

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, MAY 7, 2012, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation**
Pastor David Christian, Resurrection Life Church
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the regular meeting of April 16, 2012
- 7) Approval of Agenda**
- 8) Public Hearings**
 1. Proposed City of Wyoming Budget for 2012-2013 (7:01 p.m.)
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 1. Wyoming Police Department's Official Certification from the Commission on Accreditation for Law Enforcement Agencies (CALEA)
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 1. Request to Deny the Rezoning of the Property Known as 1952 – 44th Street
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 1. Expense Report for Councilmembers Vanderwood, Bolt, Burrill, Ver Hulst, Pastoor, Voorhees – Grand Valley Metro Council Quarterly Luncheon
 - b) From City Manager
- 13) Budget Amendments**
 - 1) Budget Amendment No. 36 – To Appropriate \$72,100 of Budgetary Authority to Provide Funding for the 2010-2011 Share of the Dispatch Partnership Startup Costs Billed in Fiscal Year 2011-2012
- 14) Consent Agenda**
- 15) Resolutions**
 - a) To Authorize the City Manager To Enter into a Grant Agreement with DTE Energy Foundation for a Community Tree Planting Project
 - b) To Accept the Edward Byrne Memorial Justice Assistance Grant (Budget Amendment No. 37)
 - c) To Accept and Distribute Additional Grant Funding Received from the Office of Highway Safety Planning (Budget Amendment No. 38)
 - d) To Accept the Rockford Area Community Endowment (RACE) Healing Fields Grant (Budget Amendment No. 39)
- 16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts**

- e) To Authorize Additional Tree Trimming and Removal for 2012
- f) To Authorize the Purchase of Liquid Sodium Hypochlorite
- g) To Extend the Bid for Work Uniforms & Carhartt Clothing Items
- h) To Authorize the Purchase of LED Emergency Lighting for One HME Fire Pumper
- i) For Award of Bid
 - 1. Disposable Paper Products

17) Ordinances

- 7-12 To Amend Section 90-32 of the Code of the City of Wyoming by Adding Subsection (89) Thereto to Rezone 4.1 Acres from R-1 Single Family Residential to R-4 Multiple Family Residential (1952 44th Street SW, Section 27) (FIRST READING)

18) Informational Material

19) Acknowledgment of Visitors

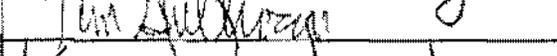
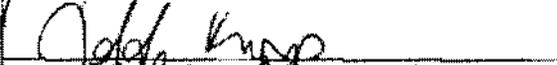
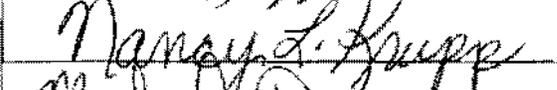
20) Closed Session (City Manager's Performance Review)

21) Adjournment

RECEIVED AND FILED
 APR 18 2012
 WYOMING CITY CLERK

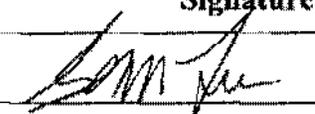
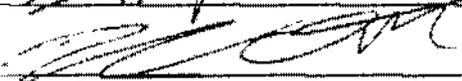
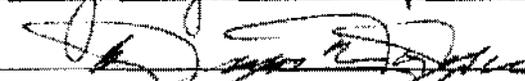
PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
	4850 CRANWOOD	JAMES H EMELANDER
	4838 CRANWOOD	Joannita Potter
	-1838 Cranwood	Matt Potter
	4838 Cranwood	Christian Doyle
	4814 CRANWOOD	TIM SULLIVAN
	4802 CRANWOOD AVE	KEVIN PIECHOCKI
	1075 36th ST	JEFF KRUPP
	4801 CRANWOOD AVE	P.F. KRUPP
	4801 Cranwood Ave	NANCY L. KRUPP
	1542 Sentinel	MIKE DANZE
	1542 Sentinel	Carol Danze
	4755 Cranwood Ave SW	Grover Breen
	4755 Cranwood Ave SW	Sue Breen

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are - four (multiple family residential) zoning. This request pertains to property commonly known as 1952 - 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
	1511 Woodhill Ct 49509	Stephanie Fare
	1521 Wood Hill Ct 49509	Nick Oostveen
Judy Holtrop	1551 Woodhill Ct. 49509	Judy Holtrop
	1571 Woodhill Ct 49509	Dawn Doyle
Dorothy Doyle	1571 Woodhill Ct 49509	Dorothy Doyle
	1581 Wood Hill Ct	Aaron Hontschel
Linda Rae	1560 Woodhill Ct	Linda Rae
M. A. Schwallier	1540 Woodhill Ct	MARK SCHWALLIER
Kay Schwallier	1540 Woodhill Ct	Kay Schwallier
Meghan Dykgraaf	1530 Woodhill Ct. S.W.	Megan Dykgraaf
Jason Dykgraaf	1530 woodhill Ct	JASON DYKGRAAF
George Koster	1520 Woodhill Ct.	George Koster
Susan Koster	1520 Woodhill Ct	Susan Koster

