

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, MAY 5, 2014, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation**
Pastor Dennis Gilbert, Church of the Open Door
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the Regular Meeting of April 21, 2014
- 7) Approval of Agenda**
- 8) Public Hearings**
7:01 p.m. To Consider the Vacation of a Portion of Pickett Street
7:02 p.m. Proposed City of Wyoming Budget for 2014-2015
7:03 p.m. To Consider the Revocation of the Liquor License of Time Out GR LLC
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
 1. From Wyoming Planning Commission
 - a. Request for Preliminary Plat Final Approval for Rivertown Valley III
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
 1. 14-09 Acceptance of a Watermain Easement for 1530 – 44th Street SW (G.S. Fireworks, LLC)
 2. 14-10 Acceptance of a Watermain Easement for 1556 – 44th Street SW (Eversdyk)
 3. 14-11 Acceptance of a Watermain Easement for 1556 – 44th Street SW (Eversdyk)
- 13) Budget Amendments**
 - 1) Budget Amendment No. 49 – To Appropriate \$60,000 of Budgetary Authority to Provide Additional Funding for Chargeable Labor Costs from the Facilities and Public Works Departments
- 14) Consent Agenda**

(All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Council member, that member may request removal from the Consent Agenda.)

 - a) To Appoint Elizabeth Ann Taylor as a Member of the Community Enrichment Commission for the City of Wyoming

- b) To Set a Public Hearing to Establish an Industrial Development District for R.L. Adams Plastics, Inc. in the City of Wyoming (May 19, 2014 at 7:01 p.m.)
- c) To Set a Public Hearing for the Approval of an Application for an Industrial Facilities Exemption Certificate for Rieth-Riley Construction Co., Inc., in the City of Wyoming (May 19, 2014 at 7:02 p.m.)
- d) To Set a Public Hearing for the Approval of an Application for an Industrial Facilities Exemption Certificate for RoMan Manufacturing, Inc., in the City of Wyoming (May 19, 2014 at 7:03 p.m.)

15) Resolutions

- e) To Vacate a Portion of Pickett Street, Extending West 165 Feet from Clyde Park Avenue, in the City of Wyoming, Kent County, Michigan
- f) To Request that the Michigan Liquor Control Commission Revoke the Liquor License of Time Out GR LLC, 1820 44th Street SW, Wyoming, Michigan

16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts

- g) To Accept a Proposal for Workers' Compensation Third Party Administrator Services
- h) To Authorize Final Payment to Fishbeck, Thompson, Carr & Huber, Inc. for the Bayberry Farms Storm Water Study (Budget Amendment No. 51)
- i) To Authorize Payment to Gordon Food Service for Watermain Reconstruction per the City of Wyoming Cost Sharing Policy (Budget Amendment No. 52)
- j) To Authorize Payment to Valley City Sign for the Relocation of a Sign Associated with the Right-of-Way Acquisition for the 2015 Division Avenue (54th Street to 60th Street) Project
- k) To Authorize Michigan Pavement Markings to Perform the Annual Major Street Pavement Marking for 2014
- l) To Award a Bid for the Isolated Patching 2014 to A-1 Asphalt Inc.
- m) To Accept an Agreement from New World Systems for a Software Services Upgrade and Related Services and to Authorize the Mayor and City Clerk to Execute the Agreement (Budget Amendment No. 48)
- n) To Accept a Proposal for Inspection of the Low Service Intakes and Pipeline
- o) To Accept a Proposal for a Fire Apparatus and Purchase of Related Equipment (Budget Amendment No. 50)
- p) For Award of Bids
 - 1. Oxidation Reduction Potential (ORP) Monitoring Equipment
 - 2. Waterworks Fittings
 - 3. Engine Oil
 - 4. Nuts and Bolts

17) Ordinances

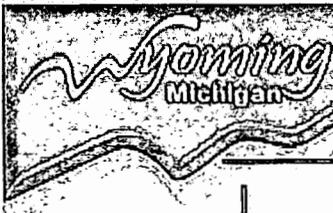
- 10-14 To Amend Section 90-437 of the Code of the City of Wyoming (Zoning Code Correction) (FIRST READING)

18) Informational Material

19) Acknowledgment of Visitors

20) Closed Session (as necessary)

21) Adjournment



Planning & Development Department
 Telephone (616) 530-7258
 1155 28th Street SW, Wyoming, Michigan 49509
www.wyomingmi.gov



- MAYOR
Jack A. Pöhl
- AT-LARGE COUNCILMEMBER
Sam Bolt
- AT-LARGE COUNCILMEMBER
Kent Vanderwood
- AT-LARGE COUNCILMEMBER
Dan Burrill
- 1ST WARD COUNCILMEMBER
William A. VerHulst
- 2ND WARD COUNCILMEMBER
Richard K. Pastoor
- 3RD WARD COUNCILMEMBER
Joanne M. Voorhies
- CITY MANAGER
Curtis L. Holt

April 17, 2014

Ms. Heidi A. Isakson
 City Clerk
 Wyoming, MI

Subject: Request for Preliminary Plat – Final Approval for Rivertown Valley III.

Recommendation: To approve the subject plat request.

Dear Ms. Isakson:

The above referenced request was reviewed by the Wyoming Planning Commission at its regular meeting on April 15, 2014. A motion was made by Weller, supported by Arnoys, to grant Preliminary Plat – Final Approval and recommend the same to City Council, subject to the City contributing to the oversizing of utilities to service an adjoining development and the developer participating in the cost sharing for the Regional Storm Sewer System at a later date. After discussion the motion passed unanimously. While a more detailed review is available in the Planning Commission minutes, the following is provided as basic background information:

The petitioner proposes 38 lots on 14 acres developed to R-1 Residential standards. This project obtained Planning Commission approval on February 18, 2014 and City Council approval on March 3, 2014. The prior two phases to the north have 93 lots, which are nearing build out.

The platting of property is a three step review by both the Planning Commission and City Council. The first step is Preliminary Plat – Tentative review which authorizes the basic lot sizes and orientation and street layout. The second step is Preliminary Plat – Final Approval which provides full engineering detail for the construction of the plat. The third step is Final Plat Approval, which generally occurs after the plat is completed with the City accepting the development.

The development of the Rivertown Valley III plat would provide the necessary utility infrastructure to service the adjoining parcels. The City would contribute to the oversizing of utilities to service a future adjoining development. The developer will also be required to participate in the cost sharing for the Regional Storm Sewer System at a later date.

A motion was made by Weller, supported by Arnoys, to grant Preliminary Plat – Final Approval for Rivertown Valley III and recommend the same to the City Council, subject to the City contributing to the over sizing of utilities to service an adjoining development and the developer participating in the cost sharing for the Regional Storm Sewer System at a later date. After discussion, the motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Timothy Cochran", is written over a horizontal line.

Timothy Cochran, City Planner
Planning and Development Department

cc: Curtis Holt, City Manager
Rebecca Rynbrandt, Director of Community Services



RIVERTOWN VALLEY III



City Manager
 Telephone (616) 530-7241
 1155 28th Street SW, Wyoming, Michigan 49509



www.wyomingmi.gov

MAYOR
Jack A. Poll

AT-LARGE COUNCILMEMBER
Sam Bolt

AT-LARGE COUNCILMEMBER
Kent Vanderwood

AT-LARGE COUNCILMEMBER
Dan Burrill

1ST WARD COUNCILMEMBER
William A. VerHulst

2ND WARD COUNCILMEMBER
Richard K. Pastoor

3RD WARD COUNCILMEMBER
Joanne M. Voorhees

CITY MANAGER
Curtis L. Holt

May 5, 2014

Wyoming City Council
 Wyoming, Michigan

City Manager's Report No. 14-09

Subject: Acceptance of a Watermain Easement for 1530 - 44th Street,
 SW (G.S. Fireworks, LLC)

Councilmembers:

G.S. Fireworks, LLC, owner of 1530 - 44th Street, SW, has submitted the following described Watermain Easement. The Watermain Easement conveys access and maintenance rights to the City of Wyoming for an existing watermain that is being accepted by the City of Wyoming. The Watermain Easement area is shown on the attached survey.

Grantor:	G.S. Fireworks, LLC
Parent Parcel:	41-17-26-101-058
Right-of-way Size	250 sf – Watermain Easement
Consideration:	\$4,325.00

It is recommended that the City Council accept the attached Watermain Easement which has been approved as to form by the City Attorney.

Respectfully submitted,

Curtis L. Holt
 City Manager

Attachments: Watermain Easement

**CITY OF WYOMING
WATERMAIN EASEMENT
Parcel No. 41-17-26-101-058**

The Grantor, **G.S. Fireworks, LLC**, a Michigan limited liability company, whose address is 1209 Glenaire NW, Grand Rapids, MI 49544.

DOES HEREBY GRANT AND CONVEY TO:

CITY OF WYOMING, a Michigan Municipal Corporation, whose address is 1155 28th Street, SW, Wyoming, Michigan 49509 (the "City" herein), an **Easement for Watermain** purposes, including the right to enter upon the real property at any time and to construct, repair and maintain the underground watermain in, over, under, across, through and upon said real property together with the right to excavate and refill ditches and/or trenches for the location of said watermain and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction and maintenance of said watermain in, over, under, across, through and upon said real property located in the City of Wyoming, County of Kent, State of Michigan, as follows:.

See Exhibit A attached hereto for the Legal Description of Easement for Watermain and Legal Description of Real Property (Parcel No. 41-17-26-101-058)

For the full consideration of Four Thousand Three Hundred Twenty Five dollars and No Cents (\$4,325.00).

The City shall have the right to use the Grantor's property outside the Easement area but adjoining the Easement area to accomplish the work; provided however, that the City shall restore the portion of the Grantor's property adjoining the Easement area to as good or better condition than it was prior to any work having been performed.

Grantor shall not construct any buildings or permanent structures upon said easement.

DATED: 4-29-14

Approved as to form:

Jack Shute
Attorney for the City of Wyoming

GRANTOR:

G.S. Fireworks, LLC, a Michigan limited liability company

David G. Jewell
By: David G. Jewell
Its: *member*

STATE OF MICHIGAN)
)ss.
COUNTY OF Kent)

The foregoing instrument was acknowledged before me in Kent County, Michigan on this 25th day of September, 2013, by David G. Jewell, member of **G.S. Fireworks, LLC**, a Michigan limited liability company.

KELLY JACOBSEN
Notary Public, State of Michigan
County of Ottawa
My Commission Expires: 6/21/2017
Acting in the County of Kent

Kelly Jacobson
Kelly Jacobsen, Notary Public
State of Michigan, County of Ottawa
My Commission Expires: 6/21/2017
Acting in the County of: Kent

Prepared by and after recording return to:
Deborah S. Poeder
Land Matters, LLC
O-11230 Tallmadge Woods Drive
Grand Rapids, MI 49534

Legal Description by:
Michael Manning, P.S.
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, MI 49504

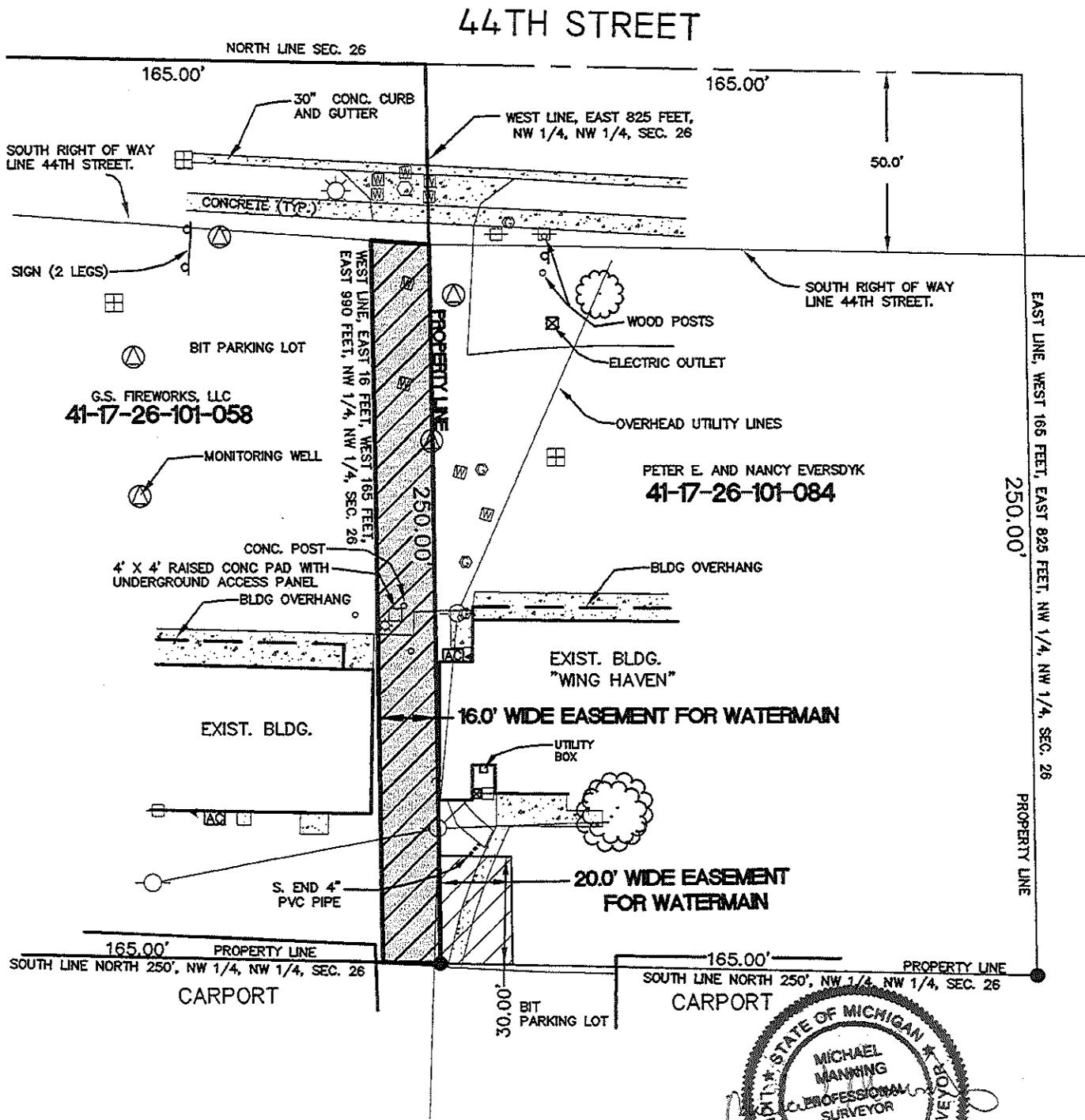
EXHIBIT A

LEGAL DESCRIPTION OF REAL PROPERTY (PARCEL NO. 41-17-26-101-058):

THE WEST 165 FEET OF THE EAST 990 FEET OF THE NORTH 250 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN (PER FIRST AMERICAN TITLE COMPANY COMMITMENT NUMBER 585646).

LEGAL DESCRIPTION OF EASEMENT FOR WATERMAIN:

THAT PART OF THE EAST 16 FEET OF THE WEST 165 FEET OF THE EAST 990 FEET OF THE NORTH 250 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 26, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, LYING SOUTH OF THE SOUTH RIGHT OF WAY LINE OF 44TH STREET. CONTAINS 3206 SQUARE FEET.

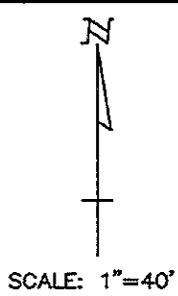


DATE: 8-23-13
 PROJECT NO.: 12008-REV2
 PAGE 1 OF 1



LEGEND

⊙	IRON STAKE (SET)	⊠	AIR CONDITIONING UNIT
●	IRON STAKE (FOUND)	⊞	STORM CATCH BASIN
⊙	GAS PAINT MARK	○	UTILITY POLE
⊙	MONITORING WELL	⊞	ELECTRIC METER
⊞	WATER PAINT MARK	⊙	TREE
○	WATER STOP BOX	⊙	LIGHT POLE
←	GUY WIRE	⊞	GAS METER
		⊞	CABLE TV BOX



mbn

meyers, bueche & nies, inc.
 civil engineers/surveyors
 1638 leonard st nw,
 grand rapids, mi 49504
 616-457-5030
 fax 616-457-8244



City Manager
 Telephone (616) 530-7241
 1155 28th Street SW, Wyoming, Michigan 49509



www.wyomingmi.gov

MAYOR
Jack A. Poll
 AT-LARGE COUNCILMEMBER
Sam Bolt
 AT-LARGE COUNCILMEMBER
Kent Vanderwood
 AT-LARGE COUNCILMEMBER
Dan Burrill
 1ST WARD COUNCILMEMBER
William A. VerHulst
 2ND WARD COUNCILMEMBER
Richard K. Pastoor
 3RD WARD COUNCILMEMBER
Joanne M. Voorhees
 CITY MANAGER
Curtis L. Holt

May 5, 2014

Wyoming City Council
 Wyoming, Michigan

City Manager's Report No. 14-10

Subject: Acceptance of a Watermain Easement for 1556 - 44th Street,
 SW (Eversdyk)

Councilmembers:

Peter E. Eversdyk and Nancy Eversdyk, owners of 1556 - 44th Street, SW, have submitted the following described Watermain Easement. The Watermain Easement conveys access and maintenance rights to the City of Wyoming for an existing watermain that is being accepted by the City of Wyoming. The Watermain Easement area is shown on the attached survey.

Grantor:	Peter E. Eversdyk and Nancy Eversdyk
Parent Parcel:	41-17-26-101-084
Right-of-way Size	60 sf – Watermain Easement
Consideration:	\$715.00

It is recommended that the City Council accept the attached Watermain Easement which has been approved as to form by the City Attorney.

Respectfully submitted,

Curtis L. Holt
 City Manager

Attachments: Watermain Easement

CITY OF WYOMING
WATERMAIN EASEMENT
Permanent Parcel No. 41-17-26-101-084

The Grantors, Peter E. Eversdyk and Nancy Eversdyk, husband and wife, whose address is 1556 44th Street SW, Wyoming, Michigan 49509

DO HEREBY GRANT AND CONVEY TO:

CITY OF WYOMING, a Michigan Municipal Corporation whose address is 1155 28th Street, SW, Wyoming, Michigan 49509, (the "City" herein) an Easement for Watermain purposes, including the right to enter upon the real property at any time and to construct, repair and maintain the underground watermain in, over, under, across, through and upon said real property together with the right to excavate and refill ditches and/or trenches for the location of said watermain and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction and maintenance of said watermain in, over, under, across, through and upon said real property located in the City of Wyoming, County of Kent, State of Michigan, as follows:

See Exhibit A attached hereto for the Legal Description of Easement for Watermain and Legal Description of Real Property (Parcel No. 41-17-26-101-084)

For the full consideration of Seven Hundred Fifteen Dollars and No Cents (\$715.00).

The City shall have the right to use the Grantors' property outside the Easement area but adjoining the Easement area to accomplish the work; provided however, that the City shall restore the portion of the Grantors' property adjoining the Easement area to as good or better condition than it was prior to any work having been performed.

Grantors shall not construct any buildings or permanent structures upon said easement.

DATED: 4-29-14

Approved as to form:

Attorney for the City of Wyoming

GRANTORS:

Peter E. Eversdyk

Nancy Eversdyk

STATE OF MICHIGAN
COUNTY OF KENT

The foregoing instrument was acknowledged before me in Kent County, Michigan on this 16th day of April, 2014 by Peter E. Eversdyk and Nancy Eversdyk, husband and wife.

KELLY JACOBSEN
Notary Public, State of Michigan
County of Ottawa
My Commission Expires: 6/21/2017
Acting in the County of Kent

Kelly Jacobsen Notary Public
State of Michigan, County of Ottawa
My Commission Expires: 6/21/2017
Acting in the County of: Kent

Prepared by and after recording return to:
Deborah S. Poeder
Land Matters, LLC
O-11230 Tallmadge Woods Drive
Grand Rapids, MI 49534

Legal Description by:
Michael Manning, P.S.
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, MI 49504

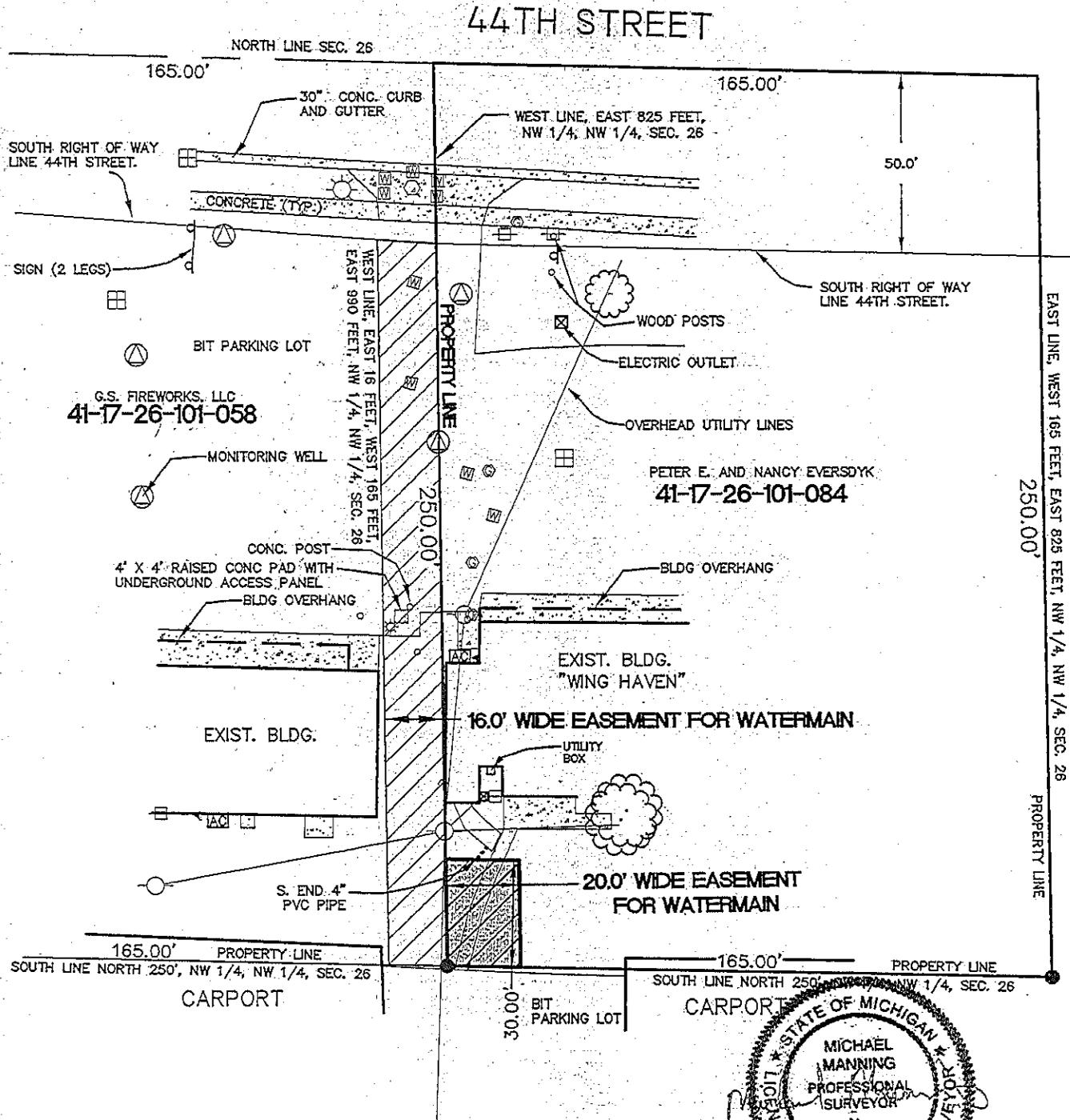
EXHIBIT A

LEGAL DESCRIPTION OF REAL PROPERTY (PARCEL NO. 41-17-26-101-084):

THE WEST 165 FEET OF THE EAST 825 FEET OF THE NORTH 250 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN (PER FIRST AMERICAN TITLE COMPANY COMMITMENT NUMBER 589549).

LEGAL DESCRIPTION OF EASEMENT FOR WATERMAIN:

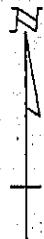
THE SOUTH 30 FEET OF THE WEST 20 FEET OF THE EAST 825 FEET OF THE NORTH 250 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN. CONTAINS 600 SQUARE FEET.



