

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, JUNE 18, 2012, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation**
Pastor Andrew Willis, Maplelawn Baptist Church
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the regular meeting of June 4, 2012
- 7) Approval of Agenda**
- 8) Public Hearings**
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
- 13) Budget Amendments**
 - 1) Budget Amendment No. 47 – To Appropriate \$50,000 of Budgetary Authority to Provide Funding for Remodeling Necessary for the Expansion of Information Technology Office Area
- 14) Consent Agenda**

(All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Council member, that member may request removal from the Consent Agenda.)

 - a) Of Appreciation to Joel Anderson for His Service as a Member of the Community Enrichment Commission of the City of Wyoming
 - b) Of Appreciation to Lee Groth for His Service as a Member of the Community Development Committee for the City of Wyoming
 - c) Of Appreciation to James Austin for His Service as a Member of the Parks and Recreation Commission for the City of Wyoming
 - d) To Reappoint Members to the Historical Commission and Planning Commission for the City of Wyoming
 - e) To Reappoint Members to Boards, Commissions and Committees for the City of Wyoming
 - f) To Reappoint Members to the Construction Board of Appeals and Housing Commission for the City of Wyoming
- 15) Resolutions**

g) Of Sympathy to the Family of Jack Van Doeselaar

16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts

h) To Authorize the Mayor and City Clerk to Execute Change Order No. 1 to the 2012 Resurfacing Program

i) To Authorize the Mayor and City Clerk to Execute an Agreement with Prein & Newhof for Engineering Services (Budget Amendment No. 48)

j) To Approve Additional Funds for the Work at the Intersection of Highway M-11 (28th Street) and Burlingame Avenue Performed by the Michigan Department of Transportation (Budget Amendment No. 49)

k) To Authorize the Purchase of Reflective Sheeting from 3M Company

l) To Authorize Kamminga & Roodvoets to Perform Emergency Work on the 54-Inch Water Transmission Main

m) To Concur with and Accept a Proposal for Exterior Cleaning of Storage Tanks

n) To Authorize Procure Tree Service to Perform Tree Trimming and Removal

o) To Authorize the Purchase of Aluminum Sign Blanks from Rathco Safety Supply

p) To Authorize the Mayor and City Clerk to Execute a Contract and to Authorize the Purchase and Installation of a Voice-Over-IP System

q) To Authorize the Purchase of a Ford Fusion from Tony Betten and Son Ford

r) To Accept a Proposal for Software Support Services

s) To Accept a Proposal for Legal Advertising and to Designate the City of Wyoming's Official Newspapers of Record

t) For Award of Bids

1. Structural Firefighter Coats & Bunker Pants

2. Fire Department Uniform Clothing Items

17) Ordinances

9-12 To Amend Article IV of Chapter 34 Entitled "Fireworks" of the Code of the City of Wyoming (Fireworks) (Emergency Adoption)

10-12 To Add Subsection (5) to Section 50-233 of the Code of the City of Wyoming (Fireworks) (Emergency Adoption)

18) Informational Material

19) Acknowledgment of Visitors

20) Closed Session (as necessary)

21) Adjournment

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION TO JOEL ANDERSON FOR HIS SERVICE
AS A MEMBER OF THE COMMUNITY ENRICHMENT COMMISSION
OF THE CITY OF WYOMING

WHEREAS:

1. Joel Anderson has served faithfully and effectively as a member of the Community Enrichment Commission since December 6, 2010.

NOW, THEREFORE, BE IT RESOLVED:

1. Council Members and citizens of the City of Wyoming wish to express their deep appreciation to Joel Anderson for his dedicated service as a member of the Community Enrichment Commission.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION TO LEE GROTH FOR HIS SERVICE
AS A MEMBER OF THE COMMUNITY DEVELOPMENT COMMITTEE
FOR THE CITY OF WYOMING

WHEREAS:

1. Lee Groth has served faithfully and effectively as a member of the Community Development Committee since April 6, 2009.

NOW, THEREFORE, BE IT RESOLVED:

1. Council Members and citizens of the City of Wyoming wish to express their deep appreciation to Lee Groth for his dedicated service as a member of the Community Development Committee.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION TO JAMES AUSTIN FOR HIS SERVICE
AS A MEMBER OF THE PARKS AND RECREATION COMMISSION
FOR THE CITY OF WYOMING

WHEREAS:

1. James Austin has served faithfully and effectively as a member of the Parks and Recreation Commission since June 15, 2009.

NOW, THEREFORE, BE IT RESOLVED:

1. Council Members and citizens of the City of Wyoming wish to express their deep appreciation to James Austin for his dedicated service as a member of the Parks and Recreation Commission.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO REAPPOINT MEMBERS TO THE
HISTORICAL COMMISSION AND PLANNING COMMISSION
FOR THE CITY OF WYOMING

WHEREAS:

1. The term of office for some members of the Historical Commission and Planning Commission expires on June 30, 2012.
2. It is the desire of Mayor Jack A. Poll that members be reappointed to serve on the Historical Commission and the Planning Commission for the City of Wyoming:

<u>BOARD, COMMISSION OR COMMITTEE</u>	<u>TERM ENDING</u>
<u>Historical Commission</u>	
Joe Koopmans	06/30/15
Ronald Strauss	06/30/15
Catherine Bueche	06/30/15
<u>Planning Commission</u>	
David Micele	06/30/15
Anthony Woodruff	06/30/15

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council for the City of Wyoming, Michigan, does hereby confirm the reappointment of members to the Historical Commission and the Planning Commission for the City of Wyoming to the terms so stated.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO REAPPOINT MEMBERS TO BOARDS, COMMISSIONS AND
COMMITTEES FOR THE CITY OF WYOMING

WHEREAS:

1. The term of office for some members of various Boards, Commissions and Committees expires on June 30, 2012.
2. It is the desire of the City Council that members be reappointed to serve on certain Boards, Commissions and Committees for the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council for the City of Wyoming, Michigan, does hereby reappoint the following named persons to serve on certain Boards, Commissions and Committees for the City of Wyoming for the terms so stated.

<u>BOARD, COMMISSION OR COMMITTEE</u>	<u>TERM ENDING</u>
<u>Building Authority</u> Curtis Holt	06/30/15
<u>Community Development Committee</u> Phillip Ziemba Thomas Reeder	06/30/14 06/30/14
<u>Community Enrichment Commission</u> Vicki Briggs Brandon Simmons	06/30/15 06/30/15
<u>Parks & Recreation Commission</u> Douglas Wustman	06/30/15
<u>Zoning Board of Appeals</u> Canda Lomonaco Dan Burrill (Alternate) Ronald Palmer (Regular)	06/30/15 06/30/15 06/30/13

06/18/12
Clerk/IJ

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO REAPPOINT MEMBERS TO THE CONSTRUCTION BOARD OF APPEALS AND HOUSING COMMISSION FOR THE CITY OF WYOMING

WHEREAS:

1. The term of office for some members for the Construction Board of Appeals and Housing Commission, expires on June 30, 2012.
2. It is the recommendation of the City Manager that the following members be reappointed to serve on the Construction Board of Appeals and Housing Commission:

<u>BOARD, COMMISSION OR COMMITTEE</u>	<u>TERM ENDING</u>
<u>Construction Board of Appeals</u> Joe Simon	06/30/2015
<u>Housing Commission</u> Donald Dykstra	06/30/2017

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council does hereby concur with the recommendation of the City Manager to reappoint members to the Construction Board of Appeals and Housing Commission for the City of Wyoming to the term so stated.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION OF SYMPATHY TO THE FAMILY OF JACK VAN DOESELAAR

WHEREAS:

1. Jack Van Doeselaar passed away on Thursday, May 10, 2012.
2. He was a member of the WKTU Commission for thirty-four years, giving generously of his time and talents.
3. His passing will be deeply felt by his family, relatives and friends.

NOW, THEREFORE, BE IT RESOLVED:

1. Mayor Jack A. Poll and the City Council, on behalf of the citizens of the City of Wyoming extend its deepest sympathy to his wife, children, relatives and friends.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK
TO EXECUTE CHANGE ORDER NO. 1 TO THE
2012 RESURFACING PROGRAM

WHEREAS:

1. On April 16, 2012, the City of Council awarded a contract for the 2012 Resurfacing Program to Michigan Paving and Materials Company who submitted a low bid in the amount of \$881,177.48.
2. The program involves rotomilling and resurfacing asphalt pavement of various streets throughout the City of Wyoming as annual major maintenance.
3. The 2012 Wyoming Resurfacing Program was significantly below the Engineer's estimate and additional streets can be added to the program using the contract prices with Change Order No. 1 at a good value.
4. Adding the six additional locations (23 streets) to the program increases the overall cost of the project approximately \$694,283.98 based on estimated quantities, \$191,453.28 for major streets and \$502,830.70 for local streets.
5. The additional costs for this project can be financed out of the Capital Improvements Program account numbers CP 2013 Resurfacing 400-441-50200-972502 and 400-441-50300-972503, respectively, but a budget amendment is necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes the Mayor and City Clerk to execute the attached Change Order No. 1 to the 2012 Wyoming Resurfacing Program in the amount of \$694,283.98.
2. The City Council hereby approves the attached budget amendment.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

Attachments: Budget Amendment
Change Order No. 1

Resolution No. _____

CHANGE ORDER NO. 1

PROJECT: 2012 Resurfacing Program
CONTRACTOR: Michigan Paving and Materials Company
CONTRACT DATE: April 16, 2012
DESCRIPTION: Major and Local Street Resurfacing

Contract Amount Prior to Change Order No. 1	\$ 881,177.48
Increase Resulting from Change Order No. 1	<u>\$ 694,283.98</u>
Adjusted Contract Amount	\$1,575,461.46

CITY OF WYOMING

Heidi A. Isakson
City Clerk

Jack Poll
Mayor

Staff Report

Date: June 12, 2012

Subject: 2012 Resurfacing Program - Award of Bid

From: William D. Dooley, Director of Public Works

Meeting Date: June 18, 2012

Recommendation:

Staff recommends adding additional streets in need of resurfacing to the 2012 Resurfacing Program. The contract prices from Michigan Paving and Materials Company are very competitive and adding additional streets allows Wyoming to accomplish needed maintenance. The additional major streets will add \$191,453.28 and the additional local streets \$502,830.70 to the existing contract (\$881,177.48), for a total resurfacing contract of \$1,575,461.46.

Sustainability Criteria:

Environmental Quality – Smooth pavement provides greater fuel efficiency and reduces maintenance on vehicles travelling the roadways.

Social Equity – The resurfacing program is based upon reducing the required maintenance of streets based upon their current condition and is not influenced by social considerations during selection of priority.

Economic Strength – Providing a well maintained infrastructure will add to the economic strength of a community allowing safe and efficient commercial and vehicular travel.

Discussion:

On April 10, 2012, the City of Wyoming received three (3) bids for the 2012 Resurfacing Program. Michigan Paving and Materials Company submitted the low bid of \$881,177.48 which is 21.2% below the Engineer's estimate. The paving prices are very competitive and adding additional locations to the 2012 Resurfacing Program allows Wyoming to complete necessary maintenance at more locations as shown on the attached map. The project cost with the additional streets is \$1,850,000 including Engineering and Contingencies, which can be financed out of the Capital Improvements Program 2013 Resurfacing Program 400-441-50200-972502 and 400-441-50300-972503 Major and Local Street Resurfacing respectively, but a budget amendment is necessary.

It is recommended that the City Council approve the Change Order No. 1 to the 2012 Resurfacing Program to Michigan Paving and Materials Company in the amount of \$694,283.98.

Budget Impact:

Funds are available in the Capital Improvements Program, but a budget amendment is necessary.

Attachments: Street List
Location Drawings
Budget Amendment

Resurfacing Program Locations

Beckie Drive from Ivanrest Avenue to Horseshoe Drive
North Horseshoe Drive from Crooked Pine Drive to South Horseshoe Drive
South Horseshoe Drive from Horseshoe Drive to North Horseshoe Drive
Koster Drive from 56th Street to South Horseshoe Drive

40th Street from Burlingame Avenue to Clyde Park Avenue

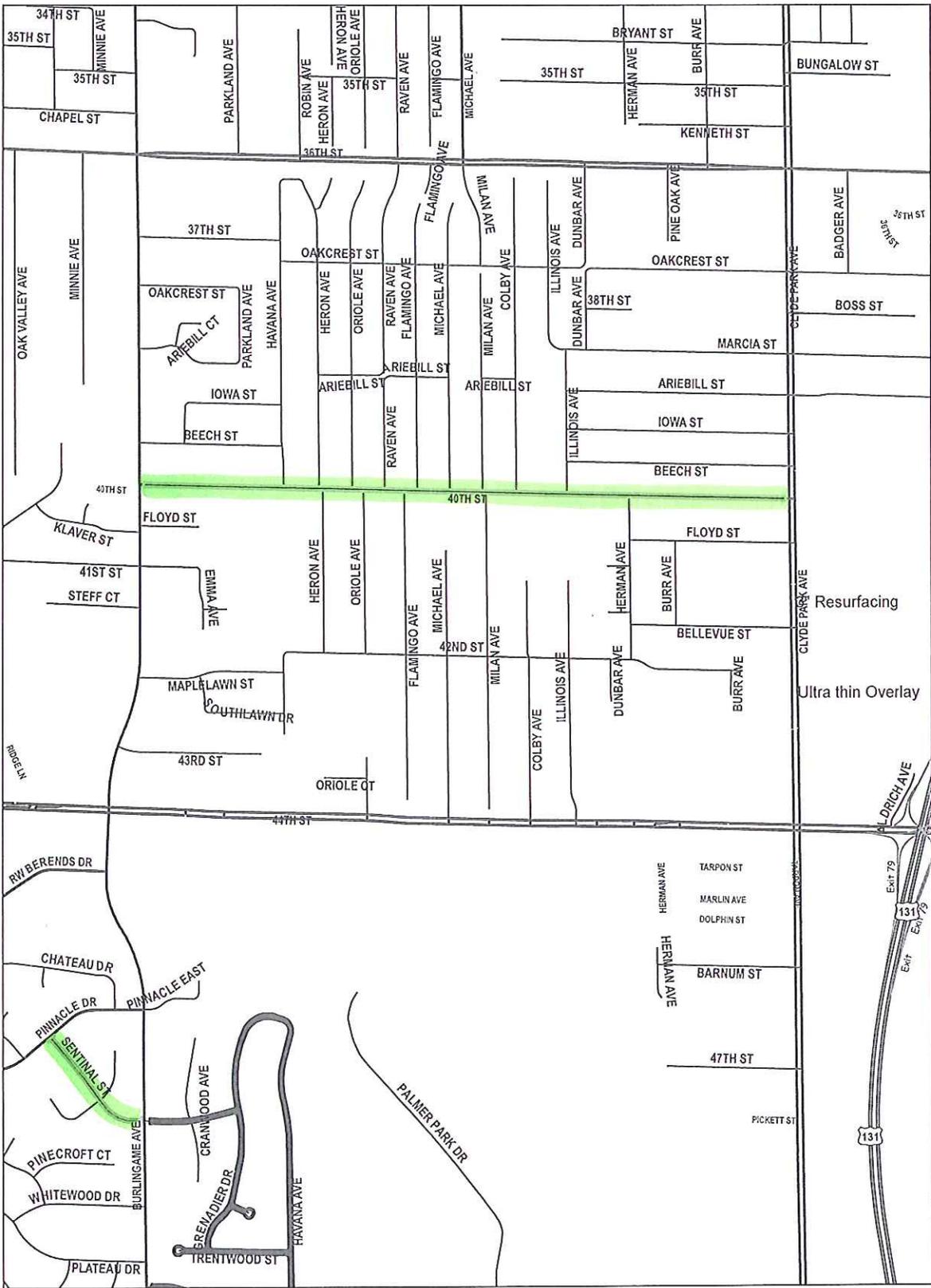
Sentinal Street from Burlingame Avenue to Pinnacle Drive

Knollview Street from Byron Center Avenue to Valleyridge Avenue
Rollingview Avenue from Knollview Street to Valleyview Street
Valleyview Street from Rollingview Avenue to Valleyridge Avenue
Valleyridge Avenue from Knollview Street to Oakview Drive
Ancient Drive from Byron Center Avenue to Valleyridge Avenue
Caspian Avenue from Ancient Drive to Chassell Street
Chassell Street from Caspian Avenue to Valleyridge Avenue
Parkview Street from Byron Center Avenue to Valleyridge Avenue
Karel Jean Court from Parkview Street to End
Windview Drive from Byron Center Avenue to Valleyridge Avenue
Bayview Drive from Windview Drive to Oakview Drive
Oakview Drive from Bayview Drive to Valleyridge Avenue

Linden Avenue from 36th Street to 40th Street
40th Street from Linden Avenue to Eastern Avenue
Himes Street from Linden Avenue to Eastern Avenue

Engle Street from Burlingame Avenue to Blandford Avenue
Franco Street from Burlingame Avenue to Blandford Avenue

Project Location

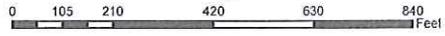


Legend

	Primary
	Secondary
	Private

	3" milling
	1 1/4" Ultrathin low volume
	40th street 1 1/4" Ultrathin Medium volume

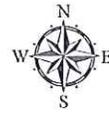
Project Location



-  1 1/4" Ultrathin low volum
-  3" Milling and Paving

Legend	
	Primary
	Secondary
	Private

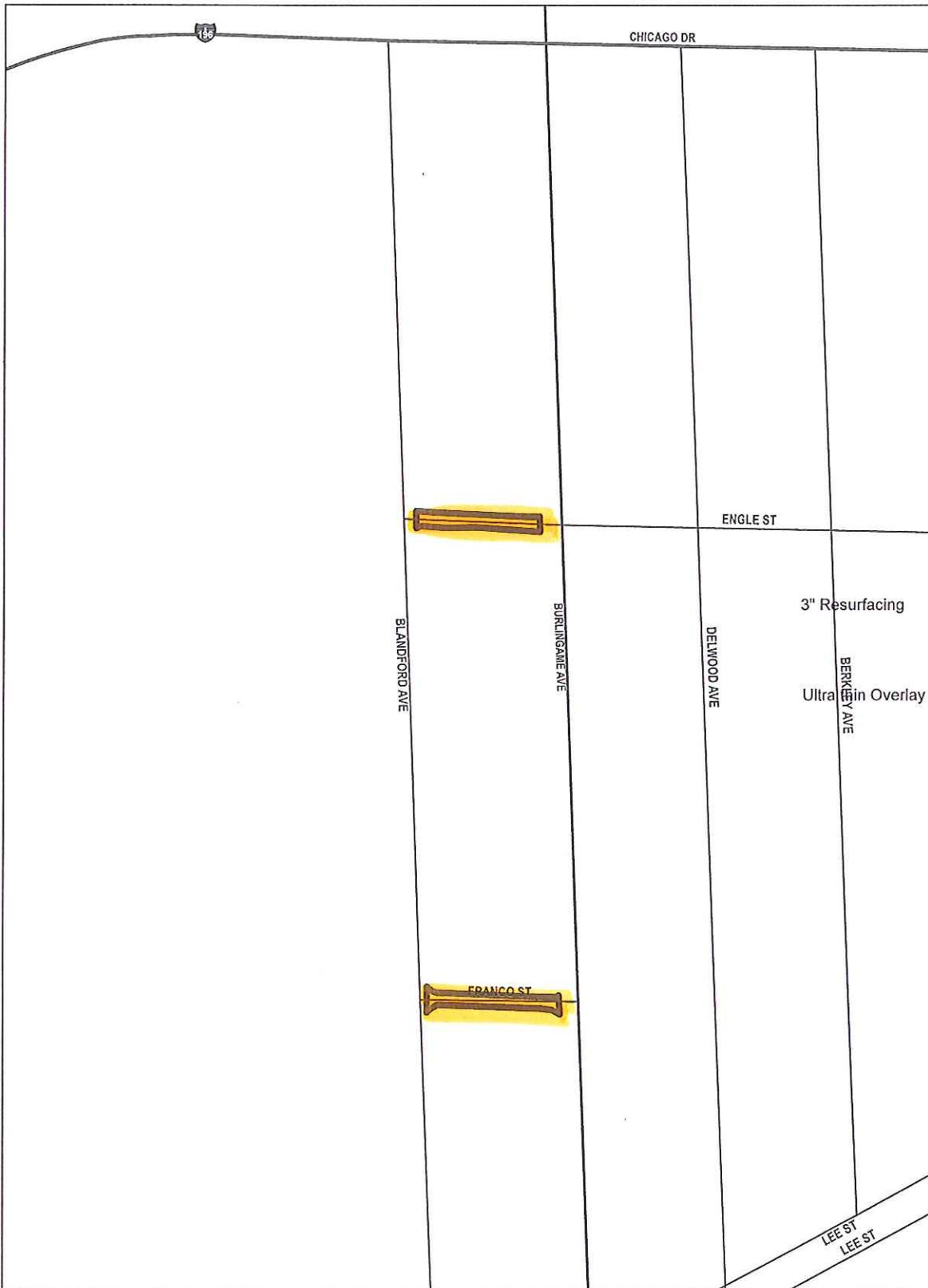
Project Location



Legend	
	Primary
	Secondary
	Private

	2" Milling
	2" Milling

Project Location



Legend	
	Primary
	Secondary
	Private

	3" milling
	1 1/4" Ultrathin low volume
	40th street 1 1/4" Ultrathin Medium volume

