Fourth Program Year Consolidated Annual Performance & Evaluation Report (CAPER)

Community Development Block Grant
2013-2014
Wyoming, Michigan

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)
This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Wyoming expected to have $976,413 available for the Community Development Block Grant Program during the period beginning July 1, 2013 through June 30, 2014. This amount consisted of $529,825 in an annual entitlement grant from the U.S. Department of Housing and Urban Development, $147,940 from anticipatd program income and $298,648 to be reprogrammed from prior years. A total of $858,218 was spent this reporting period, with a total of $93,267 received from program income. We spent $373,158 on housing rehabilitation programs and support services. We spent 100% of our funds for programs benefiting low and moderate income persons. Two major Public Facility Improvement projects were accomplished - renovation of the Wyoming Senior Center Community Room and demolition/construction of a new concession/restroom building in Pinery Park. While Clearance/Demolition is identified as a priority, there were no applicants that met the low/moderate-income qualifications for this activity.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)
Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

OMB Control No: 2506-0117 (exp. 07/31/2015)

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Clearance/Demolition	Affordable Housing	CDBG: $10000	Buildings Demolished	Buildings	3	0	0.00%	3	0	0.00%
Code Enforcement	Non-Housing Community Development	CDBG: $124000	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	3350	3350	100.00%	3350	3350	100.00%
Fair Housing Services	Non-Housing Community Development	CDBG: $15000	Other	Other	72125	72125	100.00%	72125	72125	100.00%
General Administration	Non-Housing Community Development	CDBG: $82538	Other	Other	72125	72125	100.00%	72125	72125	100.00%
HUD Continuum of Care - Administration	Homeless	CDBG: $10000	Other	Other	72125	72125	100.00%	72125	72125	100.00%
Planning Activities - Zoning and Master Plan Revi	Non-Housing Community Development	CDBG: $5000	Other	Other	72125	72125	100.00%	72125	72125	100.00%
Public Facility Improvements Pinery Park	Non-Housing Community Development	CDBG: $156000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	31286	31286	100.00%	31286	31286	100.00%

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Public Facility Improvements Senior Center	Non-Housing Community Development	CDBG: $100000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13523	13523	100.00%	13523	13523	100.00%
Public Services - Community Liaison and Crime Prev	Non-Housing Community Development	CDBG: $55000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	19806	19806	100.00%	19806	19806	100.00%
Public Services - Taft Neighborhood Programs	Non-Housing Community Development	CDBG: $5500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3261	3261	100.00%	3261	3261	100.00%
Public Services - Taft Neighborhood Rental	Non-Housing Community Development	CDBG: $10000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3261	3261	100.00%	3261	3261	100.00%
Rehabilitation - Administration	Affordable Housing	CDBG: $81220	Homeowner Housing Rehabilitated	Household Housing Unit	10	16	160.00%	13	16	123.08%
Rehabilitation - Home Repair Services	Affordable Housing	CDBG: $65000	Homeowner Housing Rehabilitated	Household Housing Unit	165	121	73.33%	165	121	73.33%
Rehabilitation - Single Unit Residential	Affordable Housing	CDBG: $257155	Homeowner Housing Rehabilitated	Household Housing Unit	10	16	160.00%	13	16	123.08%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

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Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Wyoming used CDBG funds to accomplish projects in the areas of Housing Rehabilitation, Code Enforcement, Public Facility Improvements and Public Services. Affordable housing needs were addressed primarily through Housing Rehabilitation. Homeless needs were addressed by partially funding HUD Continuum of Care administration. Non-Housing Community Development needs were primarily accomplished through Fair Housing Services, Public Facility Improvements, Public Services and Code Enforcement. See the attached Goals and Outcomes Detail.

OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-05 - GOALS AND OUTCOMES DETAIL
July 1, 2013 - June 30, 2014

The following is a summary of the use of Community Development Block Grant funds for fiscal year 2013/2014:

- **Public Facility Improvements Senior Center** (HUD Activity 349): Our goal was to spend $100,000 in CDBG funds to assist seniors in the city in having access to improvements and renovations to the Senior Center multi-purpose room at 2380 DeHoop Ave SW in Wyoming, for the purpose of providing a suitable environment. We spent $100,000 in CDBG funds on this activity and the project was accomplished.

- **Public Facility Improvements Pinery Park** (HUD Activity 350): Our goal was to spend $156,000 in CDBG funds to assist persons using the park facilities and services in having access to improvements and renovations of the concession/restroom building at Pinery Park at 2301 DeHoop Ave, SW in Wyoming, for the purpose of providing a suitable environment. We spent $156,000 in CDBG funds on this activity and the project was accomplished.

- **Clearance/Demolition** (HUD Activity 351): Our goal was to spend $5,000 to assist low/moderate-income homeowners with free needed dilapidated structure demolition grants for the purpose of providing a suitable living environment. No CDBG funds were spent on this activity because there were no applicants that met the low/moderate-income qualifications.

- **Public Services - Community Liaison and Crime Prevention** (HUD Activity 352): Our goal was to spend $55,000 in CDBG funds to assist persons in low/moderate income areas in having the benefit of CDBG monies to partially fund community liaison and crime prevention services for the purpose of providing a suitable living environment. We spent $53,240 on this activity.

- **Public Services – Taft Neighborhood Rental** (HUD Activity 353): Our goal was to spend $10,000 to assist persons in the Taft Area, which is a HUD qualified low/moderate-income area, in having the benefit of CDBG monies to fund rental and utilities for working space for a non-profit group to provide neighborhood services for the purpose of providing a suitable living environment. We spent $7,507 on this activity.

- **Public Services – Taft Neighborhood Programs** (HUD Activity 354): Our goal was to spend $5,500 to assist persons in the Taft Area, which is a HUD qualified low/moderate-income area, in having the benefit of CDBG monies to provide neighborhood programs by a non-profit group for the purpose of providing a suitable living environment. We spent $5,499 on this activity.

- **Rehabilitation - Single Unit Residential** (HUD Activity 355): Our goal was to spend $257,155 for the rehabilitation of 13 housing units, with low/moderate-income families, in having affordable needed housing repair loans and deferred loans for the purpose of providing decent affordable housing. We spent $246,309 on 16 housing units (10 Loans and 6 Deferred Loans).

- **Rehabilitation - Home Repair Services** (HUD Activity 356): Our goal was to spend $65,000 to provide low/moderate-income households with affordable services such as minor home repairs, foreclosure prevention services, air sealing and accessibility modifications, for the purpose of providing decent affordable housing. We spent $64,905 on this activity, and received a total of $3,280 in program income.

- **Rehabilitation – Administration** (HUD Activity 357): Our goal was to spend $81,220 to provide 13 housing units, with low/moderate-income families, affordable administration of housing rehabilitation funding, for the purpose of providing decent affordable housing. We spent $61,944 on 16 housing units.

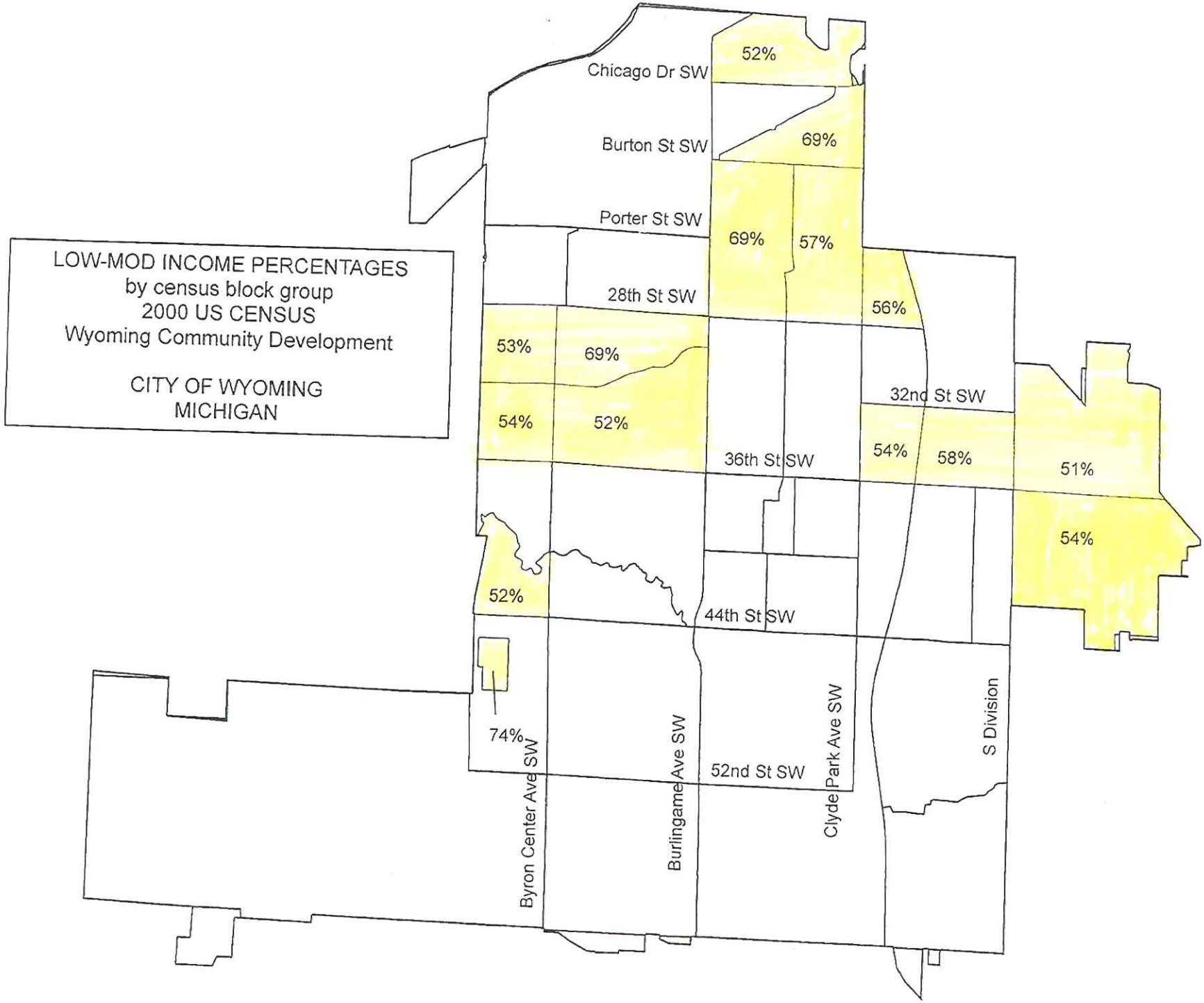
- **Code Enforcement** (HUD Activity 358): Our goal was to spend $55,000 to provide households in low and moderate income areas throughout the City the benefit of CDBG monies to fund code enforcement activities for the purpose of providing a suitable living environment. We spent $55,000 on this activity. In CDBG eligible low/moderate-income areas, there were a total of 546 housing units receiving code violations, with 456 of these corrected.

