

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, JULY 20, 2015, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation** – Pastor Wayne Ondersma, The Pier Church
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the regular meeting of July 6, 2015
- 7) Approval of Agenda**
- 8) Public Hearings**
7:01 p.m. To Consider Approval of an Application for an Industrial Facilities Exemption Certificate in the City of Wyoming for Jasper Weller, LLC
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
- 13) Budget Amendments**
- 14) Consent Agenda**

(All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Council member, that member may request removal from the Consent Agenda.)

 - a) To Reappoint Members to Boards, Commissions and Committees for the City of Wyoming
- 15) Resolutions**
 - b) To Approve the Application of Jasper Weller, LLC for an Industrial Facilities Exemption Certificate in the City of Wyoming
 - c) To Amend a Portion of the City of Wyoming Fee Schedule
- 16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts**
 - d) To Authorize Final Payment to Diversco Construction for the Completion of the Bayberry Farms Flood Mitigation Improvements Project (Budget Amendment No. 6)
 - e) To Award a Contract for the 2015 Wyoming Resurfacing Program
 - f) To Authorize the Purchase of One Replacement Tractor, Fourteen Leaf Containers and Two Hook Lift Hoists
 - g) To Accept a Proposal from On-Duty Gear, LLC for Body Armor and to Concur with the Purchase and Authorize Payment for Additional Body Armor and Expired Replacement Body Armor

- h) To Authorize the Purchase of Ten Pagers and Ten Portable Radios
- i) To Authorize the Purchase of Two Police Vehicles

17) Ordinances

18) Informational Material

19) Acknowledgment of Visitors

20) Closed Session (as necessary)

21) Adjournment

RESOLUTION NO. _____

RESOLUTION TO REAPPOINT MEMBERS TO BOARDS, COMMISSIONS AND
COMMITTEES FOR THE CITY OF WYOMING

WHEREAS:

1. Term of office for some members of various Boards, Commissions and Committees expired June 30, 2015.
2. It is the desire of the City Council that members be reappointed to serve on certain Boards, Commissions and Committees for the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council for the City of Wyoming, Michigan, does hereby reappoint the following named persons to serve on certain Boards, Commissions and Committees for the City of Wyoming for the terms so stated.

<u>BOARD, COMMISSION OR COMMITTEE</u>	<u>TERM ENDING</u>
<u>Community Enrichment Commission</u> Jeremy Bakken	06/30/2018
<u>Zoning Board of Appeals</u> Canda Lomonaco	06/30/2018

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on July 20, 2015.

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO APPROVE THE APPLICATION OF
JASPER WELLER, LLC
FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
IN THE CITY OF WYOMING

WHEREAS:

1. The City established Industrial Development District Number 231, under Act 198, Public Acts of 1974, as amended, by adopting Resolution Number 19085 on May 24, 1999, and amended Industrial Development District 231, under Act 198, Public Acts of 1974 to include the property located at 5960 Burlingame Avenue SW by adopting resolution 25158 on June 1, 2015.
2. Jasper Weller, LLC has filed an application for an Industrial Facilities Exemption Certificate under PA 198 of 1974, with respect to a new facility to be acquired and installed within Industrial Development District 231, with an estimated cost of \$750,000.00 for real property to be located at 5960 Burlingame SW.
3. Before acting on this application, the City Council held a public hearing on July 20, 2015, in the Council Chambers, City Hall, 1155 28th Street SW, Wyoming, Michigan, at 7:01 p.m., at which hearing the applicant, the Assessor, and a representative of the affected taxing units were afforded an opportunity to be heard on this application.
4. Construction of the facility and installation had not begun earlier than six (6) months before June 16, 2015 the date of acceptance of the application for the Industrial Facilities Exemption Certificate.
5. Completion of the facility is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Wyoming.
6. The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Wyoming, after granting this certificate, will not exceed 5% of an amount equal to the sum of SEV of the unit, plus SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificate previously granted and currently in force under PA 198 of 1974, as amended and PA 225 of 1978, as amended shall not have the effect of substantially impeding the operation of the City of Wyoming, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Wyoming.
2. The application from Jasper Weller, LLC for an Industrial Facilities Exemption Certificate, with respect to a new facility on the following described parcel of real property situated within Industrial Development District 231, to wit:

Address: 5960 Burlingame Avenue SW, Wyoming, MI 49509

Tax Parcel No.: 41-17-35-300-035

Legal Description:

S 1/2 SW 1/4 SW 1/4 EX W 40 FT & EX E 990 FT & EX S 40 FT OF REMAINDER * SEC 35 T6N R12W
4.12 A.

be the same as hereby approved.

3. The Industrial Facilities Exemption Certificate, when issued, shall remain in force for a period of twelve (12) years.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on July 20, 2015.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENT:
Staff Memo

Resolution No. _____

Staff Report

Date: June 16, 2015
Subject: Jasper Weller, LLC
From: Jennifer Stowell, Administrative Assistant to the City Manager
Meeting Date: July 6, 2015

Recommendation:

Staff recommends a twelve (12) year IFT abatement be granted to Jasper Weller, LLC based on the City of Wyoming's Economic Development Policy.

Sustainability Criteria:

Environmental Quality – Jasper Weller, LLC has proven to be responsible and cooperative in their efforts to be environmentally responsible. Furthermore, approval of the expansion on this industrial site is consistent with the City's Land Use Plan.

Social Equity – Approval of this application does not significantly impact social equity.

Economic Strength – Approval of this application will help retain and expand a local industrial company, encourage continued investment by Jasper Weller, LLC and provide additional employment opportunities to the area.

Discussion:

Jasper Weller, LLC has conducted business in the City of Wyoming for 40 years and is requesting the approval of an Industrial Facilities Exemption Certificate (IFT). Staff has reviewed the IFT application, which is summarized below by facility:

Address of project:	5960 Burlingame Ave SW Wyoming, MI 49509
Personal Property:	\$ 0.00
Real Property:	\$ 750,000.00
Estimated Jobs:	120 new jobs 476 retained jobs
Starting date of project:	May 2015

Jasper Weller, LLC plans on renovating the facility located at 5960 Burlingame to accommodate their remanufacturing processes. The renovation will include new floors, roof repairs and

additional updates to the plumbing and electrical systems to fully accommodate their machinery and equipment. Company-wide, Jasper Weller, LLC currently has 476 full-time employees. Upon completion of this project, Jasper's goal is to add 120 additional employees. Jasper's total investment is approximately \$750,000.00.

Budget Impact:

The estimated first year tax savings for Jasper Weller, LLC, which is located in the Wyoming school district, is \$9,581.94.

RESOLUTION NO. _____

RESOLUTION TO AMEND A PORTION OF THE
CITY OF WYOMING FEE SCHEDULE

WHEREAS:

1. The City of Wyoming establishes by resolution certain fees.
2. From time to time information related to fees is reviewed to ensure they cover related costs.
3. Section VIII of the existing Fee Schedule is in need of amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council of the City of Wyoming hereby adopts the attached revision to Section VIII – Police Department.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on July 20, 2015.

Kelli A. Vandenberg, Wyoming City Clerk

ATTACHMENTS:

Staff Report

Proposed Fee Schedule

STAFF REPORT

Date: July 6, 2015
Subject: Department of Public Safety Fee Schedule Change
From: Betsy Macicak, Office Manager, DPS Records Unit
Meeting Date: July 6, 2015

Recommendation:

It is recommended that the City of Wyoming change the Department of Public Safety Fee Schedule to reflect changes included in the City's new Freedom of Information Act Policy and Guidelines, which took effect July 1, 2015.

Sustainability Criteria:

Environmental Responsibility: There is no environmental impact.

Social Equity: This recommendation will make the Department of Public Safety's fee schedule consistent with the Michigan Freedom of Information Act and the the City's Freedom of Information Act Policy. The changes promote and protect equal access to public records.

Economic Strength: There is no economic impact.

Discussion:

The state legislature amended Michigan's Freedom of Information Act (FOIA) effective July 1, 2015. There are now specific requirements to make public procedures and guidelines, as well as how entities may charge for the production of FOIA responses. Charging is based on actual time and materials to process a request for records. The current DPS fee schedule consists of specific flat fees for various records and services. A majority of the records specifically listed are now provided and charged consistent with the Michigan FOIA and the City's FOIA Policy. The attached reflects the changes to the Department of Public Safety's Fee Schedule.

Budget Impact:

There is no budgetary impact.

