

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, DECEMBER 15, 2014, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation** – Pastor Wayne Ondersma, The Dock Ministries
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the regular meeting of December 1, 2014
- 7) Approval of Agenda**
- 8) Public Hearings**
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
14-27 Acceptance of a Storm Sewer Easement at 2174 Knickerbocker St. (Steven P. and Maureen L. Weatherby)
- 13) Budget Amendments**
 - a) Budget Amendment No. 37 – To Appropriate \$2,260 of Budgetary Authority to Provide Funding for the Purchase of the Red Defense XCAT Gunshot Residue Detection System
- 14) Consent Agenda**

(All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Council member, that member may request removal from the Consent Agenda.)

 - a) Of Appreciation to David Blok for His Service as a Member of the Community Development Committee for the City of Wyoming
 - b) To Reappoint Members to the Greater Wyoming Community Resource Alliance for the City of Wyoming
 - c) To Reappoint Members to the Downtown Development Authority for the City of Wyoming
- 15) Resolutions**
 - d) To Accept Competitive Grant Assistance Program (CGAP) Funds
 - e) To Consider an Application from Motherland Lounge for a New Class C Licensed Business to be Located at 1820 44th Street SW, Wyoming, Michigan 49509, Kent County

16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts

- f) To Approve Final Payment to West Michigan Recycled Aggregates for the 44th Street Concrete Repairs
- g) To Increase Wyoming's Share of the Federally-Funded 44th Street Project from Hansen Avenue to Division Avenue
- h) To Authorize the Mayor and City Clerk to Execute a Cost Sharing Agreement with Spica Properties, LLC for the Flood Mitigation Improvements at Bayberry Market
- i) To Authorize the Mayor and City Clerk to Execute Change Order No. 1 with Fishbeck, Thompson, Carr & Huber, Inc. for the Bayberry Farms Flood Mitigation Design
- j) To Accept a Quotation from Actuator Specialties, Inc. for Repairs of a Valve Actuator Drive Sleeve and Purchase of a New Valve Actuator Drive Sleeve/Arm Assembly (Budget Amendment No. 36)
- k) To Authorize the Purchase of Argon
- l) To Accept a Quotation for the Purchase of IAPRO Professional Software and BlueTeam Field Support Services Software and Associated Maintenance Agreements (Budget Amendment No. 35)
- m) To Purchase PowerDMS Standards Subscription and Core Technology Two-Factor Authentication Licenses and Support and Maintenance Agreement and to Authorize the Mayor and City Clerk to Execute the Agreement
- n) To Accept a Quotation from Physio Control for the Purchase of Automated External Defibrillators and Related Equipment
- o) To Extend the Bid for Tree Trimming and Removal to CHOP
- p) For Award of Bids
 - 1. Electrical Supplies
 - 2. Winter Cold Mix
 - 3. Winter Hot Mix
 - 4. Road Gravel
 - 5. Blast Furnace Slag
 - 6. Gate Valves

17) Ordinances

- 24-14 To Add Sections 2-56 & 2-57 to the Code of the City of Wyoming
(Comptroller/Internal Auditor) (Final Reading)

18) Informational Material

- a) Communication from the Planning Department: Wilson Avenue / 56th Street Zoning Considerations – The Reserve

19) Acknowledgment of Visitors

20) Closed Session (as necessary)

21) Adjournment



MAYOR
Jack A. Poll

AT-LARGE COUNCILMEMBER
Sam Bolt

AT-LARGE COUNCILMEMBER
Dan Burrill

AT-LARGE COUNCILMEMBER
Kent Vanderwood

1ST WARD COUNCILMEMBER
William A. VerHulst

2ND WARD COUNCILMEMBER
Richard K. Pastoor

3RD WARD COUNCILMEMBER
Joanne M. Voorhees

CITY MANAGER
Curtis L. Holt

December 15, 2014

Wyoming City Council
Wyoming, Michigan

City Manager's Report No. 14-27

Subject: Acceptance of a Storm Sewer Easement for Storm Sewer
(Weatherby – 2174 Knickerbocker St.)

Councilmembers:

Steven P. Weatherby and Maureen L. Weatherby, owners of 2174 Knickerbocker Street, have submitted the following described Storm Sewer Easement allowing the City of Wyoming rights to access the property for construction and maintenance reasons for a storm sewer inlet. The Storm Sewer Easement area is shown on the attached Exhibit "A".

Grantor:	Steven P. Weatherby and Maureen L. Weatherby
Parent Parcel:	41-17-22-381-003
Easement Size	1,659 sf – Storm Sewer Easement
Consideration:	\$1,015.00

It is recommended that the City Council accept the attached Storm Sewer Easement which has been approved as to form by the City Attorney.

Respectfully submitted,

A handwritten signature in black ink that reads 'Curtis L. Holt'.

Curtis L. Holt
City Manager

Attachments: Storm Sewer Easement
Exhibit A

**CITY OF WYOMING
STORM SEWER EASEMENT
Parcel No. 41-17-22-381-003**

The Grantors, Steven P. Weatherby and Maureen L. Weatherby, husband and wife, whose address is 2174 Knickerbocker Street, SW, Wyoming, Michigan 49519.

DO HEREBY GRANT AND CONVEY TO:

CITY OF WYOMING, a Michigan Municipal Corporation, whose address is 1155 28th Street, SW, Wyoming, Michigan 49509 (the "City" herein), an **Easement for Storm Sewer** purposes, including the right to enter upon the real property at any time and to construct, repair, and maintain the underground storm sewer in, over, under, across, through, and upon said real property together with the right to excavate and refill ditches and/or trenches for the location of said storm sewer and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction, and maintenance of said storm sewer in, over, under, across, through, and upon said real property located in the City of Wyoming, County of Kent, State of Michigan, as follows:

**See Exhibit A attached hereto for the Legal Description of Storm Sewer Easement
and Legal Description of Real Property (Parcel No. 41-17-22-381-003)**

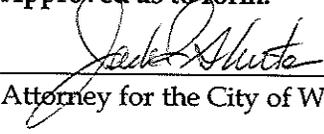
For the full consideration of One Thousand Fifteen Dollars and No Cents (\$1,015.00).

The City shall have the right to use the Grantors' property outside the Easement area but adjoining the Easement area to accomplish the work; provided however, that the City shall restore the portion of the Grantors' property adjoining the Easement area to as good or better condition than it was prior to any work having been performed.

Grantors shall not construct, install, or place any buildings, permanent structures, or obstructions in the Easement area which would inhibit the intended use of the Easement.

DATED: 12-9-14

Approved as to form:



Attorney for the City of Wyoming

GRANTORS:

Steven P. Weatherby
Steven P. Weatherby

Maureen L. Weatherby
Maureen L. Weatherby

STATE OF MICHIGAN)
)ss.
COUNTY OF Kent)

The foregoing instrument was acknowledged before me in Kent County, Michigan on this 9th day of December, 2014, by Steven P. Weatherby and Maureen L. Weatherby.

KELLY JACOBSEN
Notary Public, State of Michigan
County of Ottawa
My Commission Expires: 6/21/2017
Acting in the County of Kent

Kelly Jacobsen
Kelly Jacobsen Notary Public
State of Michigan, County of Ottawa
My Commission Expires: 6/21/2017
Acting in the County of: Kent

Prepared by and after recording return to:
Deborah S. Poeder
Land Matters, LLC
O-11230 Tallmadge Woods Drive
Grand Rapids, MI 49534

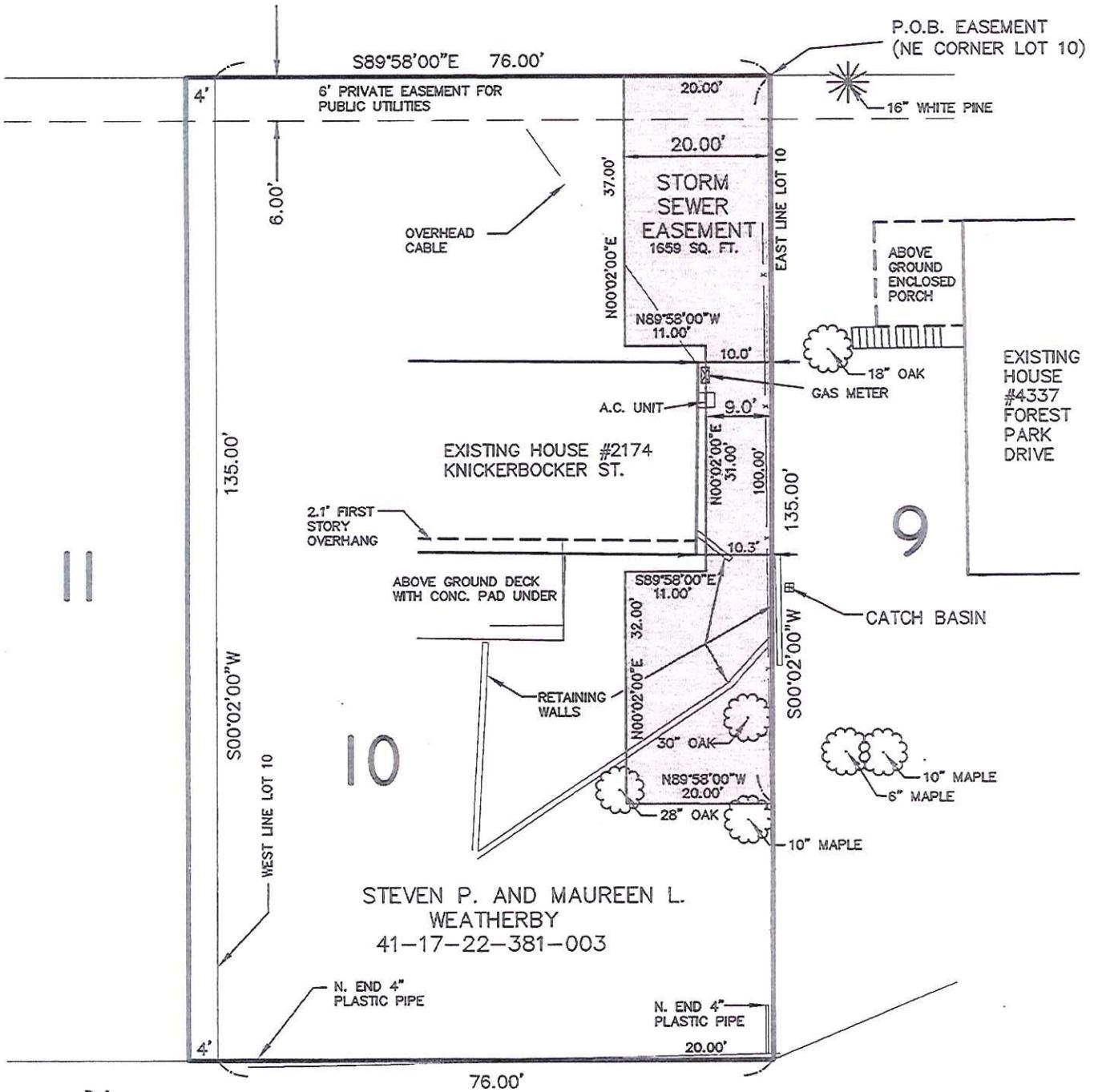
Legal Description by:
Michael Manning, P.S.
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, MI 49504

FOR: CITY OF WYOMING
 RE: 2174 KNICKERBOCKER ST SW
 DATE: 11-19-14
 PROJECT NO: 14073

LEGAL DESCRIPTION OF REAL PROPERTY (41-17-22-381-003):
 LOT 10 AND THE EAST 4 FEET OF LOT 11, FOREST PARK ADDITION TO THE CITY OF WYOMING, SECTION 22, T6N, R12W, KENT COUNTY, MICHIGAN, AS RECORDED IN LIBER 63 OF PLATS, PAGE 49.

LEGAL DESCRIPTION OF STORM SEWER EASEMENT: THAT PART OF LOT 10, FOREST PARK ADDITION TO THE CITY OF WYOMING, SECTION 22, T6N, R12W, KENT COUNTY, MICHIGAN, AS RECORDED IN LIBER 63 OF PLATS, PAGE 49 DESCRIBED AS: BEGINNING AT THE NORTHEAST CORNER OF LOT 10; THENCE S00°02'00"W 100.00 FEET ALONG THE EAST LINE OF SAID LOT; THENCE N89°58'00"W 20.00 FEET PARALLEL WITH THE NORTH LINE OF SAID LOT; THENCE N00°02'00"E 32.00 FEET; THENCE S89°58'00"E 11.00 FEET; THENCE N00°02'00"E 31.00 FEET; THENCE N89°58'00"W 11.00 FEET; THENCE N00°02'00"E 37.00 FEET TO THE NORTH LINE OF SAID LOT; THENCE S89°58'00"E 20.00 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING.

KNICKERBOCKER STREET



SCALE: 1"=20'



THIS SKETCH WAS MADE FROM THE LEGAL DESCRIPTION SHOWN HEREON. THE DESCRIPTION SHOULD BE COMPARED WITH THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, AND EXCEPTIONS.



meyers, bueche & nies, inc.
 civil engineers/surveyors
 1638 leonard st nw
 grand rapids, mi 49504
 616-457-5030
 fax 616-457-8244

LEGEND

- IRON STAKE (SET)
- IRON STAKE (FOUND)
- WOOD STAKE (SET)
- FENCE
- ▭ EASEMENT AREA

CITY OF WYOMING ESTIMATE OF JUST COMPENSATION

PROJECT: Storm Sewer in Public Easement

PURPOSE OF REPORT: The purpose of this report is to estimate the Fair Market Value of the land to be acquired and to estimate the Just Compensation for the conveyance of land and the granting of permanent and temporary Easements. The compensation will be based upon the land values obtained from the Wyoming Assessor's Records. This method of compensation is authorized by the Wyoming City Council per Resolution No. 18464 (City Policy Manual).

SITE DATA:

Permanent Parcel No.: 41-17-22-381-003

Parcel: Steven P. Weatherby and Maureen L. Weatherby

Land Use: Residential Improved

Size: 0.25 Ac (total)

Address: 2174 Knickerbocker Street, SW

Zoning: 401

ACQUISITION DESCRIPTION:

Square foot values based on Land Values obtained from the City of Wyoming website.

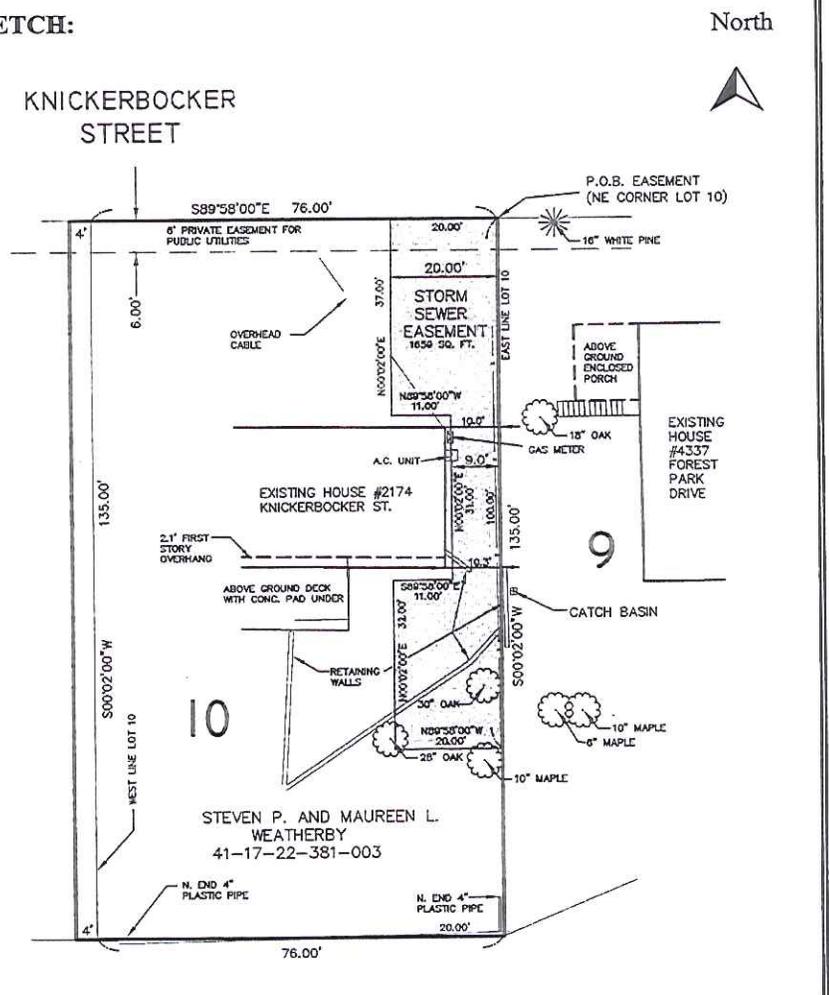
Summary of Costs:

Storm Sewer Easement:

An irregular shaped parcel as shown on the sketch.

Area: 1,659 s.f.

SKETCH:



COMPUTATION OF VALUE:

LAND ACQUISITION, STORM SEWER EASEMENT

1,659 s.f. (Area) X \$ 2.04 @ 30% Easement Factor/ s.f. = \$1,015.00

\$1,015.00

REMARKS:

Signed:

Kelly Jacobsen
Land Matters, llc
Deborah S. Poeder

For information call 616.791.9805

Agreed to by:

Steven P. Weatherby
Steven P. Weatherby

Maureen L. Weatherby
Maureen L. Weatherby

\$1,015.00

CITY OF WYOMING BUDGET AMENDMENT

Date: December 15, 2014

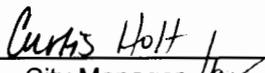
Budget Amendment No. 037

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$2,260 of budgetary authority to provide funding for the purchase of the Red X Defense XCAT Gunshot Residue Detection System as per attached Staff Report.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>Drug Law Enforcement Fund</u>				
Police - Patrol - Capital Outlay Federal Treasury Grant 265-305-31500-973.015	\$0	\$1,920		\$1,920
Police - Patrol - Capital Outlay State Grant Funds 265-305-31500-973.013	\$0	\$340		\$340
Fund Balance (265)			\$2,260	

Recommended: 
Finance Director


City Manager *lv*

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2014-2015 be amended by adoption of the foregoing budget amendment.

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

STAFF REPORT

Date: November 25, 2014

Subject: Purchase Red X Defense XCAT Gunshot Residue Detection System

From: Sgt. Mark Easterly

Meeting Date: December 15, 2014

Recommendation:

It is recommended that the City of Wyoming authorize the purchase of the Red X Defense XCAT Gunshot Residue Detection System. We request processing this as a sole source purchase as this system meets our direct need and other systems are more elaborate, expensive and fragile.

Sustainability Criteria:

Environmental Responsibility: The Wyoming Department of Public Safety Forensic Science Unit actively engages in the protection of the natural environment, the public health of Wyoming's citizens and our Public Safety employees. This product utilizes no chemical spraying of contaminate surfaces, nor chemical exposure in the testing of the suspect analysis sample. This self-contained detection unit utilizes one-time use sampling cards as the only consumable product during the analysis.

Social Equity: This recommendation will provide service to all residents of the City of Wyoming, and any other individual entered into the Criminal Justice System through the Wyoming Department of Public Safety, without regard to income level or socio-economic status.

Economic Strength: The Wyoming Department of Public Safety is committed to providing excellent customer service. The single most important benefit of the XCAT Gunshot Residue Detection System is the accuracy, versatility and relatively inexpensive analysis of samples on a single platform.

Discussion:

Red X Defense XCAT is a versatile system that can detect narcotics, explosives and gunshot residue. The XCAT is easy to use, all the operator has to do is select the test card that matches the suspected substance, then sample a trace amount of the substance on the card, insert it into the instrument. The chemistry occurs in the instrument and the operator receives notice if the substance is present. Detection occurs in less than one minute.

The XCAT is designed to replace cumbersome, multi-step colorimetric identification kits that officers often use in the field to conduct presumptive analysis on suspected chemicals. The XCAT achieves superior accuracy without the effort and the subjective analysis. The XCAT

utilizes simple, proven technologies that have been configured into an affordable and versatile detection instrument.

Budget Impact:

We would like to propose that we purchase the Red X Defense XCAT Gunshot Residue Detection System from our forfeiture funds. This purchase is within State of Michigan and the United States Federal guidelines for the utilization of forfeiture funding.

The budget expense accounts that will be used for the purchase are as follows:

265-305-31500-973.013 Capital Outlay – State Grant Funds	\$339.25
265-305-31500-973.015 Capital Outlay – Fed Treasury Funds	<u>\$1915.75</u>
Total Red X Defense XCAT System cost:	\$2,255.00

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION TO DAVID BLOK FOR HIS SERVICE
AS A MEMBER OF THE COMMUNITY DEVELOPMENT COMMITTEE
FOR THE CITY OF WYOMING

WHEREAS:

1. David Blok has served faithfully and effectively as a member of the Community Development Committee since February 17, 2014.

NOW, THEREFORE, BE IT RESOLVED:

1. Council Members and citizens of the City of Wyoming wish to express their deep appreciation to David Blok for his dedicated service as a member of the Community Development Committee.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO REAPPOINT MEMBERS TO THE GREATER WYOMING
COMMUNITY RESOURCE ALLIANCE FOR THE CITY OF WYOMING

WHEREAS:

1. The term of office for some members of the Greater Wyoming Community Resource Alliance expires on January 1, 2015.
2. It is the desire of the City Council that members be reappointed to serve on the Greater Wyoming Community Resource Alliance for the City of Wyoming.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council for the City of Wyoming, Michigan, does hereby reappoint the following named persons to serve on the Greater Wyoming Community Resource Alliance for the City of Wyoming for the terms so stated.

<u>BOARD, COMMISSION OR COMMITTEE</u>	<u>TERM ENDING</u>
<u>Greater Wyoming Community Resource Alliance</u>	
Megan Sall	01/01/18
Jack Sluiter	01/01/18

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

 Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO REAPPOINT MEMBERS
TO THE DOWNTOWN DEVELOPMENT AUTHORITY
FOR THE CITY OF WYOMING

WHEREAS:

1. The term of office for some members of the Downtown Development Authority expires on January 1, 2015.
2. It is the desire of Mayor Jack A. Poll that members be reappointed to serve on the Downtown Development Authority for the City of Wyoming:

<u>BOARD, COMMISSION OR COMMITTEE</u>	<u>TERM ENDING</u>
<u>Downtown Development Authority</u>	
Steven Harkema	01/01/19
Douglas Kochneff	01/01/19

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council for the City of Wyoming, Michigan, does hereby confirm the reappointment of members to the Downtown Development Authority for the City of Wyoming to the terms so stated.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO ACCEPT
COMPETITIVE GRANT ASSISTANCE PROGRAM (CGAP) FUNDS

WHEREAS:

1. The State of Michigan Department of Treasury has given preliminary notice of its intent to award a Competitive Grant Assistance Program (CGAP) grant in the amount of \$97,955 toward reimbursement of expenditures required to implement the Ice and Water Rescue Team involving the Grandville, Kentwood and Wyoming Fire Departments.
2. The State of Michigan requires each municipality's governing body to approve a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan's CGAP.
3. The State of Michigan requires a resolution and copies of minutes from the date of the meeting at which the resolution was approved to be provided within 60 days of the preliminary notice of award.
4. The City of Wyoming acknowledges that it:
 - a. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act
 - b. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act
 - c. Is not delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act
 - d. Does not have a payment due and owing to the State;and thus is eligible to participate in a CGAP grant-funded project.
5. The City of Wyoming is the primary applicant for the CGAP grant and as such will be required to fulfill all fiduciary and reporting responsibilities.

NOW, THEREFORE, BE IT RESOLVED:

1. The City of Wyoming is authorized to participate in the Collaborative Ice and Water Rescue Team.
2. The City Clerk shall provide this resolution and the minutes indicating the City's acceptance of this CGAP grant and authorization to participate in the Collaborative Ice and Water Rescue Team to the State of Michigan.
3. The Mayor and City Clerk are authorized to execute any necessary documentation requested by the State of Michigan relating to acceptance of this CGAP grant.
4. Deputy Director of Fire Services Frank Verberg, or his designee, shall be responsible for all CGAP reporting requirements.
5. The required budget amendment will be presented to City Council at a future date.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried: Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Interdepartmental Correspondence

TO: Chief James E. Carmody
FROM: Captain Kim Koster
DATE: March 26, 2014
SUBJECT: Competitive Grant Assistance Program (CGAP)



Administrative Services

The cities of Grandville, Kentwood and Wyoming recognize the need to consolidate their resources in order to provide an organized response team for water and ice rescue emergencies. In their application to the Competitive Grant Assistance Program (CGAP), prepared by the City of Wyoming Public Safety's Fire Service, the three cities proposed a collaborative team consisting of 45 trained members who would automatically respond to emergencies within all three cities.

Currently, the three cities utilize separate response parameters. Wyoming and Grandville rely on others to respond to any water or ice emergency. Grandville still must respond in support with the majority of their available staff. Wyoming must wait for the delay of Georgetown Township, if utilized, having to respond fully through the City of Grandville prior to reaching an emergent situation within the City of Wyoming. This response from and through an adjacent county creates a long delay in providing a viable life-saving service. Kentwood utilizes all available firefighting, not water or ice rescue, resources for these emergencies. Collaboration will ensure resources are maintained in each jurisdiction and would enable a rapid response to any water or ice rescue. If each jurisdiction attempted to train and maintain its own water and ice response team, it would not be cost effective or sustainable. However, by developing this collaboration, it will be sustainable, cost effective, and operationally very reliable.

I am pleased to report that our application for funds through CGAP was approved in the amount of \$97,995. With your permission and approval from the City Council, we will move forward with the development of this collaborative team.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

R. KEVIN CLINTON
STATE TREASURER

October 27, 2014

Curtis Holt
City Manager
City of Wyoming
2300 DeHoop SW
Wyoming, MI 49509

Dear Mr. Holt:

Re: Notification of Intent to Award - CGAP FY 2014 (Round 2)

The Michigan Department of Treasury (Treasury) - Office of Revenue and Tax Analysis (ORTA) received your grant application for the Competitive Grant Assistance Program (CGAP). We are pleased to inform you that the project your governmental unit submitted entitled **Collaborative Water and Ice Rescue Response Team** has been selected for a grant award in the maximum amount of **\$97,995.00**.

Enclosed is the intent to award approved budget for your grant project.

Grant Application Conditions

For your reference, enclosed is a copy of the CGAP Information and Conditions. Please review the conditions of the grant award. The conditions contain important information pertaining to the grant award (i.e. requirements for final award, reporting, reimbursement, etc.). Reminder, grant funds are distributed on a reimbursement basis.

Next Step

To receive the Grant Notice of Final Award, Treasury must receive all the required Board Resolution(s), Board Meeting Minutes, or Inter-local Agreements for all participating local units (as indicated in the Conditions of the grant application packet) by Monday, December 29, 2014. **If the resolutions, minutes or agreements have not been received for all participating local units, the project funding will be subject to automatic cancellation.**

Submission of the resolutions, minutes or agreements will be considered an agreement to all provisions specified in the grant application packet and this intent to award letter, and will signify acceptance of the grant award.

City of Wyoming
October 27, 2014
Page 2

Please send the required documents by e-mail to TreasRevenueSharing@michigan.gov or by mail to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing, MI 48909

Congratulations to you on the grant award. We appreciate your interest in the CGAP and look forward to working with you on this project. We ask that you inform all participating local units of this intent to award. If you have any questions, please let us know. We can be reached at (517) 373-2697.

Sincerely,

A handwritten signature in cursive script, appearing to read "Evah Cole".