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
Mark Waalkes	4737 CRANWOOD SW	MARK WAALKES
Betsy Waalkes	4737 CRANWOOD SW	Betsy Waalkes
Paul Kaczanowski	4670 Cranwood SW	DAVID KACZANOWSKI
Diana Kaczanowski	4670 Cranwood S.W.	Diana Kaczanowski
Fred Van Zoest	4682 Cranwood S.W	FRED Van Zoest
Carol Van Zoest	4682 Cranwood SW	Carol Van Zoest
Eric Knoop	4681 Cranwood SW	ERIC KNOOP
Mark S Schoof	4684 Cranwood S.W	Mark S Schoof
Brent Sikkenga	4714 Cranwood Ave SW	Brent Sikkenga
Frank Micele	1481 Woodhill CT	Frank Micele
Sally J. Walters	1491 Woodhill Ct.SW.	Sally Walters
Jon Flooster	1561 Woodhill Ct	Jon FLOOSTER
Tim Farr	1511 Woodhill ct	Tim Farr

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
Melissa Heena	1697 41 st Wyoming	Melissa Heena
Jody Roberts	5102 Andover Ct SW 49509	Jody Roberts
Denise Schnabel	3032 Peckheath SW Wyoming	Denise Schnabel
Sarah Vereecken	3959 Raven SW Wyoming	Sarah Vereecken
Fasale Reynolds	2705 AVON AVE SW Wyo ⁴⁹⁵¹⁵	Fasale Reynolds
Burb Weed	2075 meade SW Wyoming 49519	Burb Weed
Donna Smith	949 Blackburn St SW	Donna Smith
Vicki James	3802 Havana SW	VICKI JAMES
Lorena Renis	1048 - 35 th St. S.W.	Lorena Renis
Dianne Duch	2926 Sharon S.W.	Dianne Duch
Kristen Koetje	2020 Meyer Ave	Kristen Koetje *
Tom Overholt	2657 Newstead Ave SW	Tom Overholt
Tony Merritt	3700 Mallory SW	Tony Merritt

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
Anne L. Murphy	2536 Longstreet SW	Anne L. Murphy
Viola M. Lukas	1245 34 th St. SW	Viola M LUKAS
June Amante	3546 Haran SW.	JUNE AMAANTE
John Amante	3546 Haran SW	JOHN AMAANTE
Barbara Lada	1114 Dan Bentoo St SW.	BARBARA LADA
Shirley Jean DeBruin	1624 Delwood Ave SW	Shirley Jean DeBruin
Karen Brandes	1716 - 36 th St SW	KAREN BRANDES
Elizabeth Hood	987 Oakcrest S.W.	Elizabeth Hood
Paul Fischer	1485 Trentwood SW	Paul Fischer
Sara E. Rice	2214 Quince SW	Sara E Rice
Terry Rice	2214 Greenview SW	S. Terry Rice
Teara Fischer	1485 Trentwood SW	Teara Fischer

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
Shannon Michelle + Payne	1591 Pinnacle East Dr SW	Michelle Shannon Payne
Ernestine Ernestine Campbell	1571 Pinnacle E Dr SW	Ernestine Campbell
Miranda Martin	1530 Pinnacle East Dr SW	Miranda Martin
_____	1550 Pinnacle East Dr SW	David M. Thomas
George Brown	1877 Comrose Ct	George Brown
Scott Johnson	1580 Pinnacle East Dr SW	Scott Johnson

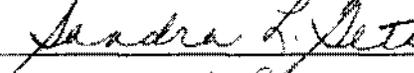
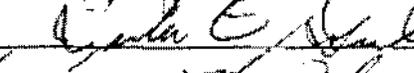
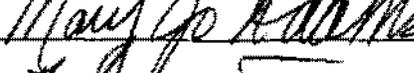
PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are - four (multiple family residential) zoning. This request pertains to property commonly known as 1952 - 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
Michelle A Kerkstra	2342 38th	Michelle A Kerkstra
Steven W Kerkstra	2342 38th	Steven W. Kerkstra
Carl W Ross	1641 Kentfield St	Carl W Ross
Karney Legg	1060 Bryant St. S.W.	Karney Legg
Natalie Lubberts	3413 Perry Ave SW	Natalie Lubberts
John Lubberts	3413 Perry SW	John Lubberts
Mary Jo Wiley	7126 Dentertog St. SW	Mary Jo Wiley
Patricia Ramirez	2637 Noel SW	Patricia Ramirez
Rudy Patricia Ramirez	2637 Noel SW	Rudy Ramirez
Pam Frantz	2160 Ross SW	Pam Frantz
Don Frantz	2160 Ross SW	Don Frantz
Sara DeYoung	2048 Hague	Sara DeYoung
Heather Anstey	1304 Blanchard	Heather Anstey

