

City of Wyoming Parks & Recreation Commission

**MINUTES FOR THE MEETING OF
May 13, 2015**

Present: Doug Broek, Robert Cook, Ken Hornecker, Oogie LaMar, Ed McGregor, Aaron Velthouse, Doug Wustman,

Absent: Megan Harley, Dave Skinner, Rich Pastoor (City Council Liaison)

Guest: Mayor Jack Poll

Staff Present: Rebecca Rynbrandt, Cindra Barber

- A. **Call to order of the Parks and Recreation Commission** – Commission Chair, Doug Wustman called the meeting to order at 7:00 p.m.
- B. **Approval of Agenda** – A motion was made by Ed McGregor to approve the agenda and it was seconded by Ken Hornecker.
Motion carried.
- C. **Approval of the Parks and Recreation / Planning Commissions Minutes of the April 8, 2015 Meeting** – A motion was made by Oogie LaMar and seconded by Ed McGregor to approve the minutes of the April 8, 2015 meeting. Motion carried.
- D. **Public Comment on Agenda Item (limit to 3 minutes)** – None
- E. **Community Enrichment Commission Fireworks Launch Area (Lamar Park)** – Rynbrandt updated the Commission on the requests by and approvals given to the Community Enrichment Commission (CEC) related to their fireworks requests. There was a visual presentation of the old launch area compared to the proposed new launch area. The CEC worked with the Fire Department and the fireworks vendor to affirm the safety zones related to the new location. After much discussion the Fireworks Subcommittee of the WCEC proposed to move the event from the previously used area near Chicago Drive and Byron Center to an area near the large ponds. The City Manager's office will consider the move if a survey is provided to the neighborhood explaining the tradeoff of less congestion issues with the previous launch area but an increase of possible noise and drifting and the closure of Roys Street with the new location. The Commission did not really object to the move but had more concerns with the public's safety. One suggestion was to use the south softball field and possibly utilize snow fencing to keep spectators from entering the "hot zone". Another concern, with the new site, was the length of time Roys Street would need to be closed off to residents. If the new launch site does not get approval the old site is already preapproved.

F. Ideal Park Master Plan Redevelopment Update –

- **MDNR 5 year Community Recreation Plan Amendment Process** – Rynbrandt explained that the plan amendment is necessary so that the City is eligible for various local, state and federal grants. She discussed the process and reasons why the sub area plan needs to be incorporated into the 5 year Parks and Recreation Plan. The Commission was asked to formally recommend the City Council support the amendment.
- **Approval of Resolution to Recommend Plan Amendment to City Council** – A motion was made by Ken Hornecker and seconded by Ed McGregor. Motion carried.

G. Capital Projects Update -

- **Veterans Memorial Arch** – The Veterans Memorial Arch is scheduled to be delivered this week and installed next week weather permitting. It will be dedicated at the Memorial Day ceremony on Monday, May 25th, 2015. Funding for the arch was provided by the City of Wyoming Community Development Block Grant Committee.
- **Frog Hollow Resurfacing** – On May 4th, 2015, City Council approved bid award for the Frog Hollow resurfacing project. This approval had to be done before June 1st in order to get on the work schedule for after Labor Day. We will begin advertising through Facebook and Constant Contact to make the public aware of the closing of Frog Hollow Park the day after Labor Day. Frog Hollow Park is the number one visited playground in our community so we have to start early. The funds will have to be re-appropriated to the Fiscal Year 2016.
- **FY 2015 Parking Lot Resurfacing** – Work is already underway. Some curb work and milling work is taking place around the city but there have been some problems with the weather. Most of the work will be done on the weekend so there should be no disruption to any activities. This work includes improvements to the Wyoming Senior Center.

H. Pinery Park Little League (Mayor Jack Poll) – Mayor Jack Poll shared that he had spoken to John Edgerle and George Nelson of the Pinery Park Little League organization and told them if they were not in compliance with Federal, State and Local requirements by the end of the season the City would need to void their contract and possibly run the program next year. Mayor Poll was given the name of their accountant and was told their state nonprofit license has not been renewed since 1993 through 2015 for which the back pay will be \$50.00 per year. Also, they have not filed 990's for the last 5 years. The new Finance Director checked with the Internal Revenue Service and found that their 5013(c)3 was expired for some time and revoked on 2/12/2012 and may put companies who have donated to the 501(c)3 in violation on their tax forms.

The Mayor shared that John Edgerle announced that he is resigning as an active part of Pinery Park Little League at the end of this year. The Mayor stressed that the main goal is that kids get to play ball. He points out that the League is up and running now but by the end of the summer the City needs to step in and get the league functioning for next year. He mentioned that the information board, to post meeting minutes and elections updates on, will be in place yet this year. He also intends to get in touch with the accountant again.

- I. **Commissioner Concerns and Suggestions** – Oogie Lamar wondered if there were restrooms at Gezon Park. Rynbrandt explained there are restrooms at South end of Gezon (ball field complex) but not at North Gezon off 52nd street. He also inquired about Ferrand Park and Jackson Park and whether porta potties were an option. She explained Ferrand does not have restrooms either but said it is a “pocket park” and the residents live close enough to return home to use the facilities. Jackson Park as well as Southlawn Park have had porta potties in the past, when there have been organized events taking place there, but we have had problems with tipping and vandalism. Rynbrandt did add that installing restrooms in Jackson Park and Southlawn Park is in the Master Plan.
- **Updated Commissioner Listing** – Eric Hartfield has been thanked for his service by the City Council and is no longer a member due to health reasons.
 - **Recruitment of New Members** – We have two vacancies. Commissioners are encouraged to speak with friends and colleagues to gain interest in new members. Perspective members may be referred to the City Clerk’s office or to Rynbrandt.
- J. **Public Comment in General (Limit to 3 minutes)** – None
- K. **Motion to Adjourn the Parks and Recreation Commission Meeting** – A motion to adjourn was made by Ed McGregor and seconded by Doug Wustman. Motion carried. The meeting was adjourned at 8:10 p.m.

(Next meeting of the Parks and Recreation Commission: June 11, 2015)

Recorded by



Cindra Barber
Recording Secretary