- **Planning Activities - Zoning and Master Plan Revisions** (HUD Activity 359): Our goal was to spend $5,000 on this activity. Other City funding sources were used; therefore, no CDBG funds were spent on this activity.

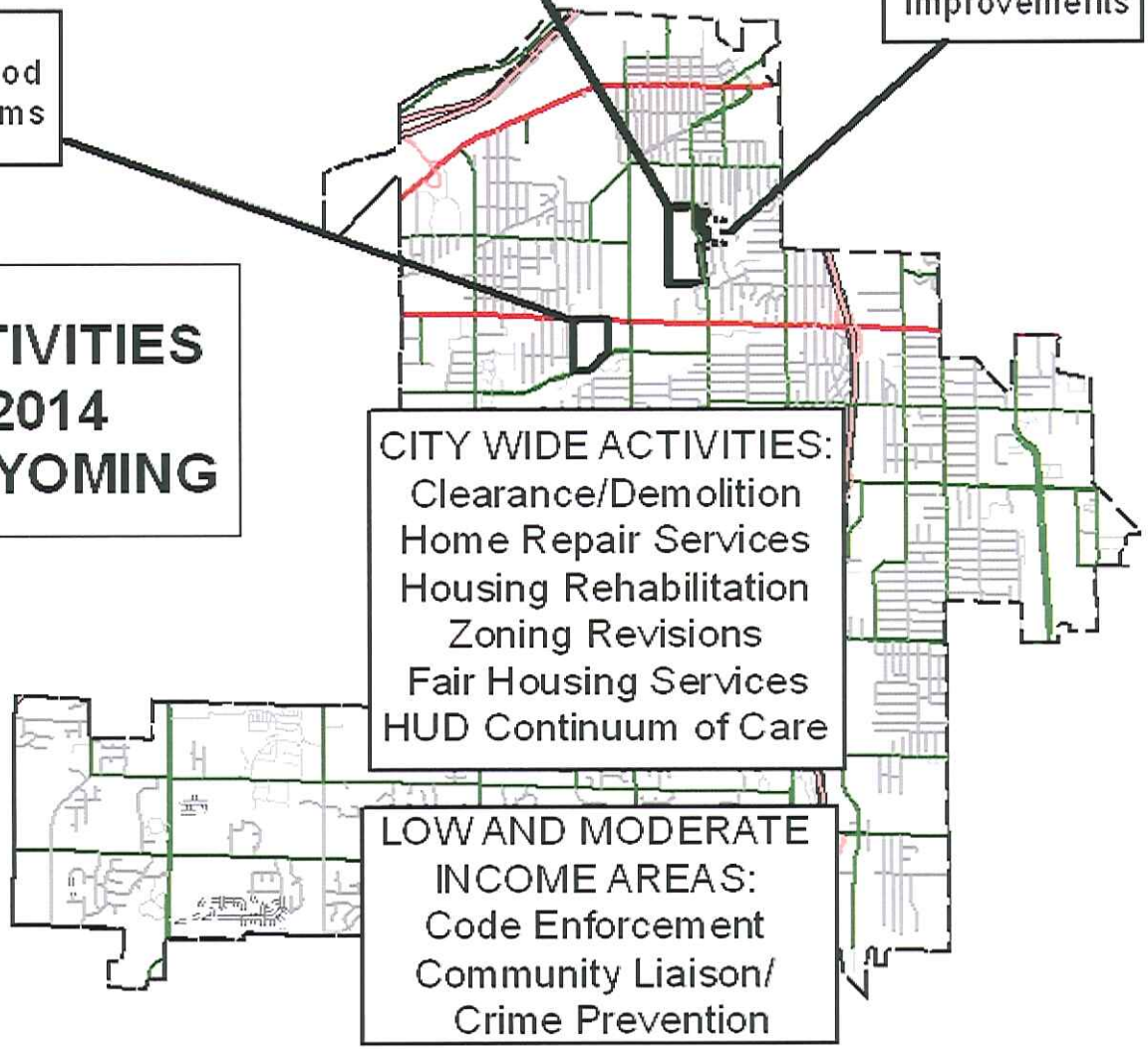
- **General Administration** (HUD Activity 360): Our goal was to spend $87,538 to assist all Wyoming residents in having affordable administration of HUD programs for the purpose of providing a suitable living environment. We spent $82,814 on this activity.

- **Fair Housing Services** (HUD Activity 361): Our goal was to spend $15,000 to assist all Wyoming residents in having access to fair housing testing and complaint follow up services for the purpose of providing a suitable living environment. We spent $15,000 on this activity.

-**HUD Continuum of Care – Administration** (HUD Activity 362): Our goal was to spend $10,000 to assist all Wyoming residents in having access to affordable administration, through The Heart of West Michigan United Way, to support the Coalition to End Homelessness goals for the purpose of providing a suitable living environment. We spent $10,000 on this activity.

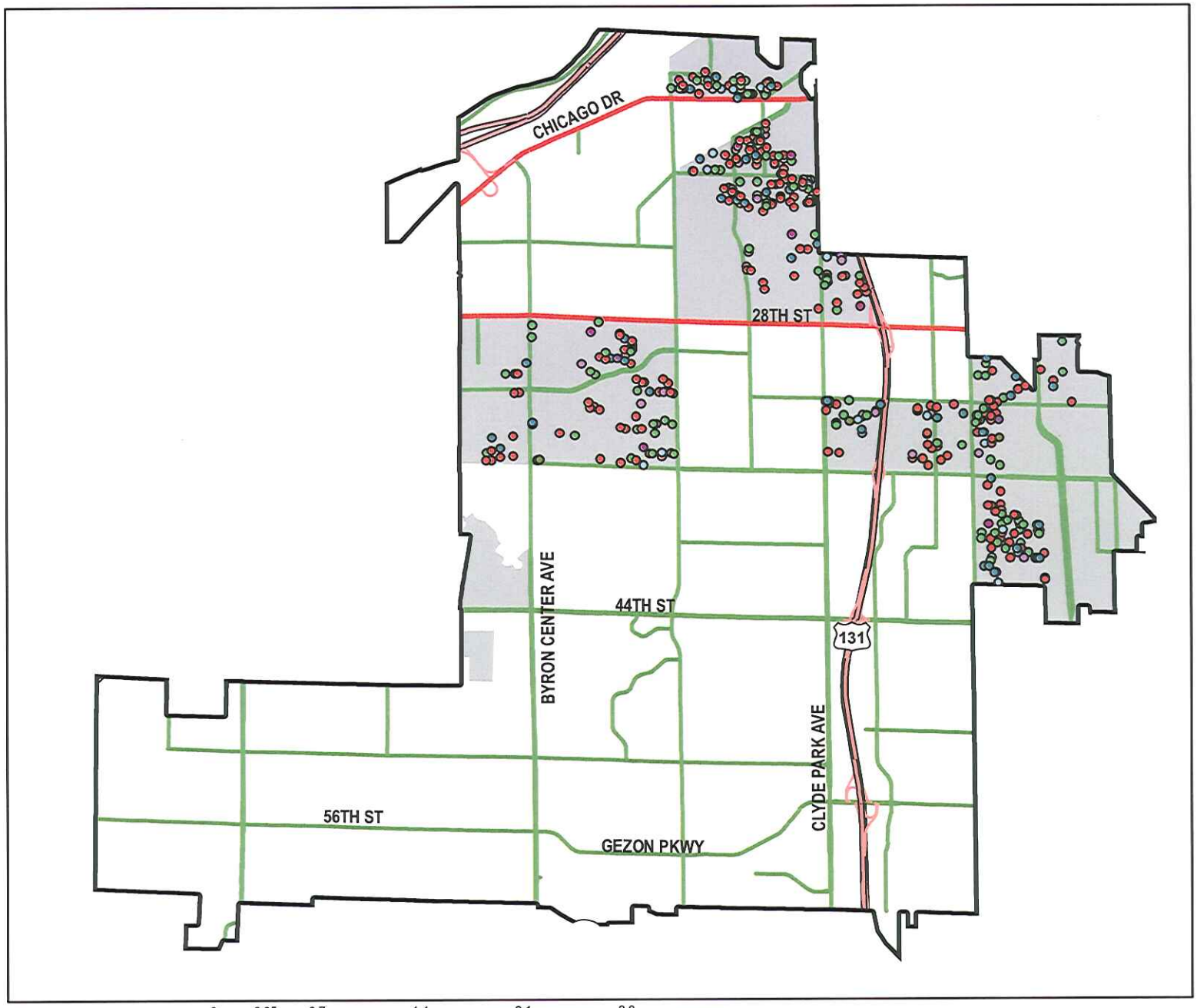

LOW-MOD INCOME PERCENTAGES
by census block group
2000 US CENSUS
Wyoming Community Development
CITY OF WYOMING
MICHIGAN
Chicago Dr SW
Burton St SW
Porter St SW
28th St SW
32nd St SW
36th St SW
44th St SW
52nd St SW
Byron Center Ave SW
Burlingame Ave SW
Clyde Park Ave SW
S Division
52%
69%
69%
57%
56%
53%
69%
54%
52%
54%
58%
51%
54%
52%
74%

CDBG ACTIVITIES 2013 - 2014 CITY OF WYOMING



City of Wyoming, Michigan

CDBG Code Enforcement Activity, FY 2013-14



Category

- ABANDONED STRUCTURE - 35
- DANGEROUS BUILDING - 1
- HOUSING - 75
- MULTIPLE - 5
- NUISANCE - 257
- OTHER - 16
- POSTED NO OCCUPANCY - 9
- WEEDS - 142
- ZONING - 10
- CDBG Target Areas

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

Narrative

For racial and ethnic composition of families assisted per CDBG activity, refer to the attached PR-03 CDBG Activity Summary Report.

