

**AGENDA**  
**WYOMING CITY COUNCIL MEETING**  
**CITY COUNCIL CHAMBERS**  
**MONDAY, APRIL 15, 2013, 7:00 P.M.**

- 1) Call to Order**
- 2) Invocation**  
Pastor Wayne Ondersma, The Dock Ministries
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**  
From the regular meeting of April 1, 2013, the committee of the whole meeting of April 8, 2013 and the work session of April 8, 2013
- 7) Approval of Agenda**
- 8) Public Hearings**
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
  - a) Presentations
    1. Recognition of Senior Center Volunteers of the Month
  - b) Proclamations
- 11) Petitions and Communications**
  - a) Petitions
  - b) Communications
- 12) Reports from City Officers**
  - a) From City Council
  - b) From City Manager
- 13) Budget Amendments**
- 14) Consent Agenda**

*(All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Council member, that member may request removal from the Consent Agenda.)*

  - a) To Set a Public Hearing for the Approval of an Application for an Industrial Facilities Exemption Certificate for Undercar Products Group, Inc. in the City of Wyoming (May 6, 2013 at 7:03 p.m.)
- 15) Resolutions**
  - b) To Set a Public Hearing for the Proposed 2013-2014 Budget for the City of Wyoming (May 6, 2013 at 7:02 p.m.)
  - c) To Waive Certain Requirements of the Code of the City of Wyoming for Knights of Columbus Festival Carnival May 17, 18 and 19, 2013
- 16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts**
  - d) To Accept a Proposal for Inspection of the Low Service Intakes and Pipeline and Repair of the Well Sluice Gate at the Low Service Station
  - e) To Accept a Quotation for the Purchase of Fifty Portable Two-Way Radios
  - f) To Accept a Quotation to Install a Manhole Over the 72-Inch Raw Water Line at the Drinking Water Plant

g) To Award a Bid for the 2013 Isolated Patching to A-1 Asphalt Inc.

**17) Ordinances**

3-13 To Amend Division 3 of Article IV of Chapter 2 of the Code of the City of Wyoming (Housing) (FINAL READING)

**18) Informational Material**

**19) Acknowledgment of Visitors**

**20) Closed Session** (as necessary)

**21) Adjournment**



# VOLUNTEER OF THE MONTH 2011—2012



## **JANUARY 2011- Betty Baareman**

In 2010, Betty gave approximately 420 hours of her time volunteering as the Grocery Bingo Chairperson. She is responsible for arranging callers, cashiers, individuals to work behind the grocery table, stock the table and shoppers to purchase the groceries. Betty's commitment to the program and the WSC helps make our Grocery Bingo program one of our most popular programs.

## **FEBRUARY 2011- Kathy Cross**

Kathy puts in many hours of volunteer time as the Grocery Bingo Shopper. She is responsible for finding great deals and purchasing the groceries to provide a large variety of prizes. Kathy has braved rain, hot & cold weather, snow, slush and ice to provide participants with a great bingo experience. The most challenging part of her volunteer position? "Maneuvering the shopping carts through slushy parking lots."



## **MARCH 2011- May Phillips**

May began attending the South Wyoming Senior Center on 54<sup>th</sup> Street for exercise classes after retiring and quickly fell into volunteering in the library and serving lunches. When the South Center closed in 2002, May began attending the WSC on DeHoop. May was instrumental in starting the Forever Fit fitness class and continues to lead it today. May also keeps the library organized, leads the Reading Club, and is a member of the Fellowship Club's Finance Committee.

## **APRIL 2011 - June Medendorp**

June has been involved as the Fellowship Club Treasurer/Assistant Treasurer for over 25 years and serves on the Activity & Finance Committees. She also volunteers at the Commercial Bingo program and often helps out at the monthly potlucks at the WSC. She also helps out at special events that the Fellowship Club hosts throughout the year and bakes the most delicious chocolate chip cookies that she shares at many events.



## **MAY 2011 - Russell Sella**

As a volunteer, Russ is always looking for ways to help out whether it's running the Sweet & Low exercise class or cleaning up a coffee spill. One of his favorite volunteer jobs at the WSC is filling the roll of Santa Claus at our Annual Christmas Dinner and passing out candy canes to those in attendance. He can also be found washing tables and helping with setups for the Senior Meals Program, Inc. lunches.

## **JUNE 2011 - Brian Tait**

Upon retiring from the City of Wyoming in 2009, Brian joined the WSC as a participant. He is a wonderful cook and is always willing to fix a great meal for the New Member or Mother's Day Breakfast or a potluck dinner. Besides his role as "cook" Brian also heads up the Euchre group on Saturdays.





# VOLUNTEER OF THE MONTH

## 2011 – 2012

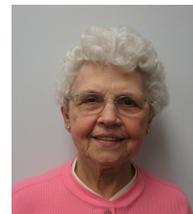


### **JULY 2011 - Mike Morse**

Mike Morse joined the WSC in February 2006. He first attended a Euchre tournament after retiring and has been a constant ever since. Activities at the WSC that Mike volunteers for include Commercial Bingo Co-Chair, Grocery Bingo, Potlucks, and he is a member of the Activity Committee.

### **AUGUST 2011 - Dolores Trimble**

Dolores Trimble has been an active member of the WSC Fellowship Club since 1983. She stays very busy as the Sunshine Lady for the Club and also helps out at Grocery Bingo, as an Activity Committee member, and miscellaneous activities.



### **SEPTEMBER 2011 - Mary Kotrch**

Mary Kotrch joined the WSC Fellowship Club in 1992. She is currently serving on the Fellowship Club Activity and Finance Committees. Mary volunteers in the coffee shop Wednesday mornings with her husband, Dan. She also is a pro at hosting potlucks and helping cook for other special events.

### **OCTOBER 2011 - Wilma Maldag**

Wilma is currently the Fellowship Club Treasurer, attending the Fellowship Club Activity and Finance Committee meetings. She helps with potlucks and cooking the Holiday Bazaar lunch. Wilma has been instrumental in creating a volunteer database to track the number of hours for each individual and keeping it up to date. She also volunteers time at the coffee shop on Saturdays.



### **NOVEMBER 2011 - Gordon Hammond**

Gordon joined the Wyoming Senior Center on 54th Street in 2001. He started working the coffee shop right away and worked there for 2 years until that location closed. After a year Gordy joined the WSC on DeHoop and has been volunteering at our coffee shop for 10 years putting in 428 hours in 2011.

### **DECEMBER 2011 - Lillian Bellgraph**

Lillian began attending the WSC in 2004 when a friend invited her to go on one of the theatre bus trips that was being offered. Since then she has helped out by volunteering in the coffee shop, is a member of the Fellowship Club Activity Committee, helps out at the annual holiday bazaar selling raffle tickets and the potluck dinners.





# VOLUNTEER OF THE MONTH 2011—2012



## **JANUARY 2012 - Joanne Crawford**

In 2004, Joanne had a stroke and became a client of the Stepping Stones Program which introduced her to the WSC. Joanne now serves on the Activity Committee, sells tickets at the Holiday Bazaar and Christmas Dinner, runs the horse race at the Annual Picnic, helps staff with mailings, writes poetry for the newsletters and crochets gifts for events.

## **FEBRUARY 2012 - Ken Hoekstra**

Ken currently volunteers at Grocery Bingo and lends a hand wherever he is needed. He also served on the Senior Visioning Initiative board which helped with planning for improvements such as the front entry and pool room renovations at the Wyoming Senior Center.



## **MARCH 2012 - Mary Lou Covell**

Mary Lou is currently Vice President of the Fellowship Club and is on the Activity and Finance Committees. She also lends a hand during Christmas Dinner ticket sales, the flu shot clinic and membership voting.

## **APRIL 2012 - Dan Kotrch**

Dan Kotrch is the current President of the Wyoming Senior Fellowship Club at WSC. He started attending and became a member in 1993 after retiring from Michigan Bell (AT&T). Dan's favorite part of volunteering at the Wyoming Senior Center is meeting the new and old members. He enjoys the friendship at WSC... it's like one big family!



## **MAY 2012 - Jack Lowe**

Jack Lowe became a member of the WSC Fellowship Club in 2009 and soon after became involved with Grocery and Commercial Bingo as a caller, floor worker and most recently as co-chairperson for Commercial Bingo. Jack's involvement at the WSC grew in 2012 as he was elected to the Fellowship Club Finance and Activity Committees of the Fellowship Club.

## **JUNE 2012 - Mary Lou Smith**

Mary Lou Smith has been an active member of the WSC Fellowship Club since 1992. She began volunteering at WSC shortly after she retired from her job at St. Mary's Hospital. Mary Lou has volunteered for many things over the years, including working the front desk (when it was a volunteer position) and as a member of the Fellowship Club Finance Committee. She currently volunteers as Co-Chairperson for Commercial Bingo.





