

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, MARCH 4, 2013, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation**
Pastor Mike Young, Newhall Christian Fellowship
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the regular meeting of February 18, 2013
- 7) Approval of Agenda**
- 8) Public Hearings**
7:01 p.m. To Consider the Establishment of an Industrial Development District for S.F. Gilmore, Inc. in the City of Wyoming
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
- 13) Budget Amendments**
 - a) Budget Amendment No. 36 – To Appropriate \$13,450 of Budgetary Authority and Recognize \$13,450 of Revenue Reimbursement for School District May 2013 Elections which were not Previously Budgeted
 - b) Budget Amendment No. 37 – To Appropriate \$99,300 of Budgetary Authority to Provide Funds for Water Supply System Maintenance
- 14) Consent Agenda**

(All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Council member, that member may request removal from the Consent Agenda.)

 - a) To Confirm the Appointment of Bernie Van Der Klok as a Member of the Board of Directors of the City of Wyoming Downtown Development Authority
 - b) To Appoint Christopher J. Hall as a Member of the Community Development Committee for the City of Wyoming
 - c) To Appoint Tyler Jackson as a Member of the Community Development Committee for the City of Wyoming
 - d) To Reappoint Members and an Alternate Member to the Board of Directors of the Grand Valley Regional Biosolids Authority

15) Resolutions

- e) To Establish Industrial Development District 293 for S. F. Gilmore, Inc., in the City of Wyoming
- f) To Set a Public Hearing for the Approval of an Application for an Industrial Facilities Exemption Certificate for S. F. Gilmore, Inc., in the City of Wyoming (March 18, 2013 at 7:01 p.m.)
- g) To Approve the Use of Lamar Park for a 24 Hour Charity Event and to Waive Reservation Fees for the Event

16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts

- h) To Endorse the City of Wyoming's Continued Subscription to the Water Research Foundation (WRF)
- i) To Concur with the Award of Bid by the Michigan Department of Transportation for the Rehabilitation of the Burlingame Avenue Bridge Over Buck Creek in the City of Wyoming
- j) To Award the Bid for the Nature Preserve – Bike Path Restoration
- k) For Award of Bids
 - 1. Fertilizer
 - 2. Shredded Bark
 - 3. Ammunition
 - 4. Bituminous Paving Materials
 - 5. Stainless Steel Clamp Couplings

17) Ordinances

- 2-13 To Amend Section 90-32 of the Code of the City of Wyoming by Adding Subsection (91) Thereto to Rezone 1.1 Acres from RO-1 Restricted Office and ER Estate Residential to B-1 Local Business (Northwest Corner of 56th Street and Wilson Avenue) (FIRST READING)

18) Informational Material

- a) Wyoming Planning Commission's 2012 Annual Report

19) Acknowledgment of Visitors

20) Closed Session (as necessary)

21) Adjournment

CITY OF WYOMING BUDGET AMENDMENT

Date: March 4, 2013

Budget Amendment No. 036

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$13,450 of budgetary authority and recognize \$13,450 of Revenue Reimbursement for School District May 2013 Elections which were not previously budgeted.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
General Fund				
Contributions from Local Units Other Government Units Share of Election Costs 101-581.002	\$0	\$13,450		\$13,450
City Clerk - Elections - Salaries - Officials Salaries 101-215-19100-711.000	\$20	\$8,000		\$8,020
City Clerk - Elections - Office Supplies 101-215-19100-727.000	\$430	\$300		\$730
City Clerk - Elections - Printing and Advertising 101-215-19100-900.000	\$0	\$100		\$100
City Clerk - Elections - Rentals 101-215-19100-940.000	\$70	\$800		\$870
City Clerk - Elections - Other Services 101-215-19100-956.000	\$0	\$3,000		\$3,000
City Clerk - Elections - Overtime 101-215-19100-708.000	\$0	\$900		\$900
City Clerk - Elections - FICA 101-215-19100-715.000	\$0	\$70		\$70
City Clerk - Elections - Pension 101-215-19100-718.000	\$60	\$270		\$330
City Clerk - Elections - Workers Comp Insurance 101-215-19100-715.000	\$0	\$10		\$10
Fund Balance/Working Capital				

Recommended: 
Finance Director


City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2012-2013 be amended by adoption of the foregoing budget amendment.

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

CITY OF WYOMING BUDGET AMENDMENT

Date: March 4, 2013

Budget Amendment No. 037

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$99,300 of budgetary authority to provide funds for Water Supply System Maintenance..

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
Water Fund				
Public Works - T and D - Mains - Salaries 591-441-56200-706000	\$250,600	\$30,000		\$280,600
Public Works - T and D - Mains - Salaries - Temporary 591-441-56200-707.000	\$13,100	\$4,900		\$18,000
Public Works - T and D - Mains - Salaries - Overtime 591-441-56200-708000	\$40,000	\$14,900		\$54,900
Public Works - T and D - Mains - Maintenance Supplies 591-441-56200-775000	\$90,500	\$35,000		\$125,500
Public Works - T and D - Mains - Motor Pool Rental Equipment - Fuel 591-441-56200-9473000	\$14,600	\$14,500		\$29,100
Fund Balance/Working Capital (591)				\$99,300

Recommended: 
Finance Director


City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2012-2013 be amended by adoption of the foregoing budget amendment.

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

STAFF REPORT

DATE: February 26, 2013

SUBJECT: Budget Amendment, Watermain Maintenance

FROM: W. Scott Zastrow, Assistant Director of Public Works

Date of Meeting: March 4, 2013

RECOMMENDATION

It is recommended that the City Council authorize a Budget Amendment for the Watermain Maintenance activity.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The Public Works Department's maintenance of the water supply system strives to reduce the waste of water.

Social Equity

Utility repairs are provided throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the City's water supply system.

Economic Strength

Safe and adequate water supplies are a cornerstone to the public's welfare. Maintaining the water supply system insures the public has equal access to a safe and reliable source of water for drinking. Maintaining the water supply system also insure the businesses of the City have clean water for business operations.

DISCUSSION

Operations related to the maintenance of the water supply system have been slightly high over the past three months. To date we have seen approximately 11% higher expenses due to the number and type of watermain failures. Because of the increased activity, additional funds are needed in the watermain maintenance activity.

Over the past three months a couple of the watermain failures have been the type which have required the support of outside contractors. Additionally, the material required to make the repairs has been higher in volume and expense because of the number and size of the repairs.

Currently accounts within the Water Fund, Transmission and Distribution, Main activity will be short of funds before the end of the month. To date, 74% of the funds in the activity have been expended. An additional 11% in funds will be needed to complete operations this year.

BUDGET IMPACT

Additional funds in the amount of \$99,300 will need to be transferred from the Fund Balance as identified in the attached Budget Amendment.

RESOLUTION NO. _____

RESOLUTION TO CONFIRM THE APPOINTMENT OF BERNIE VAN DER KLOK
AS A MEMBER OF THE BOARD OF DIRECTORS OF THE CITY OF WYOMING
DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS:

1. Bernie Van Der Klok has submitted an application requesting appointment to the Downtown Development Authority for the City of Wyoming.
2. A vacancy exists in an unexpired term ending January 1, 2017 on the Downtown Development Authority.
3. Mayor Jack Poll has recommended that Bernie Van Der Klok be appointed as a member of the Board of Directors of the City of Wyoming Downtown Development Authority.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council for the City of Wyoming, Michigan, does hereby confirm the appointment of Bernie Van Der Klok as a member of the Board of Directors of the City of Wyoming Downtown Development Authority for the unexpired term ending January 1, 2017.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO APPOINT CHRISTOPHER J. HALL AS A MEMBER OF THE
COMMUNITY DEVELOPMENT COMMITTEE FOR THE CITY OF WYOMING

WHEREAS:

1. Christopher J. Hall has submitted an application requesting appointment to the Community Development Committee for the City of Wyoming.
2. A vacancy exists in a term ending June 30, 2014.
3. City Council wishes to appoint Christopher J. Hall as a member of the Community Development Committee.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council for the City of Wyoming, Michigan does hereby confirm the appointment of Christopher J. Hall as a member of the Community Development Committee for the term ending June 30, 2014.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO APPOINT TYLER JACKSON AS A MEMBER OF THE
COMMUNITY DEVELOPMENT COMMITTEE FOR THE CITY OF WYOMING

WHEREAS:

1. Tyler Jackson has submitted an application requesting appointment to the Community Development Committee for the City of Wyoming.
2. A vacancy exists in a term ending June 30, 2014.
3. City Council wishes to appoint Tyler Jackson as a member of the Community Development Committee.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council for the City of Wyoming, Michigan does hereby confirm the appointment of Tyler Jackson as a member of the Community Development Committee for the term ending June 30, 2014.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

Heidi A. Isakson, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO REAPPOINT MEMBERS AND AN
ALTERNATE MEMBER TO THE BOARD OF DIRECTORS
OF THE GRAND VALLEY REGIONAL BIOSOLIDS AUTHORITY

WHEREAS:

1. The terms of appointment for the City of Wyoming's representatives to the Board of Directors of the Grand Valley Regional Biosolids Authority have expired.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council of the City of Wyoming hereby appoints Wyoming City Manager Curtis Holt and Gerald Snyder as Directors, and Deputy City Manager Barb Van Duren as Alternate Director, for three-year terms expiring June 30, 2016.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO ESTABLISH INDUSTRIAL DEVELOPMENT DISTRICT 293
FOR S. F. GILMORE, INC. , IN THE CITY OF WYOMING