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are - four (multiple family residential) zoning. This request pertains to property commonly known as 1952 - 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
	1540 Pinnacle East	Gary Van Der Schoof
	1784 Colpin Ct	ERIC VAN DYKE
	1540 Pinnacle East	Gary Van Der Schoof
	1560 Pinnacle East	EUGENE T. O'CONNOR
	1581 Pinnacle E SW	Helen Aves
	1520 Pinnacle E	Sandra Getting
	1560 Pinnacle East	Mary E. O'Connor
	4813 Cranwood SW	GORDON E. GEIBILL
	4825 Cranwood SW	Gary M. Thomas
	4837 Cranwood SW	Patrick L. Adams
	4837 Cranwood SW	MARY JO ADAMS
	4849 Cranwood Ave SW	Mark Kroft
	48601 Cranwood Ave SW	Jamie VanderLoan

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
Judith Boeze	1547-50 th St	Judith Boeze
John Boeze	1547 50th St. SW	John Boeze
Megan Pewers	1540 50th St. SW	Megan Pewers
Chad Burmann	1546 50 th St SW	Chad Burmann
Jodie Cooyenga	1526 50th St SW	Jodie Cooyenga
Cruth Kavkas	1440 50th St	Cruth Kavkas
Virginia Van Zytveld	1436-50 th St. SW	Virginia Van Zytveld
Ray Van Zytveld	1436-50 th St. SW	Ray Van Zytveld
Brian Keiser	4969 HAVANA SW	BRIAN KEISER
Dennis Smith	1521 PINNACLE E-SW	DENNIS SMITH
Jan L Smith	1521 Pinnacle E SW	Jan L Smith
Gerald Getting	1520 Pinnacle E SW	Gerald Getting
Karen Van Der Schaf	1540 Pinnacle East SW	KAREN VANDER SCHAF

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
	4893 Howard Ave	Melissa Y Baswick
	4893 H A V A W A	John Prill
	4911 Howard St SW	Laron Munnick
	1473 Trentwood St SW	Taylor Heinkeis
	1473 Trentwood St SW	Amy Heinkeis
	1497 TRENTWOOD ST SW	L.L. GRACE
	1563 Trentwood SW	Gaboras Dykstra
	1563 Trentwood SW	PAUL E. DYKSTRA
	1556 Trentwood SW	Kim Schutte
	1556 Trentwood SW	Rod Schutte
	1536 Trentwood SW	Marilyn Brinks
	1512 Trentwood	Thomas H. Green
	1500 TRENTWOOD	PAUL BOSKER

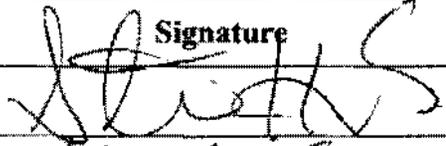
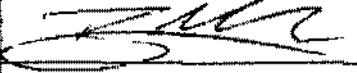
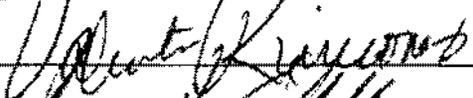
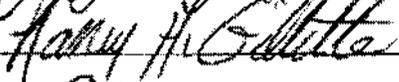
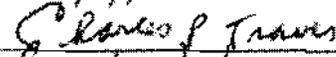
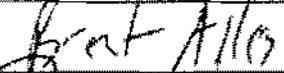
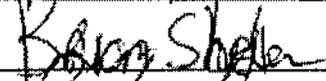
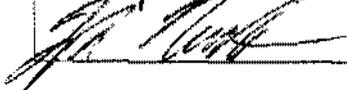
PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
	47016 Havana SW	Kathy Scoby
	4737 Amhurst Ave SW	Mike Tucker
	4737 HAVANA Ave	Becky Tucker
	47105 Havana Ave	Kelly Jorgensen
	4795 Havana Ave	Paul Reidsma
	4825 Havana Ave SW	Ann Maines
	4801 Havana AV SW	Pedro Villa
	" "	Griselda Villa
	4837 Havana Ave SW	Mike Brouwer O'Connor
	4845 Havana SW	Elaine Yurgaitis
	4857 Havana	Charles Anderson
	4857 Havana Ave	NATASHA Anderson
	4881 Havana Ave	Brad Swensen

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
	1438 TRENTWOOD	STEVE H FREN
	1464 TRENTWOOD	KRIS A. SOUZA
	1452 TRENTWOOD SW	DONALD SCHILSTRA
	1431 50 TH ST SW	BRAD BLANKENHEIM
	1437 50th St. SW	Dan Schultz
	1451 50th St. SW	Valentin Rincones
	1457 50 th ST SW	Nancy Gullett
	1469 50 th ST SW	CHARLES P TRAVIS
	1527 50 th ST SW	Brent Allen
	1533 50 th ST SW	Brian Sheler
	1541 50 th SW	Richard Forrester
	1541 50 th SW	Stephanie Forrester
	1526 50 th ST SW	Zach Forringo