DATE: 8-23-13
PROJECT NO.: 12008-REV2
PAGE 1 OF 1

LEGEND

- | | | | |
|---|--------------------|---|-----------------------|
| ⊙ | IRON STAKE (SET) | ⊠ | AIR CONDITIONING UNIT |
| ● | IRON STAKE (FOUND) | ⊞ | STORM CATCH BASIN |
| ⊙ | GAS PAINT MARK | ○ | UTILITY POLE |
| ⊙ | MONITORING WELL | ⊠ | ELECTRIC METER |
| ⊙ | WATER PAINT MARK | ⊙ | TREE |
| ○ | WATER STOP BOX | ⊙ | LIGHT POLE |
| → | GUY WIRE | ⊙ | GAS METER |
| | | ⊠ | CABLE TV BOX |



SCALE: 1"=40'



meyers, bueche & nies, inc.
civil engineers/surveyors
1638 leonard st nw,
grand rapids, mi 49504
616-457-5030
fax 616-457-8244



City Manager
 Telephone (616) 530-7241
 1155 28th Street SW, Wyoming, Michigan 49509
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MAYOR
Jack A. Poll

AT-LARGE COUNCILMEMBER
Sam Bolt

AT-LARGE COUNCILMEMBER
Kent Vanderwood

AT-LARGE COUNCILMEMBER
Dan Burrill

1ST WARD COUNCILMEMBER
William A. VerHulst

2ND WARD COUNCILMEMBER
Richard K. Pastoor

3RD WARD COUNCILMEMBER
Joanne M. Voorhees

CITY MANAGER
Curtis L. Holt

May 5, 2014

Wyoming City Council
 Wyoming, Michigan

City Manager's Report No. 14-11

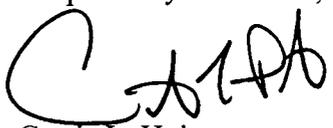
Subject: Acceptance of a Watermain Easement for 1556 - 44th Street, SW (Eversdyk)

Councilmembers:

Peter E. Eversdyk and Nancy Eversdyk, owners of 1556 - 44th Street, SW, have submitted the following described Watermain Easement. The Watermain Easement conveys access and maintenance rights to the City of Wyoming for an existing watermain that is being accepted by the City of Wyoming. The Watermain Easement area is shown on the attached survey.

Grantor:	Peter E. Eversdyk and Nancy Eversdyk
Parent Parcel:	41-17-26-101-021 41-17-26-101-062 41-17-26-101-085
Right-of-way Size	11,340 sf – Watermain Easement
Consideration:	\$1.00

It is recommended that the City Council accept the attached Watermain Easement which has been approved as to form by the City Attorney.

Respectfully submitted,

 Curtis L. Holt
 City Manager

Attachments: Watermain Easement

**CITY OF WYOMING
WATERMAIN EASEMENT**

Permanent Parcel Nos. 41-17-26-101-021, 41-17-26-101-085 and 41-17-26-101-062

The Grantors, Peter E. Eversdyk, also known as Peter Eversdyke, and Nancy Eversdyk, also known as Nancy Eversdyke, husband and wife, whose address is 1556 44th Street, SW, Wyoming, Michigan 49509

DO HEREBY GRANT AND CONVEY TO:

CITY OF WYOMING, a Michigan Municipal Corporation whose address is 1155 28th Street, SW, Wyoming, Michigan 49509, (the "City" herein) an Easement for Watermain purposes, including the right to enter upon the real property at any time and to construct, repair and maintain the underground watermain in, over, under, across, through and upon said real property together with the right to excavate and refill ditches and/or trenches for the location of said watermain and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction and maintenance of said watermain in, over, under, across, through and upon said real property located in the City of Wyoming, County of Kent, State of Michigan, as follows:

See Exhibit A attached hereto for the Legal Description of Easement for Watermain and Legal Description of Real Property (Permanent Parcel Nos. 41-17-26-101-021, 41-17-26-101-085 and 41-17-26-101-062)

For the full consideration of One Dollar and No Cents (\$1.00)

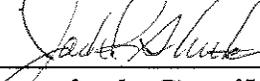
The City shall have the right to use the Grantors' property outside the Easement area but adjoining the Easement area to accomplish the work; provided however, that the City shall restore the portion of the Grantors' property adjoining the Easement area to as good or better condition than it was prior to any work having been performed.

Grantors shall not construct any buildings or permanent structures upon said easement.

This easement is exempt from Real Estate Transfer Tax pursuant to MCL 207.505(a) and from State Real Estate Transfer Tax pursuant to the provisions of MCL 207.526(a).

DATED: 4-29-14

Approved as to form:



Attorney for the City of Wyoming

GRANTORS:

Peter E. Eversdyk
Peter E. Eversdyk,
also known as Peter Eversdyke

Nancy Eversdyk
Nancy Eversdyk,
also known as Nancy Eversdyke

STATE OF MICHIGAN)
)ss.
COUNTY OF KENT)

The foregoing instrument was acknowledged before me in Kent County, Michigan on this 16th day of April, 2014 by Peter E. Eversdyk, also known as Peter Eversdyke, and Nancy Eversdyk, also known as Nancy Eversdyke, husband and wife.

KELLY JACOBSEN
Notary Public, State of Michigan
County of Ottawa
My Commission Expires: 6/21/2017
Acting in the County of Kent

Kelly Jacobsen
Kelly Jacobsen, Notary Public
State of Michigan, County of Ottawa
My Commission Expires: 6/21/2017
Acting in the County of: Kent

Prepared by and after recording return to:
Deborah S. Poeder
Land Matters, LLC
O-11230 Tallmadge Woods Drive
Grand Rapids, MI 49534

Legal Description by:
Michael Manning, P.S.
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, MI 49504

EXHIBIT A

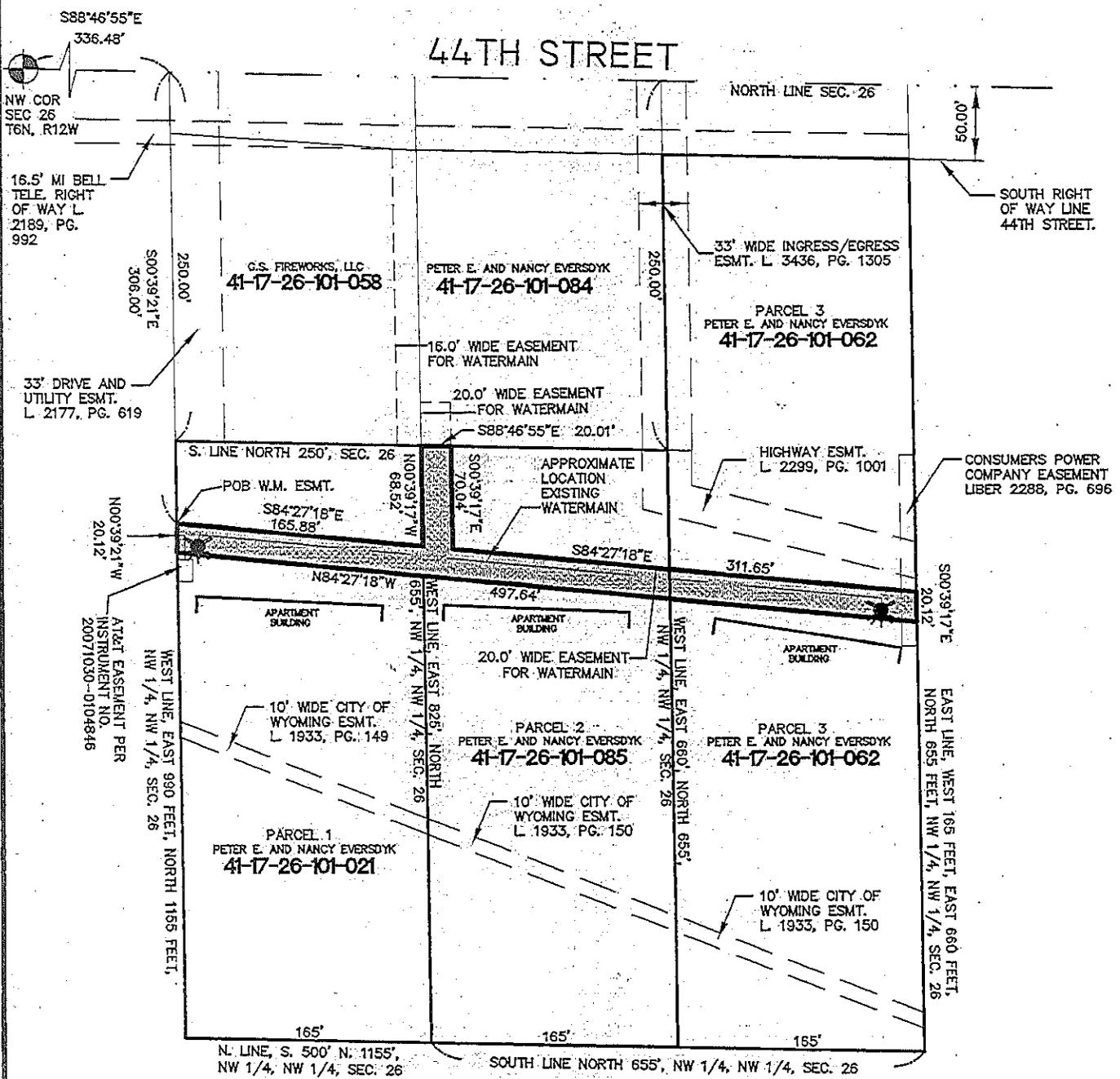
DATE: 4-10-14
 PROJECT NO.: 14001-EXACOMB
 PAGE NO.: 1 OF 2

EASEMENT NOTES: (NUMBERS BELOW ARE REFERENCE TO EXCEPTIONS PER FIRST AMERICAN TITLE INSURANCE COMMITMENT NUMBER 658171 REVISION A - DATE PRINTED APRIL 02, 2014.)

#3 A SPECIFIC LOCATION OF THE COMCAST EASEMENT PER DOCUMENT 20040616-082373 IS NOT DESCRIBED IN THE DOCUMENT.

#6 DOCUMENTS PROVIDED FOR THE CONSUMERS POWER COMPANY RIGHT OF WAY (LIBER 90, PAGE 437) WERE NOT CLEAR ENOUGH TO READ. BETTER COPIES WILL BE NEEDED FOR ITS LOCATION TO BE SHOWN ON SKETCH.

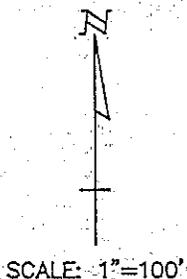
#13 COULD NOT READ THE DIMENSIONS ON COPIES PROVIDED FOR THE ROUTES OF THE CONSUMERS POWER COMPANY EASEMENTS (LIBER 2249, PAGE 1252 AND LIBER 2268, PAGE 711). THE LOCATION OF THESE EASEMENTS ARE NOT SHOWN ON SKETCH.



THIS SKETCH WAS MADE FROM THE LEGAL DESCRIPTION SHOWN HEREON. THE DESCRIPTION SHOULD BE COMPARED WITH THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, AND EXCEPTIONS.

LEGEND

- ⊙ IRON STAKE (SET)
- IRON STAKE (FOUND)
- M MEASURED DIMENSION
- P PLATTED DIMENSION
- ⊕ EXISTING HYDRANT
- ▨ WATERMAIN EASEMENT DESCRIBED ON PAGE 2



mbn
 meyers, bueche & nies, inc.
 civil engineers/surveyors
 1638 leonard st nw
 grand rapids, mi 49504
 616-457-5030
 fax 616-457-8244

EXHIBIT A

DATE: 4-10-14
PROJECT NO.: 14001-EXACOMB
PAGE NO.: 2 OF 2

LEGAL DESCRIPTION OF REAL PROPERTY (PER FIRST AMERICAN TITLE INSURANCE COMPANY COMMITMENT NO. 658171 REVISION A - DATE PRINTED APRIL 02, 2014):

THE LAND REFERRED TO IS SITUATED IN THE COUNTY OF KENT, CITY OF WYOMING, STATE OF MICHIGAN, DESCRIBED AS FOLLOWS:

PARCEL 1:

THE WEST 165 FEET OF THE EAST 990 FEET OF THE NORTH 1155 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 12 WEST, EXCEPT THE NORTH 250 FEET THEREOF AND ALSO EXCEPT THE SOUTH 500 FEET THEREOF.

TAX ITEM NO. 41-17-26-101-021

EASEMENT PARCEL:

TOGETHER WITH A NON-EXCLUSIVE EASEMENT AS CREATED, LIMITED AND DEFINED IN THAT CERTAIN INSTRUMENT RECORDED IN LIBER 2177, PAGE 619.

PARCEL 2:

THE WEST 165 FEET OF THE EAST 825 FEET OF THE NORTH 655 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 12 WEST, EXCEPT THE WEST 165 FEET OF THE EAST 825 FEET OF THE NORTH 250 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN.

TAX ITEM NO. 41-17-26-101-085

EASEMENT PARCEL:

TOGETHER WITH A NON-EXCLUSIVE EASEMENT AS CREATED, LIMITED AND DEFINED IN THAT CERTAIN INSTRUMENT RECORDED IN LIBER 3436, PAGE 1305.

PARCEL 3:

THE WEST 165 FEET OF THE EAST 660 FEET OF THE NORTH 655 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 12 WEST, EXCEPT THE NORTH 50 FEET THEREOF.

TAX ITEM NO. 41-17-26-101-062

EASEMENT PARCEL:

TOGETHER WITH A NON-EXCLUSIVE EASEMENT AS CREATED, LIMITED AND DEFINED IN THAT CERTAIN INSTRUMENT RECORDED IN LIBER 3436, PAGE 1305.

LEGAL DESCRIPTION OF EASEMENT FOR WATERMAIN:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 26, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN; THENCE S88°46'55"E 336.48 FEET ALONG THE NORTH LINE OF SAID SECTION TO THE WEST LINE OF THE EAST 990 FEET OF THE NORTH 1155 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION; THENCE S00°39'21"E 306.00 FEET ALONG SAID WEST LINE TO THE POINT OF BEGINNING; THENCE S84°27'18"E 165.88 FEET TO THE WEST LINE OF THE EAST 825 FEET OF THE NORTH 655 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION; THENCE N00°39'17"W 68.52 FEET TO THE SOUTH LINE OF THE NORTH 250.00 FEET OF SAID SECTION; THENCE S88°46'55"E 20.01 FEET ALONG SAID SOUTH LINE; THENCE S00°39'17"E 70.04 FEET; THENCE S84°27'18"E 311.65 FEET TO THE EAST LINE OF THE WEST 165 FEET OF THE EAST 660 FEET OF THE NORTH 655 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION; THENCE S00°39'17"E 20.12 FEET ALONG SAID EAST LINE; THENCE N84°27'18"W 497.64 FEET TO THE WEST LINE OF THE EAST 990 FEET OF THE NORTH 1155 FEET OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION; THENCE N00°39'21"W 20.12 FEET ALONG SAID WEST LINE TO THE POINT OF BEGINNING. CONTAINS 11340 SQUARE FEET.

THIS SKETCH WAS MADE FROM THE LEGAL DESCRIPTION SHOWN HEREON. THE DESCRIPTION SHOULD BE COMPARED WITH THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, AND EXCEPTIONS.

LEGEND

- ⊙ IRON STAKE (SET)
- IRON STAKE (FOUND)
- M MEASURED DIMENSION
- P PLATTED DIMENSION
- ⊕ EXISTING HYDRANT
-  WATERMAIN EASEMENT DESCRIBED ON PAGE 2



SCALE: 1"=100'



meyers, bueche & nies, inc.
civil engineers/surveyors
1638 leonard st nw
grand rapids, mi 49504
616-457-5030
fax 616-457-8244

CITY OF WYOMING BUDGET AMENDMENT

Date: May 5, 2014

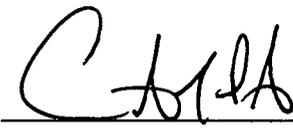
Budget Amendment No. 049

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$60,000 of budgetary authority to provide additional funding for chargeable labor costs from the Facilities and Public Works departments as per attached staff report.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>General Fund</u>				
Fire - Buildings - Repairs and Maintenance 101-337-33800-930.000	\$42,260	\$60,000		\$102,260
Fund Balance/Working Capital (Fund 101)				\$60,000

Recommended: 
Finance Director


City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2013-2014 be amended by adoption of the foregoing budget amendment.

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

STAFF REPORT

DATE: April 22, 2014
SUBJECT: Fire Buildings Repairs & Maintenance
FROM: Julie Pease, approved by Capt. Kim Koster
MEETING DATE: May 5, 2014

RECOMMENDATION:

It is recommended that the City Council adopt a budget amendment in the amount of \$60,000 to increase funding for chargeable labor (by the Facilities and Public Works department) for FY 2014. Increased funding has been budgeted for FY 2015.

SUSTAINABILITY CRITERIA:

Environmental Quality – Does not significantly impact this criterion.

Social Equity – Does not significantly impact this criterion.

Economic Strength – The transfer reflects the Fire budgets increased cost in their Buildings Repairs & Maintenance account – see “Discussion.”

DISCUSSION:

This \$60,000 was an oversight in the preparation of Fire’s FY 2014 budget, which undoubtedly had a reduction in the Public Works’ and Facilities’ budgets, as they began charging for chargeable labor in October of 2012. In addition, there was a decision to switch certain maintenance operations from having Fire personnel perform these duties to having Facilities’ personnel perform these duties, during this time period, so this account’s cost has increased.

BUDGET IMPACT:

The funds do not exist to pay these expenses within the Fire’s FY 2014 budget, therefore they will need to come out of General Fund fund balance.

RESOLUTION NO. _____

RESOLUTION TO APPOINT ELIZABETH ANN TAYLOR AS A MEMBER OF
THE COMMUNITY ENRICHMENT COMMISSION FOR THE CITY OF WYOMING

WHEREAS:

1. Elizabeth Ann Taylor has submitted an application requesting appointment to the Community Enrichment Commission for the City of Wyoming.
2. A vacancy exists in an unexpired term ending June 30, 2016 on the Community Enrichment Commission.
3. It is the desire of the City Council that Elizabeth Ann Taylor be appointed to fill that unexpired term on the Community Enrichment Commission.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council for the City of Wyoming, Michigan does hereby appoint Elizabeth Ann Taylor as a member of the Community Enrichment Commission of the City of Wyoming for the unexpired term ending June 30, 2016.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO SET A PUBLIC HEARING TO ESTABLISH
AN INDUSTRIAL DEVELOPMENT DISTRICT FOR R. L. ADAMS PLASTICS, INC.,
IN THE CITY OF WYOMING

WHEREAS:

1. The City of Wyoming has the authority to establish Industrial Development Districts within the City of Wyoming under the provisions of Act 198 of Public Acts of 1974, as amended.
2. R. L. Adams Plastics, Inc., has requested that the City establish an Industrial Development District for its property located at 5955 Cross Roads Commerce Parkway SW, Wyoming, Michigan, 49519.
3. Prior to establishing such districts, it is necessary to first hold a public hearing at which the owners of the affected property and any other resident or taxpayer of the City can be given an opportunity to comment on the establishment of an Industrial Development District.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council shall hold a public hearing on May 19, 2014 at 7:01 p.m., at Wyoming City Hall, 1155 28th Street SW, Wyoming, MI 49509, at which the owners of property located within the proposed Industrial Development District and other residents or taxpayers of the City shall be given an opportunity to comment on the establishment of the proposed district to be comprised of the property described on the attached Exhibit A, which is incorporated by reference, and commonly known as 5955 Cross Roads Commerce Parkway SW, Wyoming, Michigan, 49519.
2. Notice of this hearing shall be given to the applicant, the Assessor, and a representative of each affected taxing unit, and shall be published in a newspaper of general circulation in the City and posted in City Hall.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT: Exhibit A - Legal Description

Resolution No. _____

EXHIBIT A

Legal Description

Address: 5955 Cross Roads Commerce Parkway SW, Wyoming, MI 49519

Tax Parcel No.: 41-17-34-476-010

Legal Description:

PART OF SE 1/4 COM 599.91 FT N 88D 30M 28S W ALONG S SEC LINE FROM SE COR OF SEC TH N 0D 33M 53S W 484.41 FT TH N 44D 17M 17S E TO SWLY LINE OF CROSS ROADS COMMERCE DR /66 FT WIDE/ TH NWLY ALONG SWLY LINE OF SD DR 348.35 FT ON A 400 FT RAD CURVE TO RT /LONG CHORD BEARS N 33D 08M 37S W 337.44 FT/ TH N 88D 12M 11S W 568.6 FT TH N 0D 30M 22S W 94.05 FT TH S 65D 47M 23S W 882.38 FT TH S 0D 26M 53S E 538.10 FT TO S SEC LINE TH E ALONG S SEC LINE TO BEG * SEC 34 T6N R12W 26.90 A. SPLIT ON 02/06/2004 FROM 41-17-34-476-006

RESOLUTION NO. _____

RESOLUTION TO SET A PUBLIC HEARING FOR THE APPROVAL OF AN
APPLICATION FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
RIETH-RILEY CONSTRUCTION CO., INC., IN THE CITY OF WYOMING

WHEREAS:

1. The City established Industrial Development District Number 145, under Act 198, Public Acts of 1974, as amended, by adopting Resolution Number 13153 on December 18, 1989.
2. Rieth-Riley Construction Co., Inc., has filed an application for an Industrial Facilities Exemption Certificate under Act 198 with respect to a new facility to be acquired and installed within Industrial Development District 145, with an estimated cost of \$685,000.00 for real property and \$3,704,613.00 for personal property to be located at 2020 Chicago Drive SW.
3. Act 198 requires the City to hold a public hearing on the approval of this application.

NOW, THEREFORE, BE IT RESOLVED:

1. A public hearing on whether to approve the application by Rieth-Riley Construction Co., Inc., for an Industrial Facilities Exemption Certificate shall be held at 7:02 p.m. on May 19, 2014, in the City Council Chambers, City Hall, 1155 28th Street SW, Wyoming, Michigan.
2. Notice of this hearing shall be given to the applicant, the City Assessor, and a representative of each affected taxing unit, and shall be published in a newspaper of general circulation in the City and posted in City Hall.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT: Staff Report

Resolution No. _____

Staff Report

Date: 04/29/2014
Subject: Rieth-Riley Construction Co., Inc.
From: Kelli VandenBerg, Assistant to the City Manager
Meeting Date: May 5, 2014 City Council Meeting

Recommendation:

Staff recommends a twelve (12) year IFT abatement be granted to Rieth-Riley Construction Co., Inc. based on the City of Wyoming’s Economic Development Policy.

Sustainability Criteria:

Environmental Quality – Rieth-Riley has proven to be responsible and cooperative in their efforts to be environmentally responsible. Furthermore, approval of the expansion on this industrial site is consistent with the City’s Land Use Plan.

Social Equity – Approval of this application does not significantly impact social equity.

Economic Strength – Approval of this application will help retain and expand a local industrial company, encourage continued investment by Rieth-Riley and provide additional employment opportunities to the area.

Discussion:

Rieth-Riley has owned this site in the City of Wyoming for four (4) years and is requesting the approval of an Industrial Facilities Exemption Certificate (IFT). Staff has reviewed the IFT application, which is summarized below by facility:

Address of project:	2020 Chicago Drive SW Wyoming, MI 49519
Personal Property:	\$3,704,613.00
Real Property:	\$ 685,000.00
Estimated Jobs:	3 new jobs 47 retained jobs
Starting date of project:	May 2014

Rieth-Riley Construction Co., Inc. seeks this abatement to assist in the updating and modernization of an obsolete asphalt production facility. This project will include construction

of a new laboratory building, installation of new production equipment and overall site improvements. Following completion of this project, Rieth-Riley intends to relocate its regional office to this location. This renovation and site improvement will allow the company to increase production in order to support growing demand for its products and will require an additional 3-5 positions to support its operations.

Budget Impact:

The estimated first year tax savings for Rieth-Riley, which is located in the Wyoming Public School District, is \$38,471.67.