Evah Cole, Division Administrator
Office of Revenue & Tax Analysis

Enclosures

c: Mr. R. Kevin Clinton, State Treasurer
Mr. Brom Stibitz, Director, Bureau of Executive Operations
Mr. Jay Wortley, Director, Office of Revenue & Tax Analysis
Mr. Edward Koryzno, Director, Bureau of Local Government Services
Ms. Claire Allard, Senior Strategy Advisor and Director of Good Government
Mr. Terry Stanton, Administrator, Communications Division
Mr. Dennis Van Tassell, Fire Lieutenant

City of Wyoming
 October 27, 2014
 Enclosure: Intent to Award Approved Budget Amounts

Collaborative Water and Ice Rescue Response Team

Below is the approved budget for your grant project. Please note, all feasibility studies were funded at 25%. We have assigned budget categories to each of your original budget line items. Please use these categories when submitting your reimbursement requests*.

Budget Category	Budget Description	Application Budget Amount	Intent to Award Budget Amount	Comments
Training	Initial Training Session	\$5,850.00	\$5,850.00	
Training	Initial Training Personnel Costs	\$33,750.00	\$33,750.00	
	Bi-Weekly Personnel Training Costs	\$54,000.00	\$.00	Denied
Infrastructure/Equipment	Training Equipment Costs	\$13,095.00	\$13,095.00	
Infrastructure/Equipment	Operational Equipment Costs	\$44,395.55	\$32,821.00	See note below
Infrastructure/Equipment	Rescue Boat Reflects Vendor Discount	\$12,479.00	\$12,479.00	
	Community Fund Raiser	\$-1,600.00	\$.00	
	Budget Total	\$161,969.55	\$97,995.00	

*Reimbursement requests must include copies of invoices and cancelled checks (or equivalent) supporting the costs.

Payroll Costs: Reimbursement requests must include documentation to support the rate of pay for the payroll costs/fringes and timesheets documenting time spent or a job description detailing job duties related to the CGAP project.

Wyoming: Operational Equipment Costs: The intent to award for the operational equipment expenditures will exclude the reimbursement of 25 life jackets and 25 helmets.

Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

GENERAL INFORMATION

Program Purpose:

The purpose of the grant program is to provide incentive-based grants to stimulate smaller, more efficient government and encourage mergers, consolidations, and cooperations between two or more qualified jurisdictions. The grants are to offset the costs associated with mergers, interlocal agreements, and cooperative efforts for cities, villages, townships, counties, authorities, school districts, intermediate school districts, public community colleges, and public universities that elect to combine government operations. The program is focused on stimulating projects between two or more qualified jurisdictions that are creating new mergers, consolidations, and/or cooperative efforts/collaborations of existing services.

Goals of the Program:

To assist local units of government, including authorities, school districts, intermediate school districts, public community colleges, and public universities, with the costs associated with combining government operations.

Eligibility:

All Michigan cities, villages, townships, counties, authorities, school districts, intermediate school districts, public community colleges, and public universities. For an authority, school district, intermediate school district, public community college, or public university to qualify for grant funding under this program, the authority, school district, intermediate school district, public community college, or public university must combine operations with a city, village, township, or county.

Criteria:

- A completed application with detailed information
- Merger of two or more governmental units
- Consolidation of departments and/or existing services across 2 or more governmental units
- Cooperative effort or collaboration of 2 or more governmental units
- Consolidated or combined government operations must demonstrate taxpayer benefits of cost savings, efficiencies, and/or improved services
- The governmental unit must demonstrate how budgeted costs directly relate to and are necessary for implementation of the merger, consolidation, or cooperative effort
- Priority will be given to projects that start after October 1, 2013
- Projects are funded on a reimbursement basis

Application Process:

An application process will be used to solicit proposals for these grants. Applications must be complete and received by the June 25th deadline to be considered for funding. The submission of an application does not guarantee a grant award. Additional information about the grant program is available on the Michigan Department of Treasury's website at: http://www.michigan.gov/treasury/0,4679,7-121-1751_2197_58826_62422---.00.html

Project Clarification:

During the application review process, applicants may be contacted for clarification. The Michigan Department of Treasury reserves the right to award funds for an amount other than requested.

Selection Procedures:

Applications will be selected for funding by the Michigan Department of Treasury based on program purpose, goals of the program, eligibility, and criteria. Starting on June 2nd, the grant panel will begin reviewing any grant applications submitted. Qualified grants may be awarded on a rolling basis.

Notification Process:

Applications selected for a grant award will receive a Notification of Intent to Award from the Michigan Department of Treasury within ninety (90) days of the grant deadline. However, additional time may be required depending on the number of applications received. Final Award letters will be sent to approved grantees, once the Michigan Department of Treasury has received all the required Board Resolution(s), Board Meeting Minutes, or Inter-local Agreement(s).

Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

GENERAL INFORMATION CONTINUED

Deadline:

June 25, 2014.

Completed applications submitted via mail or e-mail must be received by the Michigan Department of Treasury no later than 11:59 p.m. on Wednesday, June 25, 2014. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by e-mail to:

TreasRevenueSharing@michigan.gov

or by mail to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing, MI 48909

Timelines:

A project can be in any phase of the consolidation process, but priority will be given to projects started after October 1, 2013.

Grant Period:

October 1, 2013 through September 30, 2018.

FY 2014 Appropriation Amount Available (Min./Max.):

Approximately \$8.0 million in funding will be available for the Michigan Department of Treasury to award.

Source of Funds:

The Competitive Grant Assistance Program is supported by revenues from the state sales tax.

Confidentiality:

Application information is public information under the Freedom of Information Act, Public Act 442 of 1976, as amended (MCL 15.231 to 15.246).

Contact:

For questions regarding the Competitive Grant Assistance Program, please contact the Michigan Department of Treasury, Office of Revenue and Tax Analysis, at (517) 373-2697.

Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

CONDITIONS

Implementation of Project:

The grantee agrees to submit Board Resolution(s), Board Meeting Minutes, or Inter-local Agreement(s) for all jurisdictions participating in the project, indicating approval of the project and Competitive Grant Assistance Program grant funding, within sixty (60) days following the Michigan Department of Treasury's Notification of Intent to Award or be subject to automatic cancellation of the grant. No grant funding will be released until all required resolutions, minutes or agreements have been received.

Project Clarification:

The Michigan Department of Treasury reserves the right to award funds for an amount other than that requested and/or request changes to, or clarification of any and all applications received.

Prior to executing any changes to the scope of the project, the selected grantee(s) must inform (in writing) the Michigan Department of Treasury of the proposed changes. The department will notify the grantee(s) within thirty (30) days, whether or not the project changes fall under the original grant award.

Eligible Expenditures:

A shared service analysis may be initially awarded up to 25%. However, the Michigan Department of Treasury may reimburse up to 100% of a shared service analysis, if a grantee can demonstrate that the shared service analysis led the grantee to successfully merge or consolidate government operations.

Up to 100% of the following expenditures: legal fees, voting costs, office supplies, infrastructure and equipment and other expenditures as approved by the Michigan Department of Treasury.

Ineligible Expenditures:

- Expenditures for the completion and submission of the CGAP application or for any compliance reporting documentation for the grant.
- Expenditures for the renegotiation of collective bargaining agreements, unless those agreements had to be reopened as part of completing the proposed project.

Expenditures:

1. The grantee understands and agrees that all expenditures from the grant will:
 - Be used to ensure efficient administration of the project.
 - Be permissible under state and federal law and consistent with statewide policies, regulations, and practices.
 - Be adequately supported by source documentation, including invoices, cancelled checks and electronic payment confirmations.
 - Only be for items that are necessary for the merger, consolidation, or cooperative effort/collaboration.
2. The grantee agrees to use the approved purchasing practices and bid procedures required by the "Primary Applicant" for expenditures involving project activity.
3. The grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of grant funds. The grantee agrees to record all revenues and expenditures in a fund or account separate from the grantee's other funds or accounts.
4. The grantee agrees to maintain all documentation for costs incurred for a seven-year period following the final Michigan Department of Treasury payment for the project.

Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

CONDITIONS CONTINUED

Release of Funds:

Payments to the "Primary Applicant" will be made on a monthly reimbursement basis, providing the grantee is in compliance with all terms and conditions of the grant, and dependent upon state appropriations.

For a payment reimbursement, a completed *CGAP Reimbursement Request Form* (Form 4923) must be submitted to the Michigan Department of Treasury. Source documentation supporting the requested reimbursement amount must be attached to the CGAP Reimbursement Request Form. At a minimum, the source documentation should include copies of the original invoices, cancelled checks, and any other report that would support the request.

The "Primary Applicant's" Chief Financial Officer or Chief Administrative Officer must sign and date the *CGAP Reimbursement Request Form* (Form 4923).

Funds may not be released to the "Primary Applicant" if any of the participants in the project:

1. Have not filed their annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 – 21.55), or
2. Have not filed their financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or
3. Are delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or
4. Have a payment due and owing to the state.

Reporting Requirements:

1. *Quarterly Narrative and Financial Status Reports* – The awarded grantee(s) shall submit to the Michigan Department of Treasury quarterly, signed and dated, narrative and financial status reports. The reports are due within thirty (30) days after the end of a quarter (i.e. due by January 30th; April 30th; July 30th; October 30th).
 - a. *Narrative Report (NR)* (Form 4971) – should present the following information:
 - i. Name of Primary Applicant and Grant Number.
 - ii. Reporting Period (i.e. October 2011 – December 2011 etc...).
 - iii. The percentage (%) completed of the project work plan.
 - iv. The estimated project completion date. For the final report, indicate the actual project completion date.
 - v. A brief outline of the work accomplished during the reporting period (or grant period, if this is the final report) relative to the proposed work plan and timeline.
 - vi. A brief outline of the work to be completed during the subsequent reporting period.
 - vii. A brief description of any problems or delays, real or anticipated, experienced.
 - b. *Financial Status Report (FSR)* (Form 4972) – should present the following information:
 - i. Name of Primary Applicant and Grant Number.
 - ii. Reporting Period (i.e. October 2011 – December 2011 etc...).
 - iii. The percentage (%) completed of the project work plan.
 - iv. The estimated project completion date. For the final report, indicate the actual project completion date.
 - v. The amount of funds expended through the reporting period (i.e. from the beginning of the grant project to the end of the reporting period).
 - vi. The projected future expenditures for the project.
 - vii. Total projected expenditures for the project.
 - viii. Original or revised (per grant award) budget per the Grant Budget Worksheet (item number 31 of the grant application).
 - ix. The difference between current projected project expenditures and original budget.

Competitive Grant Assistance Program (CGAP) Application (FY 2014 – Round 2)

Issued under authority of 2013 Public Act 59

CONDITIONS CONTINUED

2. *Final Narrative Report* (Form 4971) and *Final Financial Status Report* (Form 4972) - The selected grantee(s) shall submit to the Michigan Department of Treasury final, signed and dated, narrative and financial status reports. The reports are due within thirty (30) days after the completion of the project.
 - a. The reports shall include the information as indicated under *Quarterly Narrative and Financial Status Reports* (above).
 - b. Indicate "Final Report" on the top of the Final Narrative and Financial Status Reports.
 - c. In addition to the items listed above, the final narrative report must include a description of the project accomplishments and any unanticipated benefits/difficulties experienced while completing the project. Additionally, attach a copy of the project deliverables, if applicable (i.e. feasibility study, pictures of completed construction, etc...).
3. *Final Follow-up Report* (Form 5071) - One year after the date of the Final Closeout Letter from the Michigan Department of Treasury, the grantee agrees to provide a Final Follow-up Report to the Michigan Department of Treasury on the status of the project. The report will include:
 1. A detailed description of service changes and improvements.
 2. A detailed status update on the goals and measures used to determine the success of the project and outcomes presented in the application (i.e. have they been met, what has changed, etc...).
 3. A detailed description of set-backs or difficulties experienced in implementing the project.
 4. A detailed analysis of the actual realized cost savings.
 5. Provide lessons learned to share with other entities that are pursuing similar projects.

Audit and Review:

The grantee agrees to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this project.

The Michigan Department of Treasury may conduct periodic program reviews of the project. The purpose of these reviews will be to determine adherence to stated project goals and to review progress of the project in meeting its objectives.

The grantee agrees to submit quarterly and final progress reports, along with a final follow-up report to the Michigan Department of Treasury. The grantee understands that failure to submit any required reports may result in the termination of the grant.

Grant Termination:

The grantee understands that this grant may be terminated if the Michigan Department of Treasury concludes that the grantee is not in compliance with the conditions and provisions of this grant, or has falsified any information. The Michigan Department of Treasury will extend an opportunity for the grantee to demonstrate compliance. Notification of termination will be in writing.

Grantee acknowledges that continuation of this grant is subject to appropriation or availability of funds for this grant. If appropriations to enable the Michigan Department of Treasury to effect continued payment under this grant are reduced, the Michigan Department of Treasury shall have the right to terminate this grant. The Michigan Department of Treasury shall give grantee at least thirty (30) days advance written notice of termination for non-appropriation.

Competitive Grant Assistance Program Application (FY 2014 - Round 2)

Issued under authority of 2013 Public Act 59.

PART 1: PRIMARY INFORMATION			
1. Primary Applicant Name City of Wyoming: Fire Department		2. Primary Applicant Code 41-2090	
3. Primary Applicant FEIN 38-6006933		4. Primary Applicant County Kent	
5. Mailing Address 2300 DeHoop SW	6. City Wyoming	7. State MI	8. ZIP Code 49509
PART 2: PROJECT OVERVIEW			
9. Project Title Collaborative Water and Ice Rescue Response Team			
10. Project Type <input type="checkbox"/> Merger <input type="checkbox"/> Consolidation <input checked="" type="checkbox"/> Cooperative Effort/Collaboration			
11. Estimated Start Date 08/01/2014		12. Estimated Completion Date 07/30/2015	
13. Estimated Total Project Cost \$165,890.55		14. Grant Amount Requested \$161,969.55	
15. Additional Applicants Participating in Project (include county and local unit code or school district code). Attach letters of support from each of the participating applicants. Grandville 41-2040, Kentwood 41-2050. The cities of Grandville, Kentwood, and Wyoming want to collaborate in order to train members of the three departments to respond safely to water and ice rescue emergencies. The team would consist of 45 members made up of fire personnel from each department. The team would automatically respond to emergencies within all three cities. This collaboration will reduce overall costs, ensure the safety of the citizens, emergency responders, create operational efficiencies, and be sustainable.			
16. Are the applicant(s) involved willing to devote appropriate resources and time to this project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, explain why the applicant(s) are unable to devote appropriate resources and time to the project. Once initial training and operational costs are secured, each city is dedicated to its continued collaboration.			
17. Is there potential for expansion of the project to include additional applicant(s) at a later date? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain how the project would be expanded to include additional applicants at a later date. Neighboring departments respond to these emergencies also. There is openness to enhance the collaborative effort.			
PART 3: PROJECT CONTACT INFORMATION			
Note: The project contact individual should be a vital part of the grant project and will be the Michigan Department of Treasury's contact.			
18. Contact Name Dennis Van Tassell		19. Contact Title Fire Lieutenant	
20. Contact Telephone Number (616) 530-7253		21. Contact Fax Number (616) 249-3435	
22. Contact E-mail Address vantasselld@wyomingmi.gov			
23. Contact Entity Name City of Wyoming Fire Department			
PART 4: PROJECT DETAILS			
24. Current Services: How are the services currently being provided? The three cities utilize separate response parameters. Currently, Wyoming and Grandville rely on others to respond to any water or ice emergency. Grandville still must respond in support with the majority of their available staff. Wyoming must wait for the delay of Georgetown Township, if utilized, having to respond fully through the City of Grandville prior to reaching an emergent situation within the City of Wyoming. This response from and through an adjacent county creates a long delay in providing a viable life-saving service. Kentwood utilizes all available fire fighting, not water or ice rescue, resources for these emergencies. Collaboration will ensure resources are maintained in each jurisdiction and would enable a rapid response to any water or ice rescue. If each jurisdiction attempted to train and maintain its own water and ice response team, it would not be cost effective or sustainable. However, by developing this collaboration, it will be sustainable, cost effective, and operationally very reliable. See Attachment A.			

PART 4: PROJECT DETAILS, CONTINUED

25. Shared Service Analysis: Describe the status of any shared service analysis undertaken to date related to this project. **If a shared service analysis has been completed, attach a copy of the shared service analysis or feasibility study.**

There has been no formal shared services analysis undertaken. ICMA recently conducted a review that studied Wyoming, Kentwood, and Grand Rapids. They reviewed areas of risk and noted deficiencies and possible areas of improvement via collaboration. From that point, the three cities of Kentwood, Wyoming, and Grandville have met at the fire department level in areas that can better share services. Water and Ice rescue was identified as a weak point in each entity, but as a combined unit, it would create a decreased cost and enhanced operational effectiveness plan. Successful completion of the project will continue to provide the foundation necessary to reduce duplication of efforts by sharing services. These efficiencies will pave the way for future collaboration. See Attachment A.

26. Project Description:

The cities of Grandville, Kentwood, and Wyoming realize the need to consolidate their resources in order to provide an organized response team for water and ice rescue emergencies. As this grant application is being submitted for consideration as a public safety project, the focus of our request will be on the objectives and benefits related to our fire departments' missions of preserving life and conserving property. Each city pledges to provide the necessary personnel in order to adequately train 45 fire personnel for water and ice rescue response. They also pledge to support this collaboration in all future needs including additional training, operational equipment, and personnel costs. It will ensure a quick response from personnel within the city having the emergency, the assurance that trained personnel will always be available, and the ability to respond without depleting any municipality's resources. See Attachment A.

27. Goals, Measures, and Business Objectives of this Project: What are the outcomes you hope to achieve? How will you measure the outcomes? Provide the measures which will be used to determine the success of the project.

The focus of our request will be on the objectives and benefits related to our fire departments' missions of preserving life and conserving property. Our measurable outcomes will be enhanced life safety through: the reduction of response times, quicker emergency mitigation, enhancing operational capabilities, increased training, cost savings, and developing future collaborative effort opportunities. These objectives will be measured through Firehouse software data collection, post incident analysis, data interpretation, and continued review by the three cities' fire services. See Attachment A.

28. Potential Barriers: Describe any barriers that currently exist that may have an impact on the implementation of the proposed project.

The only barriers that prevent this collaborative effort are the initial startup costs. Standing alone none of the departments can afford to provide or fund this service. However, each municipality is dedicated to this collaborative effort and its future existence. There will be dedicated funding for continual training and personnel costs after the team reaches proficiency.

29. Cost Savings: Will the project save money? Yes No

A. SHORT - TERM (1 year or less)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Estimated Short-Term Savings
			\$109,918.80
B. LONG - TERM (Greater than 1 year)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Estimated Annual Long-Term Savings
			\$27,000.00
			Estimated 5 Year Total Savings
			\$244,918.80

C. Did you attach a detailed calculation of the cost savings and provide an explanation of how the cost savings were calculated? Yes No

30. Work Plan and Project Timeline: What are the implementation steps to ensure this project's success? What are the projected outcomes at each step?

In order to become proficient at both disciplines of water and ice rescue, a substantial amount of training must be conducted. Initial training consists of two, ten hour training sessions. In addition, it is proposed to conduct bi-weekly trainings for one full calendar year. This will allow personnel from all three municipalities the ability to train in order to reach proficiency without depleting the resources of each community, enhancing the collaboration, and developing unification of the team. Through training, the team will learn to respond to varying aspects of rescue such as: water depth changes, current changes, water temperature changes, ice thickness changes, and types of debris changes. After one full year of training, the teams will be proficient to mitigate a variety of emergencies. See Attachment A.

PART 4: PROJECT DETAILS, CONTINUED

31. Total Grant Budget Worksheet: For each budget category, attach a detailed list of proposed expenditures. Explain how the expenditures support and are essential to the merger, consolidation, or cooperative effort/collaboration.

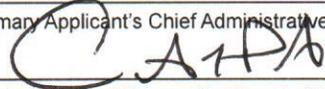
Budget Category	Estimated Total Project Cost	Grant Budget Amount Requested
Initial Training Session	\$5,850.00	\$5,850.00
Initial Training Personnel Costs	\$33,750.00	\$33,750.00
Bi-Weekly Personnel Training Costs	\$54,000.00	\$54,000.00
Training Equipment Costs	\$13,095.00	\$13,095.00
Operational Equipment Costs	\$44,395.55	\$44,395.55
Rescue Boat Reflects Vendor Discount	\$14,800.00	\$12,479.00
Community Fund Raiser	\$0.00	-\$1,600.00
See Attachment B		
	TOTAL ESTIMATED PROJECT COST \$165,890.55	TOTAL GRANT AMOUNT REQUESTED \$161,969.55

32. Additional Information and Comments:

Collaboration is the most efficient and effective way to accomplish this much needed water and ice rescue team formation. As noted, collaboration will incorporate three neighboring municipalities, and will ensure several things including: life safety, responder safety, improved response times, cost savings, operational efficiencies, future collaborative initiatives, and will allow measurable data analysis. This type of team formation has large initial costs, and none of the three cities can fund this. Collaborating will create a direct cost savings for all three municipalities and will ensure an enhanced service level and operational effectiveness. The Wyoming Fire Department has conducted fund-raisers at the community level acquiring approximately \$1600. Also, negotiations have been made with a local supplier to discount the boat, trailer, and motor by nearly 20%. There is no logistical enhancement by creating separate teams for this high risk response, but because of the overwhelming municipal support, this collaboration will set the foundation for future collaboration in areas such as: hazardous materials response, technical rescue response, mutual aid and automatic aid enhancements amongst the communities, and other shared services.

PART 5: CERTIFICATION

33. I certify that all statements in this application, including all requested supplemental information, are true, complete and accurate to the best of my knowledge. If awarded, I agree to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this project. I agree to allow the Michigan Department of Treasury to conduct periodic program reviews of the project. The purpose of these reviews will be to determine adherence to stated project goals and to review progress of the project in meeting its objectives. I agree to submit quarterly and final narrative and financial status reports and a one-year Final Follow-up Report to the Michigan Department of Treasury. I understand that failure to submit any required reports may result in the termination of the grant. I understand that this grant may be terminated if the Michigan Department of Treasury concludes that I am not in compliance with the conditions and provisions of this grant, or have falsified any information. By way of signature, I agree with all conditions of this grant program.

Primary Applicant's Chief Administrative Officer Signature (as defined in MCL141.422b) 	Date 6.25.14
Printed Name of Primary Applicant's Chief Administrative Officer (as defined in MCL 141.422b) Curtis Holt	Title City Manager, Wyoming

Applications are due June 25, 2014. Completed applications submitted via mail or e-mail must be received by the Michigan Department of Treasury no later than 11:59 p.m. on Wednesday, June 25, 2014. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by e-mail to TreasRevenueSharing@michigan.gov or by mail to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing, MI 48909

Attachment A

Purpose:

The municipalities of Grandville, Kentwood, and Wyoming realize the need to consolidate their resources in order to provide an organized response team for water and ice rescue emergencies. This project will serve as a catalyst for developing broader cooperation not only between jurisdictions for water and ice rescue, but also for Hazardous Materials Responses, and any other technical rescue operation that would traditionally have a negative cost impact if each jurisdiction approached the need separately. As this grant application is being submitted for consideration as a public safety project, the focus of the request will be on the objectives and benefits related to each fire department's mission of preserving life and conserving property.

If this collaborative effort is approved, it will accomplish several things. Primarily, it will improve response times, which will directly impact the likelihood of positive life saving measures. It also will allow each municipality to commit resources without depleting all of their emergency response resources. The initial responders will have more rescue personnel automatically responding to mitigate the emergency quicker. The final positive outcome will be the cost savings for each municipality. All three departments have a specific need for a water and ice rescue team. By collaborating, equipment purchases and training costs will be lessened. If each department attempted this endeavor individually, the costs would increase dramatically. This grant request has been approved by the executive city leaders and chief fire officers of all three communities. As a result, our project's successful outcomes should accomplish the following objectives:

1. Inter-agency collaboration
2. Increased automatic and mutual aid response efficiency
3. Decreased emergency response time
4. Operational efficiency
5. Cost savings to taxpayers
6. Measurable outcome and data tracking

Currently the departments only have a small cache of equipment needed for this type of emergency response, and there are only a limited number of trained responders from two of the entities. Each department will support the longevity of the collaboration by placing all of the equipment into use for training purposes. Also, there is support to absorb operational and personnel costs related to future training and emergency responses.

Need

Recent water emergencies within the City of Wyoming were handled by the Grand Rapids Fire Department, when they have been available. Otherwise, Wyoming City fire fighters responded without the necessary safety equipment or any formal training. In 2013, a large water emergency resulting from flooding from multiple creeks that overflowed their bank's, required the City of Grand Rapids to deploy only a small amount of their water rescue resources into Wyoming, while their own city was suffering similar flooding issues. This day- long mutual aid response resulted in numerous civilian rescues, and

mitigation of several potentially dangerous situations when buildings shifted off foundations, exposing natural gas supply lines to rupture. There also have been two civilian casualties due to inadequate resources, training, and the lack of a timely response from mutual aid departments.

Recently, the City of Grandville has had six water related incidents and one ice related incident. Five of those seven incidents required a special team from another jurisdiction. The City of Kentwood also has had its share of responses in their community, but without adequate resources or training. The three cities met to address this identified risk and determined a joint approach was best suited for the communities.

Community and Departmental Makeup:

According to 2013 US Census estimates, the three communities' fire department protect over 140,000 people within 52 square miles of land. Within this area, are multiple types and numbers of waterways where emergencies occur. Grandville and Wyoming have a large portion of the Grand River, along with over 20 large bodies of waters including: man-made lakes, natural lakes, fast flow creeks, natural ponds, and retention ponds.

The cities of Grandville and Kentwood operate with a combination style fire department. They supplement a contingency of full time employees with a paid on call responder staff.

The City of Wyoming utilizes a unique deployment model. In 2013 the City consolidated its traditional police and fire models into a Public Safety Response Model. In addition to merging into Public Safety, it also started utilizing an innovative staffing model utilizing other full time employees. The concept labeled Dual Trained Employees, has taken voluntary applicants from other internal departments along with mandating targeted newly hired internal employee positions to become trained to the Fire Fighter II level. This has allowed Wyoming to supplement its dwindling daytime paid on call response personnel with city employees already working within the city. It has created a savings model for the fire department while enhancing its deployment abilities.

Current collaborations

The three departments and communities collaborate in a variety of ways. The three communities are in initial stages of developing a format to respond to hazardous material emergencies. Wyoming and Grandville utilize an automatic aid response plan for all emergencies in specific geographic locations, along with set guidelines for fire response. They also have shared the services of Emergency Medical Response training along with the cooperative use of a fire training center. These two cities also collaborate with multiple fire agencies when conducting initial fire certification training. Kentwood and Wyoming are currently creating aid response agreements for emergencies in specific geographic locations. Grandville, Kentwood, and Wyoming are all integrated into the Kent County Dispatch Authority.

Current Service Levels

The three municipalities utilize separate response parameters. Grandville has a contingency of equipment, but has halted their fire department from responding to water and ice emergencies due to training and personnel issues. Historically, any response that Grandville responded to utilized all of the available resources they had. Kentwood only has a response policy with a contingency of equipment, but during water and ice rescues they lack the ability to adequately respond to other emergencies within their city. The City of Wyoming has no organized team to handle these emergencies, and has limited resources such as a bag of rope to throw and two discs, which are thrown to victims of water or ice emergencies.

Currently, Wyoming and Grandville rely on others to respond to any water or ice emergency. When Grandville has this type of emergency, they still respond in support with the majority of their available staff. Wyoming must wait for the delay of other municipalities. If Georgetown Township is utilized, they have to respond fully through the City of Grandville prior to reaching an emergent situation within the City of Wyoming. This response from and through an adjacent county creates a long delay in providing a viable life-saving service. In addition to the response delay, there is a dispatch delay. A typical emergency response starts with a 911 call, is routed to the municipal dispatch center, and then the department is contacted to initiate its response. Current response procedures for Wyoming and Grandville must now add two additional steps. Once the department is contacted of the emergency, they must then advise the dispatch center to request another agency to respond. Generally, the dispatch center must contact the Ottawa County Dispatch Center so they can alert Georgetown Township. For example, this type of response creates excessive response times that impact the ability to ensure life safety. Collaboration will ensure adequate resources are maintained in each jurisdiction and would ensure a rapid response to any water or ice rescue within these three municipalities. If each jurisdiction attempted to train and maintain its own water and ice response team, it would not be cost effective or sustainable. However, by developing this collaboration, it will be sustainable, cost effective, and operationally very reliable.

