

GREATER WYOMING COMMUNITY RESOURCE ALLIANCE
September 22, 2015
9:00 AM
City of Wyoming
City Manager's Conference Room 2nd Floor

- I ROLL CALL

- II PREVIOUS MEETING MINUTES:
August 25, 2015

- III FINANCIAL REPORT
A. Finance Department

- IV OLD BUSINESS
A. Proposed grant making process. R. Rynbrandt

- V NEW BUSINESS
A. Fiduciary contract with Pinery Park Little League Assoc.
B. New member welcome

- VI ITEMS FOR ACTION
A. Fiduciary contract PPLL

- VII ROUND TABLE DISCUSSION

- VIII PUBLIC COMMENT

- IX CLOSE – NEXT MEETING DATE
October 27, 2015

GREATER WYOMING COMMUNITY RESOURCE ALLIANCE

August 25, 2015

9:00 AM

City of Wyoming

City Manager's Conference Room 2nd Floor

I ROLL CALL

Present – J. Carmody, N. Bazan, T. Lopez, J. Koeze, K. Vanderwood, J. Sluiter, C. Holt, P. Wegener.

II PREVIOUS MEETING MINUTES

A motion was made by K. Vanderwood and 2nd by T. Lopez to accept the May 26, 2015 meeting minutes as presented. C. Holt moved to accept the June 26, 2015 meeting minutes, 2nd by K. Vanderwood. Both motions were approved.

III FINANCIAL REPORT

N. Bazan presented the financial reports for FY 2014-2015, and the first two months of FY 2015-2016. K. Vanderwood moved to accept the report, 2nd by P. Wegener. Motion was approved

IV OLD BUSINESS

A. Treasurer appointment update:

Nancy Bazan was “re-introduced as the Alliance Board’s newest member, after City Council’s recent appointment. Nancy is a member of the City of Wyoming’s Finance Department.

B. Ideal Park – Council Approval: Board members were advised that City Council has also approved the recommendation that donations made for the Ideal Park tree restoration fund raising campaign, be directed to and through the “Alliance” for accounting purposes.

V NEW BUSINESS

A. 2015 -16 budget review and discussion: The Board discussed the proposed 2015-2016 budget recommendations made by N. Bazan. Much of the discussion centered on the process of awarding grants after an open request for needs campaign, versus targeting certain programs the Alliance becomes aware of. Further discussion will take place at the September meeting after a proposal is prepared by R. Rynbrandt.

The Board decided to reduce the proposed Annual appeal amount from \$5,000.00, to \$2,000.00 after reviewing the historical data.

- B. Fiduciary contract with CEC: The Board discussed the draft of the Community Enrichment Commission's (CEC) fiduciary contract. Several changes were recommended by J. Sluiter, including the application of an administrative fee by City Council, when appropriate. The changes bring the CEC into line with other similar agreements.
- C. Continue grant cycle discussions: This discussion actually took place during the 2015-2016 budget discussions, and will be continued at the September meeting.
- D. New member recruiting: Currently there are two openings on the Board, and a third position will be vacated by the first of the year. It was agreed upon that Board members return with "names" for the September meeting. Three areas where potential candidates might be identified included the Hispanic Center, the Wyoming-Kentwood Chamber of Commerce and the Medical community. C. Holt will contact someone from the Chamber, J. Carmody will contact someone from the Hispanic Center.

VI ITEMS FOR ACTION

- A. Approve 2015-16 Budget. A motion was made by K. Vanderwood, 2nd by T. Lopez to approve the budget with the recommended changes. Motion was approved.
- B. Approve CEC Contract: A motion was made by C. Holt, 2nd by K. Vanderwood, to approve the CEC Fiduciary contract. Motion approved.

VII ROUND TABLE DISCUSSION

Nothing brought forward.

VIII PUBLIC COMMENT

No public in attendance

IX CLOSE – NEXT MEETING DATE

September 22, 2015



Prepared by: James E. Carmody
Curtis Holt

Greater Wyoming Community Resource Alliance – Letter of Approach Process

The Greater Wyoming Community Resource Alliance's goals are to support non-profit organizations and grass-roots charitable causes which look to improve the fabric of the community through the promotion of social, environmental, economic and health and wellness programs and services. Historically, the Alliance awarded grants only one time per year. In order to be more responsive to emerging needs of the community, the Alliance is modifying its application process:

Application: Initial approach by letter (Maximum 2 pages)

- May be submitted at any time
- Project description
- Purpose/need addressed
- Target population
- Amount

The Board of Directors will review letters on a timely basis and invite those it wishes to consider funding to complete a full application.

Letters of approach shall only be accepted by email to the attention of Rebecca Rynbrandt, Board Secretary, at rynbranb@wyomingmi.gov

Geographic Service Area:	Wyoming, Michigan
Areas of interest:	Generally - Neighborhood associations, neighborhood improvement, and community development; youth development and welfare; environment; education; scholarships. Special Projects - The Board reserves the right to seek applications specific to any area of interest and/or target funding to specific initiatives at any given time. Types of support - Equipment; seed money/program development; operating support
Grant award amount:	The Board reserves the right to fund any amount; however, applicants should be aware that typical grant awards range from \$500 to \$3,000. To review our history of grant making, including specific descriptions of funded applications please visit: http://www.wyomingmi.gov/About/GWCRA.asp
Application deadline:	Two weeks from invitation to apply extended
Grant period:	One year from award
Reporting periods:	Quarterly and final; all reports shall be electronically submitted.

GWCRA (Alliance) is a federally recognized 501(c)3 non-profit organization dedicated to serving the greater Wyoming community. The Alliance is established to provide for a charitable outlet for citizens and businesses eager to make a sustainable and immediate impact to the very fabric of the community.

Greater Wyoming Community Resource Alliance – Open Application Process

The Greater Wyoming Community Resource Alliance's goals are to support non-profit organizations and grass-roots charitable causes which look to improve the fabric of the community through the promotion of social, environmental, economic and health and wellness programs and services. Historically, the Alliance awarded grants only one time per year. In order to be more responsive to emerging needs of the community, the Alliance is modifying its application process:

Open Application Process: May be submitted at any time

The Board of Directors will review completed applications at their next regularly scheduled meeting subject to receiving the application a minimum of two weeks prior to the meeting. The Board reserves the right to cancel a board meeting and to defer applications to the next scheduled meeting.

Applications shall only be accepted by email to the attention of Rebecca Rynbrandt, Board Secretary, at rynbranb@wyomingmi.gov

Geographic Service Area: Wyoming, Michigan
Areas of interest: **Generally** - Neighborhood associations, neighborhood improvement, and community development; youth development and welfare; environment; education; scholarships.
Special Projects - The Board reserves the right to seek applications specific to any area of interest and/or target funding to specific initiatives at any given time.
Types of support - Equipment; seed money/program development; operating support
Grant award amount: The Board reserves the right to fund any amount; however, applicants should be aware that typical grant awards range from \$500 to \$3,000. To review our history of grant making, including specific descriptions of funded applications please visit: <http://www.wyomingmi.gov/About/GWCRA.asp>
Application deadline: Open
Grant period: One year from award
Reporting periods: Quarterly and final; all reports shall be electronically submitted

GWCRA (Alliance) is a federally recognized 501(c)3 non-profit organization dedicated to serving the greater Wyoming community. The Alliance is established to provide for a charitable outlet for citizens and businesses eager to make a sustainable and immediate impact to the very fabric of the community.