

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, MARCH 18, 2013, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation**
Pastor Wayne Ondersma, The Dock Ministries
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the regular meeting of March 4, 2013 and the work session of March 11, 2013
- 7) Approval of Agenda**
- 8) Public Hearings**
7:01 p.m. To Consider Approval of an Application for an Industrial Facilities Exemption Certificate in the City of Wyoming for S. F. Gilmore, Inc.
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
- 13) Budget Amendments**
- 14) Consent Agenda**

(All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Council member, that member may request removal from the Consent Agenda.)

 - a) To Confirm the Appointment of Patricia Cohen as a Member of the Board of Directors of the City of Wyoming Downtown Development Authority
- 15) Resolutions**
 - b) To Approve the Application of S. F. Gilmore, Inc., for an Industrial Facilities Exemption Certificate in the City of Wyoming for a New Facility and Authorizing the Mayor and City Clerk to Sign the IFT Agreement
 - c) To Waive Certain Requirements of the Code of the City of Wyoming for Playworld Unlimited Inc., Carnival to be Held at the Loeks Theatres, Inc., Property from April 19 – April 28, 2013
- 16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts**
 - d) To Authorize the Mayor and City Clerk to Execute an Amendment to the Street Lighting Contract with Consumers Energy Company
 - e) To Approve a Change Order for the Water Treatment Plant Design Build Project and Authorizes the Mayor and City Clerk to Execute the Change Order (Budget Amendment No. 38)

- f) For Award of Bids
 - 1. Painting of the Interior of the Raw Sewage Pumphouse
 - 2. Nuts & Bolts

17) Ordinances

- 1-13 To Repeal Article VI of Chapter 14, Sections 14-451 Through 14-460 of the Code of the City of Wyoming (Drive-In Restaurants) (FINAL READING)
- 3-13 To Amend Division 3 of Article IV of Chapter 2 of the Code of the City of Wyoming (Housing) (FIRST READING)

18) Informational Material

19) Acknowledgment of Visitors

20) Closed Session (as necessary)

21) Adjournment

RESOLUTION NO. _____

RESOLUTION TO CONFIRM THE APPOINTMENT OF PATRICIA COHEN
AS A MEMBER OF THE BOARD OF DIRECTORS OF THE
CITY OF WYOMING DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS:

1. Patricia Cohen has submitted an application requesting appointment to the Downtown Development Authority for the City of Wyoming.
2. A vacancy exists in an unexpired term ending January 1, 2017 on the Downtown Development Authority.
3. Mayor Jack Poll has recommended that Patricia Cohen be appointed as a member of the Board of Directors of the City of Wyoming Downtown Development Authority.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council for the City of Wyoming, Michigan, does hereby confirm the appointment of Patricia Cohen as a member of the Board of Directors of the City of Wyoming Downtown Development Authority for the unexpired term ending January 1, 2017.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 18, 2013.

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO APPROVE THE APPLICATION OF S.F. GILMORE, INC.
FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
IN THE CITY OF WYOMING FOR A NEW FACILITY AND
AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN THE IFT AGREEMENT

WHEREAS:

1. The City established Industrial Development District Number 293, under Act 198, Public Acts of 1974, as amended, by adopting Resolution Number 24418 on March 4, 2013.
2. S. F. Gilmore, Inc., has filed an application for an Industrial Facilities Exemption Certificate under PA 198 of 1974, with respect to a new facility to be acquired and installed within Industrial Development District 293, with an estimated cost of \$190,000.00 for real property and \$536,000.00 for personal property to be located at 322 Terminal Street SW.
3. Before acting on this application, the City Council held a public hearing on March 18, 2013, in the Council Chambers, City Hall, 1155 28th Street SW, Wyoming, Michigan, at 7:01 p.m., at which hearing the applicant, the Assessor, and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on this application.
4. Construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before January 14, 2013, the date of acceptance of the application for the Industrial Facilities Exemption Certificate.
5. Completion of the facility is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Wyoming.
6. The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Wyoming, after granting this certificate, will not exceed 5% of an amount equal to the sum of SEV of the unit, plus SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificate previously granted and currently in force under PA 198 of 1974, as amended and PA 225 of 1978, as amended shall not have the effect of substantially impeding the operation of the City of Wyoming, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Wyoming.
2. The application from S. F. Gilmore, Inc., for an Industrial Facilities Exemption Certificate, with respect to a new facility on the following described parcel of real property situated within Industrial Development District 293, to wit:

Address: 322 Terminal Street SW, Wyoming, MI 49548

Parcel No.: 41-17-12-452-005

Legal Description:

PART OF S 1/2 SE 1/4 COM 598.44 FT W OF SE COR W 1/2 SE 1/4 TH N PAR WITH E 1/8 LINE 550.0 FT TH W PAR WITH S SEC LINE 647.59 FT M/L TO A LINE BEARING N 19D 24M 20S W FROM A PT ON S SEC LINE WHICH IS 242.61 FT S 88D 58S 50M E FROM S 1/4 COR TH S 19D 24M 20S E 585.96 FT TO S SEC LINE TH E ALONG S SEC LINE 470.35 FT M/L TO BEG SEC 12 T6N R12W 7.40 A.

be the same as hereby approved.

3. The Industrial Facilities Exemption Certificate, when issued, shall remain in force for a period of twelve (12) years.
4. The Mayor and City Clerk are authorized to sign the IFT agreement with S. F. Gilmore, Inc.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 18, 2013.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT: Staff Memo
 IFT Agreement

Resolution No. _____

Staff Report

Date: 02/13/2013
Subject: S. F. Gilmore, Inc.
From: Kelli VandenBerg, Assistant to the City Manager
Meeting Date: March 4, 2013 City Council Meeting

Recommendation:

Staff recommends a twelve (12) year IFT abatement be granted to S. F. Gilmore, Inc., based on the City of Wyoming's Economic Development Policy.

Sustainability Criteria:

Environmental Quality – S. F. Gilmore has proven to be responsible and cooperative in its efforts to be environmentally responsible. Furthermore, approval of the expansion on this industrial site is consistent with the City's Land Use Plan.

Social Equity – Approval of this application does not significantly impact social equity.

Economic Strength – Approval of this application will help retain and expand a local manufacturer, encourage continued investment by S. F. Gilmore and provide additional employment opportunities to the area.

Discussion:

S. F. Gilmore has been operating and growing in the City of Wyoming for 17 years and is requesting the approval of an Industrial Facilities Exemption Certificate (IFT). Staff has reviewed the IFT application, which is summarized below:

Address of project:	322 Terminal Street SW Wyoming, MI 49548
Personal Property:	\$536,000.00
Real Property:	\$190,000.00
Estimated Jobs:	15 new jobs 110 retained jobs
Starting date of project:	February 2013

S. F. Gilmore seeks this abatement to allow for the remodel of a 14,000 square foot building adjacent to its existing operations at 321 Terminal. In addition to the building remodel, this

abatement will allow for the purchase of additional equipment to support the needs of its customers in the office furniture industry. Through this expansion the company seeks to hire an additional 15 employees to support its operations.

Budget Impact:

The estimated first year tax savings for S. F. Gilmore, which is located in the Wyoming Public School District, is \$11,579.01.

INDUSTRIAL FACILITIES TAX ABATEMENT AGREEMENT

This Industrial Facilities Tax Abatement Agreement is made as of March 18, 2013, pursuant to 1974 PA 198, as amended, MCL 207.552 *et seq.* (“Act 198”) between the City of Wyoming, a local governmental unit as defined in Act 198, the address of which is 1155 – 28th Street SW, PO Box 905, Wyoming, MI 49509-0905 (the “City”) and S. F. Gilmore, Inc., a corporation, the address of which is 321 Terminal Street SW, Wyoming, MI, 49548 (the “Company”).

RECITALS

- A. The Company applied for an Industrial Facilities Tax Abatement pursuant to Act 198 on the application, a copy of which is attached as Exhibit A and incorporated by reference (the “Application”).
- B. Following a public hearing on March 18, 2013, the City Council of the City adopted a resolution to approve the tax abatement for a period of 12 years conditional upon the parties entering into this Agreement (the “Abatement”) for the property located at 322 Terminal Street SW, in the City (the “site of the Abatement”).
- C. The City Council did so upon the Company’s representations in the Application and upon the understanding that doing so would enhance the City’s employment and tax base as indicated in the application and as stated at the public hearing which enhancements would exceed the term of the tax abatement.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree:

- 1. The Company affirms the statements in the application and the statements at the public hearing that it will invest not less than \$726,000.00 in improvements to its property in the City and that at least 15 new job(s) will be created and at least 110 jobs will be retained as a result of that investment. The Company further pledges that those improvements will remain in place or be replaced by comparably valued improvements for at least 2 years after the expiration of the term of the Abatement and the jobs created and maintained will remain in existence within the City for at least 2 years after the expiration of the term of the Abatement.
- 2. The City is relying upon and the Company agrees the City may rely upon the representations in the preceding paragraph, in the Application, and at the public hearing, for purposes of determining the length of the Abatement, the amount of the Abatement, and other terms of the Abatement.
- 3. Beginning on December 31 of the year which is 2 years after the Abatement is granted (*i.e.*, 2015) and each December 31 thereafter the Company shall submit a letter to the City, stating:
 - (a) The number of new jobs projected in the Application to be created and retained upon the project’s completion and the actual number of new jobs created.
 - (b) The number of employees at the time of the Application and the current number of employees.
 - (c) The estimated project cost stated in the Application and the actual project cost.
- 4. Upon receipt of the letter provided for in the preceding paragraph:
 - (a) The City may either:
 - (1) Apply the criteria in the City Act 198 Tax Abatement Policy in effect as of the date of this Agreement and increase or decrease the term of the Abatement to the maximum number of years allowable under that Policy based on the Company's actual employment levels and project costs as stated in the letter, or

(2) If the number of new jobs or the cost of the project is substantially below that stated in the application for reasons within the control of the Company, the City Council may recommend revocation of the Abatement.

(b) The City may, in its discretion, waive its right to reduce the term of the years of the Abatement or to revoke the Abatement if:

(1) The Company has substantially met its stated goals, with only minor deviations which are not expected to reduce the anticipated benefits of the City, or

(2) Upon a finding of changed circumstances not reasonably anticipated by the Company at the time it made Application.

(c) The City shall provide the Company written notice of and an opportunity to address the City Council prior to formally considering any such actions.

5. The Company intends to continue operations within the City for the time period at least equal to two years beyond the expiration of the term of the Abatement as granted.

(a) If, at any time during the term of the Abatement or two years following the expiration or early termination of the Abatement, the City determines based on a Company announcement or other reasonably reliable information that the Company is intending to discontinue or substantially curtail its operations on the site of the Abatement, or the City determines that the company has discontinued or substantially curtailed its operations on the site of the Abatement, or the no longer employs on the Site of the Abatement the number of employees represented in the Application and in this Agreement:

(1) The City Council may, in its sole discretion, request revocation of the Abatement; and

(2) The City Council, in its sole discretion, may require the Company to pay the City an amount equal to the total taxes abated by the City under the Abatement.

(b) In making any decision under the preceding subparagraph (a) the City Council shall consider whether:

(1) Due to events or conditions which were unforeseeable by either party on the date of this Agreement, and absent the fault of either party, it has become impossible or commercially impractical for the Company to continue its operation on the site of the Abatement; or

(2) The Company has substantially complied with all requirements of this Agreement, such that the Company's failure to comply fully with all requirements was neither willful nor intentional, and the City has reasonably received the benefits anticipated from granting the Abatement.

(c) The City shall provide the Company written notice of and an opportunity to address the City Council prior to formally considering any such actions.

6. This Agreement is entered into according to Section 22 of Act 198, as amended, MCL 207.572, is in addition to the other requirements of Public Act 198, and does not modify or waive any requirements of Act 198.

7. This is the entire agreement between the parties as to its subject matter. No unwritten agreements shall have any effect. This Agreement may be modified only with a written agreement signed by both parties following approval of the City Council.

The parties have signed this Agreement as of the date first written above.