RESOLUTION NO. _____

RESOLUTION TO SET A PUBLIC HEARING FOR THE APPROVAL OF AN APPLICATION
FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
ROMAN MANUFACTURING, INC., IN THE CITY OF WYOMING

WHEREAS:

1. The City established Industrial Development District Number 296, under Act 198, Public Acts of 1974, as amended, by adopting Resolution Number 24749 on April 21, 2014.
2. RoMan Manufacturing, Inc., has filed an application for an Industrial Facilities Exemption Certificate under Act 198 with respect to a new facility to be acquired and installed within Industrial Development District 296, with an estimated cost of \$2,065,000.00 for real property and \$660,000.00 for personal property to be located at 861 and 901 47th Street SW.
3. Act 198 requires the City to hold a public hearing on the approval of this application.

NOW, THEREFORE, BE IT RESOLVED:

1. A public hearing on whether to approve the application by RoMan Manufacturing, Inc., for an Industrial Facilities Exemption Certificate shall be held at 7:03 p.m. on May 19, 2014, in the City Council Chambers, City Hall, 1155 28th Street SW, Wyoming, Michigan.
2. Notice of this hearing shall be given to the applicant, the City Assessor, and a representative of each affected taxing unit, and shall be published in a newspaper of general circulation in the City and posted in City Hall.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT: Staff Report

Resolution No. _____

Staff Report

Date: 05/01/2014
Subject: RoMan Manufacturing, Inc.
From: Kelli VandenBerg, Assistant to the City Manager
Meeting Date: May 5, 2014 City Council Meeting

Recommendation:

Staff recommends a twelve (12) year IFT abatement be granted to RoMan Manufacturing, Inc. based on the City of Wyoming's Economic Development Policy.

Sustainability Criteria:

Environmental Quality – RoMan Manufacturing has proven to be responsible and cooperative in their efforts to be environmentally responsible. Furthermore, approval of the expansion on this industrial site is consistent with the City's Land Use Plan.

Social Equity – Approval of this application does not significantly impact social equity.

Economic Strength – Approval of this application will help retain and expand a local industrial company, encourage continued investment by RoMan Manufacturing and provide additional employment opportunities to the area.

Discussion:

RoMan Manufacturing has owned this site in the City of Wyoming for 32 years and is requesting the approval of an Industrial Facilities Exemption Certificate (IFT). Staff has reviewed the IFT application, which is summarized below:

Address of project:	861 and 901 47 th Street SW Wyoming, MI 49519
Personal Property:	\$ 660,000.00
Real Property:	\$2,065,000.00
Estimated Jobs:	20 new jobs 85 retained jobs
Starting date of project:	April 2014

RoMan Manufacturing, Inc. is requesting this abatement to assist in adding a 15,000 sq. ft. manufacturing addition and 8,000 sq. ft. office renovation to support and increase its operations

at this site. This project will also include the purchase of several large pieces of manufacturing equipment and supporting software. This project will allow for an improved work area, increased production and will require an additional 20 positions to support its operations.

Budget Impact:

The estimated first year tax savings for RoMan Manufacturing, Inc., which is located in the Kelloggsville Public School District, is \$31,261.52.

04/23/14

TC

RESOLUTION NO. _____

A RESOLUTION TO VACATE A PORTION OF PICKETT STREET, EXTENDING WEST 165 FEET FROM CLYDE PARK AVENUE, IN THE CITY OF WYOMING, KENT COUNTY, MICHIGAN

WHEREAS:

1. The Wyoming Planning Commission has recommended that a portion of Pickett Street, a paper only street, extending west 165 feet from Clyde Park Avenue, Section 26, be vacated.
2. The Planning Commission did hold a public hearing on March 18, 2014, and following the hearing voted unanimously to recommend the vacation to the City Council, subject to the provision of easements to the City of Wyoming for all public utilities, the provision of utility and access easements to the adjoining parcels, with any costs for utility relocations to be borne by the developer.
3. The City Council did hold a public hearing on May 5, 2014.
4. J & P Development, LLC proposes to vacate the street to facilitate a proposed industrial expansion project.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby vacate a portion of Pickett Street, located in the City of Wyoming, Kent County, Michigan according to the attached legal description, subject to the provision easements to the City of Wyoming for all public utilities, the provision of utility and access easements to the adjoining parcels, with any costs for utility relocations to be borne by the developer.

BE IT FURTHER RESOLVED:

2. The City Clerk shall record a certified copy of this resolution with the Kent County Register of Deeds and provide a copy to the State of Michigan Departments of Natural Resources, Economic Development and Licensing and Regulatory Affairs.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____



Planning & Development Department
 Telephone (616) 530-7258
 1155 28th Street SW, Wyoming, Michigan 49509
www.wyomingmi.gov



April 17, 2014

MAYOR:
 Jack A. Poll
 AT-LARGE COUNCILMEMBER
 Sam Bolt
 AT-LARGE COUNCILMEMBER
 Kent Vanderwood
 AT-LARGE COUNCILMEMBER
 Dan Burrill
 1ST WARD COUNCILMEMBER
 William A. VerHulst
 2ND WARD COUNCILMEMBER
 Richard K. Pastoor
 3RD WARD COUNCILMEMBER
 Joanne M. Voorhees
 CITY MANAGER
 Curtis L. Holt

Ms. Heidi A. Isakson
 City Clerk
 Wyoming, MI

Subject: Public hearing to consider the request to vacate Pickett Street west of Clyde Park Avenue.

Recommendation: To approve the subject street vacation request.

Dear Ms. Isakson:

The above referenced request was reviewed by the Wyoming Planning Commission at its regular meeting on March 18, 2014. A motion was made by Hegyi, supported by Woodruff, to recommend to City Council the proposed Pickett Street vacation, subject to the provision of easements to the City of Wyoming for all public utilities, the provision of utility and access easements to the adjoining parcels, and any costs for the utility relocations to be borne by the developer. After discussion the motion passed unanimously. While a more detailed review is available in the Planning Commission minutes, the following is provided as basic background information:

The petitioner proposes the City vacate Pickett Street. Pickett Street is a paper only street. Improvements within the right-of-way consists of an asphalt driveway with public and private utilities. The driveway is contained within the right-of-way for Pickett Street for 165 feet from Clyde Park Avenue. The driveway extends another 260 feet west beyond the public right-of-way. Ingress and egress, and utility easements are in place for the area beyond Pickett Street.

The petitioner, J & P Development LLC, proposes to vacate Pickett Street as part of their industrial expansion plan along the underutilized north side of the drive (see attached). With the vacation of the right-of-way, ingress and egress, along with utility easements, will be extended through the vacated right-of-way. The property owner to the south of the right-of-way, Comfort Partners, is agreeable to transferring ownership of the acquired right-of-way to the petitioner.

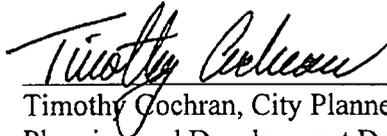
Public water and storm sewer utilities, as well as private utilities, exist within the right-of-way of Pickett Street. The developer must provide easements to the City of Wyoming for all public utilities. The developer must also provide utility and access easements to the adjoining parcels. Any costs for utility relocations due to the vacation of the right-of-way shall be borne by the developer.

The proposed street vacation will allow for the redevelopment of an underutilized industrial property. The resulting development will infuse vital investment into the Clyde Park Avenue corridor. It will also contribute to the economic strength of the City by providing many new jobs. The proposed street vacation conforms to the City of Wyoming sustainability principals.

The Development Review Team suggested the Planning Commission recommend to the City Council the proposed Pickett Street vacation, subject to the provision of easements to the City of Wyoming for all public utilities, the provision of utility and access easements to the adjoining parcels, and any costs for the utility relocations to be borne by the developer.

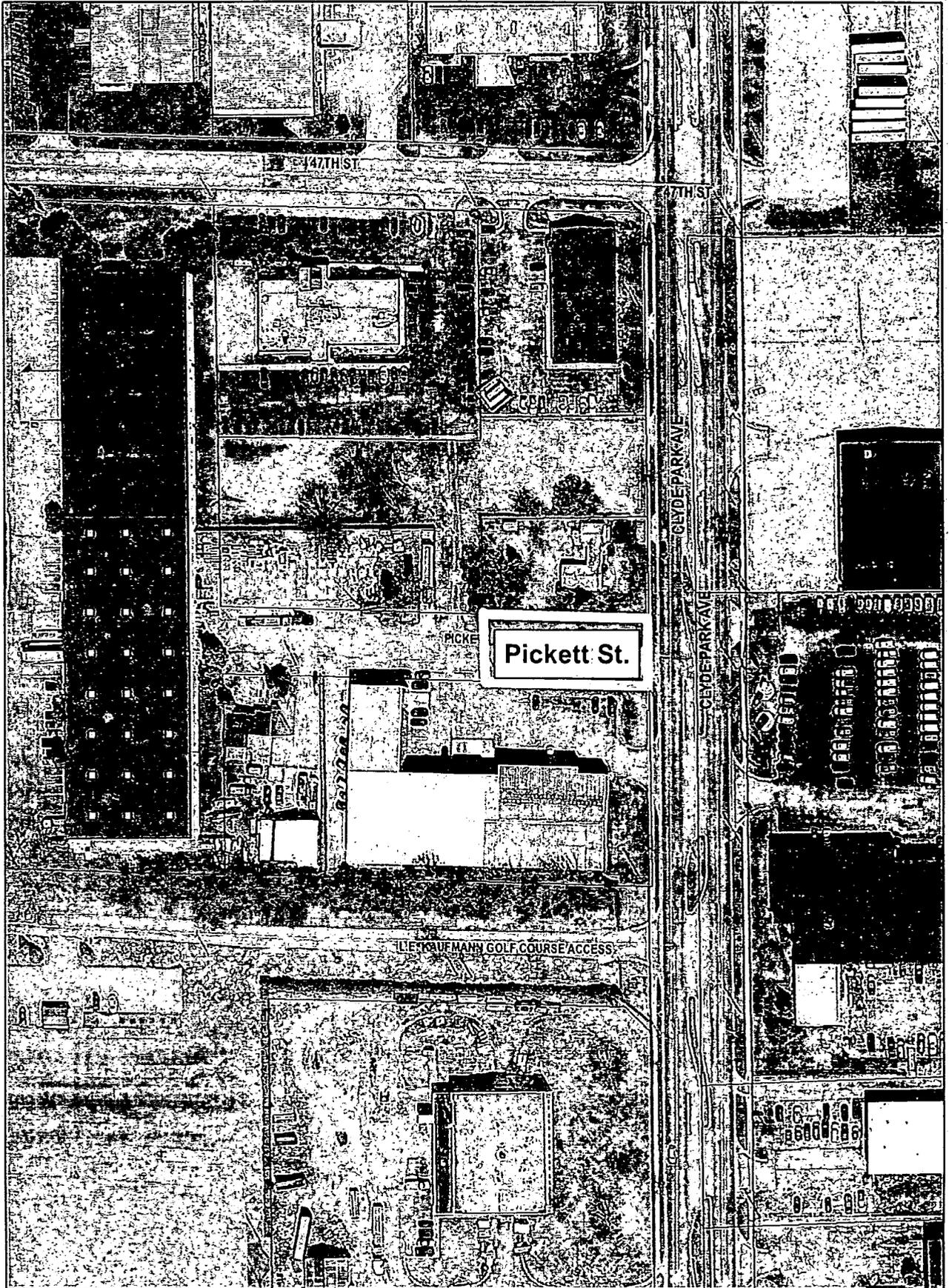
No comments were received at the public hearing. A motion was made by Hegyi, supported by Woodruff, to recommend to the City Council the proposed Pickett Street vacation, subject to the conditions noted. After discussion, the motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy Cochran", is written over a horizontal line.

Timothy Cochran, City Planner
Planning and Development Department

cc: Curtis Holt, City Manager
Rebecca Rynbrandt, Director of Community Services



LEGAL DESCRIPTION OF PICKETT STREET

Pickett Street as recorded in Jelsema Plat (Liber 46 of Plats, Page 40), part of the East ½, NE ¼, Section 26, T6N, R12W, City of Wyoming, Kent County, Michigan.

RESOLUTION NO. _____

RESOLUTION TO REQUEST THAT THE MICHIGAN LIQUOR
CONTROL COMMISSION REVOKE THE LIQUOR LICENSE OF
TIME OUT GR LLC, 1820 44th STREET SW, WYOMING, MICHIGAN

WHEREAS:

1. On April 21, 2014, the City Council of the City of Wyoming, acting on findings and a recommendation from a Committee of Council following a hearing, adopted Resolution 24762 (attached), revoking the business license of Time Out GR LLC, 1820 44th Street SW, for violations of Section 14-52(4) and 14-52(5) of the Code of the City of Wyoming, in order to protect the public health, safety and welfare.
2. On April 21, 2014, the City Council set a public hearing for May 5, 2014 for 7:03 p.m. to hear comment on whether to request the Michigan Liquor Control Commission revoke the liquor license of Time Out GR LLC.
3. The public hearing was held on May 5, 2014 at the regularly scheduled City Council meeting.
4. The City Council reviewed the findings of the earlier action to revoke the business license of Time Out GR LLC, and considered comments received during the public hearing.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council of the City of Wyoming finds that in order to protect the public health, safety and welfare, the liquor license of Time Out GR LLC should be revoked.
2. The City Council of the City of Wyoming requests the Michigan Liquor Control Commission revoke the on-premise class C liquor license held by Time Out GR LLC, 1820 44th Street, Wyoming, Kent County, Michigan.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:

Resolution # 24762 Revoking Business License

Resolution No. _____

RESOLUTION NO. 24762

RESOLUTION TO REVOKE BUSINESS LICENSE
FOR TIME OUT GR LLC (MONTEREY GRILL)

WHEREAS:

1. On April 1, 2014, the City Clerk suspended the business license of Time Out GR LLC, 1820 44th Street SW, for violations of Section 14-52(4), 14-52(5) and 14-180 of the Code of the City of Wyoming.
2. On April 7, 2014, the City Council appointed a committee of Council to conduct a hearing and to consider the City Clerk's request to revoke the business license, pursuant to Section 14-53 of the Code of Ordinances.
3. The committee of Council, composed of Mayor Jack Poll and Councilmembers Bolt and Ver Hulst, held a hearing on April 17, 2014, and took testimony from the Wyoming Police Department and heard comments from Bruce Higgins, a manager of the business and part owner.
4. The committee of Council made findings and a determination (attached) to recommend that City Council revoke the business license of Time Out GR LLC in order to protect the public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council of the City of Wyoming concurs with the findings and recommendation of the committee appointed to consider the business license suspension and/or revocation for Time Out GR LLC.
2. The business license of Time Out GR LLC, 1820 44th Street SW, Wyoming, Michigan, is hereby revoked.

Moved by Councilmember:	Bolt
Seconded by Councilmember:	Pastoor
Motion Carried	Yes 7
	No 0

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: April 21, 2014



Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:
Findings and Recommendation

In the Matter of: The proposed revocation of the Business license for Time Out GR, LLC, (Monterey Grille) at 1820 – 44th Street S.W., Wyoming, Michigan.

Time Out GR, LLC at 1820 – 44th Street S.W., Wyoming, Michigan holds business license No. 2136 with an expiration date of March 1, 2014, for purposes of “food and lodging, full service restaurant”.

By resolution no. 24741 dated April 7, 2014, the City Council appointed a committee to conduct a business license revocation hearing for Time Out GR, LLC.

Notice of hearing was sent to the license holders on April 9, 2014. The hearing before the Council Committee was held on April 17, 2014 at 1:00 pm in the City Council chambers of the City of Wyoming.

Upon hearing the sworn testimony and having considered the exhibits presented the committee makes the following findings of fact.

1. Time Out GR, LLC possessed a business license issued by the City of Wyoming for a restaurant located 1820 – 44th Street S.W., which license expired on March 1, 2014.
2. The license was not renewed prior to March 1, 2014.
3. The licensee failed to provide the annual report for on premise liquor license which was due February 15, 2014.
4. Notice of suspension of the license was sent to the license holder and placed on the establishment on April 3, 2014.
5. On April 4, 2014, licensee mailed the renewal payment and annual liquor license report to the City which has not been processed by the City due to the license suspension.
6. That citations were issued by the Wyoming Police Department for operating without a business license on April 4, 2014, April 5, 2014 and April 6, 2014.
7. That the licensed business of Time Out GR, LLC (Monterey Grille) has had a long complaint history since March of 2013 which is summarized as follows:
 - A. Fights, disorderly conduct and assaults in the parking lot on approximately 16 occasions.
 - B. Alcohol and/or drug arrests in the parking lot on at least 6 occasions.
 - C. Noise complaints on numerous occasions.

- D. Hit and run accidents on at least 2 occasions.
 - E. Assaults or fights in the bar on at least 2 occasions.
 - F. A patron assaulting a police officer on at least 1 occasion.
 - G. Shots being fired in the parking lot on at least 6 occasions.
8. There have been several liquor control violations reported to the Liquor Control Commission including:
- A. Permitting alcoholic liquor to be removed from premises.
 - B. Allowing an agent or employee to be on the premises in an intoxicated condition.
 - C. Fighting on the premises.
 - D. After hours sale and consumption.
 - E. Service to a minor.
 - F. Service to an intoxicated person.
9. Several attempts have been made by Wyoming Police Department personnel to discuss issues with the owners and/or managers without any apparent success.
10. That Section 14-52 of the Code of the City of Wyoming provides as follows:

Suspension and revocation.

Any license, registration or permit issued by the city may be suspended for any one of the following reasons:

- (1) Misrepresentation of any material fact on the application for obtaining such license, registration or permit.*
- (2) Violation of any section of this chapter as it relates to the operation or business.*
- (3) Violation of any state or federal statute or duly adopted federal, state or local rule and regulation as relates to the operation or business.*
- (4) Failure to comply with an authorized requirement of any city official as relates to the operation or business.*

(5) *Failure to perform any act or the performing of any act, either of which is contrary to or would endanger the public health, safety and welfare.*

If the license or registration of any person is suspended, the city official who suspends such license or registration shall inform the licensee in writing as to the reasons why the license has been suspended and the effective date of such suspension. If there are conditions to be corrected, the city official in the notice shall inform the licensee of such. The city official may lift such suspension if he finds that the conditions have been corrected.

11. That Section 14-180 of the Code of the City of Wyoming provides as follows:

Conduct of Business. The owner, as well as the agents and servants of the owner, actually engaged in the operation of a place of business, licensed to sell alcoholic beverages on the premises, shall at all times be responsible for the conduct of occupants and patrons. No disorderly, loud or boisterous conduct shall be permitted, nor shall any entertainment be given or permitted which is offensive, indecent or obscene in its nature. Front windows shall at all times be clear of curtains, screens or objects which would tend to obstruct vision into the establishment from the front and outside of the premises. No living quarters shall be permitted in the same building, if they are connected to the business establishment in such a way that the public has, or is likely to have access thereto. No booths shall be permitted which are completely enclosed or capable of being either permanently or temporarily completely enclosed or locked or with partitions higher than four feet from the floor. No such place shall permit alcoholic beverages to be served or consumed in private rooms unless the door to such room shall be open during the period while such alcoholic beverages are being consumed therein. All places must have separate toilet facilities for men and women.

12. That based upon the foregoing we, the members of the committee, appointed by Resolution of the City Council on April 7, 2014, find as follows:
(Check appropriate boxes as applicable)

- That Time Out GR, LLC (Monterey Grille) located at 1820 – 44th Street S.W. violated Section 14-180 of the Wyoming City Code in that they being responsible for the conduct of occupants and patrons permitted their establishment to be a place of disorderly, loud or boisterous conduct so as to constitute a real and immediate threat to the health and safety of officers who respond to these situations as well as the safety of those who live in the surrounding area.

- That Time Out GR, LLC (Monterey Grille) located at 1820 – 44th Street S.W. violated Section 14-52(5) of the Wyoming City Code by failing to control the activities of their patrons so to not endanger the public health, safety and welfare of the citizens of the City of Wyoming and its police officers.

Based upon the forgoing we, the Committee recommend the following to the Wyoming City Council.

- Revoke the Business License issued to Time Out GR, LLC (Monterey Grille), 1820 – 44th Street SW in the City of Wyoming
- Not revoke the Business License issued to Time Out GR, LLC (Monterey Grille), 1820 – 44th Street S.W. in the City of Wyoming
- _____
other (if applicable)

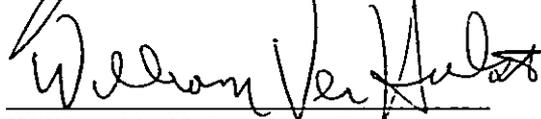
Dated: 04-17-14



Jack A. Poll, Mayor



Sam Bolt, Councilmember



William VerHulst, Councilmember

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A PROPOSAL FOR WORKERS'
COMPENSATION THIRD PARTY ADMINISTRATOR SERVICES

WHEREAS:

1. As detailed in the attached Staff Report, proposals were received for workers' compensation third party administrator services.
2. It is recommended the City accept the proposal received from CompOne Administrators, an FDI Group Company.
3. Funds for third party administrator services are paid for through the insurance fund.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize acceptance of the proposal from CompOne Administrators, an FDI Group Company, for workers' compensation third party administrator services.
2. The City Council does hereby authorize the City Manager to acknowledge acceptance of the proposal and renewals in accordance with annual budget authorization.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:
Staff Report
Tabulation Sheet

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Subject: Workers' Compensation Third Party Administrator Services

From: Kim Oostindie, Director of Human Resources
Tim Smith, Finance Director

Cc: Curtis Holt, City Manager

Meeting Date: May 5, 2014 Council Meeting

RECOMMENDATION:

On Tuesday, April 1, 2014, four responses were received to our invitation to submit proposals for workers compensation third party administrator (TPA) services. Seventeen invitations to bid were sent to prospective bidders.

It is recommended that City Council accept the proposal submitted for TPA services by CompOne Administrators, and FDI Group Company.

SUSTAINABILITY CRITERIA:

Environmental Quality – Accepting this proposal does not significantly impact environmental quality.

Social Equity – Workers' compensation and associated TPA services are completed in compliance with all applicable State and Federal Laws and collective bargaining agreements.

Economic Strength – By requesting proposals for services such as TPA services, the City can review its current costs, ensure its costs are aligned and competitive with current market pricing and identify opportunities to be more economically effective in securing that service.

DISCUSSION:

The intent of this proposal is to secure a professional service provider that is certified and qualified to provide workers' compensation TPA services including, but not limited to, review of all claims and loss reports, investigation of all claims, cost containment services including medical and pharmacy fee reductions, preparing claims for legal review, attendance at trials, mediations and settlement conferences as appropriate, serve as the agent of record for excess insurance, develop and maintain a claims database, provide financial and statistical reports on losses, work closely with injured employees, and prepare reports as required by the State and monitor compliance of the City's reporting requirements.

The Finance and Human Resources Departments reviewed the proposals submitted. Following that review, phone interviews were completed with CompOne, Eagle Claims Management and Mackinaw Administrators. Each company provided clarification of their proposals in multiple areas. The specifications allow the City to negotiate with any, all or none of the RFP respondents. The City discussed a flat service fee instead of a percentage of the payroll fee with the City's current TPA and discussed with Eagle Claims Management submitting injury reports via email, mail or fax instead of a Finance and/or Human Resources Employee re-entering the information received from employees and supervisors. Both companies were agreeable to our requests and provided us with their fees associated with our requests.

The responses from CompOne, Eagle Claims and Mackinaw were very close in their base annual service fee. After consideration of all fees, exclusions and other factors, it is recommended CompOne continue as the workers' compensation TPA. We project an overall projected decrease to the City's fixed cost for workers' compensation of approximately \$2,600 annually.

BUDGET IMPACT:

Funds for TPA services are budgeted in the health insurance fund. It is estimated that the annual fixed expenditure for workers' compensation TPA services will total \$20,000. Certain costs for things such as defending appeals, legal reviews, nurse case management, vocational case management and settlement negotiations vary and are dependent on the number and types of cases each year.