VIII – POLICE DEPARTMENT

Crash Report Copy (fatal Crash Reports—free to family members)	\$ 6.00
Calls for Service Report copy (CFS)	\$ 1.00
Crime Scene Photos	\$ 10.00
Datamaster Logs, per page copy	\$ 1.00
Dispatch Audio/911 CD	\$ 30.00
False Alarms 4 th and 5 th calls 6 or more, each	\$ 75.00 \$200.00
Incident Report copy (up to 10 pages) each 10 pages thereafter	\$ 6.00 \$ 1.00
Local Background Check (pre-employment, INS, housing)	\$ 10.00
Mobile Data Traffic (MDT), per page	\$ 1.00
Non-Owner Residential Crime Report	\$ 6.00
Notary fee	\$ 2.00

OUIL Cost Recovery Schedule – Per minute charges including fringe benefits:

	<u>Regular Rate</u>	<u>OT Rate</u>
Patrol Officer	\$0.8506	\$0.9106
Patrol Vehicle	\$0.1170	N/A
Evidence Technician	\$0.6913	\$0.6946
Detective	\$0.9154	\$0.9956
Sergeant	\$0.9583	\$1.0505
Crime Scene Van	\$0.1605	N/A
Office Clerk II	\$0.1605	N/A
Communication Involvement	\$10.00 per incident	
Search Warrant/Fax	\$10.00 per incident	
Medical Testing	As billed to the City	
Jail Lodging	As billed to the City	
Fire Lieutenant	\$0.7218	\$0.7853
Fire Fighter	\$0.6630	\$0.7080
Fire Equipment Operator	\$0.6870	\$0.7395
Fire Vehicles	\$100.00 per incident	
Public works Maintenance II	\$0.6667	\$0.6753
Traffic Maintenance Technician II	\$0.8006	\$0.8520

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE FINAL PAYMENT TO
DIVERSCO CONSTRUCTION FOR THE COMPLETION OF THE
BAYBERRY FARMS FLOOD MITIGATION IMPROVEMENTS PROJECT

WHEREAS:

1. On September 9, 2013, the City of Wyoming experienced a very large storm event that caused significant flooding within and around the Bayberry Farms Condominiums, Senior Living Apartments, and some Bayberry Farms houses.
2. The City of Wyoming contracted with Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) to study the impact of this storm and the function of the storm water system in the area and recommend needed improvements.
3. FTCH was also contracted to design said improvements.
4. On October 14, 2014, the City of Wyoming received 6 bids for construction of said improvements with Diversco Construction Co., Inc. submitting a low bid of \$374,194.
5. The project is now complete but various items were increased above the original bid quantities adding \$34,301.20 to the original project total.
6. The additional cost can be financed out of the Capital Improvement Fund Account No. 400-441-45200-972.452 but a budget amendment is necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes final payment for the Bayberry Farms Flood Mitigation Improvements Project to Diversco Construction Co., Inc., in the amount of \$34,301.20.
2. The City Council hereby approves the attached budget amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes

 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on July 20, 2015.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Budget Amendment

Final Pay Estimate

Resolution No. _____

CITY OF WYOMING

1155 28TH STREET S. W.
WYOMING, MI 49509

AUTHORIZATION FOR PAYMENT FOR WORK COMPLETED ON THE FOLLOWING CONTRACT

2014 Bayberry Flood Improvements

	165.14	Estimate # 8 Final		
IDR START		6/18/2015		
IDR END		6/18/2015		
ACCOUNT NO.		REQUISITION	THIS ESTIMATE	TOTAL
400-441-45200-972.452 Capital Outlay	\$	374,194.00	\$ -	\$ 374,194.00
Final Change Order	\$	34,301.20	\$ 34,301.20	\$ 34,301.20
		<hr/>	<hr/>	<hr/>
	\$	408,495.20	\$ 34,301.20	\$ 408,495.20

CONTRACTOR:

Diversco Construction
570 Market Ave
Grand Rapids, MI 49503

PO# 2015-00000328

CONTRACT PRICE: \$ 374,194.00

\$ 374,194.00

DATE OF LAST ESTIMATE: 6/22/2015

DATE OF THIS ESTIMATE: 7/20/2015

TOTAL AMOUNT EARNED AS SHOWN ON ESTIMATE	8	\$ 408,495.20
LESS PREVIOUS ESTIMATES		\$ 374,194.00
AMOUNT DUE CONTRACTOR		\$ 34,301.20

PREPARED BY:  7-13-15

REVIEWED BY: _____

AUTHORIZED BY: _____



Items That Are Completed

Contract: 165.14, Bayberry Farms Flooding Improvements

Item Description	Item Code	Prop Line	Item Cpt	Pending Changes	Auth Qty	Qty Placed	Qty Balance	Unit Price	Qty Balance Dollar Amt
8' x 10' Fence Gate; Chain Link, with In temoven White Slats	8087050	0190	Yes	0.000	3.000	3.000	0.000	1,300.00000	0.00
8-Ft Vinyl Fence	8087001	0180	Yes	0.000	640.000	640.000	0.000	68.00000	0.00
Additional modular wall	7047051	0270	Yes	0.000	1.000	1.000	0.000	5,474.00000	0.00
Additional work on trench drain	4037051	0275	Yes	0.000	1.000	1.000	0.000	3,975.00000	0.00
Aggregate Base, 8 inch, CIP	3027011	0075	Yes	0.000	240.000	240.000	0.000	9.00000	0.00
Catch Basin Lead, PVC, 8 Inch	4037001	0130	Yes	0.000	69.000	69.000	0.000	23.00000	0.00
Concrete Spillway	4037050	0135	Yes	0.000	1.000	1.000	0.000	4,475.00000	0.00
Curb and Gutter	8027001	0175	Yes	0.000	66.000	66.000	0.000	36.00000	0.00
Detention Basin Outlet Structure	4037050	0140	Yes	0.000	1.000	1.000	0.000	3,937.00000	0.00
Excess dirt removal	8507051	0255	Yes	0.000	1.000	1.000	0.000	2,650.00000	0.00
Fence, rem	2057051	0260	Yes	0.000	1.000	1.000	0.000	1,750.00000	0.00
Fencere, and replace	2057051	0265	Yes	0.000	1.000	1.000	0.000	475.00000	0.00
Fertilizer, Chemical Nutrient, CI A	8167011	0240	Yes	0.000	8,590.000	8,590.000	0.000	0.10000	0.00
Guardrail, MDOT Type A	8087001	0185	Yes	0.000	300.000	300.000	0.000	24.00000	0.00
Irrigation Lines, Remove and Replace	2047051	0040	Yes	0.000	1.000	1.000	0.000	7,000.00000	0.00
Modular Concrete Block Retaining Wall	7067051	0170	Yes	0.000	1.000	1.000	0.000	138,000.00000	0.00
Moving excess dirt to health drive	8507051	0280	Yes	0.000	1.000	1.000	0.000	1,920.00000	0.00
Seeding, Mixture TDS	8167011	0245	Yes	0.000	8,590.000	8,590.000	0.000	0.25000	0.00
Sewer, HDPE, 24 inch	4027001	0115	Yes	0.000	20.000	20.000	0.000	79.00000	0.00
Subbase, 10 inch, CIP	3027011	0080	Yes	0.000	240.000	240.000	0.000	4.00000	0.00
Tree - Remove, Store, and Replace	8157050	0200	Yes	0.000	14.000	14.000	0.000	550.00000	0.00
Tree, Legacy Sugar Maple, 3 Cal	8157050	0205	Yes	0.000	0.000	0.000	0.000	400.00000	0.00
Tree, Norway Spruce, 7-9' H	8157050	0210	Yes	0.000	0.000	0.000	0.000	300.00000	0.00
Tree, October Glory Maple, 2.5 Cal	8157050	0215	Yes	0.000	0.000	0.000	0.000	350.00000	0.00
Tree, White Pine, 7-9' H	8157050	0220	Yes	0.000	24.000	24.000	0.000	295.00000	0.00
Trench Drain	4037050	0145	Yes	0.000	1.000	1.000	0.000	11,895.00000	0.00