# VOLUNTEER OF THE MONTH 2011—2012



## **JULY 2012 - Joyce Kunde**

Joyce became a member of the Fellowship Club in 1996 and is very active in the Grocery Bingo program selling cards and stocking tables. She also helped initiate the Pedro game at the center and has helped with special events such as Bunco at the Valentine Party.

## **AUGUST 2012 - Pat Lacombe**

Pat first came to the center in 2006 with her mother to play bingo and enjoyed it so much that she has been a regular participant since then. Pat is on the Fellowship Club Activity Committee and also volunteers when needed in the coffee shop, potlucks, and special events. She was a driving force behind the creation of the WSC recipe book, which is now available for sale at the WSC.



## **SEPTEMBER 2012 - Mary Cardosa**

Mary was injured on the job and retired early, using her time to volunteer at various locations. At the WSC, she currently helps serve lunch, works as a sub in the coffee shop and assists people with bingo and lunch who need help. She says her favorite thing about volunteering is the people! "I love the people. I haven't met anyone I haven't liked."

## **OCTOBER 2012 - Carol Lubbers**

Carol Lubbers became a member of the Fellowship Club in 2009. She volunteers for the Grocery Bingo program and also as needed with special events. Outside the WSC, she also works the polls for elections and volunteers at Metro Hospital 4 hours a week.



## **NOVEMBER 2012 - Shirley Eckert**

Shirley was born and raised in Wyoming Township, before it became a city. After both she and her brother, Ken Hoekstra, retired in 2002, she didn't want to sit at home (or they'd kill each other!) so they started coming to the WSC. Shirley is currently acting as co-chair for Grocery Bingo, helping with Potluck set ups and also at special events.

## **DECEMBER 2012 - Susan Crissman**

Susan started coming to the WSC to play pool with a friend in 2009. She now helps out in the coffee shop when needed and with grocery bingo, calling and other areas. Susan has not yet retired and is currently working as an entrepreneur.



RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO SET A PUBLIC HEARING FOR THE APPROVAL OF AN  
APPLICATION FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR  
UNDERCAR PRODUCTS GROUP, INC. IN THE CITY OF WYOMING

WHEREAS:

1. The City established Plant Rehabilitation District Number 2, under Act 198, Public Acts of 1974, as amended, by adopting Resolution Number 23681 on September 20, 2010, and expanded by Resolution 23706 adopted on October 18, 2010.
2. Undercar Products Group has filed an application for an Industrial Facilities Exemption Certificate under Act 198 with respect to a new facility to be acquired and installed within Plant Rehabilitation District 2, with an estimated cost of \$30,948,849 to be located at 4247 Eastern Avenue SE.
3. Act 198 requires the City to hold a public hearing on the approval of this application.

NOW, THEREFORE, BE IT RESOLVED:

1. A public hearing on whether to approve the application by Undercar Products Group for an Industrial Facilities Exemption Certificate shall be held at 7:03 p.m. on May 6, 2013, in the City Council Chambers, City Hall, 1155 28<sup>th</sup> Street SW, Wyoming, Michigan.
2. Notice of this hearing shall be given to the applicant, the City Assessor, and a representative of each affected taxing unit, and shall be published in a newspaper of general circulation in the City and posted in City Hall.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: April 15, 2013.

\_\_\_\_\_  
Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:        Staff Report  
                                  Exhibit A – Legal Description

Resolution No. \_\_\_\_\_

Staff Report

Date: 04/10/2013  
Subject: Undercar Products Group  
From: Kelli VandenBerg, Assistant to the City Manager  
Meeting Date: April 15, 2013 City Council Meeting

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Recommendation:

Staff recommends a twelve (12) year IFT abatement be granted to Undercar Products Group, Inc., based on the City of Wyoming's Economic Development Policy.

Sustainability Criteria:

Environmental Quality – Undercar Products Group has proven to be responsible and cooperative in its efforts to be environmentally responsible. Furthermore, approval of the expansion on this industrial site is consistent with the City's Land Use Plan.

Social Equity – Approval of this application does not significantly impact social equity.

Economic Strength – Approval of this application will help retain and expand a local manufacturer, encourage continued investment by Undercar Products Group and provide additional employment opportunities to the area.

Discussion:

Undercar Products Group has been operating and growing in the City of Wyoming for 3 years and is requesting the approval of an Industrial Facilities Exemption Certificate (IFT). Staff has reviewed the IFT application, which is summarized below:

Address of project:	4247 Eastern Avenue SE Wyoming, MI 49548
Personal Property:	\$26,360,793.00
Real Property:	\$ 4,588,056.00
Estimated Jobs:	158 new jobs 358 retained jobs
Starting date of project:	November 2012

Undercar Products Groups seeks this abatement to expand its operation in the City of Wyoming, including an 80,000 square foot building expansion. In addition to the building expansion, this

abatement will allow for the purchase of additional equipment to support the needs of its customers in the automotive parts industry. Through this expansion the company seeks to hire an additional 158 employees to support its operations.

**Budget Impact:**

The estimated first year tax savings for Undercar Products Group, which is located in the Godwin Public School District, is \$475,036.43.

**EXHIBIT A**

**Legal Description**

**Address:** 4247 Eastern Avenue SE, Wyoming, MI 49548

**Tax Parcel No.:** 41-18-19-426-007

**Legal Description:**

PART OF SE 1/4 COM AT E 1/4 COR TH S 2D 55M 30S E ALONG E SEC LINE 1175.56 FT TO BEG OF THIS DESC - TH S 87D 04M 00S W 190.37 FT TH N 2D 55M 30S W 17.0 FT TH S 87D 04M 00S W 765.0 FT TO ELY LINE OF KENT INDUSTRIAL CENTER NO.2 TH S 0D 00M 00S E ALONG ELY LINE OF SD PLAT 675.40 FT TO NE COR OF LOT 73 OF KENT INDUSTRIAL CENTER NO.2 TH S 89D 55M 00S W ALONG N LOT LINE 130.70 FT TH S 6D 00M 00S E TO A PT 130.67 FT S 89D 51M 40S W FROM NW COR OF POTTER PLAT TH N 89D 51M 40S E TO NW COR OF POTTER PLAT TH ELY ALONG N LINE OF POTTER PLAT 914.84 FT TO E SEC LINE TH N ALONG E SEC LINE 809.87 FT TO BEG \* SEC 19 T6N R11W 17.90 A.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO SET A PUBLIC HEARING FOR THE  
PROPOSED 2013-2014 BUDGET FOR THE CITY OF WYOMING

WHEREAS:

1. State law and the City Charter require that a public hearing be held concerning the proposed 2013-2014 budget for the City of Wyoming.
2. Said budget has been presented to the City Council.
3. It is deemed advisable to establish a date for a public hearing on the budget.
4. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize a public hearing on the proposed annual budget for the City of Wyoming to be held May 6, 2013 at 7:02 p.m. in the Wyoming City Hall Council Chambers, 1155 – 28<sup>th</sup> Street SW, Wyoming, Michigan
2. Notice of this hearing shall be published in a newspaper of the general circulation in the City and posted in City Hall in the form as attached.

Moved by Councilmember:  
Seconded by Councilmember:  
Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: April 15, 2013.

\_\_\_\_\_  
Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT:

Notice of Public Hearing on the proposed budget for 2013 – 2014

Resolution No. \_\_\_\_\_

**CITY OF WYOMING**  
**Notice of Public Hearing**  
*on the proposed budget for 2013 - 2014*

Pursuant to Section 8.3 of the Charter of the City of Wyoming, notice is hereby given that a public hearing on the following proposed budget will be held at the Wyoming City Council Chambers, 1155 28th Street SW, on May 6, 2013, at 7:02 pm.

**The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

July 1, 2013 - June 30, 2014

	<u>Expenditures</u>
General Fund *	\$ 30,722,000
Major Streets	3,774,970
Local Streets	1,843,120
Parks and Recreation	3,334,630
Sidewalk Snow Removal	323,590
Solid Waste Disposal	650,600
Building Inspections	1,366,730
Community Development Block Grant	915,230
Library	410,180
Debt Service Funds	2,154,640
Capital Improvement Fund	5,000,730
Sewer	18,176,840
Water	24,259,090
Motor Pool	<u>4,556,240</u>
<b>GRAND TOTAL ALL BUDGETS</b>	<b><u>\$ 97,488,590</u></b>

*\* Includes all police and fire expenditures*

A summary of the proposed budget is on file in the office of the City Clerk and is available for public inspection during regular office hours.