Shared Service Analysis:

There has not been a formal shared services analysis undertaken. However, ICMA recently conducted a review that studied Wyoming, Kentwood, and Grand Rapids. They reviewed areas of deficiencies and possible areas of collaboration. From that point, the three cities of Kentwood, Wyoming, and Grandville have had several meetings at the fire department level in areas that can better share services. Water and Ice rescue was identified as a weak point in each entity, but as a combined unit, it would create a decreased cost and enhanced operational effectiveness plan.

Successful completion of the project will continue to provide the foundation necessary to reduce duplication of efforts by sharing services. These efficiencies will pave the way for future collaboration. The cities have already begun to do this by sharing services such as building inspection, bio-solid sewage management and street lighting. Additional fire department collaborative efforts include:

- Hazardous Material Response- There are preliminary plans to create a Hazardous Materials Team within the three departments and also incorporating Cascade and Gaines Township Fire Departments. None of the departments has the available staffing to handle this type of emergency themselves, so a collaborative effort would retain needed emergency personnel within each jurisdiction but also provide resources necessary to mitigate these emergencies.
- Initial Fire Training Certification- Historically, Grandville, Wyoming, Walker, Cascade Township, and Georgetown Township pool resources in order to provide the training and instructors needed to gain certification at the Fire Fighter I and II certification level.
- Regional Fire Training Center—When area departments could not afford to build a live fire training facility, WFD had the vision to construct a regional training center that would provide these departments with the ability to conduct essential training functions.
- Automatic and Mutual Aid Pacts—Formal automatic aid agreements between Wyoming and Grandville have strengthened the previous mutual aid arrangements, reducing costly delays in requesting help from a neighboring jurisdiction that could arrive at an emergency scene sooner. Mutual aid assistance plans will enhance cooperation between Wyoming and Kentwood as resources cross jurisdictional boundaries more often than ever before.
- Record Management Software (RMS)—When looking at emergency response as a whole, there was a large deficiency in the ability to record accurate information. With no way to track data, it was nearly impossible to measure operational outcomes or predict future trends. As a result, Firehouse software was installed to align with Wyoming and Kentwood’s RMS.

Project Description:

The three departments are seeking **\$161,969.55** in funding in order to properly conduct initial and ongoing training, purchase training equipment, and purchase operational equipment. None of the cities can afford a stand-alone water and ice rescue team. This would entail unnecessary expenses with the purchase of equipment, as well as a costly duplication of resources. Also, it would leave the responding city unprotected for other emergencies. The extensive training required in order to become proficient at water and ice rescue will have an adverse effect on training equipment. In order to ensure available resources for emergency responses training equipment shall be utilized to ensure life safety of civilians and responders.

It is not cost effective for any municipality to attempt to operate an individual water and ice rescue response team. When assessing call volume response per municipality and the costs associated to develop, outfit, and train a team, it is not a sustainable option for the use of resources. Each municipality pledges to provide the necessary personnel in order to adequately train the 45 fire department employees for water and ice rescue response. By balancing the number of personnel from each department, it will ensure three things: a quick response from personnel within the city having the emergency, the assurance that trained personnel will always be available, and the ability to respond without depleting any municipality’s resources.

Goals, Measures, and Business Objectives of this Project

PROJECT GOAL: To continue progression toward future governmental collaboration; achieve operational cost reductions; increase citizen and firefighter safety; and reduce life and property loss by decreasing emergency response times.

PROJECT OBJECTIVES: Ensure life safety through decreased response times, enhanced operational abilities, and increased training, while incorporating cost savings and interagency collaboration.

INTER-AGENCY COLLABORATION: Shared services are a demonstration of the spirit of collaboration that exists between the municipalities involved. Completing this project, thereby addressing the “response barrier” that is a major obstacle of collaborative efforts.

INCREASED AUTOMATIC AND MUTUAL AID RESPONSE EFFICIENCY: The greatest way to impact survivability is for a rapid response. This collaboration will place response units in strategic locations and will optimize the multi-agency response to a water or ice rescue.

COST SAVINGS TO TAXPAYERS: This project will impact 100 percent of the taxpayers in our region! Improving response times will reduce risk. It will also allow the purchase of less training and operational equipment. Less equipment and strategic placement of equipment will equate to savings

OPERATIONAL EFFICIENCIES: Utilizing collaboration on small team emergencies creates efficiencies by not utilizing 100% of available resources from one specific entity. This will correlate to enhanced service levels and life safety to the citizens.

SAFETY: This collaboration will ensure that the proper training is conducted to perform at the highest level to mitigate these dangerous situations. It will also ensure an increased ability to provide life safety initiatives along with maintaining a safe working condition for the fire department personnel on scene.

DECREASED EMERGENCY RESPONSE TIMES: By training personnel from several departments, and then placing them in strategic locations, response times will be lower. Lower response times will result in quicker actions that will save lives. This collaboration will also have a positive impact by preventing the need for neighboring departments to drive through other jurisdictions in order to reach the emergent scene.

MEASURABLE OUTCOMES AND DATA TRACKING: Decreased response times will lead to positive outcomes, however, without measurable impacts, there will be no benchmark data on which to evaluate performance. Response data is the primary measurement. The associated performance metrics will provide the ability to measure the exact impact that the system has on response times. These will be done through Firehouse software data collection, post incident analysis, data interpretation, and continued review by the cities’ fire services.

Cost Savings:

Estimated Short-Term Savings

The immediate savings are the following:

Personnel Costs	\$54,000.00
Purchasing Boats for each entity	\$24,598.00
2 suit packages	\$7,622.00
2 sled packages	\$10,350.00
2 slings	(suit package)
2 collars	(suit package)
2 reach poles	\$1229.80
2 ice anchors	(suit package)
8 throw ropes	\$744.00
37 Personal Floatation Devices	\$7,955.00
45 helmets	<u>\$3,420.00</u>
Estimated short term savings:	\$109,918.80

The short term savings are directly related to collaboration. The cost listed above reflect if two additional departments would have to buy their own training and operational equipment. By collaborating the three municipalities would save these investment costs and would be able to each send a small contingency of personnel to separate trainings without depleting their resources. Without collaboration, they must each conduct one training for three separate departments. When their resource levels are depleted, additional personnel must provide support. This additional need for personnel has a cost associated with it.

Cost formula:

Total personnel X avg. personnel cost X training time X number of trainings

Additional savings are obtained from the cache of equipment that the three municipalities will share. If collaboration was not accomplished, each department would have to purchase separate training equipment in order to train to proficiency standards. By placing all of the equipment as one resource, it has an immediate savings. In addition, each department would have a need to purchase their own boat, trailer and any additional equipment needed.

Estimated Long-Term Savings

The specific cost associated with long term savings also is associated with personnel costs. In order to become proficient at water and ice rescue, repeated training must be conducted in different seasons under different conditions. Thus, training must be done throughout the year. If collaboration is done, the resources from each municipality will not be depleted, and there will be minimal additional personnel costs. If training is conducted separately, each municipality will be completely depleted of resources, and additional costs will be associated with maintaining a specific level of service.

Cost formula:

Total personnel X avg. personnel cost X hours of training X number of trainings.

Through collaboration normal personnel costs:	\$54,000.00
Without collaboration personnel overtime costs:	\$81,000.00
Estimated Long term savings:	\$27,000.00/yr.

There is no cost associated with the following, but the following will be enhanced: efficiencies between departments, increased operational experience, and better overall trained personnel.

Five year Savings:

The five year savings takes into account the initial short term savings along with five years of long term personnel costs. For example if the team is a collaboration each department can send a small contingency of personnel to each training. This reduces the cost of personnel because overtime costs to ensure adequate would be lessened. There are some things that are not associated with costs. If this collaborative endeavor is initiated, further collaborations amongst the jurisdictions will be investigated and be put in motion. This will be the catalyst for greater operational efficiencies and cost savings.

Short Term Savings	\$109,918.80
Long Term Savings (5)	<u>\$135,000.00</u>
Estimated Five Year Savings:	\$244,918.80

Work Plan and Project Timeline

In order to become proficient at both disciplines of water and ice rescue, a substantial amount of training must be conducted. Initial training consists of two, ten hour training sessions. In addition, it is proposed to conduct bi-weekly trainings for one full calendar year. This will allow personnel from all three municipalities the ability to train in order to reach proficiency without depleting the resources of each community on a specific training day. By training each month, the teams will learn to respond to varying aspects of rescue such as: water depth changes, current changes, water temperature changes, ice thickness changes, and types of debris changes. After one full year of training, the teams will have the proficiency to mitigate a variety of emergencies. This is not a discipline in which personnel gain proficiency after the initial training. Numerous trainings will ensure proficiency which will correlate to: life safety, responder safety, operational efficiencies, and the ensured sustainability of the team.

Timeline:

August	initial water rescue training
September	additional water rescue training (low water levels)
October	additional water rescue training
November	additional water rescue training (cold water training)
December	initial ice rescue training (unformed ice)
January	additional ice rescue training (hard ice)
February	additional ice rescue training (softening ice)
March	additional ice rescue training (break up ice)
April	additional water rescue training (swift water)
May	additional water rescue training (swift water)
June	additional water rescue training (warm water)
July	additional water rescue training (low water levels)

Attachment B

Total Grant Budget Worksheet:

Initial Training Costs: 2@ \$2,925.00	\$5,850.00
Personnel Training Costs:	\$33,750.00
Bi-Weekly Training Costs:	\$54,000.00
Training Equipment Costs:	\$13,095.00
Life Jackets 45@ \$215.00	(\$9,675.00)
Helmets 45@ \$76.00	(\$3,420.00)
Operational Costs:	\$44,395.55
Rope Bags 6 @ \$93.00	(\$558.00)
Rescue Suits (6)	(\$14,433.00)
Ice Rescue Sleds 1 @ \$5,175.00	(\$5,175.00)
Life Jackets 25 @ \$215.00	(\$9,675.00)
Helmet's 25 @ \$76.00	(\$1,900.00)
Drag Kits 3@ \$269.95	(\$809.85)
Rescue Poles 3 @ \$614.90	(\$1,844.70)
Radios and Programming 10 @ \$1000.00	(\$10,000.00)
Boat, Trailer	<u>\$12,479.00</u>
Total Estimated Request:	\$161,969.55
Total Project Cost:	\$165,890.55

Cost savings were gained by sharing their current resources, fundraising, and through negotiating a better rate for products through area vendors. It should be noted that the majority of the training and operational equipment costs will be provided from vendors within the State of Michigan.

Michigan Rescue Concepts
27583 Pratt Rd.
Richmond Twp. MI 48062

Your Training
7004 South Cannon Place Dr.
Rockford MI 49341

Attachment C



Water Rescue Suit

Ice Rescue Sled



Helmet



Personal Flotation Device (PFD)



Rope Throw Bag



**The City
of Grandville**

CITY HALL

3195 Wilson Avenue SW
Grandville, MI 49418-1274
Phone 616.531.3030
Fax 616.530.4984

June 23, 2014

Michigan Department of Treasury
Office of Revenue and Tax Analysis
P.O. Box 30722
Lansing, MI 48909

Re: Competitive Grant Assistance Program Application

To Whom It May Concern:

The fire chiefs in the cities of Grandville, Kentwood and Wyoming, Michigan have agreed in concept to collaborate in forming a water and ice rescue team. The three involved communities would share personnel and equipment resources to provide these specialized rescue services to their respective communities, as well as being available for other municipalities in southern Kent County.

The City of Wyoming plans on submitting a Competitive Grant Assistance Program application for funds to support this cooperative effort. The City of Grandville is aware of, and fully supports this application.

Thank you in advance for your consideration. Feel free to contact me if you require additional information.

Sincerely,

Kenneth D. Krombeen
City Manager



FIRE DEPARTMENT

June 23, 2014

TO: Chief Verburg
FROM: Chief Looman
RE: Water Rescue Efforts

Chief Verburg, in an effort to better serve our community, the City of Kentwood supports a collaborative effort approach to address water rescue needs. The City of Wyoming will pursue application for a Competitive Grant Assistance Program which the City of Kentwood supports to move forward.

This grant will allow the City of Wyoming, Kentwood and Grandville to share resources, equipment and training to better serve these communities.

Brent Looman
Fire Chief
4775 Walma Ave SE
City of Kentwood, MI
616-554-0801

Preventing Fires—Saving Lives

4775 WALMA AVE., S.E., P.O. BOX 8848, KENTWOOD, MICHIGAN 49518-8848 • PHONE (616) 554-0800 • FAX (616) 554-0799

An Equal Opportunity Employer

www.ci.kentwood.mi.us

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
LIQUOR CONTROL COMMISSION

RESOLUTION NO. _____

At a Regular meeting of the Wyoming City Council
(Regular or Special) (Township Board, City or Village Council)

called to order by Mayor Jack Poll on December 15, 2014 at 7:00 P.M.

The following resolution was offered:

Moved by _____ and supported by _____

That the request from:

Motherland Lounge for a new Class C licensed business to be located at 1820 44th Street SW, Wyoming, Michigan 49509, Kent County

be considered for Approval **"above all others"**
(Approval or Disapproval)

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

It is the consensus of this legislative body that the application be:

Recommended for issuance
(Recommended or not Recommended)

State of Michigan)

County of Kent)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the Wyoming City Council at a Regular
(Township Board, City or Village Council) (Regular or Special)

meeting held on December 15, 2014
(Date)

SEAL

(Signed) _____
(Township, City or Village Clerk)

Heidi A. Isakson, City Clerk
City of Wyoming, Michigan
1155 28th Street SW
Wyoming, MI 49509-0905

Resolution No. _____

MEMORANDUM
City of Wyoming, Michigan

TO : Curtis L. Holt, City Manager

cc: Barbara VanDuren, Deputy City Manager
Jack Sluiter, City Attorney

FROM: Kelli A. Vandenberg, Senior Deputy City Clerk

DATE: December 4, 2014

RE: Application for Class C Liquor License
Motherland Lounge, 1820 44th Street SW

Motherland Lounge has applied for a Class C liquor license for a proposed new business at 1820 44th Street SW (formerly Time Out GR, LLC). Motherland Lounge functions under the D.B.A. of Motherland Nite Shift Lounge. The applicant intends to operate as a restaurant/bar and dance facility featuring African and Haitian food and music.

A review of the application was requested from the Police Department, Treasurer, Chief Building Official and the City's Development Review Team. All entities have reviewed the application and have indicated approval.

I have drafted a resolution to approve the application in the required Liquor Control Commission format for Council consideration.

CITY OF WYOMING, MICHIGAN
APPLICATION FOR LIQUOR LICENSE

APPLICANT: MOTHERLAND LOUNGE <small>(Same name on application to the Liquor Control Commission.)</small>	<input checked="" type="checkbox"/> SOLE PROPRIETOR <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION
BUSINESS LOCATION ADDRESS: <hr/> 1820 44th St SW Wyoming Michigan PHONE: _____ ALTERNATE PHONE: 6163348639	BUSINESS MAILING ADDRESS: <hr/> 1911 Hollow Creek Dr SE Caledonia MI 49316 EMAIL: Eusebi@msn.com FAX: _____
LICENSE REQUESTED: <input type="checkbox"/> TAVERN <input checked="" type="checkbox"/> CLASS C <input type="checkbox"/> CLASS B HOTEL	D/B/A/ (name used to advertise/market) MOTHERLAND NITE STAFF LOUNGE
WILL THE PROPOSED BUSINESS OCCUPY A(N): <input checked="" type="checkbox"/> EXISTING BUILDING <input type="checkbox"/> NEW BUILDING	DO YOU: <input type="checkbox"/> OWN BUILDING <input checked="" type="checkbox"/> LEASE BUILDING BUILDING OWNER: Scheide - Chateau Partners, LLC
ARE FURNITURE & FIXTURES: <input type="checkbox"/> OWNED <input checked="" type="checkbox"/> LEASED	FURNITURE & FIXTURE OWNER: Scheide - Chateau Partners, LLC
NAME OF PERSON RESPONSIBLE FOR DAILY OPERATION OF BUSINESS: EUSEBUS EKERE	
NAME OF BANK FOR BUSINESS ACCOUNT:	
FIRM, ACCOUNTANT OR PERSON RESPONSIBLE FOR FINANCIAL RECORDS: NAME: BANK OF AMERICA ADDRESS: 6737 DIVISION AVE S. GRAND RAPIDS MI 49548	
NAME OF PERSON COMPLETING APPLICATION: EUSEBUS EKERE	TITLE OF PERSON COMPLETING APPLICATION: OWNER
SIGNATURE: 	DATE: 11-03-2014

ATTACH:

1. A SCALED ENGINEER'S OR ARCHITECT'S DRAWING WHICH SHOWS THE TOTAL SQUARE FOOTAGE, DINING SQUARE FOOTAGE, KITCHEN SQUARE FOOTAGE, TOTAL TABLE SEATING, AND TOTAL COUNTER SEATING.
2. A PERSONAL INFORMATION SHEET FOR EACH OWNER, PARTNER, CORPORATE OFFICER OR MANAGER.
3. APPLICATION FEE OF \$300 PAYABLE TO THE CITY OF WYOMING.

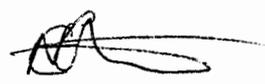
PERSONAL INFORMATION SHEET — COPY AND COMPLETE THIS PAGE FOR EACH OWNER, PARTNER, CORPORATE OFFICER OR MANAGER

NAME: EUSEBUS EKERE	TITLE Owner
RESIDENT ADDRESS: 1911 Hollow Creek Dr Se Caledonia MI 49316	PHONE: (616) 334 8639
SOCIAL SECURITY NUMBER:	DATE OF BIRTH: - - 1970
RESIDENT OF THE STATE OF MICHIGAN? <input checked="" type="checkbox"/> YES 15 YEARS <input type="checkbox"/> NO	
Describe similar business ventures or related experience: 2 years experience working in a restaurant / bar Currently shadowing a restaurant / nite club ^{manger} on Saturday nights	
Do you, a member of your family or your corporation hold a license for the sale of alcoholic beverages at the present time: <input type="checkbox"/> Yes - List type and location of each <input checked="" type="checkbox"/> No	
Have you, a member of your family or your corporation previously held a license for the sale of alcoholic beverages in the State of Michigan? <input type="checkbox"/> Yes - List type and location of each <input checked="" type="checkbox"/> No	
Have you ever been convicted of any criminal act? <input type="checkbox"/> Yes - describe state, county and date of conviction <input checked="" type="checkbox"/> No	

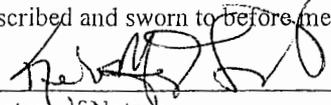
I hereby authorize City officials to investigate any or all information supplied, related to, or implied by this application. I further authorize City officials to secure additional information necessary to complete this application. I understand that this information will be considered by the Wyoming City Council in review of this application, and that the information contained herein may be subject to public disclosure under the Freedom of Information Act.

Signature of owner, partner, corporate officer or manager: X 

State of Michigan
KENT County



Subscribed and sworn to before me on this 6TH day of NOVEMBER, 2014.

X 

Signature of Notary
KELIMAJ SMITH

Printed Name

My commission expires: NOV 16, 2020

KELIMAJ SMITH
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF KENT
My Commission Expires Nov. 16, 2020
Acting in the County of Kent

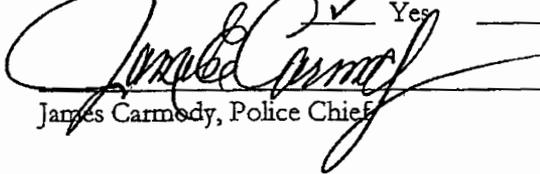
LIQUOR LICENSE APPLICATION -- DEPARTMENT REVIEW

APPLICANT(S): <i>EUSEBIUS SKEENE (Mother and Daughter)</i>	PROPOSED LICENSE LOCATION: <i>1820 44th Street</i>
LICENSE TYPE: <i>CLASS C</i>	

POLICE DEPARTMENT

I have investigated the application and the applicant(s) listed above and make the following recommendation as provided in Section 14-182 of the City Code.

1. Is the applicant qualified to conduct this business in the City of Wyoming if licensed?
 Yes No
2. Is the proposed location satisfactory for this business?
 Yes No
3. Should this request be considered for approval by the City Council?
 Yes No


James Carmody, Police Chief

Date: *12/11/14*

LIQUOR LICENSE APPLICATION - DEPARTMENT REVIEW

APPLICANT(S): <i>Motherland Lounge</i>	PROPOSED LICENSE LOCATION: <i>1820 44th Street SW</i>
LICENSE TYPE: <i>Class C</i>	

CITY TREASURER

I have reviewed the financial records of the City of Wyoming as provided in Section 14-182 of the City Code and find the application(s) are in good standing with the City.

Yes No

The applicant(s) have the following outstanding obligations with the City of Wyoming (list)

Andrea Boot
Andrea Boot, Treasurer

Date: *11/18/2014*

LIQUOR LICENSE APPLICATION - DEPARTMENT REVIEW

APPLICANT(S): <i>Motherland Lounge</i>	PROPOSED LICENSE LOCATION: <i>1820 44th Street SW</i>
LICENSE TYPE: <i>Class C</i>	

BUILDING INSPECTOR

I have inspected the location of the proposed liquor license or reviewed plans for the proposed location and have determined that the location IS IS NOT in compliance with Section 14-177 through 14-179 of the City Code. *substantial compliance - see email 11/29/14*

James W DeLange
James DeLange, Chief Building Inspector

Date: *11/24/14*

Delange, Jim

From: Delange, Jim
Sent: Monday, November 24, 2014 12:16 PM
To: Isakson, Heidi; Vandenberg, Kelli
Subject: Class C review 1820 44th st Motherland Lounge

This is an existing restaurant building with former Class C approvals. It is a large facility with a full basement under much of the kitchen storage area. Dining area depicted indoors is 48.4% of kitchen/storage area—passes ordinance.

Note-- calculation above does not include depicted outdoor dining areas which then would not pass because the dining area is 65%. Code requires minimum 50 % ratio kitchen storage to dining area. The seating areas within the lounge are also not included in the review. Ordinance only speaks to dining area and Kitchen / storage area.

James W. De Lange
Chief Building Official

LIQUOR LICENSE APPLICATION - DEPARTMENT REVIEW

APPLICANT(S): <i>Motherland Lounge</i>	PROPOSED LICENSE LOCATION: <i>1820 44th Street SW</i>
LICENSE TYPE: <i>Class C</i>	

DEVELOPMENT REVIEW TEAM

The Development Review Team has reviewed the application for the proposed liquor license and recommend

- approval
 denial

of the license application by the City Council.

Comments: _____

(Explain recommendation for denial)

Barbara Anderson
Development Review Team

Date: *12/4/15*

Vandenberg, Kelli

From: VanDuren, Barbara
Sent: Wednesday, December 03, 2014 11:56 AM
To: Vandenberg, Kelli
Subject: Application for Class C Liqueur License

Importance: Low

I sent the information regarding Motherland Lounge to the DRT and received zero responses or recommendations. I gave them a deadline of 12/1 to respond.

Barb

SLUITER, VAN GESSEL & CARLSON, P.C.

ATTORNEYS & COUNSELORS AT LAW
1799 R.W. BERENDS DR., SW
WYOMING, MICHIGAN 49319

JACK R. SLUITER
PAUL G. VAN GESSEL
DENNIS R. CARLSON
JACOB L. JENISON

OF COUNSEL:
ROBERT E. AGENTS

December 4, 2014

Mr. Eusebus Ekere
1911 Hollow Creek Drive S.E.
Caldonia, MI 49361

In Re: Liquor License Application – Motherland Lounge

Dear Mr. Ekere:

The undersigned is the City Attorney for the City of Wyoming. I have recently received a copy of your application for a Class C Liquor License at 1820 – 44th Street SW. As part of the review process for the granting of a Class C Liquor License, your application is scheduled to be reviewed by the Development Review Team of the City of Wyoming prior to submission to the City Council for its recommendation to the Michigan Liquor Control Commission.

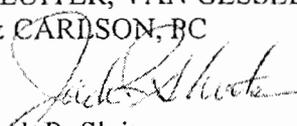
In order to avoid further delay, I am attempting to anticipate some of the questions which may arise at the City Council review. If you can provide me with answers to these questions it will assist us in evaluating your application as quickly as possible. Those questions are:

1. Will the business be run as a restaurant rather than as a night club?
2. The proposed hours of operation.
3. Whether you plan to present live entertainment.
4. Whether it is your intent to allow outside promoters to provide special events, music nights, etc.

Please provide answers to these questions at your earliest convenience. If you have any questions please feel free to contact the undersigned.

Very truly yours,

SLUITER, VAN GESSEL
& CARLSON, PC


Jack R. Sluiter
Wyoming City Attorney

JRS/sak

Eusebus Ekere

1911 hollow creek dr se

Caledonia MI 49316

(616) 3348639

December 8th 2014

Jack R Sluiter,

Attorneys and counselors at law

Sluiter, Van Gessel & Carlson, Pc

Dear jack

Re : Liquor license Application - Motherland Lounge

Thank you for the questions. The answers to your questions are

1. The business should be registered as a restaurant / night club
2. The proposed hours are 11:00am to 8:00pm for the restaurant and 9:00pm to 1:45 am for the club.
3. We do not plan to present live entertainment.
4. We do not have any intent to allow outside promoters to provide special event/ music nights.

Our intention is to serve African / Haitian food and music for the customers.