CDBG funds were used City-wide to assist families. The 2010 U.S. Census Bureau data shows the total population of the City of Wyoming as 72,125, with the following racial breakdown: White - 54,696; Black - 5,215; Asian - 2,022; American Indian or American Native - 450; Native Hawaiian or Other Pacific Islander - 35; Other Race - 9,707; Hispanic - 14,010; and Not Hispanic - 58,115.

There are no areas of racial/minority concentrations within the City of Wyoming. However, there are two areas that have higher-than-City-average percentages. One such area is bounded on the north by the City limits, on the east by the City limits, on the south by Burton SW and on the west by Burlingame SW. The second area is all the Wyoming properties East of South Division.

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CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year 2013
CDBG		$976,413	$858,218

Table 2 – Resources Made Available

Narrative

The City of Wyoming expected to have $976,413 available for the Community Development Block Grant Program during the period beginning July 1, 2013 through June 30, 2014. This amount consisted of $529,825 in an annual entitlement grant from the U.S. Department of Housing and Urban Development, $147,940 from anticipatd program income and $298,648 to be reprogrammed from prior years. A total of $858,218 was spent this reporting period, with a total of $93,267 received from program income. We spent $373,158 on housing rehabilitation programs and support services. We spent 100% of our funds for programs benefiting low and moderate income persons. Two major Public Facilities projects were accomplished, with $100,000 in CDBG funds spent for the Senior Center Community Room Renovation and $156,000 in CDBG funds spent for the Pinery Park Concession/Restroom Demolition/Reconstruction. While Clearance/Demolition is identified as a priority, there were no applicants that met the low/moderate-income qualifications for this activity.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
All Low/Moderate-Income Areas	18	13	Public Services-Community Liaison & Crime Prevention and Code Enforcement
City-Wide	12	12	Planning Activities, General Admin., Fair Housing Services and HUD Continuum of Care Admin.
City-Wide Low/Mod Income Families	42	43	Clearance/Demolition and Housing Rehabilitation
Pinery Park	16	18	Public Facility Improvements-Pinery Park Concession/Restroom Building Demolition/Construction
Senior Center	10	12	Public Faclity Improvements-Senior Center Community Room Renovation
Taft Neighborhood	2	2	Public Services-Taft Neighborhood Rental & Neighborhood Programs

Table 3 – Identify the geographic distribution and location of investments

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Narrative

Refer to the CDBG Activities Map which identifies the geographic distribution and location of investments for 2013-2014 in section CR-05.

Also refer to the City's Low/Moderate Income Areas map in section CR-05, which indicates all of the City's Low/Moderate Income Areas. There are two areas that contain the oldest housing units. One such area is bounded on the north by the City limits, on the east by the City limits, on the south by Burton SW and on the west by Burlingame SW. The second area is all the Wyoming properties East of South Division Avenue. Housing rehabilitation regularly occurs in both areas, as well as City-wide, based on family income qualification.

Also refer to the Code Enforcement map attachment in section CR-05, which designates the low/moderate income areas assisted.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

There were two Public Facilities projects that were accomplished where CDBG funds were used in combination with local funds:

Senior Center Community Room Renovation - $184,145 was spent for this renovation-$100,000 in CDBG funds and $84,145 in City Parks and Recreation millage funds. In addition, $60,000 was donated by the Wyoming Senior Center Fellowship Club for the purchase of new chairs, tables and a bingo machine.

Pinery Park Concession/Restroom Demolition/Reconstruction - $194,534 was spent on this project - $156,000 in CDBG funds and $38,534 in City Parks and Recreation millage funds. In addition, the Pinery Park Little League contributed $9,006 to modify the facility for a food service preparation classification per State of Michigan Health Department regulations.

Both facilities are owned by the City of Wyoming and located in low/moderate-income areas. The Senior Center also provides services to CDBG eligible clientele. Improvement of public facilities is identified as a Suitable Living Environment Specific Objective/Strategy in the Five Year Consolidated Strategic Plan.

The City has a consortium agreement with the County of Kent allowing them to receive and administer Wyoming's federal entitlement of HOME dollars. All data related to HOME funds will be reported by the County of Kent and is not included in this CAPER in order to avoid duplicate reporting of data to HUD.

OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	**0**	**0**

Table 4 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	178	137
Number of households supported through Acquisition of Existing Units	0	0
Total	**178**	**137**

Table 5 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In Table 4 above, homeless and special needs data will be reported by The Heart of West Michigan United Way to the HUD Continuum of Care. In Table 5 above, Kent County, as the lead HOME consortium, will report the production of new units and acquisition of existing units. Rental assistance data is reportd to HUD by the Wyoming Public Housing Commission. This data reported by the aforementioned agencies is not included in this CAPER in order to avoid duplicate reporting of data to HUD.

The City has a consortium agreement with the County of Kent allowing them to receive and administer Wyoming's federal entitlement of HOME dollars. Over the next two years it is anticipated that the portion allocated for Wyoming by formula will be approximately $330,000. Kent County will grant

awards for projects within the City of Wyoming for that portion, taking into consideration the viability, community impact, and financial feasibility of the project. In the 2012-2013 funding round, $716,000 was allocated to LINC Community Revitalization for a project in the City of Wyoming, and in the 2013-2014 funding round $243,771, targeted to impact Wyoming, was awarded to Habitat to Humanity of Kent County. This represents a Kent County community development investment of approximately $629,771 in the renovation and redevelopment of rental housing and permanent housing in the City of Wyoming since the partnership with Kent County began. During the upcoming fiscal year funds will be awarded to non-profit and CHDO partners to develop quality affordable housing in an expanded targeted format to create a tangible impact zone.

Through the City's Single Unit Housing Rehabilitation Program, we had planned to rehabilitate 13 homes, and we were successful in rehabilitating 16 homes. Minor home repairs, accessibility modifications, air sealing/weatherization and foreclosure intervention services were accomplished by our subrecipient agency Home Repair Services, assisting 121 homeowners.

Discuss how these outcomes will impact future annual action plans.

Using CDBG entitlement funds, affordable housing needs will be addressed primarily through Housing Rehabilitation and Clearance/Demolition. Homelessness needs will be addressed by partially funding HUD Continuum of Care administration. The City of Wyoming will continue its consortium agreement with the County of Kent to allow them to receive and administer Wyoming's federal entitlement of HOME dollars.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	39	0
Low-income	60	0
Moderate-income	38	0
Total	**137**	**0**

Table 6 – Number of Persons Served

Narrative Information

In order to continue its efforts in supporting affordable housing, the City continues to review its housing and development policies to help reduce any negative effects. In 2013 the City updated its Analysis of Impediments to Fair Housing Choice and Housing Needs Assessment. The recommendations outlined in the AI will be considered for incorporation in the next Five Year Consolidated Plan, which will be developed in 2015-16. The City has received a one-year extension to its 2010-2014 Five Year

Consolidated Plan to align with the City of Grand Rapids and Kent County for regional planning purposes.

OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

As noted throughout the Five Year Consolidated Strategic Plan, the City considers the homeless population needs to be a metropolitan-wide issue. Homelessness and special needs populations are assisted by countywide agencies and non-profit organizations. Other agencies and organizations operating in Wyoming provide shelter to at-risk-homeless populations.

Through CDBG funds, the City funds HUD Continuum of Care administration through The Heart of West Michigan United Way to support the Coalition to End Homelessness goals. Our Director of Community Services serves on the steering committee for the Grand Rapids Area Coalition to End Homelessness. Although the City does not have the resources to devote to specific funding of any programs for these persons, it will continue to consider the needs of these populations and cooperate in metropolitan initiatives on these issues.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City does not receive Emergency Shelter Grants (ESG). As mentioned above, the City funds HUD Continuum of Care administration through The Heart of West Michigan United Way to support the Coalition to End Homelessness goals.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Wyoming Public Housing Commission houses seniors and low income families and continually applies for funding of new public housing units as well as new HUD vouchers for Section 8 units within the rental community.

In its zoning policies, the City has worked to promote more facilities for special needs populations, particularly with Planned Unit Developments. Four of the five PUDs in the city have completed or are planned for some special needs housing. The Bayberry Farms PUD, southwest of 56th St SW and Byron Center Ave SW, has completed 64 units of senior, 40% assisted housing. The Rivertown Park PUD, northwest of 52nd St SW and Ivanrest Ave SW, is planned to provide 185 assisted living units. Also,

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Aurora Ponds Apartments, northeast of 56th St SW and Byron Center Ave SW, contains 130 units of non-assisted senior housing units. An elementary school at 2700 Taft Ave was recently converted to a 59 unit assisted living facility, Vista Springs, and is now open. Most recently, a 107 unit senior living facility, located in the Metro Health Village PUD at 2252 Health Drive SW, received site plan approval and will soon be under construction.

Currently, the City has 29 foster care homes, which house about 225 persons. There are two nursing homes which provide supportive care in an institutional setting, one on 36th Street and one on 56th Street. Several area organizations maintain transitional residential facilities with structural support programs for recovering drug or alcohol dependent persons as well as persons with AIDS and related diseases.