Attachment: Tabulation Sheet

CompOne Administrators

39500 High Pointe Blvd.

Suite 400

Novi, MI 48375

Mark Hankerd

517-913-1717

517-897-6553

mhankerd@compone.netwww.compone.net

\$20,000 Annual flat fee

Quote in effect until : 7/1/14

Item	Term	Charge
Annual Service Fee	3 year contract and the option for 2 additional 1 year contracts. Medical bill review and CMS 211 reporting are included in the Annual Administrative Fee.	The annual service fee will be based on a flat fee of \$20,000
Risk Management/Loss Control Services	The proposal includes 0 hours of LP services annual	LP hours can be purchased @ \$135 per hour.
ISO Indexing	Per Inquiry	\$9.25
Standard Reports	Monthly	Included
Account Set Up Fee	StarTech Software	Included
Fee Schedule Review with Manageability	Ongoing	Included (Estimated Annual Cost Included)
PPO & Pharmacy Program % of Savings Fee	Ongoing	25% of savings
Case Management with Manageability Medicare set-aside review	Ongoing	\$88.00/hour (Estimated Annual Cost: Allocated to file)
Utilization Review with Manageability Peer Review	Ongoing	\$88.00/hour (Estimated Annual Cost: Allocated to file)
		The claims service fee will be billed in quarterly installments of \$5,000
		Case management is only utilized at customers' request and approval.
		In the event of cancellation or non-renewal of this contract, COMPONE will continue to manage all pending claims to conclusion of the claims, and claims occurring in this service term but not reported prior to the date of termination unless COMPONE is relieved by the Michigan Workers' Compensation Agency. The price provides service for up to 12 months after expiration date of contract. Claims handling services are for life of partnership. Should our partnership end, we will provide 12 months of additional claim handling. Following the 12 month extension, we would negotiate services through resolution of all claims or agree to transfer to another TPA or carrier.
		Expert medical management remains a major contributor to mitigating Workers' Compensation claim costs. We look forward to discussions concerning the impact of cooperative medical management on your program.

Mackinaw Administrators, LLC

PO Box 489

Brighton, MI 48116

Stephen J. Flechisg

810-844-8114

248-808-0398

sflechsig@mackadmin.com

www.mackadmin.com

Corporation

\$18,780 Flat Annual Fee

Note: In the event the annual payroll increases greater than 15%, Mackinaw Administrators may amend the proposed flat service fee appropriately.

SUMMARY:	Detailed List of Services Covered by the Proposed Flat Annual Fee:
The "Annual Claim Service Fee" covers the cost of the following services with the exception where indicated below:	An open claim maintenance fee will be assessed for claims that remain open after a certain period per the Annual Open Self-insured Claim Maintenance Fees" as shown below.
Claims administration for Medical Only and Indemnity claims.	
Imprest bank account, including cost of standard checks.	
One Riskmaster Claim System Login is included. Additional logins are \$1,500 per user, per year.	
Excess Reporting and Reimbursement Requests on behalf of Client	
CMS/Section 111 Reporting.	
Two (2) telephonic claim reviews per year.	
Building of hierarchy for client with client provided location/departments	
Additional claims system projects and programming, at the request of the client, will be negotiated at the time of request.	
Recording of OSHA information and generation of OSHA 300, 300A, 301. client is responsible for certification and approval of OSHA logs/reports.	
Printing of all WC Checks and monthly bank reconciliation. Includes processing of unclaimed checks.	
Standard Reports provided monthly and Executive Reports provided annually. Custom Reports per client preference. Assist in determining the Annual Assessments due the State. Preparation and Filing of 1099s.	
Filing of State Required Claim Forms. File Storage is included for all closed files up to 24 months from date of closure. After 24 months, the files will be returned to client.	
Self-insured Tail Claim Adjusting Fee (if any)	TBD - Tail claims are those claims that occurred prior to July 1, 2014. After review, many times the cost to the Client to transfer the prior year's responsibility is nominal. Tail claims adjusting service fees are charged per claim with an annual maintenance fee each year the claim remains open.

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Corporation

\$18,780 Flat Annual Fee

Note: In the event the annual payroll increases greater than 15%, Mackinaw Administrators may amend the proposed flat service fee appropriately.

SUMMARY:	Detailed List of Services Covered by the Proposed Flat Annual Fee:
Annual Open Self-insured Claim Maintenance Fees	\$400 per open claim
Allocated Loss Adjustment Expense	Fees commonly known as "allocated claims adjustment expense" (ALAE) are not included in the above. They are considered part of the claim file and paid from imprest of bank account established on your behalf to pay claims. Vendors we use are client approved. They are not employees of Mackinaw Administrators, LLC.
	The fees for the various vendors will vary depending on upon the vendor that is selected by the Client.
	Examples of ALAE expense included but are limited to: Attorney Fees, Surveillance Fees, Bill Review Fees, CMS Services (Vendor Services such as MSA, CSA, or Conditional payment negotiations), IME Fees, PPO Fees, Medical Case Management Fees, Voc Fees, Court Costs, Pharmacy Discount Pricing, Expert Witness and any outside vendor not an employee of Mackinaw Administrators.
Continuation of Services	In the event contract termination the continuation of services, including, but not limited to claim adjusting, claim review, team meetings, loss runs, on-line service, file storage and special reports will be billed at a negotiated fee.
Bill Review	The following are the service fees for Michigan Case Management Services, LLC and Alpha Review who provides this service: Bill Review/Fee Schedule: \$1.20 per line. Reasonable & Customary: 30% of Savings. Minimum Line Charge: None. Header Fee: \$2.00 per bill. PPO Bill Reduction: 30% of savings
Loss Control Services	Standard Service: \$125.00 per hour. Industrial Hygiene plus lab expenses: \$140.00 per hour
Payment of Services	The Annual Claim service Fee is due at inception of agreement. Additional fees, if any, will be due and payable upon invoice.
Service Tax	In the event of any Governmental Taxing Authority imposes any tax on the cost of service paid, client agrees to pay said tax.
Service Commitment and Guarantee	Clients may replace Mackinaw Administrators, LLC to performance at any time during the first 12 months of service contract. Mackinaw Administrators will promptly transfer all files to the state approved TPA and return to Client 50% of Mackinaw Administrators' claim service fee earned and collected (excluding los control fees, commissions to outside agents and ALAE fees for services rendered).
Confidential Work Product	This proposal contains information that is proprietary and confidential in nature between Mackinaw Administrators, LLC and Client.

Eagle Claims Management

3500 Kraft SE

PO Box 6244

Grand Rapids, MI 49516-6244

David Johnson

616-956-7370

810-623-9395

djohnson@eagleclaims.comwww.eagleclaims.com

Corporation LLC

\$21,096.00

SUMMARY:	Detailed List of Services Covered by the Proposed Flat Annual Fee:
A three Year Guarantee	Attendance at any and all meetings with the Michigan Department of Industry and Consumer Services
Assumption of existing claims	Life of relationship claim handling
No Charge Fee Schedule administration	On time payment of all indemnity benefits due
Assistance with the State Approval and Renewal Process	Payment of all medical bills within 10 days of receipt.
Complete Client and Excess Insurance Carrier Reporting	Preparation and mailing of medical benefit checks, or vouchers
Up to quarterly claim reviews on site	Preparation and mailing of form 1099's to all providers
Log in rights to access claim information	Application of the State of Michigan Workers Compensation Medical Fee Schedule, and its attendant rules, at no additional charge.
Medicare Reporting	Prepayment approval process
Judy Gibbons as Wyoming's claim adjuster	Wyoming has roughly 100 reported claims per year. \$100 more per month to cover our expense of doing this. And this does include taking your tail claims over.
	Preparation and filing of all State of Michigan Form 701's
	Preparation and filing of all State of Michigan Form 107's
	Preparation of all State of Michigan Form 100's . Phone contact with every potential lost time claimant within 24 hours of notice
	Aggressive, personal, interaction with Treating physicians to ensure that return to work restrictions are provided.
	Completion and submission of written investigative report and findings within 5 business days of notice.
	Access to the PROCURA Network of workers compensation providers, on a percent of savings fee basis.
	Coordinate strategy with you and your attorney on litigated cases to ensure the most favorable resolution.
	Attendance at trials on litigated cases.
	Creation of a custom designed, on line, report of injury designed to streamline your reporting procedure and capture all relevant information.
	Creation of a custom designed monthly reporting package for your company, its department, and each appropriate person within the company or its departments.
	Claim information traced by name, social security number, date of injury, date of hire, cause of injury, body part, department, shift, supervisor, injury location, occupation, job classification, sex, bargaining unit, or literally any other category that you find relevant.
	Claim information can be communicated on paper, fax or by e mail
	Creation and distribution of ad hoc reports as requested
	Complete access to the ECM website, and all of the web tools presented in this proposal.
	Act as employers agent for the purpose of satisfying Employer's obligations under the Medicare, Medicaid and SCHIP Extension Act of 2007.

Cannon Cochran Management Services, Inc.

2 East Main Street
 Suite 208
 Danville, IL 61832
 Rodney J. Golden
 217-446-1089

rgolden@ccmsi.com

www.ccmsi.com

Corporation
 Flat \$25,000 per Contract Year

Bundle Services Included:	Optional Services:	Termination Fee:	Annual Risk Management Services Included in Pricing:	Claims Management Services Included in Pricing:	Allocated Expenses:
Adjudication of up to 10 new Indemnity claims and 85 new Medical Only claims per Contract year.	Loss Control Services - Billable at \$125 per hour; including visits, travel, feedback and reports	If the City of Wyoming terminates the partnership, an annual service fee will be charged for open files until closure, or files will be transferred to another Service company. Open indemnity claims will be charged an annual fee of \$350 and Medical Only \$75 annually. If the City of Wyoming would like a data transfer to a new TPA, a basic disc download data transfer would be \$3,500.	Annual stewardship report	Claim adjudication	The client is responsible for the payment of allocated expenses, which includes but is not limited to: Legal fees, appraisal fees, the cost of police, fire, coroner, medical and similar reports, expert services, professional photographs, vocational services and surveillance.
			Semi-Annual Claim Reviews	Claim file storage	Allocated Loss Expense are those costs that can be directly assigned to the settlement of a particular claim other than the investigation conducted by the adjuster.
Annual Risk Management Services - Semiannual claim reviews, filing of State forms, check register reports, account management and administration.	MIOSHA Module - \$1,500/Year: Track incidents and file/post reports		Filing all required state forms, including state mandated assessments	Effective claim resolution/ closure	The costs are absorbed by client and are in addition to the Bundled price and/or cost per claim quote by CCMSI. The following rosters are categorical representations of those more typical expenses. This list is comprehensive but not exhaustive.
			Filing of 1099's	Generate EOB's and payment registers	The costs are absorbed by client and are in addition to the Bundled price and/or cost per claim quote by CCMSI. The following rosters are categorical representations of those more typical expenses. This list is comprehensive but not exhaustive

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2 East Main Street
 Suite 208
 Danville, IL 61832
 Rodney J. Golden
 217-446-1089

rgolden@ccmsi.com

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Corporation

Flat \$25,000 per Contract Year

Bundle Services Included:	Optional Services:	Termination Fee:	Annual Risk Management Services Included in Pricing:	Claims Management Services Included in Pricing:	Allocated Expenses:	
ICE - Internet Claim Access - Provides unlimited access to claim data, online claim reporting, online reports, comprehensive and complete access to claim management process for up to 5 users.	Data Conversion - (One-Time Fee) - Associated with consolidating all historical data into CCMSI's database. Cost: \$125 an hour and typically averages 20/30 hours to complete. Wiling to "cap" the cost of this service at \$5,000.	Stop Loss Insurance/Excess insurance premiums are not included in pricing above.	Monthly loss runs	Hearing office representation	Service & Fee Fee Schedule re-pricing (\$8.00 per bill, no line minimum). PPO Network Access (33% savings below State fee Schedule). CCMSI Network or Outside Network (33% savings below State fee schedule). Hospital/Specialty Review (33% of savings below state fee schedule).	
			State and NCCI reporting (if necessary)	Investigation for subrogation/recovery/subsequent injury fund potential		
Tail Claims/Run-Off - handle any and all open transferred claims from former administrator at no additional cost (up to 40 claims)			Unlimited on-line claim access to both claim file activity and monthly detailed loss reports	Legal counsel referred when needed		
		Claim Reporting Options: No charge for on-line reporting via ICE, Manual claim entry \$10 per claim. 1-800 reporting \$25 per claim reported.		Overall account management		Maintenance of electronic notes
				Reporting to excess carrier		Payment of Indemnity benefits

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 Danville, IL 61832
 Rodney J. Golden
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Corporation
 Flat \$25,000 per Contract Year

Bundle Services Included:	Optional Services:	Termination Fee:	Annual Risk Management Services Included in Pricing:	Claims Management Services Included in Pricing:	Allocated Expenses:
	Event that allotted 10 new Indemnity claims or 85 Medical Only Claims in any given contract year, the pricing will then convert to a per claim charge on the 11th Indemnity claim or 86th Medical Only Claim. The applicable charges will be at a cost per claim:		Website self service report capabilities	Payment of medical benefits	Nurse Case Management (at cost).
	Workers Compensation - Indemnity \$975, Medical Only \$150, Report Only \$0.00.			Prepare for, comply with and respond to regulatory audits	Index Bureau (at cost).
				Prompt & courteous customer service. Prompt attention to catastrophic injuries. Proper reserve on all claims. Strict adherence to State Statutes and Regulations. Thorough investigation. Website claim reporting	MMSEA-SCHIP Compliance (425.00 per claim with hit).
					Safety Loss Control Services (\$125.00 per hour)

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE FINAL PAYMENT TO
FISHBECK, THOMPSON, CARR & HUBER, INC. FOR THE
BAYBERRY FARMS STORM WATER STUDY

WHEREAS:

1. On September 9, 2013, the City of Wyoming experienced a significant storm event that caused some residents of the Bayberry Farms Condominiums, Senior Living Apartments, and Bayberry Farms houses to become flooded.
2. On October 2, 2013, Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) submitted a proposal to study the Bayberry Farms storm water system and the impacts of the September 9 storm in the amount of \$17,500.
3. The study reviewed the storm water system in Bayberry Farms in regards to the design, construction and performance of the system, and provided recommendations for improvements to reduce risk of future flooding in the area.
4. After the presentation of the recommendations, the City of Wyoming requested FTCH study the anticipated impacts of future proposed developments on the storm system.
5. The additional study and review and the additional printing of final reports added an additional \$1,786.60 to the original Purchase Order.
6. The additional costs for this project can be financed out of the Major and Local Street funds in the following accounts:
 - 202-441-46300-801.000, Professional Services Account (\$893.30)
 - 203-441-46300-801.000, Professional Services Account (\$893.30)

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes final payment to Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) for the additional storm water study evaluation and additional printing of final reports in the amount of \$1,786.60.
2. The City Council hereby approves the attached budget amendment.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

Heidi A. Isakson, Wyoming City Clerk

CITY OF WYOMING BUDGET AMENDMENT

Date: May 5, 2014

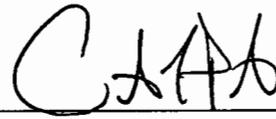
Budget Amendment No. 05 1

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$1,800 of budgetary authority to provide funding for the final payment for the Bayberry Farms Storm Water Study per attached resolution.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>Major Streets Fund</u>				
Public Works - Street Maintenance - Professional Services 202-441-46300-801.000	\$66,380	\$900		\$67,280
Fund Balance/Working Capital (Fund 202)		<u>900</u>	<u>\$ 900</u>	
<u>Local Streets Fund</u>				
Public Works - Street Maintenance - Professional Services 203-441-46300-801.000	\$63,270	\$900		\$64,170
Fund Balance/Working Capital (Fund 203)			\$900	

Recommended: 
Finance Director


City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2013-2014 be amended by adoption of the foregoing budget amendment.

Motion carried: _____ years, _____ days

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

Staff Report

Date: April 30, 2014
Subject: Final Payment for Bayberry Farms Storm Water Study
From: Russ Henckel, Assistant Director of Public Works - Engineering
Meeting Date: May 5, 2014

Recommendation:

Staff recommends authorizing final payment to Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) for the additional study and printing beyond the initial scope of the Bayberry Farms Storm Water System Study. Final payment for the additional work is \$1,786.60.

Sustainability Criteria:

Environmental Quality – This study reviewed the storm water system in the Bayberry Farms PUD and the effect of the September 9, 2013, storm upon the system. The additional work of the study reviewed the full build out of the area and the design performance of the storm system.

Social Equity – This study will not impact social equity.

Economic Strength – This study will not affect economic strength of Wyoming.

Discussion:

In October of 2013, Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) was authorized to study the storm water system in the Bayberry Farms PUD and the impact from the September 9, 2013, storm. FTCH studied the storm system and its performance during the major storm event and prepared recommendations of improvements. After the draft study was prepared, the City requested some additional study be performed and additional copies of the final report. The additional services added \$1,786.60 to the project.

It is recommended that the City Council authorize final payment to Fishbeck, Thompson, Carr & Huber, Inc. for the Bayberry Farms storm water study in the amount of \$1,786.60.

Budget Impact:

Sufficient funds are available in the Major and Local Street funds but a budget amendment is necessary.

Attachments: Invoice
Budget Amendment



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

MICHIGAN Grand Rapids | Lansing | Kalamazoo | Novi
OHIO Cincinnati

Headquarters

1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
p 616.575.3824 | f 616.464.3994

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
Remit email to Accounts.Receivable@ftch.com
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546
Major credit cards accepted

APRIL 21, 2014
G130701 CES
ACCOUNT NO: 230950

INVOICE NO: 304589

CITY OF WYOMING
PUBLIC WORKS ADMIN
2660 BURLINGAME AVE SW
WYOMING MI 49509

PROJECT: WYOMING/BAYBERRY FLOODING
PO# 2014-00000346

THIS INVOICE IS FOR THE BILLING PERIOD 03/15/2014 THROUGH 04/11/2014
FOR ENGINEERING STUDY

<u>PROFESSIONAL PERSONNEL:</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
PRINCIPAL	3.00	\$200.00	\$600.00
SENIOR ASSOCIATE	51.00	112.00	5,712.00
SENIOR ENGINEER	56.00	102.00	5,712.00
SURVEYOR	22.00	95.00	2,090.00
TECHNICIAN	5.00	95.00	475.00
TECHNICIAN	15.50	80.00	1,240.00
ENGINEERING SPECIALIST	14.50	75.00	1,087.50
SURVEY SPECIALIST	4.00	75.00	300.00
PRODUCTION SUPPORT	14.00	66.00	924.00
			<u>18,140.50</u>

REIMBURSABLE EXPENSES:

COMPANY VEHICLE USE	\$411.10
MILEAGE	40.60
REPRODUCTION	694.40
	<u>1,146.10</u>

TOTAL THIS INVOICE \$19,286.60

PREVIOUSLY INVOICED	\$.00
THIS INVOICE	<u>19,286.60</u>
INVOICED TO DATE	19,286.60
PAID TO DATE	.00
TOTAL AMOUNT OUTSTANDING	<u><u>\$19,286.60</u></u>

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE PAYMENT TO
GORDON FOODS SERVICE FOR WATERMAIN RECONSTRUCTION
PER THE CITY OF WYOMING COST SHARING POLICY

WHEREAS:

1. The City of Wyoming recently amended the policy manual for providing a cost sharing opportunity for developments reconstructing aged watermain.
2. Gordon Food Service (GFS) recently reconstructed 350 lineal feet of a 16-inch watermain as part of their new freezer facility constructed on 50th Street.
3. Per the amended policy, GFS is requesting reimbursement of \$19,824 for the section of watermain replaced.
4. The reimbursement of the watermain can be financed out of the Water Fund but a budget amendment is necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes payment to Gordon Food Service for the reconstruction of 350 lineal feet of a 16-inch watermain in the amount of \$19,824.
2. The City Council hereby approves the attached budget amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

Heidi A. Isakson, Wyoming City Clerk

Staff Report

Date: April 30, 2014

Subject: Gordon Food Service Watermain Cost Sharing Agreement

From: Russ Henckel, Assistant Director of Public Works - Engineering

Meeting Date: May 5, 2014

Recommendation:

Staff recommends authorizes payment to Gordon Food Service for the reconstruction of a section of watermain with the construction of their 50th Street freezer building. The cost for the watermain reconstruction is \$19,824.

Sustainability Criteria:

Environmental Quality – The reconstruction of the watermain will reduce the risk of future watermain breaks in the area.

Social Equity – This study will not impact social equity.

Economic Strength – Maintaining a reliable infrastructure is imperative to thriving businesses.

Discussion:

As a part of the Gordon Food Service (GFS) freezer building on 50th Street, GFS reconstructed a section of 16-inch watermain that was significantly old and within the GFS development. The section of watermain was not required to be replaced or relocated with the development, but it was in the best interest of GFS and the City of Wyoming to have new infrastructure in the area. Per the recently amended the cost sharing policy, the City will participate on a pro-rated basis for the replacement of the watermain. Exxel Engineering has submitted the attached breakdown of costs for the replacement of the watermain in the amount of \$19,824.

Budget Impact:

Sufficient funds are available in the Water Street fund but a budget amendment is necessary.

Attachments: Exxel Engineering Letter 4/17/14
Budget Amendment



April 17, 2014

Mr. Russ Henckel
City of Wyoming
1155 - 28th Street SW
Wyoming, MI 49509

RE: Gordon Foods Service

Dear Russ:

In accordance with the City's newly adopted amendment to their policy manual, I am requesting the City reimburse Gordon Food Service for the replacement of 350 l.ft. of 16" watermain. This section of watermain was replaced because of its age and potential consequences if a break were to occur.

$$\begin{aligned} \text{Reimbursement} &= \frac{\text{Age of main}}{100} \times \text{replacement cost} \\ &= \frac{2014-1966}{100} \times \$118/\text{l.f. (Kentwood Exc. Unit price)} \\ &= \$19,824 \end{aligned}$$

If you have any questions, please feel free to contact me.

Very truly yours,


Douglas J. Stalsonburg, P.E. *DS*

cc: Ron Scott – GFS

DJS/sv

L131325E

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE PAYMENT TO VALLEY CITY SIGN FOR THE
RELOCATION OF A SIGN ASSOCIATED WITH THE RIGHT-OF-WAY ACQUISITION
FOR THE 2015 DIVISION AVENUE (54TH STREET TO 60TH STREET) PROJECT

WHEREAS:

1. The City of Wyoming and the City of Kentwood have jointly received funding to reconstruct Division Avenue from 54th Street to 60th Street in 2015, widening to five lanes and adding bike lanes.
2. The City of Wyoming is currently in the process of acquiring additional right-of-way along the project, from a 33-foot existing width to a 50-foot proposed width along the corridor.
3. As part of the right-of-way acquisition, signs, lights, and other property features are being relocated outside the proposed right-of-way width.
4. Valley City Sign has submitted a quote for a sign relocation associated with South Kent Alignment at 5817 South Division Avenue in the amount of \$11,424 for the relocation of their sign and electrical equipment associated with the sign.
5. The costs for this work can be financed out of the Capital Improvements Program account number 400-441-50200-972502 (2013 CP DivAve 54th to 60th CTL, 2015 Division Avenue 54th – 60th Center Turn Lane).

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes payment to Valley City Sign for the relocation of a sign and electrical service at 5817 South Division Avenue in the amount of \$11,424.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

Heidi A. Isakson, Wyoming City Clerk

Staff Report

Date: April 30, 2014
Subject: Valley City Sign – 5817 Division Avenue Sign Relocation
From: Russ Henckel, Assistant Director of Public Works - Engineering
Meeting Date: May 5, 2014

Recommendation:

Staff recommends payment to Valley City Sign for the relocation of an existing sign located at 5817 South Division Avenue. The sign relocation is required as part of the right-of-way acquisition for the 2015 Division Avenue reconstruction project from 54th Street to 60th Street. Valley City Sign submitted a quote to relocate the sign outside of the proposed right-of-way in the amount of \$11,424.

Sustainability Criteria:

Environmental Quality – No significant impact.

Social Equity – No significant impact.

Economic Strength – No significant impact.

Discussion:

The City of Wyoming and the City of Kentwood have jointly received funding for the reconstruction and widening of Division Avenue from 54th Street to 60th Street in 2015. In preparation for the project, the City of Wyoming is acquiring the necessary right-of-way along the corridor, widening from 33 feet to 50 feet. Any signs, lighting, or other appurtenances within the acquired frontage are being relocated at this time in preparation for the reconstruction. Valley City Sign has submitted a quote to relocate a sign at 5817 South Division Avenue as a part of the South Kent Alignment acquisition. The estimate to relocate the existing sign outside the acquired right-of-way totals \$11,424. The work can be financed out of the Capital Improvements Program 2015 Division Avenue 54th-60th Center Turn Lane project 400-441-50200-972502.