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
James Warming	1500 Woodhill CT	James Warming
S Warming	1500 Woodhill CT	Shirley Warems
Steve Gage	5033 Havana Ave SW	Steve Gage
Deb Gage	5033 Havana Ave SW	DEB Gage
Matt Gage	5033 Havana Ave SW	Matt Gage
Karen Fugner	1485 Trentwood	Karen Fischer
Fred C Hamilton	1825 Chateau Dr S.W.	Fred Hamilton

ts
2244

PETITION

The undersigned individuals, being taxpayers or voting citizens of the City of Wyoming hereby petition the City of Wyoming to reject/deny the request to rezone 4.1 acres who are – four (multiple family residential) zoning. This request pertains to property commonly known as 1952 – 44th Street in Section 27. The undersigned urge the City to Deny the rezoning request.

Signature	Address	Printed Name
Marcia Reynolds	2440 Collingwood	Marcia Reynolds
Amy Carbes	3711 Hazelwood SW AVE	Amy Carbes
Paula Skoog	4190 Oriole Ave SW	PAULA SKOOG
Thomas Reek	4264 Chabbe SW	Thomas Reek *
Judy Rich	3438 Byron Center Ave	Judy Rich
Leann Wildey	3819 Heron SW	Leann Wildey
Lynette Paxson	3405 Collingwood SW	Lynette Paxson
Mark V. Mercer	1954 CAMROSE CT SW	MARK V. MERCER
Iverna Mercer	1954 Camrose Ct SW	Iverna Mercer

CITY OF WYOMING BUDGET AMENDMENT

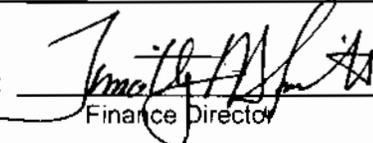
Date: May 7, 2012

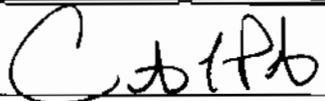
Budget Amendment No. 036

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$72,100 of budgetary authority to provide funding for the 2010-2011 share of the Dispatch Partnership startup costs billed in Fiscal Year 2011-2012.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
General Fund				
Police - Communications - Other Services 101-305-32500-956.000	\$226,890	\$72,100		\$298,990
Fund Balance/Working Capital				\$ 72,100

Recommended: 
Finance Director


City Manager

Motion by Councilmember _____, seconded by Councilmember _____

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on

City Clerk

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT
AGREEMENT WITH DTE ENERGY FOUNDATION FOR A COMMUNITY TREE
PLANTING PROJECT

WHEREAS:

1. The City has lost numerous trees within Ideal Park and Baatjes Park due to infestation from the emerald ash borer.
2. The City desires to begin replacement of these trees with 24 trees of diverse species.
3. DTE Energy Foundation has offered the City a grant of \$3000 to assist in this reforestation.
4. The City has programmed \$7200 in matching funds in the proposed 2012-2013 Parks & Recreation Department's budget in account 208-752-75600-987.151.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby authorize the City Manager to sign the grant agreement.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Resolution No. _____

MEMORANDUM

TO: Curtis Holt, City Manager

FROM: Timothy Cochran, City Planner
Jeffrey Anderson, Parks and Facilities Supervisor

CC: Barb VanDuren, Deputy City Manager
Rebecca Rynbrandt, Community Services Director

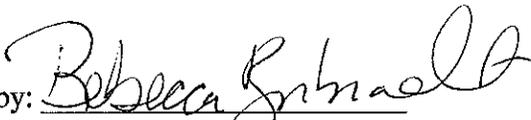
DATE: April 24, 2012

SUBJECT: 2012 DTE Energy Foundation Tree Planting Grant Program

Over the last few years, the City has lost an extensive number of trees within our public parks due to emerald ash borer. Specifically in two parks this year alone, Ideal Park has lost 58 trees and Baatjes Park has lost 28 trees to this infestation.

City staff desires to plant 24 trees of diverse species and 3 inch caliper within these two parks. Twelve trees will be planted in Ideal Park and twelve in Baatjes Park to begin the reforestation. We applied for, and awarded, a DTE Energy Foundation Tree Planting Grant, for \$3000. The grant will provide \$125 for each tree planted. The total project cost is estimated at \$10,200. The \$7200 in matching funds would be available under the proposed 2012 – 2013 Parks & Recreation Department's budget account 208-752-75600-987.151. The trees must be planted by December 31, 2012 to receive the grant funds. Payment of the grant is provided upon installation of the trees.

With your support, we ask that this matter be placed before the City Council for their approval consideration at the Monday, May 7, 2012 Regular Meeting.