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE AN
AGREEMENT WITH PREIN & NEWHOF FOR ENGINEERING SERVICES

WHEREAS:

1. On March 21, 2012 a leak was discovered in the junction between the 54-inch and 42-inch water transmission mains.
2. On May 29, 2012 Prein & Newhof submitted the attached proposal to perform the required engineering work in order to repair the water transmission mains.
3. It is in Wyoming's best interest to authorize Prein & Newhof to perform said engineering work.
4. The \$50,700 cost of said engineering work can be financed out of the Water Fund, but a Budget Amendment is necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the Mayor and City Clerk to execute the attached agreement with Prein & Newhof for engineering services.
2. The City Council approves the attached Budget Amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Agreement

Budget Amendment

AGREEMENT

This Agreement made this _____ day of _____, 2012, between the City of Wyoming, a municipal corporation of P.O. Box 905, 1155 - 28th Street S.W., Wyoming, Michigan 49509 (hereinafter "City") and Prein & Newhof, a corporation having an office located at 3355 Evergreen Dr. N.E., Grand Rapids, Michigan 49525 (hereinafter "Consultant") the terms of which are as follows:

1. The City hereby hires Consultant to provide design and construction engineering services for the City.
2. The work to be performed shall be in accordance with the Proposal dated May 29, 2012, which is hereby incorporated by reference.
3. The Agreement shall be for a period of one year commencing upon execution of the Agreement. This Agreement may be extended by mutual agreement of the parties.
4. Payment shall be made in accordance with the proposal and upon billing for work completed, up to a maximum of \$51,700.
5. The City may terminate this Agreement upon 30 days written notice. Upon termination or completion of this contract and at all times during the term of the contract, all work done by Consultant under this contract, shall be the property of the City of Wyoming.
6. Consultant is an independent contractor and the City is hiring Consultant for professional services. All officers, agents and employees of Consultant shall at all times be considered employees of Consultant and not of the City.
7. This Agreement contains the entire agreement between the parties and may not be modified except in writing by mutual consent.

CITY OF WYOMING

PREIN & NEWHOF

By: _____

Jack A. Poll
Its Mayor

By: _____

By: _____

Heidi A. Isakson
Its City Clerk

Approved



Jack R. Sluiter
City Attorney

May 29, 2012
900

Mr. Jerry Caron
City of Wyoming
16700 New Holland
Holland, MI 49424

RE: Water Transmission Main Repair
Proposal for Engineering Services

Dear Mr. Caron:

Thank you for the opportunity to provide the City of Wyoming with a proposal to provide engineering services related to repair of your water transmission main. Based on our meeting of May 15, 2012, we have reviewed the proposed project, established an estimated scope of construction, and developed the anticipated engineering services required to assist with the project.

In summary, the project will entail removing the failed tapping valve and connection between the 54 inch and 42 inch transmission mains. A new butterfly valve, placed in a vault, will be inserted into the 42 inch line to replace the valve being removed. The piping around the existing tapping valve will be re-laid without a valve. To facilitate the work, a line stop will be inserted on the 42 inch line adjacent to the failed line tap to allow installation of the new valve under dry conditions. Following valve installation, the 54 inch line will be removed from service and repaired. The section of piping where the line stop was placed will also be removed and replaced. A preliminary estimate of probable cost indicates a project construction cost of approximately \$400,000.

The requested schedule would bid the project in August 2012 with construction in October and November 2012, following your peak water demand period. We have some concerns related to the potential PCCP delivery schedule and will try to expedite design and bidding to maximize the potential of delivery success.

For the proposed project, we have identified the following work activities for your consideration in order to accomplish your goals:

Design

The proposed solution will be designed to replace the failed line tap isolation valve with a new 42 inch butterfly valve located in a valve vault. The design will include the valve vault, replacement piping, line stop, restoration, MDEQ and OCRC permitting, and coordination with you. Specific activities are:

- Kickoff Meeting (completed)
- Confirm Design Standards
- Verify Existing Piping
- Coordinate w/Road Commission
- Topographical Survey
- Design Progress Meetings (@60% and 90%) .
- Prepare Construction Plans and Specifications
- Develop Permit Applications (MDEQ and OCRC)
- Confirm Cost Estimate
- QA/QC Review

Contract Bidding

Following design, the project will be bid. Bidding activities include Advertising & Issuing Bid Packages, Answering Bidders' Questions, Producing Addenda, Accepting & Reviewing Bids, and Recommending Award. Bid documents will be available electronically through the Prein&Newhof Plan Room. We anticipate attending the bid opening and a meeting to discuss the bidding results.

Construction Engineering

Construction activities will be conducted by your selected contractor. Construction engineering services are proposed to verify proper construction. Anticipated activities are as follows:

- Contract Administration
- Shop Drawings / Submittals Review
- Respond to Contractor's Request for Information
- Full Time Inspection (4 weeks @ 50hours per week)
- Observe Pressure Testing
- Walk-Through, Punch List and Start-Up
- Produce Record Drawings

The construction engineering scope of work is based on the anticipated construction period of 4 weeks.

Schedule

We propose to conduct the work activities in a segmented or phased approach. Following the completion of each segment, we will wait until direction is given to continue prior to proceeding to the next phase of the project.

We will commence work activities immediately upon your direction to proceed. Design activities are anticipated to take approximately four (4) weeks once all information is received from Hanson Pipe. Bidding is anticipated to take approximately 3 weeks and is anticipated to be completed in mid-August. Construction activities are expected to take approximately 4 weeks, post peak water demand, and excluding line isolation and draining.

Scope of Services

Based on the assumptions noted above, we have prepared an estimate to complete the specified activities. The estimated cost of services is as follows:

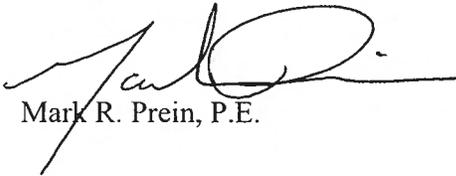
System Design	\$25,600
Contract Bidding	\$2,500
<u>Construction Engineering</u>	<u>\$23,600</u>
Total	\$51,700

Again, thank you for the opportunity to provide a proposal to provide engineering services related to transmission main repair project.

Please contact me if you have any questions or comments.

Sincerely,

Prein&Newhof



Mark R. Prein, P.E.

RESOLUTION NO. _____

RESOLUTION TO APPROVE ADDITIONAL FUNDS FOR THE WORK AT
THE INTERSECTION OF HIGHWAY M-11 (28TH STREET) AND BURLINGAME AVENUE
PERFORMED BY THE MICHIGAN DEPARTMENT OF TRANSPORTATION

WHEREAS:

1. On September 28, 2011, City Council entered into an Agreement with the Michigan Department of Transportation for the replacement of traffic signals and radius improvements at the M-11 (28th Street) and Burlingame Avenue in the amount of \$51,000.00.
2. The City – State Agreement is based upon costs in the engineer’s estimate.
3. Upon bidding the project, costs were slightly above the engineer’s estimate and additional items of LED street name signs and mast arm painting were added, increasing the cost of the project \$14,000.00.
4. The additional \$14,000.00 can be financed out of the Capital Improvement Program Fund, but a budget amendment is necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby approves additional funds in the amount of \$14,000.00 to the Michigan Department of Transportation per the September 28, 2011, City-State Agreement for work associated with the replacement of traffic signals and radius improvements at the M-11 (28th Street) and Burlingame Avenue.
2. The attached budget amendment is approved.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS: Pay Estimate
 Budget Amendment

Resolution No. _____

MICHIGAN DEPARTMENT OF TRANSPORTATION
LOCAL BILL DESCRIPTION REPORT

.FED ITEM NO.	JJ4536	BILL NO.	2
JOB NO.	111226A	DATE	5/3/2012
AGREEMENT NO.	11-5276	AY:	2007
AGENCY	City of Wyoming		
ADDRESS CODE	393	TOTAL DUE	\$15,289.87
REVENUE ACC.	92-510		

DESCRIPTION: Part A: Removal of the existing box span and replacement with new mast arm signal at the intersection of Highway M-11 (28th street) and Burlingame Ave
 Part B: Installation of LED street name signs at the intersection of Intersection Highway M-11 (28th street) and Burlingame Ave.

CONTRACT AWARD - Part.	436,165.81	EST. FED. SHARE	436,665.81
CONTRACT AWARD - Non-Part.	11,400.00		
OTHER COSTS - Part.	500.00		
OTHER COSTS - Non-Part.		EST. STATE SHARE	
TOTAL AUTHORIZED AMT.	448,065.81	EST. LOCAL SHARE	11,400.00

Category	Local Ind.	Contract	CE	Adv.	Audit	Betterment	PE	ROW
1	N	318,781.90	104,122.58	0.00	0.00			
3	100.0%	19,400.00	6,336.55					
5	Other	19,400.00	6,336.55					
1	Betterment					36,000.00		
Total CTD		357,581.90	116,795.68			36,000.00		0.00

Total Cat 3	25,736.55			Betterment	36,000.00	
Federal	0.00	0.00%		Federal	0.00	0.00%
	25,736.55				36,000.00	
State	0.00	0.00%		State	0.00	0.00%
Local	25,736.55			Local	36,000.00	

Total Local Share 61,736.55
 Previous Invoices: 46,446.68
 Total Due This Bill \$15,289.87

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF
REFLECTIVE SHEETING FROM 3M COMPANY

WHEREAS:

1. In April of 2012, the State of Michigan extended their contract with 3M Company for the purchase of reflective sheeting, used in the construction and maintenance of traffic signs.
2. It is in the best interest of the City to enter in to the cooperative bid with the State of Michigan for the purchase of reflective sheeting.
3. The cost of reflective sheeting is estimated to be approximately \$30,000 this year. Sufficient funds are available in the Major and Local Street Traffic Supplies Accounts 202-441-47400-775.000 and 203-441-47400-775.000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes the purchase of reflective sheeting from 3M Company in the amount of the unit bid prices as received and awarded by the State of Michigan.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

 Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:
 Staff Report
 State of Michigan Contract

Form No. DMB 234A (Rev. 1/96)
 AUTHORITY: Act 431 of 1984
 COMPLETION: Required
 PENALTY: Failure to deliver in accordance with Contract
 terms and conditions and this notice may be considered
 in default of Contract

STATE OF MICHIGAN
 DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
 PROCUREMENT
 P.O. BOX 30026, LANSING, MI 48909
 OR
 530 W. ALLEGAN, LANSING, MI 48933

April 3, 2012

CHANGE NOTICE NO. 3
 TO
 CONTRACT NO. 071B8200201

between
 THE STATE OF MICHIGAN
 and

NAME & ADDRESS OF CONTRACTOR 3M Company 3M Center-Building 225-5 S-08 PO Box 33225 St. Paul, MN 55133-3225 Email: dfmoran@mmm.com	TELEPHONE Dan Moran (800) 553-1380 ext. 3
	CONTRACTOR NUMBER/MAIL CODE
	BUYER/CA (517) 373-0301 Sue Cieciva
Contract Compliance Inspector: Sue Cieciva (517) 373-0301 Reflective Sheeting and Traffic Marking Tape – MDOT, MSI, and DNR	
CONTRACT PERIOD: 3 yrs. + 2 one-year options From: July 2, 2008 To: July 1, 2013	
TERMS Net 30 Days	SHIPMENT 20-60 Days A.R.O.
F.O.B. Delivered	SHIPPED FROM Various
MINIMUM DELIVERY REQUIREMENTS 1-Unit	

NATURE OF CHANGE (S):

Effective immediately, the last option year on this Contract is exercised, therefore the Contract expiration date is hereby CHANGED to July 1, 2013.

In addition, this Contract is hereby INCREASED by \$2,100,000.00.

All other terms, conditions, specifications and pricing remain unchanged.

INCREASE AMOUNT: \$2,100,000.00

AUTHORITY/REASON:

Per agency request dated January 19, 2012, DTMB, Procurement request dated February 1, 2012, vendor agreement by email dated March 13, 2012, and State Administrative Board approval on April 3, 2012.

TOTAL REVISED ESTIMATED CONTRACT VALUE: \$5,564,634.24

**REFLECTIVE SHEETING, TYPE II, ENGINEER GRADE
SPECIFICATIONS AND ITEM LISTING**

CATEGORY A: - Reflective Sheeting; Type II; Engineer Grade; Pressure Sensitive.

- Colors are as indicated below.
- All prices are per square foot.
- Must be available in 3/4 inch wide rolls, and 1 inch to 48 inch wide rolls, in any 1 inch increment.
- Must be available in lengths of 50 yards and 100 yards.

BRAND: 3M "Scotchlite", Series 3290/3290T

Item No.	Unit	Commodity	Description	Unit Price
1.	Sq.Ft.	801-49-82-1000	Silver. <i>Product #: 3290/3290T</i>	\$0.74
2.	Sq.Ft.	801-49-82-1005	Yellow. <i>Product #: 3271/3271T</i>	\$0.74
3.	Sq.Ft.	801-49-82-1010	Red. <i>Product #: 3272/3272T</i>	\$0.74
4.	Sq.Ft.	801-49-82-1015	Blue. <i>Product #: 3275/3275T</i>	\$0.74
5.	Sq.Ft.	801-49-82-1020	Green. <i>Product #: 3277/3277T</i>	\$0.74
6.	Sq.Ft.	801-49-82-1025	Brown. <i>Product #: 3279/3279T</i>	\$0.74

CATEGORY B: - Non- Reflective Sheeting; Pressure Sensitive.

- Colors are as indicated below.
- All prices are per square foot.
- Must be available in 3/4 inch wide rolls, and 1 inch to 48 inch wide rolls, in any 1 inch increment.
- Must be available in lengths of 50 yards and 100 yards.

BRAND: 3M "Scotchcal"

Item No.	Unit	Commodity	Description	Unit Price
1.	Sq.Ft.	801-48-75-1000	Black. <i>Product #: 3650-12</i>	\$0.6322
2.	Sq.Ft.	801-48-75-1005	White. <i>Product #: 3650-10</i>	\$0.6322
3.	Sq.Ft.	801-48-75-1010	Red. <i>Product #: 7725-13/7725-53</i>	\$0.7342
4.	Sq.Ft.	801-48-75-1015	Red. <i>Product #: 3650-114</i>	\$0.6322

REFLECTIVE SHEETING, TYPE IV HIGH INTENSITY PRISMATIC
SPECIFICATIONS AND ITEM LISTING

CATEGORY A: - Barricade Sheeting; Type IV, High Intensity Prismatic; Pressure Sensitive;

Orange with Silver.

- All prices are per roll.

Ref. BRAND: 3M "Scotchlite", Series 334/336

Item No.	Unit	Commodity	Description	Unit Price
1.	ROLL	801	10" x 50 yards; Right. <i>Product #: 334R/336R</i>	\$153.75
2.	ROLL	801	10" x 50 yards; Left. <i>Product #: 334L/336L</i>	\$153.75

CATEGORY B: - Reflective Sheeting; Type IV; High Intensity Prismatic; Pressure Sensitive.

- Colors are as indicated below.

- All prices are per square foot.

- Must be available in 3/4 inch wide rolls, and 1 inch to 48 inch wide rolls, in any 1-inch increment.

- Rolls must be available in lengths of 50 yards and 100 yards.

Ref. BRAND: 3M Series 3930

Item No.	Unit	Commodity	Description	Unit Price
1.	Sq.Ft.	801	White. <i>Product #: 3930</i>	\$1.45
2.	Sq.Ft.	801	Yellow. <i>Product #: 3931</i>	\$1.45
3.	Sq.Ft.	801	Red. <i>Product #: 3932</i>	\$1.45
4.	Sq.Ft.	801	Blue. <i>Product #: 3935</i>	\$1.45
5.	Sq.Ft.	801	Green. <i>Product #: 3937</i>	\$1.45
6.	Sq.Ft.	801	Brown. <i>Product #: 3939</i>	\$1.45

**REFLECTIVE SHEETING, DIAMOND GRADE
SPECIFICATIONS AND ITEM LISTING**

- CATEGORY E:** - Transparent Acrylic ; Durable; Electrocut Film (EC Film); Pressure Sensitive;
- Colors are as indicated below.
 - All prices are per square foot.
 - Must be available in 1 inch to 36-inch wide rolls, in any 1-inch increment.
 - Rolls must be available in lengths of 50 yards.
- Ref. BRAND: 3M "Scotchlite", Series 1170

Item No.	Unit	Commodity	Description	Unit Price
1.	Sq.Ft.	801-49-94	Clear. <i>Product #: 1170</i>	\$1.41
2.	Sq.Ft.	801-49-94-1000	Yellow. <i>Product #: 1171</i>	\$1.41
3.	Sq.Ft.	801-49-94-1005	Red. <i>Product #: 1172</i>	\$1.41
4.	Sq.Ft.	801-49-94-1015	Blue. <i>Product #: 1175</i>	\$1.41
5.	Sq.Ft.	801-49-94-1020	Green. <i>Product #: 1177</i>	\$1.41
6.	Sq.Ft.	801-49-94-1025	Black. <i>Product #: 1178</i>	\$1.41
7.	Sq.Ft.	801-49-94-1035	Brown. <i>Product #: 1179</i>	\$1.41

- CATEGORY F:** - Reflective Sheeting; Durable; Diamond Grade; Pressure Sensitive.
- Orange and White barricade sheeting.
 - All prices are per roll
- Ref. BRAND: 3M "Scotchlite", Series DG6

Item No.	Unit	Commodity	Description	Unit Price
1.	ROLL	801-49	<i>Product #: DG6</i>	\$1.20

STAFF REPORT

DATE: June 13, 2012
SUBJECT: Purchase of Reflective Sheeting
FROM: William D. Dooley, Director of Public Works
Date of Meeting: June 18, 2012

RECOMMENDATION

The Public Works Department recommends that the City Council authorize the purchase of reflective sheeting from 3M Company, the State of Michigan's low bidder.

SUSTAINABILITY CRITERIA

Environmental Quality

Does not significantly impact Environmental Quality.

Social Equity

It is necessary to ensure that all of the traffic regulation and guide signs within the City of Wyoming meet all reflectivity standards to guide all motorists and pedestrians safely and efficiently throughout the City.

Economic Strength

By participating in the cooperative bid with the State of Michigan, it ensures the ability to get better pricing on materials and services, therefore, reducing the overall cost of reflective sheeting for the City.

DISCUSSION

In April of 2012, the State of Michigan extended the contract to the lowest bidder, 3M Company, for the purchase of reflective sheeting. It is in the best interest of the City to enter into the cooperative bid with the State of Michigan for the purchase of reflective sheeting from 3M Company.

