

**GREATER WYOMING COMMUNITY RESOURCE ALLIANCE**  
**Minutes of the August 28, 2012 Meeting**  
9:00 AM  
City of Wyoming  
**City Manager's Conference Room 2<sup>nd</sup> Floor**

I      ROLL CALL

The meeting was called to order by Vice-chair Holt at 9:02 a.m.

Present:      Curtis Holt, Connie Bellows, Paul Wegener, Tim Smith, Rebecca Rynbrandt, Jack Sluiter, Jeff Koeze

Absent:        Kent VanderWood, John Armendarez, Megan Sall, Jim Carmody

II      WELCOME OF NEW BOARD MEMBER – CONNIE BELLOWS

Holt introduced Bellows. Bellows introduced herself and shared information on Conversation Matters, her current business venture. The Board shared their backgrounds.

III     APPROVAL OF PREVIOUS MEETING MINUTES – JULY 24, 2012

A motion by Smith seconded by Sluiter to approve the meeting minutes of July 24, 2012 was approved unanimously.

III     FINANCIAL REPORT

A written report was distributed by Smith. Both the official Year End and Current figures were presented. Donations for the period were reviewed as well as expenses. Cash reserves for the General Fund sit at \$31,1515.20. A review of the Fire Engine Restoration project was made. The project is delayed. A motion by Sluiter seconded by Koeze to approve the financial report as presented was approved unanimously.

IV      OLD BUSINESS

- A.      Review of rating and scoring sheet process for next year's grant deliberations (Koeze & VanderWood)

Koeze reviewed his previous email he had provided to VanderWood and had copied the Board. Holt concurs that the list is good. He feels strongly that the first question focuses on if an application meets the mission. The Board consensus was to utilize the questions as proposed as a guide during grant reviews. It shall be an internal document, not distributed with the grant announcement. The

consensus is not to use a scorecard approach. Wegener affirmed there is always a level of subjectivity. Bellows and Sluiter indicated that there are nuances to all processes and reviews. Discussion followed.

B. GWCRA Brochure Update

At the last meeting Rynbrandt distributed a copy of the current brochure and requested suggested changes be forwarded to her. The recommended changes have been completed and the brochure is now presented for final comment. The brochure will be distributed with the donor solicitation letter.

VI NEW BUSINESS

A. 2012 Donor Campaign

Rynbrandt distributed the mailing list from 2011. Please return any suggested changes to Carmody or Rynbrandt (or Debby Visser per the email sent separately). Discussion ensued. Sluiter will work with Carmody to craft this year's donor letter. Bellows reflected that the City of Wyoming is the most diverse in the area. Wegener encouraged distribution and conversation around the new 2010 Census data to educate the public and donors on area need.

B. 2013 Grant Funding Cycle, Solicitation of Proposals

The schedule was presented.

VI ITEMS FOR ACTION

A. 2013 Grant Funding Cycle

Motion to approve the cycle by Bellows, seconded by Smith was made and carried unanimously.

VII ROUND TABLE DISCUSSION

Holt affirmed that Carmody will be presenting an update to the Council regarding the GWCRA and its work at the September Work Session.

VIII PUBLIC COMMENT

None.

IX CLOSE – NEXT MEETING DATE

Tuesday, September 25, 2012 at 9:00 AM, in the City Manager's Conference Room, Wyoming City Hall.

Respectfully submitted,

Rebecca Rynbrandt  
Board Secretary