Authorized by: 
Rebecca Rynbrandt



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



RODNEY A. STOKES
DIRECTOR

April 9, 2012

Mr. Jeff Anderson
City of Wyoming
1155 - 28th St.
Wyoming, MI 49509

Dear Mr. Anderson,

Thank you submitting an application for consideration to the 2012 DTE Energy Foundation Tree Planting Grant Program, administered by the Department of Natural Resources (DNR), Urban Forestry Program. This year, a total of 47 applications were received and considered for funding. I am pleased to notify you that your project was approved for award in the amount of **\$3000**. Congratulations!

Enclosed is a Grant Agreement packet containing the following documents for signature and information:

- Two copies of the Grant Agreement (PR 4167-8E)
- One copy of Grant Agreement Attachment 1 (IC 4167-9)
- Department of Agriculture form AD-1049, Certification Regarding Drug-Free Workplace
- Form W-9; Request for Taxpayer Identification Number and Certification
- Grant reporting forms:
 - DTE Tree Maintenance Agreement (PR 4167-4)
 - DTE Grant Tree Inventory (PR 4167-5)
 - DTE Grantee's Financial Report (PR 4167-2)
 - DTE Volunteer Time Record (PR 4010)

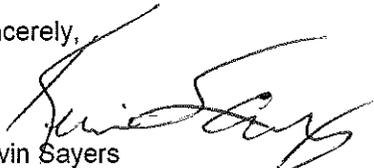
Public Act 533 of 2004 requires that payments under this contract be processed by electronic funds transfer (EFT). Non-municipal contractors are required to register to receive payment by EFT at the Contract & Payment Express website www.cpexpress.state.mi.us. Please contact the Department of Management and Budget, Vendor Registration at 517- 373-4111 for assistance.

Payment will be made upon completion of the entire grant. Payment may be requested as soon as the project is completed; it is not necessary to wait until the end of the grant period. Payment must be requested no later than 30 days after the grant expiration date. **The grant expires December 31, 2012, and will not be extended beyond this date.**

Please review the documents carefully. **Sign, date and return both copies of the Grant Agreement, W-9, and USDA Drug-Free Workplace forms within 30 days, or contact me at the number below.**

As the Grant Supervisor, I will then sign and return one original copy to you for your records. Your grant will not be considered effective until I have signed and dated the grant agreement. Please contact me if you have any questions.

Sincerely,


Kevin Sayers
Urban Forestry Coordinator
(517) 241-4632
sayersk@mi.gov

RESOLUTION NO. _____

RESOLUTION TO ACCEPT
THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

WHEREAS:

1. The City of Wyoming Police Department applied for an Edward Byrne Memorial Justice Assistance Grant in the amount of \$21,718 to be used toward the procurement of equipment, technology, and other items directly related to basic law enforcement functions.
2. The City of Wyoming would accept \$21,718 in grant funds for the procurement of equipment, technology, and other items directly related to basic law enforcement functions.
3. The City Council for the City of Wyoming held a public hearing on Monday, April 16, 2012, at 7:01 p.m., for the purpose of receiving public comment on the use of the 2012 Edward Byrne Memorial Justice Grant Funds for program activities.

NOW, THEREFORE, BE IT RESOLVED:

1. The City of Wyoming accepts the Edward Byrne Memorial Justice Assistance Grant in the amount of \$21,718.
2. Chief James E. Carmody serve as the Program Director responsible for the Wyoming Police Department equipment procurement and yearly status reports to be submitted to the Bureau of Justice Assistance.
3. Timothy Smith serves as the Finance Director responsible for the Wyoming Police Department quarterly financial reports to be submitted to the Bureau of Justice Assistance.
4. The attached Budget Amendment is approved.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried: Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:

Budget Amendment

Heidi Isakson, Wyoming City Clerk

Resolution No. _____

CITY OF WYOMING BUDGET AMENDMENT

Date: May 7, 2012

Budget Amendment No. 037

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$21,720 of budgetary authority and record estimated grant revenue for the Edward Byrne Memorial Justice Grant per attached resolution.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
General Fund				
Federal Grants Justice Assistance BYRNE JAG 2012. Revenue				
101-507.000 BYRNE.2012 Revenue	\$0	\$21,720		\$21,720
Police - Administration Services-Capital Outlay Justice Assist BYRNE Grant - BYRNE JAG 2012. Expense				
101-305-30500-973.000 BYRNE JAG 2012	\$0	\$21,720		\$21,720
Fund Balance/Working Capital				

Recommended: *Nancy Bryan*
in Behalf of the Finance Director

Ed H
City Manager

Motion by Councilmember _____, seconded by Councilmember _____

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on

City Clerk

RESOLUTION NO. _____

RESOLUTION TO ACCEPT AND DISTRIBUTE ADDITIONAL GRANT FUNDING
RECEIVED FROM THE OFFICE OF HIGHWAY SAFETY PLANNING

WHEREAS:

1. The City of Wyoming has requested to serve as the host agency for the "Strategic Traffic Enforcement Program" Kent County Task Force, as appointed by the State of Michigan, Office of Highway Safety Planning.
2. The City of Wyoming would accept and reimburse an additional \$67,000 in grant funds designated for overtime patrols to enforce safety belt violations and equipment to four agencies participating in the Task Force.