BUDGET IMPACT

The Traffic Division will use approximately \$30,000 worth of reflective sheeting during the year for the maintenance and construction of traffic signs. Sufficient funds are available in the Traffic Supplies Accounts 202-441-47400-775.000 and 203-441-47400-775.000.

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE KAMMINGA & ROODVOETS TO PERFORM
EMERGENCY WORK ON THE 54-INCH WATER TRANSMISSION MAIN

WHEREAS:

1. On March 21, 2012 a leak was discovered in the junction between the 54-inch and 42-inch water transmission mains.
2. On March 21-22, 2012 and on May1, 2012 Kamminga & Roodvoets perform the required emergency excavation and restoration work in order to investigate the leak and make plans for its repair.
3. It is in Wyoming's best interest that the City Council approve said emergency work.
4. The \$19,805 cost can be financed out of the Water Fund.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize Kamminga & Roodvoets to perform emergency work on the 54-inch water transmission main.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes

 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Staff Report

Invoices

STAFF REPORT

Date: June 11, 2012
Subject: Water Transmission Main Repair
From: William D. Dooley, Director of Public Works
Meeting Date: June 18, 2012

Recommendation:

It is recommended that the City Council authorize Kamminga & Roodvoets to perform emergency work on the 54-inch water transmission main.

Sustainability Criteria:

Environmental Quality – The operation of the 54-inch water transmission main is critical to providing high quality drinking water to over 200,000 customers in West Michigan. It is important that leaks in this pipeline are investigated and repaired in a timely manner.

Social Equity – Wyoming provides drinking water to all customers without regard to socio-economic status.

Economic Strength – Maintaining a high quality infrastructure is essential to the economic strength of Wyoming and all of its water customers.

Discussion:

Kamminga & Roodvoets performed emergency work on the 54-inch water transmission main in March 2012 and again in May 2012 for the purpose of investigating a pipeline leak. This emergency work cost a total of \$19,805 and requires City Council approval. The permanent repairs will be made in the fall after the end of the high pumping season and completion of the required engineering. The cost of the permanent repairs will be based upon competitive bids.

Budget Impact:

The \$19,805 cost of Kamminga & Roodvoet's emergency work can be financed out of the Water Fund, without significant impact on the budget.



KAMMINGA & ROODVOETS, INC.
 3435 Broadmoor SE
 Grand Rapids, MI 49512
 (616)949-0800

Regular Invoice

Bill To: 168
 CITY OF WYOMING
 ENGINEERING DEPARTMENT
 2660 BURLINGAME AVE. SW
 WYOMING, MI 49509

Ship To: *SAME*

Invoice No. - 110148

Page 1 of 1
 Transaction Date: 04/02/12

Due Date	Project Number	Reference	Terms	
05/02/12	11129		Net 30 Days	
Description	Quantity	U/M	Unit Price	Ext. Price
EXCAVATE FOR VALVE RE IN NEW HOLLAND AVENUE ON 3/21/12 AND 3/22/12	1.0000	LS	9,550.0000	9,550.00

Batch #: 2012-00002710
 Inv #: 110148



387126

Materials & Services Subtotal \$9,550.00
 Sales Tax \$0.00
 Freight \$0.00
 Other Amounts \$0.00

Please remit payment to:

KAMMINGA & ROODVOETS, INC.
 3435 Broadmoor SE
 Grand Rapids, MI 49512

Invoice Total \$9,550.00

LATE PAYMENT SUBJECT TO
 1-1/2% MONTHLY FINANCE CHARGE

Net Invoice Total \$9,550.00



KAMMINGA & ROODVOETS, INC.
 3435 Broadmoor SE
 Grand Rapids, MI 49512
 (616)949-0800

Regular Invoice

Bill To: 168
 CITY OF WYOMING
 ATTN: MR. RICK VELDERMAN
 2660 BURLINGAME AVE. SW
 WYOMING, MI 49509

Ship To: *SAME*

Invoice No. - 110168

Transaction Date: 05/14/12

Due Date	Project Number	Reference	Terms	
06/13/12	11129		Net 30 Days	
Description	Quantity	U/M	Unit Price	Ext. Price
EXCAVATION & PATCH NEW HOLLAND AVENUE AT PIPE REPAIR	1.0000	LS	10,255.0000	10,255.00

Materials & Services Subtotal	\$10,255.00
Sales Tax	\$0.00
Freight	\$0.00
Other Amounts	\$0.00

Please remit payment to:

KAMMINGA & ROODVOETS, INC.
 3435 Broadmoor SE
 Grand Rapids, MI 49512

Invoice Total	\$10,255.00
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LATE PAYMENT SUBJECT TO
 1-1/2% MONTHLY FINANCE CHARGE

Net Invoice Total	\$10,255.00
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RESOLUTION NO. _____

RESOLUTION TO CONCUR WITH AND ACCEPT A PROPOSAL
FOR EXTERIOR CLEANING OF STORAGE TANKS

WHEREAS:

1. As detailed in the attached Staff Report from the Drinking Water Plant Superintendent, the City's water supply system includes eight ground storage tanks.
2. H2O Towers LLC cleaned the exterior one 2.5 million gallon ground storage tank in October 2011 at a cost of \$2,250.00 and two 5 million gallon storage tanks in June 2012 at a cost of \$8,499.00.
3. Funds for the exterior cleaning of the storage tanks are available in the Water Utilities account numbers 591-591-55300-930000 and 591-591-56100-930000.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby concur with the exterior cleaning of the three storage tanks by H2O Towers LLC in the total amount of \$10,749.00.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:

Staff Report
Proposal

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: June 4, 2012
Subject: Exterior Tank Cleaning
From: Gerald H. Caron, Superintendent
Meeting Date: June 18, 2012

Recommendation:

It is recommended that the City Council concur with the exterior cleaning of three ground storage tanks by H2O Towers LLC.

Sustainability Criteria:

Environmental Quality – By periodically cleaning the exterior of the ground storage tanks you enhance the life of the protective coatings and the visual aesthetics of the tanks.

Social Equity – The utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or social economic status. All residents enjoy access to services provided by our water and waste water utilities.

Economic Strength – By soliciting proposals from qualified firms to perform these needed repairs the Utilities Department is insuring that we get the best value for this necessary service. This results in the lowest rates possible for our residents and customers.

Discussion:

The City of Wyoming Water Supply System includes four ground storage tanks at the Water Plant and four tanks at the Gezon Station. These tanks require periodic exterior cleaning to remove dust born sediments from accumulating on the finished surfaces.

In October 2011, we hired H2O Towers to clean the exterior of the 2.5-million-gallon ground storage tank at the Water Plant. The cost for that cleaning was \$2,250.00.

In May 2012 we requested H2O Towers to provide a quote to clean two additional tanks during this fiscal year. One of the tanks is a 5-million-gallon concrete ground storage tank located at the Water Plant. The second tank is a 5-million-gallon steel ground storage tank at the Gezon Station. The cost for that cleaning was \$8,499.00.

It is recommended the City concur with the exterior cleaning of the three storage tanks by H2O Towers, LLC in the total amount of \$10,749.00.

Budget Impact:

Funds are available for this work in accounts 591-591-55300-930.000 and 591-591-56100-930.000

cc: Bill Dooley



H2O Towers

H2O Towers LLC

PO Box 398

Saline, MI 48176

Proposal

Date	Estimate #
5/17/2012	1366

Name / Address
Wyoming Water Department Rick Velderman 16700 New Holland Holland, MI 49424 616-669-5290x108 F:616-399-2555

Project

Description	Qty	Rate	Total
H2O Towers will supply all labor and materials necessary, in order to: Clean the exterior of your two 5 million gallon tanks. The concrete Holland tank will include top of roof to ground, the steel Wyoming tank will be high side walls to ground. The Tank will be power steam cleaned (high water level to the ground) using United Weather-Zyme727 cleaner in order to kill mildew spores and remove atmospheric carbons. (1 part United Weather-Zyme, 3 part chlorine and 1 part water). The Tank will be power steam rinsed with hot water. Apply fungicide to prevent future growth of mold/mildew. Our 15 story man-lift will be used to clean the water tower.		8,499.00	8,499.00
Total			\$8,499.00

All material is guaranteed to be as specified and the above work to be performed in a workmanlike manner for the sum above. Any additional work involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond control. Precautions will be taken to protect landscaping, but not liable for. Owner is to carry fire, tornado, and other necessary insurance upon above work. Workmen's Compensation and Liability Insurance on above work is to be taken out by H2O Towers, L.L.C.

Phone #	Fax #	E-mail	Web Site
866-426-8693	734-944-0127	scrubber1@hughes.net	www.h2otowers.com

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE PROCARE TREE SERVICE
TO PERFORM TREE TRIMMING AND REMOVAL

WHEREAS:

1. On June 12, 2012, the City received one bid for tree trimming and removal of parkway and median trees.
2. The Public Works Department recommends that the City Council authorize Procure Tree Service to perform the tree trimming and removal for July 1, 2012 – December 31, 2014.
3. It is anticipated that approximately \$25,000 will be spent each year on tree trimming and removal. Sufficient funds are available in the Solid Waste Service Account: 230-441-44300-956.000

NOW, THEREFORE, BE IT RESOLVED:

The City Council hereby authorizes the low bidder, Procure Tree Service, to perform the tree trimming and removal for July 1, 2012 – December 31, 2014.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:
Staff Report
Bid Tabulation

STAFF REPORT

DATE: June 12, 2012
SUBJECT: Bid Award – Tree Trimming and Removal
FROM: William D. Dooley, Director of Public Works
Date of Meeting: June 18, 2012

RECOMMENDATION

The Public Works Department recommends that the City Council authorize the only bidder, Procure Tree Service, to perform the tree trimming and removal for July 1, 2012 – December 31, 2014.

SUSTAINABILITY CRITERIA

Environmental Quality

By maintaining the trees in the parkways and medians the City is able to provide safe and aesthetic roadways.

Social Equity

All citizens that utilize our sidewalks and roadways will have a safer environment for their travels by maintaining the trees in the parkways and medians.

Economic Strength

By trimming or removing trees in the parkways or medians, the Public Works Department is decreasing the risk of tree damage liabilities.

DISCUSSION

On June 12, 2012, the City received one bid for tree trimming and removal. Four bid packages were picked up by potential bidders.

BUDGET IMPACT

It is anticipated that approximately \$25,000 will be spent each year on tree trimming and removal. Sufficient funds are available in the Solid Waste Service Account: 230-441-44300-956.000

CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS

ON UNDERGROUND SPRINKLING SYSTEM MATERIALS

Opened By City Clerk On June 12, 2012 At 11:00 a.m. o'clock

All bid prices reduced to net. All bid prices shown are firm for orders placed within one year from date of award of bid.

Scheduled Work

Prune and Dispose of Branches

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 19.50	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 35.00			
>12" - 18"	Each	\$ 60.00			
>18" - 24"	Each	\$ 90.00			
>24" - 30"	Each	\$ 121.00			
>30" - 36"	Each	\$ 154.00			
>36"	Each	\$ 184.00			

Removal - Including Stump Grinding

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 65.00	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 120.00			
>12" - 18"	Each	\$ 185.00			
>18" - 24"	Each	\$ 320.00			
>24" - 30"	Each	\$ 520.00			
>30" - 36"	Each	\$ 635.00			
>36"	Each	\$ 1,200.00			

Stump Grinding Only

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 30.00	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 35.00			
>12" - 18"	Each	\$ 60.00			
>18" - 24"	Each	\$ 70.00			
>24" - 30"	Each	\$ 105.00			
>30" - 36"	Each	\$ 130.00			
>36"	Each	\$ 175.00			

Emergency Work

Prune and Dispose of Branches

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 60.00	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 85.00			
>12" - 18"	Each	\$ 100.00			
>18" - 24"	Each	\$ 175.00			
>24" - 30"	Each	\$ 295.00			
>30" - 36"	Each	\$ 360.00			
>36"	Each	\$ 360.00			

Removal - Including Stump Grinding

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 114.00	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 210.00			
>12" - 18"	Each	\$ 324.00			
>18" - 24"	Each	\$ 560.00			
>24" - 30"	Each	\$ 910.00			
>30" - 36"	Each	\$ 1,112.00			
>36"	Each	\$ 1,995.00			

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF
ALUMINUM SIGN BLANKS FROM RATHCO SAFETY SUPPLY

WHEREAS:

1. In March of 2012, the Kent County Road Commission extended their contract with Rathco Safety Supply for the purchase of aluminum sign blanks, used in the construction and maintenance of traffic signs.
2. It is in the best interest of the City to enter in to the cooperative bid with the Kent County Road Commission for the purchase of aluminum sign blanks.
3. The cost of aluminum sign blanks is estimated to be approximately \$25,000. Sufficient funds are available in the Major and Local Street Traffic Supplies Accounts 202-441-47400-775.000 and 203-441-47400-775.000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes the purchase of aluminum sign blanks from Rathco Safety Supply in the amount of the unit bid prices as received and awarded by the Kent County Road Commission.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

 Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:
 Staff Report
 Bid Tabulation

STAFF REPORT

DATE: June 13, 2012
SUBJECT: Purchase of Aluminum Sign Blanks
FROM: William D. Dooley, Director of Public Works
Date of Meeting: June 18, 2012

RECOMMENDATION

The Public Works Department recommends the City Council authorize the purchase of aluminum sign blanks from Rathco Supply Company, the Kent County Road Commission's low bidder.

SUSTAINABILITY CRITERIA

Environmental Quality

All aluminum sign blanks that are damaged beyond repair are able to be recycled.

Social Equity

It is necessary to ensure that all of the traffic regulation and guide signs within the City of Wyoming are maintained properly to guide all motorists and pedestrians safely and efficiently throughout the City.

Economic Strength

By participating in the cooperative bid with the Kent County Road Commission, it ensures the ability to get better pricing on materials and services, therefore, reducing the overall cost of aluminum sign blanks for the City.

DISCUSSION

In March 2012, the Kent County Road Commission extended their contract with Rathco Safety Supply for the purchase of aluminum sign blanks. It is in the best interest of the City to enter into the cooperative bid with the Kent County Road Commission for the purchase of aluminum sign blanks from Rathco Safety Supply.

BUDGET IMPACT

The Traffic Division will use approximately \$25,000 worth of aluminum sign blanks during the year. Sufficient funds are available in the Traffic Supplies Accounts 202-441-47400-775.000 and 203-441-47400-775.000.

KENT COUNTY ROAD COMMISSION BID TABULATION

Tabulation of Bids for: **Purchase of 2010 Requirements of Traffic Signs and Sign Elements, as needed, with two one year renewal optio**

Date: **February 11, 2010 8:30 AM**

Bidder	Hall Signs	Custom Products	3M Co.	Rathco Safety	Dornbos Sign Inc.	Ibis Tek Apparel	Vulcan Signs
Aluminum Street Sign Blanks - White Type IV Sheeting one side, drilled							
18" x 6"	3.34	3.03		3.09	3.35	3.21	
24" x 6"	4.41	3.93		4.12	4.46	4.27	
30" x 6"	5.52	4.91		5.15	5.58	5.34	
36" x 6"	6.62	5.61		6.19	6.69	5.98	
42" x 6"	7.73	6.54		7.22	7.81	6.97	
24" x 9"	6.62	5.61		6.19	6.69	6.42	
30" x 9"	8.27	7.01		7.73	8.38	8.02	
36" x 9"	9.93	8.21		9.28	10.04	8.96	
42" x 9"	11.58	9.57		10.82	11.73	10.46	
48" x 9"	13.24	10.58		12.37	13.38	11.95	
Aluminum Sign Blanks							
12" x 6" Rectangle	1.22	1.18		1.58	1.16	1.23	1.58
12" x 18" Rectangle	3.51	3.11		3.42	3.48	3.70	3.20
36" x 12" Rectangle	6.81	5.94		6.84	6.93	6.78	6.38
12" x 48" Rectangle	9.30	7.93		9.13	9.25	9.03	8.42
24" x 18" Rectangle	6.91	5.94		6.84	6.66	7.40	6.22
30" x 24" Rectangle	11.34	9.83		11.04	11.10	12.33	10.18
30" Diamond	14.25	12.29		14.26	13.88	15.41	12.65
36" Diamond	20.27	17.70		20.53	19.98	20.34	18.29
48" x 24" Vertical	18.35	15.73		18.25	17.76	18.08	16.38
48" x 48" Square	37.98	31.14		36.50	35.52	36.16	32.55
18" x 18"	5.27	4.57		5.13	5.00	5.55	4.80
24" x 24"	9.15	7.93		9.13	8.88	9.86	8.19
36" x 24"	13.53	11.80		13.69	13.32	13.56	12.34

Bidder	Hall Signs	Custom Products	3M Co.	Rathco Safety	Dornbos Sign Inc.	Ibis Tek Apparel	Vulcan Signs
Aluminum Sign Blanks, contd.							
30" x 12"	5.81	5.10		5.70	5.55	6.17	5.35
9" x 12"	1.81	1.78		1.71	1.67	1.85	2.07
12" x 12"	2.41	2.26		2.28	2.22	2.46	2.33
Aluminum Blank with Type II Sheeting on one side							
24" x 18" White	10.86	8.29		9.83	10.15	10.72	
Finished Signs on Aluminum with Type IV Sheeting							
30" Stop (R1-1)	26.09	22.52		25.13	23.09	26.12	
36" Stop (R1-1)	37.24	31.96		36.19	33.26	35.43	
36" Yield (R1-2)	21.01	15.61		17.78	18.60	54.43	
36" RR Advance (W10-1)	43.89	33.85		37.11	17.26	35.85	
30" Stop Ahead Symbol (W3-1A)	31.93	29.35		28.77	31.44	28.66	
36" Warning Sign (Blank with Border)	38.79	33.85		37.11	40.11	35.85	
30" Warning Sign (Blank with Border)	27.14	23.69		25.77	27.85	26.72	
18" x 24" Chevron (W1-8)	13.37	11.61		12.37	13.38	12.82	
24" x 30" Speed Limits (R2-1)	21.79	19.30		20.62	22.25	21.38	
24"x24" No Rt/Lft Turn Sym (R3-1/R3-2)	19.53	16.40		16.49	19.61	17.09	
12" x 12" No Parking Symbol (R8-3A)	5.43	5.52		4.12	5.00	4.27	
12" x 18" No Parking Symbol	7.73	6.66		6.19	7.37	6.42	
30" x 18" Wrong Way (R5-9)	16.53	14.52		15.46	16.75	16.03	
24" x 24" No Parking Symbol (R8-3A)	19.53	16.40		16.49	19.61	17.09	
18"x24" No Parking Sym (Blank Bottom)	14.86	12.46		12.37	14.70	12.82	
18" x 18" Road Ends Panel (ER-1)	10.25*	8.91		9.28	9.50	9.61	
36" x 24" Wrong Way (R5-9)	26.02	22.69		24.74	15.95	23.90	
30" x 30" Do Not Enter (R5-4)	27.14	23.69		25.77	27.88	26.72	
36" x 36" Do Not Enter (R5-4)	38.79	33.85		37.11	40.11	35.85	
24" x 30" Keep Right Symbol (R4-7)	21.79	19.30		20.62	22.30	21.38	
12" x 36" One Way (R6-1)	13.28	11.61		12.37	13.38	11.95	