CITY OF WYOMING

S. F. GILMORE, INC.

By: _____
Jack A. Poll, Mayor

By: _____
Scott F. Gilmore, President

By: _____
Heidi A. Isakson, City Clerk

Date signed: _____, 2013

Date signed: _____, 2013

RESOLUTION NO. _____

RESOLUTION TO WAIVE CERTAIN REQUIREMENTS OF THE CODE OF THE CITY OF WYOMING FOR PLAYWORLD UNLIMITED INC., CARNIVAL TO BE HELD AT THE LOEKS THEATRES, INC., PROPERTY FROM APRIL 19 – APRIL 28, 2013

WHEREAS:

1. Playworld Unlimited Inc., has submitted a request for a Carnival Permit.
2. Section 14-282 of the Code of the City of Wyoming allows the City Council to waive any of the restrictions of "DIVISION 3. CARNIVALS" if the sponsor is a nonprofit, religious, fraternal, school or community organization that has been established in the City for at least five years and a waiver is deemed to be in the best interest of the City.
3. Section 14-276 of the Code of the City of Wyoming states that the application must be accompanied by payment of all fees and bonds.
4. It has been deemed advisable by the Wyoming City Council to waive the fee requirements of Section 14-276.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby waive the fee requirement of Section 14-276 of the Code of the City of Wyoming and hereby allows Playworld Unlimited Inc., to hold a carnival April 19 – April 28, 2013.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Staff Report
Site Security Plan
Contract/Agreement

Resolution No. _____

STAFF REPORT

Date: March 7, 2013
Subject: Wave Fees for Carnival
From: Jeffrey Anderson, Parks and Facilities Supervisor
Cc: Rebecca Rynbrandt, Director of Community Services
Meeting Date: March 18, 2013

RECOMMENDATION:

The City of Wyoming Parks and Recreation Department is sponsoring a carnival April 19-28 to raise funds for the Stepping Stones Program, providing therapy to homebound older adults, and the Greater Wyoming Community Resource Alliance, which provides scholarships for department programs and community grants. The carnival is run by Playworld Unlimited, Inc. who has operated the carnival for the past 11 years in Wyoming. We have secured permission from Loeks Theaters to hold the carnival on the property behind the old Studio 28 Theater. We are requesting the City Council waive all fees for this event with the proceeds to be used for the Stepping Stones Program and Greater Wyoming Community Resource Alliance.

SUSTAINABILITY CRITERIA:

Environmental Quality - Does not significantly impact this criterion.

Social Equity – Funds raised by the carnival will allow for a greater level of access to scholarships and therapeutic recreation services for disenfranchised populations within the community.

Economic Strength – With the partnership that has been created with Playworld Unlimited, they will provide twenty percent of the gross receipts of funding to be disbursed between the Parks and Recreation Stepping Stones Program and the Greater Wyoming Community Resource Alliance, helping to maintain the financial viability of these City affiliated programs and services.

DISCUSSION:

The request to waive all fees will provide additional funding to be disbursed between the Stepping Stones Program and the Greater Wyoming Community Resource Alliance. The proprietor will comply with all City ordinances and have the additional liability insurance required for a special event. They will also provide the required \$1,000 bond. We have secured the required written permission from Loeks Theater. We have discussed the site approval with Jim DeLange, Chief Building Official, and the site security plan with Captain Kim Koster and Fire Chief Bob Austin. Playworld Unlimited is a reputable carnival that has been in business for twenty-nine years providing top quality rides.

BUDGET IMPACT:

The budget impact will be internal for the Parks and Recreation Department for set up and removal of security cattle fencing, and site security assistance during the carnival.

Site Security Plan- Carnival 2013

The City of Wyoming Parks and Recreation will be sponsoring a carnival put on by Playworld Unlimited Inc. This will return a percentage of gross receipts back to the Stepping Stones Program and the Greater Wyoming Community Resource Alliance. The carnival will operate from April 19 to April 28.

The event is located behind the old Studio 28 Theater. We have the written permission of Loeks Theaters and the hours of operation are as follows:

Monday –Thursday	4:00 - 10:00 pm
Fridays	4:00 - 11:00 pm
Saturdays	12:00 - 11:00 pm
Sundays	1:00 - 10:00 pm

Security Plan:

There will be two Parks personnel assigned to the carnival for the ten days in which they are open. They will be identifiable with a Security safety vest and have no other duties with the carnival. They will be equipped with cell phones to contact Wyoming Police Department dispatch if necessary. We have reviewed and conferred with Captain Kip Snyder with the Wyoming Police Department and Fire Chief Bob Austin. The entire carnival will be enclosed with temporary cattle fencing provided by the Parks and Recreation Department.

Jeff Brady is the owner of Playworld Unlimited and will be the Emergency Contact. His cell phone number is 517-719-4937

Jeff Anderson
Parks & Facilities Supervisor
City of Wyoming
893-2836

PLAYWORLD UNLIMITED, INC.
4364 N. State Rd.
ALMA, MICHIGAN 48801
(989) 463-6043

CONTRACT AND AGREEMENT (1 YEAR TERM)

1. This agreement made and entered into this March 18, 2012, by and between PLAYWORLD UNLIMITED, INC of Alma, MI, also referred to in this contract as PLAYWORLD, and the CITY OF WYOMING, also referred to in this contract as SPONSOR, and LOEKS THEATRES, INC.

2. The sponsor will grant PLAYWORLD the exclusive privilege of amusement riding devices and concessions, which will be held on the following dates:

Commencing April 19, 2013 and ending April 28, 2013

Which will be held at the following location:

LOEKS THEATRES, INC. - 1400 28th Street SW, Wyoming, MI 49509

3. The SPONSOR will furnish PLAYWORLD with suitable locations, police or security protection, and any necessary city licenses.

4. The SPONSOR will furnish an area for a camp site for PLAYWORLD living quarters housing all employees.

5. PLAYWORLD agrees to pay the SPONSOR as follows:

20% of gross receipts of rides;

PLAYWORLD also agrees to pay LOEKS THEATRES, INC. as follows:

2.5% of gross receipts of rides.

6. PLAYWORLD agrees to furnish the SPONSOR and LOEKS THEATRES, INC. with an insurance certificate showing evidence of protection in the amount of \$3,000,000.00 satisfactory to the SPONSOR and LOEKS THEATRES, INC.

7. PLAYWORLD will provide top quality rides. All rides and concessions or shows will be under management and control of PLAYWORLD.

8. PLAYWORLD guarantees to keep their space occupied clean and neat throughout the event and to restore the site to the original condition upon their arrival.

9. All PLAYWORLD employees will wear uniforms including shirts/hats to be clearly identified during your event. They will be neat and clean at all times except for set up and tear down. All employees will be polite and mannerly to the public.

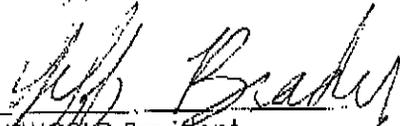
- 10. PLAYWORLD will provide customer services such as ticket sales, grounds clean up, hand sanitizing stations, photo opportunity boards, trash receptacles, electrical cable covers for safety, shade areas with bench seating, an office centrally located for sponsor and customer problem solving, and other services whenever space permits for these things.
- 11. It is specifically understood that nothing in this contract shall be construed as a partnership between the three parties. PLAYWORLD will operate as a separate contractor with each party being responsible for its separate debts, obligations, and other liabilities. All agree, however, to join hands in this contract to work together to make this event successful.
- 12. It shall be understood that in case of accidents, fire, floods, strikes, tornados, epidemic, governmental intervention, or any unforeseen occurrence over which the carnival has no control, PLAYWORLD shall not be held liable for any damages.
- 13. Any other additional terms, if any, will be attached on a separate page.
- 14. This contract, consisting of 2 (or more) pages, has been entered into and signed in triplicate this 12th day of March 2013 by all parties.

SPONSOR REPRESENTATIVES

PLAYWORLD UNLIMITED, INC.



 CITY OF WYOMING -Representative



 PLAYWORLD-President



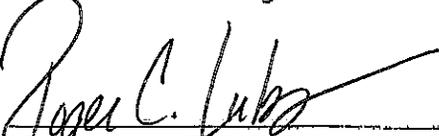
 Witness



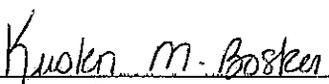
 Witness

APPROVED AS TO FORM:


LOEKS THEATRES, INC.



 LOEKS THEATRES, INC.-Representative



 Witness

Business License Application

City of Wyoming

City Clerk's Office
 1155 28th Street SW
 Wyoming, MI 49509-0905
 616-530-7296 fax 616-530-7200



Owner Name: Jeff Brady		DATE BUSINESS OPENED: 1985
<input type="checkbox"/> Sole proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation	Owner Mailing Address: 4364 N State Rd Alma, MI 48801	Phone: 517-719-4937 (not business phone) Fax: 616-775-5900 Email: playworld1@msn.com
FEIN: 382582612	State Tax ID# 318722	State License # 000116
Business Name: Playworld Unlimited		
Business Address: 4364 N State Rd Alma, MI 48801		Business Phone: 989-463-6043 Business Fax: 616-775-5900
Description of Business: Midway Carnival Operator		
Business Classification: 713100		From attached list of Business Activity Codes, enter code for activity from which business derives its largest percentage of total receipts.
Additional Owner Info: Home Phone: 517-719-5175 Business Phone: 989-463-6043 Cell Phone: 517-719-4937		Name: Jeff & Joyce Brady Address: 4364 N State Rd, Alma, MI 48801 City, State, Zip:
Emergency Contact #1: Home Phone: _____ Business Phone: _____ Cell Phone: 616-902-3361		Name: Darrell Desgranges Address: 689 E David Hwy City, State, Zip: Ionia, MI 48846
Emergency Contact #2: Home Phone: _____ Business Phone: _____ Cell Phone: 517-719-5182		Name: Scott Brady Address: 4302 N State Rd City, State, Zip: Alma, MI 48801

I declare, under penalty of perjury, that the information contained in this application is true and correct.

Signature: Jeff Brady Title: Owner Date: 2/22/13
Signature Jeff Brady Title Owner Date

FOR OFFICE USE ONLY

BUSINESS TYPE:	<input type="checkbox"/> Entered
DATE APP RECEIVED:	DATE FEE RECEIVED:
INITIALS:	INITIALS:
	FEE RECEIVED: \$
	LIC #

Closed Business Statement

If you are not conducting business in the City of Wyoming, check one of the following and return.

Wyoming Businesses Only:

I sold my business to _____
(New owner name)

(New business address)

I closed my business. Date Closed _____

Note: If you have opened a new business in Wyoming, supply the requested information on the front of this form, making corrections to the pre-printed information.

I declare under penalty of perjury, that the information above is true and correct.

Signature _____ Title _____ Date _____

Businesses Not Located In Wyoming:

My business is not located in Wyoming, and I am currently not doing business in Wyoming.

I declare under penalty of perjury, that the information above is true and correct.

Signature *John Brady* Title Owner Date 2/22/13

(This section for office use only)

Approvals	Signature	Date	Comments
#1 Zoning			
#2 Fire Dept.	<i>Deat C. Austin</i>	3/11/13	
#3 Police			
#4 Mayor			

License Number Issued _____



March 11, 2013

Mr. Jeff Anderson, Parks Supervisor
City of Wyoming
1155 28th St SW
Wyoming, MI 49509

RE: Dog Park Fundraiser at Studio 28 Site

Dear Mr. Coates,

Thank-you for your recent inquiry regarding use of the Studio 28 site for a spring carnival event that will serve as a fundraiser for the City of Wyoming Dog Park and Greater Wyoming Community Resource Department, and that it will take place from April 15 to April 29, 2013.

In response to your request, should the site be under the ownership and control of the Loek's family, the Loek's family is amenable to donating the Studio 28 site for this event on the proposed dates of April 15 to 29, 2013 in exchange for 2.5% of the gross ride receipts. This letter does not serve as a guarantee that the property will be available for use; however, please let it serve as a letter of intent to permit the requested use should the site be under the control of the Loek's family at the aforementioned times.

The Loek's family pledges their intent with the understanding that the City of Wyoming agrees to defend, indemnify and hold harmless the Loek's family, its officer, agents and employees from any damages, loss, or other costs, including reasonable attorney fees that may incur as a result of any claim, demand or other loss arising or alleged to have arisen out of the use of facilities of the Loek's Family by the City of Wyoming and Playworld Unlimited, its officers, agents, employees, volunteers and reservation participants. The Loeks Family shall not be held liable for any damages or losses to the City of Wyoming and Playworld Unlimited's services, products or equipment.

In the event that the Studio 28 site is no longer under the ownership or control of the Loek's family on the posed dates, alternative negotiations and permissions must be discussed and obtained with the new owner.

Sincerely,

Roger C. Lubs
Loeks Theatres Inc.
VP Facilities & Construction
616-447-4229 office
616-260-0543 cell

Site Security Plan- Carnival 2013

The City of Wyoming Parks and Recreation will be sponsoring a carnival put on by Playworld Unlimited Inc. This will return a percentage of gross receipts back to the Stepping Stones Program and the Greater Wyoming Community Resource Alliance. The carnival will operate from April 19 to April 28.

