

**City of Wyoming Parks & Recreation Commission**

**MINUTES FOR THE MEETING OF  
June 11, 2014**

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Present: Doug Broek, Ken Hornecker, Oogie Lamar, Ed McGregor, Alex Smart, Aaron Velthouse, Doug Wustman

Absent: Robert Cook, Megan Harley, Eric Hartfield, Dave Skinner, Rich Pastoor (City Council Liaison)

Guest:

Staff Present: Rebecca Rynbrandt, Gloria Pelton

- A. Call to order of the Parks and Recreation Commission** – Chairperson Doug Wustman called the meeting to order at 7:01 p.m.
- B. Approval of Agenda** – A motion was made by Ed McGregor to approve the agenda and it was seconded by Ken Hornecker. Motion carried.
- C. Approval of the Parks and Recreation Commission Minutes of the May 14, 2014 Meeting** – A motion was made by Aaron Velthouse and seconded by Ed McGregor to approve the minutes of the May 14, 2014 meeting. Motion carried.
- D. Public Comment on Agenda Item (limit to 3 minutes) – None**
- E. Pinery Park Little League Public Inquiries, Lease, etc.** – At recent meetings between the City of Wyoming and Pinery Park Little League, there have been discussion pertaining to the required lease agreement. The organization needs to be a 501C3 and upon investigation it was discovered that PPLL has not kept their status with the state current and their non-profit status has expired. The City will give PPLL three months to re-establish as a non-profit and also bring their state license current before taking the steps toward revoking their Recreation Facilities Use agreement or Lease for use of Pinery Park facilities. PPLL will be allowed to remain in office building but will not enter another lease for the time being. Citizens have contacted the Parks & Recreation office with concerns with lack of elections, officers etc. within the PPLL. The Parks & Recreation Department maintains the park properties which will be continued. The next meeting scheduled between the COW and PPLL is June 16.
- F. Minimum Wage Law Changes, Possible Impact** – The new minimum wage law was recently signed into law by Governor Snyder. Seasonal staff who are hired at the City of Wyoming currently start at \$9 –\$9.50 per hour. Rebecca anticipates that the new law will cause us to raise our pay scale to be able to recruit quality personnel. This will add pressure to staffing and may mean more cuts in the future as our current budget cannot withstand the raises. Over the past several years we have been able to hire very quality personnel.
- G. Marquette Park Community Garden Partnership–Metro Health Hospital, UCOM**  
The project agreement is currently waiting on a response from Metro Health attorney's. This three-way project will only cost the City of Wyoming about \$500. The project will be open to Wyoming residents only in first year. Ken Hornecker suggested a change in Item 5 on page 1 of the proposed agreement and an addition to item 13 to include "or the cultivation of any illegal crop".

**H. Capital Projects Update**

**Wyoming Senior Center Community Room Renovations** – There has been no resolve with the flooring concerns. Rebecca and staff have met with the involved parties on the project. On June 30 replacement of some of the flooring will occur at the cost of the manufacturer representative. Rebecca engaged an outside architectural firm for another opinion on the project specifications concerns. His report is due to her by Friday, June 13.

**I. General Updates**

**Alcohol Permits/Beer Tents in Parks Update** – The handout provided is a basic first draft, not a complete policy. The staff committee has been working with local, state, and national organizations to help create the policies content.

The Special Occasion permit will require that you also still get a Special Event permit. Rebecca discussed some of the points that she wanted the committee's feedback on.

Page 2-3, Section 5.0. Only non-profit organizations will qualify for the permit. The proposed permits/year per location is: Lamar Park, 6; Pinery Park (sections), 3; Pinery Park Lodge, 4; Wyoming Library, 4; and Wyoming Senior Center, 4. The committee questioned whether there should be a cap on usage per organization. They also suggested that it be clarified that an "event" is one day? Also discussed was 7.1 & 7.2 on page 4 of the draft and whether the policy should be different for public/private events. Page 5, 9.2 – This article deals with proof of age and requires that at a public event no one under 21 is allowed in a beer tent. Page 6; The commission discussed whether the signee should be required to be present or officers of the non-profit organization. Page 7; 10.2: states that the organization must hire a licensed bartender vendor. Page 9; 15.0: A discussion was held about how to charge, percentage of sales to the COW, etc. Rynbrandt affirmed that many sections are still being developed and there is no set completion date for the policy.

**J. Date of Next Meeting** – A motion was made by Oogie Lamar, seconded by Ed McGregor, to cancel the Commission meetings for July and August. The next meeting will be held on Wednesday, September 10, 2014.

**K. Commissioner Recruitment** – None

**L. Commissioner Concerns and Suggestions** - None

**M. Public Comment in General (Limit to 3 minutes)** – None

**N. Motion to Adjourn the Parks and Recreation Commission Meeting** – Motion to adjourn was made by Doug Broek and seconded by Ken Hornecker. The meeting was adjourned at 8:28 p.m.

Recorded by \_\_\_\_\_  
Gloria Pelton  
Recording Secretary