Heidi A. Isakson  
Wyoming City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO WAIVE CERTAIN REQUIREMENTS OF THE CODE  
OF THE CITY OF WYOMING FOR KNIGHTS OF COLUMBUS  
FESTIVAL CARNIVAL, MAY 17, 18 AND 19, 2013

WHEREAS:

1. Knights of Columbus #4362 has submitted a request for a Carnival Permit for a festival.
2. Section 14-282 of the Code of the City of Wyoming allows the City Council to waive any of the restrictions of "DIVISION 3. CARNIVALS" if the sponsor is non-profit, religious, fraternal, school or community organization that has been established in the City for at least five years and a waiver is deemed to be in the best interest of the City.
3. Section 14-276 of the Code of the City of Wyoming states that the application must be accompanied by payment of all fees and bonds.
4. It has been deemed advisable by the Wyoming City Council to waive the fee requirements of Section 14-276.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby waive the fee requirement of Section 14-276 of the Code of the City of Wyoming and hereby allows Knights of Columbus #4362, located at 5830 Clyde Park Avenue, SW, to hold a carnival on May 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup>, 2013.

Moved by Councilmember:  
 Seconded by Councilmember:  
 Motion Carried        Yes  
                                   No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: April 15, 2013.

\_\_\_\_\_  
Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:



# Knights of Columbus #4362 Carnival

## Carnival License Application City of Wyoming

- Application (with all required attachments, fees, bonds and insurance) must be submitted at least 30 days prior to the first day of the carnival.
- An Electrical Permit and inspection approval from the City of Wyoming Inspections Department must be obtained by the Carnival Operator prior to opening. Call 530-7285.
- An inspection from the City of Wyoming Fire Marshall must be obtained prior to opening. Call 530-7250.

### Required Attachments

- Security Plan to be approved by the Chief of Police.

Requirements are:

1. That at least two persons, clearly identified as Security and who have no other duties in the operation of the carnival, are on duty at all times the carnival is in operation. These persons may be volunteers from the sponsoring organization, if applicable.
  2. That each security person must have immediately available means of communication with the police department (e.g. cell phone).
  3. Provision of 24-hour contact information for a representative of the carnival operator.
- Site Plan including general location of rides and other attractions and a parking plan. Indicate dimensions on the Site Plan. Additional information sought by the City must be provided.
  - Written permission from the property owner of the carnival site. *Their own location*
  - Written approval for the application from carnival sponsors, if application made by the carnival operator.
  - Evidence of required insurance with the City of Wyoming named as "Additional Insured." Insurance: \$3,000,000 Combined Single Limit for Occurrence, Aggregate & Property Damage. Naming the City of Wyoming as Additional Insured
  - \$1,000.00 Bond
  - If waiver of any section of Ordinance 14-276 through 14-281 is requested, include written proof that the conditions of 14-282 have been met.

### CLERK'S OFFICE USE ONLY

Department Approval	Date Received
Chief of Police <i>[Signature]</i>	3/20/13
Building Official	
Fire Marshall	
Account #	

# Knights of Columbus #4362 Carnival

## Carnival License Application City of Wyoming

- Application (with all required attachments, fees, bonds and insurance) must be submitted at least 30 days prior to the first day of the carnival.
- An Electrical Permit and inspection approval from the City of Wyoming Inspections Department must be obtained by the Carnival Operator prior to opening. Call 530-7285.
- An inspection from the City of Wyoming Fire Marshall must be obtained prior to opening. Call 530-7250.

### Required Attachments

- Security Plan to be approved by the Chief of Police.

Requirements are:

1. That at least two persons, clearly identified as Security and who have no other duties in the operation of the carnival, are on duty at all times the carnival is in operation. These persons may be volunteers from the sponsoring organization, if applicable.
2. That each security person must have immediately available means of communication with the police department (e.g. cell phone).
3. Provision of 24-hour contact information for a representative of the carnival operator.

- Site Plan including general location of rides and other attractions and a parking plan. Indicate dimensions on the Site Plan. Additional information sought by the City must be provided.

- Written permission from the property owner of the carnival site. *Their own location*

- Written approval for the application from carnival sponsors, if application made by the carnival operator.

- Evidence of required insurance with the City of Wyoming named as "Additional Insured." Insurance: \$3,000,000 Combined Single Limit for Occurrence, Aggregate & Property Damage. Naming the City of Wyoming as Additional Insured

- \$1,000.00 Bond

- If waiver of any section of Ordinance 14-276 through 14-281 is requested, include written proof that the conditions of 14-282 have been met.

### CLERK'S OFFICE USE ONLY

Department Approval	Date Received
Chief of Police	
Building Official	
Fire Marshall <i>Deed C. Aesch</i> Fire Chief	<i>3/28/13</i>
Account #	

**Timm, JoAnne**

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**From:** Delange, Jim  
**Sent:** Wednesday, March 27, 2013 2:30 PM  
**To:** Timm, JoAnne  
**Cc:** Hoekwater, Bob  
**Subject:** RE: Knights of Columbus #4362 Carnival

We are good, they usually get the temp. elec. permit last minute.

Jim De Lange  
Chief Building Official  
City of Wyoming, MI  
616-530-7292  
delangej@wyomingmi.gov  
Visit the City Manager's [Blog](#) for insights to Wyoming.

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**From:** Timm, JoAnne  
**Sent:** Wednesday, March 27, 2013 2:17 PM  
**To:** Delange, Jim; Austin, Bob; Carmody, James  
**Subject:** Knights of Columbus #4362 Carnival

Gentlemen, attached is the paperwork for the Knights of Columbus #4362 Carnival coming up from May 17-19. I'm looking for approval signatures from all three of you down at the bottom of the very first page. If you could print it, sign it and either scan it back to me or send it back to me in the Clerk's office, I'd appreciate it very much. If you have any questions or concerns, feel free to get in touch with me.

Thank you!

JoAnne Timm  
Wyoming City Clerk's Office  
[timmj@wyomingmi.gov](mailto:timmj@wyomingmi.gov)  
(616) 530-7297

Hours: Monday thru Thursday 7:00 a.m. - 5:00 p.m.  
Closed Fridays

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Haas & Wilkerson Insurance, 4300 Shawnee Mission Parkway, Fairway, KS 66205, 913 432-4400. CONTACT NAME, PHONE (A/C, No, Ext): 913 432-4400, FAX (A/C, No):. INSURER(S) AFFORDING COVERAGE: INSURER A: ACE American Insurance Company, NAIC #: 22667. INSURED: Skerbeck Brothers Shows, Inc., PO Box 1062, Escanaba, MI 49829.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes sections for General Liability (G1820342A), Automobile Liability, Umbrella Liab (XCPN01162354), and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured: Knights of Columbus; City of Wyoming