WHEREAS:

1. The City of Wyoming has the authority to establish Industrial Development Districts within the City of Wyoming under the provisions of Act 198 of Public Acts of 1974, as amended.
2. S. F. Gilmore, Inc., has requested that the City establish an Industrial Development District for its property located at 322 Terminal Street SW, Wyoming, Michigan, and legally described on the attachment.
3. Staff reviewed the request and found that the project to be located within the district will promote the economic health of the community by encouraging private capital investment and creating new employment opportunities in the City of Wyoming.
4. Staff recommends that the City Council establish this district.
5. A public hearing was held on March 4, 2013, at 7:01 p.m., at which time the property owners of real property within the proposed district and all residents and taxpayers of the City of Wyoming were afforded the opportunity to be heard.
6. The City Council believes it is in the public interest of the City of Wyoming to establish the district.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council establishes Industrial Development District Number Two Hundred Ninety-Three (293) in the City of Wyoming, Kent County, Michigan, under the provisions of Act 198 of the Public Acts of 1974 as amended, for real and personal property at 322 Terminal Street SW, Wyoming, Michigan, and legally described on the attachment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes

 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT: Exhibit A - Legal Description

Resolution No. _____

EXHIBIT A

Legal Description

Address: 322 Terminal Street SW, Wyoming, MI 49548

Tax Parcel No.: 41-17-12-452-005

Legal Description:

PART OF S 1/2 SE 1/4 COM 598.44 FT W OF SE COR W 1/2 SE 1/4 TH N
PAR WITH E 1/8 LINE 550.0 FT TH W PAR WITH S SEC LINE 647.59 FT
M/L TO A LINE BEARING N 19D 24M 20S W FROM A PT ON S SEC LINE
WHICH IS 242.61 FT S 88D 58S 50M E FROM S 1/4 COR TH S 19D 24M 20S
E 585.96 FT TO S SEC LINE TH E ALONG S SEC LINE 470.35 FT M/L TO
BEG SEC 12 T6N R12W 7.40 A.

RESOLUTION NO. _____

RESOLUTION TO SET A PUBLIC HEARING FOR THE APPROVAL OF AN
APPLICATION FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
S. F. GILMORE, INC., IN THE CITY OF WYOMING

WHEREAS:

1. The City established Industrial Development District Number 293, under Act 198, Public Acts of 1974, as amended, by adopting Resolution Number _____ on March 4, 2013.
2. S. F. Gilmore, Inc., has filed an application for an Industrial Facilities Exemption Certificate under Act 198 with respect to a new facility to be acquired and installed within Industrial Development District 293, with an estimated cost of \$190,000 for real property and \$536,000.00 for personal property to be located at 322 Terminal Street SW.
3. Act 198 requires the City to hold a public hearing on the approval of this application.

NOW, THEREFORE, BE IT RESOLVED:

1. A public hearing on whether to approve the application by S. F. Gilmore, Inc., for an Industrial Facilities Exemption Certificate shall be held at 7:01 p.m. on March 18, 2013, in the City Council Chambers, City Hall, 1155 28th Street SW, Wyoming, Michigan.
2. Notice of this hearing shall be given to the applicant, the City Assessor, and a representative of each affected taxing unit, and shall be published in a newspaper of general circulation in the City and posted in City Hall.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 4, 2013.

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENT: Staff Report

Resolution No. _____

Staff Report

Date: 02/13/2013
Subject: S. F. Gilmore, Inc.
From: Kelli VandenBerg, Assistant to the City Manager
Meeting Date: March 4, 2013 City Council Meeting

Recommendation:

Staff recommends a twelve (12) year IFT abatement be granted to S. F. Gilmore, Inc., based on the City of Wyoming’s Economic Development Policy.

Sustainability Criteria:

Environmental Quality – S. F. Gilmore has proven to be responsible and cooperative in its efforts to be environmentally responsible. Furthermore, approval of the expansion on this industrial site is consistent with the City’s Land Use Plan.

Social Equity – Approval of this application does not significantly impact social equity.

Economic Strength – Approval of this application will help retain and expand a local manufacturer, encourage continued investment by S. F. Gilmore and provide additional employment opportunities to the area.

Discussion:

S. F. Gilmore has been operating and growing in the City of Wyoming for 17 years and is requesting the approval of an Industrial Facilities Exemption Certificate (IFT). Staff has reviewed the IFT application, which is summarized below:

Address of project:	322 Terminal Street SW Wyoming, MI 49548
Personal Property:	\$536,000.00
Real Property:	\$190,000.00
Estimated Jobs:	15 new jobs 110 retained jobs
Starting date of project:	February 2013

S. F. Gilmore seeks this abatement to allow for the remodel of a 14,000 square foot building adjacent to its existing operations are 321 Terminal. In addition to the building remodel, this

abatement will allow for the purchase of additional equipment to support the needs of its customers in the office furniture industry. Through this expansion the company seeks to hire an additional 15 employees to support its operations.

Budget Impact:

The estimated first year tax savings for S. F. Gilmore, which is located in the Wyoming Public School District, is \$11,579.01.

RESOLUTION NO. _____

RESOLUTION TO APPROVE THE USE OF LAMAR PARK FOR A 24 HOUR CHARITY
EVENT AND TO WAIVE RESERVATION FEES FOR THE EVENT

WHEREAS:

1. The American Cancer Society has requested the use of Lamar Park commencing at 3:00 p.m. until 8:00 p.m. Thursday, May 9, 2013 and 7:00 a.m. Friday, May 10, 2013 through 3:00 p.m. Saturday, May 11, 2013, to host a Relay for Life event for the purpose of raising funds to combat cancer.
2. Section 54-6 of the City Code states that no person is to be in or upon a City Park between the hours of 11:00 p.m. and 7:00 a.m. without specific written consent from the City.
3. The American Cancer Society has also requested the waiver of all facility fees related to the event in lieu of the City of Wyoming's co-sponsorship of the event.

NOW, THEREFORE, BE IT RESOLVED:

1. The Mayor and City Clerk are hereby authorized to grant permission to waive Section 54-6 of the City Code.
2. The Mayor and City Clerk are hereby authorized to approve the waiver of all facility fees related to the event and approve the use of Lamar Park for the Relay for Life 24 hour charity event.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: February 18, 2013

Subject: American Cancer Society's Wyoming-Grandville Relay for Life

From: Rebecca Rynbrandt, Director of Community Services

Meeting Date: March 4, 2013

RECOMMENDATION:

It is recommended that the City Council:

1. Approve the request from the American Cancer Society to host a Relay For Life event and related activities at Lamar Park beginning Thursday, May 9, and concluding Saturday, May 11, 2013;
2. Approve the City of Wyoming as a sponsor of the event, waiving all facility fees, estimated to be \$3,400;
3. Waive the City of Wyoming Ordinance, Sec. 54-6 related to the Closing of City Parks, allowing for the event to be held through a 24 hour period.

SUSTAINABILITY CRITERIA:

Environmental Quality – The American Cancer Society's Relay for Life event is based on walking and experiencing an outdoor setting for the activities related to the event.

Social Equity – Relay for Life is a charitable activity designed to raise funds for cancer research and treatment. It brings together many businesses and organizations in the Wyoming area to participate together in this cause.

Economic Strength – Outside of raising much needed funding in the fight against cancer, Relay for Life brings together employees and volunteers from many area businesses and organizations to work together towards developing pride in the community.

DISCUSSION:

This will be the ninth year of City's support of a Relay for Life event being held at Lamar Park. The event traditionally attracts approximately 1,000 participants over the entire 24 hour period, with approximately 250 individuals being on site at any one time. The event would utilize all Lamar Park sections, the open air shelter, grandstand, 300' softball field and the department's portable stage. The American Cancer Society will be responsible for a) notifying the immediate neighborhood of the event and its related activities, b) provide an emergency service plan of action, event insurance naming the City of Wyoming as an additional insured and any other items as required, c) affirm that pets are prohibited from event participation, and d) adhere to any and all other park rules and regulations. As mentioned in their letter of request, the American

Cancer Society recognizes that music and other related noise will be subjected to the City's existing noise ordinance. There are no other considerations necessary in regards to ordinance or zoning for overnight activities, including camping, except for the written consent necessary to waive Ordinance, Sec. 54-6 related to the Closing of Parks.

BUDGET IMPACT:

The City of Wyoming shall lose approximately \$3,400 in fees through sponsoring the event. Without such sponsorship the event would most likely not occur.



December 15, 2012

Rebecca Rynbrandt
Director of Parks and Recreation, City of Wyoming
1155 - 28th Street SW
Wyoming, MI 49509

Dear Rebecca,

We are requesting approval to hold the 9th annual American Cancer Society Relay For Life of Wyoming-Grandville at Lamar Park. The Relay For Life is a 24-hour walking event. As such, the American Cancer Society is seeking written consent to reserve the park on Thursday May 9, 2013 between 3:00 p.m. and 8:00 p.m. for set up Friday, May 10 at 7:00 a.m. until Saturday, May 11 at 3:00 p.m. Approximately 1,000 people will participate; however only +/- 250 will be on site at any given time. We are also requesting the use of the stage.

Once again we are inviting the City of Wyoming to sponsor the event. Sponsorship would entail waiving all reservation fees for the event, including section, shelter, and stage fees. In addition, use of the Lamar Park Grandstand is requested (not including the baseball field). Sponsorship does not include the waiving of responsibility for the American Cancer Society in providing necessary insurance's, etc.