* Add \$9.48 per sign for reflector buttons

Bidder	Hall Signs	Custom Products	3M Co.	Rathco Safety	Dornbos Sign Inc.	Ibis Tek Apparel	Vulcan Signs
Finished Signs on Aluminum with Type IV Sheeting, contd.							
48" x 9" RR Cross Buck (R15-1)	58.58	60.81	(W R152 - \$85.30)	57.62	75.00	NB	
30" x 30" Speed Reduction _____ (W3-5)	31.93	29.35		28.39	30.87	26.72	
30"x30" Rt/Lft Lane Must Turn Rt/Lt (R3-7)	27.14	23.69		25.77	27.88	26.72	
12" x 36" Obstruction Panel (OM-3)	13.28	11.61		12.37	13.38	11.95	
48" x 30" Road Closed (R11-2)	44.18	37.61		41.24	46.60	39.84	
60"x30" Rd Closed to Thru Traff (R11-4)	69.48	46.89		51.54	55.75	49.81	
24"x36" Cntr Lane Lft Turn Only Sym	26.02	22.69		20.28	26.76	23.90	
Finished Signs on Aluminum with Type II Sheeting							
24" x 30" Natural Beauty	31.61	15.22		17.69	22.50	17.73	
Finished Signs on Aluminum with Type XI Sheeting							
36" School Warn (S1-1) fluor. Yel/grn	68.19	66.69		65.99	73.50	78.00	
36" Stop Ahead (W3-1A) fluor. Yellow	79.08	79.20		79.88	93.60	77.57	
36" Signal Ahead (W3-3) Fluorescent Yellow	79.08	79.20		79.88	94.50	78.00	
40" x 30" No Passing Zone W14-3 Fluoresce	41.31	31.21		40.02	52.69	72.54	
Finished Signs on HDO Plywood with Type IV Sheeting							
48"x24" Dbl & Sngl Arrow (W1-7, W1-6)	NB	58.54		36.89	36.78		
Steel Sign Posts-Street Sign Posts							
12' 3# U - Painted Green	22.34	22.14		20.52	18.70		
14' 3# U - Painted Green	25.59	25.83		23.94	21.84		
14' 3# U - Galvanized	31.64	31.30		29.26	27.53		
Delineator Posts							
7' 1.33# - Painted Green	7.58	5.89		4.82	4.95		
7' 1.33# - Galvanized	9.59	7.65		5.25	5.86		

Bidder	Hall Signs	Custom Products	3M Co.	Rathco Safety	Dornbos Sign Inc.	Ibis Tek Apparel	Vulcan Signs
Sheeting - Type II/Type IV							
15" x 50yd PS White 3M Scotchlite Punched		254.19/*		191.25/*	519.99/*		
15" x 50yd PS Black 3M Scotchcal Punched		257.14/*	216.00/*	191.25/*	190.13/*		
24" x 50yd PS Scotchlite		222.75/427.66	255.00/450.00	276.00/492.00	315.00/570.00		
24" x 10yd PS Scotchlite		62.52/NA		35.00/55.00	65.00/115.00		
30" x 50yd PS Scotchlite		278.44/534.57	318.75/562.50	345.00/615.00	393.75/712.50		
36" x 50yd PS Scotchlite		334.13/641.49	382.50/675.00	414.00/738.00	475.50/855.00		
8" x 50yd Wht/Ornge R or L Barricade PS		*/183.52	*/150.00	*/182.00	*/212.50		
24" x 50yd Blk Nonreflective PS Scotchcal		285.21/*	223.68/*		318.75/*		
Border - Type II/Type IV							
1/2" x 50yd PS White		5.56/11.02	5.31/9.38	12.00/12.75	5.77/12.35		
3/4" x 50yd PS White		8.35/16.52	7.97/14.06	15.00/18.50	8.66/18.53		
9/16" x 50yd PS Black		7.29/*	6.18/*	15.00/*	7.61/*	(1/2 x 50)	
1" x 50yd PS Black		13.07/*	10.25/*	15.65/*	15.24/*		
Type XI Sheeting - Fluorescent Yellow and Yellow/Green							
24" x 50yd	1503.00	1481.56	1290.00	1428.00	1625.55		
30" x 50yd	1879.17	1851.96	1612.50	1785.00	2066.25		
36" x 50yd	2255.00	2222.35	1935.00	2142.00	2479.50		
Type XI Fluorescent Orange Work Zone Sheeting							
36" x 50yd	2255.00	1480.00	1935.00	1327.50	1471.00		
Firm Price Period	2/15/10-2/15/11	One Year	One Year	One Year	One Year	One Year	One Year
Payment Terms	Net 30	Net 30	Net 30	Net 30	2%-30	Net 30	Net 30
Delivery - 30 days max.	30 days	30 days	5-15 days ARO	30 days max.	21-30 days	30 days	30 days
	75-90 days posts	45 days posts					

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK
TO EXECUTE A CONTRACT AND TO AUTHORIZE THE PURCHASE AND
INSTALLATION OF A VOICE-OVER-IP SYSTEM

WHEREAS:

1. As detailed in the attached Staff Report from the Director of Information Technology, the City accepted proposals for the purchase and installation of a new Voice-over-IP (VoIP) system and quotes for two circuits.
2. It is recommended the City Council authorize the purchase and installation of the VoIP system which includes a 5 year maintenance agreement from Black Box Network Systems in the amount of \$196,606.50.
3. It is also recommended the City Council authorize the purchase of two circuits including a 36 month service contract from PAETEC, a Windstream Company, at a monthly cost of \$449.35 plus \$6.00 per City directory listing and additional long distance usage.
4. Funds are budgeted for the VoIP system in account number 101-258-25800-984017.
5. Funds are budged for the circuits in various departmental accounts with the appropriate account being charged as incurred.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the purchase of the VoIP system from Black Box Systems and the two circuits from PAETEC, a Windstream Company.
2. The City Council does hereby authorize the Mayor and City Clerk to execute an agreement with Black Box Network Systems.
3. The City Council does hereby authorize the Mayor and City Clerk to execute a contract with PAETEC, a Windstream Company.
4. The City Council does hereby authorize the City Manager to acknowledge acceptance of future renewals of the VOIP maintenance agreement with Black Box Network Systems in accordance with budget authorization.
5. The City Council does hereby authorize the City Manager to acknowledge acceptance of future renewals of the service contract with PAETEC, a Windstream Company, in accordance with budget authorization.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried	Yes
	No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:

Staff Report
Proposal
Agreement

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

DATE: June 06, 2012

SUBJECT: City Voice-over-IP (VoIP) System

FROM: Gail Sheppard, Director of Information Technology

MEETING DATE: June 11, 2012

Recommendation:

It is recommended that the City Council authorize payment to Black Box Network Services for the purchase and installation of a new telephone system that is capable of handling a combination of analog, digital and/or IP phones and has an integrated voicemail system. Staff also recommends authorization of payment to PAETEC, a Windstream Company for two (2) circuits, which are necessary to support the VoIP system. The circuits will replace the majority of our individual copper lines that run into various City buildings. Each circuit will handle (23) concurrent incoming or outgoing telephone calls and will be located in two separate facilities for redundancy/backup purposes.

Sustainability Criteria:

Environmental Quality - Approval of these bids does not significantly impact environmental quality.

Social Equity - The City of Wyoming currently uses a Centrex telephone system developed in the 1960's, which runs over traditional copper lines and has limited capabilities. The telecommunications industry is moving away from traditional copper phone lines in favor of VoIP solutions. The City has historically had many issues with the current Centrex system. Current telephone issues typically take two days to two weeks for a resolution.

In preparation for a new telephone system, an IT team interviewed all City departments to determine their current telephone system needs, specific requests and special situations to ensure their needs would not only be met with newer technology, but also enhanced to provide better service to citizens.

Economic Strength - Implementing a VoIP system would greatly increase our functionality, while improving our ability to manage telephones in a more time sensitive manner. VoIP technology would afford the City the possibility of collaboration with other governmental entities by having the ability to inter-connect with their communication systems in the future, while keeping up with the current trends in the telecommunications industry. Additionally, we anticipate a minimum reduction of \$6,000 in our monthly telephone service, which currently runs approximately \$10,000 per month.

Discussion:

Information Technology staff, through extensive vendor studies, site visits, and evaluation was specific in seeking a telephone system based on the ShoreTel platform. The recommended solution will provide an easy to use, PC-based interface that will assist system monitoring, moves, adds, changes, and reporting.

The criteria for award of the bid were based on a complete analysis of each bidder's response. Each bid was judged on its pricing and then overall ability to meet the technical, support, and/or feature requirements as was outlined. Four (4) responses were received in answer to Kent County's eighty (80) vendor notifications to bid on a ShoreTel VoIP platform. The following bids (includes 5-Year Software & Switch maintenance) were received: Black Box Network Services @ \$196,606.50 (met all requirements), Central Interconnect @ \$189,231.06 (did not propose a ShoreTel platform), Sirius Technology Solutions @ \$222,864.39 (did not propose the requested call recording) and Windstream @ \$197,061.50 (did not propose the requested call recording, provide for wireless telephone sets, had no local support, and no Michigan references or installs).

The circuits were submitted via the Kent County collaborative purchasing program and resulted with seven (7) responses. The following bids (represents 36 months service) were received: AT&T @ \$1,318.60, Comcast @ \$978.00, Earthlink Business @ \$580.22, Simplicity @ \$730.00, Telnet WorldWide @ \$730.00, TDS @ \$849.00, and PAETEC, a Windstream Company @ \$449.35. Regardless of the vendor, a \$6.00 per City directory listing and additional long distance usage will also be charged on a monthly basis.

The justification for the request to the City Council to award the bid to Black Box Network Services for the VoIP system is based upon the vendor providing the lowest pricing and meeting all requirements. The justification for the request to the City Council to award the bid to PAETEC, A Windstream Company is based upon the vendor providing the lowest pricing and being able to support their product from end to end in that they are a core provider.

Budget Impact:

Funding (\$196,610) for the purchase of the VoIP system is budgeted and available in the General Fund/Information Technology/Capital Outlay Computer Equipment account #101-258-25800-984017. Funding for the monthly circuit costs will be allocated to various existing communication accounts. These costs will replace most of our current telephone service charges.

End of Report.



1287 Rankin Dr. Troy MI 48083
Lewis Center, OH 43035
(614) 825-7400

City of Wyoming ShoreTel Proposal

Prepared for: City of Wyoming

Proposal: B60594R

Date: 6/5/2012

Prepared by: Blackbox Michigan

Phone Number: 616.246.1320 ext. 101

Email Address: adam.lynch@blackbox.com

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Contact Information

END USER

Company Name:	City of Wyoming	
Site Address:	1155 28 th St. SW Wyoming, MI 49509	
Primary Contact Name / Title:	Brian Strazisar	
Contact Address:	1155 28 th St. SW Wyoming, MI 49509	
Phone Number:	616.530.7317	E-mail: strazisarb@wyomingmi.gov

6/5/2012

City of Wyoming
Brian Strazisar
1155 28th St. SW
Wyoming, MI 49509

Dear Brian,

Enclosed please find Black Box Network Services' proposal to provide a new ShoreTel telecommunications system for City of Wyoming.

Black Box is proposing the implementation of the ShoreTel converged communications system. This system offers many unique features and capabilities not available on other systems. We believe when you see this system live, you will appreciate the advantages inherent in the design and flexibility of the ShoreTel system.

The ShoreTel system is designed to work with existing data infrastructures. ShoreTel users often talk about how much they "love" their system. Every user will be able to utilize a powerful desktop software OR their award winning ShoreTel phone.

Black Box brings decades of experience and expertise to every project we implement. Our goal is to meet or exceed our client's expectations.

We truly believe we are offering the very best combination of technology and support available in the industry.

City of Wyoming will benefit greatly from this converged communications solution. The entire Black Box team looks forward to working with you on this project, and continually earning your business.

Very truly yours,

Adam Lynch
Black Box Michigan

Executive Summary

For City of Wyoming

Black Box Michigan strongly recommends the implementation of a ShoreTel IP Telephony System. ShoreTel combines the reliability of a real-time operating system, with no single point of failure, and a solution that is a single system deployed over all sites.

ShoreTel provides organizations with one of the most cost-effective ways to use Ethernet networks to improve office telephone communications. The Award-winning ShoreTel IP Telephone System is designed to save time and money by simplifying and reducing network management, and streamlining business operations. ShoreTel is unique in that the system was designed from a "clean sheet of paper", incorporating all the advantages of IP Telephony, without being encumbered with legacy technology, or attempting to blend various technologies acquired through corporate acquisition. The elegance of the ShoreTel system can be illustrated by reviewing the attached ShoreTel Design Diagram.

ShoreTel is a true *Best in Breed* IP Telephony solution that has made a significant impact in the marketplace. Shipping their first systems in 1998, ShoreTel was the second company to deliver a Voice over IP solution. ShoreTel is financially sound, just completing a very successful IPO. There are many examples of ShoreTel systems displacing a competitive IP Telephony system. To our knowledge, the reverse has never happened.

Here are some of highlights of our solution:

- **Number 1 rated IP Telephony System**
Every year Nemertes (an independent research company) surveys thousands of companies to evaluate their experiences, satisfaction, and the cost associated with the VoIP system that have been deployed. For the sixth year in a row, the ShoreTel system was ranked first in **every** category compared to all other major manufacturers, including *lowest total cost of ownership*, value, and system performance.
- **ShoreTel in the marketplace**
ShoreTel has been growing in line size faster than any other major IP Telephony manufacturer. This growth is not a result of advertising, but as a result of satisfied customers and word of mouth. In a recent Nemertes study, over **70%** of the organizations that **assessed** ShoreTel, **selected** ShoreTel. ShoreTel is a profitable, well run organization, which has been providing quality IP Telephony systems since 1998.

Reliability

High system reliability availability is ensured with the Wind River VxWorks real-time operating system (used in pacemakers and artificial hearts). Telephony call processing is not dependent on a server (Spinning media = low reliability). This is in sharp contrast to other converged products. Each ShoreGear Switch manages the call setup and call teardown, including features such as transfer, conference, forward, call permissions, and call routing. The ShoreGear switches communicate on a peer-to-peer basis, eliminating any single point of failure. Additionally, phones associated with a failed ShoreGear switch have the ability to automatically re-register to any "spare" switch with available port capacity. This "N+1" redundancy allows for any site to be fully redundant. Finally, every ShoreGear switch has two network ports, reducing LAN related IP Telephony problems.

Distributed intelligence

Decentralized call processing is one of the trademarks of ShoreTel's success. Call processing is handled within the local ShoreGear Switch each phone is registered to. The ShoreWare Director Server is utilized *only* for Administration and Voice Mail. As a result, during a WAN or Server failure, all telephony features are still available. ShoreTel deployed across an enterprise is truly a single system, with no dialing plans to worry about. Operating your business with a single system (single Admin interface, single database etc) is a major benefit of the ShoreTel design. When software upgrades are available, a simple (and free) procedure will update all sites at once.

Single management interface

A *single-view* interface (as opposed to *Centralized Management*) means administrators spend very little effort managing this streamlined system. Remote sites can be managed from any Internet browser location making site maintenance visits unnecessary. A single quick look displaying all sites status on a single screen is a great management feature. While many competitive solutions utilize multiple databases, the ShoreTel system is a single,

easy to use interface. In fact, the system is so easy to administer, some organizations have their Human Resources personnel perform ShoreTel system administration. People that see the ShoreTel system realize the brilliance in its design. Believe it or not, some competing products still use Command Line for some aspects of their programming, or there are separate interfaces per site/application.

Versatile Call Center

The ShoreTel system offers two levels of Contact Center: *ShoreTel Work Groups and ShoreTel Contact Center*. Work Groups is a very affordable solution that is deployed on the main ShoreWare Director server, eliminating the need for an additional server. ShoreTel Contact Center adds additional/advanced capabilities that may justify the additional investment.

Easy to use

employees will benefit greatly from simple desktop interface. ShoreTel telephones are very intuitive. Each phone comes with *ShoreTel Personal Communicator*, a graphical user interface software program that makes operating phones even easier, and gives Presence information (on the phone, out of the office etc) for other employees, located in any site.

Unified Messaging

The ShoreTel solution has some unique advantages as it integrates directly with Outlook. Voice mail messages are stored on the ShoreTel ShoreWare Director server, not the Exchange Server. If the Exchange Server is unavailable (upgrade, virus attack etc.) voice mail operations will continue. ShoreTel also integrates with Outlook Calendar. When scheduling a meeting, there will a new tab labeled "Call Handling", giving users the ability to select a pre-determined profile for their phone (changes to voice mail greeting, find-me, follow-me number, "0" destination etc.) automatically change for the duration of the meeting. (a user can always manually change their Call Handling Mode) If the optional Conference Bridge is purchased, there will be an additional tab when creating a meeting called "Conference Bridge". This will allow the Bridge to be reserved for the meeting, and to have the details (phone number to dial, password etc.) to be a part of the meeting maker that is sent out.

High quality Implementation

Black Box brings vast experience in deploying multi-site ShoreTel systems. We are methodical in our approach, insuring a successful implementation. With a history in telephony dating back to the 1970's, we understand how vital a properly designed solution is to our clients.

Black Box will provide a single Implementation Team for this entire project. Our implementation plan is designed to maximize use of the system, and minimize disruption to your business. The system will be custom designed, by site, for 's unique needs, requirements, and timelines. The system will be implemented and tested prior to going live. Black Box has vast experience in implementing multi-site ShoreTel deployments. Our references will rave about their experience with our implementation.

Exceptional customer service

Black Box has a track record of outstanding customer satisfaction and financial stability. With a history dating back to 1976, we have the reputation of providing the best service in the area. Also, year after year, ShoreTel is rated #1 in customer satisfaction over rival IP Telephony manufacturers.

Simplified support

The system comes with one, three, or five years of ShoreCare Support, which includes replacement of defective ShoreTel components, minor and major software updates, and unlimited remote support for trouble resolution calls. As a reliable, software-based system, typical ShoreTel customers are able to resolve issues with this level of support. Black Box Elk Grove engineers will provide remote support for all sites. In the unlikely event that an on-site technician becomes necessary, Black Box will dispatch a technician. Also, each site will be remotely monitored for potential service effecting issues.

Black Box Network Services

Black Box is a very financially sound organization. We are a \$1 Billion company that has enjoyed profitability and a positive cash flow in every year since our inception in 1976. Black Box is the largest independent voice services company in the country. We are the largest, or one of the largest, distributors of every major telephony manufacturers. Black Box, with 5,000 team members, has a very flat organization structure with no more than 5 levels between any employee and the President.

In summary, **Black Box Network Services** is confident that the ShoreTel Telephone System is the best fit for in order to accommodate your goals. We feel that the combined efforts of Black Box and ShoreTel will offer the best total package of product, price, performance, and especially service. Our business philosophy centers on making the customer more than satisfied with all aspects of their initial and on-going successful business relationship with us. We believe our recommendations will provide you with flexibility, future technology needs, improved customer relations and company image, as well as substantial economic benefits. We look forward to continually earning your business.

Proposed Solutions

ShoreGear-50

The ShoreGear-50 is designed for small-sized offices supporting both IP and analog telephones with analog trunking (i.e. 20 IP users, 2 analog extensions and 4 analog trunks at the same time). It uses a small 1U half width chassis and so is ideal for sites where rack space is valued at a premium.



The ShoreGear-50 supports up to 50 IP phones and up to a maximum of 6 analog ports - 4 loop start trunk and 2 analog extension ports. The ShoreGear-50 communicates with IP phones, soft phones and other IP endpoints using the Media Gateway Control Protocol (MGCP). The ShoreGear-50 interfaces to standard analog trunks using loop start or wink start signaling as well as to standard analog telephones including CLASS feature phones with Caller ID Name and Number and Message Waiting.

ShoreGear-30

The ShoreGear-30 supports up to 30 IP phones and up to a maximum of 4 analog ports - 2 loop start trunk and 2 analog extension ports. The ShoreGear-30 communicates with IP phones, soft phones and other IP endpoints using the Media Gateway Control Protocol (MGCP). The ShoreGear-30 interfaces to standard analog trunks using loop start or wink start signaling as well as to standard analog telephones including CLASS feature phones with Caller ID Name and Number and Message Waiting.



Features

- 2 RJ-45 local area network (LAN) connectors
- 1 RJ-21X port for punchdown block, patch panel, or 12-port harmonica connector
 - 2 loop start trunk ports (FXO)
 - 2 analog extension ports (FXS)
- 1 DB-9, RS-232C maintenance port for serial communications
- 1 3.5 mm stereo input for connecting a music-on-hold source
- 1 3.5 mm stereo output for connecting to a overhead paging system or night bell

ShoreGear-90

The ShoreGear-90 is designed for mid-sized offices supporting both IP and analog telephones with analog trunking (i.e. 30 IP users, 4 analog extensions and 8 analog trunks at the same time). In configurations with a requirement for high IP user density with analog trunking, two ShoreGear-90 voice switches are a powerful combination (i.e. 2 voice switches providing 100 users, 16 analog trunks). It uses a small 1U half width chassis and so is ideal for sites where rack space is valued at a premium.



