

COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES OF JANUARY 4, 2017
CITY HALL WEST CONFERENCE ROOM
CITY OF WYOMING, MICHIGAN

MEMBERS PRESENT: DeJager, Hall, Krenz, Lopez

MEMBERS ABSENT: Dunklee

STAFF PRESENT: Rebecca Rynbrandt, Director of Community Services
Kimberly Lucar, Community Development Dept.

Call to Order

Chair Lopez called the meeting to order at 6:30 p.m.

Approval of Agenda

Motion by DeJager, supported by Hall, to approve the agenda as presented. Motion carried unanimously.

Approval of Prior Committee Minutes

Motion by DeJager, supported by Hall, to approve the minutes of December 7, 2016. Motion carried unanimously.

Public Comment on Agenda Items

There was no public.

FY 2017-2018 Grant Making Process

Review and Affirm Grant Request Priorities – Rynbrandt first discussed the results of the overall applicant priority rankings. She asked the Committee whether they would like to make any changes. The Commissioners agreed that these rankings should stand with no changes. Rynbrandt next discussed the Public Services priority rankings. The Commissioners agreed that these rankings should stand with no changes. Rynbrandt estimated that there would be about \$50,000 available in the budget for Public Services. The Committee proceeded to discuss which applicants would be eliminated based on low overall rankings. The Committee agreed to eliminate Cherry Street Health Services-Dental Services activity and Community Christian Reformed Church-Godwin Neighbors-ESL Classes, Food Pantry and Food Truck activities. DeJager emphasized the great need for housing, and felt that the rankings were correct in prioritizing it higher than ESL/literacy classes. Chair Lopez agreed. The Committee agreed to remove The Potter's House-Literacy Program application. The Public Services activities remaining for budget consideration are Salvation Army-Eviction Prevention Rental Assistance, Inner City Christian Federation-Case Management Services and Rental Assistance and Family Promise of Grand Rapids-Housing and

Stabilization. Rynbrandt would present a draft budget for their consideration at the next meeting.

Contingency Provision Recommendation/Determination – Rynbrandt referred to the HUD Notice in the agenda, which states that notice of grant awards may not happen until the end of April 2017. Since the City budget will be prepared before this time, the Committee needs to make a recommendation/determination as to how to budget monies in case of a grant award increase or decrease. Rynbrandt noted they could either increase or decrease the contingency by percentage equally across all programs or identify a few programs to increase/decrease. The Commission agreed that any increase or decrease to the estimated grant award be proportionately divided between the remaining programs, upon finalization of the draft budget.

Federal Guidance on Action Plan Submittal/Awards – Rynbrandt informed that the Action Plan cannot be submitted until after the notice of grant award is announced. There will most likely be delays in commencing some programs. Staff will keep sub-recipients apprised of their award status.

Committee Discussion

Member Recruitment – Hall said he would discuss potential membership with Julian Goodson.

Concerns and Suggestions – Rynbrandt announced a joint meeting/training regarding HUD's implementation of the new Affirmatively Furthering Fair Housing rule. This rule could impact local planning and zoning decisions. The speakers will be David Long, Field Office Director and Nefertari Kirkman-Bey, Equal Opportunity Specialist, both from the Office of Fair Housing and Equal Opportunity of HUD. The City Council, Planning Commission, Board of Zoning Appeals, and area government officials have been invited. The training will be held on February 27th from 5:30 p.m. – 6:45 p.m. at the Wyoming Senior Center, with appetizers available at 5:00 p.m. DeJager, Hall, Krenz and Lopez indicated they would attend.

Rynbrandt proceeded to answer questions and update the Committee regarding current development activity throughout the city.

Public Comment in General

There was no public.

Adjournment

Motion by DeJager, supported by Hall, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 7:30 p.m.

The next meeting of the Committee is February 1, 2017, in which there will be a public hearing held to discuss the proposed 2017-2018 Action Plan.

Kimberly S. Lucar
Planning & Community Development Dept.