

City of Wyoming Parks & Recreation Commission

MINUTES FOR THE MEETING OF June 08, 2016 @ Wyoming City Hall, West Conf.

Present: Doug Broek, Robert Cook, Ed McGregor, Dave Skinner, Doug Wustman, Rich Pastoor (City Council Liaison)

Absent: Megan Harley, Ken Hornecker, Oogie LaMar
Rebecca Rynbrandt, Director of Community Services

Guest:

Staff Present: Valarie Mester, Recreation Programmer
Cindra Barber, Secretary

- A. Call to order of the Parks and Recreation Commission** – Commission Chair, Doug Wustman called the meeting to order at 7:00 pm
- B. Approval of Agenda** – A motion was made by Doug Broek to approve the agenda and seconded by Robert Cook. Motion carried.
- C. Approval of the Parks and Recreation minutes from April 13, 2016 Meeting** – Ed McGregor made motion to approve the minutes from the April 13, 2016 meeting and was seconded by Robert Cook. Motion carried.
- D. Public Comment on Agenda Item (limit to 3 minutes)** – None
- E. Oriole Park Facilities Reservations Pricing Recommendation – (Valarie Mester)** – Doug Wustman turned the meeting over to Valarie Mester. Mester began by discussing the Oriole Park Facilities Reservation Pricing Recommendation that was in the handout. Mester provided prior to the start of the meeting. In it was the information Rynbrandt had gathered to establish a fee structure for Oriole Park Shelter. Rynbrandt recommended the fees be set at \$50.00 for residents and \$75.00 for non-residents for the standard three hour time block. The proposed pricing is consistent with the Lamar Park Shelter which is situated similarly. The next step in the process is presenting the recommendation to the City Council on Tuesday, July 5th. The Council must approve amendments to the City Fee Policy. If approved our staff will make the necessary updates to our reservation software and update the signage at the park. August 1st, 2016, will be the projected first date of allowable reservations.
- A motion was made by Ed McGregor and seconded by Doug Broek to approve the Pricing Recommendation for Oriole Park Shelter. Motioned was carried. All Yeas.
- F. Officer Elections June Meeting** – Doug Wustman reminded the commission that they need to elect officers at some point. Per his conversation with Rynbrandt he recommended waiting until this fall since there are still a couple of vacancies on the Parks and Recreation Commission. Wustman also pointed out if they held it now, or in September, there could be some turnover in the Commission. The thought behind waiting until October or November is if any new people

come aboard they could get acclimated, get one or two meetings under their feet and get to know what is going on. Doug Wustman will work with Rynbrandt to come up with the exact month, in the fall, to hold the election. There were no objections to waiting until fall to hold the election.

- G. July & August Meeting Schedule** – Doug Wustman reminded the Commission that they typically take the next two months off (July and August) from meetings. If there is something that comes up of a critical nature there is the potential to get everyone together to have that conversation.

A motion was made by Ed McGregor and seconded by Robert Cook to continue the summer break for July and August, 2016.

Motion was carried. All yeas.

H. Informational Updates/Materials –

- **Pinery Park Little League Update** – Valarie Mester stated Kevin McKenna stepped down as President of PPLL and was replaced by Joe Gonzalez. Things are going very well and registration is up from last year. There was a letter sent to the PPLL parents from the Mayor and City Manager's office confirming the city's commitment to the little league. Copies of the letter were distributed at this meeting. In the letter, the Mayor encourages the parents to get involved to ensure the success and future of the league.

Wustman thought the letter was a great idea. He also thought the election of Joe Gonzales was a positive move forward.

- **Capital Projects -**

- **Pinery Park Exercise Equipment, Backstop & Tennis Court Fencing** – The fitness equipment has now been replaced in Pinery Park. There are 4 old pieces that were still in good condition that were kept and 11 new pieces added to make a total of 15 stations. The equipment has been very popular and getting a lot of use. Our Senior Center has been utilizing the equipment as well. All the equipment has directions on it and is meant to be easy to use. Also, the Pinery Park backstop and tennis court fencing projects have been completed.
- **Lamar Park Tennis Court Repairs** – Valarie Mester showed some before and after photos of the Lamar Park tennis courts. The repairs were finished up this week and the Wyoming High School tennis team has already used the courts as that is where they play their home matches. The students were very excited about the improved courts. Jackson Park and Lemery Park tennis courts are to be repaired next. They are on the schedule for this season.

- I. Commissioner Concerns and Suggestions** – Valarie Mester informed everyone that she is in charge of the Parks and Recreation's Facebook page. She encouraged the commission to email her pictures they may take while out and about in the parks or if they feel there is something news worthy to please send the information her way. She is always looking for content for the page. We have almost 3,000 fans. Wustman commented that it is a very nice Facebook page and very informative.

Cook asked why swimming was no longer allowed in Battjes Park and Lamar Park. Wustman thought the reasoning behind that decision could have had something to do with liability or insurance reasons and also health issues due to bacteria in the water.

McGregor brought up the new equipment in Pinery Park and thinks it is a great asset to the park.

J. Public Comment in General (limit to 3 minutes) - None

K. Motion to Adjourn the Meeting – Ed McGregor made a motion to adjourn the meeting and **Doug Broek** seconded. Motion carried. The meeting adjourned at 7:30 p.m.

Next meeting of the Parks and Recreation Commission: September 14, 2016.

Recorded by _____
Cindra L. Barber
Recording Secretary