

**WYOMING HOUSING COMMISSION MEETING**  
**2450 36<sup>TH</sup> ST SW**  
**HOUSING COMMUNITY ROOM**  
**TUESDAY, JANUARY 15, 2013 @ 1:00 PM**  
**MINUTES**

**Call to Order**

A regular meeting of the Wyoming Housing Commission was held on January 15, 2013. Commissioner Barb Van Duren called the meeting to order at 1:03 PM.

**Roll Call**

Present: Barb VanDuren, Ron Dressander and Ed Edwardson.

Absent: Approval of absence of Don Dykstra. A motion was made by Commissioner Dressander and seconded by Commissioner Edwardson. All ayes.

Also Present: Rebeca Venema, Christine Roelofs, Sicora Eckert, and two Westwood residents.

**Approval of Minutes**

A motion was made by Commissioner Dressander and seconded by Commissioner Edwardson to approve the minutes of the regular meeting held on December 18, 2012. All ayes.

**Approval of Agenda**

Two additions were made to the agenda: Added to New Business; Correction to Resolution 3-13 and addition of Resolution 4-13. A motion was made by Commissioner Dressander and seconded by Commissioner Edwardson to approve the amended agenda. All ayes.

**Public Comments on Agenda Items (3 minute limit per person)**

There were no public comments.

**Petitions and Communications**

Dave Rose and Jennifer Ferguson from United Bank presented changes in FDIC. Because of the costs involved with collateralization of funds it has become too expensive for institutions to maintain funds to be secure, to ensure funds to be insured, the Bank is participating in a new program. The program is call Insured Cash Sweep/Certificate of Deposit Account Registry Service, which consists of "sweeping" funds that would not have been insured into another account with other participating institutions to maintain insurability.

**Public Housing/Section 8**

A motion was made by Commissioner Dressander and seconded by Commissioner Edwardson to approve the Public Housing and Section 8 bills for December 2012. All ayes.

### **Review of Financial Statements**

The Commission reviewed the financial statements for November 2012, the cash flow budget for December 2012, the Investment Register and the CFP expenditures for 2010, 2011, and 2012.

### **Report from Housing Director**

- a. Ms. Venema reviewed the FYE 2014 Budget by line item for clarification to newer Board Members.
  
- a. Ms. Venema presented the schematics of the proposed office renovation to the Board. The division of Section 8 funds and Public Housing funds to support the renovation was also discussed. A motion was made for the approval to divide the allocated amount to reflect 75% from Section 8 Admin Account and 25% from Public Housing Account was made by Commissioner Dressander and seconded by Commissioner Edwardson. All ayes.

### **Old Business**

- a. Agreement Progress Report – Commissioner Dressander plans to meet with the City in February .

### **New Business**

- b. Approval of Bad Debt Write Off, Resolution 01-13. A motion was made by Commissioner Dressander and seconded by Commissioner Edwardson. All ayes.
  
- c. Approval of Amended Fee Accountant Rate, Resolution 02-13. A motion was made by Commissioner Dressander and seconded by Commissioner Edwardson. All ayes.
  
- d. Approval of Amended Promontory Interfinancial Insured Cash Sweep/Certificate of Deposit Account Registry Agreement, Resolution 03-13. A motion was made by Commissioner Dressander and seconded by Commissioner Edwardson. All ayes.
  
- e. Approval of General Depository Agreement, Resolution 04-13. A motion was made by Commissioner Dressander and seconded by Commissioner Edwardson. All ayes.

### **Acknowledgement of Visitors**

Two residents were present.

A resident stated concern over baked goods, produce, etc., that is given freely by outside individuals, should only be utilized by residents, not staff. The resident believes the goods are being brought into the building only for “low income” individuals.

Ms. Venema explained these goods are not brought in by an organization or food pantry; no one needs to “qualify” to receive these goods. It was also mentioned, that it cannot not be assumed that any staff member could not be considered “low income.” The individuals bringing in these goods invited staff to them and only bring them in as a gesture not as a benefit to low income individuals.

**Commissioner Comments**

No comments

**Adjournment**

The meeting was adjourned at 2:35 PM.

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Barb VanDuren  
Chair  
Wyoming Housing Commission

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Rebeca Venema  
Board Secretary  
Wyoming Housing Commission