The event is located behind the old Studio 28 Theater. We have the written permission of Loeks Theaters and the hours of operation are as follows:

Monday –Thursday	4:00 - 10:00 pm
Fridays	4:00 - 11:00 pm
Saturdays	12:00 - 11:00 pm
Sundays	1:00 - 10:00 pm

Security Plan:

There will be two Parks personnel assigned to the carnival for the ten days in which they are open. They will be identifiable with a Security safety vest and have no other duties with the carnival. They will be equipped with cell phones to contact Wyoming Police Department dispatch if necessary. We have reviewed and conferred with Captain Kip Snyder with the Wyoming Police Department and Fire Chief Bob Austin. The entire carnival will be enclosed with temporary cattle fencing provided by the Parks and Recreation Department.

Jeff Brady is the owner of Playworld Unlimited and will be the Emergency Contact. His cell phone number is 517-719-4937

Jeff Anderson
Parks & Facilities Supervisor
City of Wyoming
893-2836



CITY OF WYOMING SPECIAL EVENTS INSURANCE REQUIREMENTS

Requirements:

Participants shall provide the City a certificate of insurance or a copy of their insurance policy(s) evidencing the coverage and coverage provisions identified herein. All insurance providers shall be "A" rated by the A.M. Best Company (www.ambest.com).

Listed below are the types and amounts of insurance required. The City reserves the right to amend or require additional types and amounts of coverage or provisions depending on the nature of the work.

Type of Insurance	Amount of Insurance
1. Commercial General Liability Liability to include coverage for: a) Premises/Operations b) Products/Completed Operations c) Independent Contractors d) Personal Injury e) Contractual Liability	Bodily Injury – \$3,000,000 per person \$3,000,000 per occurrence Property Damage– \$3,000,000 per occurrence
2. Business Auto Liability to include coverage for: a) Owned/Leased Vehicles b) Non-owned Vehicles c) Hired Vehicles	Bodily Injury – \$3,000,000 per person \$3,000,000 per occurrence Property Damage– \$3,000,000 per occurrence
3. Commercial General Liability and Motor Vehicle Liability , as described above, shall include an endorsement stating that the following shall be Additional Insured's: The City of Wyoming, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Wyoming as additional insured, coverage afforded is considered to be primary and any other insurance the City of Wyoming may have in effect shall be considered secondary and/or excess.	
Your insurance company requires the endorsement as a means of notification both to itself and its underwriters of the fact that an additional insured has been added to the policy under the contract in question.	
4. Cancellation Notice Insurance, as described above, shall include an endorsement stating the following: "It is understood and agreed that Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to the City of Wyoming, Purchasing Department, 1155 – 28 th Street SW, P.O. Box 905, Wyoming, Michigan 49509-0905."	

Certificate of Liability Insurance Forms must be mailed to:

City of Wyoming -Administrative Offices
c/o: Laura Jackson
1155-28th Street SW
P.O. Box 905
Wyoming, MI 49509-0905

Questions regarding required insurance should be directed to the City of Wyoming's Administrative Offices at 616-530-3173.

In addition, this form must be signed and mailed, with the insurance forms, to verify that you can and will meet the insurance requirements listed herein should you be selected to perform work for the City, and will provide the certificates of insurance acceptable to the City of Wyoming.

AGREEMENT:

I agree to provide the above-described insurance coverage to the City of Wyoming. I also agree to provide the City with evidence of insurance coverage on any and all subcontractors performing work on projects.

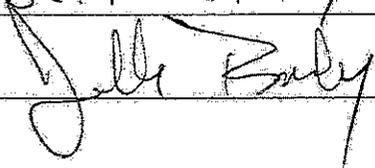
Company Playworld Unlimited Inc Vendor # (if applicable) _____

Street Address 4364 N. STATE Rd.

City ALMA State MI Zip Code 48801

Phone 989-463-6043 Fax 616-775-5900

Printed Name JEFF BRADY E-MAIL PLAYWORLD1@MSN.COM

Signature  Date 3/4/2013



CITY OF WYOMING

INDEMNIFICATION AGREEMENT/RELEASE OF LIABILITY

STATEMENT OF UNDERSTANDING

In consideration of entering into this agreement with the City of Wyoming, the undersigned, by this instrument does hereby expressly agree to adhere to the conditions of the agreement and to the Special Events Rules, Policy and Fees guideline established by the City of Wyoming.

Signed [Signature] Date 3/11/2013

RELEASE AND HOLD HARMLESS

In further consideration of entering into this agreement, to the fullest extent permitted by law the Playworld Unlimited, Inc. & Playworld Amusements agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Wyoming, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of Wyoming against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Wyoming, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this agreement.

Signed [Signature] Date 3/11/2013

WAIVER OF SUBROGATION CLAUSE

To the extent permitted by law, Playworld Unlimited, Inc. & Playworld Amusements hereby releases the City of Wyoming, its elected and appointed officials, employees and volunteers, and others working in behalf of the City of Wyoming from any and all liability or responsibility to the Carnival held May 4, 2012 - May 13, 2012 or anyone claiming through or under the Carnival by way of subrogation nor otherwise, for any loss or damage to property caused by fire or any other casualty, even if such fire or other casualty shall have been caused by the fault or negligence of the City of Wyoming, its elected and appointed officials, employees or volunteers, or others working in behalf of the City of Wyoming. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of the Carnival's occupancy or use, and Playworld Unlimited, Inc. & Playworld Amusements policies of insurance shall contain a clause or endorsement to the effect that such release shall not adversely affect or impair such policies or prejudice the right of the Carnival to recover thereunder.

Signed [Signature] Date 3/11/2013



WYOMING MALL LTD
1216 28TH ST SW

VERSION 2

SCHELDERS ENTERPRISES, INC
1420 28TH ST SW

THEATRE
1350 28TH ST SW

DERMODY
455 28TH ST SW

PLEX MARKET

CARNIVAL

Carnival License Application

Applicant Name: Playworld Unlimited	Applicant Address: 4364 N State Rd Alma, MI 48801
Telephone: (989) 463-6043	City/State/Zip: playworld1@msn.com
Sponsoring Organization: Wyoming City Parks & Rec	Organization Address: 1155 - 28th Street SW P.O. Box 905 Wyoming, MI 49509
Telephone: (616) 530-3164	City/State/Zip
Carnival Operator: Jeff & Joyce Brady	Operator Address: 4364 N State Rd Alma, MI 48801
Telephone: (989) 463-6043	City/State/Zip
Location of Carnival: Loeks Theater Studio 28 South Lot 1200 28th St SW, Wyoming MI	Carnival will be held (dates) from: April <u>19th</u> to: April <u>28th</u>
Opening Times: Weekdays 200pm Weekends 1200n	Closing Times: Weeknights 1000pm Weekends 1100pm
Total number of rides, games, or amusements: 45	Number of Tents: 5?? Number of Trash Containers: 30
Food & Beverage Sold: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

I declare, under penalty of perjury, that the information contained in this application is true and correct.

Signature of Applicant: _____

Jeff Brady

Date: _____

2/22/13

Calculate License Fee	
Nonrefundable Application Fee	\$75.00
Additional Permit Fee Per day	\$50 X ___ Days \$
	Total Fee due upon application \$

**Carnival License Application Addendum
City of Wyoming**

Applicant Name Playworld Unlimited
 Location of Carnival Loeks Theater Dates of Carnival 4/19/13 thru 4/28/13
Studio 28 South Lot
1200 28th St, SW Wyoming
 Opening & Closing Time of Carnival Weekdays: 2:00 PM - 10:00 PM
Weekends: 12:00 noon - 11:00 PM
 Total Number of Rides Games or Amusements 45

Number of Tents 5 Are Food & Beverage Sold Yes No

Number of Trash Boxes/Containers 30 Number of Security People 2 w/ cellphones to
contact Wyoming PD, if
necessary

Person (s) in Charge of the Carnival			
Name	Address	City, State	Phone Number
Jeff Brady	4364 N. State Rd. Alma WY 83401		(989) 463-6043

Calculate License Fee	
Nonrefundable Application Fee	\$75.00
Additional Permit Fee Per Day	50.00
Application Fee	\$75.00
Number of days _____ x \$50.00 =	+ _____
Total License Fee Due	

Other Requirements:

- Bond - \$1,000.00
- Insurance
 Property \$20,000.00
 Liability Amount \$100,000/500,000 /Name the City of Wyoming as Additional Insured

**** AN ELECTRICAL PERMIT AND INSPECTION APPROVAL FROM THE CITY'S INSPECTION DEPARTMENT MUST BE OBTAINED BY THE CARNIVAL OPERATOR PRIOR TO OPENING**

<p>Office Use Only</p> <p>Approval City Clerk</p>

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK
TO EXECUTE AN AMENDMENT TO THE STREET LIGHTING
CONTRACT WITH CONSUMERS ENERGY COMPANY

WHEREAS:

1. The City of Wyoming has entered into a contract with Consumers Energy Company which stipulates the costs and obligations of Consumers Energy Company owned street lights within the City of Wyoming.
2. Consumers Energy has submitted a modification of the contract for the replacement of three (3) mercury vapor street lights along Honeoye Street in Wyoming with five (5) high pressure sodium street lights.
3. Consumers Energy will replace the three of the street lights at no cost to the City but will charge \$100.00 each for the two new street lights.
4. Consumers Energy has submitted the attached modification to the street lighting contract to address the change in the street lights.

NOW, THEREFORE, BE IT RESOLVED:

1. The Mayor and City Clerk are hereby authorized to execute the attached Authorization for change in the Standard Lighting contract with Consumers Energy.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 18, 2013.

Heidi A. Isakson, Wyoming City Clerk

Attachments

Resolution No. _____

AUTHORIZATION FOR CHANGE IN STANDARD STREETLIGHTING CONTRACT

Consumers Energy Company is hereby authorized as of the _____ day of _____, 2013, by the City of Wyoming to make changes, as listed below, in the streetlighting system(s) covered by the existing Standard Streetlighting Contract between the Company and the City of Wyoming, dated October 20, 1986.

- Customer-Owned Streetlight System
- Company-Owned Streetlight System

<u>Number of Luminaires</u>	<u>Nominal Lumen Rating</u>	<u>Light Source</u>	<u>Installation or Removal</u>	<u>Location</u>
3	7,500	175 watt MV	REMOVE	100 block Honeoye St SW
5	14,000	150 watt HPS	INSTALL	100 block Honeoye St SW

Refer to print Design Doc 10359699 attached for exact locations.

Notification Number 1019197864

Work Order Number

Except for the changes in the streetlighting system(s) as herein authorized, all provisions of the aforesaid Standard Streetlighting Contract dated October 20, 1986, shall remain in full force and effect.

