractor has the appropriate equipment and trained staff that can plant the trees safely and efficiently ensuring tree survival.

DISCUSSION:

The City has asked for a three (3) year bid with eight (8) different tree species to be planted in our park system. On Tuesday, April 29, 2014, three responses were received in answer to our invitation to bid for furnishing and placement of trees and the results are as shown below. One hundred fifteen (115) invitations to bid were sent to prospective bidders.

Type of Tree	Katerberg-Verhage, Inc.			Witte Lawn Maintenance, Inc.			Brookview Lawncare LLC		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Kentucky Coffee Tree	\$385.00	\$385.00	\$400.00	\$395.00	\$415.00	\$435.00	\$396.00	\$417.00	\$494.00
Blackgum	\$565.00	\$565.00	\$590.00	\$410.00	\$430.00	\$450.00	\$396.00	\$417.00	\$494.00
Horse Chestnut	\$550.00	\$550.00	\$575.00	\$395.00	\$415.00	\$435.00	\$396.00	\$417.00	\$494.00
Sycamore-American	\$380.00	\$380.00	\$375.00	\$365.00	\$385.00	\$405.00	\$333.00	\$333.00	\$368.00
Norway Maple	\$380.00	\$380.00	\$395.00	\$365.00	\$385.00	\$405.00	\$291.00	\$333.00	\$368.00
Sugar Maple	\$500.00	\$380.00	\$395.00	\$385.00	\$405.00	\$425.00	\$319.00	\$382.00	\$424.00
Red Maple	\$500.00	\$380.00	\$395.00	\$365.00	\$385.00	\$405.00	\$319.00	\$345.00	\$401.00
Linden-Little Leaf	\$500.00	\$380.00	\$395.00	\$365.00	\$385.00	\$405.00	\$319.00	\$361.00	\$422.00

BUDGET IMPACT:

Funds for the furnishing and placement of the trees are budgeted in the Parks and Recreation Capital Outlay Account number 208-752-75600-987151. It is estimated the City will spend approximately \$30,000 for the furnishing and placement of trees over the next three years.

ORDINANCE NO. 7-14

AN ORDINANCE TO AMEND SECTIONS 14-179 AND 14-182
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 14-179 of the Code of the City of Wyoming is hereby amended to read as follows:

Sec. 14-179. Requirements for Tavern, class C, class A-Hotel and class B-Hotel licenses.

- (1) The requirements for class C and tavern licenses shall be as follows:
 - (a) All licenses shall be operated in conjunction with a restaurant as a unit, and there shall be no separation of ownership between the license and the restaurant business. The primary business shall be that of the restaurant, which shall mean that more than 50 percent of the gross income shall be derived from the restaurant business, exclusive of alcohol sales. All licensees who as of January 1, 1980, do not have a restaurant business in conjunction with the license are hereby excluded from the provisions of this subsection. Those licensees who have a restaurant in conjunction with their business are hereby included in this subsection. On or before January 30 of each year, all licensees shall submit to the city clerk an annual report showing the total restaurant sales and the total sales from alcoholic beverages and such other information as may be necessary for the city to be able to determine whether or not the licensee is complying with this subsection.
 - (b) The dining area shall have an interior seating capacity to serve a minimum of 50 persons calculated using 15 square feet per person.
 - (c) Counter space or bar space for the dispensing of alcoholic beverages shall not exceed 20 percent of the seating capacity for all dining areas.
 - (d) The combined kitchen and food storage facilities shall have a square footage equal to at least 50 percent of the square footage for all dining areas.
 - (e) An architectural or engineered scaled floor plan verifying the above shall be provided with the request for a liquor license.

(2) All motels and hotels selling alcoholic liquor for consumption on the premises with either a class A-Hotel or a class B-Hotel license shall contain 60 or more guestrooms and shall provide a lounge serving a minimum of 25 persons calculated at 15 square feet per person.

Section 2. That Section 14-182 of the Code of the City of Wyoming is hereby amended to read as follows:

Sec. 14-182. Application procedure.

(a) Prior to filing an application with the state liquor control commission for a license to sell alcoholic beverages for consumption on the premises, such applicant shall first make a request for approval to the city upon forms provided by the city clerk. Such forms shall be filed with the city clerk. The application fee to be paid at the time of filing shall be determined by the city council by resolution. If the application is for a place of business in a district mentioned in section 14-178, it shall be accompanied by the written consent required by section 14-178 before it shall be transmitted by the city clerk to the city council and before any action shall be taken thereon.