As mentioned in the General Outline of Event materials, music and other related noise shall be limited by the City's noise ordinance. Further review shows no other considerations are necessary in regards to ordinance or zoning for overnight activities, including camping.

Consistent with City of Wyoming Parks and Recreation special event reservations the American Cancer Society will:

- a. Notify the immediate neighborhood of the special event and its related activities.
- b. Provide an emergency service plan of action, event insurance naming the City of Wyoming as additional insured, and any other items as required.
- c. Affirm pets are prohibited from event participation.
- d. Adhere to any and all other park rules and regulations.

The City of Wyoming has graciously participated in this event for the last eight years with no adverse situations. The city is recognized for their contributions through multiple press releases, and at the actual event via event programs, signage, T-shirt logo.

We are actively planning the 2013 Relay For Life of Wyoming-Grandville, and have additional local teams committed to participating, and would like to continue our partnership with the City of Wyoming in this community event. The 2013 Relay For Life of Wyoming-Grandville committee is formed and wishes to confirm the event's date and site as soon as possible for future planning. It is our hope you will

once again join us in this endeavor. Please contact the American Cancer Society with any questions that may arise.

Sincerely,

Jaime Counterman
Community Representative—The American Cancer Society
616.551.4033
Jaime.Counterman@cancer.org

CITY OF WYOMING PARKS AND RECREATION DEPARTMENT
Athletic/Special Event Application

ORGANIZATION: American Cancer Society – Relay For Life of Wyoming-Grandville

CONTACT NAME: Jaime Counterman

TITLE: Community Representative

ADDRESS: 129 Jefferson SE

CITY/STATE/ZIP: Grand Rapids, MI 49503

DAY PHONE: 616-551-4033 EVENING PHONE: 616-485-1664 (cell)

FAX: 616-364-6451 E-MAIL: Jaime.Counterman@cancer.org

EVENT NAME(S): Relay For Life of Wyoming-Grandville

EVENT DESCRIPTION(S): 24 hour Charity Walking and Running Event – Adults (participants and spectators) and Children (participants and spectators).

IS THIS A 1st TIME EVENT: YES _____ NO X

(If NO, where was event held last year): May 10,11 and 12, 2012

DATES REQUESTED: May 9, 10 and 11, 2013
(attach information if necessary)

TIMES REQUESTED: May 9 3:00 p.m. – 8:00 p.m. , May 10 7:00 a.m. – 11:59 p.m. & May 11 12:00 a.m. – 3:00 p.m.
(attach information if necessary)

EXPECTED ATTENDANCE: 1000 Adults and Children
(per date)

PARK AND FACILITIES REQUESTED: Lamar Park; Lamar Section A, Lamar Section B, Lamar Section C, Lamar Park Shelter, Lamar Grandstand, Baseball Diamond & Stage.

WILL REQUEST INVOLVE USE OF SPECIAL EQUIPMENT (inflatable games, dunk tank, etc.): Yes

REQUESTING CITY OF WYOMING CO-SPONSORSHIP: YES ___X___ NO _____
(If YES, you must submit a letter of request addressing your reason for seeking co-sponsorship. A request for fee waivers would be considered a request for co-sponsorship.)

(Please send completed application to City of Wyoming Parks and Recreation Department, 1155 – 28th ST SW, Wyoming MI 49509 or e-mail to parks_info@wyomingmi.gov or fax to 616-249-3400 attn: Event Application. Online event application available at www.wyomingmi.gov/ParksRec/specialeventform.asp)

OFFICE USE ONLY: APPROVED: _____ DENIED: _____

RESOLUTION NO. _____

RESOLUTION TO ENDORSE THE CITY OF WYOMING'S
CONTINUED SUBSCRIPTION TO THE
WATER RESEARCH FOUNDATION (WRF)

WHEREAS:

1. As detailed in the attached Staff Report from the Drinking Water Plant Superintendent the City of Wyoming receives direct benefits from WRF research activities and projects.
2. The City of Wyoming has subscribed to the WRF for the past 24 years.
3. The subscription fee for 2012-13 is \$26,442.00 of which approximately \$15,865.00 is attributable to our wholesale customers and will be recovered in wholesale water rates.
4. It is recommended the City Council authorize the subscription fee for 2012-13 and two additional years.
5. Funds for the subscription fee are available in account number 591-591-55300-956000.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby authorize the subscription to the WRF for 2012-13 and two additional years.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

ATTACHMENT:
Staff Report

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: February 25, 2013
Subject: Water Research Foundation Subscription Fee
From: Gerald Caron, Superintendent
Meeting Date: March 4, 2013

Recommendation:

It is recommended that the City Council authorize continued support to the Water Research Foundation by authorizing payment of the subscription fee for this year and two additional years.

Sustainability Criteria:

Environmental Quality – By supporting water research we are helping to ensure that the City of Wyoming and its customers have the latest scientific data to be able to provide safe drinking water and fire protection.

Social Equity – The utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or social economic status. All residents enjoy access to services provided by our water and waste water utilities.

Economic Strength – By using a collaborative approach with other water utilities through the WRF for drinking water research, we gain the benefit of research that we could not afford by ourselves. This helps us provide the lowest possible rate to our residents and customers.

Discussion:

On April 19, 2010, the City Council of the City of Wyoming authorized an additional three-year commitment for continued support of the Water Research Foundation (WRF). The City of Wyoming has been a full subscribing member for the past 24 years. It is time to renew the annual subscription for 2012/13. The dues or subscription fees for this year total \$26,442.00 of which approximately \$15,865.00 is attributable to our wholesale customers and will be recovered in the wholesale water rates.

As the EPA continues to issue new regulations, it is important that these regulations are based on sound science and research. The subscription fee for the City of Wyoming utilities is pooled with money from other water supplies. This money is used to provide the necessary research to allow the water system to continue providing safe drinking water. We cannot afford to perform all of the necessary research alone. We have had the opportunity to be participants in WRF projects in the past.

In conclusion, I am seeking authorization for another three-year commitment to continue our subscription and support of the Water Research Foundation. The subscription fee for 2012-13 is \$26,442.00. I believe that participation in this program is a valuable and necessary investment in drinking water research.

Budget Impact:

We have adequate funds in account 591-591-55300-956.000 for this activity.

cc: B. Dooley

RESOLUTION NO. _____

RESOLUTION TO CONCUR WITH THE AWARD OF BID BY THE MICHIGAN
DEPARTMENT OF TRANSPORTATION FOR THE REHABILITATION OF THE
BURLINGAME AVENUE BRIDGE OVER BUCK CREEK IN THE CITY OF WYOMING

WHEREAS:

1. The City of Wyoming has entered into an Agreement with the Michigan Department of Transportation (MDOT) for the rehabilitation of the Burlingame Avenue Bridge over Buck Creek south of 44th Street in Wyoming.
2. On February 1, 2013, MDOT received nine (9) bids for the construction of the project with the low bid being submitted by Anlaan Corporation in the amount of \$709,517.47.
3. The project funding obligations for both Wyoming and MDOT, are identified in a separate City-State Agreement, previously entered into on January 21, 2013.
4. The anticipated cost for the City of Wyoming's share, based upon the City-State Agreement, is \$45,300.00.
5. The costs for this project can be financed out of the Capital Improvements Program account number 400-441-50200-972502, 2013 CP Burlingame Bridge Over Buck Creek.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby concurs with MDOT in awarding the bid to Anlaan Corporation for the rehabilitation of the Burlingame Avenue bridge over Buck Creek.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: February 25, 2013
Subject: Concur with Award - Burlingame Avenue Bridge over Buck Creek
From: Russ Henckel, Assistant Director of Public Works - Engineering
Meeting Date: March 4, 2013

Recommendation:

Staff recommends concurrence of the award of the contract for the rehabilitation of the Burlingame Avenue Bridge over Buck Creek south of 44th Street in Wyoming by the Michigan Department of Transportation (MDOT) to Anlaan Corporation.

Sustainability Criteria:

Environmental Quality – The project will rehabilitate the Burlingame Avenue bridge over Buck Creek which will allow all vehicles to travel over the bridge and no longer require heavy loads to detour up to four miles to avoid crossing the existing structure.

Social Equity – This concurrence of award does not have an impact upon Social Equity.

Economic Strength – This concurrence of award does not have an impact upon Economic Strength.

Discussion:

The existing Burlingame Avenue bridge over Buck Creek has experienced some deterioration of the beams requiring load restrictions, limiting heavy vehicles crossing the structure. On February 1, 2013 the Michigan Department of Transportation (MDOT) opened bids for the rehabilitation of the Burlingame Avenue Bridge over Buck Creek project. Nine bids were received with the low bid being submitted by Anlaan Corporation in the amount of \$709,517.47. The bid is \$89,447.48 or 11.1% below the Engineer's Estimate. The funding for the project is based upon the Engineers Estimate of \$798,964.95 and is split 95% MDOT (\$749,700) and 5% Wyoming (\$45,300).

It is recommended that the City Council concur with MDOT's award of bid for the rehabilitation of the Burlingame Avenue bridge over Buck Creek to the low bidder, Anlaan Corporation.

Budget Impact:

Funds are available in the Capital Improvements Fund.