Thanks for your co-operation. Please we could be reached at (616) 3348639

Thanks



Eusebus Ekere

Motherland Lounge

RESOLUTION NO. _____

RESOLUTION TO APPROVE FINAL PAYMENT TO
WEST MICHIGAN RECYCLED AGGREGATES
FOR THE 44TH STREET CONCRETE REPAIRS

WHEREAS:

1. 44th Street was reconstructed in concrete pavement from Clyde Park Avenue to Stafford Avenue in 2009 along with the construction of the new single point urban interchange at US-131.
2. In 2012 there were three separate watermain breaks that occurred within the concrete limits along 44th Street, damaging the concrete pavement.
3. The City received two quotes to repair the damaged concrete sections with West Michigan Recycled Aggregates submitting the lowest quote of \$41,070.00, which was approved by City Council on November 17, 2014.
4. The work is now complete, but the final quantities were slightly above the estimated quantities, adding an additional \$1,499.45 to the project.
5. The total cost for this project will be financed out of the 44th Street Reconstruction project.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby approves final payment for the 44th Street concrete patch repairs to West Michigan Recycled Aggregates in the amount of \$1,499.45.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:
Invoice

Resolution No. _____



PO Box 907
Grandville, MI 49468-0907
(616) 531-7200
Fax (616) 531-7380
WestMIRecAgg@aol.com

INVOICE

November 24, 2014

Pavement removal and Replace 10" Pavt.	\$115.00 per syd	255.02 x \$115.00 = \$29,327.30
Curb removal and replace	\$30.00 per ft	30 x \$30.00 = \$900.00
ERG Joint	\$24.00 per ft	44' x \$24 = \$1056.00
E2 Joint	\$24.00 per ft	12' x \$24 = \$288.00
CRG Joint	\$15.00 per ft	116.00' x \$15.00 = \$1744.95
Cp Joint	\$15.00 per ft	5" x \$15 = \$870.00
Sidewalk	\$5.00 sft	66.64 x \$5.00 = \$333.20
Traffic Control (As long as Peters lane closer stays up. If not \$25,000.00)	\$8050.00 Lump	\$8050.00

Total **\$42,569.45**

11/17/14
Approved by
City Council \$41,070.00

Remaining balance \$1,499.45

Batch #: 2015-00001173
Inv #: 2015-00002545



440162

RESOLUTION NO. _____

RESOLUTION TO INCREASE WYOMING’S SHARE OF THE
FEDERALLY-FUNDED 44TH STREET PROJECT
FROM HANSEN AVENUE TO DIVISION AVENUE

WHEREAS:

1. On February 17, 2014, the City Council entered into an Agreement with the Michigan Department of Transportation (MDOT) for the construction of 44th Street from Hansen Avenue to Division Avenue in the amount of \$2,895,100 based upon the Engineer’s Estimate.
2. Said City-State Agreement stipulates that the federal funding for the 44th Street project is capped at \$1,710,786 and Wyoming is responsible for the balance of the project cost, estimated to be \$1,184,314.
3. In March of 2014, MDOT received six (6) bids for the project with Peter’s Construction Co. submitting a low bid in the amount \$3,333,333.33.
4. Throughout the construction of the project, unforeseen changes and additional work increased cost to \$3,500,000 or five percent (5%) over the bid amount.
5. Wyoming’s share of the project cost is now \$1,789,214, an increase of \$604,900 above the original estimate included in the City-State Agreement.
6. The additional cost for this project can be financed out of the 44th Street Reconstruction (Hansen Ave-Division Ave) project accounts as follows:

400-441-50200-972.502, Capital Outlay Major Street	\$ 24,900.00
591-441-57300-972.573, Capital Outlay Watermain	<u>\$580,000.00</u>
	<u>\$604,900.00</u>

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes an increase in Wyoming’s share of the federally-funded 44th Street reconstruction project from Hansen Avenue to Division Avenue in the amount of \$604,900.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK
TO EXECUTE A COST SHARING AGREEMENT WITH SPICA PROPERTIES, LLC
FOR THE FLOOD MITIGATION IMPROVEMENTS AT BAYBERRY MARKET

WHEREAS:

1. On September 9, 2013, the City of Wyoming experienced a very large storm event that caused significant flooding within and around the Bayberry Farms Condominiums, Senior Living Apartments, and Bayberry Farms houses.
2. As a result of the storm, the City of Wyoming contracted with Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) to study the impact of the storm and the function of the storm water system in the area.
3. The main component within the study recommendations is to enlarge the Bayberry Market pond to store a larger volume of storm water.
4. The City and Spica Properties, LLC, owner of the Bayberry Market development, are both desirous of completing the improvements as identified in the study and per the construction plans prepared by FTCH.
5. The attached Cost Sharing Agreement has been prepared identifying the costs and obligations of Spica Properties and the City of Wyoming for the construction of Bayberry Market regional detention basin.
6. Spica Properties LLC's participation in the Bayberry Market regional detention basin construction is \$15,000.00 along with providing easements for storage of storm water and access easements for maintenance of the regional detention basin.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes the Mayor and City Clerk to execute the attached Cost Sharing Agreement with Spica Properties, LLC for the construction of the Bayberry Market regional detention basin.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:
Agreement

Resolution No. _____

AGREEMENT

COST SHARING AGREEMENT
BETWEEN THE CITY OF WYOMING
AND SPICA PROPERTIES LLC

THIS AGREEMENT entered into on this _____ day of _____, 2014, by and between the CITY OF WYOMING, a Michigan Municipal Corporation, of 1155 - 28th Street, S.W., Wyoming, Michigan 49509, hereinafter referred to as the "City," and Spica Properties LLC, of 361 Nuthatch Court SE, Caledonia, Michigan 49316, hereinafter referred to as "Market," the terms and conditions of which are as follows:

1. City and Market are desirous of implementing storm water improvements identified in the Fishbeck, Thompson, Carr and Huber (FTCH) report dated January 20, 2014. As a part of the recommended improvements associated with Market property, City desires to increase the volume of the Market pond detention and create a regional detention basin. Market agrees City will be granted an easement over the new regional detention basin and City shall be responsible for future maintenance associated with the basin upon completion of the expansion. This Agreement is designed to determine the rights and obligations of the parties hereto concerning said improvements.

2. City shall construct the regional detention basin improvements in accordance with engineering construction plans prepared by FTCH and approved by the City as identified in Exhibit A.

3. Market shall convey to the City all necessary easements for said regional detention basin and maintenance access easement. Detention pond easement shall be in general conformance with easement shown in Exhibit A with East easement line approximately 5 feet East of shown guardrail. Said pond easement and access easement shall be completed within 90 days from the date of this agreement. Market shall be allowed to create new ingress/egress access easements and vacate previous access easements as best suits Market's development or redevelopment of the site. Said revisions to access ingress/egress easements shall be a continuous route minimum of 24 feet in width accessing regional detention basing from north and south end of pond and extend to a public right of way.

4. Market shall contribute \$15,000.00 to City for the cost to reconstruct pond and overflow outlet structure to the 25 year minimum required design standards, as shown on the attached Exhibit B.

Market hereby agrees to pay City SAID amount within 90 days from the date of this agreement.

5. This Agreement shall contain the entire agreement between the parties, any oral agreements to the contrary notwithstanding. No amendments shall be allowed unless made in writing and signed by all parties.

6. Market shall indemnify and hold the City, its officers, agents and employees harmless from any and all claims, liabilities and expenses, including but not limited to actual attorney fees, as may arise from City's construction required pursuant to this Agreement.

7. This Agreement shall be binding upon the successors and assigns of the parties hereto.

WITNESSED

CITY OF WYOMING

By: _____
Jack Pohl
Its Mayor

By: _____
Heidi A. Isakson
Its City Clerk

WITNESSED

Jennifer Vauderkaw

Dal J. Kuhn

SPICA PROPERTIES LLC

By: *Robert Spica*

Robert Spica
Owner

STATE OF MICHIGAN
COUNTY OF KENT

The foregoing instrument was acknowledged before me this 26th day of November 2014
2014, by Rob Spica to me personally known, is the Owner of Spica Properties LLC.

Constance Marie Czachorski

Constance Marie Czachorski
Notary Public
My commission expires: August 15, 2017
Approved in to form

Drafted By:
Rita Henckel
City of Wyoming
2660 Dunnington Ave. S.W.
Wyoming, Michigan 49509
(616) 530-7254

Jack R. Stater

Jack R. Stater
City Attorney

CONSTANCE MARIE CZACHORSKI
NOTARY PUBLIC, STATE OF MI
COUNTY OF OTTAWA
MY COMMISSION EXPIRES AUG 15, 2017
ACTING IN COUNTY OF Kent

EXHIBIT "B"

Engineer's Estimate	Estimate using Bid Prices
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<u>Item No.</u>	<u>Description</u>	<u>Contract Qty</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Bid Total</u>	<u>Bid Price</u>	<u>Bid Total</u>
A. Detention Basin Enlargement to 25 yr Storage Volume							
1	Mobilization Max	1.000	LS	\$ 5,000.00	\$ 5,000.00	\$ 1,400.32	\$ 1,400.32
2	Clearing	0.300	AC	\$ 4,500.00	\$ 1,350.00	\$ 4,000.00	\$ 1,200.00
3	Tree Removal and Replace	1.000	EA	\$ 500.00	\$ 500.00	\$ 550.00	\$ 550.00
4	Irrigation Lines, Removal and Replace	1.000	LS	\$ 1,000.00	\$ 1,000.00	\$ 334.55	\$ 334.55
5	Embankment, CIP	710.000	CY	\$ 7.00	\$ 4,970.00	\$ 3.20	\$ 2,272.00
6	Erosion Control, Filter Bag	1.000	EA	\$ 160.00	\$ 160.00	\$ 105.00	\$ 105.00
7	Erosion Control, Silt Fence	320.000	FT	\$ 1.50	\$ 480.00	\$ 1.60	\$ 512.00
8	Aggregate Base, LM	25.000	CY	\$ 25.00	\$ 625.00	\$ 37.00	\$ 925.00
9	Mulch Blanket	1470.000	SY	\$ 0.80	\$ 1,176.00	\$ 0.85	\$ 1,249.50
10	Seeding Mixture TDS	70.000	LB	\$ 3.00	\$ 210.00	\$ 0.25	\$ 17.50
11	Topsoil Surface	1470.000	SY	\$ 1.00	\$ 1,470.00	\$ 2.25	\$ 3,307.50
					<u>\$ 16,941.00</u>	<u>4.779%</u>	<u>\$ 11,873.36</u>

B. Overflow Modification

1	Overflow reconstruction	1.000	LS			\$ -	\$ 3,126.64
						<u>Total Participation</u>	<u>\$ 15,000.00</u>

Total Project Estimate \$ 354,471.00

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE
CHANGE ORDER NO. 1 WITH FISHBECK, THOMPSON, CARR & HUBER, INC.
FOR THE BAYBERRY FARMS FLOOD MITIGATION DESIGN

WHEREAS:

1. On September 9, 2013, the City of Wyoming experienced a significant storm event that caused some residents of the Bayberry Farms Condominiums, Senior Living Apartments, and Bayberry Farms houses to become flooded due to the impact of the storm.
2. As a result of the impacts from the storm, the City of Wyoming contracted with Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) to study the impact of the storm and the function of the storm water system in the area.
3. Based upon the findings of the study, quotes were requested from two firms for the flood mitigation design with FTCH submitting a proposal for the flood mitigation design in the amount of \$18,800.
4. After the design process was awarded on April 21, 2014, the City of Wyoming requested FTCH perform a detailed review of the proposed retaining wall submitted as part of the construction contract and modified the design of the pond overflow structure.
5. The design modifications and retaining wall review increased the original design by \$10,214.
6. Change Order No. 1 has been prepared for the addition design modifications and retaining wall review, adding \$10,214 to the project.
7. The additional costs for this project can be financed out of the Major and Local Street funds in the following accounts:
 - 202-441-46300-801.000, Professional Services Account (\$5,200)
 - 203-441-46300-801.000, Professional Services Account (\$5,200)

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes the Mayor and City Clerk to execute the attached Change Order No. 1 to Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) for the additional design modifications and retaining wall review in the amount of \$10,214.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT: Change Order

Resolution No. _____

CHANGE ORDER NO. 1

PROJECT: Bayberry Farms Flood Mitigation Design
CONTRACTOR: Fishbeck, Thompson, Carr & Huber, Inc.
CONTRACT DATE: April 30, 2014
DESCRIPTION: Additional Design Work

Contract Amount Prior to Change Order No. 1	\$18,800.00
Increase Resulting from Change Order No. 1	<u>\$10,214.00</u>
Adjusted Contract Amount	\$29,014.00

CITY OF WYOMING

Heidi A. Isakson
City Clerk

Jack A. Poll
Mayor

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A QUOTATION FROM ACTUATOR SPECIALTIES, INC.
FOR REPAIRS OF A VALVE ACTUATOR DRIVE SLEEVE
AND PURCHASE OF A NEW VALVE ACTUATOR DRIVE SLEEVE/ARM ASSEMBLY

WHEREAS:

1. As detailed in the attached Staff Report from the Utilities Department a quotation was requested from Actuator Specialties, Inc. to repair one broken valve actuator drive sleeve and to manufacture one new valve actuator drive sleeve/arm assembly in the amount of \$13,750.00.
2. It is recommended that the City Council accept the quotation from Actuator Specialties.
3. The repair and purchase will require approval of the attached budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby accept a quotation from Actuator Specialties, Inc. for repairs of a valve actuator drive sleeve and purchase of a new valve actuator drive sleeve/arm assembly in the amount of \$13,750.00.
2. The City Council does hereby approve the attached budget amendment.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

ATTACHMENTS:
Budget Amendment
Staff Report
Quotation

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: December 9, 2014

Subject: Transmission Main Valve Actuator Drive Sleeve and Arms

From: Rick Velderman, Maintenance Supervisor

Meeting Date: December 15, 2014

Recommendation:

It is recommended that the City Council authorize Actuator Specialties to repair one broken valve actuator drive sleeve and manufacture one new valve actuator drive sleeve/arm assembly for the cost of \$13,750.00.

Sustainability Criteria:

Environmental Quality – By repairing the one actuator drive sleeve and manufacturing another we can repair one line valve on the 42-inch transmission main in the Hudsonville area and have one spare actuator available in case another valve fails. This will ensure that the City of Wyoming and its customers have safe drinking water and fire protection, a move necessary for the protection of public health and safety.

Social Equity – The utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or social economic status. All residents enjoy access to services provided by our water and waste water utilities.

Economic Strength – These parts are necessary for the proper operation of the transmission main. By hiring a qualified firm to perform the repairs the Utilities Department is insuring that we get the best value for this necessary service. This results in the lowest rate possible for our residents and customers.

Discussion:

There are two transmission mains that run from the Water Treatment Plant in Holland to the Gezon Booster Station in Wyoming, one 54-inch transmission main on New Holland Street and one 42-inch transmission main on Ransom Street. About every five miles along these mains there are large line valves that allow sections of the transmission mains to be isolated in the event of a leak or if work needs to be performed in that section of the transmission main. These large valves are exercised regularly to make sure they can be closed in an emergency. There have been three of the line valves on the 42-inch transmission main repaired over the past six years and there is currently one that has a temporary repair in the muck field west of Hudsonville. Because there are no other local firms with the skills, experience, and focus necessary for this work, we have worked with Actuator Specialties, Inc. in the past. They are the only company locally available to us that is capable of rebuilding the drive sleeve and the arms that connect to the drive unit that opens and closes the valve. The cost of a new valve actuator is \$30,715.00, which compares to the repairs at the cost of \$13,750.00.

With this in mind, we have requested a quote from Actuator Specialties, Inc. The quote is:
Actuator Specialties, Inc. \$13,750.00

Our recommendation is to authorize Actuator Specialties, Inc. to perform the repairs and build a new drive sleeve at a cost of \$13,750.00.

Budget Impact:

We have budgeted \$11,050.00 left in account 591-591-56300-930.000 for repairs to the pipeline. Due to previous expenses on this account, a fund transfer of \$2,700.00 from working capital will be needed for the repair.

cc: B. Dooley
M. Erickson



Actuator Specialties, Inc.
 1620 Rose Street
 Monroe, MI 48162

CUSTOMER QUOTE

DATE	QUOTE NO.
12/9/2014	MSQ112713-1

BILL TO
City of Wyoming PO Box 905 Wyoming, MI 49509

SHIP TO
City of Wyoming 16700 New Holland Holland, MI 49424

RFQ		TERMS	TIME UNTIL SHIPPING		
Rick Velderman		Net 30			
QTY	ITEM	DESCRIPTION	COST	TOTAL	
1	Machine Work	Repair broken drive sleeve with new arms	6,500.00	6,500.00	
1	Manufactured...	New drive sleeve with arms	7,250.00	7,250.00	
			TOTAL	\$13,750.00	

Any field service needed from ASI will alter this quote. Any information received beyond this time may alter this quote. Quoted price and delivery may change if a different quantity is requested. Our quotes are good for 30 days unless noted. If items are returned on customer's behalf, the customer will pay for return shipping and a possible re-stocking charge. Outgoing shipping is not included in quoted price unless noted. Please reference this quote number when ordering.

Thank you
 Mallory Setzler
 mallory@actuatorspecialties.com
 Phone 734-242-5456

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF ARGON

WHEREAS:

1. As detailed in the attached Staff Report, a quotation was received from Purity Cylinder Gases, Inc. to supply Argon which is required to run critical laboratory instruments at the Clean Water Plant.
2. Funds for the purchase of Argon are budgeted in account numbers 590-590-54310-740000 and 590-590-54710-740000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the purchase of Argon from Purity Cylinder Gases, Inc. in the amount shown on the attached quotation.
2. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

ATTACHMENTS:
Staff Report
Quotation

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: December 2, 2014
Subject: Bulk Argon Purchase
From: Jaime Petrovich, Utilities Lab Manager
Meeting Date: December 15, 2014

Recommendation:

The current purchase agreement for bulk argon gas expires on December 31st, 2014. I am recommending that the City renew its purchase agreement with Purity Cylinder Gases, Inc. for another year.

Sustainability Criteria:

Environmental Quality – The Clean Water Plant is actively engaged in the protection of Michigan’s natural water environment and the public health of Wyoming’s citizens. A large part of this work is conducting laboratory analysis to quantifiably document our compliance with permit limitations and treatment success. This analytical work would not be possible without the use of argon gas. By buying in bulk, we are able to get the product we need with fewer truck runs, with lesser environmental impact. Additionally, we utilize a by-product of Purity’s in our biosolids program, calcium hydroxide, which offers numerous environmental benefits as well.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status. All of Wyoming’s residents enjoy equal access to the benefits of our state-of-the-art wastewater and drinking water treatment technologies.

Economic Strength – By maintaining our own independent laboratories in the Utilities Department, we are able to keep our costs as low as possible, while generating more analytical data in which we have higher confidence. Buying in bulk from Purity (a Wyoming business) reduces overall cost versus buying smaller cylinders that need to be replaced more often and cost more per volume unit than bulk quantities.

Discussion:

An inductively coupled plasma spectrophotometer (ICP) such as we use in the lab at the Clean Water Plant consumes argon gas to make plasma. The plasma provides the form of energy involved in the detection of heavy metals in water samples. The testing results, along with the data from other tests, are the basis of treatment process control, ensuring industrial user compliance, calculating fees and rates, and characterizing biosolids samples.

To minimize our argon costs, we have installed a facility to utilize a bulk storage tank located just outside our main building. The tank is owned by Purity and the City leases it and buys argon from them. Changing suppliers would require us to change over to a different hard-plumbed high pressure storage tank, which would be very expensive and impractical.

Moreover, Purity also gives us liquid calcium hydroxide for free, which we then use to stabilize our biosolids, a cooperative arrangement that saves us approximately \$4,000 per month and has for the last 16 years or so. Our on-going relationship with Purity has given us a reliable source of argon at a very economical price.

Budget Impact:

As you can see on the attached quote, the price for bulk argon for the year 2015 will be \$4.90/hcf, which is a slight increase over the price we pay now of \$4.80/hcf. Based on our past usage, we estimate that this price increase will have an overall impact on our budget of \$540 per year, or about \$45 per month. On average in 2014, we spent about \$2405 monthly with Purity on the purchase of argon and tank rental. Purity's increase in the price of argon is small compared with the thousands of dollars we save every year by utilizing Purity's carbide lime by-product.



Bulk Argon Storage Tank



Inductively Coupled Plasma Spectrophotometer



PURITY CYLINDER GASES INC.

www.puritygas.com

Since 1938

Michigan Locations:

- Battle Creek • Cadillac • Grand Rapids • Kalamazoo
- Lansing • Mt. Pleasant • Saginaw • Traverse City

Indiana Locations:

- Angola • Elkhart • Fort Wayne • Warsaw

CORPORATE HEADQUARTERS

2580 28th St. SW, PO Box 9390
Grand Rapids, MI 49509-0390
Phone (616) 532-2375 - Fax (616) 532-5626

November 25, 2014

City of Wyoming
Attn: Jamie Petrovich
PO Box 905
Wyoming, MI 49509

Dear Jamie:

We at Purity Cylinder Gases thank you for the opportunity to serve your industrial gas requirements and remain committed to providing you with the quality products and services expected from us. Increased costs in providing these products and services along with increases in associated equipment have made it necessary for us to adjust the pricing to our customers.

In order to partially cover increased costs, your pricing will be revised as follows:

• Bulk Argon - \$4.90 per 100 cf

Monthly Facility Charge – No Change

The pricing will be effective January 1, 2015.

Thank you for your understanding in this matter. We value your business and appreciate the opportunity to supply your industrial gas requirements.

Sincerely,

PURITY CYLINDER GASES, INC.

Mark Burns

Mark Burns

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A QUOTATION FOR
THE PURCHASE OF IAPRO PROFESSIONAL SOFTWARE AND
BLUETEAM FIELD SUPPORT SERVICES SOFTWARE
AND ASSOCIATED MAINTENANCE AGREEMENTS

WHEREAS:

1. As detailed in the attached Staff Report from the Public Safety Department, a quotation was received from IAPro for the purchase of IAPro Professional Standards Software and BlueTeam Field Support Services Software at a total cost of \$18,000.00.
2. It is recommended City authorize the purchase of the software from IAPro.
3. The 1st year of maintenance is provided free of charge. Thereafter annual maintenance is provided on a year-to-year basis.
4. The purchase of the software will require approval of the attached budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby authorize the purchase of IAPro Professional Standards Software and BlueTeam Field Support Services Software from IAPro at total cost of \$18,000.00.
2. The Wyoming City Council does hereby authorize the City Manager to authorize acceptance of future maintenance agreements for the software in accordance with budget authorization.
3. The Wyoming City Council does hereby approve the attached budget amendment.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

ATTACHMENTS:
Budget Amendment
Staff Report
Quotation

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

CITY OF WYOMING BUDGET AMENDMENT

Date: December 15, 2014

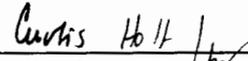
Budget Amendment No. 035

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$18,000 of budgetary authority to provide funding for the purchase of Blue Team software as per attached Resolution.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>Drug Law Enforcement Fund</u>				
Police - Patrol - Capital Outlay State Grant Funds 265-305-31500-973.013	\$0	\$18,000		\$18,000
Fund Balance (Account 265-390.004)				\$18,000

Recommended: 
Finance Director


City Manager *bv*

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2014-2015 be amended by adoption of the foregoing budget amendment.

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

STAFF REPORT

Date: November 20, 2014
Subject: Purchase of IAPro/BlueTeam Software
From: Sgt. Mark Easterly
Meeting Date: December 15, 2014

Recommendation:

It is recommended that the City of Wyoming authorize the purchase of software from IAPro. The Information Technology department supports our recommendation for the purchase of the IAPro/Blue Team software. The quote submitted was reviewed by Information Technology personnel and poses no issue.

Sustainability Criteria:

Environmental Responsibility: There are no Environmental Sustainability Criteria for this purchase.

Social Equity: This recommendation will provide service to all residents of the City of Wyoming, and any other individual entered into the Criminal Justice System through the Wyoming Department of Public Safety, without regard to income level or socio-economic status.

Economic Strength: The Wyoming Department of Public Safety is committed to providing excellent customer service. This leading software company has automated the processes for gathering, analyzing and reporting Office of Professional Standards and Use of Force paperwork. Each category can be tracked through a single software program which makes for ease of entry and access for all levels of management

Discussion:

IAPro / BlueTeam has been developed to meet the demanding needs of the modern public safety agency. It has become the gold standard for Professional Standards software solutions. Purchasing the software would also make our processes more efficient. For example, our current system of recording and tracking use-of-force reports requires several different steps of review, duplicate data entry, and laborious reporting.

We are confident that the system will help us to accomplish our tracking and reporting goals much quicker and with greater accuracy. The software system that we have observed is very comprehensive and user-friendly

Budget Impact:

We would like to propose that we purchase the IAPro/BlueTeam software from our forfeiture funds. This purchase is within State of Michigan and the United States Federal Government guidelines for the utilization of forfeiture funding.

IAPRO

The Leading Police Integrity Software Worldwide

June 24, 2014

Sergeant Mark Easterly
Wyoming Department of Public Safety
2300 Dehoop SW
Wyoming, MI 49509
Office: 616.530.7308
E-Mail: easterlym@wyomingmi.gov

Dear Sergeant Easterly:

Thank you for your interest in our IAPro software at the Wyoming Department of Public Safety . I have prepared the below price quote covering costs for our IAPro software. If your agency is interested in our optional BlueTeam software additional pricing has also been included.

IAPro Price Quote

<u>Item</u>	<u>Purchase costs</u>
IAPro Professional Standards software includes: <ul style="list-style-type: none">• Unlimited-use Site License• Unlimited number of users• Unlimited number of workstations• Installation• Pre-Load of employee information	\$ 12,000.00
3 Days On-Site Training <ul style="list-style-type: none">• IAPro User training• System Configuration with core users	Included
Travel Expenses for Trainer	Included
Total for IAPro Software and Services	\$ 16,800.00
<u>Optional Items</u>	
BlueTeam Field Support Services Software <ul style="list-style-type: none">• Unlimited-use Site License• Unlimited number of users• Unlimited number of workstations• Installation	\$ 6,000.00
2 Days On-Site BlueTeam training	Included
Travel Expenses for Trainer	Included
Total with Optional Items	\$ 18,000.00

Officer Preload

CI Technologies offers a free service whereby we will import your employee information into the IAPro database, prior to installing IAPro at your agency. This is a one-time service offered at no additional cost.

Mailing Address: 119 N Commercial St Suite 270 • Bellingham, WA 98225 • USA
Remittance Address: P.O. Box 551700 • Jacksonville, FL 32255-1700 • USA
CI Technologies Inc. is the Sole Source Provider of the IAPro and BlueTeam Software
Web: www.iapro.com

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<i>Annual Maintenance Commencing the 2nd Year of Ownership</i>	
<i>IAPro</i>	\$ 2,400.00
<i>BlueTeam</i>	\$ 1,200.00
Maintenance Totals	\$ 3,600.00

Annual Maintenance

The first year of annual maintenance is provided free of charge. Thereafter annual maintenance is provided on a year-to-year basis and can be discontinued at any time. The agency's annual maintenance cycle will not commence until training occurs. Annual maintenance is calculated based upon the initial license cost for both IAPro and BlueTeam. Annual maintenance begins at 20% of the purchase price.

Annual maintenance includes all end user and technical support via our 800 # and our online support website as well as any associated technical or user documentation. Annual maintenance also includes all new versions of the IAPro software and if purchased BlueTeam.

Unless requested otherwise by the agency, the first maintenance invoice will be prorated to bring the agency's invoice cycle up to a January thru December calendar year. Thereafter, annual maintenance is invoiced on a calendar year basis, and will be disseminated each year in January.

Training

IAPro training is conducted by an IAPro training specialist. Each IAPro training specialist is a current or retired law enforcement member with extensive investigative experience. IAPro training is heavily oriented towards hands-on usage. It is strongly recommended that there be one trainee per training workstation. An LCD projector is also needed for training.

If the optional BlueTeam software is purchased, training is typically coordinated subsequent to the IAPro training to allow agency staff ample time to become familiar with IAPro prior to deploying BlueTeam for agency wide use.

Optional Human Resource Database Interface

We also offer a separate service whereby we will create a batch process to update your IAPro employee information on a routine basis. If this option is preferred, please contact us so that we can learn more about your existing HR database and possible output formats in order to provide a price quote for this service. Pricing for this service can **only** be provided after analysis of your existing human resources database.

Optional Data Migration Services

CI Technologies offers a data migration service whereby we will obtain data from your Department's existing internal affairs database and CI Technologies will convert that data into the IAPro database prior to the installation of IAPro at your agency. If you are interested in this option, please contact us so that we can evaluate your existing database data and provide you with a price. Pricing for this service can **only** be provided after an analysis of your existing database.

Considerations Regarding our Solution

Four aspects of our solution are distinctive, and set us apart from our competitors:

- Unlimited use licensing – there are no additional or hidden additional licensing costs: IAPro and BlueTeam pricing is for unlimited use licensing in terms of both the number of users that can run the software

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Remittance Address: P.O. Box 551700 • Jacksonville, FL 32255-1700 • USA

CI Technologies Inc. is the Sole Source Provider of the IAPro and BlueTeam Software

Web: www.iapro.com

IAPRO

The Leading Police Integrity Software Worldwide

concurrently, and the number of workstations the applications can be run on. Our pricing model ensures maximum flexibility for the customer, with all licensing costs paid at point of initial purchase. The customers will never have to purchase additional licensing based on increased or unforeseen future usage requirements. This is important since the participation of front-line personnel – especially supervisors – is crucial in upholding the integrity of the organization, and to constrain their use of the software would greatly limit, if not cripple, its effectiveness.

- Oracle compatibility of software: Although SQLServer is our preferred environment, IAPro and BlueTeam both run against Oracle databases, and our data integration team has experience creating integration and migration processes using Oracle databases.
- A three-day conference at NO charge: Each year since 2004, CI Technologies has hosted an Annual Users Conference for our IAPro and BlueTeam customers. Our 2013 Las Vegas conference saw over 375 attendees. The 2014 (10th Annual) conference will be held in St. Petersburg Beach, Florida; please visit our website for further details.
- Our Growing Customer Base: Over 500 public safety agencies in the US, Canada, Australia and New Zealand currently run IAPro and IAPro with BlueTeam. These agencies range in size from major customers such as CHP, NYPD, Toronto Police Service, and Western Australia Police, down to one person IA Units in smaller departments. The size and breadth of our customer base reflects our leading position in the Professional Standards software marketplace.

