

City of Wyoming Parks & Recreation Commission

**MINUTES FOR THE MEETING OF
October 14, 2015**

Present: Robert Cook, Megan Harley, Ken Hornecker, Oogie Lamar, Ed McGregor, Aaron Velthouse, Doug Wustman, Dave Skinner, Doug Broek, Rich Pastoor (City Council Liaison)

Absent:

Guest:

Staff Present: Rebecca Rynbrandt, Cindra Barber .

- A. **Call to order of the Parks and Recreation Commission** – Chairperson Doug Wustman called the meeting to order at 7:00 p.m.
- B. **Approval of Agenda** – A motion was made by Ken Hornecker to approve the agenda and it was seconded by Ed McGregor. Motion carried.
- C. **Approval of the Parks and Recreation Commission Minutes of the September 09, 2015 Meeting** – A motion was made by Ed McGregor and seconded by Oogie Lamar to approve the minutes of the September 09, 2015 meeting. Motion carried.
- D. **Public Comment on Agenda Item (limit to 3 minutes)** – None
- E. **CDBG 2015-2016 Funding** – Rynbrandt discussed the budget amendment that has been approved by the City Council regarding the new HUD changes to its grant making, reporting, and spend down regulations and processes. Because of these changes \$70,000 remained available from the CDBG grant from FY14. City Council approved the use of these funds for the purchase and installation of the 3rd arch for Veteran's Park as well as for improvements to the Pinery Park Fitness Trail Equipment. The original amount allotted to Pinery Park Fitness Trail improvements was \$61,000, however, swapping out the fitness equipment is only estimated to be \$30,000. Some possible uses for the remaining funds include demolition of the old Pinery Park Little League office building, which is estimated to be \$8,500, and to update the tennis court fencing with fabric to compliment the tennis courts that were recently updated. Rynbrandt advised the commission that these funds can only be used in Pinery Park.
- F. **Pinery Park Little League Update** – Rynbrandt pointed out that everyone had received the information on the City Council's adoption of the Resolution to enter into an agreement with Pinery Park league, using the Greater Wyoming Resource Alliance as their Fiduciary. The agreement provides Pinery Park Little League to maintain their use of the fields, restroom/concession and storage buildings as well as other supporting equipment such as scoreboards, fencing, bleachers, lighting, press box, etc. Rynbrandt assured the commission the International Little League is in complete support of the change and all is moving forward with transferring funds to GWRCA's accounts. Rynbrandt was asked if she knew who was elected to the new board. She has not seen any official roster but did know that John and Kathy Edgerle would not be serving on the board any longer. Oogie Lamar commented that he is happy see progress being made.
- G. **Park Section Rental Changes for 2016** – Rynbrandt referenced the revised Lamar Park and Pinery Park maps to point out the changes to the picnic sections. Two new sections were added to Lamar Park and one new section was added to Pinery Park. By adding the new areas we will increase

revenue and be able to accommodate more parties. These changes will be in the new brochure and will take effect December 1, 2015 for the 2016 reservation season.

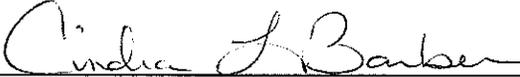
- H. **Disaster Resiliency Grant Projects** – The City of Wyoming is working with Kent County and the City of Grand Rapids in submitting a joint application to the Michigan Economic Development Corporation for a federal Disaster Resilience Grant. These funds are a national competition for funds remaining from Hurricane Sandy allocations. In Michigan, only applications related to Kent County are permitted due to required ties to the emergency disaster declaration of the Flood of 2013.
- **Ideal Park & Jackson Park** – Previously it was reported that the application would include requests for both Ideal Park and Jackson Park development. Ideal Park was required to be removed because the Buck Creek enters into the Grand River west of the approved target area. Jackson Park remains in the grant request as it is part of the watershed and storm water control of the City limiting release of water into the Grand River in the approved target area. Additionally, Jackson Park is in a CDBG Target Area.
 - **Housing Rehabilitation** – Census track 134, of the Lamar Park area, is also in the eligible target area. If the grant application is approved, income eligible property owners would be eligible for up to \$25,000 in housing improvements (new roofs, windows, furnaces, etc.). These would be direct grants; no loans. The purpose is to reduce energy consumption, mitigate the effect of storm water on properties, etc.
- I. **Capital Projects Update**
- **Tennis & Basketball Court Maintenance & Repair** – The tennis court improvements to Pinery Park and Kelloggsville Park tennis courts have been completed. The improvements to Lamar Park and Jackson Park tennis courts have been delayed until spring due to weather and the girl's fall tennis schedule.
 - **Frog Hollow Resurfacing** – The resurfacing of the rubber safety surface project at Frog Hollow has been completed and the park is open to the public for the remainder of the season. Rynbrandt commented that there has been a lot of positive feedback from the public and on our Facebook page.
- J. **Commissioner Concerns and Suggestions** – Ed McGregor inquired about the progress in installing security cameras at the Senior Center and mentioned an incident involving some missing ice cream. Rynbrandt affirmed that she was aware of the ice cream concern. She remarked that staff is not actually sure the ice cream was stolen and it is possible the incident was due to a volunteer concern/misunderstanding of the need to purchase and bring the ice cream to the event. Rynbrandt advised the commission that she has met with Eric Tomkins on the security camera issue and affirmed that he is prioritizing it for completion. We are preparing a Request for Qualification bid for professional assistance in the security plan design and equipment specification. Oogie Lamar commented on Nikki Bactke's minutes from last month. He appreciated the great detail she went into.
- **FY 2017 Budget Preparation** – Ken Hornecker asked Rynbrandt if the Affordable Care Act would have any impact on the new budget. Rynbrandt doesn't believe it

will. We have remained in tight communication with the Human Resources Department in vetting this issue. It is more directly related to the TEAM 21 program. Rynbrandt did note there were issues this year when hiring the summer seasonals at a starting rate of \$9.00 per hour. It was a bit of a struggle and the rate of pay may need to be reevaluated for next year. Oogie Lamar, who is the Director of Community Education for Wyoming Public Schools, made the suggestion to Rynbrandt that she use some of the adults he works with who are looking for employment and many of which are Wyoming residents. Rynbrandt also reminded the commissioner to email her their suggestions for FY 2017 budget preparations.

- **Recruitment of New Members** – We continue to have two vacancies.

K. **Public Comment in General (Limit to 3 minutes)** – None

M. **Motion to Adjourn the Parks and Recreation Commission Meeting** – Motion to adjourn was made by David Skinner and seconded by Megan Harley. The meeting was adjourned at 8:00 p.m.

Recorded by 
Cindra Barber
Recording Secretary