Items That Are Completed

Item Description	Item Code	Prop Line	Item Cpt	Pending Changes	Auth Qty	Qty Placed	Qty Balance	Unit Price	Qty Balance Dollar Amt
Vane Grate Casting	4037050	0150	Yes	0.000	1,000	1,000	0.000	1,320.00000	0.00
Wood Fence 8'	7087001	0250	Yes	0.000	32,000	32,000	0.000	68.00000	0.00
Aggregate Base, LM	3020002	0070	Yes	0.000	42,000	42,000	0.000	37.00000	0.00
Clearing	2010001	0010	Yes	0.000	1,540	1,540	0.000	4,000.00000	0.00
Culv End Sect, 24 inch HDPE	4010024	0085	Yes	0.000	1,000	1,000	0.000	650.00000	0.00
Culv End Sect, 30 inch	4010030	0090	Yes	0.000	1,000	1,000	0.000	770.00000	0.00
Curb and Gutter, Rem	2040020	0030	Yes	0.000	66,000	66,000	0.000	6.00000	0.00
Dr Structure, 48 inch dia	4030210	0120	Yes	0.000	2,000	2,000	0.000	2,080.00000	0.00
Dr Structure, 60 inch dia	4030220	0125	Yes	0.000	1,000	1,000	0.000	3,090.00000	0.00
Dr Structure, Rem	2030011	0015	Yes	0.000	2,000	2,000	0.000	115.00000	0.00
Embankment, CIP 56th Street Berm	2050010	0045	Yes	0.000	1,240,000	1,240,000	0.000	6.40000	0.00
Embankment, CIP Detention Basin and Swale	2050010	0050	Yes	0.000	1,255,000	1,255,000	0.000	3.20000	0.00
Erosion Control, Filter Bag	2080014	0060	Yes	0.000	4,000	4,000	0.000	105.00000	0.00
Erosion Control, Silt Fence	2080036	0065	Yes	0.000	1,450,000	1,450,000	0.000	1.60000	0.00
Excavation, Earth Detention Basin and Swale	2050016	0055	Yes	0.000	1,770,000	1,770,000	0.000	6.50000	0.00
HMA Surface, Rem	5010005	0155	Yes	0.000	245,000	245,000	0.000	4.00000	0.00
HMA, 3C	5010031	0160	Yes	0.000	67,660	67,660	0.000	180.00000	0.00
HMA, 4C	5010032	0165	Yes	0.000	20,180	20,180	0.000	180.00000	0.00
Mobilization, Max. _____	1500001	0005	Yes	0.000	1,000	1,000	0.000	29,300.00000	0.00
Mulch	8160025	0225	Yes	0.000	3,480,000	3,480,000	0.000	0.15000	0.00
Mulch Blanket	8160027	0230	Yes	0.000	3,450,000	3,450,000	0.000	0.85000	0.00
Riprap, Plain, LM	8130012	0195	Yes	0.000	26,000	26,000	0.000	46.00000	0.00
Sewer Bulkhead, 24 inch	4021234	0110	Yes	0.000	1,000	1,000	0.000	475.00000	0.00
Sewer, CI IV, 15 inch, Tr Det B	4020988	0095	Yes	0.000	23,000	23,000	0.000	75.00000	0.00
Sewer, CI IV, 24 inch, Tr Det B	4020993	0100	Yes	0.000	25,000	25,000	0.000	102.00000	0.00
Sewer, CI IV, 30 inch, Tr Det B	4020994	0105	Yes	0.000	360,000	360,000	0.000	67.00000	0.00



Items That Are Completed

Item Description	Item Code	Prop Line	Item Cpt	Pending Changes	Auth Qty	Qty Placed	Qty Balance	Unit Price	Qty Balance Dollar Amt
Sewer, Rem, 24 inch to 48 inch	2030016	0025	Yes	0.000	340.000	340.000	0.000	6.00000	0.00
Sewer, Rem, Less than 24 inch	2030015	0020	Yes	0.000	145.000	145.000	0.000	6.00000	0.00
Structures, Rem	2040060	0035	Yes	0.000	1.000	1.000	0.000	900.00000	0.00
Topsoil Surface, Salv, 4 inch	8160077	0235	Yes	0.000	7,000.000	7,000.000	0.000	2.25000	0.00
Totals									\$0.00

RESOLUTION NO. _____

RESOLUTION TO AWARD A CONTRACT FOR THE
2015 WYOMING RESURFACING PROGRAM

WHEREAS:

1. Part of the City of Wyoming’s annual major maintenance of streets includes rotomilling and resurfacing asphalt pavement throughout the city.
2. The 2015 Wyoming Resurfacing Program focuses on Clay Avenue from 36th Street to the south city limit.
3. Clay Avenue is a major industrial corridor and the condition of the street surface is currently in need of repair to extend the life of the pavement.
4. On July 14, 2015, the City received two (2) bids for the 2015 Resurfacing Program with Rieth-Riley Construction Co., Inc. submitting the low bid of \$934,571.00.
5. The bid is \$28,692.40 or 3.2% above the Engineer’s estimate and is in the best interest of the City to perform the aforementioned work.
6. The costs for this project can be financed out of the Major Street Fund Account No. 202-441-46300-972.510.

Resurfacing Contract	\$934,571.00
Engineering & Contingencies	<u>\$ 60,429.00</u>
Project Cost	\$995,000.00

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby awards the 2015 Wyoming Resurfacing contract to Rieth-Riley Construction Co., Inc. in the amount of \$934,571.00.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on July 20, 2015.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:
Bid Tabulation
Contract Form

Resolution No. _____

Staff Report

Date: July 14, 2015
Subject: 2015 Resurfacing Program - Award of Bid
From: William D. Dooley, Director of Public Works
Meeting Date: July 20, 2015

Recommendation:

Staff recommends awarding the 2015 Wyoming Resurfacing Program to Rieth-Riley Construction Co., Inc. in the amount of \$934,571.00, 3.2% above the Engineer's estimate.

Sustainability Criteria:

Environmental Quality – Smooth pavement provides greater fuel efficiency and reduces maintenance on vehicles travelling the roadways.

Social Equity – The resurfacing program is based upon reducing the required maintenance of streets based upon their current condition and is not influenced by social considerations during selection of priority.

Economic Strength – Providing a well maintained infrastructure will add to the economic strength of a community allowing safe and efficient commercial and vehicular travel.

Discussion:

On July 14, 2015, the City of Wyoming received two (2) bids for the 2015 Wyoming Resurfacing Program. Rieth-Riley Construction Co., Inc. submitted the low bid of \$934,571.00 which is 3.2% above the Engineer's estimate. This annual program involves the milling and resurfacing of streets throughout the city, and this year focuses on a major industrial corridor, Clay Avenue from 36th Street to the south city limit. The project cost is \$995,000.00 including Engineering and Contingencies, which can be financed out of the Major Street Fund Account No. 202-441-46300-972.510.

It is recommended that the City Council award the 2015 Wyoming Resurfacing Program to Rieth-Riley Construction Co., Inc. in the amount of \$934,571.00.

Budget Impact:

Funds are available in the Major Street Fund.

City of Wyoming Bid Comparison

Contract ID: 167.15
Description: Milling and Resurfacing
Location: 2015 Wyoming Local Resurfacing
Projects(s): 167.15

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$905,878.60	-3.07%	0.00%
1	(21) Rieth-Riley Construction	\$934,571.00	0.00%	3.16%
2	(23) Michigan Paving & Materials Co.	\$965,230.90	3.28%	6.55%

Line	Pay Item Code	Description	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Rieth-Riley Construction		(2) Michigan Paving & Materials Co.	
					Bid Price	Total	Bid Price	Total	Bid Price	Total
0001	1000	MOBILIZATION	1	LS	\$40,000.00	\$40,000.00	\$16,234.00	\$16,234.00	\$76,770.00	\$76,770.00
0002	1008	REMOVE CURB & GUTTER	1,400	Ft	\$10.00	\$14,000.00	\$7.00	\$9,800.00	\$14.00	\$19,600.00
0003	1035	REMOVE SIDEWALK	76	SY	\$10.00	\$760.00	\$11.25	\$855.00	\$14.00	\$1,064.00
0004	1045	REMOVE PAVEMENT	700	SY	\$5.00	\$3,500.00	\$21.50	\$15,050.00	\$30.00	\$21,000.00
0005	1047	REMOVE CONCRETE COLLAR	22	EA	\$300.00	\$6,600.00	\$350.00	\$7,700.00	\$450.00	\$9,900.00
0006	1142	REMOVE EX COVER AND CASTINGS	61	EA	\$200.00	\$12,200.00	\$250.00	\$15,250.00	\$350.00	\$21,350.00
0007	1204	COLD MILLING EXISTING PAVEMENT - 2"	59,860	SY	\$1.00	\$59,860.00	\$0.98	\$58,662.80	\$0.46	\$27,535.60
0008	4031	Drainage Structure Castings	83	Ea	\$375.00	\$31,125.00	\$500.00	\$41,500.00	\$500.00	\$41,500.00
0009	5065	ADJUST EX VALVE BOX	2	EA	\$200.00	\$400.00	\$250.00	\$500.00	\$400.00	\$800.00
0010	6210	SIDEWALK RAMP, 4"	180	SF	\$3.50	\$630.00	\$6.00	\$1,080.00	\$6.00	\$1,080.00
0011	6220	CONCRETE GUTTER - DET 127A 48"	400	Ft	\$20.00	\$8,000.00	\$24.00	\$9,600.00	\$24.00	\$9,600.00
0012	6240	CONCRETE CURB AND GUTTER, 30"	1,000	Lft	\$22.00	\$22,000.00	\$20.00	\$20,000.00	\$20.00	\$20,000.00
0013	6272	CONCRETE SIDEWALK, 8"	500	Sft	\$5.00	\$2,500.00	\$6.00	\$3,000.00	\$6.00	\$3,000.00
0014	6295	ADJUST CASTINGS	83	EA	\$290.00	\$24,070.00	\$350.00	\$29,050.00	\$450.00	\$37,350.00
0015	6305	HAND PATCHING	20	TON	\$100.00	\$2,000.00	\$150.00	\$3,000.00	\$181.59	\$3,631.80
0016	6328	BITUMINOUS MIXTURE - 5E1	7,900	Ton	\$75.00	\$592,500.00	\$77.50	\$612,250.00	\$74.22	\$586,338.00