RESOLUTION NO. _____

RESOLUTION TO AWARD THE BID FOR THE
NATURE PRESERVE – BIKE PATH RESTORATION

WHEREAS:

1. The age and condition of the trail connecting the Buck Creek Nature Preserve and Lemery Park, requires major maintenance to restore the trail to good, safe and long lasting trail.
2. The deterioration of the existing asphalt along with cracking and heaving due to impact of tree roots has extinguished the serviceable life of the existing trail and extensive work is necessary to restore the trail to good condition.
3. On February 19, 2013, the City received three (3) bids for the proposed restoration work with A-1 Asphalt, Inc. submitting the low bid of \$66,122.75.
4. The bid is \$1,422.75, or 2.1% above the Engineer’s estimate and is in the best interest of the City to perform the aforementioned work.
5. The total cost for this project will be split between two Parks and Recreation Capital Outlay Accounts as follows:

Lemery Park Improvements	208-752-75600-975.112	\$38,500.00
Buck Creek Nature Preserve	208-752-75600-975.120	<u>\$38,500.00</u>
	Total Project Cost	\$77,000.00

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby awards the Nature Preserve Bike Path Restoration contract to A-1 Asphalt, Inc. in the amount of \$66,122.75.

Moved by Councilmember:
 Seconded by Councilmember:
 Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

Staff Report

Date: February 20, 2012
Subject: Nature Preserve Bike Path Restoration - Award of Bid
From: Rebecca Rynbrandt, Director of Community Services

Meeting Date: March 4, 2012

Recommendation:

Staff recommends awarding the Nature Preserve Bike Path Restoration to A-1 Asphalt Inc. for submitting the low bid of \$66,122.75, 2.1% above the Engineer's estimate.

Sustainability Criteria:

Environmental Quality – Designated pathways within the nature preserve work to protect native plantings and environmentally sensitive areas. In addition, pathways allow means for alternative travel between parks (Buck Creek Nature Preserve and Lemery Park) other than a car, conserving fuel and reducing pollution.

Social Equity – The trail is designed to provide connectivity through Wyoming and is available for all to use.

Economic Strength – Providing well maintained trails through Wyoming adds to the economic strength of a community allowing safe and efficient alternative means of travel.

Discussion:

On February 19, 2013, the City of Wyoming received three (3) bids for the Nature Preserve Trail Restoration project with A-1 Asphalt Inc. submitting a low bid of \$66,122.75 which is 2.1% above the Engineer's estimate. The trail condition connecting the Buck Creek Nature Preserve and Lemery Park, has deteriorated over time with the existing asphalt raveling severely and encroaching tree roots heaving several sections of the trail. The trail project will remove heaved walk section and resurface the entire trail, restoring it to new. Additional improvements will add strengthened base to the trail and widen to current standards. The total project cost is \$77,000 including Engineering and Contingencies, and is shared equally between two Parks and Recreation Capital Outlay accounts, Lemery Park Improvements and Buck Creek Nature Preserve.



It is recommended that the City Council award the Nature Preserve Bike Trail Restoration project to A-1 Asphalt Inc. in the amount of \$66,122.75.

Budget Impact: Funds are available in the Parks and Recreation fund.

Attachments: Bid Tabulation

City of Wyoming Bid Comparison

Contract ID: 151.12
Contract Year: 2012
Description: Nature Preserve - Bike Path Restoration
Location: Nature Preserve Bike Path
Projects(s): 151.12

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$64,700.00	-2.15%	0.00%
1	(05059) A-1 Asphalt, Inc.	\$66,122.75	0.00%	2.19%
2	(23) Michigan Paving & Materials Co.	\$95,918.00	45.06%	48.25%
3	(08551) Superior Asphalt, Inc.	\$99,591.00	50.61%	53.92%

Line	Pay Item Code	Description	Quantity	Units	(0) ENGINEER'S ESTIMATE Bid Price	Total	(1) A-1 Asphalt, Inc. Bid Price	Total	(2) Michigan Paving & Materials Co. Bid Price	Total
0001	1000	MOBILIZATION	1	LS	\$4,000.00	\$4,000.00	\$2,900.00	\$2,900.00	\$10,100.00	\$10,100.00
0002	1025	REMOVE BITUMINOUS SURFACE	788	SY	\$10.00	\$7,880.00	\$3.17	\$2,497.96	\$6.00	\$4,728.00
0003	6100	SITE GRADING	1	LS	\$3,000.00	\$3,000.00	\$1,030.00	\$1,030.00	\$1,500.00	\$1,500.00
0004	6105	MISCELLANEOUS GRAVEL	20	CY	\$36.00	\$720.00	\$25.00	\$500.00	\$130.00	\$2,600.00
0005	6108	CEMENT	28	TON	\$80.00	\$2,240.00	\$220.00	\$6,160.00	\$200.00	\$5,600.00
0006	6109	PULVEMIXING	834	Syd	\$5.00	\$4,170.00	\$12.57	\$10,483.38	\$12.00	\$10,008.00
0007	6305	HAND PATCHING	104	TON	\$120.00	\$12,480.00	\$77.17	\$8,025.68	\$138.00	\$14,352.00
0008	6338	BIT MIXTURE 36A	110	T	\$75.00	\$8,250.00	\$65.47	\$7,201.70	\$125.00	\$13,750.00
0009	6602	Ultra thin Low Volume	249	T	\$80.00	\$19,920.00	\$95.07	\$23,672.43	\$120.00	\$29,880.00
0010	7005	TOP SOIL 4" SCREENED	340	SY	\$5.00	\$1,700.00	\$8.27	\$2,811.80	\$7.00	\$2,380.00
0011	7015	CLASS A SEED HYDRO-MULCH	340	SY	\$1.00	\$340.00	\$2.47	\$839.80	\$3.00	\$1,020.00
Bid Totals:						\$64,700.00		\$66,122.75		\$95,918.00

Line	Pay Item Code	Description	Quantity	Units	(3) Superior Asphalt, Inc. Bid Price	Total	Bid Price	Total
0001	1000	MOBILIZATION	1	LS	\$6,000.00	\$6,000.00	\$0.00	\$0.00
0002	1025	REMOVE BITUMINOUS SURFACE	788	SY	\$25.00	\$19,700.00	\$0.00	\$0.00
0003	6100	SITE GRADING	1	LS	\$5,000.00	\$5,000.00	\$0.00	\$0.00
0004	6105	MISCELLANEOUS GRAVEL	20	CY	\$30.00	\$600.00	\$0.00	\$0.00
0005	6108	CEMENT	28	TON	\$225.00	\$6,300.00	\$0.00	\$0.00
0006	6109	PULVEMIXING	834	Syd	\$9.00	\$7,506.00	\$0.00	\$0.00
0007	6305	HAND PATCHING	104	TON	\$110.00	\$11,440.00	\$0.00	\$0.00
0008	6338	BIT MIXTURE 36A	110	T	\$80.00	\$8,800.00	\$0.00	\$0.00
0009	6602	Ultra thin Low Volume	249	T	\$115.00	\$28,635.00	\$0.00	\$0.00
0010	7005	TOP SOIL 4" SCREENED	340	SY	\$15.00	\$5,100.00	\$0.00	\$0.00
0011	7015	CLASS A SEED HYDRO-MULCH	340	SY	\$1.50	\$510.00	\$0.00	\$0.00
Bid Totals:						\$99,591.00		

RESOLUTION NO. _____

RESOLUTION FOR AWARD OF BIDS

WHEREAS:

1. Formal bids have been obtained on the below listed items.
2. The bids received have been reviewed and evaluated as per the attached Staff Reports.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby award the bids for the listed items as recommended in the attached Staff Reports and summarized below.

Item	Recommended Bidder	Cost
Fertilizer	Michigan Turf & Ornamental, John Deere Landscape & Tri-Turf	Bid prices as shown on the attached tabulation sheet
Shredded Bark	Three Oaks Ground Cover & Superior Ground Cover	Bid prices as shown on the attached tabulation sheet
Ammunition	Kiesler Police Supply Inc. & Vance Outdoor, Inc.	Bid prices as shown on the attached tabulation sheets
Bituminous Paving Materials	Superior Asphalt, Inc.	Bid prices as shown on the attached Staff Report
Stainless Steel Clamp Couplings	Etna Supply Company	Bid prices as shown on the attached Staff Report

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on: March 4, 2013.

ATTACHMENTS:
Staff Reports
Tabulation Sheets

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

DATE: February 20, 2013
SUBJECT: Fertilizer
FROM: Jeff Anderson, Parks & Facilities Supervisor
CC: Rebecca Rynbrandt, Director of Community Services
MEETING DATE: March 4, 2013

RECOMMENDATION:

It is recommended that the bid for fertilizer be awarded to Michigan Turf and Ornamental, John Deere Landscape and Tri Turf in the amounts indicated on the attached tabulation sheet.

SUSTAINABILITY CRITERIA:

Environmental Quality – The City uses fertilizer to maintain the City's parks and property.

Social Equity – Does not significantly impact social equity.

Economic Strength – Well maintained properties have a positive direct impact on property values.

DISCUSSION:

Bids were requested to provide fertilizer for the City's Parks and Facilities. Five bids were received, fifty-six invitations were sent to prospective bidders.

It is recommended the bid be awarded to the low bidders for each type of fertilizer as highlighted on the attached tabulation sheet based on the type of fertilizer, analysis, square foot per bag, minimum truckload and delivery charges.

BUDGET IMPACT:

Funds for the purchase of the fertilizer are budgeted in various departmental accounts with the appropriate account being charged at the time of requisition. It is estimated the annual expenditure for fertilizer will total approximately \$7,500.00.

**CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS**

On Fertilizer

Opened By City Clerk On February 12, 2013 At 11:00 a.m.

All bid prices reduce to net. All bid prices shown are firm for orders placed within one year from date of award of bid unless otherwise noted.

	BFG Supply			CSI GeoTurf, Inc.			Michigan Turf & Ornamental			John Deere Landscapes			Tri Turf		
	Price (Per Bag)	Square Foot Per Bag	Mfg.	Price (Per Bag)	Square Foot Per Bag	Mfg.	Price (Per Bag)	Square Foot Per Bag	Mfg.	Price (Per Bag)	Square Foot Per Bag	Mfg.	Price (Per Bag)	Square Foot Per Bag	Mfg.
23-0-8 Weed and Feed with Three Way Herbicide or equal	\$ 26.01	11,700	Lebanon 19-0-6	\$ 23.00	10,000	Howard Johnson 15-00-5				\$ 22.80	12,500	Lesco #088728	\$ 21.00	12,500	EL Grow 22-0-5
Percentage of Urea Nitrogen:		19.0%			15.0%						23.00%			22.0%	
Percentage of Slowly Available Urea Nitrogen:		4.6%			20.0%						6.20%			30.0%	
Soluble Potash:		6.0%			5.0%						8.00%			5.0%	
Free Sulfur:		3.0%									3.55%				
Chlorine Max:		6.0%			6.0%						6.00%				
19-0-6 Dimension 0.10% plus Fertilizer or equal	\$ 21.03	12,500	Knox Fertilizer 19-0-5	\$ 24.00	12,500	Howard Johnson 19-00-5	\$ 16.95	12,500	E.C. Grow 18-0-5	\$ 19.87	12,500	Lesco #080381	\$ 17.97	12,500	EL Grow 19-0-5
Percentage of Urea Nitrogen:		19.0%			19.0%			18.0%			19.00%			19.0%	
Percentage of Slowly Available Urea Nitrogen:		6.6%			25.0%			5.4%			5.15%			25.0%	
Soluble Potash:		5.0%			5.0%			5.0%			6.00%			5.0%	
Sulfur Total:											1.75%				
Chlorine Max:		5.0%			6.0%						4.50%				
30-0-7 Professional Turf Fertilizer or Equal	\$ 17.57	20,000	Knox Fertilizer 30-0-6	\$ 27.00	14,000	Howard Johnson 30-0-7	\$ 17.75	23,500	Spring Valley 33-0-5	\$ 20.17	15,000	Lesco #097573	\$ 24.14	12,500	EL Grow 33-0-5
Percentage of Slow Release Nitrogen:		50.00%			28.00%			30.00%			94.00%			33.00%	
Percentage of Slowly Available Urea Nitrogen:		15.00%			50.00%			100.00%			25.38%			100.00%	
Nitrogen Total:		30.00%			14 lbs.			33.00%			30.00%				
Sulfur Total:					3.40%						8.68%				
Iron Total:					3.00%						2.00%				
Chlorine Max:		6.00%			6.00%						5.25%				
Number of days required for deliveries from date of receipt of Purchase		14			0-3			3-10			5				
Minimum Truckload Quantity deliveries required (# of bags per		40			1			80			40			1	
Additional delivery charge for deliveries that fall below the minimum requirements		\$49.00			\$0.00			\$35.00			0			\$15.00 Per Stop	
Is bidder willing to honor the bid pricing for other Kent and Ottawa County municipalities as well as Wyoming Schools for orders placed within 90 days of award of bid.															
Kent County		Yes			Yes			No			Yes			Yes	
Ottawa County		Yes			Yes			No			Yes			Yes	
Wyoming Schools		Yes			Yes			No			Yes			Yes	

STAFF REPORT

DATE: February 20, 2013

SUBJECT: Shredded Bark

FROM: Jeff Anderson, Parks & Facilities Supervisor

CC: Rebecca Rynbrandt, Director of Community Services

MEETING DATE: March 4, 2013

RECOMMENDATION:

It is recommended that the bid for shredded bark be awarded to the low bidders, Three Oaks Ground Cover and Superior Ground Cover.

SUSTAINABILITY CRITERIA:

Environmental Quality – The City uses shredded bark as mulch, to retain soil moisture and to help with weed prevention around the trees and shrubs in the Parks and other City Facilities. ADA compliant playground bark will be used in the Parks playground areas to comply with safety standards.

Social Equity – Does not significantly impact social equity.

Economic Strength – Well maintained properties have a positive direct impact on property values.

DISCUSSION:

Bids were requested to provide shredded bark for the City's facilities and parks. Four bids were received, sixty-one invitations were sent to prospective bidders.

It is recommended that the bid for shredded bark be awarded to the low bidders, Three Oaks Ground Cover for the hardwood and red enhanced bark and Superior Ground Cover ADA compliant playground bark as highlighted on the attached tabulation sheet based on bid price, bid price to blow bark into location and minimum truckload with no delivery charges.

BUDGET IMPACT:

Funds for the purchase of the shredded bark are budgeted in various departmental accounts with the appropriate account being charged at the time of requisition. It is estimated the annual expenditure for shredded bark will total approximately \$11,000.00.

**CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS**

On Shredded Bark

Opened By City Clerk On February 12, 2013 At 11:00 a.m.

All bid prices reduce to net. All bid prices shown are firm for orders placed within one year from date of award of bid unless otherwise noted.

Delivered to any job site in the: CITY OF WYOMING & THE DRINKING WATER PLANT

	Three Oaks Ground Cover				Superior Ground Cover				Kamps, Inc.				Brink Wood Products, Inc.			
	Bid Price (cu. yd.)	Bid Price (cu. yd.) to blow bark into location	Minimum Truckload Per Delivery (No Delivery Charges)	Delivery Charge Under the Minimum Truckload	Bid Price (cu. yd.)	Bid Price (cu. yd.) to blow bark into location	Minimum Truckload Per Delivery (No Delivery Charges)	Delivery Charge Under the Minimum Truckload	Bid Price (cu. yd.)	Bid Price (cu. yd.) to blow bark into location	Minimum Truckload Per Delivery (No Delivery Charges)	Delivery Charge Under the Minimum Truckload	Bid Price (cu. yd.)	Bid Price (cu. yd.) to blow bark into location	Minimum Truckload Per Delivery (No Delivery Charges)	Delivery Charge Under the Minimum Truckload
Hardwood (Brown) Shredded Bark	\$14.50	\$36.00	40 Yards	\$50.00	\$17.00	\$39.00	60 Yards	\$100.00	\$16.25	\$35.00	75 Yards	\$ 45.00	\$16.50	\$37.50	70 Yards	\$ 45.00
Red Enhanced Colored Bark	\$17.00	\$38.00	40 Yards	\$50.00	\$22.00	\$43.00	60 Yards	\$100.00	\$20.25	\$41.00	75 Yards	\$ 45.00	\$21.00	\$42.00	70 Yards	\$ 45.00
ADA Compliant Shredded Bark (for playground Areas)	\$13.50	\$22.50	40 Yards	\$50.00	\$13.50	\$23.00	20-60 Yards	\$100.00	\$13.50	\$22.00	75 Yards	\$ 45.00	\$14.00	\$24.00	70 Yards	\$ 45.00

STAFF REPORT

DATE: February 18, 2013
SUBJECT: Ammunition Bid
FROM: Lt. Kirt Zuiderveen
MEETING DATE: March 4, 2013

RECOMMENDATION

It is recommended the City Council approve the purchase of ammunition from the low bidders, Kiesler Police Supply Inc. and Vance Outdoor, Inc. The ammunition will be used to equipped officers and used during the course of firearms training.

SUSTAINABILITY CRITERIA

Environmental Quality – Does not significantly impact this criteria.

Social Equity – Does not significantly impact this criteria.

Economic Strength – Does not significantly impact this criteria.

DISCUSSION

The City of Wyoming received three bids on ammunition. Thirty seven invitations to bid were sent to prospective bidders. Kiesler Police Supply, Inc. was the lone bidder for the requested Federal brand ammunition and was the low bidder for CCI ammunition. Vance Outdoor, Inc. was the low bidder for Winchester and Hornday ammunition.

ATK has awarded Kiesler Police Supply the Federal Ammunition rights for the State of Michigan. The Wyoming Police Department utilizes Federal ammunition as duty ammunition. No other bidder can sell or match the price offered by Kiesler Police Supply.

BUDGET IMPACT

Funds for the purchase of the ammunition are budgeted in account number 101-305-31500-740000. It is estimated the annual expenditure for ammunition will total approximately \$10,000.00.

cc: Julie Pease

CITY OF WYOMING MICHGIAN

TABULATION OF BIDS

ON AMMUNITON

Opened By City Clerk On February 2, 2013 At 11:00 O'clock A.M.

All bid prices to net. All bid prices shown are firm for orders placed within one year from date of award of bid.