The housing rehabilitation program assists low and moderate income families to maintain their current homes. The Home Repair Services agency, which we fund, has initiated a 'Foreclosure Mediation Assistance Program', which is available to our low-income Wyoming residents.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

As mentioned above, the City does not receive Emergency Shelter Grants (ESG). The City funds HUD Continuum of Care administration through The Heart of West Michigan United Way to support the Coalition to End Homelessness goals.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Wyoming Public Housing Commission (WHC) works separately to operate their housing programs. The WHC assists mostly extremely low income and very low income households in its public housing units and mostly very low and low income families with Section 8 housing choice vouchers. The Wyoming Housing Commission will continue to take actions to improve public housing and resident initiatives by working towards assisting families with homeownership and encouraging Housing Choice Voucher families to participate in the Family Self-Sufficiency (FSS) program. The WHC will continue to be committed to providing safe, decent and affordable housing for participants. According to the 2013 Analysis of Impediments to Fair Housing Choice and Housing Needs Assessment, referencing Subsidized Housing, it states that Wyoming is able to offer 538 assisted housing units, ranging from mid high-rises, low-rise apartments, townhomes and detached houses for the elderly, families and the disabled concentrated in the eastern portion of the City. The study recommended that the City explore options for further development of subsidized housing in the western portion of the City and along transit lines, such as the Silver Line bus rapid transit system which began operation in August 2014 along Division Avenue. The City Planner and Director of Community Services are serving on the steering committee to develop a Form Based Code for the Division Avenue corridor, which should encourage mixed use/mixed income development and ease of access to the new Silver Line bus rapid transit system.

See the attached Public Housing Strategy Detail.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Residents' Advisory Board (RAB) reviewed the WHC's annual plan, which was approved. The WHC considers the input of the RAB to be extremely valuable in assessing the needs of families the WHC serves, which some of the improvements noted above reflect their concerns as residents. Their concerns are given the utmost consideration in making program decisions, and are aligned with the WHC Comprehensive Needs Assessment and the WHC Annual Plan, hence the WHC pursuing projects. Along with the RAB approval of the WHC annual plan, the WHC Board and Housing and Urban Development (HUD) field office approved the WHC annual plan.

Actions taken to provide assistance to troubled PHAs

The Wyoming Public Housing Commission is not identified as troubled by HUD.

OMB Control No: 2506-0117 (exp. 07/31/2015)

CR-30 – PUBLIC HOUSING STRATEGY DETAIL

The following describes the actions taken during the last year to improve public housing and resident initiatives:

The Wyoming Housing Commission (WHC) continues to work toward assisting our participants to connect with our homeownership program to achieve the American dream. As of April 2013 through March 2014, WHC was able to assist three (3) Housing Choice Voucher (HCV) participants to purchase their own home through our homeownership program and a total of ten (10) participants assisted in 2013 fiscal year. Currently, WHC has seventeen (17) families that are actively working toward homeownership.

The WHC continues to encourage our HCV families to participate in our Family Self-sufficiency (FSS) program. The Wyoming Housing Commission had 103 FSS participants enrolled at the end of our fiscal year, March 2014. The WHC has a goal of enrolling a total of 125 families in the FSS program at the end of our 2014 fiscal year. WHC is waiting for the 2014 grant to be approved, in the past the WHC has been approved for the FSS grant for two FSS Coordinators; we anticipate two positions to be approve again for 2014. WHC's two FSS Coordinators continue to attend to our clients and assisting them with several events/activities which encompass the Fresh Start Expo, four (4), EBus, ten (10) FSS Orientation, GED courses, and two (2) Homeownership Orientations throughout the year. Such events assist are participants to become self-sufficient, which in turn our participants are able to graduate from the program and possibly move off housing assistance after they graduate. WHC has had fifteen (15) participants that graduated this fiscal year and were able to collect a grand total of $72,469 between the fifteen graduates. The FSS program is capable of assisting those that may need interim withdraws from their escrow accounts.

In the event the FSS family would like to withdraw funds from its FSS account, the Housing Commission allows this transaction. A portion of the participant's funds may be disbursed from the family's escrow account during the Contract period for Contract-related expenses if the family:

- has fulfilled certain interim Contract goals, and
- is in good standing with the Housing Commission and landlord, and
- needs a portion of the FSS account funds for purposes consistent with the contract such as school tuition or related costs, job training expenses, business start-ups, expenses or a car when public transportation is unavailable or inaccessible to the family.

The WHC was able to grant such request this past fiscal year to six (6) different participants, the total amount of interim disbursements was $10,975. These disbursements went toward school enrollment and books, tuitions, car repairs, appliances, and assistance towards purchase of vehicle. These interim withdrawals allow the families to continue to work toward their FSS goals.

The housing commission continues to work with our families under the Housing Choice Voucher Program (HCV). Fiscal year 2014, the WHC was at 95% leased up with its vouchers, reason for the decrease this year is based on funding cuts. WHC was only to assist that percentage

because we used 105% of funding, so WHC had to tap in on our reserves to assist those in need. Our percentage on assisting families dropped due to the sequestration cuts from Department of Housing and Urban Development (HUD). In order to bring more families into the voucher program, the WHC would have to receive more vouchers from the HUD and we don't foresee this occurring in the near future. Currently, families are only being admitted to the program when another family ends its participation.

During the 2014 fiscal year, the WHC Public Housing Program decreased our occupancy rate to 98%; staff continues to work diligently to obtain this percentage or higher. The WHC staff continues to work toward decreasing our vacant unit turnaround time for 2014 fiscal year.

The WHC continues to be committed to providing safe, decent and affordable housing for our participants. In 2014 fiscal year, WHC completed the following projects, which expended our entire 2011 grant for following upgrades and/or remodels:

1. Westwood Rear Drive/Parking Site Lighting
2. Westwood Exterior Door Replacements
3. Westwood Sidewalk/Curb Replacement
4. Westwood Tree Removal
5. 313 Himes Roof Repair

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City continues to regularly review its policies and codes - Zoning, Subdivision, Building, Housing - to determine the impact on affordable housing. The City continues to undergo Zoning and Master Plan revisions to remove specific barriers to affordable housing. The City has broadened its PILOT (Payment in Lieu of Taxes) Ordinance to allow for greater development opportunities for affordable housing for low/moderate income housing development. The City Planner and Director of Community Services are serving on the steering committee to develop a Form Based Code for the Division Avenue corridor, which should encourage mixed use/mixed income development and ease of access to the new Silver Line bus rapid transit system. The Building Inspections Department is also working to update the Property Maintenance Code.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City's strategy to reduce poverty relies on promoting current and future programs, which assist low-income families and senior citizens. See the narrative below for detail on these programs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City integrates lead hazard evaluation and reduction activities into all CDBG housing rehabilitation programs. The City's Building Rehabilitation Specialist is a State of Michigan licensed lead inspector and lead risk assessor. For each housing rehabilitation project, the Rehabilitation Specialist identifies the potential lead hazard, develops a plan for remediation and executes the plan for remediation, in compliance with federal standards. The City provides CDBG housing rehabilitation applicants with applicable information of the hazards of lead-based poisoning.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's strategy to reduce poverty relies on promoting current and future programs, which assist low-income families and senior citizens. The following programs, administered by the City, assisted households in poverty by reducing their expenses for such services and/or obligations:

- Community Development Block Grant-Loans at 3% annual interest were given to households with incomes between 50% and 80% of the area median. Deferred Loans, at zero interest, repaid at a reduced amount, at the time of sale of the property, were given to households with incomes below 50% of the area median.

OMB Control No: 2506-0117 (exp. 07/31/2015)

- Senior Center-Free tax preparation services, free low cost recreation and leisure education programs, free legal consultation services and free medical and blood pressure screenings.

- Poverty Exemption of Property Taxes-The City allowed for an exemption of all or a part of real and personal property taxes to those persons, as determined by the Board of Review, to be in poverty. Wyoming averages about 50 exemptions each year.

- The City's Public Housing and rent certificates programs also provided assistance to poor families.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City continues to review ways in which to improve upon efficiency and stewardship of resources. In 2013 the County received an EVIP grant to hire a consultant to conduct a study to examine community development efficiencies, service sharing and possible consolidation of efforts between three local communities - Kent County, the City of Wyoming and the City of Grand Rapids. The results of the study remain under review. One outcome has been the approved one-year extension of our Consolidated Plan so that all three jurisdictions' plans expire on June 30, 2016, better aligning our planning processes.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

For 2014-15 a new subrecipient has been added, Habitat for Humanity of Kent County, who will provide low/moderate income households with affordable needed housing repairs in the Godfrey Lee Neighborhood Area. The City also recently renewed its annual memorandum of understanding with the Kent County Essential Needs Task Force Governance, which is a collective effort of governmental agencies, non-profits, faith-based organizations, funders and community volunteers who seek to enhance the structure of services, and develop and support a sustainable model for the emergency response network for residents throughout Kent County.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Specific actions that have been undertaken to reduce barriers to affordable housing, based on the City's Consolidated Plan and the updated Analysis of Impediments to Fair Housing Choice, include:

- Regular review of City policies and codes-Zoning, Subdivision, Building, Housing-to determine the impact on affordable housing. The City has broadened its PILOT (Payment in Lieu of Taxes) Ordinance to allow for greater development opportunities for affordable housing for low/moderate income housing development. The City continues its efforts in developing form based zoning codes and supporting the Bus Rapid Transit System to encourage mixed use/mixed income development.

- Supported the Fair Housing Center of West Michigan to promote and ensure fair housing is available

throughout the city through complaint assistance/investigation, housing testing and outreach/education. The City, in partnership with the FHC, hosted an annual fair housing workshop to educate the Wyoming housing industry, including both the real estate and rental industry, on best fair housing practices and compliance with fair housing laws. There were 40 people in attendance.

- Supported The Heart of West Michigan United Way in providing HUD Continuum of Care administration to support the Coalition to End Homelessness goals.