Contract # 167.15 (2015 Wyoming Local Resurfacing)
MERRL: 5.3.0

Line	Pay Item Code	Description	Quantity	Units	(0) ENGINEER'S ESTIMATE Bid Price	Total	(1) Rieth-Riley Construction Bid Price	Total	(2) Michigan Paving & Materials Co. Bid Price	Total
0017	6330	BITUMINOUS MIXTURE - 4E1	70	Ton	\$75.00	\$5,250.00	\$75.00	\$5,250.00	\$88.88	\$6,221.60
0018	6331	BITUMINOUS MIXTURE - 2C	230	T	\$75.00	\$17,250.00	\$98.00	\$22,540.00	\$66.57	\$15,311.10
0019	6408	INLAID COLD PLASTIC PAVEMENT MARKING 6" WHITE	524	Ft	\$4.00	\$2,096.00	\$3.00	\$1,572.00	\$3.85	\$2,017.40
0020	6409	Pav Mktg, Inlay Cold Plastic, Only	7	Ea	\$200.00	\$1,400.00	\$140.00	\$980.00	\$165.00	\$1,155.00
0021	6412	INLAID COLD PLASTIC PAVEMENT MARKING, 24" STOP-BAR	114	Lft	\$12.00	\$1,368.00	\$9.00	\$1,026.00	\$12.50	\$1,425.00
0022	6413	Pav Mktg, Inlay Cold Plastic, Lt Turn Arrow Sym	5	Ea	\$200.00	\$1,000.00	\$130.00	\$650.00	\$155.00	\$775.00
0023	6414	Pav Mktg, Inlay Cold Plastic, Rt Turn Arrow Sym	2	Ea	\$200.00	\$400.00	\$130.00	\$260.00	\$155.00	\$310.00
0024	6417	Pav Mktg, Inlay Cold Plastic, Thru Arrow Sym	2	Ea	\$200.00	\$400.00	\$130.00	\$260.00	\$145.00	\$290.00
0025	7005	TOP SOIL 4" SCREENED	300	SY	\$5.00	\$1,500.00	\$8.00	\$2,400.00	\$8.00	\$2,400.00
0026	7015	CLASS A SEED HYDRO-MULCH	300	SY	\$1.00	\$300.00	\$3.00	\$900.00	\$3.00	\$900.00
0027	8000	FLAG CONTROL	1	LS	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$19,200.00	\$19,200.00
0028	8010	MINOR TRAFFIC CONTROL DEVICES	1	LS	\$10,000.00	\$10,000.00	\$23,560.48	\$23,560.48	\$16,860.00	\$16,860.00
0029	8100	BARRICADE TYPE II LIGHTED - FURNISHED	300	EA	\$10.00	\$3,000.00	\$11.00	\$3,300.00	\$11.00	\$3,300.00
0030	8101	BARRICADE TYPE II LIGHTED - OPERATED	300	EA	\$1.00	\$300.00	\$1.00	\$300.00	\$1.00	\$300.00
0031	8110	BARRICADE TYPE III LIGHTED - FURNISHED	4	EA	\$65.00	\$260.00	\$50.00	\$200.00	\$50.00	\$200.00

Contract # 167.15 (2015 Wyoming Local Resurfacing)
MERL: 5.3.0

Line	Pay Item Code	Description	Quantity	Units	(0) ENGINEER'S ESTIMATE Bid Price	Total	(1) Rieth-Riley Construction Bid Price	Total	(2) Michigan Paving & Materials Co. Bid Price	Total
0032	8111	BARRICADE TYPE III LIGHTED - OPERATED	4	EA	\$10.00	\$40.00	\$1.00	\$4.00	\$1.00	\$4.00
0033	8120	LIGHTED ARROW TYPE A - FURNISHED	4	EA	\$450.00	\$1,800.00	\$400.00	\$1,600.00	\$400.00	\$1,600.00
0034	8121	LIGHTED ARROW TYPE A - OPERATED	4	EA	\$100.00	\$400.00	\$100.00	\$400.00	\$100.00	\$400.00
0035	8030010	Detectable Warning Surface	75	Ft	\$60.00	\$4,500.00	\$70.00	\$5,250.00	\$70.00	\$5,250.00
0036	8110231	Pav't Mtkg, Waterborne, 4 inch, White	792	Ft	\$0.40	\$316.80	\$0.15	\$118.80	\$0.10	\$79.20
0037	8110232	Pav't Mtkg, Waterborne, 4 inch, Yellow	31,132	Ft	\$0.40	\$12,452.80	\$0.06	\$1,867.92	\$0.10	\$3,113.20
0038	8120330	Sign, Portable, Changeable Message, Fum	2	Ea	\$4,350.00	\$8,700.00	\$1,600.00	\$3,200.00	\$1,600.00	\$3,200.00
0039	8120331	Sign, Portable, Changeable Message, Oper	2	Ea	\$1,500.00	\$3,000.00	\$200.00	\$400.00	\$200.00	\$400.00
Bid Totals:						\$905,878.60		\$934,571.00		\$965,230.90

CONTRACT

THIS CONTRACT AWARDED on the 20th day of July 2015 by and between the CITY OF WYOMING, Kent County, Michigan, party of the first part, hereinafter called the "City" and

**RIETH-RILEY CONSTRUCTION COMPANY, INC.
2100 CHICAGO DRIVE, SW
WYOMING, MI 49519**

party of the second part, hereinafter called the "Contractor."

Witnesseth, that the City and the Contractor, for the considerations hereinafter mentioned, agree as follows:

ARTICLE I - THE CONTRACT

The following shall be deemed to be part of this Contract:

- A. Performance Bond, Payment Bond, and Resolution from Board of Directors**
- B. Information for Bidders**
- C. Bid Proposal Form**
- D. Award of Bid**
- E. Certificate of Insurance (per City of Wyoming's Contractor Insurance Requirements)**
- F. Subcontract Provision**
- G. Letter of Credit (5% of Annual Contract Amount)**
- H. Equal Employment Opportunity Statement**
- I. All Provisions required by law to be inserted in this contract, whether actually inserted or not.**
- J. Special Specifications as listed below:**

SEE ATTACHED

ARTICLE II - SCOPE OF THE WORK - SUBJECT MATTER

The Contractor hereby agrees to furnish all of the materials and all of the equipment and labor necessary to perform all of the work shown on the drawing and described in the specifications for the project entitled:

2015 WYOMING RESURFACING

all in accordance with the requirements and provisions of the Contract. The Contractor likewise agrees to do all incidental and appurtenant work in connection therewith.

ARTICLE III - TIME OF COMPLETION

The work to be performed under this contract shall be completed on or before October 1, 2015. Should the Contractor be obstructed or delayed in the prosecution or completion of his work by any act, neglect or default of the City, then the time herein fixed for completion of the work shall be extended for a period equivalent to the time lost by reason of such delay for the causes herein mentioned. The duration of such extension shall be determined by the City Manager or his authorized representative.

ARTICLE IV - LIQUIDATED DAMAGES

Should the work under this Agreement not be finished within the time specified, the City is hereby authorized to deduct out of the money which may be due or become due to the Contractor under this Agreement, as damages for the noncompletion of the work aforesaid, within the time hereinbefore stipulated for its completion, the sum of Nine Hundred Dollars (\$900.00) for each calendar day by which the Contractor shall fail to complete the work or any part thereof in accordance with the provisions hereof, and such liquidated damages shall not be considered as a penalty. It is understood that the City shall not forfeit its right to liquidated damages in the event that delay is partly caused by it. In this event, said damages shall be apportioned so that each day of delay attributable to the City shall be subtracted from the total days of delay, and the Contractor shall pay liquidated damages for the remainder.

ARTICLE V - THE CONTRACT SUM

The City agrees to pay and the Contractor agrees to accept the sum of:

NINE HUNDRED THIRTY-FOUR THOUSAND FIVE HUNDRED SEVENTY-ONE DOLLARS AND 00/100 CENTS (\$934,571.00)

the amount named in the Proposal, as full compensation for all labor, supervision, equipment, materials, and incidental expense required in executing all of the work contemplated in this Contract, including also all loss or damage arising out of the nature of the work or from the action of the elements or from any unforeseen obstruction or difficulties which may be encountered in the prosecution of the same or from other causes of every description connected with the work.

It is further agreed that the sum named may be increased or decreased in accordance with the units of work actually completed at the Contract unit prices, and may be increased by the addition of items of work not included in the proposal items.

ARTICLE VI - CITY CHARTER TO BE GOVERNING DOCUMENT

The City Charter of the City shall be the governing document in all contractual relations with the City of Wyoming. In the prosecution of the work under this Contract, eight (8) hours shall constitute a day's labor. The City retains the right to determine finally all questions as to the proper performance under this Contract or any unfinished portion thereof, and in case of improper, dilatory or imperfect performance thereof to suspend the work at any time and to order the partial or entire reconstruction of the same. The City likewise retains full power to determine all questions arising under this Contract according to the true intent and meaning thereof.

ARTICLE VII - COMPLIANCE WITH LAWS, ORDINANCES AND REGULATIONS

The Contractor shall keep himself fully informed of and shall at all time comply with all local, state, and federal laws, rules, and regulations applicable to this Contract and the work to be done hereunder.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first above written.