CERTIFICATE HOLDER

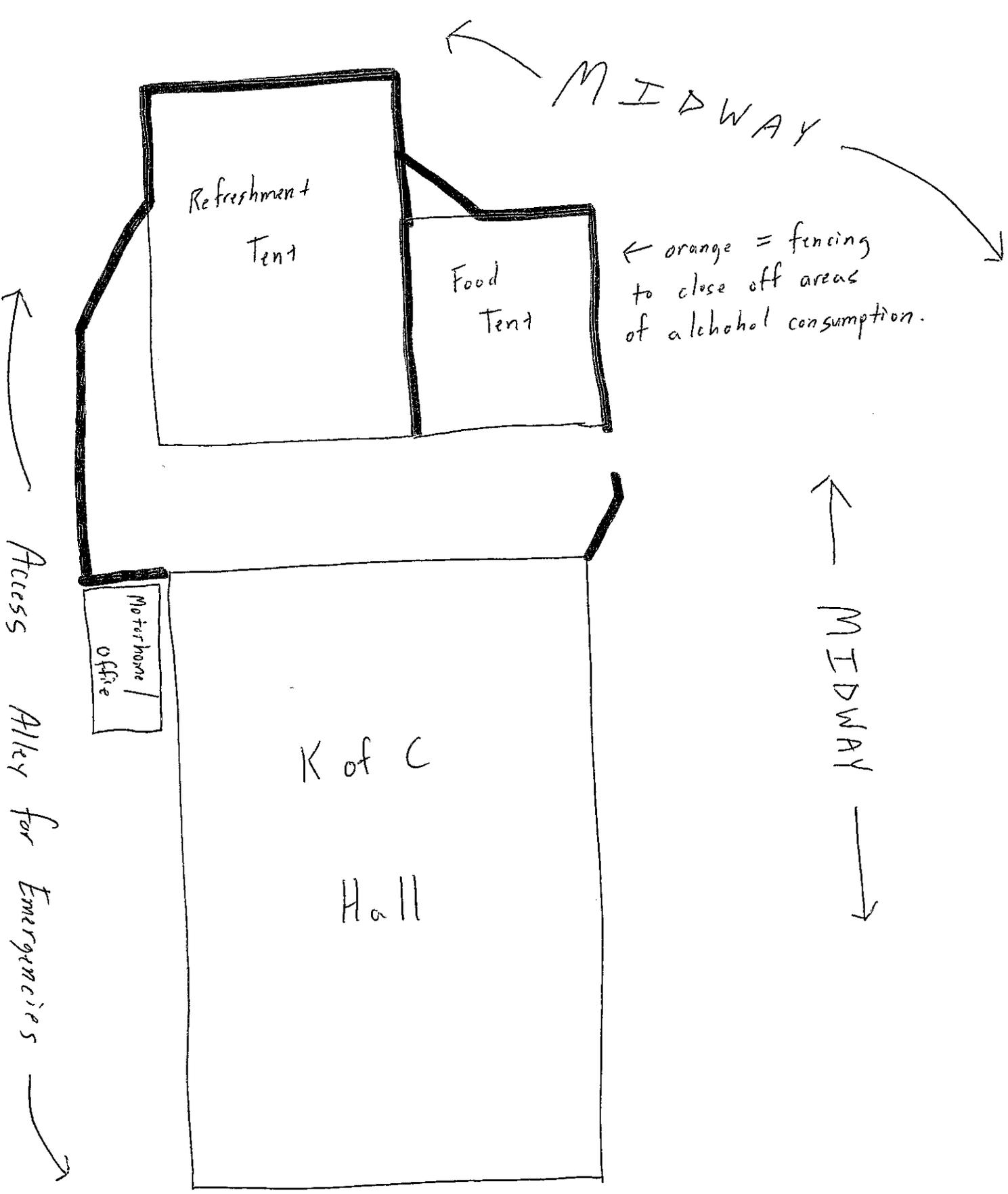
CANCELLATION

Knights of Columbus
5830 Clyde Park Ave SW
Grand Rapids, MI 49509

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Handwritten signature of authorized representative.



MIDWAY

Refreshment Tent

Food Tent

orange = fencing to close off areas of alcohol consumption.

MIDWAY

Access Alley for Emergencies

K of C Hall

Motherhome / office

E  
N  
S

Driveway to Clyde Park 1.

**Carnival License Application Addendum  
City of Wyoming**

Applicant Name Dan Weibel - Knights of Columbus 4362 Festival 2013  
 Location of Carnival 5830 Clyde Park SW Dates of Carnival May 17-19, 2013  
 Opening & Closing Time of Carnival Friday 6P-12A Sat Noon-12A Sun Noon-6P  
 Total Number of Rides Games or Amusements 25  
 Number of Tents 3 Are Food & Beverage Sold  Yes  No  
 Number of Trash Boxes/Containers 20 Number of Security People 8

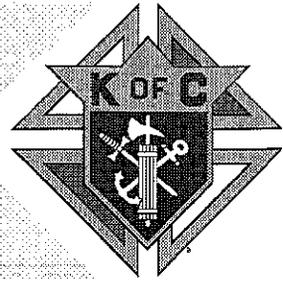
Person (s) in Charge of the Carnival			
Name	Address	City, State	Phone Number
Dan Weibel	4064 Herman Ave SW	Wyoming, WY	616-617-8848
Keith Lickley	4050 Herman Ave SW	Wyoming, WY	616-819-0797

Calculate License Fee	
Nonrefundable Application Fee	\$75.00
Additional Permit Fee Per Day	50.00
Application Fee	\$75.00
Number of days <u>3</u> x \$50.00 =	<u>+1500.00</u>
	<b>\$225.00 Total License Fee Due</b>

**Other Requirements:**

- Bond - \$1,000.00
- Insurance
  - Property \$20,000.00
  - Liability Amount \$100,000/500,000
  - Name the City of Wyoming as Additional Insured .

<p><b>Office Use Only</b></p> <p><b>Approval</b> City Clerk</p>
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March 25, 2013

Security Plan for Knights of Columbus Council 4362 Festival

Per Wyoming City Ordinance Number 14-276, 14-281, 14-282

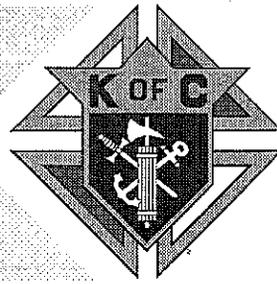
Section 14-281 – Security Plan – This is written for the 2013 Knights of Columbus Festival at 5830 Clyde Park SW.

- A) We will provide clearly marked and identifiable security officers on duty at all times. The security team will have no other duties during the operation of this festival weekend. There will be no fewer than 2 or 3 people present on site at all times, including overnight hours. A motor home will be used as the office and living quarters located along the north edge of our property, directly next to (and in sight of) all tents.
- B) There will be immediate ways of communication between the security personnel and Wyoming Police Department. Cell phones and two-way radios will be used to contact the police and festival committee members in the event of any emergency situation.
- C) I will be the main contact person for the Knights of Columbus for any emergency issues.
- D) Dan Weibel contact information:  
4064 Herman Ave SW  
616-617-8848 Cell  
616-717-6088 Work

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Dan Weibel- Festival Chairman

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Chief of Police

Knights of Columbus 4362 • 5830 Clyde Park S.W. Wyoming, MI.



March 25, 2013

To: Wyoming City Council Members

From: Knights of Columbus Council 4362 Festival Committee

Dear City Council Members,

Knights of Columbus Council 4362, located at 5830 Clyde Park SW, will be holding our annual Community Festival the weekend of May 17, 18, and 19, 2013.

Our hours of operation are as follows:

- \*Friday, May 17, 2013 from 5pm-12am
- \*Saturday, May 18, 2013 from 12pm-12am
- \*Sunday, May 19 2013 from 12pm-7pm

In compliance with the Wyoming City Ordinance, the carnival midway and rides will shut down at 11pm. Our Vegas area and refreshment tent will close at 12am. Other festival areas, including the food tent and bingo hall, will close at 10pm.

At this time we are requesting a carnival permit from the Wyoming City Council. As we are a fraternal, religious organization, we would like to request that the fee involved with this permit may be waived.

Thank you very much for your consideration of this request.

Respectfully,

Daniel P. Weibel  
Festival Chair  
4064 Herman Ave SW  
Wyoming, MI 49509  
(616)617-8848 Cell  
(616)717-6088 Work

Keith Lickley  
Festival Chair  
4050 Herman Ave SW  
Wyoming, MI 49509  
(616)819-0797 Cell

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ACCEPT A PROPOSAL FOR  
INSPECTION OF THE LOW SERVICE INTAKES AND PIPELINE AND  
REPAIR OF THE WELL SLUICE GATE AT THE LOW SERVICE STATION

WHEREAS:

1. As detailed in the attached Staff Report from the Drinking Water Plant Superintendent, a proposal was received from Sea Brex Marine, Inc. to provide inspection of the low service intakes and pipeline and for repair of the wet well sluice gate at the low service station.
2. It is recommended the City Council accept the proposal for the inspection of the low service intakes and pipeline in the amount of \$17,500.00 and repair of the wet well sluice gate in the estimated amount of \$6,100.00.
3. Funds for the inspection and repairs are available in Water Fund Pumping and Treatment Repairs and Maintenance account #591-591-55300-930000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize acceptance of the proposal from Sea Brex Marine, Inc. to perform the inspection of the low service intakes and pipeline and repair of the wet well sluice gate at the low service station.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: April 15, 2013.

ATTACHMENTS:  
Staff Report  
Proposal

\_\_\_\_\_  
Heidi A. Isakson, Wyoming City Clerk

Resolution No. \_\_\_\_\_

## STAFF REPORT

Date: April 8, 2013  
Subject: Intake and Pipeline Inspection and Sluice Gate Repairs  
From: Gerald Caron, Superintendent  
Meeting Date: April 15, 2013

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### Recommendation:

I recommend that the City accept the proposed diving service from Sea Brex Marine, Inc., in the amount of \$17,500.00 for our annual intake and pipeline inspection. In addition, I recommend that the City accept the proposal for a not-to-exceed cost of \$6,100.00 for repair of the wet well sluice gate in the low service station.

### Sustainability Criteria:

Environmental Quality – By performing these inspections and repairs, we insure that our drinking water plant can continue to provide safe water to our customers.

Social Equity – The utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or social economic status. All residents enjoy access to services provided by our water and wastewater utilities.

Economic Strength – By seeking the lowest cost for this service, the Utility Department is insuring that we get the best value for this necessary service. This results in the lowest rates possible for our residents and customers.

### Discussion:

For the past ten years, we have requested proposals from diving contractors to perform underwater inspection services on our intake structures and raw water intake pipeline. Each year Sea Brex Marine, Inc. has submitted the lowest cost proposal and has been awarded the work. This year I contacted Sea Brex Marine, Inc., to provide a cost estimate to perform a repair on our wet well sluice gate. These repairs will need to be performed under water. I selected Sea Brex Marine, Inc., to provide a quote for this work since they are very familiar with our low service system. They also helped us evaluate the problem with the sluice gate and recommended a solution for repairs.

The proposed cost to repair the sluice gate is based on a maximum of two eight-hour days. The total not-to-exceed cost estimate is \$6,100.00.