(b) Upon receipt of such application, the city clerk shall transmit the application to the development review team. The development review team shall provide a recommendation to the city council for all requests. Consideration shall be given to neighborhood character, use type, type of activities, hours of operation, public safety resources, and the secondary effects resulting from such uses that must be taken into consideration during the alcohol licensing process. The city clerk shall also transmit such application to the city treasurer, who shall endorse thereon a statement as to whether the applicant is in default to the city in connection with the payment of any taxes or other obligations.

(c) Following the endorsements by the development review team and the city treasurer, the city clerk shall transmit the application to the city council. If the city council determines that additional information is required from the adjoining neighborhood to evaluate the request, a public hearing will be held with notifications provided to all property owners of record, and occupants of buildings, within 300 feet of the property. Such notices shall be sent at least 15 days prior to the public hearing. The city council may deny an application if the applicant has not conformed with the provisions of this article.

Section 3. This ordinance shall be in full force and effect on the _____ day of _____, 2014.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2014.

Heidi A. Isakson
Wyoming City Clerk

Ordinance No. 7-14

4/21/14
JRS/sak

ORDINANCE NO. 8-14

AN ORDINANCE TO AMEND SECTION 2-252
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 2-252 of the Code of the City of Wyoming is hereby amended to read as follows:

Sec. 2-252. Posting of notices inviting bids or proposals.

Whenever notice inviting bids or proposals are required, this section shall govern. Notice inviting bids shall be posted on the city website or such other electronic media as may be authorized by resolution of the city council, at least five days preceding the last day set for the receipt of the proposals. The posting shall include a general description of the articles to be purchased or sold, shall state where bid blanks and specifications may be secured and the time and place for opening bids.

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2014.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2014.

Heidi A. Isakson
Wyoming City Clerk

Ordinance No. 8-14

WDD
4/21/14

ORDINANCE NO. 9-14

AN ORDINANCE TO ADD SECTIONS 86-362, 86-363
AND 86-364 AND TO AMEND SECTIONS 86-352
AND 86-463 OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 86-362 is hereby added to the Code of the City of Wyoming to read as follows:

Sec. 86-362. Certificate of Completion.

No final plat approval or certificate of occupancy shall be issued until all drainage facilities have been completed in accordance with the approved drainage plan and certified as completed in accordance with the approved drainage plan by a registered professional engineer or registered land surveyor on a form satisfactory to the city; provided, however that the city may issue a temporary certificate of completion.

Section 2. That Section 86-363 is hereby added to the Code of the City of Wyoming to read as follows:

Sec. 86-363. Building Openings.

No building opening shall be constructed below the minimum building opening elevation established at the time of plat or development approval. Upon completion of construction of the structure's foundation and/or slab on grade, a registered professional engineer or registered land surveyor shall certify that all building opening elevations comply with this requirement. The builder shall submit said certificate to the city building official prior to the commencement of framing and/or structural steel placement. If the engineer or surveyor find building opening elevations below the allowed minimum building opening elevation, the affected openings shall be raised using a method satisfactory to the city. After reconstruction, the engineer or surveyor shall recertify that all building opening elevations comply with the above requirement prior to the commencement of framing and/or structural steel placement.

Section 3. That Section 86-364 is hereby added to the Code of the City of Wyoming to read as follows:

Sec. 86-364. Interference with Natural or Artificial Drainage Way.

No person shall stop, fill, dam, confine, pave, alter the course of, or otherwise interfere with any natural or constructed drain or drainage way without first obtaining approval from the city. This includes the placement of fences, above-surface vegetation, yard waste, bark mulch and other floatable landscape material. This shall not prohibit, however, necessary emergency action so as to prevent or mitigate drainage that would be injurious to public health, safety or welfare.

Section 4. That Section 86-352 of the Code of the City of Wyoming is hereby amended to read as follows:

Sec. 86-352. Applicability of article; exemptions.

This article shall apply to any action on a development site within the city which requires approval of a plat or site plan, or which will alter stormwater drainage characteristics of the development site. Provided, however, that this article, except for Sections 86-363 and 86-364, shall not apply to the construction of, or additions, extensions or modifications to, individual single-family or two-family detached residential structures.

Section 5. That Section 86-436 of the Code of the City of Wyoming is hereby amended to read as follows:

Sec. 86-436. Adoption by reference.

The standard design criteria for stormwater management as published by the Kent County Drain Commissioner is hereby adopted by reference as part of this article.

Section 6. This ordinance shall be in full force and effect on the _____ day of _____, 2014.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2014.

Heidi A. Isakson
Wyoming City Clerk

Ordinance No. 9-14