The ShoreGear-90 supports up to 90 IP phones and up to a maximum of 12 analog ports - 8 loop start trunk and 4 analog extension ports. The ShoreGear-90 communicates with IP phones, soft phones and other IP endpoints using the Media Gateway Control Protocol (MGCP). The ShoreGear-90 interfaces to standard analog trunks using loop start or wink start signaling as well as to standard analog telephones including CLASS feature phones with Caller ID Name and Number and Message Waiting.

ShoreGear-T1k

The ShoreGear-T1k provides higher density trunking to the central office using T1 or PRI signaling. The ShoreGear-T1k can also be used as a gateway to legacy PBX systems.



ShoreGear 24A

The ShoreGear-24A supports up to 24 analog extension ports. The ShoreGear-24A interfaces to standard analog telephones (FXS) including CLASS feature phones with Caller ID Name and Number and Message Waiting.



Features

- 2 RJ-45 local area network (LAN) connectors
- 1 RJ-21X port for punchdown block, patch panel, or 12-port harmonica connector
 - 24 extension ports (FXS)
- 1 RJ-11 port for connection to the extension side of the Power Fail Transfer Unit (Extension 9)
- 1 DB-9, RS-232C maintenance port for serial communications
- 1 3.5 mm stereo input for connecting a music-on-hold source
- 1 3.5 mm stereo output for connecting to a overhead paging system or night bell

System Management with ShoreWare Director

ShoreWare Director is a browsed-based network management tool that provides a single management interface for all voice applications across all locations. When you add a new user on the ShoreTel system, the user gets an extension, a mailbox, an auto-attendant profile, can be added to an ACD group, and even gets an email to download their desktop software - all from a single management screen. This eliminates the confusion caused by multiple PBXs, multiple voice mail systems, multiple automated attendants, and multiple ACD systems - all with their multiple management interfaces. In addition, Shoreware Director has a built-in import utility that allows a system administrator to make off-line changes across all users with a single action. This feature makes it simple to modify information for large groups of users.

ShoreWare Director is powerful and easy to use-- administrators can learn it in just hours. Enterprises save on training costs and end reliance on third parties for basic configuration changes. Hidden productivity drains are eliminated, allowing staff to spend time on other IT projects.



ShoreTel IP Phone 655

The IP 655 is ShoreTel's newest desktop telephone with advanced functionality suitable for executives, administrative assistants and for use as a conference phone in small to midsize conference rooms.



The IP 655 features a large color display which lets users interact with the phone using its touch-screen capability and haptic (vibrational) feedback. Up to 12 lines can be configured on the set and users can personalize their phone by selecting from a list of wallpaper images.

Integrated into the sleek design is an advanced microphone array that delivers exceptional speakerphone capability for offices and small and midsize conference rooms when used with the optional extension microphone accessories. A VPN client and a gigabit Ethernet network interface are standard.

The IP 655 delivers an application platform with rich functionality including visual voicemail as well as an enhanced directory capability with telephony presence.

Highlights

- 12 lines
- Large color touch screen
- Advanced microphone array technology
- Integrated VPN Client
- Gigabit Ethernet
- Visual voicemail
- Directory with presence indication

ShorePhone BB 24

The ShorePhone BB 24 programmable button box provides operators and assistants with at-a-glance presence information and fast, one-button feature access. The 24 buttons can be customized to suit the needs of different users, and self-labeling keys eliminate paper labels - saving time as well as ensuring accuracy of configuration. The only IP-based device on the market, the BB 24 includes an Ethernet switch and provides PoE power forwarding for one downstream device. Up to four devices can be associated with an IP 560/230/212k - this is double most competitors.

Features

- 24 lines / buttons (LED)
- 12 character x 14 line display (80 x 168 pixels, backlit, grayscale)
- Built-in 10/100 ethernet switch



ShorePhone IP 230g

The IP 230g offers all the features of the IP 230—four soft keys, full-duplex speakerphone and integrated headset jack—as well as a 10/100/1000 Ethernet switch. It is ideal for users with gigabit speed requirements to the desktop, including design professionals and media creators.

IP 230g Highlights

- 3 lines
- Integrated VPN Client
- Gigabit Ethernet
- Full duplex speakerphone

Features

- Feature keys
 - Transfer
 - Conference
 - Hold
 - Intercom
 - Redial (History)
 - Voicemail
 - Options
 - Directory
- Display
 - 24 character x 5 line display
 - 120 x 35 pixels



- Speakerphone
 - Full duplex
- Audio Controls
 - Volume (independent control)
 - Mute (LED)
 - Speakerphone (LED)
 - Headset (LED)
- Standards
 - MGCP protocol
 - VLAN, DiffServ/ToS, 5004/udp QoS
 - Wideband, G.711u/a, G.729a codecs
 - Built-in 10/100/1000 ethernet switch
 - 802.3af PoE (standard), or local power (optional)
 - Class 2 PoE (4.0 W idle / 5.9 W max)

ShorePhone IP 212k

The IP 212k is ideal for branch offices and small businesses that expect "key system" behavior from their phone system. The phone has two soft keys and twelve self-labeling programmable buttons that can be configured to meet the needs of the organization and its users. The phone has eight hard keys (transfer, conference, intercom, hold, voice mail, options, directory and redial) and complete audio controls for the handset, speakerphone and headset. The IP 212k features a high-contrast display which is oriented vertically to mimic the look and feel of a key system telephone.

Features:

- 12 lines
- 8 feature keys
 - Transfer
 - Conference
 - Hold
 - Intercom
 - Redial (History)
 - Voicemail
 - Options
 - Directory
- 2 soft keys
- 13 character x 8 line display (56 x 56 pixels)
- Full duplex speakerphone
- Audio Controls: Volume (independent control), Speakerphone (LED), Mute (LED), Headset (LED)
- Message waiting LED
- Built-in 10/100 ethernet switch
- 802.3af PoE (standard), or local power (optional)



ShorePhone IP 115

The single line IP 115 is a cost-effective telephone ideal for open areas including lobbies, classrooms and dorm rooms. The IP 115 has six feature keys for common operations, a one-line display for caller ID, date and time, and a speakerphone for two-way hands-free communication. Like all ShorePhone telephones, the IP 115 features an integrated Ethernet switch allowing a network drop to be shared with a desktop PC.



Features

- 1 line
- 6 feature keys- Transfer, Conference; Hold; Intercom; Redial (History); Voicemail
- 16 character x 1 line display- 80 x 8 pixels; Grayscale
- Two-way Speakerphone
- Audio Controls- Volume (independent control); Mute (LED); Speakerphone (LED)
- Message waiting LED
- IP Telephony- MGCP protocol; VLAN, DiffServ/ToS, 5004/udp QoS; Wideband, G.711u/a, G.729a codecs; Built-in 10/100 ethernet switch (Implemented in software); 802.3af PoE (standard), or local power (optional)
- Physical- 5.9 x 6.8 x 5.2 in / 15.0 x 17.3 x 13.0 cm; 1.6 lbs / 0.7 kg; Class 2 PoE (3.0 W idle / 3.9 W max); RJ45 uplink (to switch); RJ45 downlink (to computer); RJ22 handset port

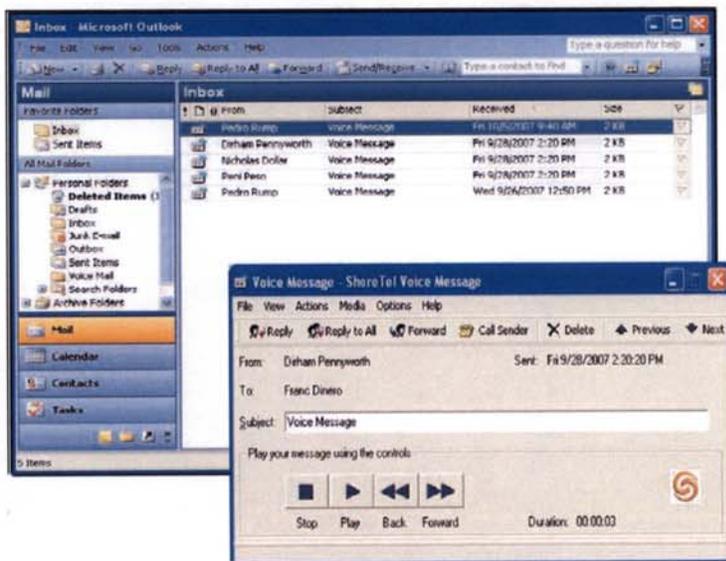
Unified Messaging

ShoreTel's Unified Messaging is a comprehensive, simple, and robust solution that satisfies a full range of customer messaging needs, including access to voicemail, fax, and e-mail by a choice of popular methods. It can scale from ten to thousands of mailboxes quickly and easily when needed, without port and disk limitations. And because the system is easy to install and administer in a dynamic workforce environment, organizations can quickly achieve a low TCO. Although ShoreTel's Unified Messaging is a native, fully integrated component of the ShoreTel UC system, it can also be seamlessly integrated with other PBXs and voicemail systems.

Shoretel's Unified Messaging allows you to communicate quickly and easily, with anyone through:

Voicemail

ShoreWare® voicemail service requires no additional hardware, consumes no ports, and storage is limited only by the size of the server hard disk. At enterprise locations, voicemail servers can be distributed to provide survivable voicemail and save WAN bandwidth.



Unified Messaging

The ShoreTel UC system provides integrated messaging from any of the following popular interfaces:

- **"Any-Telephone"**
"Any-Telephone" access is available with ShoreTel's embedded telephone user interface (TUI), which can be used to access voice messages stored on ShoreTel's application server and to interface with ShoreTel's embedded auto-attendant.
- **"Visual"**
"Visual" access is available through either ShoreTel's ShoreWare Call Manager for the PC or ShoreWare Mobile Call Manager for mobile devices. Both provide a simple visual display, access to voicemails stored on ShoreTel's application server, and access to the corporate and Outlook personal directories.
- **Find Me**
The Find Me capability helps callers connect with users even when they are not at their regular extension. Users can easily direct calls to ring first at their extension, then at any two other phones they assign.
- **Call Handling Modes**
With a simple click, users can manage incoming calls when they are in a meeting, working from home or out of town. Users can also customize greetings, forward calls, specify voicemail pick up, and receive message alerts.
- **Automated Attendant**
Auto-Attendant service provides 24-hour automated call answering and routing. Outgoing prompts can be easily customized and linked to the day or time of day. Individual departments can use their own unique greetings and options. The Auto-Attendant service requires no physical ports and can be distributed at enterprise locations to save valuable WAN bandwidth.

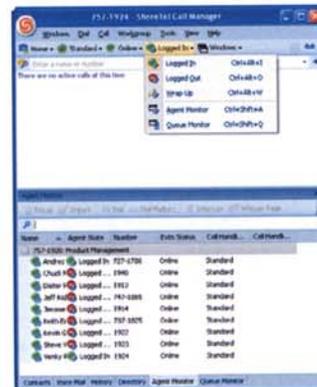
ShoreTel Workgroups

The ShoreTel Workgroups application runs on the ShoreTel UC system. Supervisors and agents are connected to the server via intuitive user interfaces that provide the tools they need to deliver superior customer service.

Workgroups delivers a practical solution for small, informal Automatic Call Distributor (ACD) groups that experience less predictable voice traffic, provide uniform services and require informal call management. Workgroups provides easy-to-use desktop tools, including queue and agent monitoring, and basic reporting. A full suite of enhanced reporting options, including real-time monitoring, are available as well.

Key Features

- Managed via ShoreWare Director
- Longest wait routing
- Records up to 5 announcements
- Scheduled call routing
- Integrated reports
- Desktop queue monitor
- Basic Overflow and Interflow
- 128 bit media encryption (agent-customer)



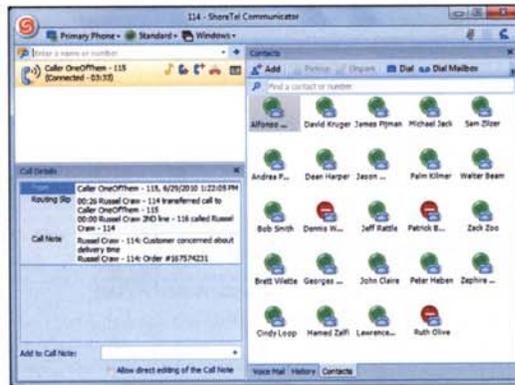
ShoreTel Communicator

ShoreTel Communicator is a powerful unified communications (UC) application for users across an organization, whether an operator, a contact center agent, a knowledge worker or a road warrior. Available on multiple operating systems, ShoreTel Communicator makes it easy for people to communicate however they choose: by video, voice (wired or wireless), instant messaging (IM), and more.

Communicator delivers unified communications (UC) in an intuitive interface and is available in diverse environments such as Web browsers, Windows, iPhone, BlackBerry, and Nokia mobile phones. With minimal training, users across job roles can master a full suite of versatile tools for managing real-time communications on their computer or mobile phone, moving seamlessly between voice, video, or IM as needed.

Communicator also provides integrated advanced call management and quality desktop video in a highly customizable interface that is easy to set up. Instant messaging (IM) functionality gives users the power to contact people in remote locations, have sidebar conversations during calls, or to bring several people into a chat session. Tight integration with Microsoft Outlook enables access to directories and personal contacts for quick-dialing options that speed communication.

Pre-built integration of enterprise and CRM applications, including Salesforce, IBM Lotus SameTime, calendaring, and workflow, raises the bar on customer interaction by putting data where it's most needed. Communicator can also integrate with third-party information and applications via a rich set of application programming interfaces (APIs).



Features and Benefits

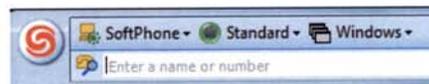
- Fully integrated application designed to meet the needs of all users
- Flexible and effective controls with a single interface designed to help streamline communications
- Tight integration with business processes
- Flexible deployment options including Web based and mobile devices
- One single interface makes training simple and reduces the IT workload

Access Levels

Personal Access comes as standard with the ShoreTel UC system and offers a rich set of features designed for ease of use at the desktop.

Communicator also has 5 optional access levels to enhance the standard personal access feature set: Professional, Workgroup Agent, Workgroup Supervisor, Operator, and Mobile access – each designed to meet the advanced communications needs of specific business and contact center users.

Professional Access offers advanced features such as instant messaging, softphone, personalized call handling and high quality video.



Workgroup Agent Access enables call center agents to perform automatic call distribution (ACD) functions such as viewing calls in queue, log into queue and accessing team mailboxes.

Workgroup Supervisor Access helps call center supervisors monitor all their agent and queue activity. Supervisors can also monitor, coach, and barge into call center sessions.

Operator Access helps provide callers with a high level of personalized service with features such as busy call appearance and call pick up for operators, executive administrators and receptionists.

Mobile Access offers mobile users access to familiar functions such as ShoreTel QuickDialer, access to corporate and address book contacts, and visual voicemail. Users can make their mobile phone the enterprise extension on the fly and easily change their presence.

ShoreCare® Partner Support

Partner Support provides fundamental service components to channel partners that prefer to provide their own branded services and to support their customers directly.

Partner Support provides ShoreTel Partners with backup services in three critical areas: telephone technical support, hardware replacement, and software upgrades. Partners purchase a separate Partner Support Agreement for each customer that is covered. Partners that choose Partner Support typically add additional services, like training, to create a post-implementation package that they brand, market and sell to their customers.

Partner Support versus the Enterprise Service Program

ShoreTel strongly recommends that a post-implementation service agreement be part of the complete solution that is offered to customers and is discussed early in the sales process. Based on the partner's business model they can either purchase Partner Support and be responsible for service delivery to the customer, or they can resell ShoreTel's Enterprise Service Program to the customer in which case the customer calls ShoreTel when they need assistance and ShoreTel delivers the service. In either case the partner purchases an annual contract that is tied to a named account. Both Partner Support and the Enterprise Service Program include telephone technical support, advanced hardware replacement and software upgrades. In addition to these services the Enterprise Service Program also includes access to the ShoreCare web portal as well as web-based instructor-led administrator and end user training.

Telephone Technical Support

Partners that purchase partner Support own the customer relationship. The partner takes the customer calls and troubleshoots the problem. If the partner needs to escalate, ShoreTel technical support engineers are ready to answer questions 24 hours a day, seven days a week via a toll-free phone number so that the partner can quickly respond to the customer. Non-urgent questions can be submitted on-line and are responded to within 24 hours.

Hardware Replacement

Advanced hardware replacement is vital to minimizing the customer's business-crippling downtime. In the unlikely event the partner's customer experiences a hardware failure, the partner's on-line request for a ShoreGear switch is immediately logged and shipped for next-business-day delivery to the address the partner designates. ShorePhone telephone replacements that are covered under contract receive the same advanced shipment attention but are sent via ground delivery.

Software Upgrades

Software updates and upgrades keep customers on the leading edge of technology. When new software is released, the detailed notes explaining the new features help the partner decide the best time to upgrade the customer. Software files and documentation can be downloaded, at the partner's convenience, from the ShoreTel web site and distributed to customers under the terms of the current Partner Support Agreement. ShoreTel's technical support team is available to answer any partner questions that may arise regarding upgrades.

Benefits include:

- Telephone technical assistance 7 x 24 for the partner to ask questions regarding customer situations that the partner is troubleshooting
- Advanced exchange, next-business-day delivery for ShoreGear® switches
- Advanced exchange, ground delivery for covered ShorePhone™ IP telephones
- Software documentation, patches, updates and upgrades

Partner Support Requirements

Partner Support requires the partner to be the face to the customer, accepting full responsibility for the support relationship. Partners that purchase Partner Support must be able to take the first call for technical assistance, manage the troubleshooting and respond to all requests for hardware replacement and software updates.

Service Programs Comparison Chart

ShoreCare Service Feature	Enterprise Service Program	Partner Support	Product Warranty
	All services are delivered to the customer by ShoreTel	All services are delivered to the customer by the partner. A Partner Support contract must be purchased for each customer that is supported by the partner	Services covered under warranty are delivered to the customer by ShoreTel
Telephone Technical Support	Customer access to ShoreTel's Technical Assistance Center 7 x 24 via a toll-free phone number. Calls are handled live from ShoreTel's Technical Assistance Center in California from 11 PM Sunday Pacific Time until 11 PM Friday, Pacific Time. Calls placed between 11 PM Pacific on Fridays and 11 PM Pacific on Sundays are returned within one hour.	Technical support access is exclusively for the partner. Response times are the same as the Enterprise Service Program.	Warranty does not include telephone technical support.
Hardware Replacement	Hardware replacements are shipped upon request for next-business-day delivery. Telephones that are covered under contract are shipped upon request via ground delivery.	Hardware replacement time frames are the same as the Enterprise Service Program. The Partner designates the destination (partner or end user) on a case-by-case basis.	Product must be returned to factory for repair/replacement with reasonable efforts return delivery.
Software	Published patches, fixes, updates, upgrades and documentation are available for download from the ShoreTel web site.	The Partner has access to published software and documentation that is then provided to the customer based on the terms of the current Partner Support Agreement.	Software is warranted to perform as sold. ShoreTel will provide a patch in the event a bug is discovered in the version purchased.
Training	Eight seats in ShoreTel's web-based, instructor-led the System Administrator course. Sixteen seats in ShoreTel's web-based, instructor- led the end user training course.	Partner training is covered in the ShoreTel Reseller Agreement. No additional training for the partner or end user is included as part of Partner Support.	No training is included in the product warranty.
Web Services	Customers are provided password access to the ShoreCare Web portal and	The partner is provided access to the ShoreCare Web portal and locked	Only the public areas of the ShoreTel web site can be accessed.