NOW, THEREFORE, BE IT RESOLVED:

1. Chief James Carmody shall serve as the Director of the Task Force.
2. Timothy Smith shall serve as the Finance Director of the Task Force.
3. The attached Budget Amendment is approved.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Budget Detail Reports

Budget Amendment

CITY OF WYOMING BUDGET AMENDMENT

Date: May 7, 2012

Budget Amendment No. 038

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate an additional \$67,000 of budgetary authority and related estimated grant revenue from the Office of Highway Safety Michigan Safe Communities BELTS Enforcement Grant for fiscal year 2011-12 per attached resolution.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
General Fund				
Federal Grants OHSP BELTS OHSP BELTS.2012 Revenue				
101-505.002 OHSP BELTS 2012 Grant Rev	\$90,000	\$67,000		\$157,000
Police - OHSP BELTS - Salaries-Uniform Overtime OHSP BELTS.2012.Expense				
101-305-31505-709.000 OHSP BELTS.2012.Exp	\$7,410	\$7,400		\$14,810
Police - OHSP BELTS - Salaries- FICA - OHSP BELTS.2012.Expense				
101-305-31505-715.000 OHSP BELTS.2012 Exp	\$820	\$570		\$1,390
Police - OHSP BELTS - Pension - OHSP BELTS.2012.Expense				
101-305-31505-718.000 OHSP BELTS.2012 Exp	\$2,460	\$1,690		\$4,150
Police - OHSP BELTS - Workers Comp Insurance - OHSP BELTS.2012.Expense				
101-305-31505-719.000 OHSP BELTS.2012 Exp	\$280	\$190		\$470
Police - OHSP BELTS - Operating Supplies - OHSP BELTS.2012.Expense				
101-305-31505-740.000 OHSP BELTS.2012.Exp	\$0	\$27,000		\$27,000
Police - OHSP BELTS - Other Services Grand Rapids- OHSP BELTS.2012.Expense				
101-305-31505-956.520 OHSP BELTS.2012Exp	\$9,060	\$9,880		\$18,940
Police - OHSP BELTS - Other Services Grandville - OHSP BELTS.2012.Expense				
101-305-31505-956.521 OHSP BELTS.2012 Exp	\$8,340	\$8,920		\$17,260
Police - OHSP BELTS - Other Services Kentwood - OHSP BELTS.2012.Expense				
101-305-31505-956.522 OHSP BELTS.2012Exp	\$9,990	\$11,350		\$21,340
Fund Balance/Working Capital				

Recommended: *Nancy Boyer*
in Behalf of the Finance Director

Chris Adams
City Manager

Motion by Councilmember _____, seconded by Councilmember _____

Motion carried: _____ yeas, _____ nays

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on

City Clerk

OHSP FY '11-'12 Grant

Kent County Traffic Safety Task Force

Budget Detail

AGENCY	Hours	Base OT Wage	Wage Amount	FICA Rate	FICA \$ Amount	Retirement Rate	Retirement \$ Amount	Comp Rate	Comp. \$ Amount	Fringe \$ Amount	Wage and Fringe Total
Cedar Springs Police Dept.		\$36.94	\$0	0.0765	\$0	0.1137	\$0	0.0235	\$0	\$0	\$0
Grand Rapids Police Dept.	180.0	\$45.02	\$8,104	0.0145	\$118	0.2050	\$1,661	0	\$0	\$1,779	\$9,882
Grandville Police Department	176.4	\$42.12	\$7,430	0.0765	\$568	0.1000	\$743	0.0235	\$175	\$1,486	\$8,916
Kent County Sheriff's Dept.		\$47.22	\$0	0.0765	\$0	0.0212	\$0	0.0041	\$0	\$0	\$0
Kentwood Police Department	187.5	\$42.86	\$8,036	0.0765	\$615	0.2939	\$2,362	0.0415	\$334	\$3,310	\$11,346
Lowell Police Department		\$39.03	\$0	0.0461	\$0	0.1111	\$0	0.0339	\$0	\$0	\$0
Rockford Police Department		\$41.01	\$0	0.0765	\$0	0.1109	\$0	0.0235	\$0	\$0	\$0
Sparta Police Department		\$30.54	\$0	0.0765	\$0	0.2139	\$0	0.0235	\$0	\$0	\$0
Walker Police Department		\$44.22	\$0	0.0765	\$0	0.2565	\$0	0.0228	\$0	\$0	\$0
Wyoming Police Department	162.0	\$45.71	\$7,405	0.0765	\$566	0.2281	\$1,689	0.0263	\$195	\$2,450	\$9,855
Wyoming Police Dept. Admin.		\$45.71	\$0	0.0765	\$0	0.2281	\$0	0.0263	\$0	\$0	\$0
TOTAL	705.9		\$30,975		\$1,867		\$6,455		\$703	\$9,025	\$40,000