With this in mind, I asked Sea Brex Marine, Inc., to give me a proposal for our annual inspection services. Their reply was that they would perform that service for the same cost that they did last year. The cost last year was \$17,500.00. Since we asked for proposals last year and Sea Brex was the low quote, it makes sense to accept their proposal to perform the same work at the same cost this year.

In conclusion, I am recommending that the City accept the proposal from Sea Brex Marine, Inc., in the amount of \$17,500.00 for the intake inspection. In addition, I recommend that the City accept the not-to-exceed proposal of \$6,100.00 for the underwater repair of our wet well sluice gate. The total not-to-exceed services for Sea Brex Marine, Inc. would be \$23,600.00 for the combined services.

**Budget Impact:**

Adequate funds were budgeted in account 591-591-55300-930.000 for these activities.

cc: B. Dooley



# Sea Brex Marine, Inc.

4610 Red Arrow Hwy. Stevensville, MI 49127  
Office 269.429.6100 Shop 269.408.1725 Fax 269.429.6107

APRIL 3, 2013

TO: MR. GERALD H. CARON, SUPERINTENDENT  
CITY OF WYOMING WATER TREATMENT PLANT  
16700 NEW HOLLAND ROAD  
HOLLAND, MI. 49424

FROM: ALLEN J. SEBRECHTS, PRESIDENT  
SEA BREX MARINE, inc.  
4610 RED ARROW HWY.  
STEVENSVILLE, MI. 49127

RE: DIVING SERVICES

Dear Sir,

As per our conversation yesterday, I have enclosed the cost for the intake inspections outlined in your letter dated 03-20-12. Our price will be the same as last year. We should have our 46ft. dive vessel "JOHN E." in the water in the next few weeks, but we can do the shore side as soon as you give us the OK.

INSPECTIONS: \$ 17,500.00

For the additional work to be done on the broken SLUCE GATE, I was told that all the parts are in for the repairs. Because we don't know just what it will take to repair it, I have put together a day rate for the four (4) man dive crew, all burning and welding equipment as well as color video. I would think we can get it done in one day but it may take two days.

FOUR (4) MAN DIVE CREW WITH ALL DIVE, SAFETY, AND BACK-UP EQUIPMENT FOR TWO (2) MEN IN THE WATER.	\$2000.00	PER 8 HOUR DAY
ALL WELDING, BURNING AND VIDEO EQUIPMENT.	\$ 450.00	
PER DIEM @\$100.00 PER MAN PER DAY. 4 MEN	\$ 400.00	
MOBILIZATION & DEMOBILIZATION (one time charge for one or two days)	\$ 400.00	

If you have any questions or need more information, please call me at any time.

SINCERELY,

ALLEN J. SEBRECHTS  
PRESIDENT

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ACCEPT A QUOTATION  
FOR THE PURCHASE OF FIFTY PORTABLE TWO-WAY RADIOS

WHEREAS:

1. As detailed in the attached Staff Report quotations were requested for the purchase of fifty portable radios.
2. It is recommended the City Council authorize the purchase from the low quotation received from T & W Electronics in the total purchase of \$42,152.50.
3. City Council authorized acceptance of the Edward Byrne Memorial Justice Grant in 2010 and 2011.
4. Funds for the purchase of the fifty portable radios are available for purchase with the BYRNE grant funds.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby accept the quotation from T & W Electronics for the purchase of fifty portable radios in the amount of \$42,152.00.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:  
Staff Report  
Quotations

\_\_\_\_\_  
Heidi A. Isakson, Wyoming City Clerk

Resolution No. \_\_\_\_\_

## Communications Purchase Report

Date: 12/04/2012  
Subject: PR1500 Portable Two-Way Radio Purchase  
To: Chief James E. Carmody  
From: Lt Scott Gardner  
Purpose: Maintaining a high quality police communications system

### Recommendation:

It is recommended that we award the purchase to T & W Electronics of 1045 S. Division Avenue, Grand Rapids, Michigan.  
Total purchase price - \$42,152.50 (See attachments)

### Budget impact:

The radios will be purchased with BYRNE grant funds from the 2010 and 2011 awards. We have \$22,230.42 available from the 2010 grant account and would take the remainder from the 2011 grant account which would be \$ 19,922.08 This would still leave approx \$10,478.92 in the 2011 account, and the 2012 account untouched (\$21,720).  
Therefore there is not an impact on our current budget or City Funds.

### Community impact:

Maintaining the two-way radio system in its optimal working condition allows us to protect and serve the public regardless of their geographic location or their socio-economic status in the community.  
Further the two-way radio system not only allows us to provide the residents and businesses of the City with safe and reliable service, but to do so in an effective and efficient manner.

### History and Police Impact:

Police radio use began in the 1920's with one-way broadcasts being used to disseminate information to field units. In the 1930's and 40's they began to use two-way radios in order to exchange information and ensure that vital information had been received by those field units. Portable two-way radio usage became prevalent in the 1970's, and while it did aid in improving efficiency and effectiveness, **the most crucial gain was in the area of Officer Safety.**

READ AND APPROVED

JEL 12/3/12

Impact con't:

Officers were now able to be in constant communication with dispatch, other officers, and other agencies. This allowed them to request help in emergency situations where the welfare of the officer was at great risk. In addition they could now request help in the form of personnel or equipment during critical incidents or to aid in major criminal investigations. They could now do so without returning to their vehicle, in which case said interruption may have caused them to lose physical or mental sight of some object, some person, or some task as it related to the incident. This creates a more effective and efficient performance of the tasks at hand.

Supervision  
And Management:

Portable two-way radios allow Field Supervisors and Command Staff to assist officers and manage police incidents without actually being at the scene. This in turn allows management of multiple incidents and/or situations from one geographic location.

Conclusion:

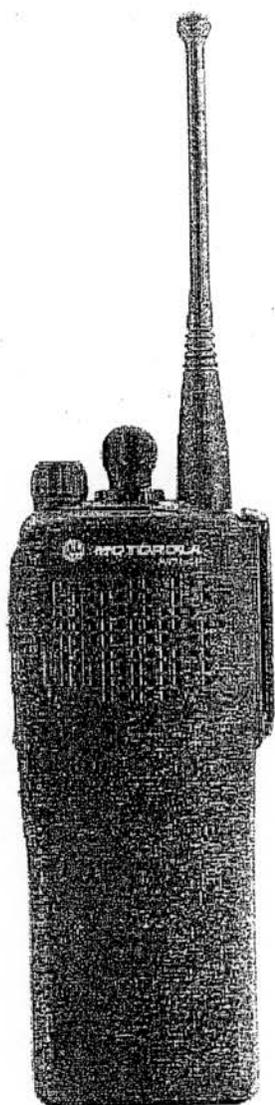
Two-way communication is crucial to effective and safe policing. Technology changes constantly and needs to be upgraded, but more importantly equipment wears out from age and due to repeated use. The average life span of a Motorola portable two-way radio is anywhere from 5 to 10 years. The model (HT1000) that we are looking to replace is anywhere from 11 to 16 years old at this time.

We currently have a number (16) of PR1500 portable radios (primarily being used by TACT) and have had positive feedback regarding their durability, dependability, and ease of use. Additionally, by purchasing the PR1500 we maintain continuity with the newer portables that we have in the field. There is no confusion if an officer has to use someone else's radio and this is especially critical in an emergency. Additionally they are easier to maintain and to perform minor in house repairs (i.e. antenna replacement) if we can be consistent with our portable radio stock.



# ***PR1500 Professional Series***

Two-Way Radio and Accessories



***P25 Interoperability Capable  
Performance in Critical Situations***



# PR1500 Professional Series Two-Way Radio

In large and small communities alike, people rely on police and fire departments to keep their families safe and their properties secure. In times of emergency and severe weather, they count on critical first responders and public utility workers in crisis situations. It's specifically for these safety professionals that Motorola has designed the PR1500 Professional Series two-way radio. The PR1500 offers a higher level of durability, range and audio sophistication for those who need reliable communications in the toughest of conditions.

## PR1500 Standard Package

- IMPRES™ NiMH 1850 mAh Battery
- IMPRES Single Unit Rapid Charger
- VHF or UHF Antenna
- 2.25 Inch Belt Clip
- Remote Speaker/Microphone Adapter
- Accessory Connector/Dust Cover
- User Guide CD
- 2-Year Standard Warranty



## Standard Features

### 32 Channels

### Large Raised Channel and On/Off Volume Knobs

Easy to operate when wearing gloves

### 3-Position Concentric Switch

Allows customization of radio features for ease of use

### Programmable Emergency Button

Alerts dispatcher in emergency situations

### Sealed Accessory Connector

Customize audio solutions to meet your needs. Backward compatible with existing accessories

### Enhanced Audio Features

Noise reduction software and Audio Gain Control (CPS, Programmable) allow audio customization to meet your needs

### 3 Programmable Side Buttons and Large, Textured Push-To-Talk Button

Easy access to favorite features. Easy to operate when wearing gloves and provides good tactile response.