It is recommended that the City Council authorize Valley City Sign to relocate an existing sign at 5817 South Division Avenue outside the proposed right-of-way in the amount of \$11,424 in preparation for the 2015 Division Avenue 54th Street to 60th Street reconstruction project.

Budget Impact:

Funds are available in the Capital Improvements Program.

Attachment: Valley City Sign Quote

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE MICHIGAN PAVEMENT MARKINGS TO PERFORM THE ANNUAL MAJOR STREET PAVEMENT MARKING FOR 2014

WHEREAS:

1. It is necessary to repaint approximately 150 miles of major street lane lines within the City of Wyoming on an annual basis.
2. In February of 2014, the Kent County Road Commission received bids to perform lane line painting throughout Kent County.
3. It is in the best interest of the City to authorize the low bidder, Michigan Pavement Markings, to perform the lane line painting for approximately \$32,500, which will be financed out of the Major Traffic Services account, 202-441-47400-930.000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes Michigan Pavement Markings to perform the annual major street pavement marking for 2014.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:
Staff Report

STAFF REPORT

DATE: March 5, 2014

SUBJECT: Bid Award, Major Street Pavement Marking

FROM: Jodie Theis, Contracts and Procurement Supervisor

Date of Meeting: May 5, 2014

RECOMMENDATION

It is recommended that the City Council authorize Michigan Pavement Markings to perform the annual major street pavement marking for 2014.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The water-based paint used for pavement marking meets all environmental air quality restrictions on volatile organic compound (VOC) emissions.

Social Equity

Street maintenance is provided throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's street maintenance. It is necessary to repaint approximately 150 miles of major street lane lines within the City of Wyoming to guide all motorists safely and efficiently throughout the City.

Economic Strength

Pavement marking allows the Public Works Department to provide high quality street maintenance. High quality street maintenance allows the Public Works Department to maintain the City's streets and infrastructure which sustains public and private property values. By participating in the cooperative bid with the Kent County Road Commission, it ensures the ability to get better pricing on materials and services, therefore, reducing the overall cost of pavement marking for the City.

DISCUSSION

In February of 2014, the Kent County Road Commission received three bids to perform lane line painting throughout Kent County. It is in the best interest of the City to enter into the cooperative bid with the Kent County Road Commission and authorize the lowest bidder, Michigan Pavement Markings, to perform the annual major street pavement marking for 2014.

Water-based paint is expected to last up to one year. There are several factors that impact the longevity of the pavement markings including roadway conditions, traffic volume, type of traffic, and snow maintenance.

BUDGET IMPACT

The cost of the pavement marking is estimated to be \$32,500. The cost of the pavement marking is increasing 7.5% over last year's bid of \$30,000. Sufficient funds are available in the Major Street Fund, Traffic Services Account, 202-441-47400-930.000.

ATTACHMENTS:

Kent County Road Commission Bid Tabulation
Pavement Marking Estimate

KENT COUNTY ROAD COMMISSION BID BLANK

Tabulation of Bid for: **Contract #14-14: Pavement Marking Services for 2014 with two one-year renewal options**

Date: February 13, 2014 **8:30 AM**

BIDDER	*Michigan Pavement			M & M Pavement		P.K. Contracting	
	Miles	Unit	Total	Unit	Total	Unit	Total
County Roads							
Waterborne Paint							
4" Solid White	1300	215.00	279500.00	230.00	299000.00	234.27	304551.00
4" Skip White	50	300.00	15000.00	350.00	17500.00	244.17	12208.50
4" Solid Yellow	1500	210.00	315000.00	230.00	345000.00	244.17	366255.00
4" Skip Yellow	150	250.00	37500.00	290.00	43500.00	244.17	36625.50
Subtotal			647000.00		705000.00		719640.00
Regular Dry							
4" Solid White	20	225.00	4500.00	260.00	5200.00	312.68	6253.60
4" Skip White	5	300.00	1500.00	380.00	1900.00	316.72	1583.60
4" Solid Yellow	20	225.00	4500.00	260.00	5200.00	316.72	6334.40
4" Skip Yellow	5	300.00	1500.00	260.00	1300.00	316.72	1583.60
Subtotal			12000.00		13600.00		15755.20
County Subtotals			659000.00		718600.00		735395.20
City and Village Streets							
Waterborne Paint							
4" Solid White	50	225.00	11250.00	240.00	12000.00	280.98	14049.00
4" Skip White	30	350.00	10500.00	360.00	10800.00	283.08	8492.40
4" Solid Yellow	200	225.00	45000.00	240.00	48000.00	283.08	56616.00
4" Skip Yellow	15	300.00	4500.00	240.00	3600.00	283.08	4246.20
Subtotal			71250.00		74400.00		83403.60
Regular Dry							
4" Solid White	5	250.00	1250.00	260.00	1300.00	365.27	1826.35
4" Skip White	5	375.00	1875.00	390.00	1950.00	368.00	1840.00
4" Solid Yellow	20	250.00	5000.00	260.00	5200.00	368.00	7360.00
4" Skip Yellow	5	350.00	1750.00	260.00	1300.00	368.00	1840.00
Subtotal			9875.00		9750.00		12866.35
City and Village Subtotals			81125.00		84150.00		96269.95
Grand Total			740125.00		802750.00		831665.15
Paint Mfg./Supplier	Sherwin Williams/Ennis			Ennis		Sherwin Williams	
Product#	985251/TM2204						
Waterborne - White/Yellow	985252/TM2205			982221		TM2204	
				982222		TM2205	
Regular Dry - White/Yellow	982281/TM5604						
	982282/TM5607			982271		TM5604	
				982282		TM5607	

PAVEMENT MARKING ESTIMATE

Item	Number of Miles	Unit Price	Subtotal
4" Solid White Line	26.26	\$225.00	\$5,908.50
4" Skip White Line	16.29	\$350.00	\$5,701.50
4" Solid Yellow Line	86.9	\$225.00	\$19,552.50
4" Skip Yellow Line	3.7	\$300.00	\$1,110.00
		Total	\$32,272.50

RESOLUTION NO. _____

RESOLUTION TO AWARD A BID FOR THE
ISOLATED PATCHING 2014 TO A-1 ASPHALT INC.

WHEREAS:

1. On April 15, 2014, the City received four bids for the Isolated Patching 2014.
2. The Public Works Department recommends that the City Council award the bid to the low bidder, A-1 Asphalt Inc., for approximately \$48,000.
3. Sufficient funds have been budgeted in the street, sewer and water maintenance accounts: 202-441-46300-930.000, 203-441-46300-930.000, 590-441-54200-930.000, 591-441-56200-930.000 and 591-441-56700-930.000.

NOW, THEREFORE, BE IT RESOLVED:

The City Council hereby awards the bid to the lowest bidder, A-1 Asphalt Inc., to perform the Isolated Patching 2014.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:
Staff Report

STAFF REPORT

DATE: April 28, 2014
SUBJECT: Bid Award, Isolated Patching 2014
FROM: Joe Wahlfield, Public Works Supervisor
Date of Meeting: May 5, 2014

RECOMMENDATION

It is recommended that the City Council award the bid for Isolated Patching 2014 to the lowest bidder, A-1 Asphalt, Inc.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The City provides a safe and environmentally focused method of asphalt replacement.

Social Equity

Street repairs are provided throughout the City, without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's asphalt replacement service.

Economic Strength

High quality asphalt replacement allows the Public Works Department to maintain the City's streets, which sustains public and private property values.

DISCUSSION

Asphalt replacement is one of the last steps in completing a utility repair. The asphalt work is the result of a water, sewer, or catch basin repair that was completed from last fall to March 19, 2014. The sooner the City can restore the asphalt, reduces the potential for soil erosion.

The City has maintained asphalt replacement for many years. By doing so, the City can offer safe roads to travel on. Whether it is for residents, businesses, or visitors of the City of Wyoming, safety is a priority.

On Tuesday, April 15, 2014, the City received four bids for Isolated Patching. Twenty invitations to bid were sent to prospective bidders.

BUDGET IMPACT

The low bid for HMA 4C is an increase of 2% from last year's bid price of \$92.00 per ton and the removal of existing pavement is an increase of 39% from last year's bid price of \$11.35 per square yard.

The cost of Isolated Patching is estimated to be \$48,000. Sufficient funds have been budgeted in the street, sewer and water maintenance accounts: 202-441-46300-930.000, 203-441-46300-930.000, 590-441-54200-930.000, 591-441-56200-930.000 and 591-441-56700-930.000.

BID TABULATION

CITY OF WYOMING, MICHIGAN TABULATION OF BIDS ON ISOLATED PATCHING Opened By <u>City Clerk</u> On <u>April 15, 2014</u> At <u>11:00 a.m.</u> o'clock									
	Estimated Quantity	A-1 Asphalt Inc.		Lodestar Construction Inc.		Superior Asphalt		Michigan Paving & Materials	
		Unit Cost	TOTAL	Unit Cost	TOTAL	Unit Cost	TOTAL	Unit Cost	TOTAL
<i>HMA 4C Asphalt</i>	293 Tons	\$94.00	\$27,542.00	\$94.00	\$27,542.00	\$97.00	\$28,421.00	\$260.00	\$76,180.00
<i>Removal of Existing Asphalt</i>	1,297 Sq. Yd.	\$15.77	\$20,453.69	\$35.00	\$45,395.00	\$40.00	\$51,880.00	\$27.50	\$35,667.50
<i>Total</i>			\$47,995.69		\$72,937.00		\$80,301.00		\$111,847.50

RESOLUTION NO. _____

RESOLUTION TO ACCEPT AN AGREEMENT FROM NEW WORLD SYSTEMS FOR A
SOFTWARE SERVICES UPGRADE AND RELATED SERVICES
AND TO AUTHORIZE THE MAYOR AND
CITY CLERK TO EXECUTE THE AGREEMENT

WHEREAS:

1. As detailed in the attached Staff Report from the Finance Director it is recommended the City Council accept an agreement from New World Systems for the upgrade of the Human Resource Module to the Human Resource Next Gen Module.
2. The upgrade and related services total \$14,250 plus travel and training and will require approval of the attached budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby accept an agreement from New World Systems for a software service upgrade and related services.
2. The City Council does hereby authorize the Mayor and City Clerk to execute an agreement with New World Systems.
3. The City Council does hereby approve the attached budget amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

ATTACHMENTS:

Budget Amendment

Staff Report

Additional Services Agreement

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: April 28, 2014
Subject: New World (Logos.Net) Financial System – Human Resources Next Gen Upgrade
From: Timothy H. Smith, Finance Director
Meeting Date: April 28, 2014

Recommendation:

I recommend the approval of the agreement with New World Systems for the upgrading of the Human Resource Module to the Human Resource Next Gen Module and the appropriation of \$30,000 from fund balance for this purpose.

Sustainability Criteria:

Environmental Quality – Does not significantly impact this criterion.

Social Equity – Ensures that the employees of the City are continued to be paid on a timely basis and that the various reports required by the Internal Revenue Service and State remain compliant.

Economic Strength – Ensures that the City’s financial system remains current and up-to-date for financial reporting purposes.

Discussion:

Several years ago, New World updated their Human Resources Module to what they term Human Resources – Next Gen. Through the end of FY 2013, they have continued to update the “old” module for all changes made by the federal and state governments. We have been informed by New World that they will not be updating the module for year-end reporting purposes at the end of 2014. In short this means that the City would not be able to issue W-2’s to employees for 2014 earnings. Other reports could also be noncompliant at that time and certainly would become noncompliant in the near future.

Over the last several years, we have been looking at alternatives to the upgrade, such as using an outside vendor, the new initiative related to a “state-wide” financial system, and other payroll systems. While alternatives are certainly feasible for the issuance of payroll and importing the information into the system, we have also found impedances that outweigh any potential savings.

1. In looking at the work that is performed related to the issuance of payroll, most would still be performed in-house including the review of hours entry to ensure contract compliance. The amount of time saved by having an outside entity prepare the checks/electronic transfers is an immaterial amount of time spent producing payroll.

2. For budget, we use New World's Position budgeting module which is integrated with their payroll system. If we went to an outside vendor or another system for payroll, most employee information would still have to be entered in some fashion into this system.
3. While it is feasible to have an outside entity prepare the payroll or use another payroll system and electronically transfer information into the City's financial system, this entails setting up additional procedures to ensure on a regular basis that the data transfers are properly functioning; most likely eliminating any time savings realized by having the outside vendor processing payroll or cost savings that might be realized using another system.

Budget Impact:

The cost of support from New World to perform the update and provide a limited amount of training is \$14,250 plus travel. Additional training and assistance would cost \$1,200 per day plus travel as necessary. Therefore, I am asking that a total of \$30,000 be authorized for this project.



April 16, 2014

ADDITIONAL SERVICES AGREEMENT

Mr. Tim Smith
Finance Director
City of Wyoming
1155 28th Street SW
Wyoming, MI 49509

Dear Mr. Smith:

New World Systems is pleased to provide additional services for Logos.Net Human Resources - Next Gen which is an upgrade of Customer's Licensed Standard Software, licensed pursuant to the Standard Software License and Services Agreement between the parties dated April 10, 2007 (the License Agreement).

The attached form (Exhibit B) is to be reviewed and approved by you and/or your authorized representative. It describes the additional services you have requested along with the related fees.

Other than for the purposes of internal review, we ask that you treat our fees as confidential information. This is due to the competitive nature of our business.

The General Terms and Conditions from our original License Agreement are incorporated and continue to apply. Any taxes or fees imposed from the course of this Agreement are the responsibility of the Customer.

We thank you for your continued business with New World Systems. We look forward to working on this project with you.

ACKNOWLEDGED AND AGREED TO BY:

NEW WORLD SYSTEMS® CORPORATION
(New World)

CITY OF WYOMING, MICHIGAN
(Customer)

By: _____
Larry D. Leinweber, President

By: _____
Authorized Signature Title

By: _____
Authorized Signature Title

Date: _____

Date: _____

Each individual signing above represents that (s)he has the requisite authority to execute this Agreement on behalf of the organization for which (s)he represents and that all the necessary formalities have been met.

The "Effective Date" of this Agreement is the latter of the two dates in the above signature block.

PRICING IS VALID THROUGH APRIL 30, 2014.

EXHIBIT B
ADDITIONAL SUPPORT SERVICES AND FEES

1. Service Fees and Travel Costs

Support services for implementation of Logos.Net Human Resources - Next Gen includes the following:

- (a) Current system review/analysis;
- (b) Participation in initial web-based overview;
- (c) Upgrade planning and consultation;
- (d) Detail Implementation Plan;
- (e) Conversion tools and documentation (the Logos.Net Human Resources - Next Gen conversion utility will utilize a wizard type approach and will provide end users with tools to build translation tables and execute the new conversion process. This process is designed to allow for multiple test conversion runs providing **Customers** the option to set up and test multiple configurations, around select areas of the new software, prior to executing the final conversion);
- (f) Up to 2 weeks of onsite implementation and training support services
- (g) Installation and Implementation of the most current version of Logos.NET Human Resources – Next Gen, including the conversion of all current **Customer** data to a format useable by such.

Support service resources for Logos.Net Human Resources - Next Gen will be \$14,250. (Plus all pre-approved actual and reasonable travel expenses incurred by **New World** divided proportionately between all **New World** customers visited on a single trip.) The installation and training support services are typically performed at **Customer's** premises but, at **Customer's** option, may be provided at **New World** national headquarters in Troy, Michigan. (Other support services often involve services performed at the **New World's** national headquarters.)

Additional support services provided by **New World** after execution of this Agreement will be provided at the **Customer's** daily rate in effect at that time, currently \$1,200 per day.

2. Additional Services Available

Other **New World** services may be required or requested for the following:

- (h) Consulting with **New World** technical staff;
- (i) Modifying the Licensed Standard Software;
- (j) Designing and programming Custom Software;
- (k) Maintaining modified Licensed Standard Software and/or Custom Software;
- (l) **New World** Consultation with other vendors or third parties;
- (m) Software testing; and/or
- (n) Assistance as Customer is going "live".

Customer may request these additional services in writing using **New World's** Request For Service (RFS) procedure (or other appropriate procedure mutually agreed upon by **Customer** and **New World**).

3. Payments for Services and Travel Costs

Support Services will be billed as follows:

a) Amount invoiced upon the Effective Date (100%)	\$14,250
TOTAL DUE	<u>\$14,250</u>

All travel costs including time will be billed weekly for the previous calendar week. Any taxes or fees imposed from the course of this Agreement are the responsibility of the **Customer** and **Customer** agrees to remit when imposed. If an exemption is claimed by the **Customer**, an exemption certificate must be submitted to **New World**. **Payments are due within fifteen (15) days from receipt of invoice.**

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A PROPOSAL FOR
INSPECTION OF THE LOW SERVICE INTAKES AND PIPELINE

WHEREAS:

1. As detailed in the attached Staff Report from the Drinking Water Plant Superintendent, a proposal was received from Sea Brex Marine, Inc. to provide inspection of the low service intakes and pipeline.
2. It is recommended the City Council accept the proposal for the inspection of the low service intakes and pipeline in the amount of \$17,500.00.
3. Funds for the inspection are available in Water Fund Pumping and Treatment Repairs and Maintenance account #591-591-55300-930000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize acceptance of the proposal from Sea Brex Marine, Inc. to perform the inspection of the low service intakes and pipeline.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

ATTACHMENTS:
Staff Report
Proposal

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: April 21, 2014
Subject: Intake and Pipeline Inspection
From: Gerald H. Caron, Superintendent
Meeting Date: May 5, 2014

Recommendation:

I recommend that the City accept the proposed diving service from Sea Brex Marine, Inc., in the amount of \$17,500.00 for our annual intake and pipeline inspection.

Sustainability Criteria:

Environmental Quality – By performing these inspections and repairs, we insure that our drinking water plant can continue to provide safe water to our customers.

Social Equity – The utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or social economic status. All residents enjoy access to services provided by our water and wastewater utilities.

Economic Strength – By seeking the lowest cost for this service, the Utility Department is insuring that we get the best value for this necessary service. This results in the lowest rates possible for our residents and customers.

Discussion:

For the past 10 years, we have requested proposals from diving contractors to perform underwater inspection services on our intake structures and raw water intake pipeline. Each year Sea Brex Marine, Inc. has submitted the lowest cost proposal and has been awarded the work.

With this in mind, I asked Sea Brex Marine, Inc., to give me a proposal for our annual inspection services. Their reply was that they would perform that service for the same cost that they did last year. The cost last year was \$17,500.00. Since we asked for proposals two years ago and Sea Brex was the low quote, it makes sense to accept their proposal to perform the same work at the same cost this year.

In conclusion, I am recommending that the City accept the proposal from Sea Brex Marine, Inc., in the amount of \$17,500.00 for the intake inspection.

Budget Impact:

Adequate funds were budgeted in account 591-591-55300-930.000 for these activities.

cc: B. Dooley



Sea Brex Marine, Inc.

4610 Red Arrow Hwy., Stevensville, MI 49127
Office 269.429.6100 Shop 269.408.1725 Fax 269.429.6107

APRIL 20, 2014

TO: MR. GERALD H. CARON, SUPERINTENDENT
CITY OF WYOMING WATER DEPT.
16700 NEW HOLLAND ROAD
HOLLAND, MICHIGAN 49424

FROM: ALLEN J. SEBRECHTS
SEA BREX MARINE, inc.
4610 RED ARROW HWY.
STEVENSVILLE, MICHIGAN 49127

RE: DIVING SERVICES
(inspections of intake system)

Dear Sir,
Enclosed you will find the lump sum price for the following tasks.

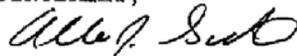
- a) Inspections of the interior and exterior of both intake cribs.
- b) Inspection of the lateral between the North and the South Intakes.
- c) The 4,400 feet of the 66in. main intake pipeline.
- d) The lakeshore Pumphouse North and South Wet Wells.

All inspections will be done by a diver with a VIDEOCOM Engineering color video system.

The prices for this year are the same as they were for 5 YEARS.

LUMP SUM: \$ 17,500.00

SINCERELY,


ALLEN J. SEBRECHTS
PRESIDENT

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A PROPOSAL FOR A FIRE APPARATUS AND
PURCHASE OF RELATED EQUIPMENT

WHEREAS:

1. As detailed in the attached Interdepartmental Correspondence from the Director of Police and Fire Services, it is recommended the City purchase a fire apparatus from HME, Incorporated in the amount of \$167,139.00.
2. The purchase of the fire apparatus will require additional equipment in the estimated amount of \$20,000.00.
3. The purchase of the fire apparatus and related equipment will require approval of the attached budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize acceptance of the proposal from HME, Incorporated for the purchase of a fire apparatus in the amount of \$167,139.00 and for related equipment in the estimated amount of \$20,000.00.
2. The Wyoming City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.
3. The City Council does hereby approve the attached budget amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:
Budget Amendment
Interdepartmental Correspondence
Quote
Proposal
Photo/Diagram

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

CITY OF WYOMING BUDGET AMENDMENT

Date: May 5, 2014

Budget Amendment No. 050

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$187,140 of budgetary authority to provide additional funding for the purchase of a fire apparatus and associated accessories as per attached resolution.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>Motor Pool - Depreciation Res Fund</u>				
Public Works - Capital Outlay-Depr and Reserve - Capital Outlay Vehicles 662-441-58500-985.000	\$1,163,490	\$167,140		\$1,330,630
Fund Balance/Working Capital (Fund 662)			\$167,140	
<u>General Fund</u>				
Fire - Fighting - Capital Outlay Vehicles 101-337-33900-985.000	\$0	\$20,000		\$20,000
Fund Balance/Working Capital (Fund 101)			\$20,000	

Recommended: 
Finance Director


City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2013-2014 be amended by adoption of the foregoing budget amendment.

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

Interdepartmental Correspondence

TO: Curtis Holt – City Manager
FROM: Chief James E. Carmody
DATE: April 23, 2014
SUBJECT: Purchase of fire apparatus



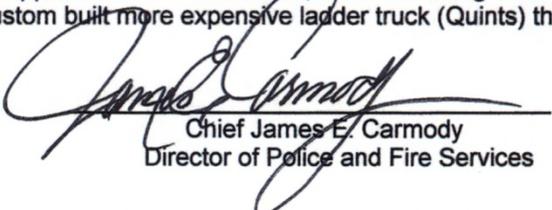
Public Safety
Administration

As the development of the Department of Public Safety continues to move forward, we have conducted a comprehensive assessment on our current firefighting fleet. That assessment focused on the age and current condition of our fire apparatus, and how that apparatus is deployed - matching response to risk. We also evaluated the introduction a Mini-Pumper; sometimes more commonly referred to as a QRV (Quick Response Vehicle), and looked at how viable an option that would be for the Department to consider.

A QRV is essentially a smaller - more maneuverable - fire apparatus on a Ford F550 chassis; however, the unit has the same water pumping rating (1500 gallons per minute GPM) as a traditional pumper. Where the two units differ, other than size and style, is most notably in the lower initial purchase price and less expensive operational costs. The use of a mini-pumper is clearly within the department's mission and anticipated deployment model, but also is consistent with the City Council's direction for the fire service. It provides for more versatile deployment options by having firefighters carrying water wherever they go. The intended use of the QRV will be as the primary Medical First Response (MFR) unit, replacing the current Suburban.

MFR calls represent about 70% of our 5,500 total fire calls for service. When the fire service receives an MFR call, two firefighters board the Suburban and respond to the medical call. They have all of the equipment needed to respond to such a medical call, but carry nothing with them to respond to a fire call other than their bunker gear and a fire extinguisher. In essence, you have taken two fire suppression personnel out of the fire-fighting game, even if the fire is just around the corner. Send those two firefighters to the same call with the QRV and they take with them 300-400 gallons of water on-board, and the ability to hook up to a hydrant and start laying hose lines as the other fire units arrive.

I have attached the specifications received from HME for a 2014 Ford four-door Mini-Pumper priced of \$167,139.00. The unit is considered a demo-model (out of stock) and we were able to take advantage of savings of approximately \$12,000.00 – \$15,000.00 if we were to special order a 2015 model. As previously noted, the mini-pumper is a demo model coming directly from the production line so there is not sufficient time to add anything to the specifications; including additional equipment such as hoses and tools as is normally contemplated on a new purchase. Therefore, we would need to purchase the equipment separately for an estimated cost of roughly \$ 20,000.00. With expected training and equipment procurement, we anticipate putting this unit into full service by the end of May, 2014. This change relates to better managing the fleet by matching the apparatus to service needs, while achieving a better cost to service ratio. In contrast to; purchasing a custom built more expensive ladder truck (Quints) that we have purchased in the past.


