

**GREATER WYOMING COMMUNITY RESOURCE ALLIANCE**  
**June 28, 2016**

I     ROLL CALL

Present:     Kent VanderWood, Rebecca Rynbrandt, Jim Carmody, Elizabeth Rosario, Bob O'Callaghan, Tyler Tascano (attending at 9:40 a.m.), Jack Sluiter

Absent:      Curtis Holt, Jeff Koeze, Tamara Lopez, Nancy Bazan

Guest:       None

Carmody called meeting to order at 9:05 a.m.

II     PREVIOUS MEETING MINUTES:

A motion by O'Callaghan, seconded by Rosario to approve the April 26, 2016 meeting minutes was made. Motion carried unanimously.

III    FINANCIAL REPORT

A. Finance Department

Rynbrandt reviewed a written report prepared by Bazan for the period ending June 20, 2016. General Activities have net assets of \$54,042; Community Enrichment of \$21,687; Fire fund of \$3,229; Police Fund of \$10,044 and Pinery Park Little League of \$41,834.

The report noted that the Community Enrichment Commission has raised \$25,436.48. It was noted that the CEC has not pursued the necessary Request for Proposal process to allow for a paid fundraiser.

A motion by Sluiter, seconded by VanderWood to approve the financial report as presented was made. Motion carried unanimously.

IV     OLD BUSINESS

A. Carnival update.

Rynbrandt shared she had reviewed several sites for a possible carnival location and two sites were identified for further consideration. Items such as parking, land ownership, school bus routes, etc. were considered. One option proposed is Field 8 at Pinery Park which is located across from the Police Department, and the second being Lamar Park. The carnival vender is also requesting insurance

be secured to provide for a level of income should days cancelled due to weather or external factors. Various Board members asked about alternate sites. Rynbrandt indicated that, prior to this meeting Board members had not purposed any additional sites for consideration. Rynbrandt and Holt had evaluated Gezon Park, Site 36, Rogers Plaza, and a few others. The only sites that would be guaranteed to be available year-after-year are city owned.

The Board affirmed the intent to have the carnival limited to 9:00 p.m. to better focus the event to families.

Rynbrandt will confirm the dates and preferred location with the carnival vender. She will affirm with them the reduced hour's proposal.

#### B. Scholarship up-date (Attachment)

Rynbrandt reported that year to date (April 30) we've provided \$6,076.25 in scholarships. We anticipate nearing the \$8,000 budget by year end. Scholarship use has increased 57% through April as compared to the same period last year.

#### C. Community Clean-up Event

Rynbrandt distributed the letter of gratitude for the Alliance grant and the outcomes and outputs from the event. High lights included: 332 vehicles dropped off refuse; 33 – 20 yard trailers were filled; 102,800 pounds of refuse was hauled away; 130 vehicles dropped off household hazardous waste; and 62 volunteers assisted in the event, 48 of which were City of Wyoming employees. Carmody shared his experiences in volunteering at the event. Sluiter suggested that perhaps we encourage the group to find sponsors or for the Alliance to subsidized the cost for tire or bed disposal charges.

#### D. Review of pamphlet and mid-year letter

Rynbrandt had updated the pamphlet with the new Board list and distributed to the Board for comment during April and May. No comments were received. Rosario suggested adding the new Clean-up event photos. Carmody suggested new photos from the Police Department may also be helpful. Please send any new photos to Rynbrandt.

Carmody reviewed the mid-year letter and asked for comments. He will include results from the Community Clean-up day and scholarship data. This letter will go to donors in July.

#### E. General Motors Foundation Grant

Rynbrandt reported that GM has confirmed that awards will be announced at the Metro Cruise Event. O'Callaghan confirmed that they have spoken with GM representatives and that the Chamber of Commerce is supportive of this connection. O'Callaghan anticipates the check presentation to occur at the Opening Ceremonies at 9:00 a.m.

V NEW BUSINESS

A. Wyoming Department of Public Safety CPAM Funds Acceptance

Carmody referenced the letter in the packet related to a small grant (\$250) received by the Public Safety Department. The check was made out to the Alliance. The grant will need to be acknowledged by the Alliance under Action Items.

B. Marketing of Grant Opportunities

Rynbrandt provided a verbal evaluation of the current grant making process. It appears that the Letter of Approach process, put in place to encourage year-round grant making and Board member referrals, has not netted the level of interest anticipated. Should we return to a formal application once a year?

Discussion on the question of the carnival permanency, the City Parks and Recreation Department's largest fundraiser which is now shared with Alliance, and as such our most significant fundraiser, and possible impacts to our ability to give grants in the future was made.

Vanderwood suggests that we not radically change our approach until we confirm the carnival as an ongoing revenue source. Carmody also talked about the average amount of grant award. The consensus of the Board is to keep the current letter of Approach.

VI ITEMS FOR ACTION

A. Wyoming Department of Public Safety CPAM Funds Acceptance

A motion to approve the acceptance of CPAM grant funds these funds was made by Sluiter, seconded by VanderWood. Motion carried unanimously.

VII ROUND TABLE DISCUSSION

None.

VIII PUBLIC COMMENT

None.

IX CLOSE – NEXT MEETING DATE

9:00 a.m., July 26, 2016, Wyoming City Hall

Respectfully submitted,

Rebecca L. Rynbrandt  
Secretary  
Board of Directors