Wage Breakdown for traffic enforcement (Belts) only for 2011 - 2012 Strategic Traffic Enforcement Program Grant extra \$40,000

Approved Budget - Revised	FISCAL YEAR: 2012
PROJECT TITLE: Strategic Traffic Enforcement Program	GRANT NUMBER: PT-12-10
APPLICANT: Wyoming Police Department	APPROVED GRANT PERIOD: 11/1/11 through 09/30/2012
PROJECT DIRECTOR AND ADDRESS: Sgt. Mark Easterly Wyoming Police Department 2300 Dehoop SW Wyoming, Michigan 49509	REVISION NUMBER: #1
	Forward Copies to: Mr. Tim Smith Mr. Curtis Holt

The Michigan Office of Highway Safety Planning has approved the following revision(s) to the above referenced grant. All requirements, conditions and due dates of the original grant remain in effect.

\$40,000 has been added to Personnel Costs for additional summer safety belt enforcement.

\$27,000 has been added to Equipment for the purchase of high visibility signs.

FUNDING BREAKDOWN

FUND TYPE-CFDA #	PAP	TASK	FEDERAL FUNDS COMMITTED
402 - 20.600	12:03	1	\$ 157,000
410 - 20.601	12:03	1	\$ 135,000

Cost Category	Previously Approved Federal Budget	Revisions	Revised Federal Budget	Non-Federal Match
Personnel	\$225,000	\$40,000	\$265,000	
Contractual				
Operating				
Equipment		27,000	\$27,000	
Indirect				
Total Approved Costs	\$225,000	\$67,000	\$292,000	

SIGNATURE 	TITLE OHSP Director	DATE APPROVED 4/17/12
---	-------------------------------	---------------------------------

RESOLUTION NO. _____

RESOLUTION TO ACCEPT
THE ROCKFORD AREA COMMUNITY ENDOWMENT (RACE)
HEALING FIELDS GRANT

WHEREAS:

1. The City of Wyoming Police Department applied for a Rockford Area Community Endowment Healing Fields Grant in the amount of \$4,656 to be used toward the procurement of equipment, technology, and other items directly related to recruiting and community presentations.
2. The City of Wyoming would accept \$3,500 in grant funds for the procurement of equipment, technology, and other items directly related to recruiting and community presentations.

NOW, THEREFORE, BE IT RESOLVED:

1. The City of Wyoming accepts the Rockford Area Community Endowment Healing Fields Grant in the amount of \$3,500.
2. Chief James E. Carmody serve as the Program Director responsible for the Wyoming Police Department equipment, technology and other item procurement and the final status report to be submitted to the Rockford Area Community Endowment.
3. Timothy Smith serves as the Finance Director responsible for the Wyoming Police Department financial report to be submitted to the Rockford Area Community Endowment.
4. The attached Budget Amendment is approved.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried: Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:

Budget Amendment

Heidi Isakson, Wyoming City Clerk

Resolution No. _____



March 16, 2012

Chief James E. Carmody
Wyoming Police Department
2300 De Hoop Ave SW
Wyoming MI 49509

Dear Chief Carmody:

I am writing you on behalf of the Rockford Area Community Endowment (RACE). The RACE Board of Directors had an opportunity to review the Grant Applications that were submitted as part of the Héaling Field Public Safety Grant Program. This was a very difficult task in that we had nearly twice as many requests as we did funds available.

I am pleased to inform you that the RACE Board of Directors voted to partially fund your grant request in the amount of \$3,500.00. While we would have liked to have fully funded your project, funds were limited but we are pleased to be able to participate at this level. The RACE Board of Directors was very impressed with your application and the project you are pursuing and offers their sincere appreciation for your efforts during the Healing Field event. We would ask that you please send a representative to the RACE Annual Meeting to be held on May 29, 2012, at 6:30 p.m., at Rockford City Hall. We will be making a public presentation with all of the successful agencies that night who are receiving grant funds through this program. In the meantime, if you could please keep us informed as to the progress made in completing your project, we would greatly appreciate it.

On behalf of the Board of Directors, thank you again for your interest in this project and we look forward to hearing from you in the near future..

Sincerely,

CITY OF ROCKFORD

A handwritten signature in black ink, appearing to read "Michael F. Young", is written over the typed name and title.