- The Wyoming Housing Commission continued to apply for HUD rent certificates and vouchers.

- Provided assistance to low and moderate-income families, through the CDBG Program, to repair their homes, which allowed them to remain in their homes instead of having to move.

- The City Planner served as a board member on the West Michigan Regional Planning Commission, the Grand Valley Metro Council Technical Committee, the Interurban Transit Partnership and attended meetings of the Division Avenue Business Association.

- The City continued its consortium agreement with the County of Kent allowing them to receive and administer Wyoming's federal entitlement of HOME dollars.

- The Chief Building Official remained an active member of the Grand Rapids Home Builders Association, and related Inspections Department staff remained active members of the Grand Rapids Rental Property Owners Association.

- The Director of Community Services served as the City's representative to the Kent County Land Bank and its Property Acquisition Committee, and the HUD Contiuum of Care, Kent County's Essential Needs Task Force.

CR-40 - Monitoring 91.220 and 91.230

Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Wyoming Community Development Committee (CDC), appointed by the Wyoming City Council, is a primary monitoring system established for the Wyoming's Community Development Block Grant Program. Each year, the CDC, made up of City residents, reviews and evaluates prior year's projects and spending and approves an Annual Plan, based on the City's Five Year Consolidated Strategic Plan. As part of the annual budget and plan preparation, the CDC reviews applications from potential subrecipients requesting CDBG funds through a Letter of Intent process and subsequently makes recommendations for funding.

For rehabilitation projects, the City has developed the 'Rehabilitation Manual' which describes the available rehabilitation programs, including their purpose, eligibility, funding and other requirements. The Manual also includes guidelines for administration of the overall program, and of specific activities. The Manual, updated in 2013 and fully adopted by the City Council, will continue to be used as a primary guide for administration of available CDBG program activities.

The City of Wyoming continues to take necessary affirmative steps to assure that minority firms, women's business enterprises and Section 3 certified contractors are used when possible in our CDBG program. This is accomplished through maintenance of lists of minority business enterprises, women's business enterprises and Section 3 certified contractors and related organizations, and correspondence notifying them of work opportunities. The City Purchasing Department also sends notification of bids for CDBG projects using these contact lists. An annual public notice of federal funds awarded is also published to afford all persons, contractors and service providers an equal opportunity to participate in these programs.

The City of Wyoming contracts with Kent County and the City of Grand Rapids to perform its Subrecipient monitoring. As part of these services, the County and the City of Grand Rapids perform on-site monitoring of each Subrecipient at least once per year consistent with HUD's monitoring requirements.

As far as overall daily monitoring, the Director of Community Services, CDBG Staff and Finance Department Staff regularly monitor all spending and project coordination aspects of the CDBG Program to ensure long term compliance with program requirements and comprehensive planning, based on HUD rules and the goals and objectives in the established Annual Plan and the Five Year Consolidated Strategic Plan. An internal City budgeting and accounting system is used to ensure monies spent are tracked and maintained within budgeted amounts. An annual single audit is performed by an independent auditor. Timeliness of expenditures is regularly monitored by the City's Finance

Department.

Citizen Participation Plan 91.105(d); 91.115(d)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The citizen participation process for the Consolidated Annual Performance and Evaluation Report (CAPER) was completed according to the adopted City of Wyoming Citizen Participation Plan. A public hearing notice was published in the Grand Rapids Press newspaper on August 19, 2014 announcing the upcoming meeting of the Wyoming Community Development Committee on September 3, 2014 seeking public comment on the CAPER. A Notice of Availability was placed in the Grand Rapids Press newspaper on August 26, 2014 giving citizens the opportunity to comment on the CAPER. There were a total of three people in attendance at the public hearing held on September 3, 2014. There was one citizen comment asking for contractor information regarding the Housing Rehabilitation Program. No other comments were received following the Notice of Availability comment period mentioned above. See the attached documents verifying the citizen participation process.

STATE OF MICHIGAN)
County of Kent ss Deja McKernon

Being duly sworn deposes and say he/she is Principal Clerk of

THE GRAND RAPIDS PRESS
DAILY EDITION

a newspaper published and circulated in the County of Kent and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(days)

August 19 A.D. 20 14

Sworn to and subscribed before me this 19 day of August 20 14

Janice M. Ringler
JANICE M. RINGLER
Notary Public, State of Michigan
County of Kent
My Commission Expires: 10/03/2014
Acting in the County of Kent

PUBLIC HEARING
WYOMING COMMUNITY DEVELOPMENT COMMITTEE MEETING
WYOMING, MICHIGAN
"CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT"
FISCAL YEAR 2013-2014

Public comments are welcome during a meeting of the Wyoming Community Development Committee scheduled for September 3, 2014 at 6:30 PM in the West Conference Room at City Hall, located at 1155 - 28th St, SW, Wyoming, Michigan. Discussion will relate to the proposed Consolidated Annual Performance and Evaluation Report (CAPER), concerning funds spent through the federal Community Development Block Grant Program from July 1, 2013 through June 30, 2014.

A copy of this report will be available at the Community Development Office between 7:00 AM and 5:00 PM Monday through Thursday at the Wyoming City Offices located at 1155 – 28th St. SW, Wyoming, MI, and the Wyoming Public Library located at 3350 Michael Ave SW, Wyoming, MI.

In keeping with the provisions of federal regulations, this public notice is being published on August 19, 2014.

Heidi A. Isakson, Wyoming City Clerk

4892112-01

STATE OF MICHIGAN)
County of Kent ss Deja McBerron

Being duly sworn deposes and say he/she is Principal Clerk of

THE GRAND RAPIDS PRESS
DAILY EDITION

a newspaper published and circulated in the County of Kent and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(days)

August 26 A.D. 20 14

Sworn to and subscribed before me this 26 day of August 2014

Janice M. Ringler
JANICE M. RINGLER
Notary Public, State of Michigan
County of Kent
My Commission Expires: 10/03/2014
Acting in the County of Kent

NOTICE OF PUBLIC AVAILABILITY OF THE CITY OF WYOMING'S "CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT" FISCAL YEAR 2013-2014

The purpose of this notice is to inform the citizens of Wyoming of the public availability to review and comment on the Consolidated Annual Performance and Evaluation Report (CAPER), concerning funds spent through the federal Community Development Block Grant Program from July 1, 2014 through June 30, 2014.

A copy of this report will be available at the Community Development Office between 7:00 AM and 5:00 PM Monday through Thursday at the Wyoming City Offices located at 1155 28th St. SW, Wyoming, MI, and the Wyoming Public Library located at 3350 Michael Ave SW, Wyoming, MI, from the date of this publication, August 26, 2014 until September 9, 2014 for public comment.

In keeping with the provisions of federal regulations, public notice of the availability of the Consolidated Annual Performance and Evaluation Report for Fiscal Year 2013-2014 is being published on August 26, 2014.

Heidi Isakson, Wyoming City Clerk

4896313-01

COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES OF SEPTEMBER 3, 2014
CITY HALL WEST CONFERENCE ROOM
CITY OF WYOMING, MICHIGAN

MEMBERS PRESENT: Balk, Blok, DeJager, Hall, Krenz, Lopez, Ziemba

MEMBERS ABSENT: None

STAFF PRESENT: Rynbrandt, Director of Community Services
Lucar, Administrative Aide

Call to Order

Chairman Hall called the meeting to order at 6:32 p.m.

Approval of Agenda

Motion by Ziemba, supported by DeJager, to approve the agenda as presented. Motion carried unanimously.

Approval of Prior Committee Minutes

Motion by DeJager, supported by Ziemba, to approve the prior meeting minutes of August 6, 2014. Motion carried unanimously.

FY 2013-2014 CAPER Review (Year End Reporting to HUD)

Lucar highlighted some of the key items in the FY 2013-2014 Consolidated Annual Performance & Evaluation Report (CAPER) for the committee. We expected to have $976,413 available for the Community Development Block Grant Program during the period beginning July 1, 2013 through June 30, 2014. This amount consisted of $529,825 in an annual entitlement grant from HUD, $147,940 from anticipated program income and $298,648 to be reprogrammed from prior years. A total of $858,218 was spent this reporting period, with a total of $93,267 received from program income. We spent $373,158 on housing rehabilitation programs and support services. We spent 100% of our funds for programs benefiting low and moderate income persons. Two major Public Facility Improvement projects were accomplished - renovation of the Wyoming Senior Center Community Room and demolition/construction of a new

concession/restroom building in Pinery Park. While Clearance/Demolition is identified as a priority, there were no applicants that met the low/moderate-income qualifications for this activity. Regarding Code Enforcement, the amount of $124,000 was originally proposed in the Annual Plan for this activity, but was reduced to $55,000 to recognize loss of income from Code Enforcement remediation activities. The changes were required per HUD monitoring.

Public Hearing on CAPER

Chair Hall opened the public hearing at 6:45 p.m.

James Johnson, a resident of Wyoming, asked if the contractors used for the housing rehabilitation program are from the city of Wyoming. Rynbrandt responded that any general contractor can apply for the program, regardless of where they live. Once approved and registered as a general contractor for the program, they would have the opportunity to bid on all housing rehabilitation projects.

There were a total of three people in attendance from the public.

Chair Hall closed the public hearing at 6:47 p.m.

Motion by Ziemba, supported by Lopez, to accept the FY 2013-2014 Consolidated Annual Performance & Evaluation Report (CAPER) as presented. Motion carried unanimously.

Public Comment on Agenda Items

There were no other public comments.

Receipt of 2013-2014 Sub-Recipient Reports

Code Enforcement – Rynbrandt highlighted key items in the report and presented data showing comparisons from prior years. She pointed out that only 32% of all code enforcement complaints came from CDBG low/moderate-income areas, and this number has continued to decline over the years. Out of 550 complaints in these areas, there were 2,230 inspections done. She discussed how code enforcement is an important strategy in preventing blight.