City of Wyoming

By: _____
Its Mayor, Jack A. Poll

Its Clerk, Heidi A. Isakson

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the streetlighting service as provided in the Standard Streetlighting Contract between the Company and the City Village Township of Wyoming, dated October 20, 1986 in accordance with the Authorization for Change in Standard Streetlighting Contract dated as of _____, _____, heretofore submitted to and considered by this Commission Council Board; and

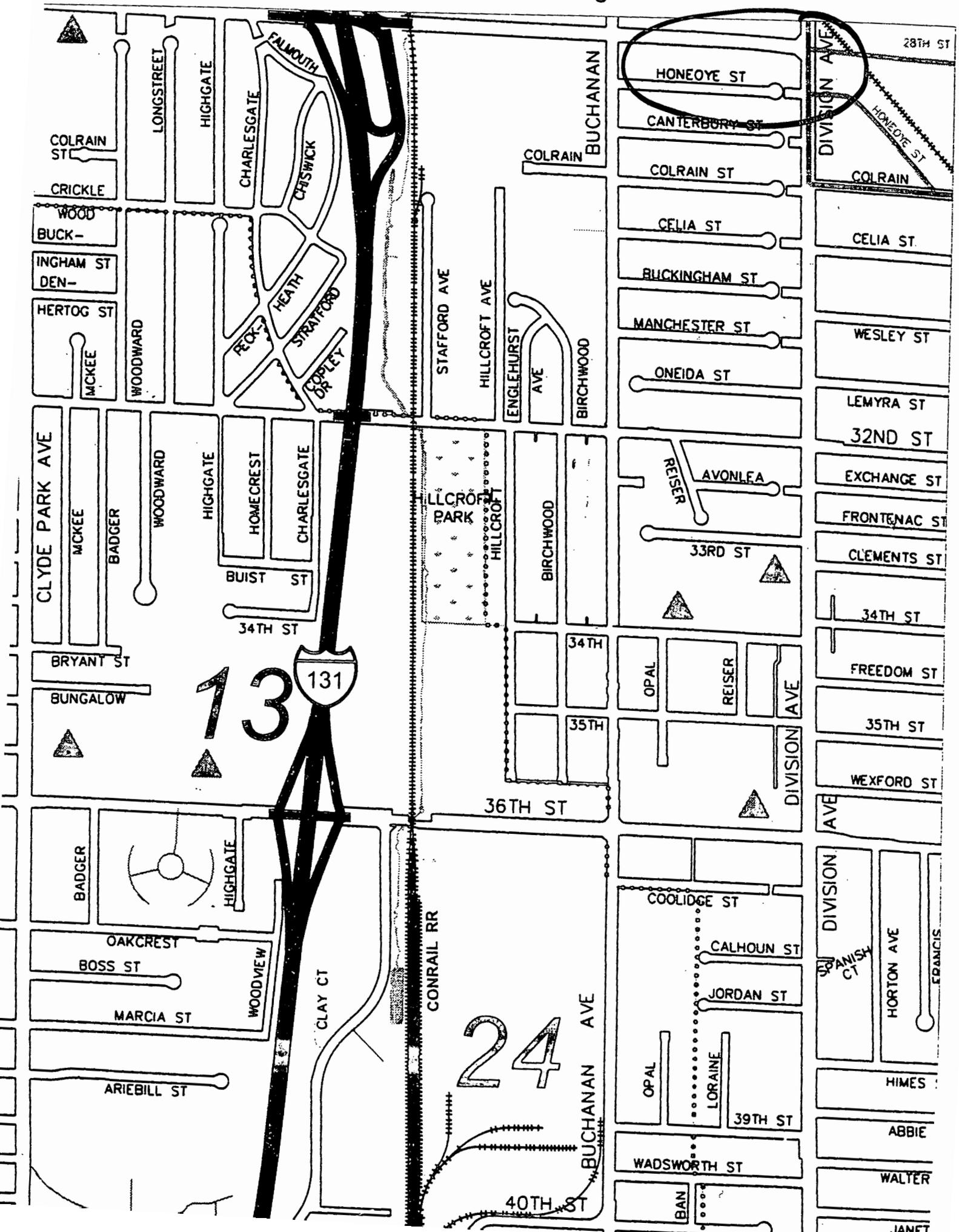
RESOLVED, further, that the Mayor and City Clerk be and are authorized to execute such authorization for change on behalf of the City Village Township.

STATE OF MICHIGAN)
) ss
COUNTY OF KENT)

I, _____, Clerk of the City Village Township of Wyoming do hereby certify that the foregoing resolution was duly adopted by the Commission Council Board of said municipality, at the meeting held therein on the _____ day of _____, _____.

 City Village Township Clerk

Dated:



W

RESOLUTION NO. _____

RESOLUTION TO APPROVE A CHANGE ORDER
FOR THE WATER TREATMENT PLANT DESIGN BUILD PROJECT
AND AUTHORIZES THE MAYOR AND CITY CLERK
TO EXECUTE THE CHANGE ORDER

WHEREAS:

1. On January 21, 2013, the Wyoming City Council authorized the design build project by Erhardt Construction for the renovation of the north clarifier to a maintenance facility.
2. As indicated on the attached Staff Report from the Water Treatment Plant Superintendent, four items should be changed at a total cost of \$18,591.77.
3. The Change Order will require approval of the attached budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby approve the Change Order for the design build services in the total amount of \$18,591.77.
2. The Wyoming City Council does hereby authorize the Mayor and City Clerk to execute the Change Order and approves the attached Budget Amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 18, 2013.

ATTACHMENTS:
Staff Report
Change Order
Budget Amendment

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: March 7, 2013
Subject: Change Request for the Water Plant Maintenance Garage
From: Gerald Caron, Superintendent
Meeting Date: March 18, 2013

Recommendation:

It is recommended that the City Council authorize the changes to the scope of work to Erhardt Construction for the water plant maintenance garage project. The additional cost for the requested changes is \$18,591.77 for a total cost of \$704,691.77.

Sustainability Criteria:

Environmental Quality – The changes proposed to the scope of work ensures that the facility will be used efficiently.

Social Equity – The utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or social economic status. All residents enjoy access to services provided by our water and waste water utilities.

Economic Strength – By addressing these changes early in the project we ensure that we build the facility with the least disruption and minimize additional costs.

Discussion:

On January 21, 2013, the City Council of the City of Wyoming authorized the design build project by Erhardt Construction for the renovation of the north clarifier to a maintenance facility. The water plant staff has identified four items that should be changed to improve the facility and create a more efficient maintenance area. The items include adding a double door on the mezzanine level to allow access to the south clarifier, adding a masonry partition for a wash bay, installing three additional floor drains, and encasement of the interior steel columns for added protection. The cost increase to accommodate the four items is \$18,591.77. Due to the nature of these items it makes the most sense to add these items to the scope of work on the front end of the project. This change will eliminate duplication of work and added costs in the future.

In conclusion, I am seeking authorization to increase the scope of work for Erhardt Construction for the above mentioned items at a cost of \$18,591.77 and a total project cost of \$704,691.77.

Budget Impact:

We have \$700,000.00 available for this activity in account 591-591-57300-977.000. A budget amendment of \$4,700.00 will be needed to be added to this account.

cc: B. Dooley



3/5/2013

1

**Wyoming WTP Truck Garage
Job No. 3533**

Request for Change: Owner Requested Extras

February 26, 2013

Document: Owner Requested Extras				
Item No.	Description	Contractor	Change	Total
ITEM 1: Double Door on Mezzanine:				
	Install Double Door, Frame & Hdw thru new Drywalled Partition on Mezzanine.	Erhardt Construction	\$ 800.00	
	Two (2) Single leaf HM Doors, one (1) HM double frame & standard passage set hardware.	S.A. Morman	\$ 2,000.00	
	Subcontractor Total		\$ 2,800.00	
	Erhardt Overhead & Fee		\$ 420.00	
	SUBTOTAL		\$ 3,220.00	
	Bonds & Insurance on CO @ 1.55%		\$ 49.91	
	TOTAL		\$ 3,269.91	
ITEM 2: Masonry Partition for Wash Bay:				
	Construct a 5'-4" tall masonry partition for Truck Wash area.	Potts Masonry	\$ 1,527.00	
	Add a 16' Ductile Iron Trench Drain with 60' of piping & cleanout	Allied Mechanical	\$ 4,700.00	
	Add thickened slab for new wall	Concrete Subcontractor	\$ 686.00	
	Subcontractor Total		\$ 6,913.00	
	Erhardt Overhead & Fee		\$ 1,036.95	
	SUBTOTAL		\$ 7,949.95	
	Bonds & Insurance on CO @ 1.55%		\$ 123.22	
	TOTAL		\$ 8,073.17	
ITEM 3: Three (3) New Floor Drains:				
	Add (3) 4" floor drains with (3) cleanouts and 150' of piping	Allied Mechanical	\$ 3,011.00	
	Extra labor for sloping concrete	Concrete Subcontractor	\$ 1,728.00	
	Subcontractors Total		\$ 4,739.00	
	Erhardt Overhead & Fee		\$ 710.85	
	SUBTOTAL		\$ 5,449.85	
	Bonds & Insurance on CO @ 1.55%		\$ 84.47	
	TOTAL		\$ 5,534.32	
ITEM 4: Column Encasement around (4) Interior Columns:				
	Encase four (4) interior W-Type columns with concrete to approximately 4'-0" A.F.F. elevation.	Concrete Subcontractor	\$ 1,468.00	
	Subcontractor Total		\$ 1,468.00	
	Erhardt Overhead & Fee		\$ 220.20	
	SUBTOTAL		\$ 1,688.20	
	Bonds & Insurance on CO @ 1.55%		\$ 26.17	
	TOTAL		\$ 1,714.37	

TOTAL FOR OWNER EXTRAS: **\$ 18,591.77**

Upon your acceptance please sign and return one copy.

Approved and Accepted By:

Owner-City of Wyoming Architect- FTC&H

Erhardt Construction Company

Gerald Caron
Owner

Tom Smith
Architect

Marc Felt

Marc Felt
Project Manager

3.1.13

Date

RESOLUTION NO. _____

RESOLUTION FOR AWARD OF BIDS

WHEREAS:

1. Formal bids have been obtained on the below listed items.
2. The bids received have been reviewed and evaluated as per the attached Staff Reports.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby award the bids for the listed items as recommended in the attached Staff Reports and summarized below.

Item	Recommended Bidder	Cost
Painting of the Interior of the Raw Sewage Pumphouse	Seven Brothers Painting, Inc.	\$45,000.00
Nuts & Bolts	Manufacturers Supply Company	Bid prices as shown on the attached bid proposal form

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 18, 2013.

ATTACHMENTS:
Staff Reports

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: March 4, 2013

Subject: Award of Bid for Painting of the Interior of the Raw Sewage Pumphouse

From: Tom Wilson, Clean Water Plant Maintenance Supervisor

Date of Meeting: March 18, 2013

Recommendation

It is recommended that the City Council award the bid for painting of the second and third floors of the Raw Sewage Pumphouse at the Clean Water Plant to Seven Brothers Painting Inc. at a cost of \$45,000.

Sustainability Criteria:

Environmental Quality – The Clean Water Plant is actively engaged in the protection of Michigan’s natural water environment and the public health of Wyoming’s citizens. As part of our efforts to continue making a positive impact on the environment, it is necessary that our infrastructure and the equipment that keeps it running are maintained in a safe, reliable, and optimal working condition.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status. All of Wyoming’s residents enjoy equal access to the benefits of our state-of-the-art wastewater and drinking water treatment technologies.

Economic Strength – Regular and proper upkeep of city equipment and infrastructure contributes to the efficiency of the equipment, and to the prevention of untimely and costly repairs or replacement that could potentially interrupt the day to day operations of the Plant. In our ongoing efforts to keep the cost of maintaining the Plant as low as possible, this project is being implemented in an attempt to lower the cost of maintaining this building while continuing to keep the appearance of the Plant up to City standards.

Discussion:

For the purpose of improving the deteriorating condition of the basement of the Raw Sewage building, it is necessary for the Clean Water Plant to hire a professional painting contractor. The project will consist of painting the second and third floors of the building. Items to be painted include walls, ceilings, piping, equipment, and floors. The contractor will be responsible for the removal of all existing paint down to the substrate on the walls and ceilings. Also included is surface prep on all of the equipment and pipes so as to assure good contact of the new epoxy paint. The first floor of the building will be painted on a date yet to be determined.

Five bids for this project were received and opened on February 19, 2013. Sixty six invitations to bid were sent to prospective bidders. The low bid was submitted by Seven Brothers Painting Inc. as shown below.

	Seven Brothers Painting, Inc.	Dave Cole Decorators, Inc.	A.G. Midland Co.	Kooi Industrial Painting	Detail Painting, Inc.
Basement Level	\$ 25,500.00	\$28,300.00	\$ 30,000.00	\$40,410.00	\$ 74,680.00
Second Floor Level	\$ 25,500.00	\$22,400.00	\$ 38,000.00	\$35,305.00	\$ 72,790.00
Bid for Both Floors	\$ 45,000.00	\$50,700.00	\$ 68,000.00	\$75,715.00	\$147,470.00

Because I was unfamiliar with Seven Brothers Painting Inc., I made a number of reference calls to other municipalities that have had work done by this contractor. All of the inquiries came back positive, and included comments that indicated that the projects went well, the contractor was prompt and professional, and there were no change orders which contributed to the projects being completed on budget.

Budget Impact:

Evaluation of the bid received from Seven Brothers Painting Inc. found that it met bid specifications. Based on the information presented, it is recommended that the City Council accept the bid received for the painting of the Raw Sewage Pumphouse second and third floors as submitted by Seven Brothers Painting Inc., in the amount of \$45,000. Adequate funds are available in the Clean Water Plant Repairs and Maintenance Account #590-590-54300-930000.



Approved: Myron Erickson, CWP Plant Superintendent

Approved: Thomas Kent, Deputy Director of Public Works

STAFF REPORT

DATE: February 28, 2013
SUBJECT: Bid Award - Nuts and Bolts
FROM: Ted Seil, Motor Pool Supervisor
Date of Meeting: March 18, 2013

RECOMMENDATION

It is recommended that the City Council award the bid for nuts and bolts to the sole bidder, Manufacturers Supply Company.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The Public Works Department's use of nuts and bolts, made from materials that are able to be recycled, reduces the consumption of natural resources.

