

**GREATER WYOMING COMMUNITY RESOURCE ALLIANCE**

**Minutes of July 23, 2013**

9:00 AM

City of Wyoming

**City Manager's Conference Room 2<sup>nd</sup> Floor**

I ROLL CALL

The meeting was called to order by Chairman Carmody at 9:10 a.m.

Present: Kent VanderWood, Jim Carmody, Paul Wegener, Tim Smith,  
Rebecca Rynbrandt, Jack Sluiter, Connie Bellows

Absent: Curtis Holt, Jeff Koeze, John Armendarez, Megan Sall

II PREVIOUS MEETING MINUTES:

A motion to approve was made by Vanderwood, seconded by Smith to approve the May 28, 2013 meeting minutes. Motion carried unanimously.

III FINANCIAL REPORT

A. Tim Smith

Smith reviewed the preliminary year end report for FY 2013 and the monthly report ending June 30, 2013. Current balance of the Alliance General fund is \$45,486.08. We have collected \$400 recently in donations as a result of our donor update letter. Smith reviewed the Community Enrichment Commission activity (a dedicated fund), noting their balance of \$9,807.97.

A motion by Sluiter, seconded by Bellows to accept the Finance reports was made. Motion carried unanimously.

B. FY 2014 Budget

Carmody advised the Board that a budget for the year beginning July 1, 2013 needs to be developed. Smith reviewed a basic budget for FY 2014. The Board discussed the option of evaluating and establishing a targeted funding area or areas such as to address Panhandling/Homelessness, Truancy (Godfrey Lee All Day, Every Day), scholarships for academics with partnership possible with GRCC or other similar local schools in addition to our regular grant priorities.

After much discussion it was recommend raising the General Donations revenue to \$2,000 and increasing line item expenses of Public Safety Programs to \$2,000, and Community Initiatives to \$15,000. All other revenue and expense

line items were to remain budgeted at the FY 2013 levels. A motion was made by Vanderwood, seconded by Sluiter to approve the proposed budget for FY 2014 as described. Motion carried unanimously.

#### IV OLD BUSINESS

##### A. Donor letter update

Carmody updated the Board on the success of the letter. It was met with a positive, generous response. The consensus of the Board is to maintain a mid-year update letter for next year.

#### V NEW BUSINESS

- ##### A. FY 2013 Grantee Report
- a. Spreadsheet review
  - b. Grant report Wyoming Police/Oriole Park Neighborhood Assoc.

Smith and Rynbrandt reviewed the information on the spreadsheet noting annual grants made and reporting by recipients. Carmody told the Board that the Wyoming Police Project STOP (Surveillance Tools Operation Plant) grant update will be prepared for the next meeting.

##### B. Selection Committee for new Board Members

The Board discussed the interests, connections and skill sets of members to recommend placement on ad-hoc committees as described in items B, C, and D of this section. Assignments were made as follows:

Assigned: Bellows, Vanderwood, Koeze, Carmody

- ##### C. Grant Forms Subcommittee (review forms, distribution lists, recommend, if any, priority areas, affirm schedule)

Assigned: Rynbrandt, Sluiter, Smith

- ##### D. Fall Donor Campaign Subcommittee (review and amend solicitation mailing list, draft ask letter)

Assigned: Sall, Wegener, Armendarez, Holt

#### VI ITEMS FOR ACTION

None (Note items under Finance Report acted upon).

VII ROUND TABLE DISCUSSION

Bellows shared that she is leaving the Board at the end of this calendar year due to relocation. She voiced how much she has enjoyed and appreciated her time with the Alliance.

Wegener asked for an update to the Mercantile Grant application which is due this quarter. Bellows shared they had met and had discussed the Community Development target area. Smith asked Vanderwood if the Cultural Enrichment Commission was aware of the Mercantile Grant opportunity. The maximum amount is \$5,000. Bellows will touch base with Sall for an update and Vanderwood will inform the CEC.

VIII PUBLIC COMMENT

None.

IX CLOSE – NEXT MEETING DATE

Tuesday, August 27, 2013 at 9:00 AM, in the City Manager's Conference Room, Wyoming City Hall.

Respectfully submitted,

Rebecca Rynbrandt, Secretary  
Board of Directors