2014-2015 Action Plan/Grant Update

Action Plan & Environmental Approval – We have received authorization to spend our 2014-2015 grant of $479,632. The Environmental Review has also been approved. The unexpended amount of $138,320 will be carried over from 2013-2014, for a total available amount of $617,952. After the CAPER is approved by HUD, a decision will need to be made as to how to spend the $138,952 amount. It could either be held in fund balance and reprogrammed to FY 2015-16, or there could be a mid-year adjustment in 2014-15 funding. The amount designated for Housing Rehabilitation could be increased since there is still a long waiting list for this program. Rynbrandt mentioned CDBG monies could possibly be used towards the City's tornado relief efforts in the Ideal Park neighborhood. The neighborhood is not in a low/moderate-income designated area, but it could possibly be qualified by an income survey (at least 51% of residents low/moderate income) or be categorized as urgent need. This will have to be explored with HUD. Currently, Clearance/ Demolition funds can be used in this neighborhood as long as the homeowner meets the HUD income requirements.

Community Development Review Focus Group Update

Rynbrandt referred to the Director's notes included in the agenda packet. The group continues to explore ways to collaborate with the three jurisdictions – Wyoming, Grand Rapids and Kent County. A comparison is being done of the jurisdictions' sub-recipient agreements. Also, the City has received a one-year extension to its 2010-2014 Five Year Consolidated Plan to align with the City of Grand Rapids and Kent County for possible regional planning purposes.

Committee Member Concerns & Suggestions

Chair Hall mentioned the new 28 West sign on 28th Street. He asked for an update on the 28th Street redevelopment process. Rynbrandt informed the Committee of the progress being made in this regard, and showed them the fly-through 28 West video. She mentioned the Form Based Code for this area is complete, with the purpose of providing increased flexibility for potential developers. Good Will and Wimsatt redevelopment projects, initiated prior to the FBC's adoption, are recent developments that are built to the Form Based Code standards in many regards. City funds will be used to begin construction of the crescent street as the Wyoming Village Mall property is redeveloped.

Public Comment

There were no other public comments.

Adjournment

Motion by DeJager, supported by Lopez, to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 7:40 p.m.

The Committee will meet again on **October 1, 2014 at 6:30 p.m**.

Rynbrandt mentioned the November and December meetings may be lengthy due to review of the Letter of Intent submissions and subsequent interviews.

Kimberly S. Lucar

Kimberly S. Lucar, Administrative Aide

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Wyoming did not change its program objectives for FY 2013-2014. However, there were some policy changes made regarding certain CDBG activities. Relative to Code Enforcement, the amount originally budgeted for this activity and proposed in the Annual Plan was reduced to recognize loss of income from Code Enforcement remediation activities. The changes were required per HUD monitoring. There were also policy changes adopted in the 2013 Wyoming Rehabilitation Manual related to the Rehabilitation-Single Family Residential activity. Some of the significant changes included increasing the maximum loan amount from $15,000 to $20,000 to coincide with increased construction costs, and amending the emergency roof/furnace loans policy to provide for full housing improvements concurrently for improved administrative efficiency and costs.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

OMB Control No: 2506-0117 (exp. 07/31/2015)

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2013
WYOMING

PGM Year: 2013

Project: 0001 - Public Facility Improvements Senior Center

IDIS Activity: 349 - Public Facilities Improvements-Senior Center

Status: Completed 6/30/2014 12:00:00 AM

Location: 2380 De Hoop Ave SW Wyoming, MI 49509-1816

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Senior Centers (03A)

National Objective: LMC

Initial Funding Date: 10/02/2013

Financing

Funded Amount:	100,000.00
Drawn Thru Program Year:	100,000.00
Drawn In Program Year:	100,000.00

Description:

13,523 seniors in the city would have access to improvements and renovations to the Senior Center at 2380 DeHoop Ave SW in Wyoming, for the purpose of providing a suitable environment. The annual attendance rate was 64,191 in 2012 ($100,000).

Proposed Accomplishments

Public Facilities : 13,523

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:		0	0	0	0	0	10,258	2,625
Black/African American:		0	0	0	0	0	977	0
Asian:		0	0	0	0	0	379	0
American Indian/Alaskan Native:		0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:		0	0	0	0	0	6	0
American Indian/Alaskan Native & White:		0	0	0	0	0	84	0
Asian White:		0	0	0	0	0	0	0
Black/African American & White:		0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:		0	0	0	0	0	0	0
Other multi-racial:		0	0	0	0	0	1,819	0
Asian/Pacific Islander:		0	0	0	0	0	0	0
Hispanic:		0	0	0	0	0	0	0
Total:		**0**	**0**	**0**	**0**	**0**	**13,523**	**2,625**
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,554
Low Mod	0	0	0	3,472
Moderate	0	0	0	2,409
Non Low Moderate	0	0	0	6,088
Total	0	0	0	13,523
Percent Low/Mod				55.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	13,523 seniors in the city have access to improvements and renovations to the Senior Center at 2380 DeHoop Ave SW in Wyoming, for the	

PGM Year: 2013

Project: 0002 - Public Facility Improvements Pinery Park

IDIS Activity: 350 - Public Facility Improvements-Pinery Park

Status: Completed 6/30/2014 12:00:00 AM

Location: 2301 De Hoop Ave SW Wyoming, MI 49509

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Parks, Recreational Facilities (03F)

National Objective: LMA

Initial Funding Date: 10/02/2013

Financing

Funded Amount: 156,000.00

Drawn Thru Program Year: 156,000.00

Drawn In Program Year: 156,000.00

Description:

31,286 persons, using the park facilities and services, would have access to improvements and renovations at Pinery Park at 2301 DeHoop Ave SW in Wyoming, for the purpose of providing a suitable environment (Census Tract 135 Block Group 1, located in between Burton Street to the North, DeHoop Avenue to the East, Burlingame Avenue to the West and 28th Street to the South) ($156,000)

Proposed Accomplishments

Public Facilities : 31,286

Total Population in Service Area: 668

Census Tract Percent Low / Mod: 69.00

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	31,286 persons, using the park facilities and services, have access to improvements and renovations at Pinery Park at 2301 DeHoop Ave, SW	

PGM Year: 2013

Project: 0003 - Clearance/Demolition

IDIS Activity: 351 - Clearance/Demolition

Status: Canceled 6/30/2014 12:00:00 AM

Location: 1155 28th St SW Wyoming, MI 49509-2825

Objective: Create suitable living environments

Outcome: Affordability

Matrix Code: Clearance and Demolition (04)

National Objective: LMH

Initial Funding Date: 10/02/2013

Financing

Funded Amount: 0.00

Description:

3 home owners, with lowmoderate-income families, would have free needed dilapidated structure demolition grants for the purpose of providing a suitable living environment ($10,000).

Drawn Thru Program Year: 0.00

Drawn In Program Year: 0.00

Proposed Accomplishments

Housing Units : 3

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:		0	0	0	0	0	0	0
Black/African American:		0	0	0	0	0	0	0
Asian:		0	0	0	0	0	0	0
American Indian/Alaskan Native:		0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:		0	0	0	0	0	0	0
American Indian/Alaskan Native & White:		0	0	0	0	0	0	0
Asian White:		0	0	0	0	0	0	0
Black/African American & White:		0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:		0	0	0	0	0	0	0
Other multi-racial:		0	0	0	0	0	0	0
Asian/Pacific Islander:		0	0	0	0	0	0	0
Hispanic:		0	0	0	0	0	0	0
Total:		**0**	**0**	**0**	**0**	**0**	**0**	**0**
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	There were no applicants that met the low/moderate-income qualifications for this activity.	

PGM Year: 2013

Project: 0004 - Public Services-Community Liaison and Crime Prevention

IDIS Activity: 352 - Public Services-Community Liaison and Crime Prevention

Status: Completed 6/30/2014 12:00:00 AM

Location: 1155 28th St SW Wyoming, MI 49509-2825

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Crime Awareness (05I)

National Objective: LMA

Initial Funding Date: 10/02/2013

Financing

Funded Amount: 53,239.56
Drawn Thru Program Year: 53,239.56
Drawn In Program Year: 53,239.56

Proposed Accomplishments

People (General) : 19,806
Total Population in Service Area: 23,136
Census Tract Percent Low / Mod: 57.40

Description:
19,806 persons, in lowmoderate income areas, have the benefit of CDBG monies to partially fund community liaison and crime prevention services for the purpose of providing a suitable living environment ($55,000).

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	19,806 persons in low/moderate-income areas within the City had the benefit of CDBG monies to partially fund community liaison and crime	

PGM Year: 2013
Project: 0005 - Public Services-Taft Neighborhood Rental
IDIS Activity: 353 - Public Services-Taft Neighborhood Rental

Status: Completed 6/30/2014 12:00:00 AM
Location: 2860 Taft Ave SW Wyoming, MI 49519-2641

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Crime Awareness (05I)
National Objective: LMA

Initial Funding Date: 10/02/2013

Financing

Funded Amount: 7,507.29
Drawn Thru Program Year: 7,507.29
Drawn In Program Year: 7,507.29

Proposed Accomplishments

People (General) : 3,261
Total Population in Service Area: 6,746
Census Tract Percent Low / Mod: 59.90

Description:
3,261 persons in the Taft Area, which is a HUD qualified lowmoderate-income area, have the benefit of CDBG monies to fund rental and utilities for working space for a non-profit group to provide neighborhood services for the purpose of providing a suitable living environment (Census Tract 138.02 Block Groups 1 & 2, bounded on the North by 28th St SW, on the East by Burlingame Ave SW, on the South by Roys Creek and on the West by Byron Center Ave SW)($10,000)

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	3,261 persons in the Taft Area, which is a HUD qualified low/moderate-income area, had the benefit of CDBG monies to fund rental and	

PGM Year: 2013
Project: 0006 - Public Services-Taft Neighborhood Programs
IDIS Activity: 354 - Public Services-Taft Neighborhood Programs

Status: Completed 6/30/2014 12:00:00 AM
Location: 2860 Taft Ave SW Wyoming, MI 49519-2641