Witnesses

CITY OF WYOMING

_____ **By** _____ **Date**
Jack Poll
Its Mayor

_____ **By** _____ **Date**
Kelli A. Vandenberg
Its City Clerk

_____ **Date**
CONTRACTOR

By _____
Its _____

Correct in form: _____ **Date**
City Attorney

Certification of funds: _____ **Date**
City Comptroller

The Contract above was approved and ordered executed by the Council of the City of Wyoming at a session held _____, 20 ____.

Attest: _____ **Date**
City Clerk

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF
ONE REPLACEMENT TRACTOR, FOURTEEN LEAF CONTAINERS
AND TWO HOOK LIFT HOISTS

WHEREAS:

1. As detailed in the attached Staff Report, it is recommended the City Council authorize the purchase of one replacement tractor from Greenmark Equipment using the State of Michigan MiDEAL purchasing program in the total amount of \$56,420.61.
2. It is also recommended the City Council authorize the purchase of fourteen leaf containers and two hook lift hoists from Marrel Corporation in the total amount of \$113,327.12.
3. Funds for the purchase are available in the Motor Pool Capital Outlay account numbers 661-441-58500-985000 and 661-441-58500-987000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the purchase of a tractor from Greenmark Equipment in the total amount of \$56,420.61.
2. The City Council does hereby authorize the purchase of fourteen leaf containers and two hook lift hoists from Marrel Corporation in the total amount of \$113,327.12.
3. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on July 20, 2015.

ATTACHMENTS:

Staff Report
John Deere Quote (MiDEAL Contract #071B0200317)
Marrel Corporation Quote

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

DATE: July 6, 2015

SUBJECT: Approve the Purchase of Replacement Equipment

FROM: Ted Seil, Fleet Services Supervisor

Date of Meeting: July 20, 2015

RECOMMENDATION

The Public Works Department recommends the City Council approve the purchase of replacement equipment through the State of Michigan MiDeal purchasing program to Greenmark Equipment \$56,420.61 and to single source supplier Marrel Corporation \$113,327.22.

SUSTAINABILITY CRITERIA

Environmental Quality

Wyoming is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The equipment meets the latest environmental Tier 4 requirements and emission standards reducing the impact of emissions on the environment and fuel consumption.

Social Equity

The replacement of equipment will allow the City of Wyoming to continue to provide high quality service to all residents without regard to income level or socio-economic status.

Economic Strength

The replacement equipment allows the City of Wyoming to purchase higher quality equipment with better warranty programs, reduced maintenance costs and less equipment down time. We are purchasing equipment that is more fuel efficient and ergonomically designed to reduce injuries to our work force.

DISCUSSION

The Fleet Services group utilizes cooperative purchasing agreements when possible because they save time and expenses. For this reason, we recommend that Wyoming purchase one replacement tractor from Greenmark Equipment through the State of Michigan's MiDeal purchasing program to be used at the Clean Water Plant.

We also recommend purchasing 14 leaf containers and two hook lift hoists from Marrel Corporation of Rockford, Michigan. Marrel Corporation was previously selected to design and build a prototype leaf container for Wyoming. This was successfully tested this spring and we now recommend purchasing the remaining 14 containers needed to replace all 15 leaf trailers.

Marrel Corporation is also the sole distributor of Amplirol Hook Lift Systems which have been installed on Wyoming truck chassis as a means of reducing the number of vehicles in the Public Works fleet. For this reason, we recommend purchasing two additional hook lift hoists from Marrel Corporation.

The following equipment list identifies seventeen pieces of equipment that are scheduled to be purchased. The cost for the 14 leaf containers, two hook lift hoists and one tractor is \$169,747.83.

BUDGET IMPACT

Sufficient funds have been budgeted in the Motor Pool Fund, Capital Outlay Accounts 661-441-58500-985000 and 661-441-58500-987000.

2015-2016 Fleet Services Depreciation Reserve Summary				
	In Service Date	Reason for Replacement	Purchase Price	Vendor
Leaf Containers				
T665-000	1-Sep	Years	\$4,583.00	Marrel Corp
T666-000	1-Sep	Years	\$4,583.00	Marrel Corp
T667-000	1-Sep	Years	\$4,583.00	Marrel Corp
T668-000	1-Sep	Years	\$4,583.00	Marrel Corp
T669-000	1-Sep	Years	\$4,583.00	Marrel Corp
T670-000	1-Sep	Years	\$4,583.00	Marrel Corp
T671-000	1-Sep	Years	\$4,583.00	Marrel Corp
T672-000	1-Sep	Years	\$4,583.00	Marrel Corp
T673-000	2-Oct	Years	\$4,583.00	Marrel Corp
T674-000	2-Oct	Years	\$4,583.00	Marrel Corp
T675-000	2-Oct	Years	\$4,583.00	Marrel Corp
T676-000	2-Oct	Years	\$4,583.00	Marrel Corp
T678-000	2-Oct	Years	\$4,583.00	Marrel Corp
T679-000	2-Oct	Years	\$4,583.00	Marrel Corp
Shipping Charges			\$5,000.00	
Total for Leaf Containers			\$69,162.00	
Hook Lift Hoist				
305-001 Hoist	6-Jul	Years	\$22,082.56	Marrel Corp
306-001 Hoist	8-Sep	Years	\$22,082.56	Marrel Corp
Total for Hoists			\$44,165.12	
Tractor				
704-001	1-Jan	Years	\$56,420.61	Greenmark Equip
Total for Tractor			\$56,420.61	
Total			\$169,747.73	



Selling Equipment

MIDICAL CONTRACT # 07130200317

Quote Id: 11650191

Customer: CITY OF WYOMING-DPW MOTOR POOL

JOHN DEERE (MY2015 - FT4) 5085E Utility Tractor (70 PTO hp)

Code	Description	Qty	Unit	Extended	Suggested List
696BLV	(MY2015 - FT4) 5085E Utility Tractor (70 PTO hp)	1	\$ 48,321.00	\$ 48,321.00	\$ 63,328.30
					Selling Price
					\$ 51,247.97
Standard Options - Per Unit					
0409	English Operators Manual and Decal Kit	1	\$ 0.00	\$ 0.00	
1381	12F/12R PowrReverse Transmission - 540/540E	1	\$ 0.00	\$ 0.00	
2050	Standard Cab	1	\$ 9,072.00	\$ 9,072.00	
2120	Air Suspension Seat	1	\$ 706.00	\$ 706.00	
3025	Deluxe Cornerpost Exhaust	1	\$ 500.00	\$ 500.00	
3320	Dual Stackable Rear SCV's with Lever Control	1	\$ 0.00	\$ 0.00	
3420	Dual Stackable Mid Valves with Joystick Control	1	\$ 1,236.00	\$ 1,236.00	
5914	19.5L - 24 In. 10PR R4 Bias	1	\$ -418.00	\$ -418.00	
6040	MFWD (4 Wheel Drive)	1	\$ 0.00	\$ 0.00	
6114	12.5/80 - 18 In. 6PR I3 (R4 Type) Bias	1	\$ -753.00	\$ -753.00	
8912	Loader Preparation Package	1	\$ 1,582.00	\$ 1,582.00	
Standard Options Total					\$ 11,925.00
Dealer Attachments					
RE227949	Engine Block Heater (110V)	1	\$ 111.39	\$ 111.39	
LVB25547	Auxiliary Rear Work Light Kit (1 Light)	1	\$ 66.99	\$ 66.99	
BLV10120	Beacon Light Kit	1	\$ 236.50	\$ 236.50	
2	loaded, tubed tires	1	\$ 1,600.00	\$ 1,600.00	
Dealer Attachments Total					\$ 2,014.88
Other Charges					
	Freight	1	\$ 468.75	\$ 468.75	
	Setup	1	\$ 598.67	\$ 598.67	
Other Charges Total					\$ 1,067.42
Suggested Price					\$ 63,328.30
Customer Discounts					
Customer Discounts Total			\$ -12,080.33	\$ -12,080.33	
Total Selling Price				\$ 51,247.97	

Confidential



Selling Equipment

Quote Id: 11650191

Customer: CITY OF WYOMING-DPW MOTOR POOL

JOHN DEERE H240 Loader				
Hours:		Suggested List		
Stock Number:		\$ 6,473.20		
		Selling Price		
		\$ 5,172.64		
Code	Description	Qty	Unit	Extended
2411P	H240 Loader	1	\$ 6,533.00	\$ 6,533.00
Standard Options - Per Unit				
0202	United States	1	\$ 0.00	\$ 0.00
0409	English	1	\$ 0.00	\$ 0.00
1995	Less Mounting Frame	1	\$ -1,042.00	\$ -1,042.00
2512	H240 Mechanical Farm Loader (MSL) - 2 Function	1	\$ 719.00	\$ 719.00
4526	2 Function hoses and parts with Quick Couplers, SLC and Mid-Valve installed on tractor	1	\$ 0.00	\$ 0.00
5995	Less Hood Guard	1	\$ -296.00	\$ -296.00
6995	Less Ballast Box	1	\$ 0.00	\$ 0.00
7710	Skid Steer Style Carrier	1	\$ 369.00	\$ 369.00
8750	Less Bucket	1	\$ -864.00	\$ -864.00
Standard Options Total				\$ -1,114.00
Dealer Attachments				
LVB25342	72 In. Quik-Tatch Heavy Duty Front Loader Bucketw/Replaceable Cutting Edge	1	\$ 1,054.20	\$ 1,054.20
Dealer Attachments Total				\$ 1,054.20
Suggested Price				\$ 6,473.20
Customer Discounts				
Customer Discounts Total			\$ -1,300.56	\$ -1,300.56
Total Selling Price				\$ 5,172.64



Quote Summary

Prepared For:
City Of Wyoming-dpw Motor Pool
2660 Burlingame Ave Sw
Wyoming, MI 49509
Business: 616-530-7229

Prepared By:
Jesse Arias
Greenmark Equipment, Inc.
2040 Chicago Drive
Jenison, MI 49428
Phone: 616-869-2000
jarias@greenmarkequipment.com

Certificate Under Agricultural Producing Exemption
By writing "Ag Exempt" adjacent to the Purchaser's signature, the undersigned hereby certifies that all items, except as indicated hereon, are purchased for use or consumption in connection with the production of horticultural or agricultural products as a business enterprise, and agrees to reimburse the seller the sales tax if used or consumed otherwise.