Important Note

The purchase of the IAPro system does not include hardware, OS licensing or SQL Server licensing. Most agencies that purchase IAPro have an existing server with existing Microsoft SQL Server licensing. IAPro can be installed on your existing hardware and within your existing SQL Server instance.

Purchase Orders

Training and installation are scheduled on a first-come-first-served basis. Please be sure to fax any purchase orders to us at 800.620.8504 for expeditious handling of your order.

This price quote will remain in-effect through December 31, 2014. Please call or email if you need additional information or have any questions. Thank you again for your interest and consideration!

Best Regards,



Jerri Elaine Kelly

CI Technologies, Inc.

Toll Free: 800.620.8504 ext. 711

Fax: 800.620.8504

E-Mail: jkelly@ci-technologies.com

Mailing Address: 119 N Commercial St Suite 270 • Bellingham, WA 98225 • USA
Remittance Address: P.O. Box 551700 • Jacksonville, FL 32255-1700 • USA
CI Technologies Inc. is the Sole Source Provider of the IAPro and BlueTeam Software
Web: www.inpro.com

RESOLUTION NO. _____

RESOLUTION TO PURCHASE POWERDMS STANDARDS SUBSCRIPTION AND
CORE TECHNOLOGY TWO-FACTOR AUTHENTICATION LICENSES
AND SUPPORT AND MAINTENANCE AGREEMENT AND TO AUTHORIZE
THE MAYOR AND CITY CLERK TO EXECUTE THE AGREEMENT

WHEREAS:

1. As detailed in the attached Staff Report from the Public Safety Department, quotations were received for the purchase of a PowerDMS Standards three-year subscription and purchase of Core Authentication Matrix licenses.
2. It is recommended the City authorize the purchase a three-year subscription for PowerDMS Standards from PowerDMS at a total cost of \$3,215.00.
3. It is recommended City authorize the purchase of the Core Authentication Matrix licenses and enter into a one-year support & maintenance agreement with Core Technology Corporation at a total cost of \$10,900.00.
4. Funds for the purchase and agreements are available in the Information Technology Software Services account number 101-258-25800-806000.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby authorize the purchase of three-year subscription of PowerDMS Standards from PowerDMS at a total cost of \$3,215.00.
2. The Wyoming City Council does hereby authorize the purchase of Core Technology Authentication Matrix licenses from Core Technology Corporation and enter into a one-year support & maintenance agreement at a total cost of \$10,900.00.
3. The Wyoming City Council does hereby authorizes the Mayor and City Clerk to acknowledge acceptance of the support & maintenance agreement from Core Technology Corporation.
4. The Wyoming City Council does hereby authorize the City Manager to authorize acceptance of future subscription renewals in accordance with annual budget authorization.
5. The Wyoming City Council does here by authorize the City Manager to authorize acceptance of future support & maintenance agreements in accordance with annual budget authorization.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

ATTACHMENTS:

Staff Report
 Interdepartmental Correspondence
 Quotations
 New World Invoice Information

 Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: November 20, 2014

Subject: Purchase of PowerDMS Standards and the CORE Technology Two-factor Authentication Software

From: Sgt. Mark Easterly

Meeting Date: December 15, 2014

Recommendation:

It is recommended that the City of Wyoming authorize the purchase of both the PowerDMS Standards software from the PowerDMS Company and the CORE Technology Two-factor authentication software from the CORE Technology Corporation. The Information Technology department supports our recommendation for the purchase of the PowerDMS Standards software and the Two-Factor Authentication software. The material submitted by PowerDMS Standards and Core Technology Corporation was reviewed by Information Technology personnel and neither posed any issues.

Sustainability Criteria:

Environmental Responsibility: There are no Environmental Sustainability Criteria for this purchase.

Social Equity: This recommendation will provide service to all residents of the City of Wyoming, and any other individual entered into the Criminal Justice System through the Wyoming Department of Public Safety, without regard to income level or socio-economic status.

Economic Strength: With the successful negotiation in a reduction of a current maintenance contract, we are able to utilize this cost savings to purchase two needed software products for the Public Safety Department.

Discussion:

Currently, we need to conform to the CJIS and LEIN security policy for two-factor authentication in our patrol vehicles and administrative laptop computers that can be utilized outside of the secure office environment. This CJIS double security feature requires that our staff that utilize the CORE / TALON program outside of the office environment have something that they know (individual password) and something that they have. CORE has developed a CJIS approved application that utilizes a grid with ever changing characters. The officers have to develop their own grid pattern and replicate the characters that are in their individual grid (something they have). Cost of licensing 26-50 users, with support and implementation fee is \$10,900. This would be a sole source purchase to conform with the current CORE/TALON software that we currently utilize. In other words it would be just like an additional software module purchase within a system that we already use.

Secondly, we are in need of purchasing the PowerDMS software product for our CALEA Accreditation as the current software, CACE – L, will very soon become unsupported by the vendor. The new software, PowerDMS is the approved vendor and product for the CALEA Accreditation process. Cost for a three year agreement, including implementation and training is \$3,215. This would be a sole source purchase.

Budget Impact:

We would like to propose that we purchase the CORE Technology two-factor authentication product and the PowerDMS software from our cost-saving from the negotiated reduction in the New World contract, which is budgeted in Information Technology/Software Services. The cost breakdown is as follows:

New World Contract Cost savings:	\$16,665
Core Technology and PowerDMS software costs:	\$14,115

Funding (\$14,115) is available for the PowerDMS software and the Core Technology software in the General Fund/Information Technology/Software Services account #101-258-25800-806.000.

Interdepartmental Correspondence

TO: Captain Kim Koster
FROM: Sgt. Mark Easterly
DATE: November 19, 2014
SUBJECT: New World, Power DMS, and CORE Technology Invoices



Administrative Services

We successfully negotiated the current New World maintenance agreement that included a \$16,665 reduction in our overall costs.

I would like to propose that we utilize this cost savings in other needed areas of the Public Safety Department that are of the same budget category as the maintenance agreement contract.

Currently, we need to conform to the CJIS and LEIN security policy for two-factor authentication in our patrol vehicles and administrative laptop computers that can be utilized outside of the secure office environment. This CJIS double security feature requires that our staff that utilize the CORE / TALON program outside of the office environment have something that they know (individual password) and something that they have. CORE has developed a CJIS approved application that utilizes a grid with ever changing characters. The officers have to develop their own grid pattern and replicate the characters that are in their individual grid (something they have). Cost of licensing 26-50 users, with support and implementation fee is \$10,900. This would be a sole source purchase to conform with the current CORE / TALON software that we currently utilize. In other words it would be just like an additional software module purchase within a system that we already use.

Secondly, we are in need of purchasing the PowerDMS software product for our CALEA Accreditation as the current software, CACE - L, will very soon become unsupported by the vendor. The new software, PowerDMS is the approved vendor and product for the CALEA Accreditation process. Cost for a three year agreement, including implementation and training is \$3,215. This would be a sole source purchase.

We would like to propose that we purchase the CORE Technology two-factor authentication product and the PowerDMS software from our cost-saving from the negotiated reduction in the New World contract. The cost breakdown is as follows:

New World Cost savings:	\$16,665
Core Technology and PowerDMS software costs:	\$14,115

I recommend that we move forward with the purchase of both products from the New World maintenance agreement savings. With your approval, we will produce the needed Staff Study and support for City Council review and approvals.

101-258-25800-806000, General Fund – Information Technology

Easterly, Mark

From: Janice Rivera <janice.rivera@powerdms.com>
Sent: Thursday, November 13, 2014 4:06 PM
To: Easterly, Mark
Subject: PowerDMS Standards Budgetary Inquiry

PowerDMS

Document Management Simplified

Dear Mark,

Per your request below is a breakdown of costs for PowerDMS Standards used with your CALEA accreditation / assessment process.

*PowerDMS Standards - Annual Subscription - \$1,150
*Implementation / Training (One-time Cost) - \$300
*Budgetary Total First Year - **\$1,950**

OR

*PowerDMS Standards Prepaid for a 3-year Subscription - \$2,415
*Implementation / Training (One-time Cost) - \$300
*Budgetary Total Prepaid Costs for a 3-year Period - **\$3,215**

For more information, click [here](#) to embark on a self-paced video tour and see for yourself how simple and stress-free your compliance and accreditation processes can be with PowerDMS.

Please feel free to contact me at the number listed below for any questions or additional information you may need. I will be happy to assist you promptly.

Best Regards,

Janice Rivera

PowerDMS

Document Management Simplified

janice.rivera@powerdms.com

800.749.5104 ext 6036

www.powerdms.com



Named one of America's Fastest Growing Private Companies for 2011, 2012, 2013



Order Authorization

Dated: Nov-18-2014

Expiration Date: Dec-31-2014

Core Technology Corporation

Sarah Lee
7435 Westshire Dr., Lansing, MI 48917
Phone: (800) 338-2117
Fax: (517) 627-8944
smlee@coretechcorp.com

Customer

Ann Patterson
Wyoming Police Department
2300 De Hoop Ave SW
Wyoming, MI 49509

QTY	ONE-TIME SOFTWARE LICENSE FEES	UNIT PRICE	LINE TOTAL
1	Core Authentication Matrix - 25-50 users	\$7,000.00	\$7,000.00
Subtotal			\$7,000.00
QTY	ANNUAL SUPPORT & MAINTENANCE FEES	UNIT PRICE	LINE TOTAL
1	Core Authentication Matrix - 25-50 users	\$2,100.00	\$2,100.00
Subtotal			\$2,100.00
QTY	SERVICES	UNIT PRICE	LINE TOTAL
1	Implementation Fee	\$1,800.00	\$1,800.00
Subtotal			\$1,800.00
Net Total (USD)			\$10,900.00

Payment Terms

Software license fees are invoiced and due upon receipt of the order. Annual Support fees are invoiced and due after software implementation. Services fees are invoiced 50% upon receipt of order and 50% at completion of the services. This price quote does not include tax.

Terms & Conditions

This is a price quote for the product and/or services names above, it is valid through the expiration date. Core Technology Corporation reserves the right to withdraw this price quote if it is not accepted by the expiration date.

Order Authorization

Completion of this section indicates full acceptance of the items above. All Customer purchase orders for products and services are subject to Core Technology Corporation's End User License Agreement, Terms and Conditions. Please attach a purchase order to this quote and fax it to: (517) 627-8944.

Authorized Signature

Date

Printed Name

Title

Interdepartmental Correspondence

TO: Captain Kim Koster
FROM: Sgt. Mark Easterly
DATE: November 17, 2014
SUBJECT: New World Systems SSMA Invoice Update



Administrative Services

On October 13, 2014, I e-mailed our New World Account representative, Trevor Milton, in regards to this invoice. I asked him to consider our request in the reduction of the two line items. Today I received a response and New World removed the requested modules from the SSMA invoice. The negotiated reduction was for \$16,665.

Due to the negotiation in a price reduction we saved the City of Wyoming \$13,832 and the City of Grandville \$2,833.

Our new invoice is now calculated at \$51,163 which I would like to process for remittance.



New World Systems®

The Public Sector Software Company

888 W. Big Beaver Rd., #600
Troy, MI 48064

(248) 269-1000

Ms. Betsy Macicak
Wyoming, MI (Aegis)
2300 DeHcop SW
Wyoming, MI 49509

INVOICE

Invoice Number: 037926
Invoice Date: 10/15/2014
PO Number:
Terms: Net 30
Customer ID: WYO1474

SW Main(SSMA):11/1/14-10/31/15

51,163.00

SW Main(SSMA):11/1/14-10/31/15

Item Total:
Sales Tax Total:
Invoice Total: \$51,163.00

Accounts Payable Invoices Inquiry

Invoice 030419

Invoice Batch
 Batch Department 258 - Information Technology
 Batch Date
 Batch Number 2014-00000734
 Batch Description 10/01/13 - patterson2
 Created by User Patterson, Ann

Payment Information
 Bank Account General Fund
 Payment Type EFT
 Payment Number 11149
 Payment Date 11/14/2013
 Manual Check
 Check Sort Code
 Check Code

Invoice
 Status Paid
 Invoice Department 258 - Information Technology
 Invoice Number 030419
 Invoice Description PD Software Maintenance -
 4th Year
 Invoice Date 10/15/2013
 Due Date 11/16/2013
 G/L Date 10/01/2013
 Received Date
 Terms Net 30
 Hold Payment Reason

Remittance Information
 Vendor 16584 - NEW WORLD
 SYSTEMS
 Contact Name NEW WORLD SYSTEMS
 Routing Number 072000326
 Account Number 7129604
 Account Type Checking

Items	Description	Quantity	Unit Of Measure	Price per Unit	Total Price U
	Police Software Services - Software Mainte...	1.0000	EA	\$64,621.00	\$64,621.00
	G/L Account				Amount
	101-258-25800-806.000 (General Fund-Inf...				\$64,621.00

Project

101-305-30500-956000

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A QUOTATION FROM
PHYSIO CONTROL FOR THE PURCHASE OF AUTOMATED EXTERNAL
DEFIBRILLATORS AND RELATED EQUIPMENT

WHEREAS:

1. As detailed in the attached Staff Report, a quotation was received from Physio Control to purchase automated external defibrillators and related equipment in the total amount of \$24,611.90.
2. It is recommended the quotation from Physio Control be accepted.
3. Adequate funds for the purchase are available in the Fire-Fighting Capital Outlay account number 101-337-33900-975000.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby accept a quotation from Physio Control for the purchase of Automated External Defibrillators and related equipment in the total amount of \$24,611.90.
2. The Wyoming City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

ATTACHMENTS:
Staff Report
Quotation

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

DATE: November 26, 2014
SUBJECT: Automated External Defibrillators (AED)
FROM: Captain Kim Koster
MEETING DATE: December 15, 2014

RECOMMENDATION:

It is recommended the City Council approve the \$24,612 purchase of ten (10) LIFEPAK 1000 defibrillators and two (2) training units from the sole source provider, Physio-Control, Inc.

SUSTAINABILITY CRITERIA:

Environmental Quality – Does not significantly impact this criterion.

Social Equity – By increasing the availability of AEDs to our first responders, we can provide a much quicker response with this potentially life-saving service to all members of our community.

Economic Strength – Supplementing the City of Wyoming's existing AEDs with additional mobile defibrillators.

DISCUSSION:

Automatic external defibrillators (AEDs) have become central to many communities' successes in reducing mortality from sudden cardiac arrest. AEDs have been proven a safe, simple, and critically-important life-saving device. It specifically treats two of the major causes of sudden cardiac arrest: ventricular fibrillation and ventricular tachycardia.

Today, the Wyoming Fire Service has AEDs deployed on only three (3) of its emergency response vehicles and one of the units currently deployed is an outdated model. In addition, there are currently no AEDs located within the four (4) stations.

If approved, these ten defibrillators will be deployed as follows: one in each of the four (4) fire stations, five (5) on fire response vehicles, and one (1) in a Fire Command vehicle. The two training units will be used for current and future Paid-on-Call and DTE recruits who will be AED and CPR trained as well as the annual re-certification training of our Department of Public Safety employees.

Since October of 2012, the Wyoming Department of Public Safety has operated under a "Closest Unit Response" policy for first response services. This means that those requests for service where the person is in cardiac arrest, or very nearly, will be broadcast as an ECHO response and thus allowing the closest licensed fire or police unit to notify dispatch and be assigned to the call.

The recommended defibrillators are the same make and model currently deployed in all of the department's police patrol vehicles. On many ECHO calls, both police and fire personnel may eventually arrive on the scene to assist. Consistency in training and equipment would be beneficial in these circumstances. The Wyoming Department of Public Safety intends to utilize the AED training that would be provided by members of the Fire Service who are qualified instructors.

BUDGET IMPACT:

Funds to purchase the AEDs have been budgeted and are available in the Fire Fighting account (#101-337-33900-975000 – Fire-Fighting-Capital Outlay).

	Quantity	Make & Model	Unit Price for One	Total Price
LifePak 1000	10	LifePak 1000	\$2,076	\$20,760.00
Replacement Electrodes (re-fills)	10	11101-000016	\$93.50	\$935.00
AED Wall Cabinet	4	11220-000079	\$260.10	\$76.50
TRAINER1000	2	99996-000117	\$845.75	\$1,691.50
Shipping & Handling			\$185.00	\$185.00
Total:				\$24,611.90

The proposal from Physio Control is attached.



Physio-Control, Inc.
 11811 Willows Road NE
 P.O. Box 97023
 Redmond, WA 98073-9723 U.S.A
 www.physio-control.com
 tel 800.442.1142
 fax 800.732.0956

To: Brad Dombos
 Wyoming Fire Department
 1250 36th Street SW
 WYOMING, MI 49509
 Phone: (616) 249-3478
 dombosb@wyomingmi.gov

Quote#: 1-271110697
Rev#: 2
Quote Date: 11/07/2014
Sales Consultant: Curtis Zondervan
 800-442-1142 x 72728
FOB: Redmond, WA
Terms: All quotes subject to credit approval and the following terms & conditions

Contract: None

Exp Date: 02/05/2015

Line	Catalog # / Description	Qty	Price	Unit Disc	Trade-In	Unit Price	Ext Total
1	99425-000023 - LIFEPAK 1000 Basic w/ Graphical Display - 5 Year Warranty Included at No Charge: 41425-000034-ShipKit 11425-000007-Carrying Case 11425-000012-Strap for Carrying Case 11141-000156-Battery 11996-000017- QUIK-COMBO REDI-PAK electrodes (2 pair per unit) 26500-003457-Operating Instructions	10	\$2,595.00	\$519.00	\$0.00	\$2,076.00	\$20,760.00
2	11101-000016 - Replacement Infant/Child Reduced Energy Defibrillation Electrodes FOR USE ONLY WITH LIFEPAK 500 BIPHASIC, LIFEPAK 1000, OR LIFEPAK CR PLUS AEDS.	10	\$110.00	\$16.50	\$0.00	\$93.50	\$935.00
3	11220-000079 - AED WALL CABINET WITH ALARM - SURFACE MOUNT, ROLLED EDGES WORKS WITH LIFEPAK 500, LIFEPAK 1000, LIFEPAK CR PLUS OR LIFEPAK EXPRESS DEFIBRILLATORS. STEEL FINISH WALL CABINET WITH WHITE TRIM. SURFACE MOUNTED TRIM STYLE WITH 7" RETURN.	4	\$306.00	\$45.90	\$0.00	\$260.10	\$1,040.40
4	99996-000117 - TRAINER1000 - VERSION AMERICA TRAINER1000 - VERSION AMERICA	2	\$995.00	\$149.25	\$0.00	\$845.75	\$1,691.50

SUB TOTAL \$24,426.90
 ESTIMATED TAX \$0.00
 ESTIMATED SHIPPING & HANDLING \$185.00
GRAND TOTAL \$24,611.90

Pricing Summary Totals	
List Price:	\$30,264.00
Cash Discounts:	-\$5,837.10
Tax + S&H:	+\$185.00

GRAND TOTAL FOR THIS QUOTE \$24,611.90

**TO PLACE AN ORDER, PLEASE FAX A COPY OF THE QUOTE AND PURCHASE ORDER TO:
800-732-0956, ATTN: REP SUPPORT**

PHYSIO-CONTROL, INC. REQUIRES WRITTEN VERIFICATION OF THIS ORDER. A PURCHASE ORDER IS REQUIRED ON ALL ORDERS \$10,000 OR GREATER BEFORE APPLICABLE FREIGHT AND TAXES. THE UNDERSIGNED IS AUTHORIZED TO ACCEPT THIS ORDER IN ACCORDANCE WITH THE TERMS AND PRICES DENOTED HEREIN. SIGN TO THE RIGHT:

CUSTOMER APPROVAL (AUTHORIZED SIGNATURE)
NAME
TITLE
DATE

Ref. Code: JY18445801/1-4HEUCJ

Notes:

Taxes, shipping and handling fees are estimates only and are subject to change at the time of order. Shipping and handling applies to ground transport only. Physio-Control will assess a \$10 handling fee on any order less than \$200.00.

Above pricing valid only if all items in quote are purchased (optional items not required).

To receive a trade-in credit, Buyer agrees to return the trade-in device(s) within 30 days of receipt of the replacement device(s) to Physio-Control's place of business or to an authorized Physio-Control representative. Physio-Control will provide instructions for returning the device(s) and will pay for the associated shipping cost.

In the event that trade-in device(s) are not received by Physio-Control within the 30-day window, Buyer acknowledges that this quote shall constitute a purchase order and agrees to be invoiced for the amount of the trade-in discount. Invoice shall be payable upon receipt.

Items listed above at no charge are included as part of a package discount that involves the purchase of a bundle of items. Buyer is solely responsible for appropriately allocating the discount extended on the bundle when fulfilling any reporting obligations it might have.

If Buyer is ordering service, Buyer affirms reading and accepts the terms of the Physio-Control, Inc. Technical Service Support Agreement which is available from your sales representative or <http://www.physio-control.com/uploadedFiles/products/service-plans/TechnicalServiceAgreement.pdf>

TERMS OF SALE

General Terms

Physio-Control, Inc.'s acceptance of the Buyer's order is expressly conditioned on product availability and the Buyer's assent to the terms set forth in this document and its attachments. Physio-Control, Inc. agrees to furnish the goods and services ordered by the Buyer only on these terms, and the Buyer's acceptance of any portion of the goods and services covered by this document shall confirm their acceptance by the Buyer. These terms constitute the complete agreement between the parties and they shall govern any conflicting or ambiguous terms on the Buyer's purchase order or on other documents submitted to Physio-Control, Inc. by the Buyer. These terms may only be revised or amended by a written agreement signed by an authorized representative of both parties.

Pricing

Unless otherwise indicated in this document, prices of goods and services covered by this document shall be Physio-Control, Inc. standard prices in effect at the time of delivery. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services covered by this document. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services covered by this document unless Physio-Control, Inc. receives a copy of a valid exemption certificate prior to delivery. Please forward your tax exemption certificate to the Physio-Control, Inc. Tax Department P.O. Box 97006, Redmond, Washington 98073-9706.

Payment

Unless otherwise indicated in this document or otherwise confirmed by Physio-Control, Inc. in writing, payment for goods and services supplied by Physio-Control, Inc. shall be subject to the following terms:

- Domestic (USA) Sales - Upon approval of credit by Physio-Control, Inc., 100% of invoice due thirty (30) days after invoice date.
- International Sales - Sight draft or acceptable (confirmed) irrevocable letter of credit.

Physio-Control, Inc. may change the terms of payment at any time prior to delivery by providing written notice to the Buyer.

Delivery

Unless otherwise indicated in this document, delivery shall be FOB Physio-Control, Inc. point of shipment and title and risk of loss shall pass to the Buyer at that point. Partial deliveries may be made and partial invoices shall be permitted and shall become due in accordance with the payment terms. In the absence of shipping instructions from the Buyer, Physio-Control, Inc. will obtain transportation on the Buyer's behalf and for the Buyer's account.

Delays

Delivery dates are approximate. Physio-Control, Inc. will not be liable for any loss or damage of any kind due to delays in delivery or non-delivery resulting from any cause beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio-Control, Inc. inability to obtain goods from its usual sources. Any such delay shall not be considered a breach of Physio-Control, Inc. and the Buyer's agreement and the delivery dates shall be extended for the length of such delay.

Inspections and Returns

Claims by the Buyer for damage to or shortages of goods delivered shall be made within thirty (30) days after shipment by providing Physio-Control, Inc. with written notice of any deficiency. Payment is not contingent upon immediate correction of any deficiencies and Physio-Control, Inc. prior approval is required before the return of any goods to Physio-Control, Inc. Physio-Control, Inc. reserves the right to charge a 15% restocking fee for returns. The Physio-Control Returned Product Policy is located at http://www.physio-control.com/uploadedFiles/support/ReturnPolicy_3308529_A.pdf.

Service Terms

All device service will be governed by the Physio-Control, Inc. Technical Services Support Agreement which is available from your sales representative or <http://www.physio-control.com/uploadedFiles/products/service-plans/TechnicalServiceAgreement.pdf>. All devices that are not under Physio-Control Limited Warranty or a current Technical Service Support Agreement must be inspected and repaired (if necessary) to meet original specifications at then-current list prices prior to being covered under a Technical Service Support Agreement. If Buyer is ordering service, Buyer affirms reading and accepts the terms of the Technical Service Support Agreement.

Warranty

Physio-Control, Inc. warrants its products in accordance with the terms of the standard Physio-Control, Inc. product warranty applicable to the product to be supplied. Physio-Control, Inc. warrants services and replacement parts provided in performing such services against defects in accordance with the terms of the Physio-Control, Inc. service warranty set forth in the Technical Service Support Agreement. The remedies provided under such warranties shall be the Buyer's sole and exclusive remedies. Physio-Control, Inc. makes no other warranties, express or implied, including, without limitation, NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO-CONTROL, INC. BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.

Patent & Indemnity

Upon receipt of prompt notice from the Buyer and with the Buyer's authority and assistance, Physio-Control, Inc. agrees to defend, indemnify and hold the Buyer harmless against any claim that the Physio-Control, Inc. products covered by this document directly infringe any United States of America patent.

Miscellaneous

a) The Buyer agrees that products purchased hereunder will not be reshipped or resold to any persons or places prohibited by the laws of the United States of America. b) Through the purchase of Physio-Control, Inc. products, the Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products, and the Buyer expressly agrees not to reverse engineer or decompile such products or related software and information. c) The rights and obligations of Physio-Control, Inc. and the Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the State of Washington, United States of America. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorneys fees, shall be reimbursed by the other party.

RESOLUTION NO. _____

RESOLUTION TO EXTEND THE BID FOR
TREE TRIMMING AND REMOVAL TO CHOP

WHEREAS:

1. On June 18, 2012, the City Council awarded the bid for tree trimming and removal (2012 – 2014) to Procure Tree Service, per Resolution Number 24208.
2. CHOP (formerly Procure Tree Service) has agreed to extend their bid pricing for two additional calendar years. The pricing as bid in 2012 shall remain unchanged.
3. The Public Works Department anticipates that approximately \$40,000 will be spent each year on tree trimming and removal. Sufficient funds are available in the Solid Waste Service Account: 230-441-44300-956.000

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council extends the bid to CHOP (formerly Procure Tree Service) to perform the tree trimming and removal for calendar years 2015 and 2016.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Staff Report

STAFF REPORT

DATE: November 13, 2014

SUBJECT: Bid Award – Tree Trimming and Removal

FROM: W. Scott Zastrow, Assistant Director of Public Works

Date of Meeting: December 15, 2014

RECOMMENDATION

It is recommended that the City Council extend a bid to CHOP (formerly Procure Tree Service) to perform the tree trimming and removal for calendar years 2015 and 2016.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. By maintaining the trees in the parkways and medians the City is able to reduce the amount of dead, dying, damaged and diseased trees within the City.

Social Equity

Tree trimming and removal is provided throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's tree maintenance. All citizens that utilize our sidewalks and roadways will have a safe and aesthetic environment for their travels by maintaining the trees in the parkways and medians.

Economic Strength

Tree trimming and removal allows the Public Works Department to provide high quality street maintenance. High quality street maintenance allows the Public Works Department to maintain the City's streets and infrastructure which sustains public and private property values. By trimming or removing trees in the parkways or medians, the Public Works Department is decreasing the risk of tree damage liabilities.

DISCUSSION

On June 18, 2012, the City Council awarded a bid for tree trimming and removal (2012 – 2014) to Procure Tree Service, Resolution Number 24208. Procure Tree Service has changed their name to CHOP and has agreed to extend their bid pricing for two additional calendar years. The pricing as bid in 2012 shall remain unchanged, as per attached bid tabulations.