			Kiesler Police Supply, Inc.		Vance Outdoor, Inc.		Michigan Police Equipment	
Description	Est. Annual Qty.	Brand (No Substitutions)	Price without casing exchange					
.40 caliber pistol target ammunition	60,000 rounds	Winchester		per 1,000 rounds if purchased in lots of 10,000 rounds	\$ 113.00	per 500 rounds if purchased in lots of 10,000 rounds		per 1,000 rounds if purchased in lots of 10,000 rounds
		Federal	\$ 291.63					
Speer Gold Dot Hollow Point, .40 caliber, 180 gr.	4,000 rounds	Speer	\$ 277.60	per 1,000 rounds		per 1,000 rounds		per 1,000 rounds
Ranger Low Recoil/High Brass, 12 gauge 00 Buck	1,500 rounds	Winchester		Per 250 rounds	\$ 97.00	Per 250 rounds		Per 250 rounds
Ranger Low Recoil/High Brass, 12 gauge 1oz Slug	250 rounds	Winchester		Per 250 rounds	\$ 124.00	Per 250 rounds		Per 250 rounds
Tactical Duty, .308 Caliber, 165gr bonded Soft Point Bullet	500 rounds	Federal	\$ 273.40	Per 200 rounds		Per 500 rounds		Per 200 rounds
9mm, 124 grain total metal jacket – lead free, small pistol	10,000 rounds	Winchester		Per 1,000 rounds	\$ 96.00	Per 500 rounds		Per 1,000 rounds
		Federal	\$ 232.96					
Speer Gold Dot Hollow Point 9mm, 147gr.	1,000 rounds	Speer	\$ 392.66	Per 1,000 rounds		Per 1,000 rounds		Per 1,000 rounds
Tactical Duty .223 cal., 55 gr. bonded soft point	3,000 rounds	Federal	\$ 211.00	Per 500 rounds		Per 1,000 rounds		Per 1,000 rounds
.223 Caliber, 55 grain full metal jacket	20,000 rounds	Federal	\$ 148.90	Per 500 rounds		Per 1,000 rounds		Per 1,000 rounds
		Winchester		Per 1,000 rounds	\$ 333.00	Per 1,000 rounds		Per 1,000 rounds
		Hornady		Per 1,000 rounds	\$ 124.50	Per 500 rounds	\$ 320.00	Per 1,000 rounds
Gold Metal Match .308 Winchester 168 Grain Sierra Match King BTHP	3,000 rounds	Federal	\$ 342.65	Per 500 rounds		Per 1,000 rounds		Per 1,000 rounds
38 Special Speer Gold Dot Hollow Point Duty 125 Grain	100 rounds	CCI	\$ 392.66	Per 1,000 rounds		Per 1,000 rounds	\$ 396.00	Per 1,000 rounds

Minimum order for Free Freight:
Winchester = 5 Cases/Hornaday
\$2,100.00

STAFF REPORT

DATE: February 20, 2013
SUBJECT: Bid Award, Bituminous Paving Materials
FROM: Jodie Theis, Contracts and Procurement Supervisor
Date of Meeting: March 4, 2013

RECOMMENDATION

It is recommended that the City Council award the bid for bituminous paving materials to the lowest bidder, Superior Asphalt Inc.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The Public Works Department's use of asphalt, made from materials that are able to be recycled, reduces the consumption of natural resources and the dumping of used asphalt materials in landfills.

Social Equity

Street and utility repairs are provided throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's street and utility repairs.

Economic Strength

The use of asphalt allows the Public Works Department to provide high quality street and utility repairs. The high quality street and utility repairs allow the Public Works Department to maintain the City's streets and infrastructure which sustains public and private property values.

DISCUSSION

The City repairs asphalt streets damaged by weather and utility failures throughout the year. In order to make permanent repairs, hot asphalt is purchased from a local manufacturer.

Weather related street failures are caused by exposure to sun light, rain, snow, and ice. The weather slowly deteriorates the street surface until moisture infiltrates through and under the asphalt. Once moisture has infiltrated the street surface and freezes, frost heaving begins which causes pot holes to develop.

Another cause of street damage is from utility failure such as a watermain break or water service failures. The utility failures can release large volumes of water which can undermine asphalt roads.

Both of the aforementioned failures require immediate attention to protect the traveling public. When hot asphalt plants are open, approximately May through November, the Public Works Department uses hot asphalt to make repairs to the street surface.

The City uses approximately 1,400 tons of asphalt top mix and approximately 1,000 tons of asphalt base mix each year. The asphalt is manufactured at a contractor's facility and picked up by the City's staff. It is estimated the annual expenditure for asphalt top mix and base mix will total approximately \$127,400.00.

On Tuesday, February 12, 2013, the City received three bids for bituminous paving materials. Twenty-nine invitations to bid were sent to prospective bidders.

BUDGET IMPACT

The bid for the 36A top mix is a decrease of 4% from last year's bid price. The bid for the 13A base mix is an increase of 4% from last year's bid price.

Sufficient funds are available in the Street, Sewer and Water maintenance accounts: 202-441-46300-775.000, 203-441-46300-775.000, 590-441-54200-775.000, 591-441-56200-775.000 and 591-441-56700-775.000.

BID TABULATION

CITY OF WYOMING, MICHIGAN TABULATION OF BIDS			
ON BITUMINOUS PAVING MATERIALS			
Opened By <u>City Clerk</u> On <u>February 12, 2013</u> At <u>11:00 a.m. o'clock</u>			
All bid prices reduced to net. All bid prices shown are firm for orders placed within one year from date of award of bid.			
Bidder	36A Bituminous Top Mix (cost per ton)	13A Bituminous Base Mix (cost per ton)	Is the plant located within 10 miles of the City limits?
Superior Asphalt, Inc.	\$52.25	\$54.25	YES
Michigan Paving and Materials Co.	\$57.00	\$56.00	YES
Wyoming Asphalt Paving Co.	\$59.00	\$59.00	NO

STAFF REPORT

DATE: February 21, 2013

SUBJECT: Bid Award, Stainless Steel Clamp Couplings

FROM: Jodie Theis, Contracts and Procurement Supervisor

Date of Meeting: March 4, 2013

RECOMMENDATION

It is recommended that the City Council award the bid for stainless steel clamp couplings to the low bidder, Etna Supply Company.

SUSTAINABILITY CRITERIA

Environmental Quality

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The Public Works Department's use of stainless steel clamp couplings conserves natural resources by reducing the need to completely replace existing water mains.

Social Equity

Utility repairs are provided throughout the City without regard to income level or socio-economic status. All of the City's residents enjoy equal access to the benefits of the Public Works Department's utility repairs.

Economic Strength

The use of stainless steel clamp couplings allows the Public Works Department to provide high quality utility repairs. The high quality utility repairs allow the Public Works Department to maintain the City's infrastructure which sustains public and private property values.

DISCUSSION

The Public Works Department utilizes stainless steel clamp couplings to repair damaged water mains and sewers throughout the City of Wyoming. Sewer main and water main breaks can be caused by several factors, including age, freezing or thawing of soil, pipe corrosion, soil conditions, or ground movement.

Bids are received each year in order to acquire quality stainless steel clamp couplings. On Tuesday, February 12, 2013, the City received two bids for stainless steel clamp couplings. Thirty-eight invitations to bid were sent to prospective bidders.

BUDGET IMPACT

The Public Works Department anticipates spending approximately \$8,750 for stainless steel clamp couplings. The bid is a decrease of 30% from last year's total price of \$11,296.

Sufficient funds are available in the Sewer and Water Maintenance accounts: 590-441-54200-775.000 and 591-441-56200-775.000.

BID TABULATION

CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS

On Stainless Steel Clamp Couplings

Opened By City Clerk On February 12, 2013 At 11:00 a.m. o'clock

All bid prices reduced to net. All bid prices shown are firm for orders placed within one year from date of award of bid.

Est. Qty.	Nom. Size (inches)	O.D. Range (inches)	Width (inches)	Weight (pounds)	Etna Supply Company		EJ USA, Inc.	
					Unit Price	Total	Unit Price	Total
2	4	4.74-5.14	12	10.5	\$67.00	\$134.00	\$68.68	\$137.36
30	6	6.84-7.24	12	12.2	\$82.00	\$2,460.00	\$82.61	\$2,478.30
6	6	6.84-7.24	12	12.2	\$99.00	\$594.00	\$100.47	\$602.82
6	6	6.84-7.24	15	14.6	\$90.00	\$540.00	\$91.11	\$546.66
15	8	8.99-9.39	12	14.5	\$96.00	\$1,440.00	\$97.30	\$1,459.50
4	8	8.99-9.39	12	14.5	\$113.00	\$452.00	\$115.16	\$460.64
4	8	8.99-9.39	20	23.2	\$155.00	\$620.00	\$157.52	\$630.08
4	10	11.04-11.44	12	16.5	\$125.00	\$500.00	\$126.75	\$507.00
6	12	13.10-13.50	12	18.7	\$145.00	\$870.00	\$146.91	\$881.46
2	6		20		\$153.00	\$306.00	\$155.31	\$310.62
2	8		20		\$173.00	\$346.00	\$175.38	\$350.76
2	12		20		\$245.00	\$490.00	\$248.55	\$497.10
0	16	17.15	18.35	20	\$554.00	\$0.00	\$561.85	\$0.00
Brand:					ROMAC		ROMAC	
Is there a location within 15 miles to the City of Wyoming limits available for 24/7 Emergency Purchases?					Yes		Yes	

ORDINANCE NO. 2-13

AN ORDINANCE TO AMEND SECTION 90-32 OF THE CODE
OF THE CITY OF WYOMING BY ADDING
SUBSECTION (91) THERETO

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 90-32 of the Code of the City of Wyoming is hereby amended by adding Subsection (91) thereto, to read as follows:

- (91) To rezone 1.1 acres from RO-1 Restricted Office and ER Estate Residential to B-1 Local Business (Northwest corner of 56th Street and Wilson Avenue)

LEGAL DESCRIPTION:

The East 208.79 feet of the South 208.79 feet and the East 104.315 feet of the West 208.63 feet of the East 417.42 feet of the South 208.71 feet of the Northeast 1/4 of Section 31, Town 6 North, Range 12 West, City of Wyoming, Kent County, Michigan.