Chief James E. Carmody
Director of Police and Fire Services

HONOR - COURAGE - DUTY - TRUST



QUOTATION

HME, Incorporated
 Ken Lenz
 1950 Byron Center Ave.
 Wyoming, MI 49519
 616-534-1463

HME, Incorporated
 Ken Lenz
 1950 Byron Center Avenue
 Wyoming, Michigan 49519
 616-261-3610
 616-588-5945
 lenz@hmetruck.com

Exp. Date: 07/08/2012
 Quote No: 22579-0001
 Job/Order No: 22579
 APPARATUS: MINIMAX3 Mini Pumper - CrewCab

10/29/2013

Page 1

PART NO	S	DESCRIPTION	PG	QTY	ID
== Mini Pumper - CrewCab - 2.801 ==					
00-00-940C		Details of Construction - Order Confirmation	1	1	HME
08-22-2001		> Apparatus Body Designation, Model Ahrens-Fox	1	1	HME
10-10-0321	S <	2014 Ford F-550 Chassis, 4x4 SD Crew Cab XL	1	1	HME
Note: Chassis Transmission Includes PTO Provision					
14-10-A012		-- Stainless Wheel Liners	4	1	HME
14-10-GW01		-- Tire Pressure Monitoring Device - 2 Axles - LED Alert	4	1	HME
14-14-W010		-- 1480 Series Drivelines	4	1	HME
14-40-A012		-- Stainless Grille Guard	4	1	HME
14-40-A022		-- Stainless Cab Entrance Bars	4	1	HME
14-40-H200		-- Electronic Siren - Whelen - Model 295SLSA1	4	1	HME
14-40-H202		-- Speaker, Siren - 100w	4	1	HME
PUMP ENCLOSURES, PUMPS, VALVES, INLETS, OUTLETS					
20-02-0100		> HydraTechnology, Pump House Design Requirement	4	1	HME
20-02-0204		Pump Enclosure, Side Mount, 24" Wide	5	1	HME
20-14-0104		-- Pump Service Access	5	1	HME
20-14-0306		-- Control Panel, Side Mount Module	5	1	HME
20-15-0110		-- Identification Labels - Metal Tags	6	1	HME
20-16-0200		-- Pump Panel Finish, Brushed Stainless Steel	6	1	HME
20-18-0404		-- Controls & Gauges, Side Mount	6	1	HME
20-18-1420		-- FRC In Control 400 Pressure Governor, Engine Monitor and Pressure Display	6	1	HME
20-18-1550		-- 2-1/2" Pressure Gauges, 0-400 psig - English	7	1	HME
20-18-1570		-- Pump Panel LED Lighting	7	1	HME
30-26-0410		-- Gauge, (1) Water Tank Level - FRC Tank Vision	8	1	HME
Side Mount Pumps					
20-21-2300		-- Pump, Midship, Hale "DSD", 750-1500 GPM	8	1	HME
20-26-1000		-- Pump Rating, Hale, 1500 GPM	9	1	HME
20-27-0100		-- Altitude Requirements, 0' to 2000 Feet Above Sea Level	9	1	HME
22-06-0400		-- Primer, Oil-less, Hale ESP	9	1	HME
22-08-0200		-- Pump Shift, Pneumatic w/Label, Indicator Lgts, Mtd Cab/PPnl	9	1	HME
22-10-0825		-- Mechanical Seal, Inboard Side, Spring Loaded, Self Adjusting	10	1	HME
22-11-0200		-- Anode, Water Pump	10	1	HME
22-14-1700		-- Intake Pressure Relief Valve, TFT	10	1	HME
22-18-0400		-- Master Drain, Class 1, Manual Mtd Pump Panel	10	1	HME
22-20-0100		-- Certified NFPA Pump Test, Completed Apparatus Certificate	10	1	HME
22-24-0200		-- Pump Warranty, Hale, Five Year	10	1	HME
22-30-0200		-- Electronic Manuals, Pump Service and Operation	10	1	HME
Steamer Inlets					
24-02-0400		-- Steamer Inlet, 6" NST Thread, L/S w/Strainer - Hale - No Intake Valves	11	1	HME

PART NO	S	DESCRIPTION	PG	QTY	ID
30-40-1060		-- Cap, 6" Long Handle - HME Logo	11	1	HME
24-02-0500		-- Steamer Inlet, 6" NST Thread, R/S w/Strainer - Hale - No Intake	11	1	HME
		Valves			
30-40-1060		-- Cap, 6" Long Handle - HME Logo	11	1	HME
		Left Side Small Intake			
24-21-0034		-- Pump Side Intake, Left Side	11	1	HME
24-21-0426		-- Suction Inlet, Side 2.5" - Side Operated Module	11	1	HME
24-21-1055		-- Suction Valve Control, Swing Type, Side, Adj To Valve	11	1	HME
30-40-1125		-- Intake Plug, (Qty) 2.5" w/Cap & Chain	11	1	HME
		Left Side Pump Panel Discharges			
26-03-0190		-- Discharge, Left Side	11	1	HME
26-03-0425		-- Discharge, Side, 2.5" - 30 degree Elbow - Manual Control	11	1	HME
30-41-5025		-- Discharge Cap, (Qty) 2.5" Chrome Vented Rocker Lug w/Chain	11	1	HME
		Right Side Pump Panel Discharges			
26-03-0300		-- Discharge, Right Side Front	11	1	HME
26-03-0430		-- Discharge, Side, 3" - 30 degree Elbow - Manual Control	12	1	HME
30-41-5030		-- Discharge Cap, (Qty) 3" Chrome Vented Rocker Lug w/Chain	12	1	HME
26-03-0340		-- Discharge, Right Side Rear	12	1	HME
26-03-0440		-- Discharge, Side, 4" - Straight - Electric Control	12	1	HME
30-40-4453		-- 4" NST F to 5" Storz - 30degree - Swvl Rkr Lug - (Qty)	12	1	HME
30-40-5012		-- (Qty) 5" Storz w/Cap & Chain	12	1	HME
		Crosslay Assemblies			
28-11-0810		-- Pump House Crosslay, (2) Beds, 1-1/2 double stacks	12	1	HME
28-12-2200		-- Cover, Crosslay, Vinyl w/End Flaps	12	1	HME
28-14-0400		-- Cover Color, Crosslay, Vinyl, Midnight Black	13	1	HME
		Ball Valves			
30-00-0300		-- Ball Valves, Elkhart, Brass	13	1	HME
		Tank Plumbing and Indicators / Gauges			
30-20-0600		-- Piping, Tank To Pump, 3" w/3" Air Operated Ball Valve	13	1	HME
30-22-0400		-- Tank Refill, 2" Line w/ 1/4 Trn Bll Vlv	13	1	HME
		Foam Systems			
20-32-5690		> Fire Research "TurboFoam" (Direct Inj 2.6 GPM - Class A Only)	13	1	HME
20-32-5052		-- Class 'A' Foam Operation Only	14	1	HME
20-32-7075		-- Foam Tank Refill System, HME Ahrens-Fox System	14	1	HME
20-34-0199		-- Foam Syst Outlets - Mini Pumper	14	1	HME
		APPARATUS BODY DESIGN AND CONSTRUCTION			
32-02-0100		Body Design and Construction, Utility/Mini, Stainless Steel	14	1	HME
32-02-9000		-- Compartment Interior Finish	16	1	HME
46-18-0892		-- Rear Tailboard, 8", LaserGrip Stainless Steel	16	1	HME
		EXTERIOR COMPARTMENTATION AND EQUIPMENT			
40-01-2130		Frame Extension, Class III Hitch Rear	16	1	HME
40-02-0180		Ext Compartment Design and Construction	16	1	HME
40-02-0204		-- Compartment Ventilation w/Filtration	16	1	HME
40-02-0286		> Compartment Body - 400 gallon - Mini Pumper	16	1	HME
		Water / Foam Tanks and Equipment			
30-04-0488		-- Water Tank Capacity, T-Tank, 400 US Gallons - Mini	16	1	HME
30-02-0900		-- Tank Fill Tower, 8" x 8", w/4" Vent	17	1	HME
30-10-1400		-- Water Tank Supplier - Builder's Selection	17	1	HME
30-12-0090		-- Cubic Ft, Body 139/Hsbd 40, Hosebed Height, 44", 108" OAL	17	1	HME
30-14-3001		-- Foam Tank, (1) 17 Glns, Cls A, Tank Internal	17	1	HME
		HOSEBED			
34-02-0118		-- Hosebed, S/S w/5" Extnd Sds/Rmvbl HD Ext Alm Flbrds	17	1	HME
34-06-0310		-- Hosebed Cover, Black	18	1	HME
		LEFT SIDE EXTERIOR COMPARTMENT DIMENSIONS			
40-12-004M		-- Left Side Compartments - Mini Pumper	18	1	HME
40-15-0094		-- Roll Up Doors, L/S, Painted Finish - Mini Pumper	18	1	HME
40-16-0400		-- Door Latches, L/S, Non-Locking Lift Bar w/Door Ajar Switch	18	1	HME
		FENDER CONFIGURATIONS			
41-00-0001		-- Wheel Area, Single Axle	18	1	HME
46-02-0202		-- Fuel Fill, L/S Rr Fndr w/Door, Label	18	1	HME
46-06-0406		-- Fenderettes and Wheel Well Liners - Stainless	19	1	HME
46-08-0200		-- Mud Flaps, Rear	19	1	HME
		RIGHT SIDE EXTERIOR COMPARTMENT DIMENSIONS			
42-02-004M		-- Right Side Compartments - Mini Pumper	19	1	HME

PART NO	S	DESCRIPTION	PG	QTY	ID
42-07-0094		-- Roll Up Doors, R/S, Painted Finish - Mini Pumper	19	1	HME
40-16-0400		-- Door Latches, L/S, Non-Locking Lift Bar w/Door Ajar Switch	19	1	HME
		REAR BODY EXTERIOR COMPARTMENT DIMENSIONS		1	HME
42-12-0798		-- RR1, Ext Cmpt, Rear, 33-1/2" H x 48" W x 27" D, Full Height	19	1	HME
42-23-0204		-- Roll Up Door, Rear, Satin Anodized Finish, Full Height	20	1	HME
42-26-0200		-- Door Latch, Rear, Non-Locking Lift Bar w/Door Ajar Switch	20	1	HME
84-04-5050		-- Chevron, Rear Body NFPA, 6" - Pumper Tall Rear Door	20	1	HME
84-04-8002		-- Chevron Color - Red and Yellow Reflective	20	1	HME
		EXTERIOR BODY COMPONENTS		1	HME
		Compartment Top Storage		1	HME
46-09-0014		-- Tray, (2) 9' Suction, L/S, Abv Cmpt - Utility	20	1	HME
72-00-001M		-- Compartment Top Ladder Group - 8-Fold, 8-Roof, 14-2 Sec	20	1	HME
72-04-0258		-- Ladder, 8' Roof, Duo-Safety, Channel Rail, Aluminum	20	1	HME
72-06-0300		-- Ladder, 8' Fldng Attic, Duo-Safety, Aluminum	20	1	HME
72-08-0301		-- Ladder, 14' Two-Sect Ext, Duo-Safety, Solid Beam Aluminum	20	1	HME
46-10-0204		-- Lights, Compts, w/Auto Swtch, Dr Ajar Indicator	21	1	HME
46-14-0222		-- Lights, Underbody, (6) Model 40, Activate w/Parking Brake	21	1	HME
46-16-0311		-- Steps, Folding, Rear of Body - Three	21	1	HME
46-18-0710	>	-- Upgraded Folding Step with LED light	21	3	HME
		HEADLIGHT / TAILLIGHT / TURN / ICC LIGHTING		1	HME
55-01-0124		-- Commercial Cab - Mini		1	HME
55-02-2004		-- Body - LED - ICC Lighting - Reflectors	21	1	HME
55-06-0430		-- Rear Stop/Tail/Turn/Backup - ALL LED - Whelen	21	1	HME
55-06-0480		-- Back Up Alarm	21	1	HME
55-06-1000		-- License Plate Bracket w/Light	22	1	HME
		WARNING LIGHT PACKAGES		1	HME
57-01-Z348		-- Whelen - LED - Small Vehicle Package - Includes Upper Rear Warning Lights		1	HME
57-04-3310		-- Lightbar, Frt, Whelen - Justice - LED	22	1	HME
57-20-3406		-- Brush Guard Front Warning, Whelen - LED	22	1	HME
57-30-3404		-- Brush Guard Side, Whelen - LED	22	1	HME
57-34-3418		-- Body Side, Forward Wheelwell Area, Whelen - LED	22	1	HME
57-40-3418		-- Upper Rear, Whelen - LED - Type 6	22	1	HME
57-42-3306		-- Rear, Whelen - 600 Series - Super LED	22	1	HME
57-03-1000		-- Lens Color - Both Red	22	1	HME
		BODY WORK LIGHTS		1	HME
58-02-0210		-- Worklights, Whelen, (2) PFBP12, LED, Mnt Frt Body Top	22	1	HME
58-14-0160		-- FRC - LF Corner - Utility	23	1	HME
58-15-0910		-- FRC, Spectra, Ultrabright LED, 20,000 Lumens, 12VDC	23	1	HME
58-15-8004		-- Lamphead ON / OFF Switch	23	1	HME
58-15-8010		-- FRC, Bottom Raise Pole - 530	23	1	HME
58-14-0170		-- FRC - RF Corner - Utility	23	1	HME
58-15-0910		-- FRC, Spectra, Ultrabright LED, 20,000 Lumens, 12VDC	23	1	HME
58-15-8004		-- Lamphead ON / OFF Switch	23	1	HME
58-15-8010		-- FRC, Bottom Raise Pole - 530	23	1	HME
		SHELVES - MINI PUMPER		1	HME
48-03-3210		Shelf Package, Deep - R1, L1, R3, L3	23	1	HME
48-03-3310		Shelf Package, Deep - R2, L2	23	1	HME
48-03-3410		Shelf Package, Shallow - RR1	24	1	HME
		TRAYS		1	HME
48-04-0106	>	Tray Package, Pullout, Floor - L1, L3, R1, R3	24	1	HME
70-24-1010		Wheel Chocks, (2) Worden THY HD, Yellow Alum - OES	24	1	HME
		REFLECTIVE STRIPING		1	HME
84-02-2000		Striping, 1"x4"x1" Scotchlite, Reflective, Vhcl Prmtr	24	1	HME
84-04-1210		-- Body Stripe Flare, 45 Degree Up And Over Rear Axle	24	1	HME
84-04-3010		-- Base Stripe Color, White Reflective	24	1	HME
84-04-3150		-- Accent Stripe Color, Gold Reflective	24	1	HME
		WARRANTIES, MANUALS, MISCELLANEOUS DOCUMENTS		1	HME
90-03-1000		Water Tank Warranty - Service Life	24	1	HME
90-04-0400		1 Year Apparatus Warranty	25	1	HME
90-04-1000		10 Year Apparatus Body Structural Warranty	25	1	HME
90-04-1050		10 Year Apparatus Body Corrosion Warranty	25	1	HME
90-05-1000		10 Year Stainless Piping Warranty	25	1	HME
		v2.812 - RELEASE DATE - 06/07/12		1	HME



Joseph Merrill, 1950 Byron Center Avenue, Wyoming, MI 49519

City of Wyoming Fire Department
Deputy Director Frank Verburg
2300 DeHoop Ave. SW
Wyoming, MI 49509

RE: MiniPumpers

Good afternoon Director Verburg:

I have had a chance to review the list of stock MiniEvo's coming off the line over the next several months and here is where we stand.

All units now in production for our standard MiniEvo are four door crew cab design. There is one extended cab design with two standard door and the two rear hinged doors coming off in July and you have a price on that unit at this time.

The price for any of the following would be \$167,139.00.

The other units are as follows:

Unit #22553 and #22554 are both on the street and available for immediate delivery.

Units #22579, #22583, #22584 and #22585 are all scheduled to come off in April. Since these orders were submitted over a year ago they not only enjoy the pricing prior to the price increase but also the lower 2014 chassis costs.

Concerning the use of one of the SilverFox trucks to place into service I have been advised that this is not an option. The liability of a truck owned by HME running calls would not be allowed. Sorry.

If there are any questions please feel free to contact me at 888-526-2922.

Sincerely,

Joseph Merrill
Factory Direct Sales
HME, Incorporated

Designed Smart. Built Tough.™



PROPOSAL TO FURNISH FIRE APPARATUS

Date: March 12, 2014

To: City of Wyoming - Demo 22585

Dear Sirs:

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution and approval of the accompanying contract, the following apparatus and equipment:

One (1) HME Ahrens-Fox MiniEvo Stock #22585 Mini Pumper on a Ford 4x4 F550 Extended cab and chassis with all equipment as described in the attached HME proposal, for the sum of:

One Hundred Sixty-Seven Thousand, One Hundred Thirty-Nine dollars and no/cents
(\$167,139.00)

Subject to prior sale.

All of which are to be built in accordance with the HME, Incorporated proposed specifications attached, and which are made a part of this agreement and contract, to deliver within 30-60 calendar days after date of receipt and approval of contract, properly executed, subject to all causes beyond our control.

The amount named in this proposal shall remain firm for a period of 60 days from the date of same. All state, federal and local taxes are not included above. Any applicable taxes are to be paid by customer upon registration and licensing of vehicle. It is understood by both the Seller and the Buyer that Change Orders executed after contract acceptance may delay delivery. It is understood by both the buyer and the seller that Change Orders executed after contract acceptance may increase or decrease the price. The purchase price herein is based upon all applicable state and federal manufacturing law, regulations, orders, mandates and standards in effect as of the date of this Agreement (hereinafter "Standards") such as, for example, the Standards mandated by the National Fire Protection Association, tentative interim amendments to the National Fire Protection Association Standard, Underwriters Laboratories of Canada, and the US Environmental Protection Agency. The purchase price shall be subject to increase due to any state or federal Standards that are adopted, issued or mandated following the date of this Agreement that require the apparatus(es) described above to be manufactured and/or delivered in compliance with such Standard(s)

This Sales Contract in order to be effective and binding upon Seller must be signed and accepted by an authorized officer of HME, Incorporated. The effective date of this Sales Contract will be the date it is signed and accepted by HME, Incorporated.

All checks must be made payable to HME, Incorporated only and delivered to HME, Incorporated at its offices in Wyoming, Michigan. Under no circumstances shall payment be made to a dealer or any one else as Sellers agent. HME, Incorporated is the only authorized payee. Any representation that payment is to be made to any other party is absolutely unauthorized.

Official ownership documents shall remain property of the seller until the purchase price is paid in full. Upon receipt of payment, ownership documents shall be forwarded to the purchaser.

Respectfully submitted,
HME, Incorporated

A handwritten signature in black ink, appearing to be 'J. Smith', is written over a horizontal line.

Date: 3-12-14

We agree to accept the above proposal:
City of Wyoming - Demo

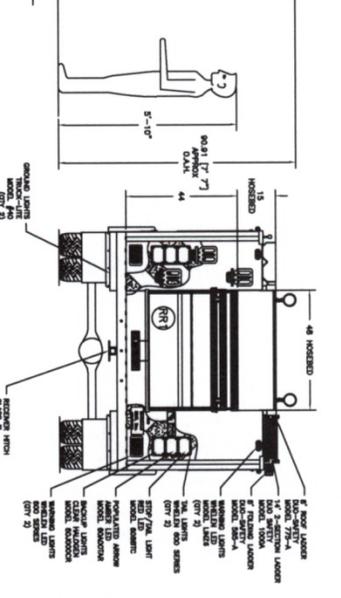
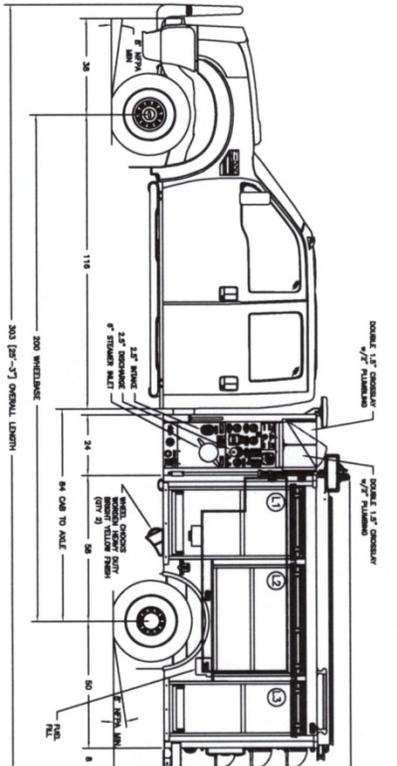
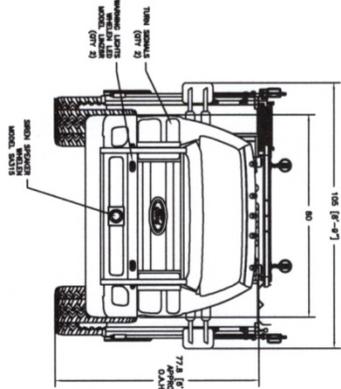
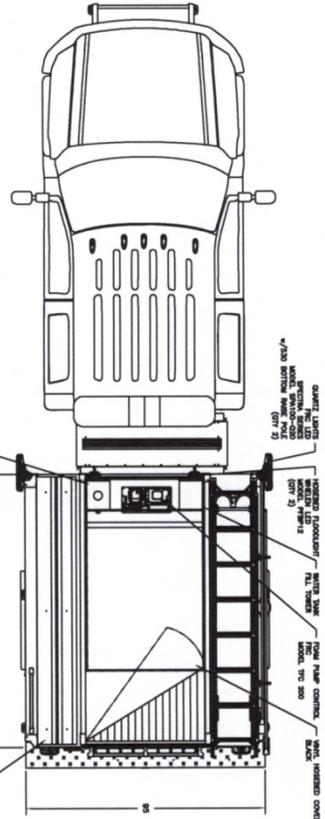
Date: ____/____/____



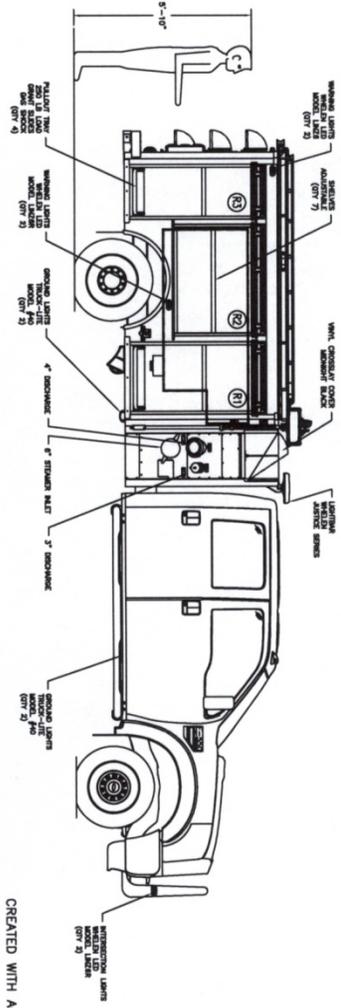
THIS DRAWING IS AN OVERALL REPRESENTATION OF THE APPLICANT'S AS PROPOSED. THE EXACT LOCATION OF ACCESSORIES OR COMPONENTS MAY BE REQUIRED FROM THE DEPARTMENT OF TRANSPORTATION IN ORDER TO OBTAIN A LICENSE. IF THERE IS A DISCREPANCY BETWEEN THE BODY/CHESS PRINT AND THE WRITTEN PROPOSAL, THE SPECIFICATIONS WITHIN THE PROPOSAL PREVAIL.

This drawing along with any changes made and made by you to the original drawing shall be your responsibility. Any changes to the original specifications and drawings shall be made by you and approved by you. The Department of Transportation shall not be responsible for any changes to the original specifications and drawings.