Quote Id: 11650191
Created On: 17 June 2015
Last Modified On: 17 June 2015
Expiration Date: 31 July 2015

WARRANTY PROVISIONS (IF APPLICABLE):

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE (MY2015 - FT4) 5085E Utility Tractor (70 PTO hp)	\$ 63,328.30	\$ 51,247.97 X	1 =	\$ 51,247.97
JOHN DEERE H240 Loader	\$ 6,473.20	\$ 5,172.64 X	1 =	\$ 5,172.64
Equipment Total				\$ 56,420.61

Quote Summary	
Equipment Total	\$ 56,420.61
SubTotal	\$ 56,420.61
Total	\$ 56,420.61
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 56,420.61

Salesperson : X _____

Accepted By : X _____



C O R P O R A T I O N
4750 14 Mile Road
Rockford, MI 49341
616-863-9155 PH 616-863-9177 FAX
E-mail: ampliroll1@aol.com

In reference to our telephone conversation, I am pleased to send you this quote.

QUOTE TO: City of Wyoming

PH: 616-530-7213
FAX: 616-530-8464

ATTN: Ted

14) CONTRACTOR DUTY OPEN TOP CONTAINERS \$ 3,493.00 EACH
11 FOOT LONG 36 INCH SIDE WALLS 12 GA.
74 INCHES WIDE 7 YARD
3/16 FLOOR MAT.
CROSS MEMBERS 17.5 ON CENTER
54 INCH HOOK HEIGHT
REAR ROLLERS WITH POLY COATED
DOUBLE SWING BARN DOORS SINGLE DOOR LEVER
PRIMED AND PAINTED SCHOOL BUS YELLOW

PULL TARPS INSTALLED ON CONTAINERS \$ 1,090.00 EACH

SHIPPING COST \$ 5,000.00 THREE LOADS NON STACKED HALF THE COST
IF STACKED BUT WILL HAVE PAINT DAMAGE

If accepted please sign and fax back _____

By: _____
Andy Jansma

Date: 2/16/15

NOTE: PRICE GOOD FOR 30 DAYS ONLY. DOES NOT INCLUDE ANY FEDERAL, STATE OR
LOCAL USE OR SALES TAXES.



Quotation

4750 14 Mile Road NE
 Rockford, MI 49525
 Phone 616-863-9155
 Fax 616-863-9177

Sold To: CITY OF WYOMING

Ship To:

Phone 616-530-7273

Date: 6/22/2015

Fax

FOB:

email:

Terms:

Contact TED SEIL

Model	Description	Qty	Unit Price	Total Price
AL90S-12	13,000 lbs 10 - 13.5 ft bodies Standard Hook Height 36 1/4"	2	12390.00	\$ 24,780.00
54"	Change to 54" hook	2	428.00	\$ 856.00
MC-254-20E	Solenoid operated valve, 25L piston pump, 4 gal tank	2	2307.00	\$ 4,614.00
Pick Hydraulics	DELETE 25 L PISTON PUMP	2	-430.00	\$ (860.00)
Pick Hydraulics		0	0.00	\$ -
5.414S	Steel diamond plate fenders for 19.5 tires single axle	4	188.00	\$ 752.00
6.19LED	Rear bumper with ICC lights center LED'S	2	558.00	\$ 1,116.00
Pck Tarp		0	0.00	\$ -
Msc parts	Miscellaneous parts for installation	2	232.82	\$ 465.65
Ford Series	PTC and pump combination for Ford trans operating at 3500 psi	2	1908.24	\$ 3,816.47
Back SM	Paint small hoist black	2	450.00	\$ 900.00
Pick Container Acces		0	0.00	\$ -
Pick Container Acces	ADD REESE HITCH WITH D-RINGS	2	250.00	\$ 500.00
Pick Options				\$ -
Pick Options	POSITIVE LOCKING SYSTEM	2	950.00	\$ 1,900.00
Labor	Hours to install above components	71	\$ 75.00	\$ 5,325.00
	Freight			\$ -
SubTotal				\$ 44,165.12
Tax				
Total				\$ 44,165.12

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A PROPOSAL FROM ON-DUTY GEAR, LLC FOR BODY ARMOR AND TO CONCUR WITH THE PURCHASE AND AUTHORIZE PAYMENT FOR ADDITIONAL BODY ARMOR AND EXPIRED REPLACEMENT BODY ARMOR

WHEREAS:

1. As detailed in the attached Staff Report, it is recommended the City Council accept a proposal from On-Duty Gear, LLC extending their 2013 bid pricing for police body armor at a cost of \$650.00 each through December 31, 2015.
2. It is also recommended the City Council concur with the purchase of additional body armor for new hires and replacement of existing expired body armor in the total amount of \$4,550.00.
3. It is also recommended the City Council concur and authorize payment to replace additional expired body armor in the total amount of \$11,050.00.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby accept a proposal from On-Duty Gear, LLC for body armor through December 31, 2015.
2. The City Council does hereby concur with the purchase and authorize payment for additional body armor and expired replacement body armor in the total amount of \$15,600.00.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on July 20, 2015.

ATTACHMENTS:

Staff Report
Proposal
Invoices (2)

Kelli A. Vandenberg, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: July 15, 2015
Subject: 2014/15 Purchase of Police Body Armor
From: Captain Kim Koster
Meeting Date: July 20, 2015

RECOMMENDATION:

It is recommended to concur with our recent purchase from, and authorize payment to On-Duty Gear, LLC. for the purchase of police body armor. It is also recommended that the City Council accept a proposal from On-Duty Gear, LLC, extending their 2013 bid prices through December 31, 2015.

SUSTAINABILITY CRITERIA:

Environmental Responsibility: This equipment purchase and choices we have relating to it do not significantly impact this criterion.

Social Equity: This equipment purchase and choices we have relating to it do not significantly impact this criterion.

Economic Strength: In October 2013, bids were accepted for police armor vests and awarded to low-bidder, On-Duty Gear, LLC. On-Duty Gear, LLC has agreed to extend their 2013 bid prices through 12/31/15 (Resolution #24635 dated 11/4/13).

DISCUSSION:

Two additional purchases have been made since the bid expiration date of 11/4/14. On-Duty Gear, LLC has honored their 2013 bid prices for both of these purchases:

Invoice #	Date	Description	Price Each	Total
12339	12/18/2014	7 Armor Express Razor Level II	\$650.00	\$4,550.00
12768	5/1/2015	17 Armor Express Razor Level II	\$650.00	\$11,050.00
			Total	\$15,600.00

Our 2014/15 budgeted amount for body armor vests was \$19,500 for body armor vests. The reason the 17 vests were ordered is that they expired in 2015. The previous order for the 7 vests were for a portion of the vests that expired in 2014, along with vests for new hires. With the number of retirements that occurred in 2014/15, the number of vests to be purchased was more than anticipated. The current bid pricing with On-Duty Gear, LLC has expired. They have agreed to extend their 2013 bid pricing to 12/31/15.

BUDGET IMPACT:

Funds are available in the 2014/15 Patrol Uniforms account, budget line item 101-305-31500-744000, with \$4,784.10 being reimbursed by our BPV grant.

On Duty Gear^{LLC}

P.O. Box 1258
Port Huron, MI 48061-1258
www.ondutygear.com

July 15, 2015

City of Wyoming
ATTN: Julie Pease
2300 DeHoop Ave. SE
Wyoming, MI 48509

Ms. Pease:

The purpose of this letter is to advise you that On Duty Gear values the business relationship we have shared with the City of Wyoming and the Wyoming Police Department. Therefore, we have agreed to extend the current bid pricing for the purchase of concealable body armor through December 31, 2015. This extended price of \$650.00 is based on Bid #1311, which was submitted on October 8, 2013.

Thank you again for the opportunity to serve you; we look forward to serving you well into the future!