ShoreCare Service Feature	Enterprise Service Program	Partner Support	Product Warranty
	locked documents. Customers can submit and manage hardware replacement and technical support cases on-line.	documents. Partners can submit and manage hardware replacement and technical support cases on-line.	

Scope of Work

Project Scope

The following describes the services and/or equipment Black Box Network Services will provide pursuant to this Scope of Work ("SOW"). Only the services and equipment described will be provided for the contracted price.

Proposal price is subject to change when finalized project documentation has been provided.

Black Box Deliverables

All equipment and services as detailed in the System Solution Agreement and Detailed Equipment listing.

Black Box Network Services will implement a ShoreTel communications solution. Black Box Network Services will perform system assembly, configuration, installation, testing, troubleshooting and any training specified in this SOW, as well as the following activities:

- Management of the implementation activities by a Project Leader.
- Assist with Carrier (Telephone Company) related discussions and ordering database collection by a System Design Specialist (SDS).
- Physical assembly, loading of software and any necessary patching updates
- Installation of all equipment at site.
- Programming of the equipment according to database.
- Physical connection and testing of equipment to carrier (Telephone Company) services.
- Final Testing per established Black Box testing procedures.
- Backup of the completed System configuration.
- Training of administrators and end-users according to the terms specified in this SOW.

Customer Responsibilities

- Designate a Site Contact to coordinate with Black Box Network Services on all project activities.
- Provide a marked floor plan that designates the location of the system common equipment and all telephones.
- Provide detailed information on all existing and required carrier circuits.
- Provide all telecommunication circuits related to the design, including carrier services/configurations (access, transport, and switching services – including voice and data) at the location of the main system common equipment.
- Provide industry compliant facility wiring that is clearly marked and identified on both ends.
- Coordinate all activities between Black Box Network Services and third party vendors.
- Participate in timely project reviews, meetings, and other related activities.
- Ensure access to internal resources and information as needed.
- Provide high speed remote access to the system at all times.

Project Leadership

Black Box Network Services Resources

Project Leader - Black Box Network Services has designated a Project Leader to be BBNS primary representative regarding the management of the project. The Project Leader has been actively involved with the project since the beginning of the sales process, has coordinated or provided engineering assistance and has prepared the proposed pricing based on intimate knowledge of your requirements and facility.

The Project Leader is responsible for creating and maintaining the project schedule, pulling all necessary municipal permits, defining and scheduling the proper resources to complete the project, keeping you informed of project status, ensuring the performance of the system as designed and developing a detailed post-cutover transition plan. The Project Leader provides a point of contact for all questions, and will monitor project progress. From a Black Box perspective, only the Project Leader shall have the authority to execute any change orders or make any changes to this Scope of Work ("SOW").

System Design Specialist – The Black Box System Design Specialist will work with your Site Contact and other members of your organization to custom design the system program to fulfill your unique requirements. The System Design Specialist will also coordinate and/or perform end user and administrator training.

Resources

Site Contact – A successful project necessitates that you designate a Site Contact to be your primary representative during the course of this project. Your Site Contact is responsible for coordinating all project activities with the Black Box Network Services. Project activities include, but are not limited to, ordering any changes in carrier services, attending all necessary meetings, approving the project schedule, coordinating the timely availability of all company resources and approving the final system design. Your Site Contact will be the only representative recognized by Black Box that can approve any changes to this SOW and execute any project change orders. It is also expected that the Site Contact will ensure the timely payment of all Black Box invoices.

Project Plan

After the SOW is completed, Black Box Network Services's and your Project Leader will jointly determine the specific requirements for the project described in this SOW (the "Project Plan"). The Project Plan will include information such as delivery schedules, site availability requirements, equipment lead times, key project personnel availability, and any other matters that may impact Black Box Network Services's ability to meet schedule obligations.

The Project Plan will also include a detailed description of the functional requirements that will govern the ultimate design and functionality of the system. Mutual agreement on the Project Plan, including the functional requirements, is required before Black Box Network Services can begin any work on the project.

Both the Black Box Network Services and City of Wyoming Project Leaders are responsible for successful management of the project in accordance with the Project Plan. City of Wyoming may incur additional charges for any changes to the Project Plan.

Scope Change Management

Black Box Network Services has established a formal process to control changes in order to identify any deviation from the SOW as defined in this document. The purpose of this procedure is to analyze the impact of the change requests on the project specifications, the work schedule, and the project cost. Black Box Network Services's Project Leader will discuss with Site Contact the implications of any proposed change. Any changes implemented will be based on a mutual understanding of the time and cost impact of the changes.

After agreeing on the changes, the Project Leader and Site Contact will execute an Equipment Purchase Change Order before the change takes effect. The Black Box Network Services Project Leader and Site Contact will then jointly prioritize the approved change request, schedule the changes, and assign it to the project teams for implementation.

Proposal assumes site survey will be provided by customer. All paging, night bell, overhead ringer, and any other component currently connected to exiting phone system that will need to be converted to new ShoreTel system information will be provided prior to phone system deployment commencement. Any non-disclosed components encountered while on-site will result in additional funding to connect to ShoreTel System.

Project Meetings

The following meetings will be held for this project:

- Event:** Internal Turnover Meeting
Details: Initial internal meeting, held to transition the project from Sales to Project Leadership. The meeting will include Black Box Technical Services Manager (who supervises all members of the project team), the salesperson, Project Leader and System Design Specialist. A project overview, which includes a review of the system configuration, required features, unique requirements, etc. is provided by the salesperson and Project Leader. An opportunity is also provided for all team members to ask questions. Finally, a tentative project schedule is developed.
- Event:** Project Kickoff Meeting
Details: First meeting or conference call held with City of Wyoming to introduce the Black Box team, discuss the tentative project schedule and schedule initial activities.
- Event:** Project Meetings
Details: Internal Meetings held on a weekly basis to review every current project and its status. Attendees include the General Manager, Technical Services Manager, All Project Leaders, and Engineers.
- Event:** Customer Update Meetings
Details: Ongoing update meetings held between the Site Contact and Black Box Project Leader. These meetings are typically a combination of conference calls and site visits, held at pre-determined intervals at the Site Contact's choosing.
- Event:** Database Collection Meetings
Details: Meetings held between the Black Box Network Services System Design Specialist, the Site Contact and other customer team members as designated by the Site Contact. These working sessions are utilized to custom design the system program user by user and department by department.

Training

As a part of its standard project implementation, Black Box Network Services conducts complete, customized end user training at your business premises during regular business hours. Requests for training during non-business hours or requests for additional classes may result in additional charges.

Training will be provided in a provided conference room equipped with an overhead projector. Classes also include a custom user guide that focuses on the specific features outlined as being critical for your organization. Up to five (5) one-hour classes will be scheduled per day, with a typical class not exceeding fifteen (15) users. Class times will vary based on content and subject matter as described below.

Facilities

Adherence to the project schedule will necessitate that Black Box be provided unfettered access to your facility for the duration of this project, including access to any location where equipment will be installed as well as carrier and network connections.

Black Box Network Services will provide with manufacturer's physical, electrical, and/or environmental specifications for the hardware proposed in this SOW. System cutover on the date and time agreed upon is predicated on meeting these specifications per the project schedule.

Testing & Acceptance

When Black Box Network Services completes installation and the system is cutover, it will begin system testing using formalized, published testing procedures. Testing encompasses carrier, feature and application verification and culminates with the Lead Technician and Project Leader initialing their confirmation that it was successfully completed.

The Black Box Project Leader and Site Contact will walk the facility and test the system based on mutually agreed upon critical features and functions. This testing will be done in addition to Black Box's standard testing procedures, which the Site Contact is also encouraged to observe.

Upon completion of testing, the Site Contact confirm acceptance of the project via a Certificate of Delivery and Acceptance, acknowledging Black Box Network Services' delivery of goods and services in accordance with the terms of this SOW.

Post-Cutover Support

Post-cutover support will include parts or parts and labor as indicated on the Agreement associated with this SOW. In either case, Black Box will provide complimentary remote programming and problem resolution.

In response to customer reports of a major system failure, Black Box will immediately access the system remotely and attempt to resolve the failure.

In cases where a major failure cannot be remotely resolved, on-site technical support will be provided not more than three (3) hours from receipt of the initial call from City of Wyoming. On-site support for minor system failures that cannot be resolve remotely is typically provided within one (1) business day. All onsite support will be billable on a Time and Material basis.

CUSTOMER RESPONSIBILITIES
SHORETEL SYSTEM IMPLEMENTATIONS

Customer is responsible for coordinating the ordering, expediting and delivery of telco services from a local service provider. Costs associated with extending the local telephone company Network Point of Presence (NETPOP) from the minimum point of entry to the location of the ShoreTel telco interface modules will be billed on a Time and Material basis. Lost time due to carrier related failures to deliver service as agreed will be billed on a Time and Material basis.

This quotation does not include hardware, software, programming or testing associated with AT&T's E911 Locator Service.

Costs associated with obtaining all governmental mandated permits will be billed as an extra to the Project.

The electrical equipment contained in this proposal must be connected to a dedicated 15 AMP, 110 Volt A.C. circuit with an isolated third wire ground. No other devices should be connected to this dedicated outlet.

Connection of the system to a Black Box approved Uninterrupted Power Supply (UPS) is required for the implementation of this system. Except where indicated, costs associated with providing a UPS have not been included in the proposed system price.

Although powering IP telephones from a Power over Ethernet (PoE) switch is recommended, telephones can also be powered locally via a power adaptor. Except where indicated, costs associated with providing PoE switches and/or local power adaptors have not been included in the proposed system price.

For VoIP implementations, customer's network needs to meet ShoreTel's and Black Box's specifications and be properly configured, including Quality of Service (QoS), to support Voice over IP. Time spent verifying or modifying the network will be billable on a Time and Material basis.

Multi-site system configurations will require a network VoIP assessment. Although Black Box can provide this service, costs associated with providing this assessment have not been included in the proposed system price.

This quotation assumes that the customer will provide all required servers per manufacturer specifications. At its sole discretion; Black Box may require shipment of these servers to their offices before installation for configuration, loading of software, programming and testing.

This quotation assumes that the customer will provide one (1) static IP address per server and one (1) static IP address per ShoreTel switch.

Peripheral devices, such as Paging, Music on Hold, Door Phones, and other external devices will be connected by moving the existing connection from the old CPE to the ShoreTel system. If additional hardware, labor, or troubleshooting are required, this will be handled on a T&M basis unless otherwise specified in this proposal

This quotation assumes that the customer will provide a pre-configured DHCP server to assign IP addresses to the telephones. The server must be capable of adding scope options such as FTP and SNTP. The ShoreTel system server cannot be configured as the DHCP server. Black Box provided configuration assistance on the DHCP server will be performed on a Time and Material basis.

This quotation does not include assignment of static IP addresses by Black Box in network configurations lacking a DHCP server. Work associated with assigning static IP addresses to individual telephones will be performed on a Time and Materials basis.

This quotation assumes that the customer will supply Personal Computers (PC's) that meet ShoreTel's and Black Box Telecommunications' requirements for all PC based applications. Time spent troubleshooting PC related problems will be billable on a Time and Material basis.

This quotation assumes that implementation of Personal Call Manager PC based applications including, but not limited to, Unified Messaging, PC Console and Computer Telephony Integration (CTI) will be performed by customer personnel. Black Box will provide training and installation assistance for two (2) PC's. If desired, Black Box can provide additional installation assistance on a Time and Material basis.

This quotation assumes that the customer will perform all recording of automated attendant greetings and call center related recorded announcements. Black Box will provide training on the necessary procedures for making these recordings.

This quotation assumes that installation and cutover will occur in a single phase per facility. Requests for multiple project phases will result in additional billing.

This quotation does not include disposal of the existing telephone system hardware that is being replaced by the ShoreTel solution.

This quotation is based on the availability of high speed remote access to the system at all times.

Schedule of Equipment and Services

Pricing excludes taxes. Pricing valid for 60 days from the date of this quote (6/5/2012).

<u>Qty</u>	<u>Part Number</u>	<u>Description</u>	<u>Unit Sell</u>	<u>Ext Sell</u>
ShoreTel				
2	10322	ShoreGear T1k	\$2,254.62	\$4,509.24
1	10259	ShoreGear 50	\$1,286.97	\$1,286.97
5	10260	ShoreGear 90	\$1,932.07	\$9,660.35
3	10320	ShoreGear 30	\$1,028.93	\$3,086.79
1	10321	ShoreGear 24A	\$1,932.07	\$1,932.07
8	10223	Kit, rack mounting tray, for ShoreGear Switch	\$61.28	\$490.24
66	10217	ShorePhone IP115 - Black	\$102.57	\$6,769.62
11	10175	ShorePhone BB24 - Black	\$192.88	\$2,121.68
9	10198	ShorePhone IP212k - Black	\$192.88	\$1,735.92
217	10268	ShorePhone IP230g - Black	\$212.24	\$46,056.08
8	10368	ShoreTel IP Phone 655	\$448.34	\$3,586.72
10	10272	Kit, ShorePhone UK Power Adapter for Ethernet Speed of 10/100/1000 (min 10)	\$26.45	\$264.50
9	40006	ShoreWare Operator Communicator	\$383.83	\$3,454.47
11	30052	ShoreWare Professional Communicator	\$51.61	\$567.71
3	40008	ShoreWare Supervisor Communicator	\$383.83	\$1,151.49
23	40007	ShoreWare Agent Communicator	\$190.30	\$4,376.90
330	40005	ShoreWare Personal Communicator	\$0.00	\$0.00
330	30035	Extension & Mailbox License	\$129.02	\$42,576.60
3	30053	SIP Device License	\$19.35	\$58.05
6	30044	Additional Site License	\$319.32	\$1,915.92
1	29138	ShoreTel 12.2 Software (General Release)	\$0.00	\$0.00
Miscellaneous				
1	FF430	MultiTech Fax Server 4 Port/Line V34 F In/Out	\$2,079.27	\$2,079.27
2	2200-37026-001	SpectraLink 8440 Handset Bundle, Black. Includes 1x SpectraLink 8440, Black (2200-37150-001), 1x standard battery (1520-37214-001), and 1x USB charger (2200-37275-001).	\$459.48	\$918.96
1	KXAP3-CVRPR1	CommsOffice Voice PRI1 - Includes the First Year Support Contract, PC, Remote Setup & Training, licensed for CommsOffice basic up to 200 ext count, license for a Single T1/E1/PRI Trunk Side Recorder connection with Screen Capture **PC Included**	\$7,907.73	\$7,907.73
1	KXAP3-CPROUP	CommsOffice Express to CommsOffice Pro Upgrade: Includes the first year of Support and 50 extension count. Must add KXAP3-COEXT for any extension	\$1,234.57	\$1,234.57

<u>Qty</u>	<u>Part Number</u>	<u>Description</u>	<u>Unit Sell</u>	<u>Ext Sell</u>
1	KXAP3-COPUNL	CommsOffice PRO Unlimited - Extension count over 5 License (Unlimited Extension Count must be used with KXAP3-COP-25) *Call recording system stipulates call recording at trunk*	\$1,039.64	\$1,039.64
		Services		
	94151	Partner Support (5 Year, No Phones)	\$29,295.00	\$29,295.00
	Labor-Total	Installation, Design, and Training Phone/voicemail set training for 300 users 30 classes, 1 hr/class, max 10 attendees/class Personal call manager training for 376 users 38 classes, 1 hr/class, max 10 attendees/class Shipping System admin training 1 class, 4 hr/class, max 3 attendees/class	\$25,374.43	\$25,374.43
		Discounts		
1		System Discount	-\$6,845.40	-\$6,845.40
		TOTAL PRICE (not including taxes)		\$196,605.52

PROPOSAL ACCEPTANCE

Acceptance

City of Wyoming ShoreTel

Bid #: B60594R

- Base Bid - \$196,605.52

The specifications, conditions and price are hereby accepted as described in this proposal. Please check to indicate which Bids accepted.

Acceptance by:

Name: _____
Please print or type name

Signature

Accepted this ____ day of _____, 2012

Accept this proposal by signing above and faxing to:

Black Box Network Services
Michigan Operations
Adam Lynch
Phone: 616.588.3399
Fax: 616.475.0538
Email: Adam.Lynch@BlackBox.com

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF A FORD FUSION
FROM TONY BETTEN AND SON FORD

WHEREAS:

1. The Police Department uses vehicles in the Detective Bureau.
2. The Detective Bureau had a vehicle involved in a traffic accident which resulted in the total loss of vehicle 178-001.
3. Tony Betten and Son Ford has offered to provide a replacement Ford Fusion under the State of Michigan MiDeal program for \$19,152.00.
4. Sufficient Funds are available in the Motor Pool, Capital Outlay, Depreciation and Reserve account, 662-441-58500-985.000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes the purchase of a Ford Fusion from Tony Betten and Son Ford for \$19,152.00.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Staff Report

Resolution No. _____

STAFF REPORT

DATE: June 6, 2012

SUBJECT: Replacement Detective Vehicle

FROM: William D. Dooley, Director of Public Works

Date of Meeting: June 18, 2012

RECOMMENDATION

The Public Works Department recommends that the City Council authorize the purchase of one replacement vehicle from Tony Betten and Son Ford through the State of Michigan Bid Program, MiDeal.

SUSTAINABILITY CRITERIA

Environmental Quality

The new vehicle will replace an existing vehicle that will be recycled through a vehicle scrapping company.

Social Equity

This vehicle is needed to carry out the functions of the Police Department's Detective Bureau.

Economic Strength

The Detective vehicle car is required to maintain public safety.

DISCUSSION

On May 10, 2012, vehicle 178-001, a 2010 Ford Fusion, was in a traffic accident and deemed a total loss by the City of Wyoming's insurance provider. The City's insurance provider has paid the City \$19,152.75, for the replacement of the vehicle. The MiDeal price for a replacement vehicle is \$19,152.00. Tony Betten and Son Ford has a vehicle in stock that can be purchased under the MiDeal program.

BUDGET IMPACT

Sufficient funds are available in the Motor Pool, Capital Outlay-Depreciation and Reserve account, 662-441-58500-985.000.

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A PROPOSAL
FOR SOFTWARE SUPPORT SERVICES

WHEREAS:

1. As detailed in the attached Staff Report from the City's Clean Water Plant Superintendent, Wonderware North provides support services for the Supervisory Control and Data Acquisition software (SCADA) at the Clean Water Plant and Drinking Water Plant.
2. It is recommended Wonderware North continue to provide support services for the SCADA software.
3. Funding for this service is available in account numbers 591-591-55300-806000 and 590-590-54300-806000.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby accept the proposal to continue to provide the required SCADA system software support services through July 7, 2013 as received from Wonderware North in the total amount of \$30,500.00.
2. The City Council does hereby authorize the City Manager to acknowledge acceptance of future renewals of the SCADA support service in accordance with budget authorization.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:

Staff Report
Proposal

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: June 12, 2012
Subject: Utility Plant Wonderware Support Contract
From: Myron Erickson, PE, Clean Water Plant Superintendent

Meeting Date: June 18, 2012

Recommendation:

We recommend renewing our software support contract with Wonderware North for the next year. This 12-month support contract includes toll-free telephone support, software maintenance, automated communications, online support, and training. The current contract expires on July 7, 2012.

Sustainability Criteria:

Environmental Quality – The City's two utility plants are actively engaged in the protection of Michigan's natural water environment and the public health of Wyoming's citizens. Both plants utilize highly sophisticated software systems for process control and enhancement, the control of odors, and the disinfection process.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status. All of Wyoming's residents enjoy equal access to the benefits of our state-of-the-art wastewater and drinking water treatment technologies.

Economic Strength – Proper and complete treatment of drinking water and wastewater depends upon automated control systems. Both plants budget annually for the support of these systems.

Discussion:

Both plants utilize the same software to control the user interface between the plant Operators and the Supervisory Control And Data Acquisition (SCADA) system, which controls the flow and unit operations through and around the plants. Support for this proprietary software is critical to the operation of both plants.