APPROVED BY: _____ TITLE: _____
 APPROVED BY: _____ TITLE: _____



COMPARTMENTATION		COACH	COACH	COACH	COACH
COACH	WIDTH	HEIGHT	DEPTH	WHEEL TRACK	WHEEL SPACING
1	30"	57"	22"	36"	42"
2	30"	57"	22"	36"	42"
3	30"	57"	22"	36"	42"
4	30"	57"	22"	36"	42"
5	30"	57"	22"	36"	42"
6	30"	57"	22"	36"	42"
7	30"	57"	22"	36"	42"
8	30"	57"	22"	36"	42"
9	30"	57"	22"	36"	42"
10	30"	57"	22"	36"	42"
11	30"	57"	22"	36"	42"
12	30"	57"	22"	36"	42"
13	30"	57"	22"	36"	42"
14	30"	57"	22"	36"	42"
15	30"	57"	22"	36"	42"
16	30"	57"	22"	36"	42"
17	30"	57"	22"	36"	42"
18	30"	57"	22"	36"	42"
19	30"	57"	22"	36"	42"
20	30"	57"	22"	36"	42"
21	30"	57"	22"	36"	42"
22	30"	57"	22"	36"	42"
23	30"	57"	22"	36"	42"
24	30"	57"	22"	36"	42"
25	30"	57"	22"	36"	42"
26	30"	57"	22"	36"	42"
27	30"	57"	22"	36"	42"
28	30"	57"	22"	36"	42"
29	30"	57"	22"	36"	42"
30	30"	57"	22"	36"	42"



REV	DATE	DESCRIPTION
D	ATU 11 MAR '14	UPDATED BOLL UP DOORS
C	ATU 28 FEB '14	CLEAN ORDER RELEASE
B	ATU 21 FEB '14	UPGRADE TO NEW STANDARDS
A	A.U. 20 SEP '13	ORIGINAL RELEASE

HME
 1950 BYRON CENTER AVE.
 WYOMING, WY. 82001

THIS PRINT IS PROVIDED ON A RESTRICTED BASIS AND IS NOT TO BE USED IN ANY WAY DETRIMENTAL TO THE INTERESTS OF HME, INC.

HME MINI PUMPER DEMO
 DATE: 18 SEP '13
 APPROVED: [Signature]
 DRAWING FILE: [File Name]
 SHEET: 22585
 OF: 1

CREATED WITH AUTOCAD

RESOLUTION NO. _____

RESOLUTION FOR AWARD OF BIDS

WHEREAS:

1. Formal bids have been obtained on the below listed items.
2. The bids received have been reviewed and evaluated as per the attached Staff Reports.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby award the bids for the listed items as recommended in the attached Staff Reports and summarized below.

Item	Recommended Bidders	Cost
Oxidation Reduction Potential (ORP) Monitoring Equipment	Xylem Analytical	\$14,468.00
Waterworks Fittings	EJ USA, Inc.	Bid prices as shown on the attached Tabulation Sheet.
Engine Oil	J&H Oil Company & Kamp Oil Company	Bid prices as shown on the attached Tabulation Sheet.
Nuts and Bolts	Manufacturers Supply Company	Bid prices as shown on the attached Bid Proposal Form.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 5, 2014.

ATTACHMENTS:

Staff Reports
Tabulation Sheets
Bid Proposal Form

Heidi A. Isakson, Wyoming City Clerk

Staff Report

Date: April 21, 2014
Subject: Purchase of Oxidation Reduction Potential (ORP) Monitoring Equipment
From: Jon Burke, Operations Supervisor
Meeting Date: May 5, 2014

Recommendation:

It is recommended that the bid for oxidation reduction potential (ORP) monitoring equipment be awarded to Xylem Analytics.

Sustainability Criteria:

Environmental Quality – The Clean Water Plant is actively engaged in the protection of Michigan’s natural water environment and the public health of Wyoming’s citizens. A large part of this work is conducting laboratory analysis to quantifiably document our compliance with permit limitations and treatment success. In addition to laboratory analysis, there are also sometimes monitoring equipment that can be used to give the operations staff real-time information that can reduce and possibly even eliminate plant upset conditions.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status. All of Wyoming’s residents enjoy equal access to the benefits of our state-of-the-art wastewater and drinking water treatment technologies.

Economic Strength – By having on-line monitoring equipment, it is the hope of the plant staff, that the continuous ORP data will not only help us in the recovery mode but in some instances maybe even eliminate the upset completely.

Discussion:

On Tuesday, April 15, 2014, one bid was received in answer to our invitation to bid on ORP Monitoring Equipment for the Clean Water Treatment Plant. Thirty-six invitations were sent to prospective bidders. The monitoring equipment will be installed at several locations in one of our aeration basins from the primary effluent splitter box, through the anaerobic mixing zones, and finally finishing at the effluent from the actual aeration basin. This equipment will be used to make sure that the correct conditions exist for biological phosphorus removal to take place. We also hope to use this equipment has an early indicator of a plant upset and make adjustments to the plant in real time instead of having to wait a couple of days for lab test results.

Budget Impact:

A few different equipment options were investigated prior to this project going out for bids, which resulted in a cost study. We have also met with the representatives for this equipment in the past and were interested to see what the equipment could do for us in this area as well as other uses around the plant. Once the system is set up, it can be expanded in the future to possibly cover the other two aeration basins by adding some additional communication lines and probes in the new locations.

Bidder	Model	Price Bid
Xylem Analytics	YSI IQ SensorNet 2020 XT	\$14,468.00

Adequate funding for this purchase can be found in capital outlay miscellaneous equipment account number 590-590-54400-980.074.

It is recommended that the bid be awarded to Xylem Analytical for ORP monitoring equipment not to exceed \$14,468.00.

Approved:



Myron Erickson, PE, CWP Superintendent

STAFF REPORT

DATE: April 29, 2014
SUBJECT: Bid Award, Waterworks Fittings
FROM: Jodie Theis, Contracts and Procurement Supervisor
Date of Meeting: May 5, 2014

RECOMMENDATION

It is recommended that the City Council award the bid for waterworks fittings to the only bidder, EJ USA, Inc.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The Public Works Department's use of waterworks fittings conserves natural resources by reducing the need to completely replace existing water mains.

Social Equity

Utility repairs are provided throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's utility repairs.

Economic Strength

The use of waterworks fittings allows the Public Works Department to provide high quality utility repairs. The high quality utility repairs allow the Public Works Department to maintain the City's infrastructure which sustains public and private property values.

DISCUSSION

The Public Works Department utilizes waterworks fittings to repair damaged water mains throughout the City of Wyoming. Water main breaks can be caused by several factors, including age, freezing or thawing of soil, pipe corrosion, soil conditions, or ground movement.

Bids are received each year in order to acquire quality waterworks fittings. On Tuesday, April 29, 2014, the City received one bid for waterworks fittings. Twenty-nine invitations to bid were sent to prospective bidders.

BUDGET IMPACT

The Public Works Department anticipates spending approximately \$25,000 for waterworks fittings. The total bid is an increase of 9% from last year's bid pricing.

Sufficient funds are available in the Water Maintenance account, 591-441-56200-775.000.

CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS

ON WATERWORKS FITTINGS

Opened By City Clerk On April 29, 2014 At 11:00 a.m. o'clock

All bid prices reduced to net. All bid prices shown are firm for orders placed within one year from date of award of bid.

Item Description	Est. Qty.	EJ USA, Inc.	
		Unit Price	Total
SLEEVES			
20" x 15"	2	\$ 1,044.90	\$ 2,089.80
24" x 15"	2	\$ 1,442.61	\$ 2,885.22
6" x 12"	10	\$ 98.01	\$ 980.10
8" x 12"	10	\$ 127.98	\$ 1,279.80
12" x 12"	6	\$ 259.20	\$ 1,555.20
16" x 15"	2	\$ 652.05	\$ 1,304.10
6" x 12" Sleeve, overside	4	\$ 278.64	\$ 1,114.56
8" x 12" Sleeve, oversized	4	\$ 435.78	\$ 1,743.12
12" x 12" Sleeve, oversized	4	\$ 964.71	\$ 3,858.84
16" x 15" Sleeve, oversized	2	\$ 2,506.14	\$ 5,012.28
20" x 15" Sleeve, oversized	0	\$ -	\$ -
24" x 15" Sleeve, oversized	0	\$ -	\$ -
ITEMS FOR "D" VALVE BOXES			
3 Piece "D" Valve Boxes	75	\$ 172.72	\$ 12,954.00
6" Valve Box Extension	20	\$ 48.67	\$ 973.40
14" Valve Box Extension	10	\$ 42.18	\$ 421.80
18" Valve Box Extension	10	\$ 48.67	\$ 486.70
24" Valve Box Extension	10	\$ 51.91	\$ 519.10
Top Section	20	\$ 61.65	\$ 1,233.00
Mid Section	10	\$ 51.91	\$ 519.10
Base Section	0	\$ -	\$ -
Cover	50	\$ 14.81	\$ 740.50
MEGALUGS GLAND			
6" Megalugs Gland Kit	20	\$ 32.00	\$ 640.00
8" Megalugs Gland Kit	20	\$ 42.00	\$ 840.00
12" Megalugs Gland Kit	10	\$ 80.00	\$ 800.00
16" Megalugs Gland Kit	4	\$ 160.00	\$ 640.00
20" Megalugs Gland Kit	4	\$ 258.00	\$ 1,032.00
24" Megalugs Gland Kit	4	\$ 354.00	\$ 1,416.00
CUT-IN SLEEVES			
6"	20	\$ 551.61	\$ 11,032.20
8"	10	\$ 714.42	\$ 7,144.20
12"	6	\$ 1,167.21	\$ 7,003.26
Grand Total:		\$70,218.28	
24/7 emergency location within 15-miles of the City:		Yes	

STAFF REPORT

DATE: April 21, 2014
SUBJECT: Bid Award, Bulk Engine Oil
FROM: Ted Seil, Motor Pool Supervisor
Date of Meeting: May 5, 2014

RECOMMENDATION

It is recommended that the City Council award the bid for engine oil to the two lowest bidders, the J&H Oil Company and the Kamp Oil Company.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. In order to continue to protect the environment and the public, the motor pool fleet utilizes synthetic oils to reduce the amount of oil utilized.

Social Equity

The motor pool fleet within the City provides the same high quality service to all residents without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the motor pool fleet.

Economic Strength

The motor pool fleet provides the City with the opportunity to deliver safe and reliable services to the businesses and residents of the City. Proper maintenance intervals reduce maintenance costs for the City's equipment.

DISCUSSION

The City of Wyoming operates a fleet of approximately 290 vehicles and equipment. The City's equipment ranges from mowers to fire trucks.

On April 8, 2014, the City Clerk received three bids for bulk engine oil. Twenty-four requests for bid were sent out.

Mobil 1 full synthetic oil is utilized throughout the light fleet. J&H Oil submitted the lowest qualified bid of \$25.69 per gallon for Mobil 1. Mobil 1 is specified because Mobil 1 will warranty engine failure caused by lubricant degradation.

Kendall full synthetic oil is utilized throughout the heavy fleet. Kamp Oil submitted the lowest bid of \$11.31 per gallon for 5W20 Kendal synthetic engine oil and \$13.44 per gallon for 5W40 Kendal engine oil.

BUDGET IMPACT

The Public Works Department utilizes approximately \$17,000.00 in engine oil per year. Sufficient funds have been budgeted in the Motor Pool Maintenance Supply Account 661-441-52800-775.000.

**CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS**

On Engine Oil

Opened By The City Clerk On April 8, 2014 At 11:00 O'clock a.m.

All bid prices firm for orders placed within 18 months from date of award of bid.

Item Description	Size	Kamp Oil	Major Brands Oil Company	Merle Boes Inc.	J&H Oil Company
Synthetic Bulk Engine Oil	Per Gallon	\$12.50	\$19.76	\$17.93	\$15.24
	Brand	Tier One Lubricants	Shell Rotella T-6 Full Synthetic 5w40	Shell Roelle T6 5w40	Tevelon ECT 5w40/Conoco Phillips
Mobile 1	Per Gallon			\$18.88	\$25.69
	Brand			Pennzoil Platinum5w- 20	
Kendall Bulk	Per Gallon	\$11.31		\$18.88	\$14.84
	Brand			Pennzoil Platinum5w20	

STAFF REPORT

DATE: April 21, 2014
SUBJECT: Bid Award, Nuts and Bolts
FROM: Ted Seil, Motor Pool Supervisor
Date of Meeting: May 5, 2014

RECOMMENDATION

It is recommended that the City Council award the bid for nuts and bolts to the sole bidder, Manufacturers Supply Company.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The Public Works Department's use of nuts and bolts, made from materials that are able to be recycled, reduces the consumption of natural resources.

Social Equity

Nuts and bolts are utilized throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's use of nuts and bolts.

Economic Strength

The use of nuts and bolts allows the Public Works Department to maintain the motor vehicle fleet of the City. The City's departments need a well maintained motor vehicle fleet to sustain public and private property values.

DISCUSSION

The Motor Pool uses nuts and bolts for the repair, maintenance and modification of city vehicles and equipment for all departments. Additionally, the Motor Pool's inventory of nuts and bolts is used by other departments as needed.

On April 8, 2014 the City Clerk received one bid for nuts and bolts. Forty-nine requests for bid were sent out. Manufacturers Supply Company is located in Hudsonville.

BUDGET IMPACT

The Public Works Department uses approximately \$9,000 in nuts and bolts each year. Sufficient funds have been budgeted in the Motor Pool Operating Supplies Account 661-441-58200-740-000.

Attachment: Bid Proposal Form

MANSCO-4/2014



BID PROPOSAL FORM

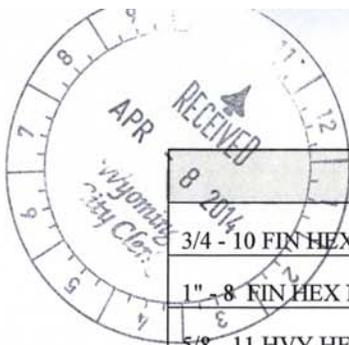
DESCRIPTION	BID PRICE	
HEX CAP SCREWS GRADE 2		
3/8 - 16 X 2-1/2 HEX CAP GRD2 ZINC	10.00	PER 100
3/8 - 16 X 7 HEX CAP GRD2 ZINC	29.00	PER 100
3/8 - 16 X 7-1/2 HEX CAP GRD2 ZINC	51.00	PER 100
3/8 - 16 X 8 HEX CAP GRD2 ZINC	52.00	PER 100
HEX CAP SCREWS GRADE 5		
1/4 - 20 X 1/2 HEX CAP GRD5 ZINC	2.23	PER 100
1/4 - 20 X 3/4 HEX CAP GRD5 ZINC	2.38	PER 100
1/4 - 20 X 1 HEX CAP GRD5 ZINC	2.86	PER 100
1/4 - 20 X 1-1/4 HEX CAP GRD5 ZINC	3.30	PER 100
1/4 - 20 X 1-1/2 HEX CAP GRD5 ZINC	3.66	PER 100
1/4 - 20 X 2 HEX CAP GRD5 ZINC	4.67	PER 100
1/4 - 20 X 2-1/2 HEX CAP GRD5 ZINC	5.54	PER 100
1/4 - 20 X 3 HEX CAP GRD5 ZINC	6.21	PER 100
5/16 - 18 X 1/2 HEX CAP GRD5 ZINC	3.40	PER 100
5/16 - 18 X 3/4 HEX CAP GRD5 ZINC	3.76	PER 100
5/16 - 18 X 1 HEX CAP GRD5 ZINC	4.03	PER 100
5/16 - 18 X 1-1/4 HEX CAP GRD5 ZINC	4.69	PER 100
5/16 - 18 X 1-1/2 HEX CAP GRD5 ZINC	5.36	PER 100
5/16 - 18 X 2 HEX CAP GRD5 ZINC	6.89	PER 100
5/16 - 18 X 2-1/2 HEX CAP GRD5 ZINC	8.34	PER 100
5/16 - 18 X 2-3/4 HEX CAP GRD5 ZINC	8.75	PER 100
5/16 - 18 X 3 HEX CAP GRD5 ZINC	9.60	PER 100
3/8 - 16 X 1/2 HEX CAP GRD5 ZINC	4.75	PER 100
3/8 - 16 X 3/4 HEX CAP GRD5 ZINC	5.34	PER 100
3/8 - 16 X 1 HEX CAP GRD5 ZINC	5.81	PER 100
3/8 - 16 X 1-1/4 HEX CAP GRD5 ZINC	6.57	PER 100
3/8 - 16 X 1-1/2 HEX CAP GRD5 ZINC	7.20	PER 100
3/8 - 16 X 2 HEX CAP GRD5 ZINC	9.71	PER 100
3/8 - 16 X 2-1/2 HEX CAP GRD5 ZINC	11.40	PER 100
3/8 - 16 X 3 HEX CAP GRD5 ZINC	13.30	PER 100



DESCRIPTION	BID PRICE	
3/8 - 16 X 2-1/4 HEX CAP GRD5 ZINC	14.60	PER 100
7/16 - 14 X 1 HEX CAP GRD5 ZINC	9.80	PER 100
7/16 - 14 X 1-1/2 HEX CAP GRD5 ZINC	12.00	PER 100
7/16 - 14 X 2 HEX CAP GRD5 ZINC	15.00	PER 100
7/16 - 14 X 2-1/2 HEX CAP GRD5 ZINC	17.00	PER 100
7/16 - 14 X 3 HEX CAP GRD5 ZINC	20.00	PER 100
1/2 - 13 X 1 HEX CAP GRD5 ZINC	11.50	PER 100
1/2 - 13 X 1-1/4 HEX CAP GRD5 ZINC	12.40	PER 100
1/2 - 13 X 1-1/2 HEX CAP GRD5 ZINC	14.00	PER 100
1/2 - 13 X 2 HEX CAP GRD5 ZINC	17.00	PER 100
1/2 - 13 x 3 HEX CAP GRD5 ZINC	24.00	PER 100
1/2 - 13 X 4 HEX CAP GRD5 ZINC	32.00	PER 100
3/4 - 10 X 2 1/2 HEX CAP SCREW 18-8 PLN	129.00	PER 100
9/16 - 12 X 1/2 HEX CAP GRD5 ZINC <i>TOO SHORT - NO QUOTE</i>	N/A	PER 100
9/16 - 12 X 1 HEX CAP GRD5 ZINC	11.00	PER 100
9/16 - 12 X 1-1/2 HEX CAP GRD5 ZINC	16.40	PER 100
9/16 - 12 X 2 HEX CAP GRD5 ZINC	26.00	PER 100
9/16 - 12 X 2-1/2 HEX CAP GRD5 ZINC	49.70	PER 100
9/16 - 12 X 3 HEX CAP GRD5 ZINC	38.00	PER 100
5/8 - 11 X 1 HEX CAP GRD5 ZINC	20.40	PER 100
5/8 - 11 X 1-1/2 HEX CAP GRD5 ZINC	25.00	PER 100
5/8 - 11 X 2 HEX CAP GRD5 ZINC	29.00	PER 100
5/8 - 11 X 2-1/2 HEX CAP GRD5 ZINC	35.00	PER 100
5/8 - 11 X 3 HEX CAP GRD5 ZINC	40.00	PER 100
5/8 - 11 X 5 HEX CAP GRD5 ZINC	64.00	PER 100
3/4 - 10 X 1/2 HEX CAP GRD5 ZINC <i>TOO SHORT - NO QUOTE</i>	N/A	PER 100
3/4 - 10 X 1 HEX CAP GRD5 ZINC	38.00	PER 100
3/4 - 10 X 1-1/2 HEX CAP GRD5 ZINC	39.00	PER 100
3/4 - 10 X 2 HEX CAP GRD5 ZINC	49.00	PER 100
3/4 - 10 X 2-1/2 HEX CAP GRD5 ZINC	51.00	PER 100
3/4 - 10 X 3 HEX CAP GRD5 ZINC	64.00	PER 100
3/4 - 10 X 3-1/2 HEX CAP GRD5 ZINC	68.00	PER 100



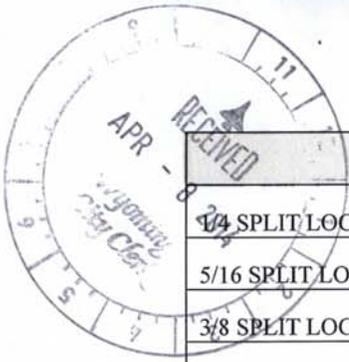
DESCRIPTION	BID PRICE	
7/8 - 9 X 3-1/2 HEX CAP GRD5 ZINC	96.00	PER 100
7/8 - 9 X 4 HEX CAP GRD5 ZINC	112.00	PER 100
1 - 8 X 2-1/2 HEX CAP GRD5 ZINC	87.00	PER 100
1 - 8 X 3 HEX CAP GRD5 ZINC	199.00	PER 100
1 - 8 X 4 HEX CAP GRD5 ZINC	230.00	PER 100
1 - 8 X 4-1/2 HEX CAP GRD5 ZINC	169.00	PER 100
1 - 8 X 5 HEX CAP GRD5 ZINC	320.00	PER 100
1-1/8 - 7 X 6 HHCS GRD5 PLN	6.10	EACH
CARRIAGE BOLTS, GRADE 2		
1/4 - 20 X 3 CARRIAGE BOLT GRD2 ZINC F.T.	4.74	PER 100
1/4 - 20 X 4 CARRIAGE BOLT GRD2 ZINC F.T.	4.00	PER 100
1/4 - 20 X 4-1/2 CARRIAGE BOLT GRD2 ZINC F.T.	3.50	PER 100
5/16 - 18 X 3 CARRIAGE BOLT GRD2 ZINC F.T.	7.30	PER 100
5/16 - 18 X 4 CARRIAGE BOLT GRD2 ZINC F.T.	15.30	PER 100
3/8 - 16 X 2 CARRIAGE BOLT GRD2 ZINC F.T.	8.26	PER 100
3/8 - 16 X 2-1/2 CARRIAGE BOLT GRD2 ZINC F.T.	10.24	PER 100
3/8 - 16 X 3 CARRIAGE BOLT GRD2 ZINC F.T.	16.18	PER 100
3/8 - 16 X 3-1/2 CARRIAGE BOLT GRD2 ZINC F.T.	19.00	PER 100
3/8 - 16 X 4 CARRIAGE BOLT GRD2 ZINC F.T.	29.00	PER 100
3/8 - 16 X 5-1/2 CARRIAGE BOLT GRD2 ZINC F.T.	30.00	PER 100
3/8 - 16 X 6 CARRIAGE BOLT GRD2 ZINC F.T.	30.00	PER 100
LAG SCREWS		
5/16 X 3 LAG SCREWS ZINC	9.70	PER 100
3/8 X 2 LAG SCREWS ZINC	11.10	PER 100
NUTS		
1/4 - 20 FIN HEX NUTS ZINC	1.20	PER 100
5/16 - 18 FIN HEX NUTS ZINC	1.75	PER 100
3/8 - 16 FIN HEX NUTS ZINC	1.94	PER 100
7/16 - 14 FIN HEX NUTS ZINC	3.80	PER 100
1/2 - 13 FIN HEX NUTS ZINC	4.76	PER 100
9/16 - 12 FIN HEX NUTS ZINC	11.85	PER 100
5/8 - 11 FIN HEX NUTS ZINC	8.94	PER 100