Section 2. This ordinance shall be in full force and effect the ____ day of _____, 2013.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a regular session of the City Council held on the _____ day of _____, 2013.

Heidi A. Isakson, Wyoming City Clerk



February 20, 2013

MAYOR
Jack A. Poll

AT-LARGE COUNCILMEMBER
Sam Bolt

AT-LARGE COUNCILMEMBER
Dan Burrill

AT-LARGE COUNCILMEMBER
Kent Vanderwood

1ST WARD COUNCILMEMBER
William A. VerHulst

2ND WARD COUNCILMEMBER
Richard K. Pastoor

3RD WARD COUNCILMEMBER
Joanne M. Voorhees

CITY MANAGER
Curtis L. Holt

Ms. Heidi A. Isakson
City Clerk
Wyoming, MI

Subject: Request to rezone 1.1 acres from RO-1 Restricted Office and ER Estate Residential to B-1 Local Business. The properties are located on the northwest corner of 56th Street and Wilson Avenue.

Recommendation: To approve the subject rezoning.

Dear Ms. Isakson:

The above referenced request was reviewed by the Wyoming Planning Commission at its regular meeting on February 19, 2013. Staff had the following comments:

Proposed Rezoning:

The petitioner owns two properties at the northwest corner of 56th Street and Wilson Avenue. The eastern property fronts onto both streets and is zoned RO-1 Restricted Office. There is a small office building on the site. The western property fronts onto 56th Street and is zoned ER Restricted Office. That property is vacant. The petitioner desires to rezone both properties to allow commercial uses. Staff has been informed that if the rezoning is approved, a commercial business currently located across Wilson Avenue in the retail center will relocate to this site.

Property History:

In 1971, the eastern parcel was developed for a 2,600 square foot church as permitted under the existing residential zoning. In 1983, both properties and much of the panhandle area of Wyoming, were rezoned to a new zoning district ER Estate Residential. In 1995, this petitioner obtained rezoning of the eastern parcel to RO-1 Restricted Office. In 1996, the petitioner obtained a use variance from the Board of Zoning Appeals to allow a day care center use in the building. In 2003, the building was converted to allow office uses.

Staff Comments:

1. The City of Wyoming Land Use Plan 2020 (see attached) was adopted in 2006. It identifies the two properties, and the existing residences to the west, as suitable for medium density residential use (up to 16 dwelling units per acre). This designation was primarily derived from the overall community desire to balance retail, office and multifamily uses along the high traffic volume Wilson Avenue corridor. The adjoining property had recently been developed with townhouse condominiums to the north and a single family subdivision to the east. A limited multifamily development could reasonably be accomplished through the acquisition and redevelopment of the single family properties fronting on 56th Street. The current RO-1 zoned property in this rezoning request does not adhere to the Land Use Plan. The Plan also identifies the three other corners of this intersection to be suitable for neighborhood commercial uses. This is in acknowledgement of their current zoning. The 37,000 sq. ft. retail center across Wilson Avenue is zoned B-1 Local Business. The small engine repair building at the southeast corner of the intersection is zoned B-1, with ER Estate Residential surrounding. It is anticipated that in the future, the City will entertain a request to rezone this primarily vacant corner into a major development that could include a significant retail component. The property across 56th Street is the Del Mar Farms Planned Unit Development. That PUD has 6.5 acres of vacant property that permits B-1 uses adjoining the two acre bank property.

2. The City of Wyoming 2035 Thoroughfare Plan showed a 2009 daily traffic volume of 17,800 trips on Wilson Avenue and 5,400 trips on 56th Street adjoining this property. The volumes are projected to increase by 2035 to 24,500 trips on Wilson Avenue and 7,700 trips on 56th Street. Wilson Avenue will carry more traffic north-south through Wyoming than any other thoroughfare west of U.S. 131.

3. The vacant eastern parcel proposed for rezoning is less than 200 feet from Wilson Avenue. It is highly doubtful that property would be developed under the ER Estate Residential zoning. It is a nonconforming parcel of less than two acres and would require a variance to develop. If the two properties are rezoned, it should be expected that they will be redeveloped in time.

4. It should also be anticipated that the nearby single family residences on 56th Street will also seek rezoning and redevelop. As mentioned, the Land Use Plan 2020 identifies the homes to the west to be suitable for multifamily use. There are also two homes on the south side of 56th Street that are also zoned ER Estate Residential. Those properties will probably be rezoned and redeveloped to office, or perhaps commercial uses, due to their adjacency to the Del Mar Farms PUD. It is doubtful that over time any of the nearby 56th Street residences will remain.

Conformance with the City of Wyoming Sustainability Principals:

Sustainability: The advancement and promotion, with equal priority, of environmental quality, economic strength, and social equity so that a stable and vibrant community can be assured for current and future generations.

The proposed rezoning will allow a broader range of business uses on the property than are currently allowable. Such uses would be compatible with land uses permissible at the other three corners of this major intersection. The rezoning will contribute to the economic strength of the City. The proposed rezoning conforms to the City of Wyoming sustainability principals.

Recommendation:

The Development Review Team suggested the Planning Commission recommend to the City Council the subject rezoning.

At the public hearing, one nearby business owner who would relocate to this site spoke in favor of the rezoning.

A motion was made by Arnoys, supported by Woodruff, to recommend to City Council the subject rezoning. After discussion, the motion carried unanimously. Additional explanation regarding this proposal may be obtained from the Planning Commission minutes of February 19, 2013.

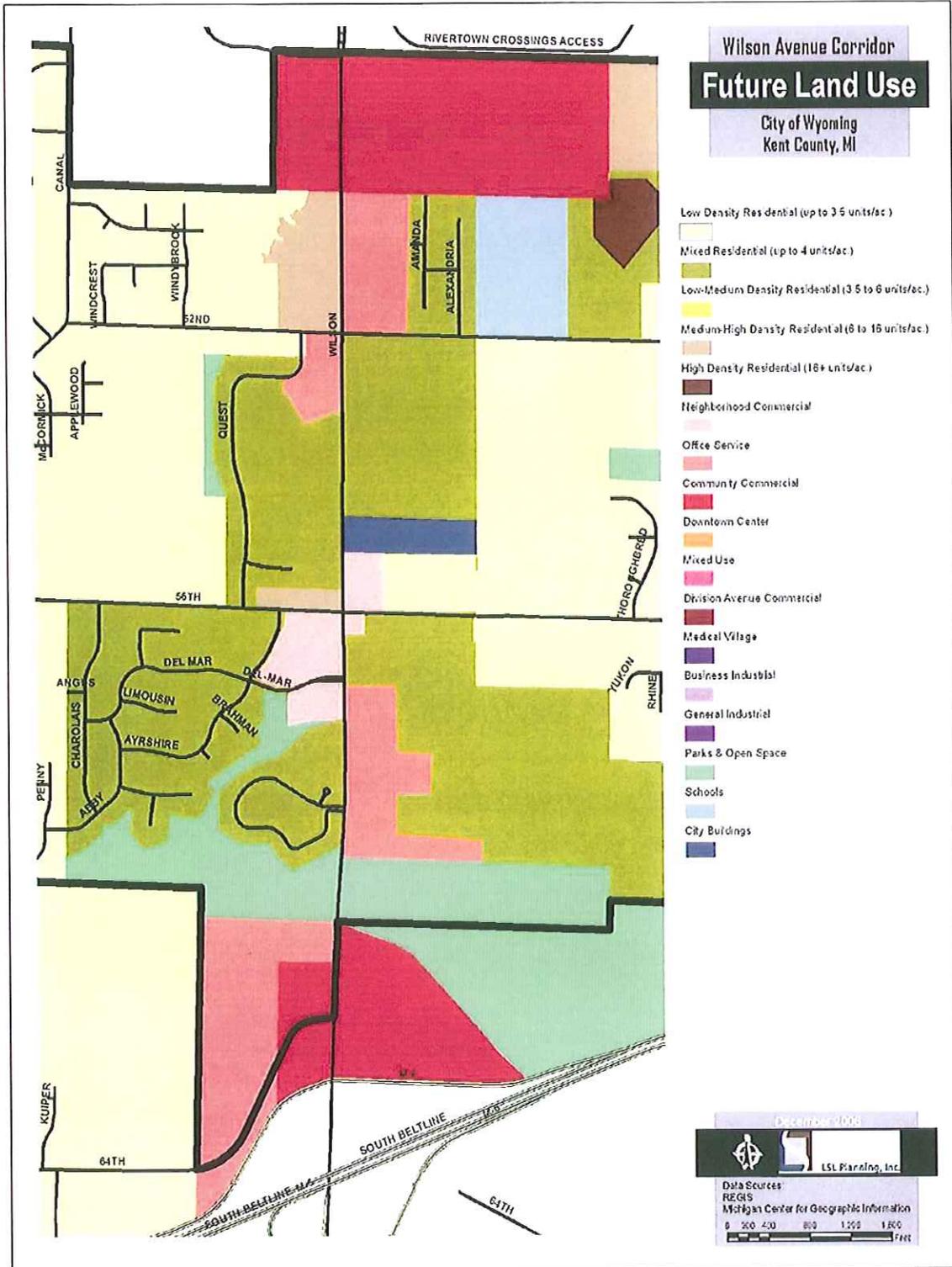
Respectfully submitted,



Timothy Cochran, City Planner
Planning and Development Department

cc: Curtis Holt, City Manager
Rebecca Rynbrandt, Director of Community Services

FUTURE LAND USE
CITY OF WYOMING LAND USE PLAN 2020





MAYOR
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Curtis L. Holt

February 20, 2013

Heidi A. Isakson
City Clerk
Wyoming, MI

Subject: Wyoming Planning Commission – 2012 Annual Report

Dear Ms. Isakson:

The above referenced report was reviewed by the Planning Commission at its regular meeting on February 19, 2013.