Budget Impact:

It is noted that the overall cost of this year's support contract originally represented a 15% increase over last year's maintenance fee. This was because the support program was comprehensively evaluated and changed two years ago to address the increase in costs for software development, maintenance and support across all of Wonderware's product lines. This was driven in large part by Microsoft's release of multiple operating systems (Vista, Win7, Server 2008 r1 and r2), SQL Server, and the release of the 64-bit architecture. At the end of 2010 Wonderware notified customers of pending price changes beginning in 2012 and provided a one year grace period to adjust budgets. However, due to the budget impact this would have caused, Wonderware packaged it into a 7% increase this year and 7% next year to lessen the cash flow burden.

Funds for software services are budgeted in 2012-2013 Sewer Fund Software Services Account # 590-590-543.00-806.000 and in Water Fund Software Services Account # 591-591-553.00-806.000.



Wonderware Customer FIRST Support Agreement Proposal

Company Name: City of Wyoming
Contact: Myron Erickson
Date: June 4, 2012
Reference: CityofWyoming_27960_Erickson_052312MS_CustomerFirst_r1
Support Agreement ID: 27960
Current Expiration Date: July 7, 2012
Support Level: Standard

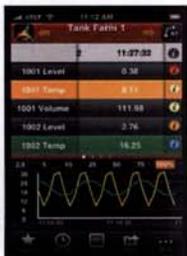
Myron:

We thank you for your continued participation in the **Wonderware Customer FIRST Support Program**, and are pleased to provide you with this quotation for renewal. We look forward to extending another year of our world-class support to you!

The releases of **System Platform 2012** and **InTouch 2012** promise:

- Improved Performance
- Higher Security
- Easier Installation
- Higher Engineering Productivity
- Greater Operator Productivity
- Innovative Support for the latest Remote Desktop Services technology (aka Terminal Services)
- High Availability and Disaster Recovery

[SmartGlance Evaluation/iPad Promotion - exclusively for Customer FIRST subscribers](#)
SmartGlance delivers plant data reports and KPIs to smart phones on an annual subscription basis.



*We wanted to make you aware that Invensys Operations Management has announced a new **SmartGlance** promotion that provides value for Wonderware Customer FIRST patrons by making it easy for you to evaluate and buy SmartGlance.*

Ask how you can get a FREE iPad2 with a SmartGlance purchase!



What you should know:

Customer First Support Agreements will carry no "grace period" beyond a support agreement expiry date. If an agreement is allowed to lapse, the customer has the following 30 days to renew with a mandatory 10% penalty fee. Beyond 30 days, renewal still requires a 10% penalty AND the agreement loses its license volume-based discount.

To assist you in every way possible to meet your budgeting demands, this proposal represents the cost to renew the Wonderware Customer First Support Agreement for the upcoming year, AND a budgetary estimate for the 2013 support year.

There are three tiers of support available to you, and the benefits of each are listed on the following page. Additional benefits such as direct access to Wonderware (outside of Wonderware North business hours) or access to 24x7 emergency support can be arranged by purchasing the Premium or Elite levels....

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Wonderware Customer FIRST Program Benefits

Feature	Standard	Premium	Elite
Software Maintenance and Enhancements			
Software Upgrades and Updates	√	√	√
Patches, Service Packs	√	√	√
Hot Fixes	√	√	√
Automated Communications			
WonderUpdate via E-mail	√	√	√
Tech Alerts via E-mail	√	√	√
Automated Email of Support Usage & Summary Reports		√	√
Online Support			
Wonderware Developer Network	√	√	√
Incident Submission & Tracking via WebSupport	√	√	√
Expert System Knowledge Base (Online and CD format)	√	√	√
Wonderware Security Central	√	√	√
TechNotes	√	√	√
Incident Submission via E-mail	√	√	√
Enhanced Technical Support			
Immediate Telephone Support via Wonderware North	√	√	√
Remote Support	√	√	√
Wonderware Lake Forest Level 2 Direct/Advanced Support		√	√
24/7/365 - Emergency Technical Support via Telephone		√	√
Critical Incident Response Access			√
Training			
Online Training with Access to Over 60 Online Courses	√	√	√
Discounts on Training Classes held at Wonderware North	√	√	√
Discount on Software Audit Services		50%	50%
Additional Features	na	See below for details	

*Additional features are available to **Premium** members, based on the amount of licenses/size of the agreement - - such as Personalized/Dedicated Wonderware Support TEAM, two (2) Complimentary Invitations to Wonderware Premium Support Symposium (hosted at OpsManage), On-Site Technical Reviews, Dedicated Customer Portal for support issues...*

***Elite** members have expanded discounts on Wonderware Services, formal planning/technical advisement Resources, five (5) Complimentary Invitations to Wonderware Premium Support Symposium (hosted at WonderWorld) and options such as a Hosted Application Clone at Wonderware...*

Contact Wonderware North for details.

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Wonderware Customer FIRST Support Agreement Proposal

Customer FIRST Support Proposal: Current Year
Support Level: Standard
Purchase Order Must be Received By: July 7, 2012

The renewal quotation below was based on the attached list of licenses registered to your site (See License List on last page). Review this list for accuracy and alert us of changes, upon which we'll revise the proposal and official License List accordingly. Licenses not on the contract will not be eligible for support /upgrades.

Note: This quote is based on only the existing licenses at this site and will need to be updated if any new licenses are purchased before the agreement is renewed.

Part Number	Description	Price
WWCFS-2000	Wonderware Customer First Agreement – Standard Level – One Year – Cleanwater Plant Licenses	\$12,775
WWCFS-2000	Wonderware Customer First Agreement – Standard Level – One Year – Drinking Water Plant Licenses	\$17,725
Total:		\$30,500

Customer FIRST Support Proposal: Budgetary Estimate for 2013 Support Year
Support Level: Standard
Purchase Order Must be Received By: July 7, 2013

The budgetary renewal quotation below for next year's support quote was based on the attached list of licenses registered to your site (See License List on last page). Licenses purchased during the current year will be added to your current license list and will affect the final support agreement pricing for that next year. This budgetary number is solely for purposes of planning for the upcoming support year(s).

Part Number	Description	Price
WWCFS-2000	Wonderware Customer First Agreement – Standard Level – One Year – Cleanwater Plant Licenses	\$13,990
WWCFS-2000	Wonderware Customer First Agreement – Standard Level – One Year – Drinking Water Plant Licenses	\$19,410
Total:		\$33,400

Simply call or e-mail me if you have any questions.

Reference WCF Support Agreement ID 27960 and address your order to:

Wonderware North (Q-mation)
425 Caredean Drive
Horsham, PA 19044
(877) 900-4996 phone
(215) 675-9712 fax
sales@wonderwarenorth.com
Tax ID: 23-2549974

Best Regards,
425 Caredean Drive, Horsham, PA 19044
Tel: 215.675.5800
www.wonderwarenorth.com



Wonderware Customer FIRST Support Agreement Proposal

Maria Steel

Wonderware North
msteel@wonderwarenorth.com

Delivery: 2 weeks
Terms: Net 30 Days
F.O.B: Horsham, PA
Transportation: Prepaid & added
Quotation valid: 30 days

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City of Wyoming License List – Cleanwater Plant

Software License Number	Part Number	Part Description
358863-5	12-11041	Upp, InTouch 2012 Runtime 60000 Tag with I/O
358864-5	12-11041	Upp, InTouch 2012 Runtime 60000 Tag with I/O
358865-5	12-11041	Upp, InTouch 2012 Runtime 60000 Tag with I/O
358866-5	12-11041	Upp, InTouch 2012 Runtime 60000 Tag with I/O
358867-5	12-11041	Upp, InTouch 2012 Runtime 60000 Tag with I/O
358868-5	12-11041	Upp, InTouch 2012 Runtime 60000 Tag with I/O
358869-5	12-11041	Upp, InTouch 2012 Runtime 60000 Tag with I/O
358870-5	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
358871-5	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
358872-5	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
358873-5	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
358874-5	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
358875-5	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
358876-5	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
358877-5	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
439939-6	12-10706	Upp, Wonderware Historian Client Per Device
439940-6	12-10706	Upp, Wonderware Historian Client Per Device
439941-6	12-10706	Upp, Wonderware Historian Client Per Device
439942-6	12-10706	Upp, Wonderware Historian Client Per Device
505510-4	12-11041	Upp, InTouch 2012 Runtime 60000 Tag with I/O
520938-3	12-0503	Upp, WW Basic CAL with MS CAL Single, v2008
520939-3	12-0503	Upp, WW Basic CAL with MS CAL Single, v2008
520940-3	12-0503	Upp, WW Basic CAL with MS CAL Single, v2008
520941-3	12-0503	Upp, WW Basic CAL with MS CAL Single, v2008
676853-3	12-10665	Upp, Remote IDAS 2012 Remote Indus Data Acquisition Service
715723-2	SOU-D1101	Upp, Device Integration Servers
729545-7	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
890636-2	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
890637-2	12-11045	Upp, InTouch 2012 Runtime 60000 Tag without I/O
438943-8	12-10668	Upp, WW Historian 2012 Standard, 5000 Tag
890163-1(part of 438943)	12-10925	Upp, Information Server 2012 Portal
505513-5	12-11169	Upp, Dev Studio 2012 Unlim Unlim / 60000 / 500
1268079-0(part of 505513)	54-00044	ArchestrA Workflow 2012 Developer's Edition

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City of Wyoming License List – Drinking Water Plant

Software License Number	Part Number	Part Description
716355-5	12-10724	Upg, Wonderware Historian Client Per Server Concurrent
716356-3	12-0503	Upg, WW Basic CAL with MS CAL Single, v2008
760375-3	12-0503	Upg, WW Basic CAL with MS CAL Single, v2008
760376-3	12-0503	Upg, WW Basic CAL with MS CAL Single, v2008
760377-3	12-0503	Upg, WW Basic CAL with MS CAL Single, v2008
760378-3	12-0503	Upg, WW Basic CAL with MS CAL Single, v2008
972058-0	SO-D130	Device Integration Servers
972059-0	SO-D130	Device Integration Servers
972060-0	SO-D130	Device Integration Servers
972061-1	12-10721	Upg, Wonderware Historian Client Per Named Device, 20 Pk
972062-1	12-10718	Upg, Wonderware Historian Client Per Named Device
972063-1	12-0515	Upg, Per Processor WW Basic CAL with MS CAL, v2008
972064-2	12-10811	Upg, Development Studio Unlimited Unlim / 60000 / 500
1043526-1	12-10300	Upg, Application Server Platform
1043527-1	12-10300	Upg, Application Server Platform
1056849-3	12-11041	Upg, InTouch 2012 Runtime 60000 Tag with I/O
1056850-1	12-10706	Upg, Wonderware Historian Client Per Device
1056851-1	12-0503	Upg, WW Basic CAL with MS CAL Single, v2008
1156222-0	SO-D1101	Device Integration Servers
685157-5	12-10770	Upg, InTouch for System Platform with Historian Client
1016447-1(part of 685157)	12-10300	Upg, Application Server Platform
685158-5	12-10770	Upg, InTouch for System Platform with Historian Client
1016448-1(part of 685158)	12-10300	Upg, Application Server Platform
961707-2	SPU-4440A	Upg, System Platform 25000 IO / 12000 History
710444-6(part of 961707)	12-10692	Upg, WW Historian 2012 Server Enterprise, 12000 Tag
890162-3(part of 961707)	12-10732	Upg, Information Server Portal
961708-5(part of 961707)	12-10304	Upg, Application Server 25000 I/O
961709-1(part of 961707)	12-10529	Device Integration Servers
1016444-1(part of 961707)	12-10300	Upg, Application Server Platform
1016445-1(part of 961707)	12-10300	Upg, Application Server Platform
1016446-1(part of 961707)	12-10300	Upg, Application Server Platform
975569-1	12-10590T	Upg, InTouch for System Platform without ActiveFactory TSE, WIC
990711-1(part of 975569)	12-10300	Upg, Application Server Platform
975570-1	12-10590TP	Upg, InTouch for System Platform without ActiveFactory TSE, WIC
990712-1(part of 975570)	12-10311TP	Upg, Application Server TSE Session
975571-1	12-10590TP	Upg, InTouch for System Platform without ActiveFactory TSE, WIC
990713-1(part of 975571)	12-10311TP	Upg, Application Server TSE Session
975572-1	12-10590TP	Upg, InTouch for System Platform without ActiveFactory TSE, WIC
990714-1(part of 975572)	12-10311TP	Upg, Application Server TSE Session
975573-1	12-10590TP	Upg, InTouch for System Platform without ActiveFactory TSE, WIC

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Wonderware Customer FIRST Support Agreement Proposal

990715-1(part of 975573)	12-10311TP	Upp, Application Server TSE Session
975574-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990716-1(part of 975574)	12-10311TP	Upp, Application Server TSE Session
975575-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990717-1(part of 975575)	12-10311TP	Upp, Application Server TSE Session
975576-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990718-1(part of 975576)	12-10311TP	Upp, Application Server TSE Session
975577-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990720-1(part of 975577)	12-10311TP	Upp, Application Server TSE Session
975578-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990721-1(part of 975578)	12-10311TP	Upp, Application Server TSE Session
975579-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990722-1(part of 975579)	12-10311TP	Upp, Application Server TSE Session
975580-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990723-1(part of 975580)	12-10311TP	Upp, Application Server TSE Session
975587-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990724-1(part of 975587)	12-10311TP	Upp, Application Server TSE Session
975588-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990725-1(part of 975588)	12-10311TP	Upp, Application Server TSE Session
975589-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990726-1(part of 975589)	12-10311TP	Upp, Application Server TSE Session
975590-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990727-1(part of 975590)	12-10311TP	Upp, Application Server TSE Session
975591-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990728-1(part of 975591)	12-10311TP	Upp, Application Server TSE Session
975592-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990729-1(part of 975592)	12-10311TP	Upp, Application Server TSE Session
975593-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990730-1(part of 975593)	12-10311TP	Upp, Application Server TSE Session
975594-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990731-1(part of 975594)	12-10311TP	Upp, Application Server TSE Session
975595-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990732-1(part of 975595)	12-10311TP	Upp, Application Server TSE Session
975596-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990733-1(part of 975596)	12-10311TP	Upp, Application Server TSE Session
975597-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990734-1(part of 975597)	12-10311TP	Upp, Application Server TSE Session
975598-1	12-10590TP	Upp, InTouch for System Platform without ActiveFactory TSE, WIC
990887-1(part of 975598)	12-10311TP	Upp, Application Server TSE Session
1071011-1	12-10786TF	Upp, InTouch for System Platform without Historian Client TSE
1043525-1(part of 1071011)	12-10300	Upp, Application Server Platform
1071012-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071035-0(part of 1071012)	12-10311TP	Upp, Application Server TSE Session

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Wonderware Customer FIRST Support Agreement Proposal

1071013-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071036-0(part of 1071013)	12-10311TP	Upp, Application Server TSE Session
1071014-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071037-0(part of 1071014)	12-10311TP	Upp, Application Server TSE Session
1071015-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071038-0(part of 1071015)	12-10311TP	Upp, Application Server TSE Session
1071016-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071039-0(part of 1071016)	12-10311TP	Upp, Application Server TSE Session
1071017-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071040-0(part of 1071017)	12-10311TP	Upp, Application Server TSE Session
1071018-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071041-0(part of 1071018)	12-10311TP	Upp, Application Server TSE Session
1071019-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071042-0(part of 1071019)	12-10311TP	Upp, Application Server TSE Session
1071020-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071043-0(part of 1071020)	12-10311TP	Upp, Application Server TSE Session
1071021-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071044-0(part of 1071021)	12-10311TP	Upp, Application Server TSE Session
1071022-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071045-0(part of 1071022)	12-10311TP	Upp, Application Server TSE Session
1071023-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071046-0(part of 1071023)	12-10311TP	Upp, Application Server TSE Session
1071024-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071047-0(part of 1071024)	12-10311TP	Upp, Application Server TSE Session
1071025-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071048-0(part of 1071025)	12-10311TP	Upp, Application Server TSE Session
1071026-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071049-0(part of 1071026)	12-10311TP	Upp, Application Server TSE Session
1071027-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071050-0(part of 1071027)	12-10311TP	Upp, Application Server TSE Session
1071028-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071051-0(part of 1071028)	12-10311TP	Upp, Application Server TSE Session
1071029-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071052-0(part of 1071029)	12-10311TP	Upp, Application Server TSE Session
1071030-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071053-0(part of 1071030)	12-10311TP	Upp, Application Server TSE Session
1071031-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071054-0(part of 1071031)	12-10311TP	Upp, Application Server TSE Session
1071032-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071055-0(part of 1071032)	12-10311TP	Upp, Application Server TSE Session
1071033-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE
1071056-0(part of 1071033)	12-10311TP	Upp, Application Server TSE Session
1071034-1	12-10786TPF	Upp, InTouch for System Platform without Historian Client TSE

425 Caredean Drive, Horsham, PA 19044
 Tel: 215.675.5800
www.wonderwarenorth.com

Owned and Operated by Q-mation, an Independent Wonderware software distribution partner.



Wonderware Customer FIRST Support Agreement Proposal

1071057-0(part of 1071034)	12-10311TP	Upg. Application Server TSE Session
1156220-0	01-2519	InTouch for System Platform without Historian Client
1156221-0(part of 1156220)	19-0068	Application Server Platform

425 Caredean Drive, Horsham, PA 19044

Tel: 215.675.5800

www.wonderwarenorth.com

Owned and Operated by Q-mation, an Independent Wonderware software distribution partner.

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A PROPOSAL FOR
LEGAL ADVERTISING AND TO DESIGNATE
THE CITY OF WYOMING'S
OFFICIAL NEWSPAPERS OF RECORD

WHEREAS:

1. The City of Wyoming requested proposals for legal advertising for the 2012-2013 fiscal year.
2. It is recommended the City Council accept the proposal received from the Advance Newspapers in the amount of \$11.00 per column unit for publication of the Southwest and Grand Valley editions.
3. It is also recommended the City Council accept the proposal received from the Grand Rapids Press for publishing certain legal notices to comply with time constraints in the amount per column inch as listed below:

Daily	\$21.00
Saturday	\$22.40
Sunday	\$28.60

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby designate both the Advance Newspapers and the Grand Rapids Press as the City's Official Newspapers for the 2012-2013 fiscal year.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:
Proposals

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Advance

NEWSPAPERS

2141 Port Sheldon St., Jenison, MI 49428 • Phone (616) 669-2700

May 15, 2012

Heidi A. Isakson
Wyoming City Clerk
1155 28th Street SW
PO Box 905
Wyoming, MI 49509-0905

Dear Heidi:

Thank you for continuing to allow the Advance Newspapers to publish your legal advertising.

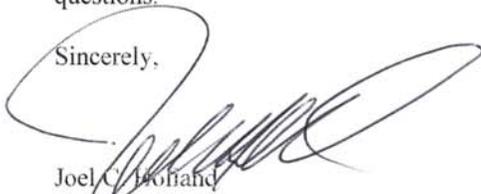
Our legal rates are based on an annual contract.

Please accept the attached bid for the "legal advertising" for City of Wyoming for the period of July 1, 2012 thru June 30, 2013

Please note: we offer a discounted rate for electronically submitted legals. If you choose to submit your legal advertisements electronically, it will need to be sent as a Microsoft Word Document. Each legal will need to be sent separately attached with a cover sheet. If you choose to electronically submit each legal, you will receive a reply as confirmation the legal advertisement has been received.

We look forward to working with you, and please feel free to call with any questions.