BUDGET IMPACT

The Public Works Department anticipates that approximately \$40,000 will be spent each year on tree trimming and removal. Sufficient funds are available in the Solid Waste Service Account: 230-441-44300-956.000

ATTACHMENTS:

Bid Tabulations, June 12, 2012
Contract Extension Letter, November 12, 2014

CITY OF WYOMING, MICHIGAN
 TABULATION OF BIDS
 ON TREE TRIMMING AND REMOVAL (2012 – 2014)

Opened By City Clerk On June 12, 2012 At 11:00 a.m. o'clock

All bid prices reduced to net. All bid prices shown are firm for orders placed within one year from date of award of bid.

Scheduled Work

Prune and Dispose of Branches

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 19.50	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 35.00			
>12" - 18"	Each	\$ 60.00			
>18" - 24"	Each	\$ 90.00			
>24" - 30"	Each	\$ 121.00			
>30" - 36"	Each	\$ 154.00			
>36"	Each	\$ 184.00			

Removal - Including Stump Grinding

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 65.00	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 120.00			
>12" - 18"	Each	\$ 185.00			
>18" - 24"	Each	\$ 320.00			
>24" - 30"	Each	\$ 520.00			
>30" - 36"	Each	\$ 635.00			
>36"	Each	\$ 1,200.00			

Stump Grinding Only

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 30.00	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 35.00			
>12" - 18"	Each	\$ 60.00			
>18" - 24"	Each	\$ 70.00			
>24" - 30"	Each	\$ 105.00			
>30" - 36"	Each	\$ 130.00			
>36"	Each	\$ 175.00			

Emergency Work

Prune and Dispose of Branches

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 60.00	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 85.00			
>12" - 18"	Each	\$ 100.00			
>18" - 24"	Each	\$ 175.00			
>24" - 30"	Each	\$ 295.00			
>30" - 36"	Each	\$ 360.00			
>36"	Each	\$ 360.00			

Removal - Including Stump Grinding

Pay Item	Unit	Procare Tree Service, LLC Unit Price	H.A. Irish Unit Price	Summit Tree Service Unit Price	West Michigan Tree Service Unit Price
<6"	Each	\$ 114.00	NO BID	NO BID	NO BID
>6" - 12"	Each	\$ 210.00			
>12" - 18"	Each	\$ 324.00			
>18" - 24"	Each	\$ 560.00			
>24" - 30"	Each	\$ 910.00			
>30" - 36"	Each	\$ 1,112.00			
>36"	Each	\$ 1,995.00			

CHOP

November 12, 2014

City of Wyoming
Attn: Jodie Theis
Department of Public Works
2660 Burlingame SW
Wyoming, MI 49509-0905
Phone: 616-530-7260
Email: theisj@wyomingme.gov

Re: Contract Price Extension of the City of Wyoming, MI Tree Trimming and Removal

It is the intention of CHOP to continue to service the City of Wyoming, MI under the same contract pricing as bid in the 2012 Tree trimming and removal. CHOP proposes that this contract be extended with its current pricing through December 31, 2016 at which time these contract prices can be re-evaluated by both CHOP and the City of Wyoming.

Sincerely,



William Byl
Manager/Certified Arborist
CHOP
675 Clyde Ct SW
Byron Center MI 49315

RESOLUTION NO. _____

RESOLUTION FOR AWARD OF BIDS

WHEREAS:

1. Formal bids have been obtained on the below listed items.
2. The bids received have been reviewed and evaluated as per the attached Staff Reports.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby award the bid for the listed items as recommended in the attached Staff Reports and summarized below.

Item	Recommended Bidders	Cost
Electrical Supplies	Kendall Electric Supply	Bid prices as shown on the attached tabulation sheets
Winter Cold Mix	Rieth-Riley Construction Co., Inc.	\$105.00/Ton
Winter Hot Mix	Superior Asphalt Inc.	\$125.00/Ton
Road Gravel	Cordes Inc.	\$8.14/Ton
Blast Furnace Slag	Verplank Trucking Co.	\$14.29/Ton
Gate Valves	HD Supply Waterworks	Bid prices as shown on the attached tabulation sheet

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on December 15, 2014.

ATTACHMENTS:
Staff Report
Tabulation Sheets

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: November 25, 2014
Subject: Electrical Supplies
From: Tom Wilson, Maintenance Supervisor
Meeting Date: December 1, 2014

Recommendation:

The current purchase contract for electrical supplies expires on December 31st, 2014. It is my recommendation that the City award the bid from Kendall Electric for the calendar year 2015. Kendall Electric has supplied electrical parts to the City in the past and has proven to be an excellent supplier that provides an excellent product at a competitive price.

Sustainability Criteria:

Environmental Quality – The Clean Water Plant is actively engaged in the protection of Michigan’s natural water environment and the public health of Wyoming’s citizens. As part of our efforts to continue making a positive impact on the environment, it is necessary that our infrastructure and the equipment that keeps it running are maintained in a safe, reliable, and well working condition. Being able to buy electrical items locally, with shorter delivery runs, lessens the environmental impact of longer distance deliveries. Kendall Electric, an Energy Star Partner, has been able to competently provide us with items needed to optimize efficiency and to minimize kilowatt usage.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status. All of Wyoming’s residents enjoy equal access to the benefits of our state-of-the-art wastewater and drinking water treatment technologies.

Economic Strength – Regular and proper upkeep of city equipment contributes to the efficiency of the equipment, and to the prevention of untimely and costly repairs or replacement that could potentially interrupt the day to day operations of the Plant. Kendall Electric is a certified Government Sales Division representative and is authorized to provide solutions and product fulfillment through their awarded **supplyFORCE**[™] GSA Schedule. **supplyFORCE**[™] is an entity which has convenient access to all the various leading brands concerned with the manufacturing of electrical products. With this wide network, **supplyFORCE**[™] aims at providing a broad range of services that help us manage our Maintenance Department more effectively and efficiently.

Discussion:

Nineteen invitations to bid on typical electrical supplies were sent to prospective bidders. In response, we received bids from three companies, Kendall Electric, All Phase Electric and Wesco Distribution. As shown on the attached bid tabulation sheets, each company provided their cost of a list of selected items that are commonly used at the Clean Water Plant and throughout the City. Of the various items that were listed, Kendall Electric submitted the low bid for the majority of items bid.

Kendall Electric has proven to be an excellent supplier that provides an excellent product at a competitive price. Kendall has also been very responsive in the areas of repair and in assisting in searching out new products.

Budget Impact:

In 2014, the Clean Water Plant spent an average of \$3,500 per month on the purchase of electrical supplies. It is estimated the City will spend approximately \$105,000.00 on electrical supplies throughout the coming year. Purchases of the electrical supplies will be charged to the appropriate account at the time of purchase.

Approved: Myron Erickson
Deputy Director of Public Works

**CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS
ON ELECTRICAL SUPPLIES**

Opened By City Clerk On November 18, 2014 At 11:00 a.m.

All bid prices reduce to net.

DESCRIPTION	ALL PHASE GRAND RAPIDS				KENDALL ELECTRIC SUPPLY				WESCO DISTRIBUTION			
	"X" Pricing Firm for 1 Year	RELEASE QTY. EACH	UNIT COST	Total (converted 1% 10th Net 30)	"X" Pricing Firm for 1 Year	RELEASE QTY. EACH	UNIT COST	TOTAL (converted to 1% 10 Days Net 30)	"X" Pricing Firm for 1 Year	RELEASE QTY. EACH	UNIT COST	TOTAL (converted to 2% 10 Days Net 30)
GROUP I CONDUIT NIPPLES												
1/2" x 2"		100	\$52.94	\$52.41		100	\$50.00	\$49.50	X	100	\$0.707	\$69.29
1/2" x 3"		100	\$56.47	\$55.91		100	\$58.00	\$57.42	X	100	\$0.827	\$81.05
1/2" x 4"		100	\$64.71	\$64.06		100	\$68.00	\$67.32	X	100	\$0.980	\$96.04
1/2" x 5"		100	\$82.35	\$81.53		100	\$77.00	\$76.23	X	100	\$1.098	\$107.60
3/4" x 2"		100	\$58.82	\$58.23		100	\$55.00	\$54.45	X	100	\$0.796	\$78.01
3/4" x 3"		100	\$70.59	\$69.88		100	\$67.00	\$66.33	X	100	\$0.966	\$94.67
3/4" x 4"		100	\$87.06	\$86.19		100	\$80.00	\$79.20	X	100	\$1.185	\$116.13
3/4" x 5"		100	\$102.35	\$101.33		100	\$92.00	\$91.08	X	100	\$1.315	\$128.87
1" x 2"		50	\$82.35	\$40.76		50	\$78.00	\$38.61	X	50	\$1.111	\$54.44
1" x 3"		50	\$100.00	\$49.50		50	\$94.00	\$46.53	X	50	\$1.346	\$65.95
1" x 4"		50	\$111.76	\$55.32		50	\$115.00	\$56.93	X	50	\$1.639	\$80.31
1" x 5"		50	\$135.29	\$66.97		50	\$130.00	\$64.35	X	50	\$1.857	\$90.99
TOTAL OF GROUP I				\$782.09				\$747.95				\$1,063.35
GROUP II LOCKNUTS												
1/2"	X	100	\$20.67	\$20.46	X	100	\$13.00	\$12.87	X	100	\$0.585	\$57.32
3/4"	X	100	\$34.81	\$34.46	X	100	\$12.00	\$11.88	X	100	\$0.644	\$63.13
1"	X	100	\$54.13	\$53.59	X	100	\$42.00	\$41.58	X	100	\$0.932	\$91.29
TOTAL OF GROUP II				\$108.51				\$66.33				\$211.74

GROUP III INSULATING BUSHINGS												
1/2"	X	100	\$40.76	\$40.35	X	100	\$11.00	\$10.89	X	100	\$4.800	\$470.40
3/4"	X	100	\$52.37	\$51.85	X	100	\$18.00	\$17.82	X	100	\$6.130	\$600.74
1"	X	100	\$78.54	\$77.75	X	100	\$28.00	\$27.72	X	100	\$8.310	\$814.38
TOTAL OF GROUP III				\$169.95				\$56.43				\$1,885.52
GROUP IV REDUCING BUSHINGS												
3/4" to 1/2"	X	100	\$111.39	\$110.28	X	100	\$37.00	\$36.63	X	100	\$1.037	\$101.63
1" to 3/4"	X	100	\$172.98	\$171.25	X	100	\$63.00	\$62.37	X	100	\$1.611	\$157.88
1-1/4" to 1"	X	100	\$367.84	\$364.16	X	100	\$148.00	\$146.52	X	100	\$3.427	\$335.85
1-1/2" to 1-1/4"	X	100	\$460.40	\$455.80	X	100	\$195.00	\$193.05	X	100	\$4.289	\$420.32
TOTAL OF GROUP IV				\$1,101.48				\$438.57				\$1,015.67
GROUP V HANDI BOX BOXES - DEEP												
1/2" Knock Out	X	50	\$79.09	\$39.15	X	50	\$341.00	\$168.80	X	50	\$1.280	\$62.72
3/4" Knock Out	X	50	\$549.35	\$271.93	X	50		\$ -	X	50	\$1.280	\$62.72
Cover Blank	X	50	\$24.21	\$11.98	X	50	\$18.00	\$8.91	X	50	\$0.650	\$31.85
Covers Duplex	X	50	\$26.32	\$13.03	X	50	\$19.00	\$9.41	X	50	\$5.920	\$290.08
Cover Switch	X	50	\$19.61	\$9.71	X	50	\$17.00	\$8.42	X	50	\$13.960	\$684.04
TOTAL OF GROUP V				\$345.80				\$195.53				\$1,131.41
GROUP VI LIQUID TITE FLEX CONDUIT - METAL												
1/2"		100 Ft.	\$63.75	\$63.11	X	100 Ft.	\$49.00	\$48.51	X	100 Ft.	\$108.680	\$106.51
3/4"		100 Ft.	\$86.99	\$86.12	X	100 Ft.	\$63.00	\$62.37	X	100 Ft.	\$140.790	\$137.97
TOTAL OF GROUP VI				\$149.23				\$110.88				\$244.48
GROUP VII LIQUID TITE FITTINGS												
1/2" Straight	X	100	\$166.67	\$165.00	X	100	\$167.00	\$165.33	X	100	\$2.440	\$239.12
3/4" Straight	X	100	\$236.67	\$234.30	X	100	\$236.00	\$233.64	X	100	\$3.480	\$341.04
TOTAL OF GROUP VII				\$399.31				\$398.97				\$580.16

GROUP VIII SWITCHES RECEPTACLES AND CORD CONNECTORS												
Single Pole 1121-2I	X	25	\$2.41	\$60.25	X	25	\$52.00	\$12.87	X	25	\$3.970	\$97.27
3-Way 1123-2	X	25	\$2.83	\$70.75	X	25	\$90.00	\$22.28	X	25	\$4.610	\$112.95
Duplex Recep. R15-I	X	50	\$1.66	\$83.00	X	50	\$54.00	\$26.73	X	50	\$1.270	\$62.23
Duplex Receptacle 5362I	X	50	\$1.81	\$90.50		50			X	50	\$1.410	\$69.09
1447 Woodhead Male Cord End	X	20	\$888.88	\$176.00		20	\$9.00	\$178.20	X	20	\$10.090	\$197.76
1547 Woodhead Female Cord End	X	20	\$1,578.94	\$312.63		20	\$15.00	\$297.00	X	20	\$22.310	\$437.28
TOTAL OF GROUP VIII				\$793.13				\$537.08				\$976.57
GROUP IX J BOXES												
1/2" KNOCK OUT SIZE												
4" square	X	50	\$45.01	\$22.28	X	50	\$107.00	\$52.97	X	50	\$1.130	\$55.37
4-11/15" square	X	50	\$95.93	\$47.49		50			X	50	\$2.930	\$143.57
4 " octagon	X	50	\$56.25	\$27.84	X	50	\$51.00	\$25.25	X	50	\$0.950	\$46.55
3/4" KNOCK OUT SIZE												
4" square	X	50	\$45.01	\$22.28	X	50	\$108.00	\$53.46	X	50	\$5.930	\$290.57
4-11/16" square	X	50	\$95.93	\$47.49	X	50	\$1,200.00	\$594.00	X	50	\$11.410	\$559.09
4" octagon	X	50	\$83.83	\$41.50	X	50	\$176.00	\$87.12	X	50	\$1.640	\$80.36
TOTAL OF GROUP IX				\$208.87				\$812.79				\$1,175.51
GROUP X COVERS												
BLANK:												
4" square	X	50	\$24.21	\$11.98	X	50	\$18.00	\$8.91	X	50	\$3.770	\$184.73
4-11/16" square	X	50	\$40.00	\$19.80	X	50	\$31.00	\$15.35	X	50	\$15.510	\$759.99
4 " octagon	X	50	\$25.57	\$12.66	X	50	\$17.00	\$8.42	X	50	\$1.670	\$81.83
TOTAL OF GROUP X				\$44.44				\$32.67				\$1,026.55
GROUP XI CONDUIT												
IMC:												
1/2"		500 Ft.	\$70.32	\$348.08		500 Ft.	\$62.00	\$306.90		500 Ft.		
3/4"		500 Ft.	\$83.11	\$411.39		500 Ft.	\$73.00	\$361.35		500 Ft.		
1"		500 Ft.	\$124.83	\$617.91		500 Ft.	\$110.00	\$544.50		500 Ft.		

PVC COATED RIGID STEEL:													
1/2"		500 Ft.	\$348.89	\$1,727.01		500 Ft.	\$387.92	\$1,920.20					
3/4"		500 Ft.	\$384.24	\$1,901.99		500 Ft.	\$449.59	\$2,225.47					
1"		500 Ft.	\$523.63	\$2,591.97		500 Ft.	\$582.04	\$2,881.10					
EMT:													
1/2"		1000 Ft.	\$20.55	\$203.45		1000 Ft.	\$18.00	\$178.20					
3/4"		1000 Ft.	\$36.29	\$359.27		1000 Ft.	\$33.00	\$326.70					
1"		500 Ft.	\$63.53	\$314.47		500 Ft.	\$57.00	\$282.15					
LB (APPLETON):													
1/2"	X	100	\$619.79	\$613.59		100	\$240.00	\$237.60	X	100	\$6.140	\$601.72	
3/4"	X	100	\$744.53	\$737.08		100	\$325.00	\$321.75	X	100	\$7.340	\$719.32	
1"	X	50	\$1,115.58	\$552.21		50	\$452.00	\$223.74	X	50	\$11.020	\$539.98	
"T" LB (APPLETON):													
1/2"	X	50 Ea.	\$775.26	\$383.75		50 Ea.	\$5.60	\$277.20	X	50 Ea.	\$7.770	\$380.73	
3/4"	X	50 Ea.	\$930.84	\$460.77		50 Ea.	\$6.78	\$335.61	X	50 Ea.	\$9.210	\$451.29	
1"	X	50 Ea.	\$1,395.05	\$690.55		50 Ea.	\$10.00	\$495.00	X	50 Ea.	\$13.880	\$680.12	
"C" CONDULET (APPLETON):													
1/2"	X	50 Ea.	\$788.21	\$390.16		X	50 Ea.	\$4.50	\$2.23		50 Ea.	\$6.020	\$294.98
3/4"	X	50 Ea.	\$744.53	\$368.54		X	50 Ea.	\$5.45	\$2.70		50 Ea.	\$7.200	\$352.80
1"	X	50 Ea.	\$1,115.58	\$552.21		X	50 Ea.	\$8.00	\$3.96		50 Ea.	\$9.790	\$479.71
1 HOLE STRAP													
1/2"	X	100 Ea.	\$3.85	\$3.81		X	100 Ea.	\$3.52	\$3.48		100 Ea.	\$0.199	\$19.50
3/4"	X	100 Ea.	\$5.96	\$5.90		X	100 Ea.	\$7.74	\$7.66		100 Ea.	\$0.245	\$24.01
1"	X	100 Ea.	\$9.78	\$9.68		X	100 Ea.	\$10.00	\$9.90		100 Ea.	\$0.383	\$37.53
EMT CONNECTORS (STEEL)													
1/2"	X	200 Ea.	\$9.84	\$19.48		X	200 Ea.	\$9.00	\$17.82		200 Ea.	\$0.115	\$22.54
3/4"	X	200 Ea.	\$16.03	\$31.74		X	200 Ea.	\$12.00	\$23.76		200 Ea.	\$0.188	\$36.85
1"	X	100 Ea.	\$27.51	\$27.23		X	100 Ea.	\$22.00	\$21.78		100 Ea.	\$0.523	\$51.25
CONDUIT NON METALLIC RIGID													
1/2" Conduit		200 Ft.	\$16.24	\$32.16		200 Ft.	\$15.00	\$29.70					
3/4" Conduit		200 Ft.	\$19.63	\$38.87		200 Ft.	\$18.00	\$35.64					
1" Conduit	X	200 Ft.	\$28.53	\$56.49		200 Ft.	\$27.00	\$53.46					
1/2" Coupling	X	50 Ea.	\$7.80	\$3.86		50 Ea.	\$6.00	\$2.97		50 Ea.	\$0.080	\$3.92	
3/4" Coupling	X	50 Ea.	\$9.61	\$4.76		50 Ea.	\$7.00	\$3.47		50 Ea.	\$0.102	\$5.00	
1" Coupling	X	50 Ea.	\$14.81	\$7.33		50 Ea.	\$12.00	\$5.94		50 Ea.	\$0.155	\$7.60	
1/2" 90 Degree Elbow	X	50 Ea.	\$31.49	\$15.59		50 Ea.	\$21.00	\$10.40		50 Ea.	\$1.700	\$83.30	

3/4" 90 Degree Elbow	X	50 Ea.	\$35.30	\$17.47		50 Ea.	\$24.00	\$11.88		50 Ea.	\$0.533	\$26.12	
1" 90 Degree Elbow	X	50 Ea.	\$55.04	\$27.24		50 Ea.	\$36.00	\$17.82		50 Ea.	\$2.130	\$104.37	
EMT COUPLING (STEEL)													
1/2"	X	200 Ea.	\$14.93	\$29.26		X	200 Ea.	\$11.00	\$21.78		200 Ea.	\$0.153	\$29.99
3/4"	X	200 Ea.	\$22.51	\$44.12		X	200 Ea.	\$18.00	\$35.64		200 Ea.	\$0.231	\$45.28
1"	X	100 Ea.	\$35.30	\$34.95		X	100 Ea.	\$27.00	\$53.46		100 Ea.	\$0.363	\$35.57
TOTAL OF GROUP XI				\$13,634.36				\$11,292.92				\$5,033.48	
GROUP XII - MINERLAC (NO SUBSTITUTIONS)													
0 – Size	X	200	\$39.26	\$77.73		X	200	\$33.00	\$65.34		200	\$0.367	\$71.93
1 – Size	X	200	\$45.42	\$89.93		X	200	\$41.00	\$81.18		200	\$0.425	\$83.30
2 – Size	X	200	\$56.40	\$111.67		X	200	\$45.00	\$89.10		200	\$0.497	\$97.41
TOTAL OF GROUP XII				\$279.34				\$235.62				\$252.64	
GROUP XIII - STRUT GALVANIZED (PLATED)													
1-5/8"B22SH		300 Ea.	\$123.53	\$366.88			300 Ea.	\$116.00	\$344.52		300 Ea.	\$1.490	\$438.06
1-5/8" B140	X	20 Ea.	\$128.57	\$25.46			20 Ea.	\$199.00	\$39.40		20 Ea.	\$5.320	\$104.27
1-5/8" B133	X	20 Ea.	\$173.94	\$34.44			20 Ea.	\$322.00	\$63.76		20 Ea.	\$6.530	\$127.99
1-5/8" B202	X	20 Ea.	\$28.12	\$5.57			20 Ea.	\$45.00	\$8.91		20 Ea.	\$8.170	\$160.13
1-5/8" B76622	X	20 Ea.	\$501.37	\$99.27			20 Ea.	\$834.00	\$165.13		20 Ea.	\$19.510	\$382.40
1-5/8" B44122	X	20 Ea.	\$180.37	\$35.71			20 Ea.	\$259.00	\$51.28		20 Ea.	\$4.710	\$92.32
TOTAL OF GROUP XIII				\$567.33				\$673.00				\$1,305.16	
GROUP XIV MISCELLANEOUS													
Small Sticky Pads ABM2S-A-C	X	100	\$59.32	\$58.73		X	100	\$28.52	\$28.23		100	\$0.701	\$68.69
Large Sticky Pads ABM4H-A-L	X	100	\$106.16	\$105.10		X	100	\$70.00	\$69.30		100	\$1.250	\$122.50
Small Wire Ties PLT1-5M-M	X	100	\$38.72	\$38.33		X	100	\$25.50	\$25.25		100	\$0.043	\$4.21
Medium Wire Ties PLT1-5I-M	X	100	\$38.33	\$37.95		X	100	\$26.00	\$25.74		100	\$0.043	\$4.21
Large Wire Ties PLT-3S-CB	X	100	\$25.12	\$24.87		X	100	\$12.00	\$11.88		100	\$0.362	\$35.48
#33 Black Tape	X	20	\$3.68	\$72.86		X	20	\$0.81	\$16.04		20	\$4.120	\$80.75
#35 Red Tape	X	20	\$3.68	\$72.86		X	20	\$3.50	\$69.30		20	\$1.190	\$23.32
#2210, 4" Tape	X	20	\$42.64	\$844.27		X	20	\$47.00	\$930.60		20	\$47.740	\$935.70
Plastibond Touch-Up Compound	X	10	\$48.73	\$482.43							10	\$60.190	\$589.86
Linerless Rubber Splicing Tape 69 KV, Model 130C	X	5	\$10.55	\$52.22		X	5	\$11.00	\$54.45		5	\$15.590	\$76.39
Duct Seal 1-1/2" x 12" Stick MPS-2	X	5	\$15.39	\$76.18		X	5	\$3.00	\$14.85		5	\$3.040	\$14.90

RC2S102TP ADV 2-F48 1500MA 120V	X	5	\$131.03	\$648.60		5	\$82.00	\$405.90		5	\$126.760	\$621.12
RC2S85TP ADV 2-F72 800MA 120V	X	5	\$106.40	\$526.68		5	\$40.00	\$198.00		5	\$102.930	\$504.36
RC2S102TP ADV 2-F48 1500MA 120V	X	5	\$131.03	\$648.60						5	\$126.760	\$621.12
RC2S85TP ADV 2-F72 800MA 120V	X	5	\$106.40	\$526.68						5	\$102.930	\$504.36
REL4P32SC35I ADV (4) F32T8	X	5	\$16.13	\$79.84	X	5	\$18.00	\$89.10		5	\$28.820	\$141.22
RS2S200TP ADV 2-F96VHO 120V BALLAST	X	5	\$141.86	\$702.21	X	5	\$90.00	\$445.50		5	\$130.260	\$638.27
79W6041-001 ADVANCE BALLAST	X	5	\$464.58	\$2,299.67		5	\$433.00	\$2,143.35		5	\$449.470	\$2,202.40
TOTAL OF GROUP XIV				\$7,298.08				\$4,527.49				\$7,188.88
GROUP XVI WIRE												
#14 AWG Black THHN Wire		1000FT	\$64.44	\$63.80		1000FT	\$55.00	\$54.45				
#12 AWG Black THHN Wire		1000FT	\$96.81	\$95.84		1000FT	\$80.00	\$79.20				
#10 AWG Black THHN Wire		1000FT	\$151.17	\$149.66		1000FT	\$121.00	\$119.79				
#14 AWG Green MTW Wire		1000FT	\$93.68	\$92.74		1000FT	\$42.00	\$41.58				
#12 AWG Black MTW Wire		250FT	\$122.11	\$30.22		250FT	\$59.00	\$58.41				
#10 AWG Black MTW Wire		250FT	\$196.84	\$48.72		250FT	\$90.00	\$89.10				
4-pair CAT-5 #24 AWG		1000FT	\$92.50	\$91.58		1000FT	\$78.00	\$77.22				
2 Conductor #18 AWG Shielded Wire		1000FT	\$78.75	\$77.96		1000FT	\$235.00	\$232.65				
2 Conductor #18 AWG Shielded Wire		250FT	\$78.75	\$19.49		250FT						
#14/3 SJ Cord		250FT	\$452.89	\$112.09		250FT	\$211.00	\$208.89				
TOTAL OF GROUP XVI				\$782.10				\$961.29				
GROUP XVII OTHER MISC. ITEMS												
Adapter, male terminal adapter, 1-1/4"						100	\$27.00	\$26.73		100	\$0.376	\$36.85
Adapter, male terminal adapter, 3/4"						100	\$17.00	\$16.83		100	\$0.185	\$18.12
Ballast kit, high pressure sodium, 150W					X	1	\$60.00	\$59.40		1	\$121.890	\$119.45
Blade, reciprocal saw, 8"x3/4", TPI bi-metal					X	5	\$3.00	\$2.97		5	\$7.390	\$36.21
Bolt, split bolt, ITB 2AWG CU/AL					X	1	\$4.00	\$3.96		1	\$4.398	\$4.31