The Michigan Planning Enabling Act (Act 33 of 2008) stipulates that:

“The Planning Commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.”

The attached report is a synopsis of the Planning Commission’s reviews and actions for 2012. Staff commented that the trends show annual growth in activity over the last four years with 2013 anticipated to be a very strong year.

Motion by Woodruff, supported by Micele, to approve the Wyoming Planning Commission - 2012 Annual Report and forward it to the City Council. A vote on the motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads 'Timothy Cochran'.

Timothy Cochran, City Planner
Planning and Development Department

WYOMING PLANNING COMMISSION 2012 ANNUAL REPORT

Site Plan Reviews

- 1/17/12 Approved Site Plan for Titan Transportation at 6093 Clay Avenue, SW (Section 1 – Byron Township) (First Companies)
- 2/21/12 No action taken on Site Plan for Chateau Village Apartments Phase 4 at 1952 – 44th Street, SW (Section 27) (John Lee Koetje)
- 6/19/12 Denied Site Plan for Chateau Village Apartments Phase 4 at 1952 – 44th Street, SW (Section 27) (John Lee Koetje)
- 9/18/12 Tabled Plat Review for McKenzie Highlands at Walnut Ridge Drive extended. (Section 32) (Epique Homes)
- 12/18/12 Approved Site Plan for Chateau Village Apartments Phase 4 at 1952 – 44th Street, SW (Section 27) (John Lee Koetje)

Special Use Reviews

- 1/17/12 Approved Special Use for This Olde Place Antiques (secondhand goods) at 1742 – 28th Street, SW (Section 15) (Joe Mitchem) (Included Site Plan Approval)
- 1/17/12 Approved Special Use for Western Michigan International Trucks (body shop) at 575 – 56th Street, SW. (Section 36) (Dykhouse Construction Inc.) (Included Site Plan Approval)
- 2/21/12 Approved Special Use for 28th Street Showplace – Secondhand Business. The property is located at 1256 – 28th Street, SW. (Section 14) (Doug Carl) (Included Site Plan Approval)
- 3/20/12 Approved Special Use for Compass Lease – Tractor trailer lease and sales at 2655 Buchanan Avenue, SW. (Section 12) (Compass Lease LLC) (Included Site Plan Approval)
- 4/17/12 Approved Special Use for Lambert RV and Camper Sales – Open Air Business at 5715 Division Avenue, SW. (Section 36) (Josh Lambert) (Included Site Plan Approval)
- 4/17/12 Approved Special Use for Weller Auto – Junk Yard at 2528 Burlingame Avenue, SW. (Section 11) (Weller Auto, Inc.) (Included Site Plan Approval)

- 6/19/12 Approved Special Use for Division Gold & Silver (secondhand business) at 5233 Division Avenue. (Section 36) (Pam Hedrick) (Included Site Plan Approval)
- 7/17/12 Approved Special Use for Pit Stop Mobil Service Station at 2257 Chicago Drive, SW. (Section 3) (J & H Family Stores) (Included Site Plan Approval)
- 7/17/12 Approved Special Use for Allied Building Products – open storage yard at 3740 Buchanan Avenue, SW. (Section 24) (Allied Building Products) (Included Site Plan Approval)
- 10/16/12 Denied Special Use for Express Care Lube & Wash – Auto Sales at 2255 Gezon Parkway. (Section 34) (Steve Flikkema)
- 11/20/12 Approved Special Use for 616 Street Royalty – Auto Body Shop at 2643 – 28th Street, SW (Section 9) (Jose Quintino) (Included Site Plan Approval)

Rezoning Recommendations

- 4/17/12 Recommended to City Council denial of the request to rezone 4.1 acres from Single Family Residential to R-4 Multiple Family Residential at 1952 – 44th Street, SW. (Section 27) (John Lee Koetje)
- 11/20/12 Recommended to City Council approval of the request to rezone 17.9 acres from I-2 General Industrial to B-2 General Business on the north side of 54th Street across from Crippen Avenue. (Section 36) (Wal-Mart Real Estate Trust)

Zoning Code Text Recommendations

- 1/17/12 Recommended to City Council the request to amend Zoning Code Chapter 90 pertaining to Site Plan Requirements and Procedures. (Wyoming Planning and Engineering Departments)
- 5/15/12 Recommended to City Council the request to amend Zoning Code Chapter 90 pertaining to allowing Service Stations with accessory Restaurant use in the I-1 Light Industrial and I-2 General Industrial Districts. (Wyoming Planning Department)
- 11/20/12 Recommended to City Council the request to amend Zoning Code Chapter 90-64 Front Yard Greenbelt and Parking Lot Landscaping regarding commercial front yard irrigation and the installation and preservation of landscaping. (Wyoming Planning Department)

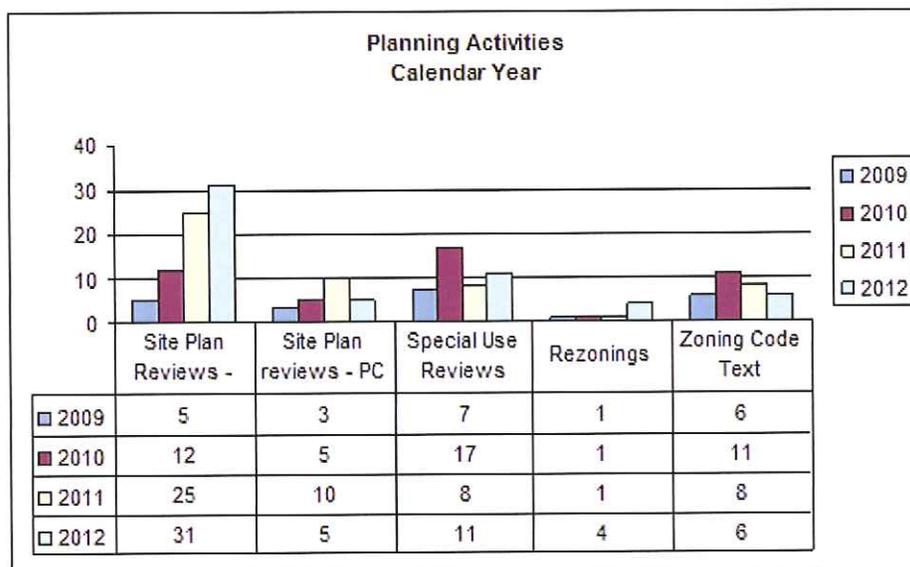
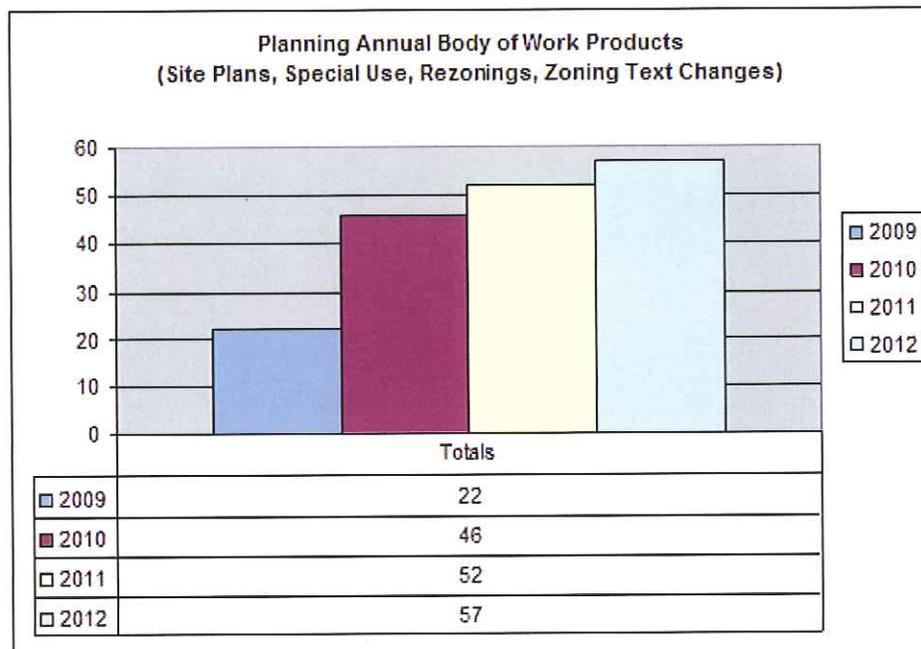
Ongoing Planning Activities

Turn On 28th Street marketing/promotion efforts

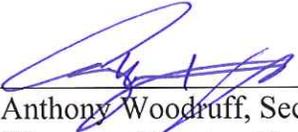
Wyoming Form Based Code

Bus Rapid Transit System Planning – Division Avenue

Annual Comparisons:



Note: The number of reviews reflect multiple considerations of particular projects at different Planning Commission meetings.



Anthony Woodruff, Secretary
Wyoming Planning Commission