Best Regards,



Paul S. Riddell
President
On Duty Gear, LLC

cc: file

PAID

ON DUTY GEAR, LLC
309 HURON AVE.
PORT HURON, MI 48060

Invoice

PAID - 03/18/2015
Patty Goddard
03/18/2015
10:38:03AM
Invoice has been
paid

Date	Invoice #
12/18/2014	12339

Bill To
City of Wyoming ATTN: Accts. Payable 2300 DeHoop Ave. SW Wyoming, MI 49509

Ship To
Wyoming Police Dept. ATTN: Lt. Jim MaGuffee 2300 DeHoop Ave. SW Wyoming, MI 49509

P.O. Number	Terms	S.O. No.	Ship	Via	F.O.B.	Tax ID
Body Armor	Net 30	OS-29465	12/18/2014	UPS		

Quantity	Item Code	Description	Price Each	Amount
7	AE-Wyoming	Armor Express Razor Level II, (2) REVO-ODG & 5x8 ICW ARA Shock Plate Walker, Ferguson, Koeller, Wheeler, Eby, M. Moore, Mahoney	650.00	4,550.00
		Subtotal		4,550.00

Batch #: 2015-00002001
Inv #: 12339



NEW PAYMENT ADDRESS: ON DUTY GEAR, LLC, 44315 GROESBECK HWY., CLINTON TWP, MI 48036	Total.	\$4,550.00
---	---------------	------------

PHONE (810) 966-3445 FAX (810) 966-3446
TAX ID#81-0620560



ON DUTY GEAR, LLC
 2525 LAPEER ~~RD~~ Ave #1136
 PO BOX 611258
 PORT HURON, MI 48061-1258

***Hold Check Invoice**

Date	Invoice #
5/1/2015	12768

Bill To
City of Wyoming ATTN: Accts. Payable 2300 DeHoop Ave. SW Wyoming, MI 49509

Ship To
Wyoming Police Dept. ATTN: Lt. Jim McGuffee 2300 DeHoop Ave. SW Wyoming, MI 49509

P.O. Number	Terms	S.O. No.	Ship	Via	F.O.B.	Tax ID
	Net 30	OS-31770	4/27/2015	UPS		

Quantity	Item Code	Description	Price Each	Amount
17	AE-Wyoming	Armor Express Razor Level II, (2) REVO-ODG & 5x8 ICW ARA Shock Plate Pena, Pols, Vlietstra, Cammenga, Aungst, Decker, Veldman, Durian, DeBoer, Toonstra, D. Cook McGuffee, B. Look, Easterly, Atkinson, Wiler, Brittain	650.00	11,050.00
		Subtotal		11,050.00
Batch #: 2015-00002963 Inv #: 12768  453197			PD will go to Council to concur w/ purchase. Resolution to follow when avail (est. 7/2/15)	
All amounts unpaid after due date will be subject to a finance charge of 1.5% per month.			Total	\$11,050.00

24635

PHONE (810) 966-3445 FAX (810) 966-3446
 TAX ID#81-0620560

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF
TEN PAGERS AND TEN PORTABLE RADIOS

WHEREAS:

1. As detailed in the attached Staff Report, it is recommended that the City Council authorize the purchase of ten pagers and ten portable radios from T&W Electronics Inc. using the State of Michigan (MiDEAL) extended purchasing program in the total estimated amount of \$12,251.60.
2. Funds for the purchase are available in the Fire Fighting Capital Outlay Account number 101-337-33900-975000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the purchase of portable radios and pagers from T&W Electronics Inc. in the total estimated amount of \$12,251.60.
2. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on July 20, 2015.

ATTACHMENTS:
Staff Report
Quotes (2)

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: June 29, 2015
Subject: Mobile Radios and Pagers
From: Lt. Dennis Van Tassell
Meeting Date: July 20, 2015

Recommendation:

It is recommended that the City of Wyoming authorize the purchase of (10) Minitor 6 Pagers, batteries, and appropriate charging systems, (8) Motorola XPR7550 VHF Digital radios, microphones, and their appropriate charging systems, and (2) Motorola UHF XPR7550 Digital radios, microphones, and their appropriate charging systems. We have consistently utilized two distinct vendors for our radio and programming needs. To stay consistent with vendors who know our system and to eliminate any unnecessary changes to the current infrastructure, two quotes were obtained from past/present vendors of our radio operating systems.

Sustainability Criteria:

Environmental Responsibility: The Wyoming Department of Public Safety Fire Bureau is trained and currently functions as a collaborative ice and water rescue team with the neighboring municipalities of Kentwood and Grandville. In order to alert personnel and be able to communicate within a Unified Command System with these other departments, it is necessary to purchase the listed radios. The radios as noted will allow direct communication within the team and amongst command officers of the three municipalities.

Social Equity: This recommendation will provide service to all residents of the City of Wyoming, Kentwood, and Grandville, along with any other citizen on or near the waterways within the three municipalities.

Economic Strength: The Wyoming Department of Public Safety Fire Bureau is committed to providing excellent customer service. These radios will be purchased by utilizing CGAP funding that was granted from the State of Michigan. There is no additional cost. It is within the original grant and its current amendments

Discussion:

The radios requested are the current operating systems already in use by the Wyoming Department of Public Safety Fire Bureau. There are no additional system upgrades necessary to operate these radios.

Budget Impact:

We would like to propose that we purchase the listed radios, chargers, and paging systems from T&W Electronic Inc. The total prices of their systems are cheaper in comparison to the second quote from Tele-Rad.

	Minitor 6 Pager (10)	VHF Radio (8)	UHF Radio (2)	Total
T&W Electronics	\$441.00	\$778.70	\$806.00	\$12,251.60
Tele-Rad	\$425.00	\$842.50	\$811.50	\$12,613.00

Funding for the purchase is available in account number 101-337-33900-975000.

T & W Electronics Inc.

1045 S. Division Ave
 Grand Rapids MI 49507
 Phone 616-241-3645 Fax 616-241-3739
 email Dtubergen@aol.com

Quotation

DATE 3/19/2015
 Quotation # One-mar2015
 Customer ID WyomingPS

Quotation For:
 Thomas Saladino

Quotation valid until: 4/18/2015
 Prepared by: David Tubergen

Wyoming Fire Department

Wyoming, Michigan
 Cell:
 thomassaladino1964@gmail.com



State of Michigan MiDeal Pricing used Contract #071B0200127

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
Dave Tubergen		10 working Days	UPS	CPU or UPS	Net 10
QUANTITY	DESCRIPTION		UNIT PRICE	T	AMOUNT
1	A03JAC9JA1 Minitor 6 Pager 5 channel, with standard Battery , standard Desk Charger, Standard 2 year Warrenty, Non-Intrinsically Safe.		\$ 441.00		\$ 441.00
1	AAH56JDN9KA1, QA00506 Motorola XPR7550 VHF Dual mode Digital /Analog 1000 channel, 5 watt portable radio with Color Display and keypad, IP57 Speaker microphone, Impress Charger, Impress Li-ion battery, Belt clip, antenna, and 2 year warrenty (1198.00)		\$ 778.70		\$ 778.70
1	AAH56RDN9KA1, QA00506 Motorola XPR7550 UHF Dual mode Digital /Analog 1000 channel, 4 watt portable radio with Color Display and keypad, IP57 Speaker microphone, Impress Charger, Impress Li-ion battery, Belt clip, antenna, and 2 year warrenty (1240.00)		\$ 806.00		\$ 806.00
				SUBTOTAL	\$ 2,025.70
				TAX RATE	6.00%
				SALES TAX	-
				OTHER	-
				TOTAL	\$ 2,025.70

THANK YOU FOR YOUR BUSINESS!



511 E. 8th St.
 Holland MI 49423-3759
 (616) 396-3541 Fax: (616) 392-9707

QUOTATION

QUOTE NO.: 22175 - 00 EC
 DATE: 2/24/15
 TERMS: NET 15 DAYS
 DELIVERY:
 Please reference Quote No. on
 Correspondence & purchase orders.
 Quote expires: 03/26/2015

TO: 1WYOFD
 WYOMING FIRE DEPT, CITY OF
 2300 DEHOOP AVE SW
 WYOMING, MI 49509

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
1	MOTO MIN VI PAGER VHF 143-174 5CH - NON-INTRINSICALLY SAFE	425.00		425.00
1	TWO YEAR STANDARD WARRANTY NO SERVICE OPTION			
1	MOT HT1250 PORT VHF 128CH	856.00		856.00
1	NIMH IMPRES SMART BATTERY	22.00		22.00
1	IMPRES SUC CHARGER	35.00		35.00
2	SALES ORDER PROGRAMMING GRAND RAPIDS SERVICE	25.00		50.00
Item summary				1,388.00
Subtotal				1,388.00

Continued on following page

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE.

TERMS SUBJECT TO CREDIT REVIEW

Orders over \$50,000 may require a 25% down payment to be invoiced at time of order.
 Unpaid balances over 30 days are subject to 1.5% monthly interest charge (18% annually).
 BY SKIP PETROVICH / 616-295-0078 7006

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted _____ P.O. No. _____
 by _____
 LEGAL NAME OF PURCHASER _____
 _____ Date _____
 AUTHORIZED SIGNATURE _____



511 E. 8th St.

Holland MI 49423-3759
(616) 396-3541 Fax: (616) 392-9707

QUOTATION

QUOTE NO.: 22456 - 00 EC

DATE: 3/13/15

TERMS: NET 15 DAYS

DELIVERY:

Please reference Quote No. on
Correspondence & purchase orders.