### Adjustable Power Levels

Preserves battery life

### Priority/Dynamic Priority Channel Scan

Frequently scan higher priority channels. Easily add or delete scan list members

### Monitor/Permanent Monitor

Allows continuous channel monitoring

### IMPRES™

### Energy System

Battery charging and reconditioning system that automates battery maintenance, optimizes cycle life, and maximizes talktime

### P25 Conventional Upgradeable

A single software upgrade makes this radio P25 interoperable and able to interact with other networks in times of crisis



# A higher level of performance for tough and critical conditions

## PR1500 Programmable Features

Choose up to 12. Top features include:

### Emergency

Alerts dispatcher in urgent situations

### Repeater Talkaround

Unit-to-unit communication, bypassing the repeater

### Channel Scan

Monitors the selected channel for any activity

### Dynamic Priority

Adds a priority channel to the scan list

### Volume Set

Sets preferred volume level for radio speaker

### Nuisance Channel Delete

Temporarily deletes a specific channel from your scan mode if you no longer want to hear activity on that channel

*Additional PR1500 Features allow you to send and receive information in a variety of ways with MDC1200 Signaling and Quik-Call II™*

**Push-to-Talk ID (Encode)** – Identify your outgoing calls

**Selective Call (Decode)** – Receive a call from a specific group or an individual caller

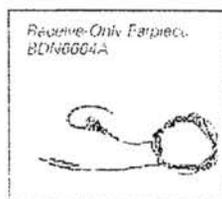
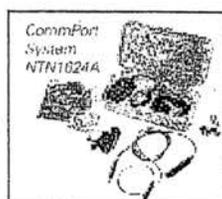
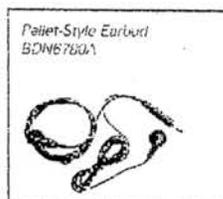
**Call Alert (Decode)** – Receive alerts of incoming calls when you're a short distance from your radio

**Radio Check (Decode)** – Lets others check your radio status

**Emergency (Encode)** – Alerts dispatcher in urgent situations

**Selective Radio Inhibit (Decode)** – Allows system owner to disable stolen or missing radios

## PR1500 Accessories: Customizing one radio or an entire fleet



### Ear Microphones

Compact, with tremendous audio clarity for hands-free communication

### Headsets

For hands-free operation in a variety of models to fit your needs and preferences

### CommPort™

**Integrated Microphone/Receiver System**  
Combines ear microphone with receiver so you can speak in a whisper and hear in a noisy crowd

### Surveillance Kits

Allow you to discreetly receive and transmit communications

### Traditional

#### Batteries and Chargers

Different battery chemistries to best suit your needs as well as single and multi-unit charger options

### IMPRES™

#### Batteries and Chargers

Offer superior, long-lasting performance with automated maintenance

### Carry Accessories

Keep the radio secure and safe from the elements wherever you go

### Remote Speaker

**Microphones**  
Talk or listen without removing the radio from belt or case

For a complete listing of accessories and availability contact us today.

SPECIFICATIONS

GENERAL SPECIFICATIONS			ENVIRONMENTAL
Channel Capacity	32	32	Operating Temperature
Model Numbers	AAH79KDC9PW5_N	AAH79QDC9PW5_N	Storage Temperature
FCC Designation	AZ489F13807	AZ489F14865	Humidity
FCC Emissions Designators	11K0F3E, 16K0F3E, 8K10F1E, 8K10F1D		ESD
Power Supply	Rechargeable nickel-cadmium, or IMPRES nickel-metal hydride battery		
Dimensions (HxWxD)	6.00 x 2.30 x 1.50 inches		
Weight	with NiCD Battery	19.85 oz.	Water Intrusion
	with FM NiCD Battery	19.85 oz.	
	with IMPRES NiMH Battery	20.63 oz.	
	with FM IMPRES NiMH Battery	20.63 oz.	
Average Battery Life @ 5-5-50 Duty Cycle*	High Power (5W)	8 hours	
	with High Capacity NiCD	8 hours	
	with High Capacity NiCD FM	8 hours	
	with High Capacity NiMH	10 hours	
	with High Capacity NiMH FM	10 hours	

\* 5% receive, 5% transmit, 90% standby

TRANSMITTER			
	Typical Performance Specifications		
Frequency Range	136-174 MHz	380-470 MHz	450-520 MHz
Channel Spacing	12.5/25 kHz	12.5/25 kHz	12.5/25 kHz
Maximum Frequency Separation	Full Bandsplit	Full Bandsplit	Full Bandsplit
Rated RF Output Power Adj*	1 to 5 W	1 to 5 W	1 to 5 W
Frequency Stability* (-30°C to +60°C, +25°C Ref.)	±0.00025%	±0.0002%	±0.0002%
Modulation Limiting*			
25 kHz channel	±5.0 kHz	±5.0 kHz	±5.0 kHz
NPSAC channel	N/A	N/A	N/A
12.5 kHz channel	±2.5 kHz	±2.5 kHz	±2.5 kHz
Emissions* (Conducted & Radiated)	-85 dBc	-70 dBc	-70 dBc
Audio Response* (6 dB/Octave Pre-emphasis from 300 to 3000 Hz)	+1, -3 dB	+1, -3 dB	+1, -3 dB
FM Hum & Noise Ratio* 25 kHz	-45 dB	-45 dB	-45 dB
12.5 kHz	-42 dB	-40 dB	-40 dB
Audio Distortion*	1%	2.0%	2.0%

\* Measured in the analog mode per TIA/EIA 603. Specifications subject to change without notice.

RECEIVER			
	Typical Performance Specifications		
Frequency Range	136-174 MHz	380-470 MHz	450-520 MHz
Channel Spacing	12.5/25 kHz	12.5/25 kHz	12.5/25 kHz
Maximum Frequency Separation	Full Bandsplit	Full Bandsplit	Full Bandsplit
Audio Output Power at Rated*	500 mW	500 mW	500 mW
Frequency Stability* (-30°C to +60°C, +25°C Ref.)	±0.00025%	±0.0002%	±0.0002%
Analog Sensitivity*			
12 dB SINAD	.25 µV	.25 µV	.25 µV
Selectivity*			
25 kHz channel	-80 dB	-73 dB	-73 dB
12.5 kHz channel	-83 dB	-83 dB	-83 dB
Intermodulation*	-78 dB	-73 dB	-75 dB
Sourious Rejection*	-80 dB	-75 dB	-75 dB
FM Hum and Noise*			
25 kHz	-52 dB	-47 dB	-50 dB
12.5 kHz	-40 dB	-40 dB	-47 dB
Audio Distortion*	1%	2.0%	2.0%

PORTABLE MILITARY STANDARDS 810C, D, E & F								
	Method	Proc./Cat.	Method	Proc./Cat.	Method	Proc./Cat.	Method	Proc./Cat.
Low Pressure	500.1	I	500.2	II	500.3	II	500.4	II
High Temperature	501.1	I, II	501.2	I/A1, II/A1	501.3	I/A1, II/A1	501.4	I/Hot, II/Hot
Low Temperature	502.1	I	502.2	I/C3, II/C1	502.3	I/C3, II/C1	502.4	I/C3, II/C1
Temperature Shock	503.1	I*	503.2	I/A1C3	503.3	I/A1C3	503.4	I
Solar Radiation	505.1	II	505.2	I	505.3	I	505.4	I
Rain	506.1	I, II	506.2	I, II	506.3	I, II	506.4	I, III
Humidity	507.1	II	507.2	II	507.3	II	507.4	I*
Salt Fog	509.1	I*	509.2	I*	509.3	I*	509.4	I*
Blowing Dust	510.1	I	510.2	I	510.3	I	510.4	I
Vibration	514.2	VIII/F Curve-W	514.3	I/10, II/3	514.4	I/10, II/3	514.5	I/24
Shock	516.2	I, II	516.3	I, IV	516.4	I/IV	516.5	I, IV

\* Military Standards specify a single procedure for this test.

FACTORY MUTUAL APPROVALS

The PR1500 is Factory Mutual approved and Canadian Standard Association approved as intrinsically safe for use in Classes I, II, and III, Division 1, Groups C, D, E, F and G, as well as non-incendive use in Class I, Division 2, Groups A, B, C and D on models ordered with the Factory Mutual option, and battery.

Accelerated Life Test

Motorola's Accelerated Life Test (ALT) is a developmental process of rigorous laboratory testing that simulates years of field use. Motorola has a firm commitment to quality and reliability. These radios have been designed, manufactured and tested to achieve high levels of component and workmanship quality. Motorola radios are designed to minimize costly repairs and downtime.



MOTOROLA

MOTOROLA and the Stylized M Logo are registered in the U.S. Patent and Trademark Office. All other product or service names are the property of their registered owners. © Motorola, Inc. 2007.