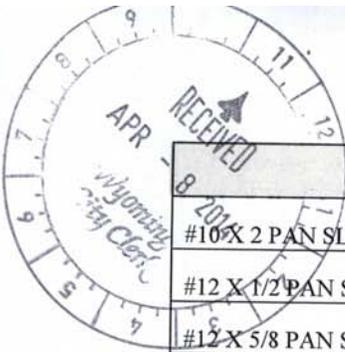
DESCRIPTION	BID PRICE	
3/4 - 10 FIN HEX NUTS ZINC	14.00	PER 100
1" - 8 FIN HEX NUTS ZINC	36.00	PER 100
5/8 - 11 HVY HEX NUTS PLN	13.00	PER 100
1" - 8 HVY HEX NUTS ZINC	89.00	PER 100
1-1/8 - 7 HVY HEX NUTS PLN	95.00	PER 100
6 - 32 HEX M/S NUTS ZINC	.825	PER 100
8 - 32 HEX M/S NUTS ZINC	1.30	PER 100
10 - 24 HEX M/S NUTS ZINC	.97	PER 100
10 - 32 HEX M/S NUTS ZINC	.95	PER 100
12 - 24 HEX M/S NUTS ZINC	1.31	PER 100
1/4 - 20 NYLON LOCKNUTS ZINC	1.63	PER 100
1/2 - 13 NYLON LOCKNUTS ZINC	6.76	PER 100
1/2 - 13 STOVER LOCKNUTS GRADE 8 ZINC	8.54	PER 100
3/4 - 10 STOVER LOCKNUTS GRADE 8 ZINC	28.75	PER 100
5/8 - 11 STOVER LOCKNUTS GRADE 8 ZINC	17.05	PER 100
5/16 - 18 KEPS NUTS ZINC	2.99	PER 100
COTTER PINS		
1/16 X 1/2 COTTER PINS ZINC	.43	PER 100
1/16 X 3/4 COTTER PINS ZINC	.60	PER 100
1/16 X 1 COTTER PINS ZINC	1.30	PER 100
3/32 X 3/4 COTTER PINS ZINC	.98	PER 100
3/32 X 1 COTTER PINS ZINC	.50	PER 100
3/32 X 1-1/4 COTTER PINS ZINC	3.54	PER 100
3/32 X 1-1/2 COTTER PINS ZINC	4.00	PER 100
3/32 X 2 COTTER PINS ZINC	4.10	PER 100
1/8 X 1/2 COTTER PINS ZINC	1.00	PER 100
1/8 X 3/4 COTTER PINS ZINC	1.15	PER 100
1/8 X 1 COTTER PINS ZINC	1.35	PER 100
1/8 X 1-1/4 COTTER PINS ZINC	2.13	PER 100
1/8 X 1-1/2 COTTER PINS ZINC	2.04	PER 100
1/8 X 1-3/4 COTTER PINS ZINC	3.00	PER 100
1/8 X 2-1/2 COTTER PINS ZINC	5.92	PER 100



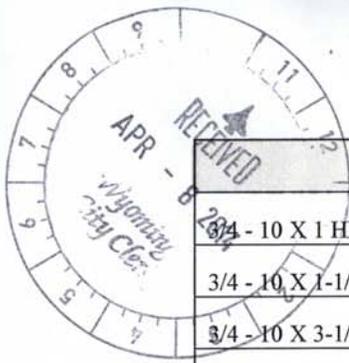
DESCRIPTION	BID PRICE	
7/64 X 3/4 COTTER PINS ZINC	2.95	PER 100
7/64 X 1 COTTER PINS ZINC	4.31	PER 100
5/32 X 1 COTTER PINS ZINC	1.32	PER 100
5/32 X 1-1/2 COTTER PINS ZINC	2.39	PER 100
5/32 X 1-3/4 COTTER PINS ZINC	9.53	PER 100
5/32 X 2 COTTER PINS ZINC	3.00	PER 100
5/32 X 2-1/2 COTTER PINS ZINC	3.76	PER 100
3/16 X 1 COTTER PINS ZINC	2.00	PER 100
3/16 X 1-1/2 COTTER PINS ZINC	3.26	PER 100
3/16 X 2 COTTER PINS ZINC	9.90	PER 100
3/16 X 2-1/2 COTTER PINS ZINC	4.65	PER 100
ANCHORS		
1/4 LONG LAG SHIELDS	11.00	PER 100
5/16 LONG LAG SHIELDS	32.00	PER 100
10 - 14 X 1" LEAD SCREW ANCHORS	1.00	PER 100
10 - 12 X 1" LIP TYPE PLASTIC ANCHORS	1.00	PER 100
10 - 12 X 1" CONICAL WALL PLUGS	1.00	PER 100
WASHERS		
1/4 USS FLAT WASHERS, ZINC	1.15	PER 100
5/16 USS FLAT WASHERS, ZINC	1.74	PER 100
3/8 USS FLAT WASHERS, ZINC	1.94	PER 100
7/16 USS FLAT WASHERS, ZINC	2.96	PER 100
1/2 USS FLAT WASHERS, ZINC	4.56	PER 100
9/16 USS FLAT WASHERS, ZINC	5.35	PER 100
5/8 USS FLAT WASHERS, ZINC	9.73	PER 100
3/4 USS FLAT WASHERS, ZINC	12.69	PER 100
7/8 USS FLAT WASHERS, ZINC	31.12	PER 100
1" USS FLAT WASHERS, ZINC	22.93	PER 100
#6 SAE FLAT WASHERS, ZINC	.518	PER 100
#8 SAE FLAT WASHERS, ZINC	.665	PER 100
#10 SAE FLAT WASHERS, ZINC	.755	PER 100
#12 SAE FLAT WASHERS, ZINC	.89	PER 100



DESCRIPTION	BID PRICE	
1/4 SPLIT LOCKWASHERS, ZINC	.99	PER 100
5/16 SPLIT LOCKWASHERS, ZINC	1.28	PER 100
3/8 SPLIT LOCKWASHERS, ZINC	3.22	PER 100
7/16 SPLIT LOCKWASHERS, ZINC	3.22	PER 100
1/2 SPLIT LOCKWASHERS, ZINC	3.45	PER 100
9/16 SPLIT LOCKWASHERS, ZINC	1.33	PER 100
5/8 SPLIT LOCKWASHERS, ZINC	6.58	PER 100
3/4 SPLIT LOCKWASHERS, ZINC	10.02	PER 100
#6 SPLIT LOCKWASHERS, ZINC	.16	PER 100
#8 SPLIT LOCKWASHERS, ZINC	.76	PER 100
#10 SPLIT LOCKWASHERS, ZINC	.76	PER 100
1" SPLIT LOCKWASHERS, ZINC	22.47	PER 100
1/4 EXTERNAL LOCKWASHERS, ZINC	1.40	PER 100
3/8 EXTERNAL LOCKWASHERS, ZINC	1.48	PER 100
3/16 X 1-1/4 OD FENDER WASHERS, ZINC	4.28	PER 100
SHEET METAL SCREWS		
#6 X 1/4 PAN SLOT TY A ZINC	.14	PER 100
#6 X 3/8 PAN SLOT TY A ZINC	.42	PER 100
#6 X 1/2 PAN SLOT TY A ZINC	.49	PER 100
#6 X 3/4 PAN SLOT TY A ZINC	2.10	PER 100
#6 X 1 PAN SLOT TY A ZINC	1.33	PER 100
#8 X 3/8 PAN SLOT TY A ZINC	1.918	PER 100
#8 X 1/2 PAN SLOT TY A ZINC	.42	PER 100
#8 X 3/4 PAN SLOT TY A ZINC	.546	PER 100
#8 X 1 PAN SLOT TY A ZINC	.63	PER 100
#8 X 1-1/4 PAN SLOT TY A ZINC	.14	PER 100
#10 X 1/2 PAN SLOT TY A ZINC	2.20	PER 100
#10 X 5/8 PAN SLOT TY A ZINC	.42	PER 100
#10 X 3/4 PAN SLOT TY A ZINC	.658	PER 100
#10 X 1 PAN SLOT TY A ZINC	.56	PER 100
#10 X 1 1/4 PHIL PAN TY A ZINC	1.40	PER 100
#10 X 1 1/2 PHIL PAN TY A ZINC	.84	PER 100



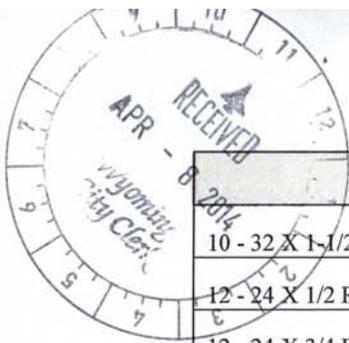
DESCRIPTION	BID PRICE	
#10 X 2 PAN SLOT TY A ZINC	.99	PER 100
#12 X 1/2 PAN SLOT TY A ZINC	.84	PER 100
#12 X 5/8 PAN SLOT TY A ZINC	1.55	PER 100
#12 X 3/4 PAN SLOT TY A ZINC	3.61	PER 100
#12 X 1 PAN SLOT TY A ZINC	1.12	PER 100
#12 X 1-1/4 PAN SLOT TY A ZINC	1.32	PER 100
#14 X 1/2 PAN SLOT TY A ZINC	3.92	PER 100
#14 X 3/4 PAN SLOT TY A ZINC	1.61	PER 100
#14 X 7/8 PAN SLOT TY A ZINC	5.45	PER 100
#14 X 1 PAN SLOT TY A ZINC	1.40	PER 100
#14 X 1-1/2 PAN SLOT TY A ZINC	1.40	PER 100
STAINLESS STEEL FASTENERS		
1/4 - 20 X 1/2 HEX HEAD CAP SCREWS 18.8 S.S.	4.10	PER 100
1/4 - 20 X 3/4 HEX HEAD CAP SCREWS 18.8 SS	4.72	PER 100
1/4 - 20 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	5.60	PER 100
1/4 - 20 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	7.94	PER 100
5/16 - 18 X 1/2 HEX HEAD CAP SCREWS 18.8 S.S.	8.40	PER 100
5/16 - 18 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	9.03	PER 100
5/16 - 18 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	11.06	PER 100
3/8 - 16 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	12.97	PER 100
3/8 - 16 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	15.54	PER 100
3/8 - 16 X 2 HEX HEAD CAP SCREWS 18.8 S.S.	22.24	PER 100
7/16 - 14 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	29.62	PER 100
7/16 - 14 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	29.70	PER 100
1/2 - 13 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	40.74	PER 100
1/2 - 13 X 2 HEX HEAD CAP SCREWS 18.8 S.S.	43.55	PER 100
1/2 - 13 X 2-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	43.59	PER 100
5/8 - 11 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	58.80	PER 100
5/8 - 11 X 2 HEX HEAD CAP SCREWS 18.8 S.S.	63.14	PER 100
5/8 - 11 X 2-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	82.45	PER 100
5/8 - 11 X 3 HEX HEAD CAP SCREWS 18.8 S.S.	91.84	PER 100
5/8 - 11 X 4-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	149.00	PER 100



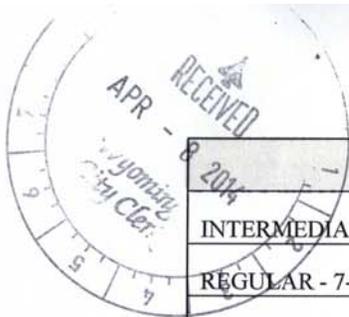
DESCRIPTION	BID PRICE	
3/4 - 10 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	85.00	PER 100
3/4 - 10 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	129.00	PER 100
3/4 - 10 X 3-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	219.00	PER 100
6 - 32 X 3/8 ROUND HEAD MACHINE SCREWS 18.8 S.S.	3.50	PER 100
6 - 32 X 1/2 ROUND HEAD MACHINE SCREWS 18.8 S.S.	2.28	PER 100
6 - 32 x 1 ROUND HEAD MACHINE SCREWS 18.8 S.S.	3.22	PER 100
8 - 32 X 1/2 ROUND HEAD MACHINE SCREWS 18.8 S.S.	2.30	PER 100
8 - 32 X 3/4 ROUND HEAD MACHINE SCREWS 18.8 S.S.	2.50	PER 100
8 - 32 X 1 ROUND HEAD MACHINE SCREWS 18.8 S.S.	2.18	PER 100
10 - 24 X 1/2 ROUND HEAD MACHINE SCREWS 18.8 S.S.	2.94	PER 100
10 - 24 X 3/4 ROUND HEAD MACHINE SCREWS 18.8 S.S.	4.48	PER 100
10 - 24 X 1 ROUND HEAD MACHINE SCREWS 18.8 S.S.	4.50	PER 100
10 - 32 X 1/2 ROUND HEAD MACHINE SCREWS 18.8 S.S.	4.70	PER 100
10 - 32 X 3/4 ROUND HEAD MACHINE SCREWS 18.8 S.S.	5.00	PER 100
10 - 32 X 1 ROUND HEAD MACHINE SCREWS 18.8 S.S.	6.00	PER 100
1/4 - 20 FIN HEX NUTS 18.8 S.S.	2.40	PER 100
5/16 - 18 FIN HEX NUTS 18.8 S.S.	3.78	PER 100
3/8 - 16 FIN HEX NUTS 18.8 S.S.	4.62	PER 100
7/16 - 14 FIN HEX NUTS 18.8 S.S.	16.80	PER 100
1/2 - 13 FIN HEX NUTS 18.8 S.S.	14.70	PER 100
9/16 - 12 FIN HEX NUTS 18.8 S.S.	25.76	PER 100
5/8 - 11 FIN HEX NUTS 18.8 S.S.	25.60	PER 100
3/4 - 10 FIN HEX NUTS 18.8 S.S.	33.80	PER 100
1/4 USS FLAT WASHERS 18.8 S.S.	2.80	PER 100
5/16 USS FLAT WASHERS 18.8 S.S.	2.10	PER 100
3/8 USS FLAT WASHERS 18.8 S.S.	2.38	PER 100
7/16 USS FLAT WASHERS 18.8 S.S.	5.46	PER 100
1/2 USS FLAT WASHERS 18.8 S.S.	6.02	PER 100
9/16 USS FLAT WASHERS 18.8 S.S.	4.48	PER 100
5/8 USS FLAT WASHERS 18.8 S.S.	11.20	PER 100
3/4 USS FLAT WASHERS 18.8 S.S.	28.89	PER 100
1/4 SPLIT LOCK WASHERS 18.8 S.S.	1.82	PER 100



DESCRIPTION	BID PRICE	
5/16 SPLIT LOCK WASHERS 18.8 S.S.	2.80	PER 100
3/8 SPLIT LOCK WASHERS 18.8 S.S.	3.92	PER 100
7/16 SPLIT LOCK WASHERS 18.8 S.S.	5.60	PER 100
1/2 SPLIT LOCK WASHERS 18.8 S.S.	7.00	PER 100
9/16 SPLIT LOCK WASHERS 18.8 S.S.	30.80	PER 100
5/8 SPLIT LOCK WASHERS 18.8 S.S.	16.24	PER 100
3/4 SPLIT LOCK WASHERS 18.8 S.S.	22.40	PER 100
PLOW BOLTS		
5/8 - 11 X 2-1/2 PLOW BOLT PLAIN, #3 HEAD STYLE, GRADE 8	52.00	PER 100
5/8 x 11 X 3 1/2 PLOW BOLT	87.00	PER 100
5/8 X 11 X 4 1/2 PLOW BOLT	119.00	PER 100
MACHINE SCREWS		
6 - 32 X 1/4 RH SLTD M/S ZINC	.70	PER 100
6 - 32 X 1/2 RH SLTD M/S ZINC	.98	PER 100
6 - 32 X 5/8 RH SLTD M/S ZINC	.70	PER 100
6 - 32 X 3/4 RH SLTD M/S ZINC	.56	PER 100
8 - 32 X 1/4 RH SLTD M/S ZINC	.84	PER 100
8 - 32 X 1/2 RH SLTD M/S ZINC	.70	PER 100
8 - 32 X 3/4 RH SLTD M/S ZINC	.42	PER 100
8 - 32 X 1 RH SLTD M/S ZINC	2.198	PER 100
8 - 32 X 1-1/2 RH SLTD M/S ZINC	2.20	PER 100
10 - 24 X 1/2 RH SLTD M/S ZINC	.98	PER 100
10 - 24 X 5/8 RH SLTD M/S ZINC	.28	PER 100
10 - 24 X 3/4 RH SLTD M/S ZINC	2.59	PER 100
10 - 24 X 1 RH SLTD M/S ZINC	3.05	PER 100
10 - 24 X 1-1/4 RH SLTD M/S ZINC	.56	PER 100
10 - 24 X 1-1/2 RH SLTD M/S ZINC	.84	PER 100
10 - 24 X 3 RH SLTD M/S ZINC	2.38	PER 100
10 - 32 X 1/4 RH SLTD M/S ZINC	.28	PER 100
10 - 32 X 1/2 RH SLTD M/S ZINC	.70	PER 100
10 - 32 X 3/4 RH SLTD M/S ZINC	1.54	PER 100
10 - 32 X 1 RH SLTD M/S ZINC	.56	PER 100



DESCRIPTION	BID PRICE	
10 - 32 X 1-1/2 RH SLTD M/S ZINC	1.96	PER 100
12 - 24 X 1/2 RH SLTD M/S ZINC	.84	PER 100
12 - 24 X 3/4 RH SLTD M/S ZINC	.42	PER 100
1/4 - 20 X 1/2 RH SLTD M/S ZINC	1.68	PER 100
1/4 - 20 X 3/4 RH SLTD M/S ZINC	4.14	PER 100
1/4 - 20 X 1 RH SLTD M/S ZINC	4.92	PER 100
1/4 - 20 X 1-1/4 RH SLTD M/S ZINC	1.26	PER 100
WIRE CONNECTORS		
22-16 NYLON SOLDERLESS BUTT CONNECTORS	6.16	PER 100
16-14 NYLON SOLDERLESS BUTT CONNECTORS	6.17	PER 100
12-10 NYLON SOLDERLESS BUTT CONNECTORS	10.52	PER 100
16-14 NYLON MALE QUICK SLIDE TERMINALS	7.98	PER 100
16-14 NYLON FEMALE QUICK SLIDE TERMINALS	4.48	PER 100
#12 WIRE - #10 STUD-NYLON INSULATED RING TYPE	10.65	PER 100
#16 WIRE - #10 STUD-NYLON INSULATED RING TYPE	10.08	PER 100
#16 WIRE - #14 STUD-NYLON INSULATED RING TYPE	9.25	PER 100
#22 WIRE - #10 STUD-NYLON INSULATED RING TYPE	7.14	PER 100
#12 WIRE - #10 STUD-NYLON INSULATED SPADE TYPE	10.79	PER 100
#16 WIRE - #10 STUD-NYLON INSULATED SPADE TYPE	7.70	PER 100
#16 WIRE - #6 STUD-NYLON INSULATED SPADE TYPE	7.56	PER 100
#22 WIRE - #6 STUD-NYLON INSULATED SPADE TYPE	5.46	PER 100
THREADED ROD		
1/4 - 20 X 36 THREADED ROD Z-2	.44	EACH
5/16 - 18 X 36 THREADED ROD Z-2	.64	EACH
3/8 - 16 X 36 THREADED ROD Z-2	.93	EACH
1/2 - 13 X 36 THREADED ROD Z-2	1.70	EACH
5/8 - 11 X 36 THREADED ROD Z-2	2.59	EACH
5/8 - 11 X 120 THREADED ROD Z-2 <i>quoting 144"</i>	10.43	EACH
3/4 - 10 X 36 THREADED ROD Z-2	3.83	EACH
3/4 - 10 X 120 THREADED ROD Z-2 <i>quoting 144"</i>	15.82	EACH
NYLON TY-RAPS		
SHORT - 3-3/4"	.45	PER 100



DESCRIPTION	BID PRICE	
INTERMEDIATE - 6"	1.09	PER 100
REGULAR - 7-3/4"	1.64	PER 100
HEAVY DUTY - 11-3/8"	3.66	PER 50
LONG NARROW - 15-1/8"	2.16	PER 50
LONG WIDE - 15-1/4"	4.03	PER 50
¼ SQ NATURAL TY-WRAP MOUNT W/ ADHESIVE	4.51	PER 50
DRILL BITS		
1/16" HIGH SPEED, JOBBER LENGTH	.318	EACH
3/32 HIGH SPEED, JOBBER LENGTH	.476	EACH
1/8 HIGH SPEED, JOBBER LENGTH	.385	EACH
5/32 HIGH SPEED, JOBBER LENGTH	.675	EACH
3/16 HIGH SPEED, JOBBER LENGTH	.41	EACH
7/32 HIGH SPEED, JOBBER LENGTH	.50	EACH
1/4 HIGH SPEED, JOBBER LENGTH	.64	EACH
5/16 HIGH SPEED, JOBBER LENGTH	.91	EACH
3/8 HIGH SPEED, JOBBER LENGTH	1.27	EACH
7/16 HIGH SPEED, JOBBER LENGTH	1.73	EACH
1/2 HIGH SPEED, JOBBER LENGTH	2.37	EACH
1/4" x 12" TWIST DRILL BIT	5.52	EACH
¼" X 12" LONG BOY TWIST DRILL BITS	7.87	EACH
¼" X 16" DRILL BITS	15.29	EACH
¼" X 18" DRILL BITS	14.89	EACH
1/4" X 6" MASONRY DRILL BIT	1.79	EACH
1/4" X 13" MASONRY DRILL BIT	4.64	EACH
1/4" x 18" MASONRY DRILL BIT	6.38	EACH
STAINLESS STEEL HOSE CLAMPS		
M4P	23.73	PER 100
M6P	23.76	PER 100
B8H	28.56	PER 100
B10H	38.63	PER 100
B12H	24.10	PER 100
B16H	27.43	PER 100

DESCRIPTION	BID PRICE	
B20H	27.42	PER 100
B24H	26.28	PER 100
B28H	27.43	PER 100
B32H	34.06	PER 100
B36H	28.70	PER 100
B40H	46.84	PER 100
B44H	48.44	PER 100
B48H	47.97	PER 100
B52H	53.90	PER 100
B64H	58.04	PER 100
B72H	62.32	PER 100
B88H	77.98	PER 100
TEFLON PIPE TAPE		
1/2" WIDTH, 600" ROLL	.89	PER ROLL
3/4" WIDTH, 600" ROLL	4.75	PER ROLL
1" WIDTH, 600" ROLL	4.20	PER ROLL
MISCELLANEOUS TAPE		
3/4" WIDTH, 66' ROLL ELECTRICAL TAPE	6.99	PER ROLL
CONTRACTOR'S DUCT TAPE	7.10	PER ROLL
GREASELESS SPRAY LUBRICANT & PENETRANT		
LIGHT GRADE - 11 OUNCE SPRAY CAN	6.49	PER CAN
MEDIUM GRADE - 11 OUNCE SPRAY CAN	6.49	PER CAN
HEAVY GRADE - 11 OUNCE SPRAY CAN	6.49	PER CAN



JRS/sak
5/5/14

ORDINANCE NO. 10-14

AN ORDINANCE TO AMEND SECTION 90-437
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 90-437 of the Code of the City of Wyoming is hereby amended to read as follows:

Sec. 90-437. Lot and area requirements.

All uses permitted in the RO-1 restricted office district as principal or special use approvals shall be subject to the same lot and area requirements as for B-1 business districts, as indicated in section 90-893.

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2014.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2014.

Heidi A. Isakson
Wyoming City Clerk

Ordinance No. 10-14



MAYOR
Jack A. Poll

AT-LARGE COUNCILMEMBER
Sam Bolt

AT-LARGE COUNCILMEMBER
Kent Vanderwood

AT-LARGE COUNCILMEMBER
Dan Burrill

1ST WARD COUNCILMEMBER
William A. VerHulst

2ND WARD COUNCILMEMBER
Richard K. Pastoor

3RD WARD COUNCILMEMBER
Joanne M. Voorhees

CITY MANAGER
Curtis L. Holt

April 17, 2014

Ms. Heidi A. Isakson
City Clerk
Wyoming, MI

Subject: Request to amend Zoning Code Section 90-437 RO-1
Restricted Office District Lot and Area Requirements.

Recommendation: To approve the subject Zoning Code amendment.

Dear Ms. Isakson:

The above referenced request was reviewed by the Wyoming Planning Commission at its regular meeting on April 15, 2014. A motion was made by Postema, supported by Micele, to recommend to the City Council the subject Zoning Code amendment. After discussion the motion passed unanimously. While a more detailed review is available in the Planning Commission minutes, the following is provided as basic background information:

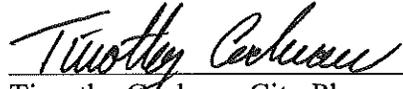
It was brought to our attention that there is an erroneous reference in Zoning Code Section 90-437. That section makes a referral to Section 90-585 of the Zoning Code. Section 90-585 is reserved and provides no text. The correct referral would be to Section 90-893 Nonresidential Districts.

The corrected Zoning Code would read (amendment in **bold**):

“All uses permitted in the RO-1 restricted office district as principal or special use approvals shall be subject to the same lot and area requirements as for B-1 business districts, as indicated in section 90-**893**.”

After the public hearing, a motion was made by Postema, supported by Micele, to recommend to the City Council the amendment to Zoning Code Section 90-437 RO-1 Restricted Office District Lot and Area Requirements. After discussion, the motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Timothy Cochran". The signature is written in a cursive style with a horizontal line underneath it.

Timothy Cochran, City Planner
Planning and Development Department

cc: Curtis Holt, City Manager
Rebecca Rynbrandt, Director of Community Services