Quote expires: 04/12/2015

TO: 1JAMES
JAMESTOWN TOWNSHIP
ATTN: RUTH A/P
2380 RILEY STREET
JAMESTOWN, MI 49427-0088

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
1	XPR7350 VHF PORTABLE 5W 32CH	780.00		780.00
1	VHF HELICAL ANT 144-165 (PMAD4116) INCLUDED W/RADIO			
1	SUBMERSIBLE MIC FOR MOTOTRBO (PMMN4040)	75.00		75.00
1	XPR7350 UHF PORTABLE 4W 32CH GPS BT GOB	811.25		811.25
1	UHF SLIM WHIP ANT 403-527 (PMAE4079) INCLUDED WITH RADIO			
1	SUBMERSIBLE MIC FOR MOTOTRBO (PMMN4040)	75.00		75.00
1	XPR7550 VHF PORTABLE 5W 1000CH 136-174 MHZ Continued on following page	842.50		842.50

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE.

TERMS SUBJECT TO CREDIT REVIEW

Orders over \$50,000 may require a 25% down payment to be invoiced at time of order.
Unpaid balances over 30 days are subject to 1.5% monthly interest charge (18% annually).
BY KELLY HOEK / 616-403-0416 7003

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted

by

LEGAL NAME OF PURCHASER

AUTHORIZED SIGNATURE

P.O. No.

Date

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF
TWO POLICE VEHICLES

WHEREAS:

1. As detailed in the attached Staff Report, it is recommended the City Council authorize the purchase of two police vehicles from Signature Ford in the total amount of \$58,486.00 using the 2015 Vehicle Macomb County Contract bid prices.
2. Funds for the purchase are available in the Motor Pool Capital Outlay Depreciation and Reserve account number 661-441-58500-985000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the purchase of two police vehicles from Signature Ford in the total amount of \$58,486.00.
2. The Wyoming City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on July 20, 2015.

ATTACHMENTS:

Staff Report

Macomb County Bid Information

Memorandum from Police Department

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

DATE: July 8, 2015

SUBJECT: Authorize the Purchase of Additional Police Vehicles

FROM: Ted Seil, Fleet Services Supervisor

Date of Meeting: July 20, 2015

RECOMMENDATION

The Public Works Department recommends the City Council authorize the purchase of two police vehicles from Signature Ford through Macomb County contracts for \$58,486.00.

SUSTAINABILITY CRITERIA

Environmental Quality

Wyoming is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. In order to continue to protect the environment and the public, the new equipment meets the latest environmental and emission standards reducing the impact of emissions on the environment and reducing fuel consumption.

Social Equity

The additional equipment will allow the City of Wyoming Police Department to continue to provide high quality service to all residents without regard to income level or socio-economic status.

Economic Strength

The additional equipment allows the City of Wyoming to take advantage of increased warranty programs and higher quality equipment with reduced maintenance cost and equipment down time. We are purchasing equipment that is more fuel efficient and ergonomically designed, reducing injuries to our work force.

DISCUSSION

To purchase vehicles and equipment, the Fleet Services group utilizes cooperative purchasing agreements where possible. The cooperative purchasing programs save time and expenses. Signature Ford purchases will be made under an extension of the Macomb County bid. Because of recent events in the City, the Police Department has requested the addition of two command vehicles. Currently the Police Department Tact Vehicle has funds for replacement available. Instead of replacing this vehicle the Police Department has requested to use some of those funds to purchase two new Ford Interceptor SUV Command Vehicles. (Attached is a memo explaining the need in detail from the Police Department).

BUDGET IMPACT

Sufficient funds have been budgeted in the Motor Pool Capital Outlay Account 661-441-58500-985-000.



July 8, 2015

City of Wyoming
Attn: Ted Seil
1155- 28th Street SW
P.O. Box 905
Wyoming, MI 49509-0905

Dear Ted Seil:

Price on 2015 Vehicle Macomb County Contract Bid:

(2)2015 Ford Police Interceptor Utility AWD in Black	\$29,243.00 ea
Total Delivered Price	\$58,486.00

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: About 120 days from receipt of your PO.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,
Bill Campbell
Bill Campbell
Government & Fleet Sales

Interdepartmental Correspondence

TO: Captain Kip C. Snyder
FROM: Lt. Kirt Zuiderveen
DATE: 02/19/15
SUBJECT: TACT Take-Home Vehicles



Patrol Services

Sir,

After recent events and much contemplation, I feel that now is an appropriate time to ask you to consider my recommendation that the TACT team leader and commander be issued take-home cars. This request is based on the goal of maximizing response times and giving the officers the ability to be where they need to be, with the necessary equipment, in a timely manner.

PROPOSAL

Increase the Patrol Fleet by two vehicles. The first vehicle will replicate a current Patrol Supervisor Ford SUV Interceptor for the team leader. This vehicle will serve two purposes. First, the vehicle will be used by the team leader for patrol functions and training. Second, the team leader will bring the Quick Response Vehicle (QRV) home and be able to respond directly to any critical incident with patrol and TACT capabilities.

A subdued Ford SUV Interceptor will be the second vehicle. The vehicle will allow the commander to carry emergency equipment and personnel. The vehicle will be equipped with front and rear emergency lights, a police radio, and a storage vault. Besides containing the commander's equipment, this vehicle can be used as a mobile command post. Department Policy 400.C.9 reads that "the tactical commander is to respond directly to the situation and assume command."

JUSTIFICATIONS

The take-home program increases the speed of emergency response. It allows tactical leaders the ability to respond directly to the place of the emergency instead of first having to respond to the department, gather equipment, and locate an available patrol car. TACT is also the primary team for the City of Grandville. Through our collaborative efforts, the team leaders are members of the First Alert Emergency Notification at Rivertown Crossing Mall. First Alert is an automatic contact system if the Rivertown Mall experiences an emergency. The team leaders are contacted by cellphone if an emergency occurs. Currently, the team leaders would need to first respond to the department and then to the City of Grandville emergency. Take-home cars maintain an operational readiness that allows team leaders to keep their equipment available at all times in case they need to address a nearby emergency situation.

INCREASE TO THE PATROL FLEET

Request made by the Chief of Police to City Manager Holt to increase the fleet by two. The fifteen year life cycle for the TACT truck completed in October of 2014. Currently, the department rents the truck for \$737.00 per month (\$490.00 rental and \$248.00 fees). We currently hold \$160,000 in reserve for the future replacement of the truck. Ted Seil and I have spoken reference to the financing of adding two vehicles. The money to purchase the vehicles can be drawn against the truck. We do not have to budget for the initial purchase of the vehicle, but would need permission from City Manager Holt and go before Wyoming City Counsel to authorize the addition to the fleet.

The Fire Department has previously completed a similar fleet transaction. If we use the funds from the TACT truck, there would be a notation that a comparable TACT truck will not be replaced with fleet funds. We would have approximately \$100,000.00 to purchase a similar truck with the funds remaining.

HONOR – COURAGE – DUTY – TRUST

COSTS

Vehicle #1-2014 Patrol Supervisor Ford Interceptor SUV Black

Set up fees parts and labor \$24,860.00 which would be rolled into payments.

5 Year \$970.00 rental fee
6 Year \$829.00 rental fee
*7 Year \$730.00 rental fee

*Based on the usage of a single operator, I suggest a seven year agreement is made to reduce monthly associated costs.

Additional costs to rental agreement:
General Fund Fee \$158.83
Insurance \$ 16.45
Fleet Management \$ 71.93

Total \$978.00 a month for 7 years

Vehicle #2-2014 Subdued Ford Interceptor SUV Black

7 Year \$492.00 rental fee

Additional costs to rental agreement:
General Fund Fee \$158.83
Insurance \$ 16.45
Fleet Management \$ 71.93

Total \$740.00 a month for 7 years

Total monthly increase to the budget \$1,718.00

COVERAGE

I analyzed the days and times of the week in which TACT was called out during the period 2012-2014. I found that more often than not, the team leaders were off-duty when the call came in.

	2012	2013	2014
Commander	8 of 10 callouts off-duty	10 of 14 callouts off-duty	9 of 15 callouts off-duty
Team Leader	7 of 10 callouts off-duty	12 of 14 callouts off-duty	11 of 15 callouts off-duty

On average, 73% of the callouts were requested at times when team leadership was not on duty. Thirteen of the thirty-nine callouts or 33% were critical in-progress calls. The response time of the TACT leadership was delayed due to first reporting to the office, obtaining necessary equipment, and then proceeding to the active scene.

SUMMARY

Take home vehicles create a rapid response to emergency callouts. The leader does not need to go to the department to get a vehicle prior to responding. When we have a major event, rather than losing potential valuable time by driving their personal cars to department, where they would gather equipment, and be briefed, they leave directly to handle an incident.

Sincerely,

Lt. Kirt Zuiderveen

HONOR – COURAGE – DUTY – TRUST