Social Equity

Nuts and bolts are utilized throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's use of nuts and bolts.

Economic Strength

The use of nuts and bolts allows the Public Works Department to maintain the motor vehicle fleet of the City. The City's departments need a well maintained motor vehicle fleet to sustain public and private property values.

DISCUSSION

The Motor Pool uses nuts and bolts for the repair, maintenance and modification of city vehicles and equipment for all departments. Additionally, the Motor Pool's inventory of nuts and bolts is used by other departments as needed.

On February 19, 2013 the City Clerk received one bid for nuts and bolts. Thirty-nine requests for bid were sent out. Manufacturers Supply Company located in Hudsonville was the only bidder for nuts and bolts.

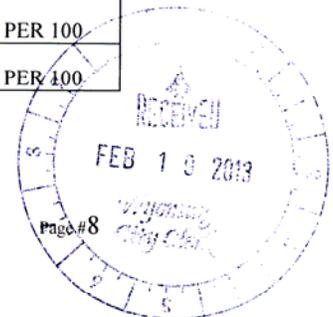
BUDGET IMPACT

The Public Works Department uses approximately \$9,000 in nuts and bolts each year. Sufficient funds have been budgeted in the Motor Pool Operating Supplies Account 661-441-58200-740-000.

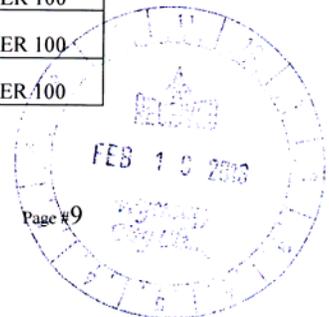
Attachment: Bid Proposal

BID PROPOSAL FORM

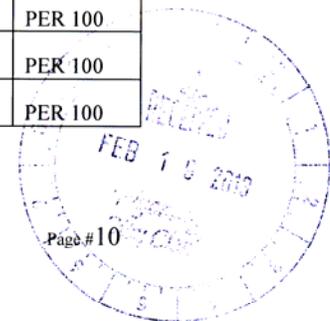
DESCRIPTION	BID PRICE	
HEX CAP SCREWS GRADE 2		
3/8 - 16 X 2-1/2 HEX CAP GRD2 ZINC	\$ 10.00	PER 100
3/8 - 16 X 7 HEX CAP GRD2 ZINC	\$ 29.00	PER 100
3/8 - 16 X 7-1/2 HEX CAP GRD2 ZINC	\$ 56.00	PER 100
3/8 - 16 X 8 HEX CAP GRD2 ZINC	\$ 57.00	PER 100
HEX CAP SCREWS GRADE 5		
1/4 - 20 X 1/2 HEX CAP GRD5 ZINC	\$ 2.20	PER 100
1/4 - 20 X 3/4 HEX CAP GRD5 ZINC	\$ 2.30	PER 100
1/4 - 20 X 1 HEX CAP GRD5 ZINC	\$ 2.85	PER 100
1/4 - 20 X 1-1/4 HEX CAP GRD5 ZINC	\$ 3.10	PER 100
1/4 - 20 X 1-1/2 HEX CAP GRD5 ZINC	\$ 3.60	PER 100
1/4 - 20 X 2 HEX CAP GRD5 ZINC	\$ 4.57	PER 100
1/4 - 20 X 2-1/2 HEX CAP GRD5 ZINC	\$ 5.43	PER 100
1/4 - 20 X 3 HEX CAP GRD5 ZINC	\$ 6.19	PER 100
5/16 - 18 X 1/2 HEX CAP GRD5 ZINC	\$ 2.98	PER 100
5/16 - 18 X 3/4 HEX CAP GRD5 ZINC	\$ 3.70	PER 100
5/16 - 18 X 1 HEX CAP GRD5 ZINC	\$ 3.96	PER 100
5/16 - 18 X 1-1/4 HEX CAP GRD5 ZINC	\$ 4.75	PER 100
5/16 - 18 X 1-1/2 HEX CAP GRD5 ZINC	\$ 5.25	PER 100
5/16 - 18 X 2 HEX CAP GRD5 ZINC	\$ 7.19	PER 100
5/16 - 18 X 2-1/2 HEX CAP GRD5 ZINC	\$ 8.22	PER 100
5/16 - 18 X 2-3/4 HEX CAP GRD5 ZINC	\$ 8.40	PER 100
5/16 - 18 X 3 HEX CAP GRD5 ZINC	\$ 8.58	PER 100
3/8 - 16 X 1/2 HEX CAP GRD5 ZINC	\$ 6.47	PER 100
3/8 - 16 X 3/4 HEX CAP GRD5 ZINC	\$ 5.44	PER 100
3/8 - 16 X 1 HEX CAP GRD5 ZINC	\$ 5.73	PER 100



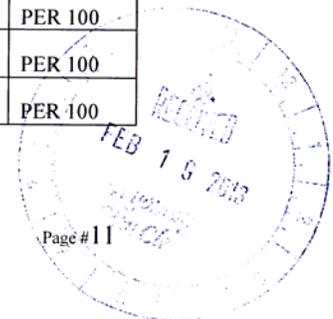
DESCRIPTION	BID PRICE	
3/8 - 16 X 1-1/4 HEX CAP GRD5 ZINC	\$ 6.43	PER 100
3/8 - 16 X 1-1/2 HEX CAP GRD5 ZINC	\$ 7.05	PER 100
3/8 - 16 X 2 HEX CAP GRD5 ZINC	\$ 9.50	PER 100
3/8 - 16 X 2-1/2 HEX CAP GRD5 ZINC	\$ 12.15	PER 100
3/8 - 16 X 3 HEX CAP GRD5 ZINC	\$ 4.50	PER 100
3/8 - 16 X 3-1/4 HEX CAP GRD5 ZINC	\$ 12.00	PER 100
7/16 - 14 X 1 HEX CAP GRD5 ZINC	\$ 9.63	PER 100
7/16 - 14 X 1-1/2 HEX CAP GRD5 ZINC	\$ 11.93	PER 100
7/16 - 14 X 2 HEX CAP GRD5 ZINC	\$ 14.50	PER 100
7/16 - 14 X 2-1/2 HEX CAP GRD5 ZINC	\$ 16.66	PER 100
7/16 - 14 X 3 HEX CAP GRD5 ZINC	\$ 19.60	PER 100
1/2 - 13 X 1 HEX CAP GRD5 ZINC	\$ 11.47	PER 100
1/2 - 13 X 1-1/4 HEX CAP GRD5 ZINC	\$ 12.32	PER 100
1/2 - 13 X 1-1/2 HEX CAP GRD5 ZINC	\$ 13.86	PER 100
1/2 - 13 X 2 HEX CAP GRD5 ZINC	\$ 17.10	PER 100
1/2 - 13 x 3 HEX CAP GRD5 ZINC	\$ 24.36	PER 100
1/2 - 13 X 4 HEX CAP GRD5 ZINC	\$ 29.90	PER 100
3/4 - 10 X 2 1/2 HEX CAP SCREW 18-8 PLN	\$ 129.00	PER 100
9/16 - 12 X 1/2 HEX CAP GRD5 ZINC (Tcosmart)	NO QUOTE	PER 100
9/16 - 12 X 1 HEX CAP GRD5 ZINC	\$ 12.21	PER 100
9/16 - 12 X 1-1/2 HEX CAP GRD5 ZINC	\$ 16.74	PER 100
9/16 - 12 X 2 HEX CAP GRD5 ZINC	\$ 40.66	PER 100
9/16 - 12 X 2-1/2 HEX CAP GRD5 ZINC	\$ 30.00	PER 100
9/16 - 12 X 3 HEX CAP GRD5 ZINC	\$ 75.00	PER 100
5/8 - 11 X 1 HEX CAP GRD5 ZINC	\$ 21.30	PER 100
5/8 - 11 X 1-1/2 HEX CAP GRD5 ZINC	\$ 24.60	PER 100
5/8 - 11 X 2 HEX CAP GRD5 ZINC	\$ 29.00	PER 100
5/8 - 11 X 2-1/2 HEX CAP GRD5 ZINC	\$ 36.84	PER 100



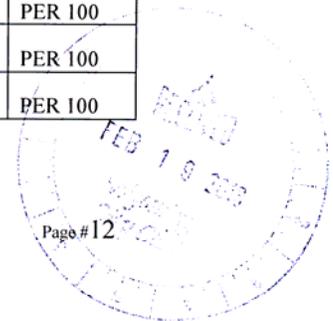
DESCRIPTION	BID PRICE	
5/8 - 11 X 3 HEX CAP GRD5 ZINC	\$ 41.62	PER 100
5/8 - 11 X 5 HEX CAP GRD5 ZINC	\$ 64.02	PER 100
3/4 - 10 X 1/2 HEX CAP GRD5 ZINC (TCS unit)	NO QUOTE	PER 100
3/4 - 10 X 1 HEX CAP GRD5 ZINC	\$ 32.80	PER 100
3/4 - 10 X 1-1/2 HEX CAP GRD5 ZINC	\$ 45.00	PER 100
3/4 - 10 X 2 HEX CAP GRD5 ZINC	\$ 51.40	PER 100
3/4 - 10 X 2-1/2 HEX CAP GRD5 ZINC	\$ 56.00	PER 100
3/4 - 10 X 3 HEX CAP GRD5 ZINC	\$ 64.00	PER 100
3/4 - 10 X 3-1/2 HEX CAP GRD5 ZINC	\$ 72.04	PER 100
7/8 - 9 X 3-1/2 HEX CAP GRD5 ZINC	\$ 98.00	PER 100
7/8 - 9 X 4 HEX CAP GRD5 ZINC	\$ 105.00	PER 100
1 - 8 X 2-1/2 HEX CAP GRD5 ZINC	\$ 94.00	PER 100
1 - 8 X 3 HEX CAP GRD5 ZINC	\$ 123.00	PER 100
1 - 8 X 4 HEX CAP GRD5 ZINC	\$ 152.00	PER 100
1 - 8 X 4-1/2 HEX CAP GRD5 ZINC	\$ 161.00	PER 100
1 - 8 X 5 HEX CAP GRD5 ZINC	\$ 160.00	PER 100
1-1/8 - 7 X 6 HHCS GRD5 PLN	\$ 8.20	EACH
CARRIAGE BOLTS, GRADE 2		
1/4 - 20 X 3 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 4.67	PER 100
1/4 - 20 X 4 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 3.94	PER 100
1/4 - 20 X 4-1/2 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 3.49	PER 100
5/16 - 18 X 3 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 7.35	PER 100
5/16 - 18 X 4 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 9.91	PER 100
3/8 - 16 X 2 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 8.24	PER 100
3/8 - 16 X 2-1/2 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 10.04	PER 100
3/8 - 16 X 3 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 10.14	PER 100
3/8 - 16 X 3-1/2 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 7.39	PER 100
3/8 - 16 X 4 CARRIAGE BOLT GRD2 ZINC F.T.	\$ 13.35	PER 100