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Crime Awareness (05I)
National Objective: LMA

Initial Funding Date: 10/02/2013

Financing

Funded Amount: 5,499.21
Drawn Thru Program Year: 5,499.21
Drawn In Program Year: 5,499.21

Description:

3,261 persons in the Taft Area, which is a HUD qualified lowmoderate-income area, have the benefit of CDBG monies to provide neighborhood programs by a non-profit group for the purpose of providing a suitable living environment (Census Tract 138.02 Block Groups 1 & 2, bounded on the North by 28th St SW, on the East by Burlingame Ave SW, on the South by Roys Creek and on the West by Byron Center Ave SW)($5,500)

Proposed Accomplishments

People (General) : 3,261
Total Population in Service Area: 6,746
Census Tract Percent Low / Mod: 59.90

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	3,261 persons in the Taft Area, which is a HUD qualified low/moderate-income area, have the benefit of CDBG monies to provide	

PGM Year: 2013

Project: 0007 - Rehabilitation-Single Unit Residential

IDIS Activity: 355 - Rehabilitation-Single Unit Residential

Status: Completed 6/30/2014 12:00:00 AM
Location: 4680 Allyson Ave SW Wyoming, MI 49519-4834

Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Rehab; Single-Unit Residential (14A)
National Objective: LMH

Initial Funding Date: 10/02/2013

Financing

Funded Amount: 246,309.00
Drawn Thru Program Year: 246,309.00
Drawn In Program Year: 246,309.00

Description:

13 housing units, with lowmoderate-income families, have affordable needed housing repair loans and deferred loans for the purpose of providing decent affordable housing ($257,155).

Proposed Accomplishments

Housing Units : 13

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	4	0	0	14	4	0	0	
Black/African American:	0	0	0	1	0	0	0	
Asian:	0	0	0	0	0	0	0	
American Indian/Alaskan Native:	0	0	0	1	0	0	0	
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	
Asian White:	0	0	0	0	0	0	0	
Black/African American & White:	0	0	0	0	0	0	0	
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	
Other multi-racial:	0	0	0	0	0	0	0	
Asian/Pacific Islander:	0	0	0	0	0	0	0	
Hispanic:	0	0	0	0	0	0	0	
Total:	**4**	**0**	**0**	**16**	**4**	**0**	**0**	

Female-headed Households:	7	0	7

Income Category:

	Owner	Renter	Total	Person
Extremely Low	3	0	3	0
Low Mod	3	0	3	0
Moderate	10	0	10	0
Non Low Moderate	0	0	0	0
Total	16	0	16	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	16 housing units, with low/moderate-income families, received affordable needed housing repair loans and deferred loans for the purpose of	

PGM Year: 2013

Project: 0008 - Rehabilitation-Home Repair Services

IDIS Activity: 356 - Rehabilitation-Home Repair Services

Status: Completed 6/30/2014 12:00:00 AM

Location: 2225 Holliday Dr SW Wyoming, MI 49519-4238

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Initial Funding Date: 10/02/2013

Financing

Funded Amount: 64,904.98

Drawn Thru Program Year: 64,904.98

Drawn In Program Year: 64,904.98

Description:

165 lowmoderate-income households have affordable services such as minor home repairs, foreclosure prevention services, air sealing and accessibility modifications, for the purpose of providing decent affordable housing ($65,000).

Proposed Accomplishments

Housing Units : 165

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:		26	0	0	90	26	0	0
Black/African American:		0	0	0	12	0	0	0
Asian:		0	0	0	0	0	0	0
American Indian/Alaskan Native:		0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:		0	0	0	0	0	0	0
American Indian/Alaskan Native & White:		0	0	0	0	0	0	0
Asian White:		0	0	0	0	0	0	0
Black/African American & White:		0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:		0	0	0	0	0	0	0
Other multi-racial:		0	0	0	19	0	0	0
Asian/Pacific Islander:		0	0	0	0	0	0	0
Hispanic:		0	0	0	0	0	0	0
Total:		**26**	**0**	**0**	**121**	**26**	**0**	**0**

Female-headed Households:	19	0	19

Income Category:

	Owner	Renter	Total	Person
Extremely Low	36	0	36	0
Low Mod	57	0	57	0
Moderate	22	0	22	0
Non Low Moderate	6	0	6	0
Total	121	0	121	0
Percent Low/Mod	95.0%		95.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	121 low/moderate-income households received affordable services such as minor home repairs, foreclosure prevention services, air sealing	

PGM Year: 2013

Project: 0009 - Rehabilitation-Administration

IDIS Activity: 357 - Rehabilitation-Administration

Status: Completed 6/30/2014 12:00:00 AM

Location: 4680 Allyson Ave SW Wyoming, MI 49519-4834

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Rehabilitation Administration (14H)

National Objective: LMH

Initial Funding Date: 10/02/2013

Financing

Funded Amount: 61,943.62

Drawn Thru Program Year: 61,943.62

Drawn In Program Year: 61,943.62

Description:

13 housing units, with lowmoderate-income families, have affordable administration of housing rehabilitation funding, for the purpose of providing decent affordable housing ($81,220).

Proposed Accomplishments

Housing Units : 13

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:		4	0	0	14	4	0	0
Black/African American:		0	0	0	1	0	0	0
Asian:		0	0	0	0	0	0	0
American Indian/Alaskan Native:		0	0	0	1	0	0	0
Native Hawaiian/Other Pacific Islander:		0	0	0	0	0	0	0
American Indian/Alaskan Native & White:		0	0	0	0	0	0	0
Asian White:		0	0	0	0	0	0	0
Black/African American & White:		0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:		0	0	0	0	0	0	0
Other multi-racial:		0	0	0	0	0	0	0
Asian/Pacific Islander:		0	0	0	0	0	0	0
Hispanic:		0	0	0	0	0	0	0
Total:		**4**	**0**	**0**	**16**	**4**	**0**	**0**

Female-headed Households:	7	0	7

Income Category:

	Owner	Renter	Total	Person
Extremely Low	3	0	3	0
Low Mod	3	0	3	0
Moderate	10	0	10	0
Non Low Moderate	0	0	0	0
Total	16	0	16	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	16 housing units, with low/moderate-income families, received affordable administration of housing rehabilitation funding, for the purpose of	

PGM Year: 2013

Project: 0010 - Code Enforcement

IDIS Activity: 358 - Code Enforcement

Status: Completed 6/30/2014 12:00:00 AM

Location: 1155 28th St SW Wyoming, MI 49509-2825

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Code Enforcement (15)

National Objective: LMA

Initial Funding Date: 10/02/2013

Financing

Funded Amount: 55,000.00

Drawn Thru Program Year: 55,000.00

Drawn In Program Year: 55,000.00

Description:

3,350 households, in low and moderate-income areas throughout the City, have the benefit of CDBG monies to fund code enforcement activities for the purpose of providing a suitable living environment($55,000). The amount of $124,000 was originally proposed in the Annual Plan for this activity, but was reduced to recognize loss of income from Code Enforcement remediation activities. The changes were required per HUD monitoring.

Proposed Accomplishments

Housing Units : 3,350

Total Population in Service Area: 21,515

Census Tract Percent Low / Mod: 57.80

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	3,350 households, in low and moderate income areas throughout the City, have the benefit of CDBG monies to fund code enforcement	

PGM Year: 2013

Project: 0011 - Planning Activities-Zoning and Master Plan Revisions

IDIS Activity: 359 - Planning Activities-Zoning & Master Plan Revisions

Status: Canceled 6/30/2014 12:00:00 AM

Location: ,

Objective:

Outcome:

Matrix Code: Planning (20)

National Objective:

Initial Funding Date: 10/02/2013

Description:

Financing

Funded Amount:	0.00
Drawn Thru Program Year:	0.00
Drawn In Program Year:	0.00

All (72,125) Wyoming residents have affordable revisions to the City's Zoning Code and Master Plan documents for the purpose of providing a suitable living environment. This activity has been canceled because other City funding sources will be used.

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:		**0**	**0**	**0**	**0**	**0**	**0**	**0**
Female-headed Households:					0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2013

Project: 0012 - General Administration

IDIS Activity: 360 - General Administration

Status: Completed 6/30/2014 12:00:00 AM

Location: ,

Objective:

Outcome:

Matrix Code: General Program Administration (21A)

National Objective:

Initial Funding Date: 10/02/2013

Financing

Funded Amount:	82,813.97
Drawn Thru Program Year:	82,813.97
Drawn In Program Year:	82,813.97

Description:

All (72,125) Wyoming residents have affordable administration of HUD programs for the purpose of providing a suitable living environment ($87,538).

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:		**0**	**0**	**0**	**0**	**0**	**0**	**0**
Female-headed Households:					0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2013

Project: 0013 - Fair Housing Services

IDIS Activity: 361 - Fair Housing Services

Status: Completed 6/30/2014 12:00:00 AM

Location: ,

Objective:

Outcome:

Matrix Code: Fair Housing Activities (subject to 20%

National Objective:

Initial Funding Date: 10/02/2013

Financing

Funded Amount:	15,000.00
Drawn Thru Program Year:	15,000.00
Drawn In Program Year:	15,000.00

Description:

All (72,125) Wyoming residents have access to fair housing testing and complaint follow up services for the purpose of providing a suitable living environment ($15,000).

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2013

Project: 0014 - HUD Continuum of Care-Administration

IDIS Activity: 362 - HUD Continuum of Care-Administration

Status: Completed 6/30/2014 12:00:00 AM

Location: ,

Objective:

Outcome:

Matrix Code: General Program Administration (21A)

National Objective:

Initial Funding Date: 10/02/2013

Financing

Funded Amount:	10,000.00
Drawn Thru Program Year:	10,000.00
Drawn In Program Year:	10,000.00

Description:

All (72,125) Wyoming residents have access to affordable administration through The Heart of West Michigan United Way to support the Coalition to End Homelessness goals for the purpose of providing a suitable living environment ($10,000).