MD EUPR1500BROCH 5/07



STATE BID

#### MOTOROLA PR1500 portable two-way radio

The Motorola PR1500 portable two-way radio combines ruggedness and reliability with advanced features and a sturdy design. Designed for easy migration to Project 25 standards, this radio is able to communicate across agencies and jurisdictions at mission-critical times.

Enhanced sound clarity and dynamics nest in an ergonomic design. The bigger knobs and controls that can be easily operated — even while wearing heavy gloves.

State of Michigan contract 24131 pricing - \$1200.00 ea

50 radios = \$60,000

HIGH

PAGE 1



511 E. 8th St.

Holland MI 49423-3759  
(616) 396-3541 Fax: (616) 392-9707

QUOTATION

QUOTE NO.: 8640 - 00 EC

DATE: 10/31/12

TERMS: NET 15 DAYS

DELIVERY:

Please reference Quote No. on  
Correspondence & purchase orders.

Quote expires: 11/30/2012

1WYOPD  
TO: WYOMING POLICE DEPARTMENT  
2300 DEHOOP AVENUE S.W.  
WYOMING, MI 49509

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
50	PR1500 VHF 32 CH 5W	837.50		41,875.00
50	SALES ORDER PROGRAMMING GRAND RAPIDS SERVICE	35.00		1,750.00
50	STANDARD MIC OPTION FOR PR1500	85.00		4,250.00
	Item summary			47,875.00
	Subtotal			47,875.00
	Freight			718.12
	Sales Tax			.00
	GRAND TOTAL:			48,593.12

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE.

TERMS SUBJECT TO CREDIT REVIEW

Orders over \$50,000 may require a 25% down payment to be invoiced at time of order.

Unpaid balances over 30 days are subject to 1.5% monthly interest charge (18% annually).

BY SKIP PETROVICH 7006

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted

by

LEGAL NAME OF PURCHASER

P.O. No.

Date

AUTHORIZED SIGNATURE

# T & W Electronics Inc.

1045 S. Division Ave  
 Grand Rapids MI 49507  
 Phone 616-241-3645 Fax 616-241-3739  
 email: Dtubergen@aol.com

# Quotation

DATE 11/07/2012  
 Quotation # four-Nov2013  
 Customer ID WyomingPolice

**Quotation For:**  
 Lt. Scott Gardner  
 City of Wyoming - Police Department  
 2300 DeHoop Ave.  
 Wyoming, Michigan 49509  
 616 257 9735

Quotation valid until: 12/07/2012  
 Prepared by: David Tubergen

Comments or Special Instructions: Pricing is ***MiDeal*** Pricing, T & W Contract #071B0200127

When Free Programming is desired Client will supply programming information or sample radio

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
David Tubergen		10-30 work days	Our truck	T & W	N10

QUANTITY	DESCRIPTION	UNIT PRICE	T	AMOUNT
50	Motorola PR1500 VHF Portable Radio. Radio Comes with Impress NiMH 1850 mAh Battery, Impress Charger, 2.25" Belt Clip, Accessory Connector Dust Cover and Two Year Warranty. (1200.00)	\$ 780.00		\$ 39,000.00
50	QA00186 <b>Noise Canceling</b> Remote Speaker/Microphone with audio Jack (97.00)	\$ 63.05		\$ 3,152.50
1	Programming			No Charge \$ -
SUBTOTAL				\$ 42,152.50
TAX RATE				6.00%
SALES TAX				-
OTHER				-
TOTAL				\$ 42,152.50

THANK YOU FOR YOUR BUSINESS!

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ACCEPT A QUOTATION  
TO INSTALL A MANHOLE OVER THE 72-INCH RAW  
WATER LINE AT THE DRINKING WATER PLANT

WHEREAS:

1. As detailed in the attached Staff Report from the City's Drinking Water Plant Superintendent, quotations were requested to install a manhole over the 72-inch water line at the Drinking Water Plant for future access to the low service end.
2. It is recommended that the City Council accept the low quotation from Denny's Excavating, Inc. in the amount of \$12,850.00.
3. Sufficient funds for this project are available in account number 591-591-55300-930000.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby accept the quotation from Denny's Excavating, Inc. to install a manhole over the 72-inch water line at the Drinking Water Plant in the amount of \$12,850.00.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried      Yes  
                                    No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: April 15, 2013.

ATTACHMENTS:  
Staff Report  
Quotations

\_\_\_\_\_  
Heidi A. Isakson, Wyoming City Clerk

Resolution No. \_\_\_\_\_

## STAFF REPORT

Date: April 8, 2013  
Subject: Installation of Manhole on 72-Inch Raw Water Line  
From: Gerald Caron, Superintendent  
Meeting Date: April 15, 2013

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### **Recommendation:**

I recommend that the City accept the low quote from Denny's Excavating, Inc., to install a manhole over the 72-inch raw water line at the Water Plant. The cost for the manhole installation is \$12,850.00.

### **Sustainability Criteria:**

Environmental Quality – The installation of this manhole will allow easier access to the 66-inch raw water main for service and inspection, which will allow better maintenance of the infrastructure and insure that we can provide safe water to our customers.

Social Equity – The utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or social economic status. All residents enjoy access to services provided by our water and wastewater utilities.

Economic Strength – By seeking the lowest cost proposal for this service the Utility Department is insuring that we get the best value for this necessary service. This results in the lowest rates possible for our residents and customers.

### **Discussion:**

As part of an extended warranty for our new 66-inch raw water main the manufacturer (Hanson Pipe) agreed to perform an inspection following installation of the pipeline with additional inspections after two and a half years and five years.

In December 2012, we scheduled the two and a half year inspection of the pipeline. To inspect the pipeline it was necessary to isolate the line and drain it. We have a manhole access at the low service site. We expected the inspection of the 3,000 feet of pipe could be performed with a robot camera from the access hatch and manhole located at the Low Service end of the main. Unfortunately, the inspection company did not have the capability of penetrating the entire 3,000 feet from the west end. It was determined that they would also need to access the hatch on the east end of the pipeline which is located under the driveway near the south treatment plant. Since we did not have a manhole access to that hatch, we needed to cut the pavement and excavate to the top of the raw water main. The raw water main is upsized to a 72-inch pipeline at that location.

Following the inspection, we chose to backfill the driveway for the winter use. Since we know we will need to access this hatch in the future, it makes sense to install a manhole over the hatch so that it will not be necessary to tear up the driveway again.

With that in mind, we requested quotes from two contractors to install a permanent manhole access to the 72-inch water main hatch. The quotes are as follows:

Kamminga & Roodvoets, Inc.	\$24,994.00
Denny's Excavating, Inc.	\$12,850.00

It is our recommendation that we accept the low quote from Denny's Excavating, Inc., of \$12,850.00 for this service.

**Budget Impact:**

Adequate funds were budgeted in account 591-591-55300-930.000.

cc: B. Dooley

**Denny's Excavating Inc.**  
 13731 Stanton Street  
 West Olive, MI, 49460  
 Office 616-399-7679  
 Fax 616-399-9018  
 E-mail dirtorsnowdan@aol.com

## Estimate

Number E171  
 Date 3/22/2013

**Bill To**  
 City of Wyoming  
 Water Treatment Plant  
 16700 New Holland Street  
 Holland , MI, 49424

**Ship To**  
 Rick Velderman  
 E-mail  
 rvelderman@wyomingmi.gov  
 Office 616-399-7847  
 Fax 616-399-2555

Project	PO Number	Terms
Manhole over manway		30 days

Description	Quantity/Hours	Price/Rate	Amount
excavate and pour concrete footing	1.00	\$1,700.00	\$1,700.00
excavate and install 8 ft dia manhole complete	1.00	\$6,400.00	\$6,400.00
Fill bottom of manhole and around watermain with pea stone and fabric	1.00	\$700.00	\$700.00
sawcutting of road	1.00	\$250.00	\$250.00
removal of asphalt and prep for new asphalt including gravel	1.00	\$1,300.00	\$1,300.00
25 lf of new head curb	1.00	\$700.00	\$700.00
3.5 inches of asphalt 24ft x 20 ft area	1.00	\$1,800.00	\$1,800.00

**Total** \$12,850.00

**Marchwinski, Mary**

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**From:** Karl Klynstra <klynska@kandrinc.com>  
**Sent:** Tuesday, April 02, 2013 4:30 PM  
**To:** Marchwinski, Mary  
**Subject:** FW: Manway Access Structure Pricing - Wyoming Water Plant

Mary-

The cost we are proposing for installing the 8 ft diameter precast structure over the existing 72 inch steel pipe and down to the pipe's springline would be:

**\$ 24,994.00 lump sum**

This includes removal and replacement of the HMA paving, curb & gutter, and aggregate base. It also includes pouring a concrete footing on each side of the 72 inch pipe to support the precast structure and placing a standard 24 inch "B" manhole cover on the structure.