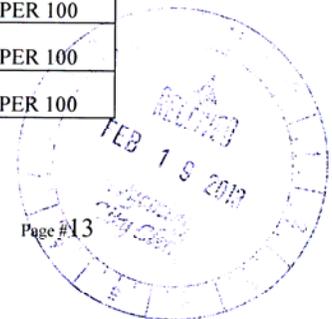
DESCRIPTION	BID PRICE	
3/8 - 16 X 5-1/2 CARRIAGE BOLT GRD2 ZINC F.T.	\$16.74	PER 100
3/8 - 16 X 6 CARRIAGE BOLT GRD2 ZINC F.T.	\$29.00	PER 100
LAG SCREWS		
5/16 X 3 LAG SCREWS ZINC	\$9.66	PER 100
3/8 X 2 LAG SCREWS ZINC	\$7.23	PER 100
NUTS		
1/4 - 20 FIN HEX NUTS ZINC	\$1.36	PER 100
5/16 - 18 FIN HEX NUTS ZINC	\$1.55	PER 100
3/8 - 16 FIN HEX NUTS ZINC	\$1.64	PER 100
7/16 - 14 FIN HEX NUTS ZINC	\$3.75	PER 100
1/2 - 13 FIN HEX NUTS ZINC	\$4.00	PER 100
9/16 - 12 FIN HEX NUTS ZINC	\$10.72	PER 100
5/8 - 11 FIN HEX NUTS ZINC	\$9.28	PER 100
3/4 - 10 FIN HEX NUTS ZINC	\$13.95	PER 100
1" - 8 FIN HEX NUTS ZINC	\$33.98	PER 100
5/8 - 11 HVY HEX NUTS PLN	\$13.55	PER 100
1" - 8 HVY HEX NUTS ZINC	\$47.66	PER 100
1-1/8 - 7 HVY HEX NUTS PLN	\$103.00	PER 100
6 - 32 HEX M/S NUTS ZINC	\$.51	PER 100
8 - 32 HEX M/S NUTS ZINC	\$ 1.29	PER 100
10 - 24 HEX M/S NUTS ZINC	\$.90	PER 100
10 - 32 HEX M/S NUTS ZINC	\$.91	PER 100
12 - 24 HEX M/S NUTS ZINC	\$ 1.05	PER 100
1/4 - 20 NYLON LOCKNUTS ZINC	\$1.57	PER 100
1/2 - 13 NYLON LOCKNUTS ZINC	\$6.74	PER 100
1/2 - 13 STOVER LOCKNUTS GRADE 8 ZINC	\$8.16	PER 100
3/4 - 10 STOVER LOCKNUTS GRADE 8 ZINC	\$27.84	PER 100
5/8 - 11 STOVER LOCKNUTS GRADE 8 ZINC	\$16.57	PER 100



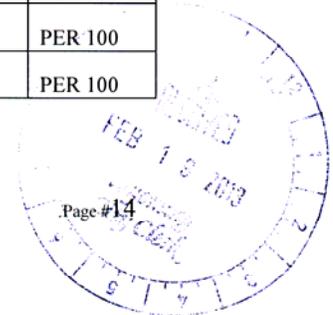
DESCRIPTION	BID PRICE	
5/16 - 18 KEPS NUTS ZINC	\$ 2.98	PER 100
COTTER PINS		
1/16 X 1/2 COTTER PINS ZINC	\$.43	PER 100
1/16 X 3/4 COTTER PINS ZINC	\$.42	PER 100
1/16 X 1 COTTER PINS ZINC	\$.50	PER 100
3/32 X 3/4 COTTER PINS ZINC	\$.93	PER 100
3/32 X 1 COTTER PINS ZINC	\$.75	PER 100
3/32 X 1-1/4 COTTER PINS ZINC	\$.985	PER 100
3/32 X 1-1/2 COTTER PINS ZINC	\$ 1.10	PER 100
3/32 X 2 COTTER PINS ZINC	\$ 1.425	PER 100
1/8 X 1/2 COTTER PINS ZINC	\$.654	PER 100
1/8 X 3/4 COTTER PINS ZINC	\$.87	PER 100
1/8 X 1 COTTER PINS ZINC	\$ 1.35	PER 100
1/8 X 1-1/4 COTTER PINS ZINC	\$ 2.36	PER 100
1/8 X 1-1/2 COTTER PINS ZINC	\$ 4.46	PER 100
1/8 X 1-3/4 COTTER PINS ZINC	\$ 1.73	PER 100
1/8 X 2-1/2 COTTER PINS ZINC	\$ 2.578	PER 100
7/64 X 3/4 COTTER PINS ZINC	\$ 2.943	PER 100
7/64 X 1 COTTER PINS ZINC	\$ 4.50	PER 100
5/32 X 1 COTTER PINS ZINC	\$ 1.20	PER 100
5/32 X 1-1/2 COTTER PINS ZINC	\$ 2.388	PER 100
5/32 X 1-3/4 COTTER PINS ZINC	\$ 2.55	PER 100
5/32 X 2 COTTER PINS ZINC	\$ 2.96	PER 100
5/32 X 2-1/2 COTTER PINS ZINC	\$ 2.58	PER 100
3/16 X 1 COTTER PINS ZINC	\$ 2.00	PER 100
3/16 X 1-1/2 COTTER PINS ZINC	\$ 3.25	PER 100
3/16 X 2 COTTER PINS ZINC	\$ 4.04	PER 100
3/16 X 2-1/2 COTTER PINS ZINC	\$ 4.63	PER 100



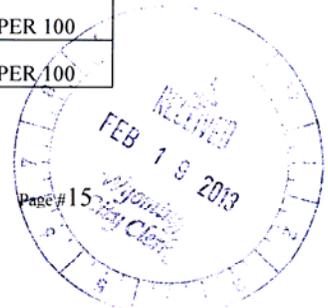
DESCRIPTION	BID PRICE	
ANCHORS		
1/4 LONG LAG SHIELDS	\$ 11.00	PER 100
5/16 LONG LAG SHIELDS	\$ 22.00	PER 100
10 - 14 X 1" LEAD SCREW ANCHORS	\$ 20.00	PER 100
10 - 12 X 1" LIP TYPE PLASTIC ANCHORS	\$ 1.00	PER 100
10 - 12 X 1" CONICAL WALL PLUGS	\$ 1.00	PER 100
WASHERS		
1/4 USS FLAT WASHERS, ZINC	\$ 1.10	PER 100
5/16 USS FLAT WASHERS, ZINC	\$ 4.60	PER 100
3/8 USS FLAT WASHERS, ZINC	\$ 1.94	PER 100
7/16 USS FLAT WASHERS, ZINC	\$ 2.847	PER 100
1/2 USS FLAT WASHERS, ZINC	\$ 3.70	PER 100
9/16 USS FLAT WASHERS, ZINC	\$ 3.47	PER 100
5/8 USS FLAT WASHERS, ZINC	\$ 9.06	PER 100
3/4 USS FLAT WASHERS, ZINC	\$ 12.60	PER 100
7/8 USS FLAT WASHERS, ZINC	\$ 8.88	PER 100
1" USS FLAT WASHERS, ZINC	\$ 22.86	PER 100
#6 SAE FLAT WASHERS, ZINC	\$.32	PER 100
#8 SAE FLAT WASHERS, ZINC	\$.67	PER 100
#10 SAE FLAT WASHERS, ZINC	\$.73	PER 100
#12 SAE FLAT WASHERS, ZINC	\$ 1.10	PER 100
1/4 SPLIT LOCKWASHERS, ZINC	\$ 1.20	PER 100
5/16 SPLIT LOCKWASHERS, ZINC	\$ 1.67	PER 100
3/8 SPLIT LOCKWASHERS, ZINC	\$ 2.30	PER 100
7/16 SPLIT LOCKWASHERS, ZINC	\$ 3.15	PER 100
1/2 SPLIT LOCKWASHERS, ZINC	\$ 3.45	PER 100
9/16 SPLIT LOCKWASHERS, ZINC	\$ 4.00	PER 100
5/8 SPLIT LOCKWASHERS, ZINC	\$ 8.39	PER 100



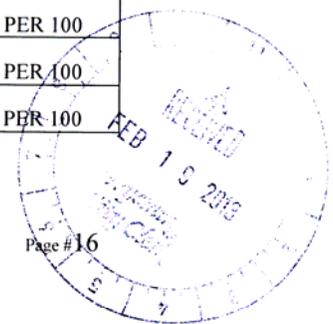
DESCRIPTION	BID PRICE	
3/4 SPLIT LOCKWASHERS, ZINC	\$11.81	PER 100
#6 SPLIT LOCKWASHERS, ZINC	\$.15	PER 100
#8 SPLIT LOCKWASHERS, ZINC	\$.65	PER 100
#10 SPLIT LOCKWASHERS, ZINC	\$.74	PER 100
1" SPLIT LOCKWASHERS, ZINC	\$18.00	PER 100
1/4 EXTERNAL LOCKWASHERS, ZINC	\$1.395	PER 100
3/8 EXTERNAL LOCKWASHERS, ZINC	\$1.05	PER 100
3/16 X 1-1/4 OD FENDER WASHERS, ZINC	\$4.268	PER 100
SHEET METAL SCREWS		
#6 X 1/4 PAN SLOT TY A ZINC	\$.14	PER 100
#6 X 3/8 PAN SLOT TY A ZINC	\$.43	PER 100
#6 X 1/2 PAN SLOT TY A ZINC	\$.49	PER 100
#6 X 3/4 PAN SLOT TY A ZINC	\$.42	PER 100
#6 X 1 PAN SLOT TY A ZINC	\$1.33	PER 100
#8 X 3/8 PAN SLOT TY A ZINC	\$1.40	PER 100
#8 X 1/2 PAN SLOT TY A ZINC	\$.42	PER 100
#8 X 3/4 PAN SLOT TY A ZINC	\$.55	PER 100
#8 X 1 PAN SLOT TY A ZINC	\$.63	PER 100
#8 X 1-1/4 PAN SLOT TY A ZINC	\$.14	PER 100
#10 X 1/2 PAN SLOT TY A ZINC	\$1.05	PER 100
#10 X 5/8 PAN SLOT TY A ZINC	\$.42	PER 100
#10 X 3/4 PAN SLOT TY A ZINC	\$.66	PER 100
#10 X 1 PAN SLOT TY A ZINC	\$.56	PER 100
#10 X 1 1/4 PHIL PAN TY A ZINC	\$1.395	PER 100
#10 X 1 1/2 PHIL PAN TY A ZINC	\$.837	PER 100
#10 X 2 PAN SLOT TY A ZINC	\$.99	PER 100
#12 X 1/2 PAN SLOT TY A ZINC	\$.84	PER 100
#12 X 5/8 PAN SLOT TY A ZINC	\$1.55	PER 100



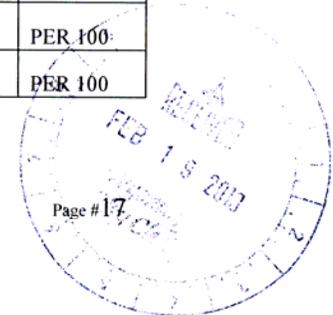
DESCRIPTION	BID PRICE	
#12 X 3/4 PAN SLOT TY A ZINC	\$ 1.25	PER 100
#12 X 1 PAN SLOT TY A ZINC	\$ 1.11	PER 100
#12 X 1-1/4 PAN SLOT TY A ZINC	\$ 1.31	PER 100
#14 X 1/2 PAN SLOT TY A ZINC	\$ 3.906	PER 100
#14 X 3/4 PAN SLOT TY A ZINC	\$ 1.60	PER 100
#14 X 7/8 PAN SLOT TY A ZINC	\$ 2.10	PER 100
#14 X 1 PAN SLOT TY A ZINC	\$ 1.39	PER 100
#14 X 1-1/2 PAN SLOT TY A ZINC	\$ 1.39	PER 100
STAINLESS STEEL FASTENERS		
1/4 - 20 X 1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 4.50	PER 100
1/4 - 20 X 3/4 HEX HEAD CAP SCREWS 18.8 SS	\$ 4.70	PER 100
1/4 - 20 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 5.39	PER 100
1/4 - 20 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 7.87	PER 100
5/16 - 18 X 1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 8.37	PER 100
5/16 - 18 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 8.55	PER 100
5/16 - 18 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 11.64	PER 100
3/8 - 16 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 14.54	PER 100
3/8 - 16 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 17.15	PER 100
3/8 - 16 X 2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 22.00	PER 100
7/16 - 14 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 30.00	PER 100
7/16 - 14 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 35.00	PER 100
1/2 - 13 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 40.00	PER 100
1/2 - 13 X 2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 45.00	PER 100
1/2 - 13 X 2-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 49.00	PER 100
5/8 - 11 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 62.50	PER 100
5/8 - 11 X 2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 66.20	PER 100
5/8 - 11 X 2-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 82.14	PER 100
5/8 - 11 X 3 HEX HEAD CAP SCREWS 18.8 S.S.	\$ 97.90	PER 100