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:		**0**	**0**	**0**	**0**	**0**	**0**	**0**

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

Total Funded Amount:	**$5,545,819.88**
Total Drawn Thru Program	**$5,518,445.81**
Total Drawn In Program Year:	**$921,695.11**

PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	373,446.26
02 ENTITLEMENT GRANT	529,825.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	140,616.70
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	(47,349.96)
08 TOTAL AVAILABLE (SUM, LINES 01-07)	996,538.00
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	783,060.02
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	(32,656.36)
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	750,403.66
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	138,635.09
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(30,821.12)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	858,217.63
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	138,320.37
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	783,060.02
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	(32,656.36)
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	750,403.66
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	66,246.06
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	66,246.06
32 ENTITLEMENT GRANT	529,825.00
33 PRIOR YEAR PROGRAM INCOME	144,862.52
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	(588.49)
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	674,099.03
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.83%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	138,635.09
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(30,821.12)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	107,813.97
42 ENTITLEMENT GRANT	529,825.00
43 CURRENT YEAR PROGRAM INCOME	140,616.70
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	(47,349.96)
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	623,091.74
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.30%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2011	9	325	5625140	REHABILITATION-SINGLE UNIT RESIDENTIAL	14A	LMH	$32,656.36
2013	1	349	5681893	Public Facilities Improvements-Senior Center	03A	LMC	$100,000.00
2013	2	350	5622319	Public Facility Improvements-Pinery Park	03F	LMA	$39,054.00
2013	2	350	5648901	Public Facility Improvements-Pinery Park	03F	LMA	$109,539.00
2013	2	350	5681893	Public Facility Improvements-Pinery Park	03F	LMA	$7,407.00
2013	4	352	5622319	Public Services-Community Liaison and Crime Prevention	05I	LMA	$15,375.04
2013	4	352	5648901	Public Services-Community Liaison and Crime Prevention	05I	LMA	$10,558.41
2013	4	352	5681893	Public Services-Community Liaison and Crime Prevention	05I	LMA	$13,856.70
2013	4	352	5716332	Public Services-Community Liaison and Crime Prevention	05I	LMA	$13,449.41
2013	5	353	5622319	Public Services-Taft Neighborhood Rental	05I	LMA	$1,263.29
2013	5	353	5648901	Public Services-Taft Neighborhood Rental	05I	LMA	$1,879.40
2013	5	353	5681893	Public Services-Taft Neighborhood Rental	05I	LMA	$1,848.66
2013	5	353	5716332	Public Services-Taft Neighborhood Rental	05I	LMA	$2,515.94
2013	6	354	5622319	Public Services-Taft Neighborhood Programs	05I	LMA	$1,032.73
2013	6	354	5648901	Public Services-Taft Neighborhood Programs	05I	LMA	$1,341.06
2013	6	354	5681893	Public Services-Taft Neighborhood Programs	05I	LMA	$1,658.28
2013	6	354	5716332	Public Services-Taft Neighborhood Programs	05I	LMA	$1,467.14
2013	7	355	5622319	Rehabilitation-Single Unit Residential	14A	LMH	$13,250.00
2013	7	355	5648901	Rehabilitation-Single Unit Residential	14A	LMH	$62,770.00
2013	7	355	5681893	Rehabilitation-Single Unit Residential	14A	LMH	$44,865.00
2013	7	355	5716336	Rehabilitation-Single Unit Residential	14A	LMH	$125,424.00
2013	8	356	5622319	Rehabilitation-Home Repair Services	14A	LMH	$3,029.59
2013	8	356	5648901	Rehabilitation-Home Repair Services	14A	LMH	$16,679.83
2013	8	356	5681893	Rehabilitation-Home Repair Services	14A	LMH	$8,833.32
2013	8	356	5716336	Rehabilitation-Home Repair Services	14A	LMH	$36,362.24
2013	9	357	5625140	Rehabilitation-Administration	14H	LMH	$13,277.28
2013	9	357	5648901	Rehabilitation-Administration	14H	LMH	$17,464.55
2013	9	357	5681893	Rehabilitation-Administration	14H	LMH	$18,076.63
2013	9	357	5716332	Rehabilitation-Administration	14H	LMH	$13,095.16
2013	9	357	5716336	Rehabilitation-Administration	14H	LMH	$30.00
2013	10	358	5622319	Code Enforcement	15	LMA	$21,377.46
2013	10	358	5648901	Code Enforcement	15	LMA	$25,827.49
2013	10	358	5681893	Code Enforcement	15	LMA	$7,795.05
Total							**$783,060.02**

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	4	352	5622319	Public Services-Community Liaison and Crime Prevention	05I	LMA	$15,375.04
2013	4	352	5648901	Public Services-Community Liaison and Crime Prevention	05I	LMA	$10,558.41
2013	4	352	5681893	Public Services-Community Liaison and Crime Prevention	05I	LMA	$13,856.70
2013	4	352	5716332	Public Services-Community Liaison and Crime Prevention	05I	LMA	$13,449.41
2013	5	353	5622319	Public Services-Taft Neighborhood Rental	05I	LMA	$1,263.29
2013	5	353	5648901	Public Services-Taft Neighborhood Rental	05I	LMA	$1,879.40
2013	5	353	5681893	Public Services-Taft Neighborhood Rental	05I	LMA	$1,848.66
2013	5	353	5716332	Public Services-Taft Neighborhood Rental	05I	LMA	$2,515.94

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	6	354	5622319	Public Services-Taft Neighborhood Programs	05I	LMA	$1,032.73
2013	6	354	5648901	Public Services-Taft Neighborhood Programs	05I	LMA	$1,341.06
2013	6	354	5681893	Public Services-Taft Neighborhood Programs	05I	LMA	$1,658.28
2013	6	354	5716332	Public Services-Taft Neighborhood Programs	05I	LMA	$1,467.14
Total							**$66,246.06**

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	13	347	5625140	General Administration	21A		$30,821.12
2013	12	360	5622319	General Administration	21A		$25,683.91
2013	12	360	5648901	General Administration	21A		$19,553.45
2013	12	360	5681893	General Administration	21A		$18,082.66
2013	12	360	5716332	General Administration	21A		$19,493.95
2013	13	361	5681893	Fair Housing Services	21D		$10,000.00
2013	13	361	5716332	Fair Housing Services	21D		$5,000.00
2013	14	362	5716332	HUD Continuum of Care-Administration	21A		$10,000.00
Total							**$138,635.09**

Adjustment Details for Program Year 2013 PR26

Line 07	(32,821.36)	Prior Year Program Income Adjustment (Correction of receipt #5084903) ***
	(30,986.12)	Prior Year (2012) Program Income Reported in Current Program Year (2013)
	16,457.52	Current Year (2013) Program Income Reported in New Program Year (2014)
	(47,349.96)	
Line 10	(32,656.36)	Prior Year Adjustment-Voided Voucher 5460956, Acitivity 325 Re-entered on Voucher 5625140 ***
Line 14	(30,821.12)	Prior Year Adjustment-Voided Voucher 5586074, Acitivity 347 Re-entered on Voucher 5625140 ***
Line 20	(32,656.36)	Prior Year Adjustment-Voided Voucher 5460956, Acitivity 325 Re-entered on Voucher 5625140 ***
Line 34	(31,574.61)	Prior Year Program Income (2011) Reported in Current Program Year (2012)
	30,986.12	Current Year (2012) Program Income Reported in New Program Year (2013)
	(588.49)	
Line 40	Same as Line 14	
Line 44	Same as Line 7	

*** These adjustments were made to correct prior program year errors in program income and the vouchers drawn against them. These adjustments are detailed in the "Site Visit Summary Notes Wyoming Michigan Noventer 8th 2013" from by Bill Kubal from Usona Development who provided the assistance in making the corrections.

Overview

Staff at Wyoming Michigan requested onsite assistance to correct program income receipts that were overstated. In one instance, the amount was overstated by $4,112.00 (receipt #5084903). In the second instance, a receipt representing the expected income for the year was created for $222,650.00 (receipt #5080829).

Corrective Actions Taken

1. The receipted funds in question had been funded and drawn against activities. In order to reduce the receipted amounts, staff had to first cancel valid drawdown vouchers. The vouchers were selected based on their size (the larger the draw amount, the fewer needed to make the adjustment) and the grant number (staff were trying to revise receipts from 2011 and 2012 so the vouchers had to be associated with those grants). The following vouchers were cancelled:

Voucher Number	Line Item	IDIS Act ID	LOCCS Send Date	Grant Number	Fund Type	Drawn Amount
5622319	8	357	10/30/2013	B12MC260020	PI	$13,277.28
5586074	13	347	7/18/2013	B12MC260020	PI	$30,821.12
5460956	5	325	8/7/2012	B11MC260020	PI	$32,656.36
TOTAL						$76,754.76

2. Once the vouchers were cancelled, staff was able to cancel receipt #5080829 and reduce the amount receipt #5084903 by $4,112.00.

3. Staff re-created the drawdown vouchers listed above to properly reflect the amount of income expended. Once completed, the program income displayed as "Available to Commit" matched the amount on the City's internal books ($3,047.19).

Remaining Actions to be Taken

1. The newly created vouchers must be approved.

2. Once the vouchers are approved and processed, staff must update the following activities as complete:
    a. Activity #347 (use completion date of 09/03/2013)
    b. Activity #325 (use completion date of 09/17/2012)

3. Run the PR01, PR26, and PR03 (Original BOSMAC) report for 2013 to see what adjustments will need to be made as the actions taken above will be reflected on the 2013 reports.

Other Assistance

There was a brief discussion on problems encountered with the PR26 Financial Summary where activities designated as occurring in a "Other" target area on Setup Detail Page 1 were not included on Line 19 of the report. It was determined that this was a system error and not user error. The technical assistance provider will report the error to HUD. It is expected that the error will be corrected before the City submits their next CAPER and therefore no further action is needed.