Bolt, split bolt, ITB 4AWG CU/AL					X	1	\$3.25	\$3.22			1	\$3.590	\$3.52
Box, grade plastic box w/ cover and bolt, 12"													
Bushing, plastic, 1-1/4"											1	\$0.847	\$0.83
Bushings, reducing bushings, 1-1/4" to 1/2"											1	\$5.433	\$5.32
Cap, service entrance cap, 1-1/4"						1	\$3.90	\$3.86			1	\$5.026	\$4.93
Cap, service entrance cap, 3/4"						1	\$1.20	\$1.19			1	\$3.256	\$3.19
Cap, service entrance cap, 2"						1	\$8.00	\$7.92			1	\$9.617	\$9.42
Cap, service entrance cap, 3"						1	\$40.00	\$39.60			1	\$46.190	\$45.27
Cement, 1 quart						1	\$9.25	\$9.16			1	\$11.310	\$11.08
Clamp, aluminum, 1-1/4"					X	1	\$3.00	\$2.97			1	\$5.003	\$4.90
Conduit, PVC Sch 40, 1-1/4"						100	\$40.00	\$39.60					
Conduit, PVC Sch 40, 3"						100	\$115.00	\$113.85					
Conduit, PVC Sch 80, 1-1/4"						100	\$57.00	\$56.43					
Conduit, PVC Sch 80, 2"						100	\$88.00	\$87.12					
Conduit, PVC Sch 80, 2-1/2"						100	\$134.00	\$132.66					
Conduit, PVC Sch 80, 3/4"						100	\$52.00	\$51.48					
Conduit, PVC Sch 80, 3"						100	\$162.00	\$160.38					
Connector, wing-nut, blue						100	\$340.00	\$336.60			100	\$0.380	\$37.24
Connector, wing-nut, red						100	\$114.00	\$112.86			100	\$0.128	\$12.54
Connector, wing-nut, yellow						100	\$85.00	\$84.15			100	\$0.110	\$10.78
Cord, portable cord, SOOW, 250', 600V, black													
Coupling, non-metallic, 1-1/4"						100	\$18.00	\$17.82			100	\$0.213	\$20.87
Coupling, non-metallic, 2"						100	\$34.00	\$33.66			100	\$0.389	\$38.12
Coupling, non-metallic, 2-1/2"						100	\$11.00	\$10.89			100	\$0.704	\$68.99
Coupling, non-metallic, 3/4"						100	\$90.00	\$89.10			100	\$0.106	\$10.39
Coupling, non-metallic, 3"						100	\$95.00	\$94.05			100	\$1.217	\$119.27
Elbow, 45 degree, Sch 40, 2"						1	\$1.20	\$1.19			1	\$1.421	\$1.39
Elbow, 45 degree, Sch 40, 3"						1	\$4.50	\$4.46			1	\$4.350	\$4.26
Elbow, 90 degree, Sch 40, 1- 1/4"						1	\$0.75	\$0.74			1	\$0.884	\$0.87
Elbow, 90 degree, Sch 40, 2"						1	\$1.05	\$1.04			1	\$1.540	\$1.51
Elbow, 90 degree, Sch 40, 2- 1/2"						1	\$2.10	\$2.08			1	\$12.680	\$12.43
Elbow, 90 degree, Sch 40, 3"						1	\$4.10	\$4.06			1	\$4.640	\$4.55
Elbow, 90 degree, Sch 80, 2"						1	\$1.35	\$1.34			1	\$8.970	\$8.79
Elbow, 90 degree, Sch 80, 3"						1	\$16.00	\$15.84			1	\$25.080	\$24.58

Fitting, 3/4" LB access fitting						1	\$1.75	\$1.73			1	\$2.380	\$2.33
Fitting, 3" LB access fitting						1	\$3.00	\$2.97			1	\$31.640	\$31.01
Fuse, Class CC, 600V						1	\$11.00	\$10.89			1	\$10.150	\$9.95
Fuse, Limitron, 600V						1	\$11.00	\$10.89			1	\$10.150	\$9.95
Hub, load center, 1-1/4"						1	\$5.00	\$4.95			1	\$7.400	\$7.25
Knife,locking tradesman					X	1	\$13.00	\$12.87			1	\$11.550	\$11.32
Lamp, high pressure sodium, 150W					X	1	\$10.00	\$9.90			1	\$16.350	\$16.02
Locknut, steel, 1-1/4"					X	100	\$35.00	\$34.65			100	\$0.267	\$26.20
Lubricant, anti-oxidant joint compound, 8oz.					X	1	\$13.00	\$12.87			1	\$13.110	\$12.85
Meter socket hub, 1-1/4"						1	\$5.50	\$5.45			1	\$7.540	\$7.39
Meter socket, overhead, 100A												\$267.550	
Meter socket, underground, 200A						1	\$80.00	\$79.20			1	\$115.690	\$113.38
Nipple, galvanized nipple, 1-1/4"x4"						1	\$1.50	\$1.49			1	\$1.620	\$1.59
Photo control, 120-277V					X	1	\$9.00	\$8.91			1	\$15.260	\$14.95
Photo control, thermal type w/ stem & swivel mounting					X	1	\$8.00	\$7.92			1	\$12.270	\$12.02
Rod, galvanized ground rod, 5/8"x8'						1	\$7.00	\$6.93			1	\$9.130	\$8.95
Screwdriver, heavy-duty electrician's cabinet tip					X	1	\$6.50	\$6.44			1	\$7.680	\$7.53
Screwdriver, Phillips head, 1/4"x4"					X	1	\$6.50	\$6.44			1	\$6.900	\$6.76
Screwdriver, round shank, 1/4"x4"					X	1	\$6.50	\$6.44			1	\$8.640	\$8.47
Splice kit, set screw bar conn						1	\$14.00	\$13.86			1	\$10.670	\$10.46
Staples, 1"x1/2"					X	100	\$14.00	\$13.86			100	\$41.960	\$4,112.08
Strap, 2-hole, 1-1/4"					X	100	\$24.00	\$23.76			100	\$0.252	\$24.73
Strap, 2-hole, 2"					X	100	\$45.00	\$44.55			100	\$0.478	\$46.84
Strap, 2-hole, 3/4"					X	100	\$9.00	\$8.91			100	\$0.097	\$9.51
Stripper, T-5 wire stripper, 10-18 AWG solid					X	1	\$9.50	\$9.41			1	\$10.340	\$10.13
Tape, coding tape, 3/4"x66', white					X	1	\$3.50	\$3.47			1	\$4.020	\$3.94
Tape, duct tape, 2"x60yds, silver					X	1	\$1.90	\$1.88			1	\$9.260	\$9.07
Tape, tuff-grip steel fish tape, 240'x1/8"					X	1	\$53.00	\$52.47			1	\$62.110	\$60.87
Tape, vinyl electrical tape, 3/4"x66'					X	1	\$4.00	\$3.96			1	\$4.340	\$4.25
Tubing, 100', blue ENT coil,						100	\$16.00	\$15.84					

non-metallic, 1"													
Wire, #10 THHN stranded, 500', Black						1000	\$121.00	\$119.79					
Wire, #10 THHN stranded, 500', White						1000	\$121.00	\$119.79					
Wire, #14 THHN stranded, 500', Black						1000	\$55.00	\$54.45					
Wire, #14 THHN stranded, 500', Red						1000	\$55.00	\$54.45					
Wire, #14 THHN stranded, 500', White						1000	\$55.00	\$54.45					
TOTAL GROUP XVII								\$2,455.00					\$5,279.77
Percentage discount offered from other catalogs					10%								
NOTE: GROUPS IX, X, XI, XII, and XIII shall be Appleton, no substitutions.													

STAFF REPORT

DATE: November 20, 2014

SUBJECT: Winter Mix Asphalt

FROM: W. Scott Zastrow, P.E., Assistant Director of Public Works

Date of Meeting: December 15, 2014

RECOMMENDATION

It is recommended that the City Council award the bid for winter cold mix to the lowest qualified bidder, Rieth-Riley Construction Co., Inc. and the bid for winter hot mix to the lowest qualified bidder, Superior Asphalt Inc.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The City's use of winter mix asphalt, made from materials that are recycled and able to be recycled, reduces the consumption of natural resources and the dumping of asphalt materials in landfills.

Social Equity

Street and utility repairs are provided throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's street and utility repairs.

Economic Strength

The use of winter mix asphalt allows the Public Works Department to provide high quality street and utility repairs. The high quality street and utility repairs allow the Public Works Department to maintain the City's streets and infrastructure which sustains public and private property values.

DISCUSSION

On Tuesday, November 18, 2014, the City received three bids for winter cold mix and two bids for winter hot mix. Thirty-two invitations to bid were sent to prospective bidders.

The City repairs asphalt streets damaged by weather and utility failures throughout the year. In order to make temporary repairs in the winter months, damaged asphalt must be removed and replaced with winter mix asphalt. In order to acquire quality winter mix asphalt, bids are received each year.

Throughout the year, the City's streets have failures. The street failures can be caused by weather through exposure to sun light, rain, snow, and ice. The weather slowly deteriorates the street surface until moisture infiltrates under the asphalt. Once moisture has infiltrated the street surface, a freeze thaw cycle begins which leads to frost heaving and ultimately a pot hole.

Another cause of street damage is from utility failure such as a watermain break or water service failure. The utility failures can release large volumes of water which undermine the road.

Both of the aforementioned failures require immediate attention to protect the traveling public. From December 1 through approximately May 1, hot asphalt plants are closed due to the weather being too cold for hot asphalt placement. During this period, the Public Works Department uses both winter cold mix and winter hot mix to make repairs to the street surface.

Winter cold mix is used for pot holes and small repairs. Winter hot mix is used for larger street failures or larger utility repairs. The City uses approximately 600 tons of winter mix asphalt each year. The winter mix asphalt is manufactured at a contractor's facility and picked up by the City's staff.

Lakeland Asphalt Corp. submitted a bid for a different winter cold mixture than specified. The product submitted by Lakeland Asphalt was used by the City previously and found to be ineffective compared to the product specified. Therefore, it is recommended that the bid be awarded to Rieth-Riley Construction Co., the lowest qualified bidder.

A-1 Asphalt is the low bidder for winter hot mix. However, A-1 Asphalt, located in Wayland, MI, does not start batching their asphalt until 9:00AM. By the time the trucks are loaded and return to the City limits, 3-1/2 hours of the work day are unproductive for the employees assigned to the pothole patching crew. Also, if A-1 Asphalt does not have enough orders in for the day for our required asphalt mix, they will not batch the material needed until there is a higher demand for the product as it is difficult for them to batch in the smaller amounts per load that we would need. Therefore, it is recommended that the bid for Winter Hot Mix Asphalt be awarded to Superior Asphalt, which is located 3.3 miles from the Public Works facility. They are able to batch the amount of material needed on demand.

BUDGET IMPACT

The low bid for winter cold mix is equal to last year's price. The bid for winter hot mix is an increase of 24% from last year's bid price.

Sufficient funds are available in the street, sewer and water maintenance accounts: 202-441-46300-775.000, 203-441-46300-775.000, 590-441-54200-775.000, 591-441-56200-775.000 and 591-441-56700-775.000.

Attachment: Bid Tabulation

CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS

ON WINTER MIX ASPHALT

Opened By City Clerk On November 18, 2014 At 11:00 a.m. o'clock

All bid prices reduced to net. All bid prices shown are firm for orders placed
on or before November 15, 2015

Bidder	Winter Cold Mix UPM (Per Ton)	Permanent Winter Hot Mix (Per Ton)
A-1 Asphalt	NO BID	\$95.00
Reith-Riley Construction Co., Inc.	\$105.00	NO BID
Superior Asphalt Inc.	\$125.00	\$125.00
Lakeland Asphalt Corporation* (Pick Up)	\$79.25	NO BID
Lakeland Asphalt Corporation** (Delivered)	\$85.00	NO BID

* Lakeland Asphalt Corporation bid SMP-CP6 and does not meet the bid specifications

** Full truck loads only (50 tons)

STAFF REPORT

DATE: November 19, 2014

SUBJECT: Gravel and Blast Furnace Slag

FROM: W. Scott Zastrow, P.E., Assistant Director of Public Works

Date of Meeting: December 15, 2014

RECOMMENDATION

It is recommended that the City Council award the bid for road gravel to the lowest bidder, Cordes Inc., and the bid for blast furnace slag to the lowest bidder, Verplank Trucking Co.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The City's use of road gravel and blast furnace slag, made from materials that are recycled and able to be recycled, reduces the consumption of natural resources and the dumping of concrete and other materials in landfills.

Social Equity

Street and utility repairs are provided throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's street and utility repairs.

Economic Strength

The use of road gravel and blast furnace slag allows the Public Works Department to provide high quality street and utility repairs. The high quality street and utility repairs allow the Public Works Department to maintain the City's streets and infrastructure which sustains public and private property values.

DISCUSSION

On Tuesday, November 18, 2014, the City received two bids for road gravel and blast furnace slag. Fifty-nine invitations to bid were sent to prospective bidders.

The City repairs the streets damaged by weather or utility failures throughout the year. In order to make proper repairs, inferior and/or saturated materials must be removed from underneath the street surface. Road gravel and blast furnace slag is utilized in the repairs. In order to acquire quality road gravel and blast furnace slag, bids are received each year.

One of the causes of street damage is from the weather through exposure to sun light, rain, snow, and ice. The weather slowly deteriorates the street surface until the moisture infiltrates under the asphalt. Once moisture has infiltrated the street surface, a freeze thaw cycle begins which leads to frost heaving. In order to eliminate the frost heaving problem, the saturated material must be removed and replaced with dry material to achieve proper compaction and insure that the street does not subside.

Another cause of street damage is from utility failures such as watermain breaks or water service failures. The utility failures release water into the surrounding soil. The saturated soil must be removed to allow for proper compaction during the restoration.

In both of aforementioned repair operations, the final 6-12" of backfill is placed with either road gravel or blast furnace slag. The placement of the road gravel or blast furnace slag, directly under the asphalt or concrete surface, provides proper drainage and support.

The City uses approximately 2,500 tons of road gravel and 1,500 tons of blast furnace slag each year in street and utility repairs. The road gravel and blast furnace slag is trucked to the City's Public Works facility by contractors where the material is stored until needed.

Cordes Inc. submitted the lowest bid of \$8.14 per ton for road gravel. Verplank Trucking Co. submitted the lowest bid of \$14.29 per ton for blast furnace slag.

BUDGET IMPACT

The low bid for road gravel is an increase of 14% from last year's bid price of \$7.00 per ton. The low bid for blast furnace slag is an increase of less than 1% of last year's bid price of \$14.25 per ton.

Sufficient funds are available in the sewer and water maintenance accounts: 590-441-54200-775.000, 591-441-56200-775.000 and 591-441-56700-775.000.

Attachment: Bid Tabulation

CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS

ON GRAVEL AND BLAST FURNACE SLAG

Opened By City Clerk On November 18, 2014 At 11:00 a.m. o'clock

All bid prices reduced to net. All bid prices shown are firm for orders placed
within one year from date of award of bid.

Bidder	Road Gravel, 22-A M.D.O.T. (Per Ton)	Blast Furnace Slag 22-A M.D.O.T. (Per Ton)
Verplank Trucking Co.	\$ 9.00	\$ 14.29
Cordes Inc.	\$ 8.14	\$ 17.32

STAFF REPORT

DATE: November 19, 2014

SUBJECT: Gate Valves

FROM: W. Scott Zastrow, P.E., Assistant Director of Public Works

Date of Meeting: December 15, 2014

RECOMMENDATION

It is recommended that the City Council award the bid for gate valves to the lowest bidder, HD Supply Waterworks.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The Public Works Department's use of gate valves conserves natural resources by reducing the need to completely replace existing water mains.

Social Equity

Utility repairs are provided throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's utility repairs.

Economic Strength

The use of gate valves allows the Public Works Department to provide high quality utility repairs. The high quality utility repairs allow the Public Works Department to maintain the City's infrastructure which sustains public and private property values.

DISCUSSION

On Tuesday, November 18, 2014, the City received five bids for gate valves; however, only three bids met the specifications. Fifty-one invitations to bid were sent to prospective bidders.

The Public Works Department utilizes gate valves when installing any new water main and for replacing damaged or broken valves throughout the City of Wyoming.

BUDGET IMPACT

The Public Works Department anticipates spending approximately \$9,000 for gate valves. There is a 1.4% decrease in cost from last year's bid price.

Sufficient funds are available in the Water Maintenance account: 591-441-56200-775.000.

Attachment: Bid Tabulation

**CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS
ON GATE VALVES**

Opened By City Clerk On November 18, 2014 At 11:00 a.m. o'clock

All bid prices reduced to net.

All bid prices shown are firm for orders placed within one year from date of award of bid.

Size	Estimated Quantity To Be Purchased		HD Supply		EJ USA, Inc.		Etna Supply Company		Jett Pump and Valve LLC		Kennedy Industries	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
6"	12	(Open right/left)	\$ 409.83	\$ 4,917.96	\$ 428.42	\$ 5,141.04	\$ 460.00	\$ 5,520.00	\$ 475.33	\$ 5,703.96	\$ 496.00	\$ 5,952.00
8"	6	(Open right/left)	\$ 659.55	\$ 3,957.30	\$ 689.81	\$ 4,138.86	\$ 730.00	\$ 4,380.00	\$ 739.57	\$ 4,437.42	\$ 826.00	\$ 4,956.00
12"	0	(Open right/left)	\$1,301.36	\$ -	\$ 1,361.07	\$ -	\$ 1,440.00	\$ -	\$ 1,485.62	\$ -	\$1,695.00	
		Brand Bid:	East Jordan Iron Works		EJ USA, Inc.		Waterous AFC		*Kennedy Valve - Does not meet specifications		*J&S Valve including accessories - Does not meet specifications	

ORDINANCE NO. 24-14

AN ORDINANCE TO ADD SECTIONS 2-56 & 2-57
TO THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 2-56 is hereby added to the Code of the City of Wyoming to read as follows:

Sec. 2-56. Combination of Offices.

The office of comptroller/internal auditor is hereby combined with the office of city manager as authorized in Section 4.6 of the Charter.

Section 2. That Section 2-57 is hereby added to the Code of the City of Wyoming to read as follows:

Sec. 2-57. Internal Audits.

During any period when the office of comptroller/internal auditor is combined with any other city office, quarterly internal audits of specific city accounts or activities shall be performed and audit reports provided to the council.

Section 3. This ordinance shall be in full force and effect on the _____ day of _____, 2014.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2014.

Heidi A. Isakson
Wyoming City Clerk

MEMORANDUM

TO: Curtis Holt, City Manager

FROM: Timothy Cochran, City Planner

CC: Barb Van Duren, Deputy City Manager
Rebecca Rynbrandt, Director of Community Services

DATE: December 9, 2014

SUBJECT: Wilson Avenue / 56th Street Zoning Considerations – The Reserve

On December 3, I hosted a public informational meeting at the library regarding The Granger Group's major development proposal (The Reserve) at the southeast corner of Wilson Avenue and 56th Street. The purpose of the meeting was to inform the residents of the land use planning decisions by the City along the Wilson Avenue corridor, identify the existing zoning pattern, explain the reasons why the City will need to reconsider the zoning at that corner, and offer the Granger Group's concept for development of that area. We had sent out over 450 notices to area residents, and the meeting was attended by approximately 150 area residents. The minutes from that meeting, as well as the exhibits used, are attached for reference.

The development concept offered by The Granger Group involves the elimination of the Rivertown Valley Planned Unit Development approved in 2001 and subsequently rezoning that area (211 acres) to a combination of Estate Residential (ER), Special Multiple Family (R-7), Multiple Family (R-4) and Local Business (B-1). Because The Granger Group does not control ownership of almost all of the single family homes (93) developed in the PUD, they cannot request rezoning of those lots to eliminate the PUD. Initiating the rezoning consideration for those properties may only occur only at the residents request or by City Council action.

The area residents raised numerous concerns regarding development in that area. Particular emphasis was expressed regarding the desire to not have apartments, which is a major part of The Granger Group's proposal. Our Development Review Team (DRT) met December 8 to review the outcomes from the public meeting. We have concluded that we will support the recommendations from the adopted Land Use Plan 2020. That Plan recommends a maximum of four dwelling units per acre for the area. This density is achieved by having a mixture of lower density development (single family homes) and higher density developments. The City's regional detention basin may not be used to increase density on adjoining properties.

This DRT recommendation would result in a substantial reduction in the number of dwelling

units in the overall development. More single family homes will need to be proposed within the development with a corresponding significant reduction in the number of multifamily units proposed. We will withhold a recommendation on whether apartments should be a part of the development based on a revised development proposal. Commitment by The Granger Group for integrated design of the overall development, and quality assurances, will be essential for staff support. Moving the existing commercial zoning from Nile Drive to 56th Street, and subsequently reducing its acreage, is considered an appropriate part of the development proposal.

The DRT does not recommend the City Council take action at this time to initiate the rezoning of the PUD. Staff proposes to continue to work with The Granger Group to reduce the overall development plan to conform to the recommendations of the City of Wyoming Land Use Plan 2020.

PUBLIC INFORMATION MEETING

12/3/14

“THE RESERVE” REZONING

6:00 P.M

Wyoming Public Library

At 6:00 p.m. Tim Cochran, City Planner opened the Public Information Meeting with a presentation explaining the land use planning of this area conducted by the City, the factors that have led to a reconsideration of zoning in this area, the public process of rezoning and the details of the project “The Reserve at Rivertown”. Other staff attending, Barb VanDuren, Deputy City Manager and Russ Henckel, Assistant Director of Engineering.

At 6:30 p.m. Tim Cochran asked for public comment. There were approximately 150 residents in attendance. Below are comments recorded:

- What is the proposed traffic impact at 56th and Wilson. Has Grandville Schools done an analysis of the possible number of new students this development will bring. What is the impact on Public Safety.
- Home values may decline with the construction of apartments.
- Major concern for the Public Safety especially Fire. Will Gezon Station be staffed to support addition of apartments and homes.
- Is there a demand for high end apartments.
- Quality of life lessened greatly with apartments. Crime rates increase.
- Can single family home replace apartments in the project.
- Do we want to become another Kentwood (Rentwood).
- Is the 3rd Ward represented tonight. Joanne Vorhees was asked where she stands.
- Will there be a traffic impact study done and will it be based on the proposed new development or PUD currently in place.
- Complaints that it is difficult to get out of DelMar now. With the Byron Twp Gas Station there will be increased truck traffic. It will be a traffic nightmare. We do not want our home values run down by apartments.
- Concerns that the apartments are not in the original PUD. Too many new dwelling units in the plan. Taxes will be raised by the schools to accommodate the influx of students. Home ownership is more stable than rental. Apartments will alter the quality of the panhandle. Please stick to original PUD.
- Jason Granger was asked if he would consider the project minus apartment.
- Jason Granger thanked everyone for attending. He gave background of investment in property. Talked about Granger doing quality developments. This will increase tax base in City and schools. Traffic study completed. Granger has a vested interest in Wyoming. They will do something responsible and promise to enter into a development agreement with City. This will be a walkable development. Granger wants vibrant and attractive development. Stressed he is a Wyoming resident and made comparisons with this development to Bayberry Farms.
- Will Section 8 or any other subsidized housing be allowed.
- Has the City looked at a market study demand for apartments.
- Is this time to address a drain pipe issue.
- If Ivanrest is widened it shifts problem to another block.
- What will stop this proposal. Please go over process again. Will we be notified of public hearings.

- What is the timeline if rezoning is approved.
- Will all land north need to exit on Wilson.
- How many apartments were in the original PUD?
- Those living on 56th Street cannot get in and out of their driveways now.
- We fled Chateau 20 years ago because of apartments. The apartments brought in so many problems we moved. The people who did not move cannot get value for their homes when they try to sell today.
- Can we take the rezoning to a ballot issues. How many signatures do we need.
- Do not feel Granger has a genuine concern for residents.
- Want to clearly understand the process so we can stop the development.
- If rezoning is approved what is the timeline. How soon do we have to sell and move.
- Will all land to the north have to exit onto Wilson.
- There will be 2,000 additional vehicles entering and exiting every day.
- Less apartments and more single family housing units.
- We are lucky to have Granger as the developer on this project. They will do it right.

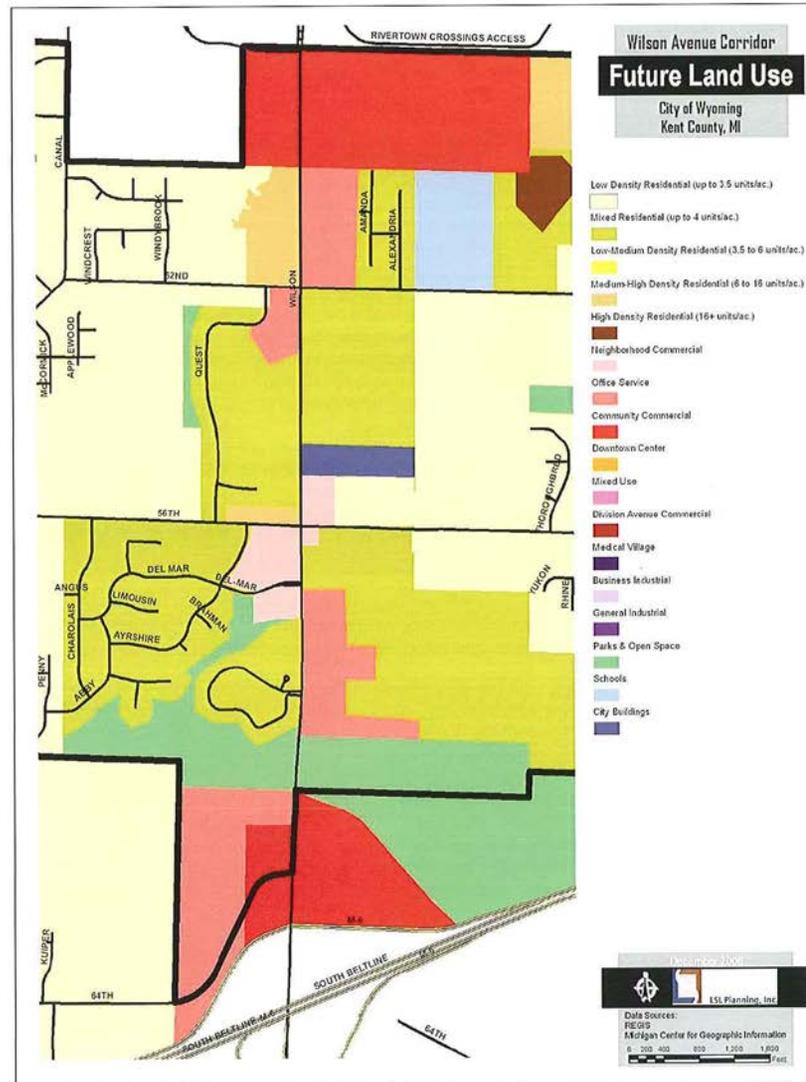
Tim Cochran tried to address as many questions as practical during the comment period. It was noted this is just the beginning of the public discussion regarding the proposal. Once a rezoning request is made, the public decision making process will begin. This will include a public hearing with the Planning Commission with final consideration by the City Council. All property owners noticed for this informational meeting would also be given notice for any public hearings.

Tim Cochran stopped comments at 7:30 p.m. He thanked everyone for their comments and participation.

