

City of Wyoming Parks & Recreation Commission

MINUTES FOR THE MEETING OF April 8, 2015

Present: Doug Broek, Robert Cook, Ken Hornecker, Oogie LaMar, Ed McGregor, Dave Skinner, Aaron Velthouse, Doug Wustman,

Absent: Megan Harley, Eric Hartfield, Rich Pastoor (City Council Liaison)

Guest: Mayor Jack Poll

Staff Present: Rebecca Rynbrandt, Gloria Pelton

- A. Call to order of the Parks and Recreation Commission** – Commission Chair, Doug Wustman called the meeting to order at 7:02 p.m.
- B. Approval of Agenda** – Gypsy Moth spraying was added to Item I. A motion was made by Ed McGregor to approve the agenda as changed and it was seconded by Ken Hornecker. Motion carried.
- C. Approval of the Parks and Recreation / Planning Commissions Minutes of the February 11, 2015 Meeting** – A motion was made by Ken Hornecker and seconded by Ed McGregor to approve the minutes of the February 11, 2015 meeting. Motion carried.
- D. Public Comment on Agenda Item (limit to 3 minutes) – None**
- E. Park Reservations Update** – Calendars were distributed showing the reservations that have been made to date at Pinery and Lamar Parks. The majority of shelter reservations are on weekends and all weekend dates are fully booked. We are definitely seeing the effect of the loss of the Ideal Park's structures that were available for reservations. Rebecca is anticipating \$20,000 in loss of revenue. The Cultural Enrichment Commission is requesting a permit for beer tent at their summer event on August 8 at Lamar Park. The Commission asked for an update on the previously discussed alcohol use policy. A draft alcohol policy was completed; however the City Manager requested additional review to ensure that it was not un-necessarily restrictive and to consider a language change of the basic enabling ordinance.
- F. Pinery Park Little League Update (Mayor Jack Poll)** – Mayor Jack Poll has been communicating with the league's officials, educating them on basic business principles and practices, such as the need for budgets, submitting of license documents, cash handling procedures, and the like. Mayor Poll shared that some of the officials don't understand why the league needs to be run like a business. Their 501(c)3 non-profit status must be made current with the State of Michigan. The City of Wyoming officials have offered assistance numerous times to get the league files in order. Mayor Poll informed them that the parents are entitled to know where their money is going. There will be a bulletin board installed on the concession building at Pinery Park with minutes of league meetings, officer elections, etc. Mayor Poll will meet with them again on Thursday to present to them the City's expectations for the upcoming league year. Mayor Poll affirmed that the City will make a determination in August whether to extend the leagues use of park property.
- G. Ideal Park Master Plan Redevelopment Update**
- The park's reconstruction Cost Estimate is \$3,114,577. The master plan has been approved.

- MDNR 5-Year Community Recreation Plan Amendment Process – It will take 2 to 3 months to complete all of the different aspects of the process to amend the plan on file with the state. Following tree planting, reconstruction of access points and roads and installation of play equipment will most likely be the first phase. Basic site restoration continues.

H. Capital Projects Update

- Veterans Memorial Arch is on order. The goal is to have it installed prior to Memorial Day.
- **Frog Hollow Resurfacing** – Current Fiscal Year funds are available to do the safety surface resurfacing but the project will be unable to be implemented until after Labor Day. We are working to have the funds re-appropriated to the Fiscal Year 2016 so the work can be done in the fall of 2015. The project is expected to take approximately one month to complete.
- **FY 2015 Parking Lot Resurfacing** – The budget of \$318,252.07 for parking lot resurfacing at City Hall, Court, Police Department, Veteran's Park and the Senior Center was approved by City Council on April 6. The work will be done mostly after work hours so the interference with daily operation will be minimal.

- I. **FY 2016 Budget Update** – Rebecca is projecting a 1.5% increase in dedicated millage revenue while the expenses have increased 6.5%. Capital Outlay will include tennis court repairs at Kelloggsville, Lamar, Lemery and Pinery Parks and also tree planting at Ideal. Recreation and Park fees have remained fairly flat since 2011. The fund balance should see a slight increase. The City Council announced its support of Proposal 1. The Commission asked how these funds may impact Parks and Recreation. Rynbrandt explained that transportation funds often support linear pathway development (trails) as well as local street repairs, bridge repairs, etc.

Gypsy Moth Spraying - The public meeting concerning the Gypsy Moth spraying had a great turnout. The areas for treatment have been identified as Pinery, Lions, and Lemery Parks. The actual assessment role is yet to be set. The assessed amount for residential properties will be \$24.

- J. **Commissioner Concerns and Suggestions** – None

- K. **Public Comment in General (Limit to 3 minutes)** – None

- L. **Motion to Adjourn the Parks and Recreation Commission Meeting** – A motion to adjourn was made by Oogie Lamar and seconded by Ed McGregor. Motion carried. The meeting was adjourned at 8:28 p.m.

(Next meeting of the Parks and Recreation Commission: May 13, 2015)

Recorded by _____

Gloria Pelton
Recording Secretary