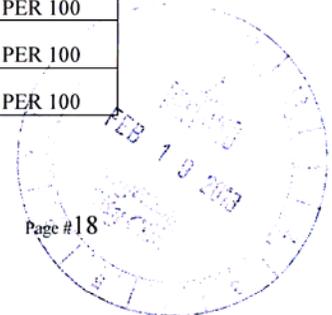
DESCRIPTION	BID PRICE	
5/8 - 11 X 4-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$149.00	PER 100
3/4 - 10 X 1 HEX HEAD CAP SCREWS 18.8 S.S.	\$120.00	PER 100
3/4 - 10 X 1-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$128.50	PER 100
3/4 - 10 X 3-1/2 HEX HEAD CAP SCREWS 18.8 S.S.	\$156.00	PER 100
6 - 32 X 3/8 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$.25	PER 100
6 - 32 X 1/2 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$1.25	PER 100
6 - 32 x 1 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$1.15	PER 100
8 - 32 X 1/2 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$1.25	PER 100
8 - 32 X 3/4 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$2.49	PER 100
8 - 32 X 1 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$2.18	PER 100
10 - 24 X 1/2 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$2.95	PER 100
10 - 24 X 3/4 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$2.79	PER 100
10 - 24 X 1 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$1.73	PER 100
10 - 32 X 1/2 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$1.39	PER 100
10 - 32 X 3/4 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$.976	PER 100
10 - 32 X 1 ROUND HEAD MACHINE SCREWS 18.8 S.S.	\$2.65	PER 100
1/4 - 20 FIN HEX NUTS 18.8 S.S.	\$2.475	PER 100
5/16 - 18 FIN HEX NUTS 18.8 S.S.	\$3.495	PER 100
3/8 - 16 FIN HEX NUTS 18.8 S.S.	\$5.605	PER 100
7/16 - 14 FIN HEX NUTS 18.8 S.S.	\$10.74	PER 100
1/2 - 13 FIN HEX NUTS 18.8 S.S.	\$14.67	PER 100
9/16 - 12 FIN HEX NUTS 18.8 S.S.	\$26.50	PER 100
5/8 - 11 FIN HEX NUTS 18.8 S.S.	\$22.47	PER 100
3/4 - 10 FIN HEX NUTS 18.8 S.S.	\$36.56	PER 100
1/4 USS FLAT WASHERS 18.8 S.S.	\$1.40	PER 100
5/16 USS FLAT WASHERS 18.8 S.S.	\$2.25	PER 100
3/8 USS FLAT WASHERS 18.8 S.S.	\$2.85	PER 100
7/16 USS FLAT WASHERS 18.8 S.S.	\$7.67	PER 100



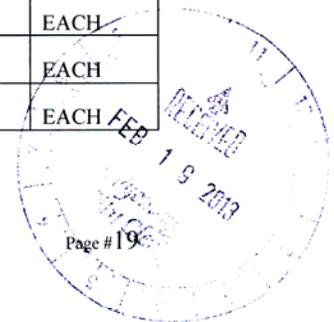
DESCRIPTION	BID PRICE	
1/2 USS FLAT WASHERS 18.8 S.S.	\$ 7.46	PER 100
9/16 USS FLAT WASHERS 18.8 S.S.	\$ 4.535	PER 100
5/8 USS FLAT WASHERS 18.8 S.S.	\$ 12.00	PER 100
3/4 USS FLAT WASHERS 18.8 S.S.	\$ 28.00	PER 100
1/4 SPLIT LOCK WASHERS 18.8 S.S.	\$ 1.95	PER 100
5/16 SPLIT LOCK WASHERS 18.8 S.S.	\$ 2.67	PER 100
3/8 SPLIT LOCK WASHERS 18.8 S.S.	\$ 4.00	PER 100
7/16 SPLIT LOCK WASHERS 18.8 S.S.	\$ 3.80	PER 100
1/2 SPLIT LOCK WASHERS 18.8 S.S.	\$ 7.88	PER 100
9/16 SPLIT LOCK WASHERS 18.8 S.S.	\$ 24.00	PER 100
5/8 SPLIT LOCK WASHERS 18.8 S.S.	\$ 16.25	PER 100
3/4 SPLIT LOCK WASHERS 18.8 S.S.	\$ 19.70	PER 100
PLOW BOLTS		
5/8 - 11 X 2-1/2 PLOW BOLT PLAIN, #3 HEAD STYLE, GRADE 8	\$ 47.80	PER 100
5/8 x 11 X 3 1/2 PLOW BOLT	\$ 66.50	PER 100
5/8 X 11 X 4 1/2 PLOW BOLT	\$ 107.00	PER 100
MACHINE SCREWS		
6 - 32 X 1/4 RH SLTD M/S ZINC	\$ 1.40	PER 100
6 - 32 X 1/2 RH SLTD M/S ZINC	\$.90	PER 100
6 - 32 X 5/8 RH SLTD M/S ZINC	\$.70	PER 100
6 - 32 X 3/4 RH SLTD M/S ZINC	\$.57	PER 100
8 - 32 X 1/4 RH SLTD M/S ZINC	\$.85	PER 100
8 - 32 X 1/2 RH SLTD M/S ZINC	\$.78	PER 100
8 - 32 X 3/4 RH SLTD M/S ZINC	\$.45	PER 100
8 - 32 X 1 RH SLTD M/S ZINC	\$ 1.31	PER 100
8 - 32 X 1-1/2 RH SLTD M/S ZINC	\$ 1.03	PER 100
10 - 24 X 1/2 RH SLTD M/S ZINC	\$.97	PER 100
10 - 24 X 5/8 RH SLTD M/S ZINC	\$.39	PER 100



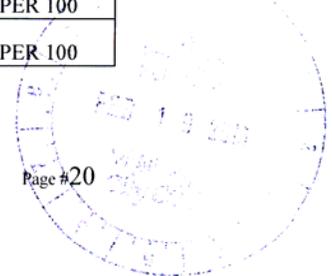
DESCRIPTION	BID PRICE	
10 - 24 X 3/4 RH SLTD M/S ZINC	\$ 1.33	PER 100
10 - 24 X 1 RH SLTD M/S ZINC	\$ 1.49	PER 100
10 - 24 X 1-1/4 RH SLTD M/S ZINC	\$.56	PER 100
10 - 24 X 1-1/2 RH SLTD M/S ZINC	\$.80	PER 100
10 - 24 X 3 RH SLTD M/S ZINC	\$ 2.38	PER 100
10 - 32 X 1/4 RH SLTD M/S ZINC	\$.38	PER 100
10 - 32 X 1/2 RH SLTD M/S ZINC	\$.71	PER 100
10 - 32 X 3/4 RH SLTD M/S ZINC	\$ 1.53	PER 100
10 - 32 X 1 RH SLTD M/S ZINC	\$.56	PER 100
10 - 32 X 1-1/2 RH SLTD M/S ZINC	\$.34	PER 100
12 - 24 X 1/2 RH SLTD M/S ZINC	\$.87	PER 100
12 - 24 X 3/4 RH SLTD M/S ZINC	\$.42	PER 100
1/4 - 20 X 1/2 RH SLTD M/S ZINC	\$ 1.70	PER 100
1/4 - 20 X 3/4 RH SLTD M/S ZINC	\$ 1.98	PER 100
1/4 - 20 X 1 RH SLTD M/S ZINC	\$ 4.10	PER 100
1/4 - 20 X 1-1/4 RH SLTD M/S ZINC	\$ 1.32	PER 100
WIRE CONNECTORS		
22-16 NYLON SOLDERLESS BUTT CONNECTORS	\$ 5.80	PER 100
16-14 NYLON SOLDERLESS BUTT CONNECTORS	\$ 6.00	PER 100
12-10 NYLON SOLDERLESS BUTT CONNECTORS	\$ 10.30	PER 100
16-14 NYLON MALE QUICK SLIDE TERMINALS	\$ 7.90	PER 100
16-14 NYLON FEMALE QUICK SLIDE TERMINALS	\$ 4.50	PER 100
#12 WIRE - #10 STUD-NYLON INSULATED RING TYPE	\$ 10.60	PER 100
#16 WIRE - #10 STUD-NYLON INSULATED RING TYPE	\$ 9.70	PER 100
#16 WIRE - #14 STUD-NYLON INSULATED RING TYPE	\$ 4.20	PER 100
#22 WIRE - #10 STUD-NYLON INSULATED RING TYPE	\$ 7.10	PER 100
#12 WIRE - #10 STUD-NYLON INSULATED SPADE TYPE	\$ 10.80	PER 100
#16 WIRE - #10 STUD-NYLON INSULATED SPADE TYPE	\$ 7.80	PER 100



DESCRIPTION	BID PRICE	
#16 WIRE - #6 STUD-NYLON INSULATED SPADE TYPE	\$7.70	PER 100
#22 WIRE - #6 STUD-NYLON INSULATED SPADE TYPE	\$5.45	PER 100
THREADED ROD		
1/4 - 20 X 36 THREADED ROD Z-2	\$.40	EACH
5/16 - 18 X 36 THREADED ROD Z-2	\$.62	EACH
3/8 - 16 X 36 THREADED ROD Z-2	\$.88	EACH
1/2 - 13 X 36 THREADED ROD Z-2	\$ 1.70	EACH
5/8 - 11 X 36 THREADED ROD Z-2	\$ 2.34	EACH
5/8 - 11 X 120 THREADED ROD Z-2	\$ 10.39	EACH
3/4 - 10 X 36 THREADED ROD Z-2	\$ 3.80	EACH
3/4 - 10 X 120 THREADED ROD Z-2	\$ 15.40	EACH
NYLON TY-RAPS		
SHORT - 3-3/4"	\$.44	PER 100
INTERMEDIATE - 6"	\$ 1.08	PER 100
REGULAR - 7-3/4"	\$ 1.63	PER 100
HEAVY DUTY - 11-3/8"	\$ 6.30	PER 50
LONG NARROW - 15-1/8"	\$ 4.30	PER 50
LONG WIDE - 15-1/4"	\$ 8.00	PER 50
3/4 SQ NATURAL TY-WRAP MOUNT W/ ADHESIVE	\$ 9.00	PER 50
DRILL BITS		
1/16" HIGH SPEED, JOBBER LENGTH	\$.25	EACH
3/32 HIGH SPEED, JOBBER LENGTH	\$.27	EACH
1/8 HIGH SPEED, JOBBER LENGTH	\$.28	EACH
5/32 HIGH SPEED, JOBBER LENGTH	\$.28	EACH
3/16 HIGH SPEED, JOBBER LENGTH	\$.36	EACH
7/32 HIGH SPEED, JOBBER LENGTH	\$.45	EACH
1/4 HIGH SPEED, JOBBER LENGTH	\$.51	EACH
5/16 HIGH SPEED, JOBBER LENGTH	\$.90	EACH



DESCRIPTION	BID PRICE	
3/8 HIGH SPEED, JOBBER LENGTH	\$ 1.22	EACH
7/16 HIGH SPEED, JOBBER LENGTH	\$ 1.64	EACH
1/2 HIGH SPEED, JOBBER LENGTH	\$ 2.20	EACH
1/4" x 12" TWIST DRILL BIT	\$ 4.45	EACH
1/4" X 12" LONG BOY TWIST DRILL BITS	\$ 6.90	EACH
1/4" X 16" DRILL BITS	\$ 5.50	EACH
1/4" X 18" DRILL BITS	\$ 17.75	EACH
1/4" X 6" MASONRY DRILL BIT	\$ 1.80	EACH
1/4" X 13" MASONRY DRILL BIT	\$ 4.00	EACH
1/4" x 18" MASONRY DRILL BIT	\$ 6.25	EACH
STAINLESS STEEL HOSE CLAMPS		
M4P	\$ 19.00	PER 100
M6P	\$ 23.00	PER 100
B8H	\$ 23.00	PER 100
B10H	\$ 38.00	PER 100
B12H	\$ 26.00	PER 100
B16H	\$ 27.00	PER 100
B20H	\$ 27.00	PER 100
B24H	\$ 26.00	PER 100
B28H	\$ 27.00	PER 100
B32H	\$ 28.00	PER 100
B36H	\$ 28.00	PER 100
B40H	\$ 46.00	PER 100
B44H	\$ 48.00	PER 100
B48H	\$ 48.00	PER 100
B52H	\$ 53.00	PER 100
B64H	\$ 57.00	PER 100
B72H	\$ 62.00	PER 100



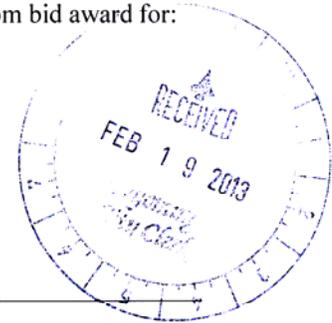
DESCRIPTION	BID PRICE	
B88H	\$ 77.00	PER 100
TEFLON PIPE TAPE		
1/2" WIDTH, 600" ROLL	\$.67	PER ROLL
3/4" WIDTH, 600" ROLL	\$ 1.25	PER ROLL
1" WIDTH, 600" ROLL	\$ 2.60	PER ROLL
MISCELLANEOUS TAPE		
3/4" WIDTH, 66' ROLL ELECTRICAL TAPE	\$ 1.50	PER ROLL
CONTRACTOR'S DUCT TAPE	\$ 9.00	PER ROLL
GREASELESS SPRAY LUBRICANT & PENETRANT		
LIGHT GRADE - 11 OUNCE SPRAY CAN	\$ 5.35	PER CAN
MEDIUM GRADE - 11 OUNCE SPRAY CAN	\$ 5.35	PER CAN
HEAVY GRADE - 11 OUNCE SPRAY CAN	\$ 5.35	PER CAN

Is bidder willing to honor the bid pricing for orders placed within one year from bid award for:

Kent County Municipalities _____ Yes No

Ottawa County Municipalities Yes _____ No

Wyoming Public Schools Yes _____ No



TERMS

NET 30

COMPANY

MANUFACTURERS SUPPLY COMPANY

ADDRESS

4235 CORPORATE EXCHANGE DRIVE

CITY

HUDSONVILLE

STATE MI

ZIP

49426

AUTHORIZED BY (please print):

JODI BLACKPORT

SIGNATURE (required)

Jodi Blackport

DATE

PHONE

616-669-4190

DIRECT
CELL PHONE

616-209-0106

WEB SITE

www.mansply.net

EMAIL

jblackport@mansply.com

JRS/sak
2/11/13

ORDINANCE NO. 1-13

AN ORDINANCE TO REPEAL ARTICLE VI OF
CHAPTER 14, SECTIONS 14-451 THROUGH 14-460
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Article VI of Chapter 14, Sections 14-451 through 14-460 inclusive (Drive-In Restaurants) is hereby repealed.