Sincerely,



Joel C. Bohland
Publisher

attachments

CITY OF WYOMING
LEGAL ADVERTISING PROPOSAL
For The Period July 1, 2012 thru June 30, 2013

NEWSPAPERS: Southwest Advance
Grand Valley Advance

CIRCULATION: 22,469 Southwest Advance
37,563 Grand Valley Advance
60,032 Total Circulation Both Papers

DISTRIBUTION DATE: Every Saturday

OPEN RATE COST PER UNIT: \$17.60 Southwest Advance
\$20.63 Grand Valley Advance

City of Wyoming Annual Legal Rate Contract:
COST TO SEND ELECTRONICALLY: \$5.50* per Column Unit Southwest Advance
\$5.50* per Column Unit Grand Valley Advance
\$11.00* Total per Column Unit Both Papers

Legal Advertising Contract SPECS: *OKs/1/1/12/2/12*
- Type Style = NimbusSanD Font
- 6pt. type with 9 to 10pt. leading
- 14pt. header

***HARDCOPY SUBMISSION RESULTS IN A 20% UPCHARGE**

Additional information:

The Southwest Advance or the Grand Valley Advance can be contracted at a "Legal" rate individually:

The following additional information is supplied:

-As per the specifications and the delivery area; per the map enclosed, the following is submitted.

-There are 13 homes on the east side of Madison from Maplawn south to 44th Street that receive the Southeast Advance. *



-There is less than 100 homes in zip 49507 in the City of Wyoming that do not receive the Southwest Advance – boundaries of this area are north 28th, south of Alger, east of 131, and west of Division. *

-There are approximately 950 homes in the Wyoming “Panhandle” that receive the Grand Valley Advance. **

-There are approximately 1,675 homes in the Wyoming Lee area of Wyoming. ***

A) *The homes in these areas would require a copy of the Southwest Advance mailed without inserts at a cost of approximately \$180.00/ Mailing.

B) **The homes in the Wyoming Panhandle would require publication in the Grand Valley Advance, or require a copy of the Southwest Advance mailed without inserts, at a cost of approximately \$1,635.00/Mailing.

C) ***The homes in this area would require a copy of the Southwest Advance mailed without inserts at a cost of approximately \$2,881.00

D) ****The homes in this area (approx 3,675) would require a copy of the Southwest Advance without inserts mailed at a cost of approximately \$6321.00 per week.

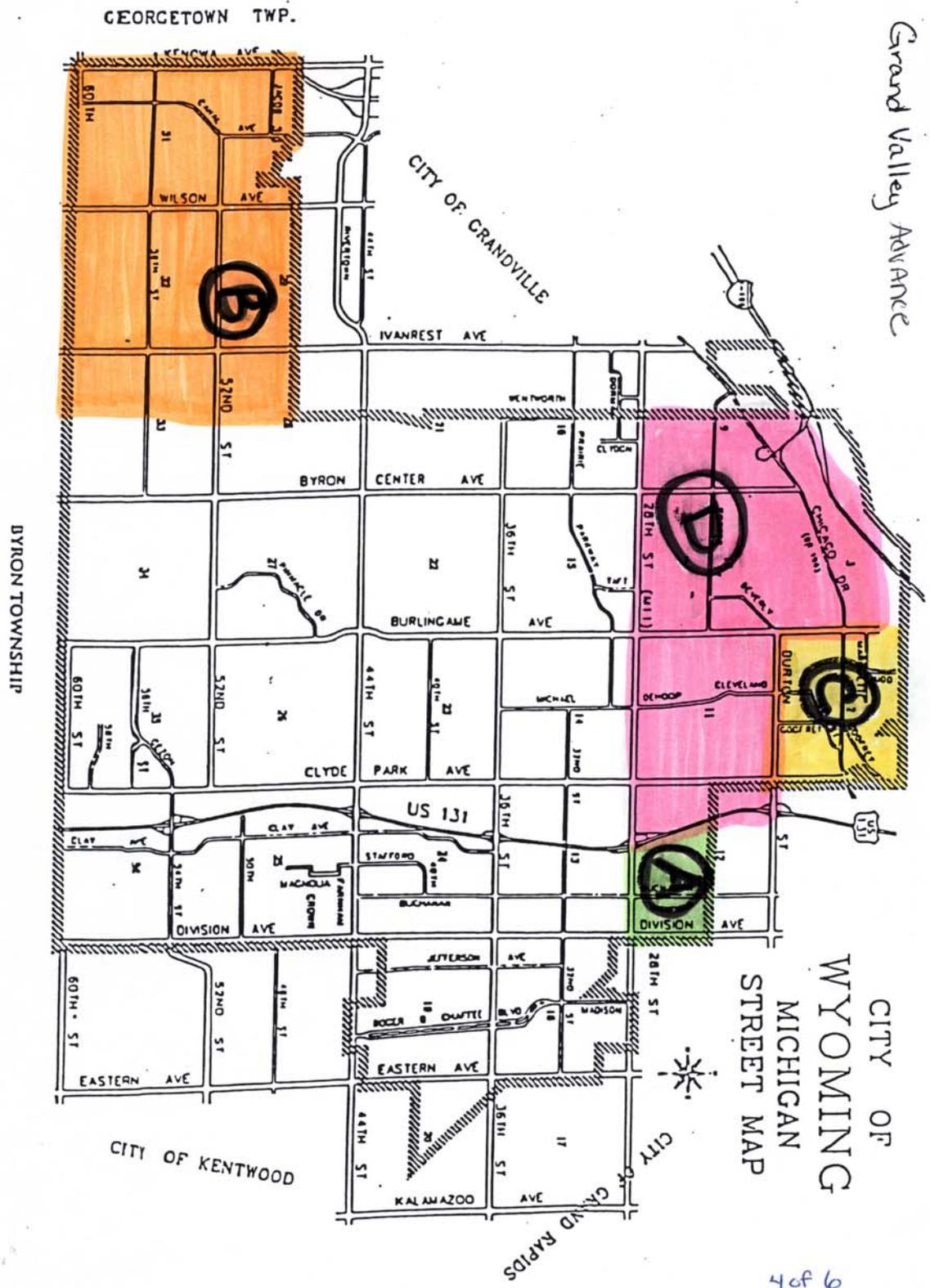
DISPLAY ADVERTISING

Regular Display Advertising will be billed at the normal display rate per the current rate card.

Note: Send legal advertisements to: retailsales@advancenewspapers.com
Call for questions regarding electronically submitting legal advertisements.
A cover sheet to use for electronic submission will be supplied.
Circulation is per February 2012 published rate card.
Call for “legal” advertising deadlines
See attached sample of a 1 column legal and a 2 column legal
Distribution map attached



= Southwest Advance
= Grand Valley Advance



CITY OF
WYOMING
MICHIGAN
STREET MAP

CITY OF COOPERSVILLE PUBLIC HEARING NOTICE

PLEASE TAKE NOTICE, that the City of Coopersville will hold a public hearing to consider the submission of an Economic Development Infrastructure Grant application in the amount of \$2,465,000 under the 2009 Michigan CDBG Program to improve the municipal wastewater treatment system for the proposed new construction of the Continental Dairy/CS Facilities milk processing plant.

The public hearing will be held at 7:00 P.M. or later on **MONDAY, SEPTEMBER 28, 2009**, at City Hall located at 289 Danforth Street, Coopersville, Michigan 49404.

The City of Coopersville will also seek to identify community development and housing needs, including the needs of low and moderate income persons and to identify activities to be undertaken to meet those needs at said public hearing.

All information regarding this project is on file in the City Manager's Office. Specific questions can be directed to Steven Patrick at 616-997-9731. All interested persons are invited to examine the application, submit comments and/or attend said public hearing on the application and community development and housing needs and activities. The City's office hours are Mondays - Fridays from 8 A.M. to 5 P.M.

Stephanie Pelkey, City Clerk

A135632

(9-15-09)

2 columns x 4 units
2.92" x 2.58"

Header:
NimbusSanDBol
14 pt.

Sub-Header:
NimbusSanDBol
10 pt.

Body Copy:
NimbusSanDReg
6 pt.

Effective: October 2009



ALPINE TOWNSHIP SYNOPSIS OF REGULAR MEETING

The Alpine Township Board of Trustees held a regular meeting on Monday, February 16, 2009 at 7:30 p.m. in the Township Hall, 5255 Alpine Avenue NW, Comstock Park, MI 49321. Present were Supervisor Arends, Treasurer Townsend, Clerk Wahlfield, and Trustees Cordes, May, Schweitzer, and Wallace.

The meeting was called to order followed by the Pledge of Allegiance. The Consent Agenda was approved which consisted of the Regular Meeting Minutes of January 19, 2009, Consideration of Vouchers, Receipt of 2008 Year End Report from the Historical Commission, Approval of a Firefighter Resignation, and Receipt of Correspondence.

Public comment was received on the timely publication of the Harvester newsletter.

Commission Reports were received.

PENDING AND NEW BUSINESS

The first reading of the Wind Energy System Ordinance No. 09-01 was held and the final reading will take place at the March meeting.

The Board approved the use of two additional bank depositories.

The Fire Department request to pursue the purchase two items was approved by the Board.

Also reviewed and approved were several sections of updated Fire Department Standard Operating Guidelines (SOG'S).

The Township Engineers proposal to conduct a conceptual design study of the Township Hall property and adjacent property was approved.

A new appointment to the Historical Commission was approved by the Board.

SUPERVISOR'S REPORT AND BOARD COMMENTS

The Supervisor provided information on the Crime Free Multi Housing Program and noted that work will begin on the Township Budget.

Board members discussed the Property Maintenance Code, the K.C. Sheriff Incident Report for 2008, sidewalks, the Township Engineers, and the recent MTA Conference.

Public comment was received regarding the bus stop on Lamoreaux Drive and the lack of adequate water pressure in the Westgate subdivision.

The meeting was adjourned at 9:05 p.m. A complete copy of these Minutes is available at the office of the Clerk, 8:00 a.m. to 5:00 p.m. Monday through Friday.

Jean Wahlfield, CMC
Alpine Township Clerk

Persons with special needs, as defined in the Americans with Disabilities Act, should contact the Township Clerk or call the Michigan Relay Center TDD #1-800-649-3777.

A126716

(2-24-09)

**2 columns x 8 units
2.92" x 5.26"**

**Header:
NimbusSanDBol
14 pt.**

**Sub-Header:
NimbusSanDBol
10 pt.**

**Body Copy:
NimbusSanDReg
6 pt.**

Effective: October 2009



MLive Media Group
155 Michigan Street NW
Grand Rapids MI 49503

May 31, 2012

Ms. Heidi A. Isakson
City of Wyoming
1155 28th Street SW
Wyoming MI 49509

Dear Ms. Isakson,

Our proposal to you for the publishing of your legal advertising for the calendar year 2012 is as follows:

Grand Rapids Press – Daily	\$21.00 per column inch
Grand Rapids Press – Saturday	\$22.40 per column inch
Grand Rapids Press – Sunday	\$28.60 per column inch

For zoned advertising options, please contact Advance Newspapers.

Thank you for your continued business and have a great 2012.

Sincerely,

A handwritten signature in blue ink that reads "Michelle Covington".

Michelle Covington
Classified Advertising Manager





**CITY OF WYOMING
Kent County, Michigan
NOTICE OF PUBLIC
HEARING TO CONSIDER A
PROPOSED BROWNFIELD
PLAN AMENDMENT FOR THE
REDEVELOPMENT OF THE
FORMER GM SITE**

The Wyoming City Council will hold a public hearing on March 21, 2011, at City Hall, 1155 28th Street, SW, Wyoming, MI 49509, at 7:02 p.m., local time, to consider public comment regarding a proposed amendment to the Wyoming Brownfield Plan to facilitate the redevelopment of the former GM Site, including 299, 300 and 301 36th Street, SW, located within City of Wyoming.

Materials and related information will be available for inspection at the office of the City Clerk, 1155 28th Street, SW, Wyoming, MI 49509, during normal City business hours, 7:00 a.m. to 5:00 p.m., Monday through Thursday, excluding City holidays. Written comments may be submitted to the City Clerk by first class mail or in person up to the meeting time.

Heidi A. Isakson
Wyoming City Clerk



**CITY OF WYOMING
Kent County, Michigan
NOTICE OF PUBLIC
HEARING TO CONSIDER A
PROPOSED BROWNFIELD
PLAN AMENDMENT FOR THE
REDEVELOPMENT OF THE
FORMER GM SITE**

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Materials and related information will be available for inspection at the office of the City Clerk, 1155 28th Street, SW, Wyoming, MI 49509, during normal City business hours, 7:00 a.m. to 5:00 p.m., Monday through Thursday, excluding City holidays. Written comments may be submitted to the City Clerk by first class mail or in person up to the meeting time.

Heidi A. Isakson
Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION FOR AWARD OF BIDS

WHEREAS:

1. Formal bids have been obtained on the below listed items.
2. The bids received have been reviewed and evaluated as per the attached Staff Reports.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby award the bids for the listed items as recommended in the attached Staff Reports and summarized below.

Item	Recommended Bidder	Cost
Structural Firefighter Coats & Bunker Pants	Apollo Fire Equipment Company	Bid prices as shown on the attached Staff Report
Fire Department Uniform Clothing Items	Nye Uniform Company & Tele-Rad	Bid prices as shown on the attached Staff Report

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:
Staff Reports

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

DATE: June 5, 2012
SUBJECT: Structural Firefighter Coats & Bunker Pants
FROM: Bob Austin, Fire Chief
MEETING DATE: June 18, 2012

RECOMMENDATION:

It is recommended the City Council award the bid for Structural Firefighter Coats and Bunker Pants as listed below to the low bidder Apollo Fire Equipment Company.

	Coat	Bunker Pants	Additional Cost for Larger Waist Size	Additional Cost for Longer Inseams (Per Pair)
Apollo Fire Equipment Company	\$873.00	\$583.00		
Alert Emergency Equipment	\$869.09	\$730.80		
West Shore Fire, Inc.	\$1,122.00	\$770.00	\$1,001.00	\$770.00

SUSTAINABILITY CRITERIA:

Environmental Quality – Does not significantly impact this criterion.

Social Equity – Does not significantly impact this criterion.

Economic Strength – Does not significantly impact this criterion.

DISCUSSION:

On May 22, 2012 bids were received from three companies for Structural Firefighter Coats and Bunker Pants. Forty six invitations to bid were sent to prospective bidders.

The structural firefighting coats and bunker pants will be purchased on an as-needed basis. Sufficient funds have been allocated in the Fire Fighting Uniform account number 101-337-33900-744.000.

STAFF REPORT

DATE: June 5, 2012
SUBJECT: Fire Department Uniform Clothing Items
FROM: Bob Austin, Fire Chief
MEETING DATE: June 18, 2012

RECOMMENDATION:

It is recommended the City Council award the bid for Fire Department Clothing as listed below to the lowest bidder, Nye Uniform Company, with the exception of the Option 2 trousers being awarded to Tele-Rad.

	Nye Uniform	Tele-Rad
TROUSERS		
Option 1 – Uniform pant	\$ 31.99	
Option 2 – EMS pant	\$ 56.99	\$ 40.00
Option 3 – BDU pant	\$ 30.99	
SHIRTS		
White short sleeve	\$ 28.99	
White short sleeve – 4” longer body	\$ 31.99	
White long sleeve	\$ 31.99	
White long sleeve – 4” longer body	\$ 31.99	
Light blue short sleeve	\$ 28.99	
Light blue short sleeve – 4” longer body	\$ 31.99	
Light blue long sleeve	\$ 31.99	
Light blue long sleeve – 4” longer body	\$ 31.99	
Oversize Charge for 3XL & 3XL	10%	

SUSTAINABILITY CRITERIA:

Environmental Quality – Does not significantly impact this criterion.

Social Equity – Does not significantly impact this criterion.

Economic Strength – Does not significantly impact this criterion.

DISCUSSION:

On May 22, 2012 bids were received from two companies for Fire Department uniform clothing items. Eighty invitations to bid were sent to prospective bidders.

The uniform clothing will be purchased on an as-needed basis. Sufficient funds have been allocated in the Fire Fighting Uniform account number 101-337-33900-744.000.

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ARTICLE IV OF
CHAPTER 34 ENTITLED "FIREWORKS"
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Article IV of Chapter 34 of the Code of the City of Wyoming is hereby amended to read as follows:

Article IV
FIREWORKS

Sec. 34-101. Definitions:

Act 256 means the Michigan Fireworks Safety Act, Act 256 of the Public Acts of Michigan of 2011 as amended.

Articles pyrotechnic means pyrotechnic devices for professional use that are similar to consumer fireworks in chemical composition and construction but not intended for consumer use, that meet the weight limits for consumer fireworks but are not labeled as such, as defined in Act 256.

Consumer fireworks means fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition and labeling requirements promulgated by the United States Consumer Product Safety Commission as defined in Act 256. Consumer Fireworks do not include low-impact fireworks.

Display fireworks means large fireworks devices that are explosive materials intended for use in fireworks displays and designed to produce visible or audible effects by combustion, deflagration or deterioration as defined in Act 256.

Fireworks means any composition or device, except for a starting pistol, a flare gun or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration or detonation. Fireworks consist of consumer fireworks, low-impact fireworks, articles pyrotechnic, display fireworks and special effects.

Low-impact fireworks means ground and handheld sparkling devices as defined in Act 256.

Retailer means a person who sells consumer fireworks or low-impact fireworks for resale to an individual for ultimate use.

Special effects means a combination of chemical elements or chemical compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect as an integral part of a motion picture, radio, television, theatrical or opera production or live entertainment.

Wholesaler means any person who sells consumer fireworks or low-impact fireworks to a retailer or any other person for resale. Wholesaler does not include a person who sells only display fireworks or special effects.

Sec. 34-102. Sale of Consumer Fireworks

A retailer or other person may not sell consumer fireworks within the City unless such person has obtained and has in effect a valid consumer fireworks certificate issued by the Michigan Department of Licensing and Regulatory Affairs and otherwise complies with the requirements of Act 256 and any rules and regulations promulgated thereto included those related to storage.

Sec. 34-103. Sale of Low-Impact Fireworks.

A retailer or other person may not sell low-impact fireworks unless such person is currently registered, in accordance with Act 256, with the low-impact fireworks retail registry maintained by the Michigan Department of Licensing and Regulatory Affairs.

Sec. 34-104. Compliance with Applicable Ordinances and Codes.

Except as provided in Act 256 and unless otherwise provided for in this article, a retailer or wholesaler of fireworks must comply with the requirements of the City's zoning code and building codes and regulations.

Sec. 34-105. Use of Consumer Fireworks.

Except as otherwise provided in this article, a person may ignite, discharge or use consumer fireworks in the city on the date proceeding, the day of, or the day after a national holiday. On any other day, no person may ignite, discharge or use consumer fireworks in the city between 10:00 pm and 11:00 am.

Sec. 34-106. Firework Safety.

No person shall endanger the life, health or safety of any other person by the sale, use, possession, transport, display or discharge of any fireworks.

Sec. 34-107. Location.

No person shall, at any time, ignite, discharge, use or display, except under the terms and conditions of a permit issued to this article, any fireworks upon another person's property or within 15 feet of another person's property without such property owners permission. No person shall, at any time, ignite, discharge, use or display, except under the terms and conditions of a permit issued pursuant to this article, any fireworks in a public street or right-of-way, a public park, school property or any other place of public assembly.

Sec. 34-108. Permits.

The City may issue non-transferable permits for the use of agricultural or wildlife fireworks, articles pyrotechnic, display fireworks, special effects or special effects manufactured for outdoor pest control or agricultural purposes or for public display provided that the applicable provisions of Act 256 are complied with.

Sec. 34-109. Permit Application.

An application for a permit on a form prescribed by the city shall be made for the use of fireworks requiring a permit at least 15 days in advance of such use. A permit fee for fireworks permit shall be as established by the City Council.

Section 2. This ordinance shall be considered to be an emergency ordinance and shall be effective upon its publication.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2012.

Heidi A. Isakson
Wyoming City Clerk

Ordinance No. _____

JRS/sak
6/18/12

ORDINANCE NO. _____

AN ORDINANCE TO ADD SUBSECTION (5) TO SECTION 50-233
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That subsection (5) is hereby added to Section 50-233 of the Code of the City of Wyoming, Disturbing the Peace, to read as follows:

(5) Use of Fireworks as defined in Article IV of Chapter 34 of this Code except in a manner as allowed under the provisions of that Article.

Section 2. This ordinance shall be considered to be an emergency ordinance and shall be effective upon its publication.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2012.

Heidi A. Isakson
Wyoming City Clerk

Ordinance No. _____