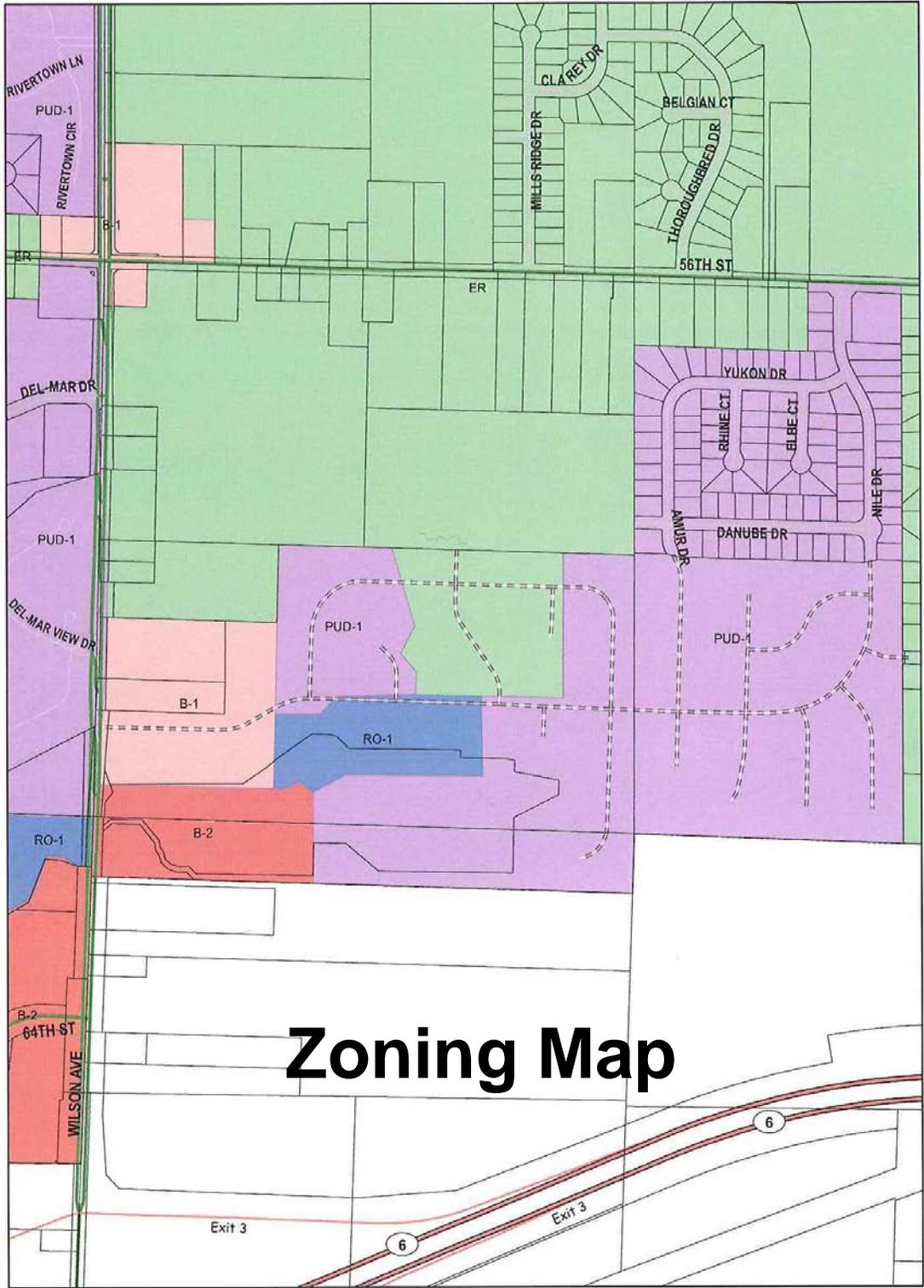
Barbara VanDuren, Recording Secretary

PLANNING AND DEVELOPMENT DEPARTMENT

FUTURE LAND USE
CITY OF WYOMING LAND USE PLAN 2020



Wilson/56th
Presentation
Dec. 3, 2014



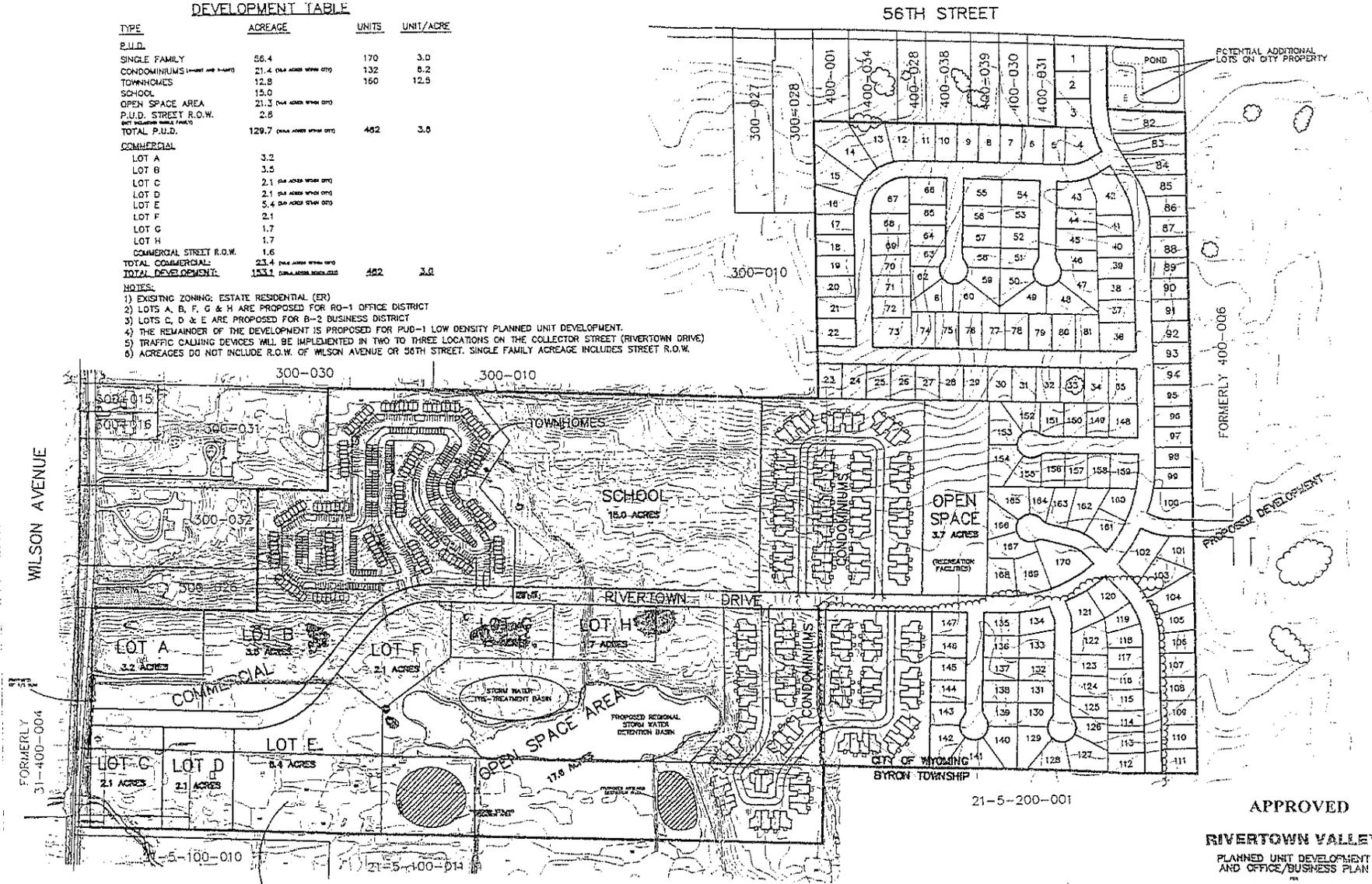
Zoning Map

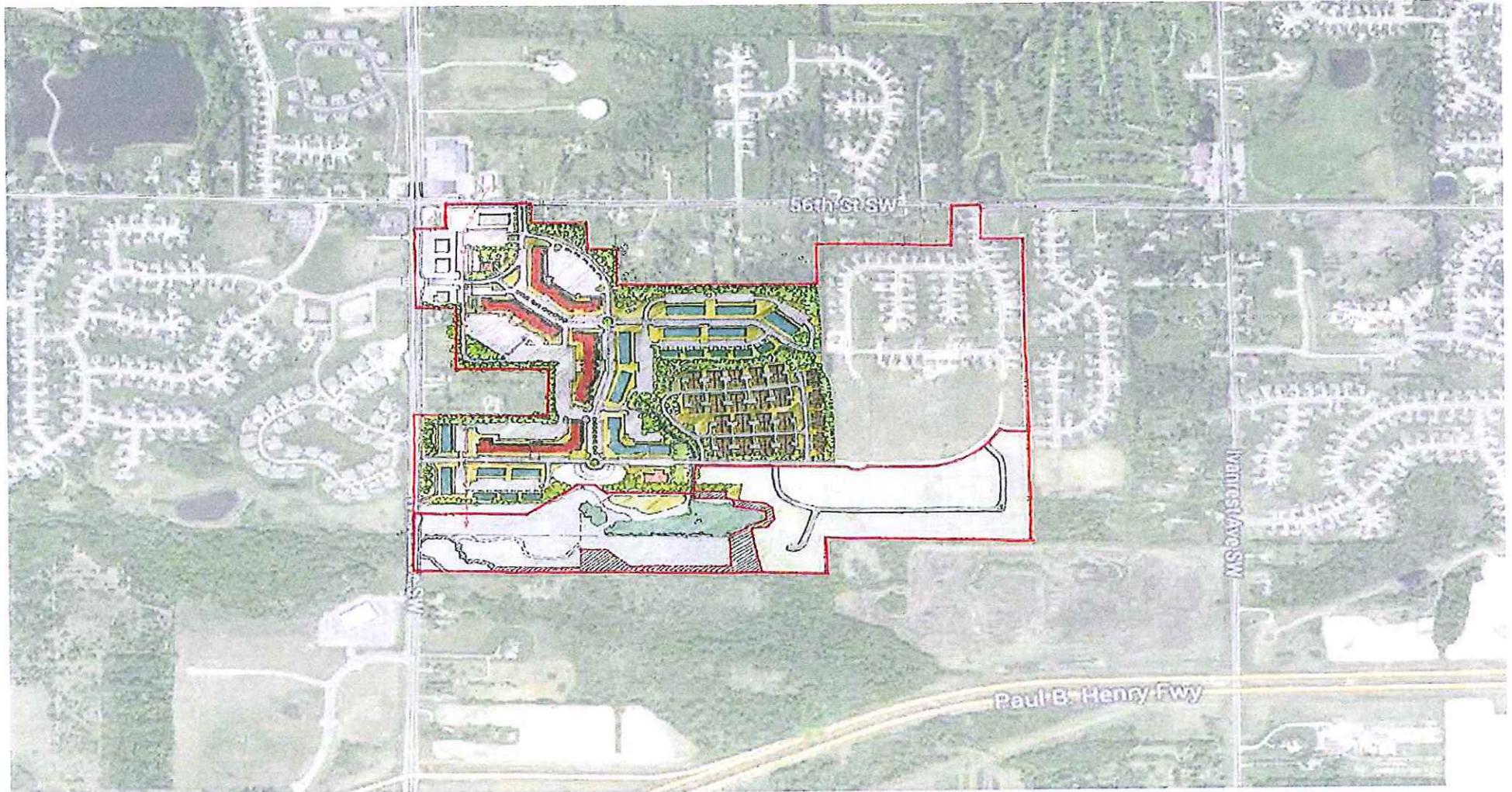
DEVELOPMENT TABLE

TYPE	ACREAGE	UNITS	UNIT/ACRE
P.U.D.			
SINGLE FAMILY	56.4	170	3.0
CONDOMINIUMS (1-UNIT AND 2-UNIT)	21.4 (21.4 ACRES WITHIN CITY)	132	6.2
TOWNHOMES	12.8	160	12.5
SCHOOL	15.0		
OPEN SPACE AREA	21.3 (21.3 ACRES WITHIN CITY)		
P.U.D. STREET R.O.W.	2.8		
TOTAL P.U.D.	129.7 (129.7 ACRES WITHIN CITY)	462	3.6
COMMERCIAL			
LOT A	3.2		
LOT B	3.5		
LOT C	2.1 (2.1 ACRES WITHIN CITY)		
LOT D	2.1 (2.1 ACRES WITHIN CITY)		
LOT E	5.4 (5.4 ACRES WITHIN CITY)		
LOT F	2.1		
LOT G	1.7		
LOT H	1.7		
COMMERCIAL STREET R.O.W.	1.6		
TOTAL COMMERCIAL:	23.4 (23.4 ACRES WITHIN CITY)		
TOTAL DEVELOPMENT:	153.1 (153.1 ACRES WITHIN CITY)	462	3.0

NOTES:

- 1) EXISTING ZONING: ESTATE RESIDENTIAL (ER)
- 2) LOTS A, B, F, G & H ARE PROPOSED FOR R0-1 OFFICE DISTRICT
- 3) LOTS C, D & E ARE PROPOSED FOR B-2 BUSINESS DISTRICT
- 4) THE REMAINDER OF THE DEVELOPMENT IS PROPOSED FOR PUD-1 LOW DENSITY PLANNED UNIT DEVELOPMENT.
- 5) TRAFFIC CALMING DEVICES WILL BE IMPLEMENTED IN TWO TO THREE LOCATIONS ON THE COLLECTOR STREET (RIVERTOWN DRIVE)
- 6) ACREAGES DO NOT INCLUDE R.O.W. OF WILSON AVENUE OR 56TH STREET. SINGLE FAMILY ACREAGE INCLUDES STREET R.O.W.





CONCEPTUAL AERIAL VIEW 
ON GOOGLE MAP



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OHIO 614.402.1000 | ILLINOIS 618.402.4000 | MICHIGAN 616.251.1000 | TEXAS 972.362.1000 | CALIFORNIA 916.440.1000 | NEW YORK 516.460.1000 | WASHINGTON 202.462.1000

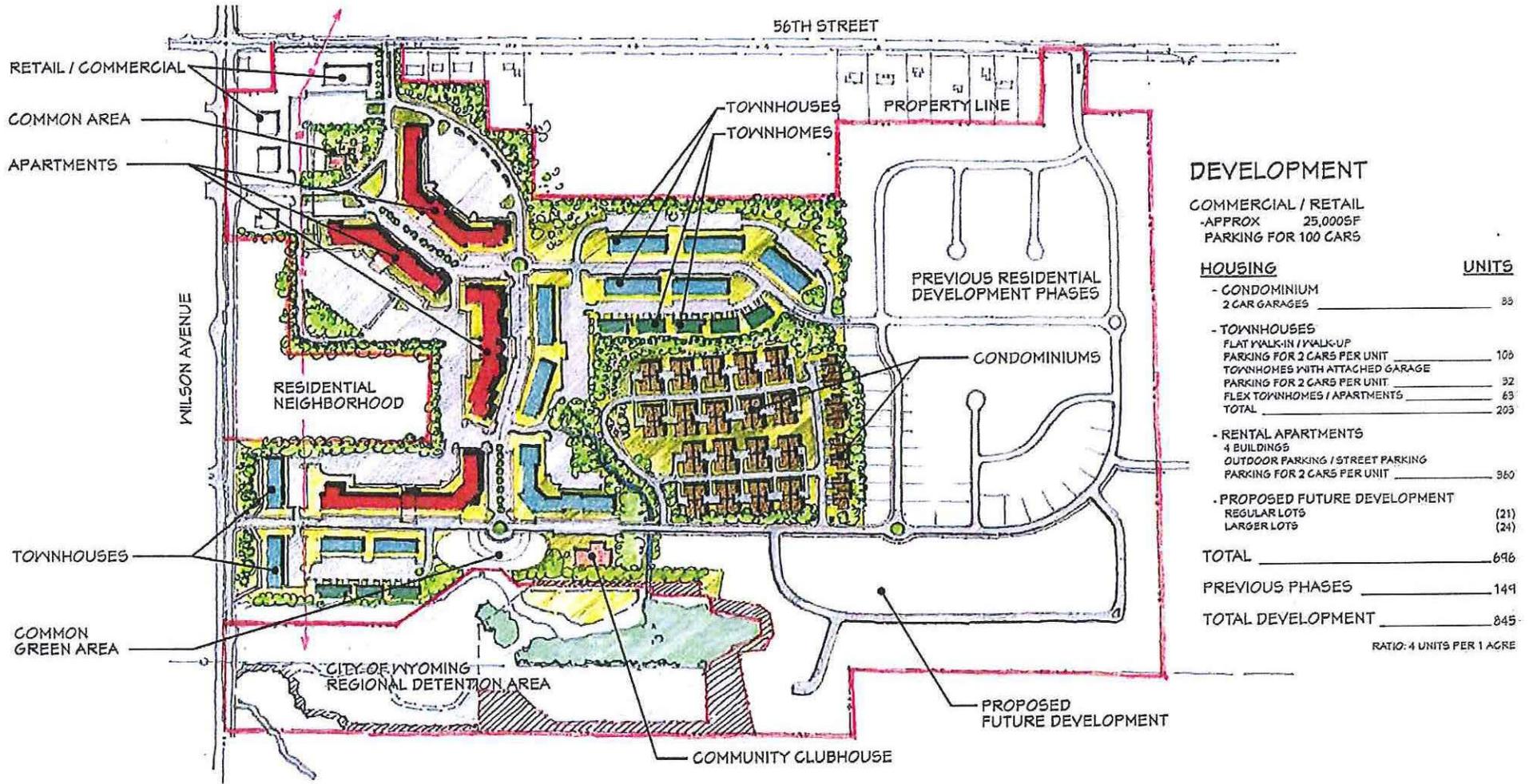


Granger Group
Wyoming, MI

09.05.2014

CONCEPTUAL SITE DEVELOPMENT

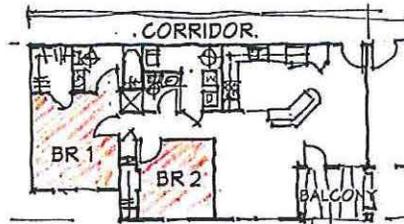
The Reserve at Rivertown



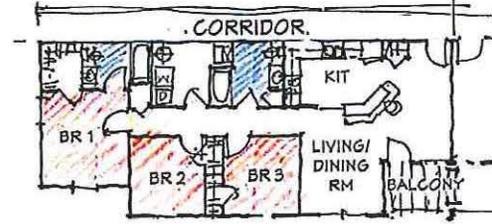
CONCEPTUAL SITE PLAN



ONE
BEDROOM
UNIT

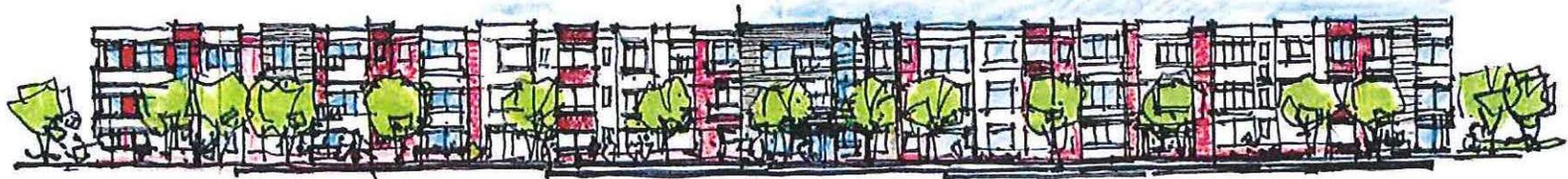


TWO
BEDROOM
UNIT



THREE
BEDROOM
UNIT

TYPICAL FLOOR LAYOUTS



EXTERIOR ELEVATION

HIGHER MARKET APARTMENT CONCEPT

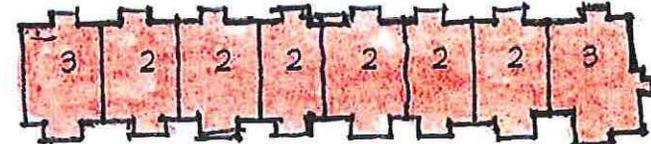


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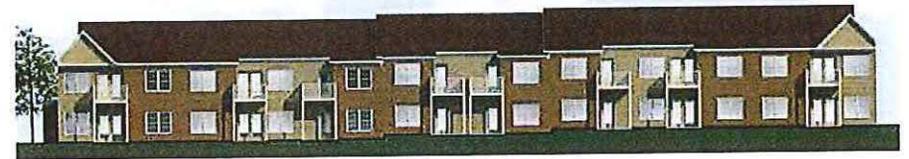
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Wyoming, MI
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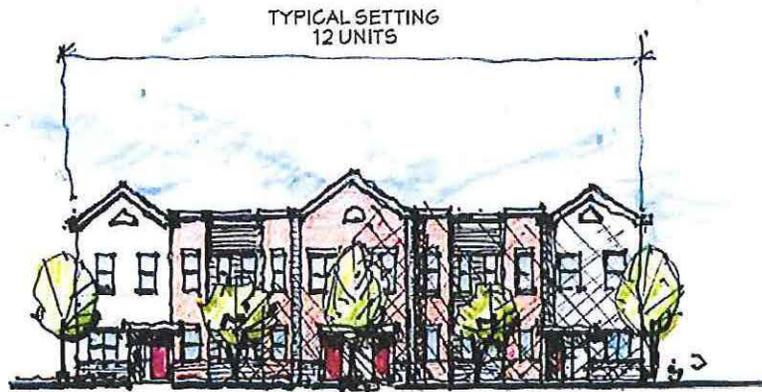
FLOOR LAYOUT



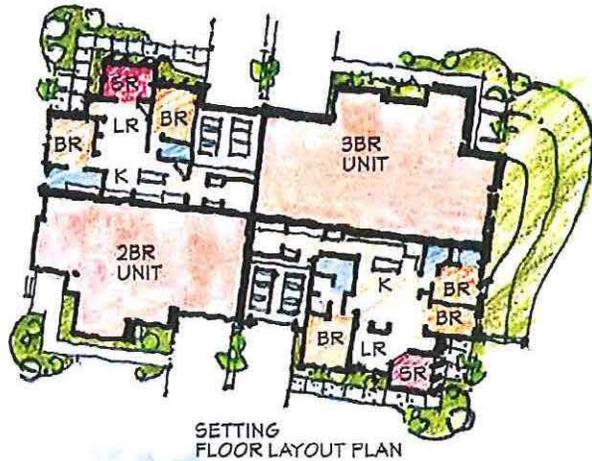
REAR VIEW WITH BALCONY



STACKED FLAT TOWNHOME CONCEPT



FLAT TOWNHOME CONCEPT



SETTING FLOOR LAYOUT PLAN



CONDO CONCEPT

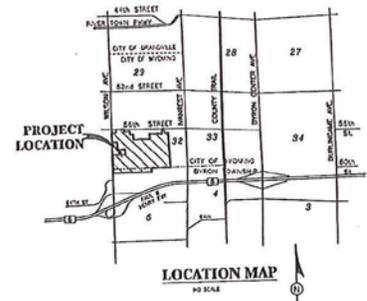
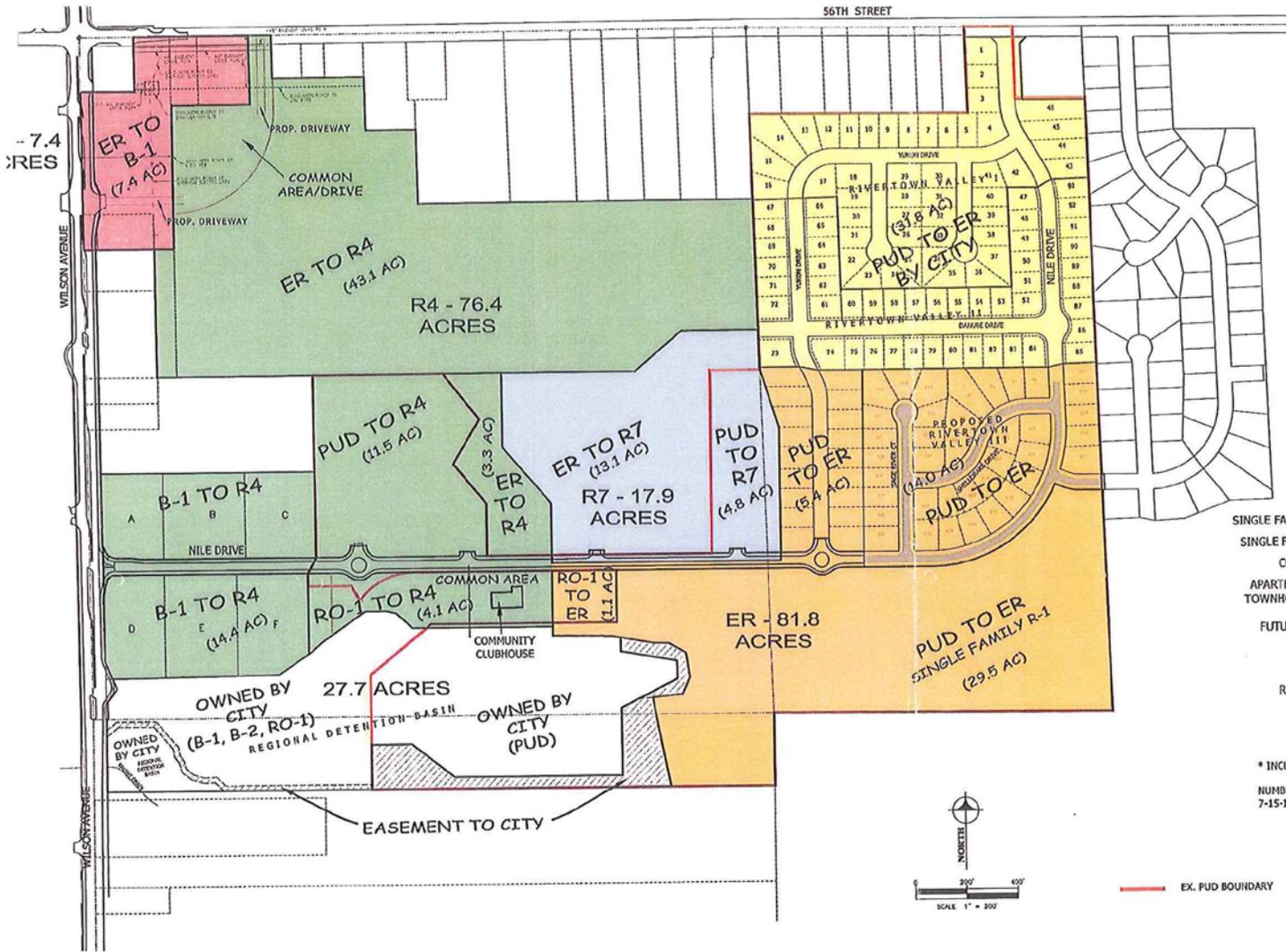


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Granger Group
Wyoming, MI
07.30.2014



- PROPOSAL IS TO:
- DEVELOP ER AREA WITH SINGLE FAMILY RESIDENTIAL FLATS TO R-1 MINIMUM LOT REQUIREMENTS.
 - DEVELOP R-7 AREA TO CONDOMINIUMS
 - DEVELOP R-4 AREA TO APARTMENTS, TOWNHOMES & TOWNHOUSES

DEVELOPMENT TABLE

TYPE	ZONING	ACREAGE	UNITS	UNITS/ACRES
SINGLE FAMILY (R-1) PHASE I & II	PUD (ER)	31.8	93	2.9
SINGLE FAMILY (R-1) PHASE III	PUD (ER)	14.0	38	2.7
CONDOMINIUMS	R-7	17.9	88	4.9
APARTMENTS/TOWNHOMES TOWNHOUSE (MULTI-FAMILY)	R-4	76.4*	604	7.9
FUTURE SINGLE FAMILY	ER	13.5	21	1.5
RESERVE	ER	22.5	0	0
COMMERCIAL	B-1	7.4		
REGIONAL BASIN		27.7		
		211.2	844	4.0

* INCLUDING CLUBHOUSE
 NUMBER OF UNITS FROM HOOKER DEJONG PRELIMINARY CONCEPTUAL SITE PLAN DATED 7-15-14 ACTUAL NUMBER OF UNITS WILL BE BASED ON SUBMITTED AND APPROVED SITE PLAN

**THE RESERVE AT RIVERTOWN
 T.M.G.B. WILSON, LLC
 POTENTIAL REZONING MAP**

CITY OF WYOMING, MICHIGAN
 PREPARED FOR:
 T.M.G.B. WILSON
 2221 HEALTH DRIVE, STE. 2020
 WYOMING, MI 48318

PREPARED BY:
Pathfinder
 Engineering, Inc.
 793 Clyde Court S.W. Suite "C" Byron Center, MI 49315
 Phone 1-616-878-3883 Fax 1-616-878-4339
 DATED: 8-25-14 REV. 1 PROJECT NO: 13093

ZONING	ACREAGE	ZONING	ACREAGE	ZONING	ACREAGE
ER TO B-1	7.4	PUD TO R7	4.8	B-1 TO R4	14.4
ER TO R4	46.4	PUD TO ER	80.7	RO-1 TO R4	4.1
ER TO R7	13.1	PUD TO R4	11.5	RO-1 TO ER	1.1
	66.9		97.0		19.6

183.5 ACRES

THIS MAP IS A PRELIMINARY CONCEPTUAL SITE PLAN AND IS NOT A FINAL PLAN. IT IS SUBJECT TO APPROVAL BY THE CITY OF WYOMING AND THE BOARD OF ZONING APPEALS. THE CITY OF WYOMING AND THE BOARD OF ZONING APPEALS ARE NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS. THE USER OF THIS MAP SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE USER OF THIS MAP SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE USER OF THIS MAP SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.