

**GREATER WYOMING COMMUNITY RESOURCE ALLIANCE**

**August 25, 2015**

**9:00 AM**

City of Wyoming

**City Manager's Conference Room 2<sup>nd</sup> Floor**

I **ROLL CALL**

Present – J. Carmody, N. Bazan, T. Lopez, J. Koeze, K. Vanderwood, J. Sluiter, C. Holt, P. Wegener.

II **PREVIOUS MEETING MINUTES**

A motion was made by K. Vanderwood and 2<sup>nd</sup> by T. Lopez to accept the May 26, 2015 meeting minutes as presented. C. Holt moved to accept the June 26, 2015 meeting minutes, 2<sup>nd</sup> by K. Vanderwood. Both motions were approved.

III **FINANCIAL REPORT**

N. Bazan presented the financial reports for FY 2014-2015, and the first two months of FY 2015-2016. K. Vanderwood moved to accept the report, 2<sup>nd</sup> by P. Wegener. Motion was approved

IV **OLD BUSINESS**

A. Treasurer appointment update:

Nancy Bazan was “re-introduced as the Alliance Board’s newest member, after City Council’s recent appointment. Nancy is a member of the City of Wyoming’s Finance Department.

B. Ideal Park – Council Approval: Board members were advised that City Council has also approved the recommendation that donations made for the Ideal Park tree restoration fund raising campaign, be directed to and through the “Alliance” for accounting purposes.

V **NEW BUSINESS**

A. 2015 -16 budget review and discussion: The Board discussed the proposed 2015-2016 budget recommendations made by N. Bazan. Much of the discussion centered on the process of awarding grants after an open request for needs campaign, versus targeting certain programs the Alliance becomes aware of. Further discussion will take place at the September meeting after a proposal is prepared by R. Rynbrandt.

The Board decided to reduce the proposed Annual appeal amount from \$5,000.00, to \$2,000.00 after reviewing the historical data.

- B. Fiduciary contract with CEC: The Board discussed the draft of the Community Enrichment Commission's (CEC) fiduciary contract. Several changes were recommended by J. Sluiter, including the application of an administrative fee by City Council, when appropriate. The changes bring the CEC into line with other similar agreements.
- C. Continue grant cycle discussions: This discussion actually took place during the 2015-2016 budget discussions, and will be continued at the September meeting.
- D. New member recruiting: Currently there are two openings on the Board, and a third position will be vacated by the first of the year. It was agreed upon that Board members return with "names" for the September meeting. Three areas where potential candidates might be identified included the Hispanic Center, the Wyoming-Kentwood Chamber of Commerce and the Medical community. C. Holt will contact someone from the Chamber, J. Carmody will contact someone from the Hispanic Center.

VI ITEMS FOR ACTION

- A. Approve 2015-16 Budget. A motion was made by K. Vanderwood, 2<sup>nd</sup> by T. Lopez to approve the budget with the recommended changes. Motion was approved.
- B. Approve CEC Contract: A motion was made by C. Holt, 2<sup>nd</sup> by K. Vanderwood, to approve the CEC Fiduciary contract. Motion approved.

VII ROUND TABLE DISCUSSION

Nothing brought forward.

VIII PUBLIC COMMENT

No public in attendance

IX CLOSE – NEXT MEETING DATE

September 22, 2015

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Prepared by: James E. Carmody  
Curtis Holt