Thank you for the opportunity to price this work for the City.

**Karl Klynstra**  
**Kamminga & Roodvoets, Inc.**  
3435 Broadmoor, SE  
Grand Rapids, MI 49512  
(616) 949-0800 x122  
(616) 949-1894 fax

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO AWARD A BID  
FOR THE 2013 ISOLATED PATCHING  
TO A-1 ASPHALT INC.

WHEREAS:

1. On April 9, 2013, the City received three bids for the 2013 Isolated Patching.
2. The Public Works Department recommends that the City Council award the bid to the low bidder, A-1 Asphalt Inc., for approximately \$41,400.
3. Sufficient funds have been budgeted in the street, sewer and water maintenance accounts: 202-441-46300-930.000, 203-441-46300-930.000, 590-441-54200-930.000, 591-441-56200-930.000 and 591-441-56700-930.000.

NOW, THEREFORE, BE IT RESOLVED:

The City Council hereby awards the bid to the lowest bidder, A-1 Asphalt Inc., to perform the 2013 Isolated Patching.

Moved by Councilmember:  
Seconded by Councilmember:  
Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: April 15, 2013.

\_\_\_\_\_  
Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:  
Staff Report

## STAFF REPORT

DATE: April 9, 2013

SUBJECT: Bid Award, 2013 Isolated Patching

FROM: Joe Wahlfield, Public Works Supervisor

Date of Meeting: April 15, 2013

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### RECOMMENDATION

It is recommended that the City Council award the bid for the 2013 Isolated Patching to the lowest bidder, A-1 Asphalt, Inc.

### SUSTAINABILITY CRITERIA

#### Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The City provides a safe and environmentally focused method of asphalt replacement.

#### Social Equity

Street repairs are provided throughout the City, without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's asphalt replacement service.

#### Economic Strength

High quality asphalt replacement allows the Public Works Department to maintain the City's streets, which sustains public and private property values.

### DISCUSSION

Asphalt replacement is one of the last steps in completing a utility repair. The asphalt work is the result of a water, sewer or catch basin repair that was completed from last fall to March 1, 2013. The sooner the City can restore the asphalt, the likeliness of any more soil erosion to occur is eliminated.

The City has maintained asphalt replacement for many years. By doing so, the City can offer safe roads to travel on. Whether it is for residents, businesses, or visitors of the City of Wyoming, safety is a priority.

On Tuesday, April 9, 2013, the City received three bids for Isolated Patching. Four invitations to bid were sent to prospective bidders.

**BUDGET IMPACT**

The cost of Isolated Patching is approximately \$41,400. Sufficient funds have been budgeted in the street, sewer and water maintenance accounts: 202-441-46300-930.000, 203-441-46300-930.000, 590-441-54200-930.000, 591-441-56200-930.000 and 591-441-56700-930.000.

**BID TABULATION**

CITY OF WYOMING, MICHIGAN							
TABULATION OF BIDS							
ON ISOLATED PATCHING							
Opened By <u>City Clerk</u> On <u>April 9, 2013</u> At <u>11:00 a.m. o'clock</u>							
	Estimated Quantity	A-1 Asphalt Inc.		Lodestar Construction Inc.		Georgetown Construction Co.	
		Unit Cost	TOTAL	Unit Cost	TOTAL	Unit Cost	TOTAL
<i>HMA 4C Asphalt</i>	297 Tons	\$92.00	\$27,324.00	\$92.00	\$27,324.00	\$100.00	\$29,700.00
<i>Removal of Existing Asphalt</i>	1,240 Sq. Yd.	\$11.35	\$14,074.00	\$35.00	\$43,400.00	\$50.00	\$62,000.00
<i>Total</i>			\$41,398.00		\$70,724.00		\$91,700.00
<i>Total Working Days For Completion</i>			5		20		20

ORDINANCE NO. 3-13

AN ORDINANCE TO AMEND DIVISION 3 OF  
ARTICLE IV OF CHAPTER 2 OF THE CODE  
OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Division 3 of Article IV of Chapter 2 of the Code of the City of Wyoming is hereby amended to read as follows:

**DIVISION 3. PROPERTY TAX EXEMPTION**

**Sec. 2-281. Public Purpose.**

Pursuant to Section 15a of Public Act 346 of 1966 as amended, MCL 125.1415a, the City may encourage the development or rehabilitation of low and moderate income housing by providing a service charge in lieu of property taxes. The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by classes of housing exempt from taxation under the Act at an amount it chooses, not to exceed the taxes that would be paid. The City hereby finds that such housing for persons of low and moderate income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this ordinance for tax exemption and the service charge in lieu of taxes during the period contemplated in this ordinance are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such tax exemption. The City also finds that development of such housing should further related public purposes such as new urbanism housing models and mixed use development to enhance the downtown area of the City

**Sec. 2-282. Definitions.**

As used in this division, the following definitions shall apply:

*Act* means the State Housing Development Authority Act, being Public Act 346 of 1966 of the State of Michigan, as amended.

*Annual shelter rent* means the total collections during an agreed annual period from all occupants of a housing development representing rent or occupancy charges, exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.

*Authority* means the Michigan State Housing Development Authority.

*Contract rents* are as defined by the U.S. Department of Housing and Urban Development in regulations promulgated pursuant to the U.S. Housing Act of 1937, as amended.

*Elderly* means a single person who is 55 years of age or older or a household in which at least one member is 55 years of age or older and all other members are 50 years of age or older.

*Housing development* means a development which contains a significant element of housing for persons of low or moderate income and such elements of other housing, commercial, recreational, industrial, communal and educational facilities as the authority determines improve

the quality of the development as it relates to housing for persons of low or moderate income. Housing Development may include rehabilitation of existing housing as authorized by the Act.

*Low income persons or families* as used herein shall have the same meaning as provided in section 15(a)(7) of the act.

*Mortgage loan* means a loan to be made by the authority or a federally aided mortgage to the sponsor for the construction and/or permanent financing of the housing development.

*Utilities* means fuel, water, sanitary sewer service and/or electrical service, which are paid by the housing development.

*Sponsor* means person(s) or entities, which have applied, to the authority for a mortgage loan to finance a housing development.

**Sec. 2-283. Annual Service Charge in Lieu of Property Taxes.**

The annual service charge in lieu of property taxes shall apply as follows:

(1) Tax exemption. The tax exemption provided for in subsection (1) of Section 15a of Act 346 of 1966, as amended, shall not apply to any class of housing project within in the City except for multiple family apartment projects for low and moderate income persons or families as defined herein.

(2) Duration. The property tax exemption hereunder shall remain in effect and shall not terminate so long as the mortgage loan remains outstanding and unpaid or the Authority has any interest in the property but not for more than fifty (50) years.

(3) Establishment. The establishment of a specific tax exemption shall be by ordinance providing for the tax exemption and payment in lieu of taxes for a specific project within the City.

(4) Limitation. For any portion of a housing development occupied by persons other than low and moderate income persons or families or elderly persons as defined herein, the service charge to be paid each year in lieu of taxes shall be equal to the full amount of the taxes which would have been paid on that portion of the housing development if the housing development was not tax exempt.

(5) Contractual effect. Notwithstanding the provisions of section 15a(5) of the act to the contrary, a contract between the city and the sponsor with the authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this division and establishment of the housing development.

(6) Existing exemptions. The provisions of this division shall not operate to change the terms and conditions of any tax exemption for any housing development having a tax exemption pursuant to Article IV as of the effective date of this ordinance.

**Sec. 2-284. Establishment and Payment of Annual Service Charge.**

Establishment and payment of the annual service charge shall be as follows:

(1) The amount shall be established in a specific ordinance authorizing a project; the annual service charge may be up to 10% of the annual shelter rents.

(2) The annual service charge in lieu of taxes for the preceding calendar year shall be payable in the same manner as general property taxes are payable to the City, including, without limitation, administrative fees, late payment penalties, and interest as authorized by law or City Charter. The annual payment shall be paid on or before June 30 of each year.

(3) Not later than March 1 of each year, commencing with the year for which the exemption is granted, the sponsor shall file the following with the City Treasurer's office:

(A) A report which states:

- (1) the number of tenants occupying units as of December 31 of the previous year
- (2) the number of units and rentals charged for all units during the preceding calendar year
- (3) the number of units and rentals charged for all units not rented to low income or elderly persons or families during the preceding calendar year
- (4) the amount and source of any other revenues generated by operation of the housing development
- (5) whether the original authority aided financing utilized to construct the housing development is still outstanding and the number of years remaining on that financing
- (6) such other information as is reasonably requested by the City in writing, including audited Profit and Loss (P&L) statements.

Section 2. This ordinance shall be in full force and effect on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a \_\_\_\_\_ session of the City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Heidi A. Isakson  
Wyoming City Clerk

Ordinance No. 3-13