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2013.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2013.

Heidi A. Isakson
Wyoming City Clerk

Ordinance No. _____

ARTICLE VI. - DRIVE-IN RESTAURANTS

[Sec. 14-451. - Definitions.](#)
[Sec. 14-452. - Conduct on premises.](#)
[Sec. 14-453. - Automobile nuisance.](#)
[Sec. 14-454. - Waste material disposal—Patrons.](#)
[Sec. 14-455. - Same—Owner.](#)
[Sec. 14-456. - Alcoholic beverages.](#)
[Sec. 14-457. - Access to premises.](#)
[Sec. 14-458. - Parking area—Paving.](#)
[Sec. 14-459. - Same—Lights.](#)
[Sec. 14-460. - Barriers.](#)
[Secs. 14-461—14-485. - Reserved.](#)

Sec. 14-451. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Drive-in or drive-through restaurant means any establishment where food, frozen dessert or beverage is sold to the consumer and where motor vehicle parking space is provided and where such food, frozen dessert or beverage is intended to be consumed in the motor vehicle parked upon the premises, or anywhere.

Waste material means paper, cups, straws, napkins, garbage, beverages and all other waste matter intended for disposal which, if not placed in a proper receptacle, tends to create a public nuisance by rendering property unclean, unsafe and unsightly.

(Code 1983, § 80.31)

Cross reference— Definitions generally, § 1-2.

Sec. 14-452. - Conduct on premises.

The owner shall maintain quiet and good order upon the premises of a drive-in restaurant and shall not permit disorderly or immoral conduct nor loitering. The owner shall not cause or create any noise or other nuisance on the parking area of a drive-in restaurant whereby the quiet and good order of the premises or of the neighborhood is disturbed.

(Code 1983, § 80.32)

Sec. 14-453. - Automobile nuisance.

No person on the premises of a drive-in restaurant shall race a motor of any motor vehicle, blow any horn, or make or cause to be made any loud or unseemly noise, nuisance or disturbance whereby the quiet and good order of the premises or of the neighborhood is disturbed.

(Code 1983, § 80.33)

Sec. 14-454. - Waste material disposal—Patrons.

No person shall place, throw or deposit any waste material upon the outside premises or parking area of a drive-in restaurant or on any street, alley, or adjoining property or in the vicinity of a drive-in restaurant, except in receptacles provided for that purpose, nor shall the owner permit such conduct.

(Code 1983, § 80.34)

Sec. 14-455. - Same—Owner.

The owner shall, at least once in 24 hours, dispose of waste materials. The owner shall keep the premises of the drive-in restaurant, together with the parking area and that portion of any street or alley adjoining the drive-in restaurant, free from waste material originating from his premises. The owner shall provide the drive-in restaurant with a sufficient number of receptacles adequate to handle the refuse.

(Code 1983, § 80.35)

Sec. 14-456. - Alcoholic beverages.

No person on the premises of a drive-in restaurant whether in or out of a motor vehicle shall drink, have in his possession or under his control, or offer to give to another to drink, any beer, wine or intoxicating liquor.

(Code 1983, § 80.36)

Sec. 14-457. - Access to premises.

The owner shall provide to streets at least two accesses to the place of business at all times. Such means of access shall be kept clear by the owner at all times so as to facilitate movement of motor vehicles.

(Code 1983, § 80.37)

Sec. 14-458. - Parking area—Paving.

The parking area on the premises of a drive-in restaurant shall be paved or treated by the owner so as to avoid creating dust, and to provide adequate drainage of surface water.

(Code 1983, § 80.39)

Sec. 14-459. - Same—Lights.

The parking area of any drive-in restaurant shall be adequately illuminated by electric lights so as to allow the safe movement of vehicles. Such illumination shall be so arranged so as not to shine or reflect on any residential buildings and areas.

(Code 1983, § 80.38)

Sec. 14-460. - Barriers.

(a) The owner of a drive-in restaurant shall provide a barrier which shall not be less than four feet nor more than six feet in height and shall encompass the entire restaurant property except for the frontage

PART II - CODE OF ORDINANCES
Chapter 14 - BUSINESSES
ARTICLE VI. - DRIVE-IN RESTAURANTS

and walk entrances. The barrier shall be of a design, structure and material which will withstand the elements, is safe and will prevent the movement of papers and other debris from the premises. The barrier shall consist of one or a combination of the following:

(1) A chainlink fence of aluminum, galvanized steel or some other material capable of being rustproof. Any chainlink fence shall have no more than two-inch by two-inch openings and shall be erected so that barbed or cut ends of the fence shall be touching the ground. If the drive-in restaurant abuts on property which is either residentially zoned or used, the owner of the drive-in restaurant shall not erect a chainlink fence on the side of his property abutting the residentially zoned or used property unless the owner of the drive-in restaurant plants shrubbery along the fence on the side abutting the residentially zoned or used property.

(2) A uniformly painted and solid wall or fence.

(3) Evergreen plantings at least three feet in depth and maintained in a clean and healthy condition at all times.

(b) If a combination of types of barriers is used there shall be no openings of more than three inches between any type of barrier. The barrier shall be approved by the building inspector or his assistant as to whether or not the barrier meets the requirements of this section.

(Code 1983, § 80.40)

Secs. 14-461—14-485. - Reserved.

Staff Report

Date: February 11, 2013
Subject: Repeal of “Drive-In Restaurants” Ordinance
From: Heidi A. Isakson, City Clerk
Meeting Date: February 18, 2013 City Council Meeting

Recommendation:

Staff recommends adoption of Ordinance No. ____, which repeals Code Sections 14-451 through 14-460, regulating “drive-in restaurants”.

Sustainability Criteria:

Environmental Quality – There would be no environmental impact in repealing these regulations, as all of the requirements are addressed through other existing ordinances or statutes.

Social Equity – The requirements in the sections proposed to be repealed are more appropriately addressed through zoning, building, property maintenance, criminal or other ordinances or statutes which have established procedures for due process.

Economic Strength – No impact.

Discussion: The regulations contained in Sections 14-451 through 14-460 all address concerns that are more appropriately addressed through zoning, building, property maintenance, criminal or other ordinances or statutes. Chief Building Official James DeLange, City Planner Tim Cochran, and Police Chief Carmody all agree that these ordinances sections are obsolete.

ORDINANCE NO. 3-13

AN ORDINANCE TO AMEND DIVISION 3 OF
ARTICLE IV OF CHAPTER 2 OF THE CODE
OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Division 3 of Article IV of Chapter 2 of the Code of the City of Wyoming is hereby amended to read as follows:

DIVISION 3. PROPERTY TAX EXEMPTION

Sec. 2-281. Public Purpose.

Pursuant to Section 15a of Public Act 346 of 1966 as amended, MCL 125.1415a, the City may encourage the development or rehabilitation of low and moderate income housing by providing a service charge in lieu of property taxes. The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by classes of housing exempt from taxation under the Act at an amount it chooses, not to exceed the taxes that would be paid. The City hereby finds that such housing for persons of low and moderate income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this ordinance for tax exemption and the service charge in lieu of taxes during the period contemplated in this ordinance are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such tax exemption. The City also finds that development of such housing should further related public purposes such as new urbanism housing models and mixed use development to enhance the downtown area of the City

Sec. 2-282. Definitions.

As used in this division, the following definitions shall apply:

Act means the State Housing Development Authority Act, being Public Act 346 of 1966 of the State of Michigan, as amended.

Annual shelter rent means the total collections during an agreed annual period from all occupants of a housing development representing rent or occupancy charges, exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.

Authority means the Michigan State Housing Development Authority.

Contract rents are as defined by the U.S. Department of Housing and Urban Development in regulations promulgated pursuant to the U.S. Housing Act of 1937, as amended.

Elderly means a single person who is 55 years of age or older or a household in which at least one member is 55 years of age or older and all other members are 50 years of age or older.

Housing development means a development which contains a significant element of housing for persons of low or moderate income and such elements of other housing, commercial, recreational, industrial, communal and educational facilities as the authority determines improve

the quality of the development as it relates to housing for persons of low or moderate income. Housing Development may include rehabilitation of existing housing as authorized by the Act.

Low income persons or families as used herein shall have the same meaning as provided in section 15(a)(7) of the act.

Mortgage loan means a loan to be made by the authority or a federally aided mortgage to the sponsor for the construction and/or permanent financing of the housing development.

Utilities means fuel, water, sanitary sewer service and/or electrical service, which are paid by the housing development.

Sponsor means person(s) or entities, which have applied, to the authority for a mortgage loan to finance a housing development.

Sec. 2-283. Annual Service Charge in Lieu of Property Taxes.

The annual service charge in lieu of property taxes shall apply as follows:

(1) Tax exemption. The tax exemption provided for in subsection (1) of Section 15a of Act 346 of 1966, as amended, shall not apply to any class of housing project within in the City except for multiple family apartment projects for low and moderate income persons or families as defined herein.

(2) Duration. The property tax exemption hereunder shall remain in effect and shall not terminate so long as the mortgage loan remains outstanding and unpaid or the Authority has any interest in the property but not for more than fifty (50) years.

(3) Establishment. The establishment of a specific tax exemption shall be by ordinance providing for the tax exemption and payment in lieu of taxes for a specific project within the City.

(4) Limitation. For any portion of a housing development occupied by persons other than low and moderate income persons or families or elderly persons as defined herein, the service charge to be paid each year in lieu of taxes shall be equal to the full amount of the taxes which would have been paid on that portion of the housing development if the housing development was not tax exempt.

(5) Contractual effect. Notwithstanding the provisions of section 15a(5) of the act to the contrary, a contract between the city and the sponsor with the authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this division and establishment of the housing development.

(6) Existing exemptions. The provisions of this division shall not operate to change the terms and conditions of any tax exemption for any housing development having a tax exemption pursuant to Article IV as of the effective date of this ordinance.

Sec. 2-284. Establishment and Payment of Annual Service Charge.

Establishment and payment of the annual service charge shall be as follows:

(1) The amount shall be established in a specific ordinance authorizing a project; the annual service charge may be up to 10% of the annual shelter rents.

(2) The annual service charge in lieu of taxes for the preceding calendar year shall be payable in the same manner as general property taxes are payable to the City, including, without limitation, administrative fees, late payment penalties, and interest as authorized by law or City Charter. The annual payment shall be paid on or before June 30 of each year.

(3) Not later than March 1 of each year, commencing with the year for which the exemption is granted, the sponsor shall file the following with the City Treasurer's office:

(A) A report which states:

- (1) the number of tenants occupying units as of December 31 of the previous year
- (2) the number of units and rentals charged for all units during the preceding calendar year
- (3) the number of units and rentals charged for all units not rented to low income or elderly persons or families during the preceding calendar year
- (4) the amount and source of any other revenues generated by operation of the housing development
- (5) whether the original authority aided financing utilized to construct the housing development is still outstanding and the number of years remaining on that financing
- (6) such other information as is reasonably requested by the City in writing

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2013.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2013.

Heidi A. Isakson
Wyoming City Clerk

Ordinance No. _____