Michael F. Young
City Manager



Police Department

Telephone (616) 530-7300

2300 De Hoop Avenue SW, Wyoming, Michigan 49509



www.ci.wvomina.mi.us

MAYOR
Jack A. Poll

AT-LARGE COUNCILMEMBER
Sam Bolt

AT-LARGE COUNCILMEMBER
Dan Burrill

AT-LARGE COUNCILMEMBER
Kent Vanderwood

1ST WARD COUNCILMEMBER
William A. VerHuist

2ND WARD COUNCILMEMBER
Richard K. Pastoor

3RD WARD COUNCILMEMBER
Joanne M. Voorhees

CITY MANAGER
Curtis L. Holt



POLICE CHIEF
James E. Carmody

ADMINISTRATION
 Phone 616-530-7309
 Fax 616-249-3403

COMMUNICATIONS
 Phone 616-530-7300
 Fax 616-530-7306

DETECTIVE BUREAU
 Phone 616-530-7335
 Fax 616-249-3420

PATROL
 Phone 616-530-7328
 Fax 616-261-7116

TECHNICAL SUPPORT UNIT
 Phone 616-530-7350
 Fax 616-530-7353

RECORDS MANAGEMENT
 Phone 616-530-7314
 Fax 616-261-3527

February 29, 2012

Rockford Area Community Endowment
 Healing Fields Grant Application
 7 South Monroe Street
 Rockford, Michigan 49341

Dear Rockford Area Community Endowment,

It is with great honor that we submit the enclosed application for the Healing Fields Public Safety Grant Program. As we see from the Healing Fields Organization this began as a simple way for one person to visualize and comprehend the sheer enormity of human loss that occurred in the terrorist attacks of September 11, 2001. But, as hundreds of volunteers gathered to help, it soon became evident that something much more was emerging. It became a personal gesture of support, a tangible expression of mourning, and a very real healing experience.

Today, hundreds of Healing Field and Field of Honor displays are organized throughout the country for a variety of reasons, including tributes of honor, celebration, civic pride and education. Through these programs, communities come together, awareness is generated and funds are raised in support of worthy causes; but most importantly, individual hearts are healed.

Please contact us if you have any questions or need clarification with our grant application. Again we are humbled by our invitation to submit a grant with your organization under this worthy cause.

Sincerely,

James E. Carmody
 Chief of Police

attachments

A. Narrative

1. Executive Summary

The proposed banner display is of high quality, easy to transport, and includes additional features like lighting and a carrying case that converts into a podium for multi-media presentations that would certainly attract attention and allow officers to showcase the department, its specialized units, community information and safety brochures, and its staff with greater ease.

2. Purpose of grant:

The Wyoming Police Department sets up and is invited to numerous community events, career fairs, employee recruiting events, and the state-wide criminal justice training facilities. Our current banner display is an antiquated felt board that is being used with poor quality, outdated photos. The current display board is cumbersome to carry, transport and set up. It is in dire need of costly repairs and does not promote the professionalism that this department stands for. The current set-up does not include a podium for a laptop to play a DVD of current safety items, department overviews or unit specific information. There also is no place to display community information / safety brochures or pamphlets.

We have found that specifically with our endeavor to attract and hire the most qualified law enforcement candidate is much more difficult because our current banner display is not up-to-date and lacks the professionalism that it once did. With the baby boom generation now retiring and the Generation Xers getting close to retirement age; we need to attract the next group of workers: Generation Y. The largest challenge for the Wyoming Police Department, who wants to hire the best young workers, is getting them to the door. This generation has high expectations of their employers, crave ongoing learning for personal growth, and have always grown up around technology and the internet.

We have found first hand that those organizations with the up-to-date- banner displays, including multi-media presentations are getting the prospective employees at their booths. We cannot expect to attract and hire the best and brightest employee if we cannot get them to our door. We need to become the destination in West Michigan for a law enforcement occupation.

As stated earlier, our current banner display has no place to showcase our informational and safety pamphlets and brochures. The new banner display has areas for this display. The proposed literature covers many of the issues that we are routinely asked about by residents. We routinely field questions about where to go in order to file a report, obtain a copy of a report, file a personal protection order, when to call 911 versus the non-emergency number, and apply for a gun permit.

Pamphlets that address specific crimes and safety can easily be distributed by patrol officers or detectives when a resident presents a concern over a subject. Distributing these pamphlets at community events helps to initiate conversation with citizens, and

additional concerns about the subject matter can be easily addressed at the event. The availability of various materials means that we can cater the information to the group. For example, the brochure on our department's services may be more geared towards a neighborhood watch group made up of Wyoming residents, while the drug identification brochure may be useful to teachers in our school districts who don't necessarily live in the city

The anticipated target population would be the greater Wyoming metro area residents. Currently the City of Wyoming 2010 Census has put Wyoming's population at 72,125. This is a 4% increase from 2000, which was 69,381. Another target population would be visitors when we set up or attend community presentations or programs, students of the many criminal justice programs throughout Michigan, and the many unemployed persons that would attend area career fairs. Those that stop by to view our multi media presentation would get a sense of what the Wyoming Police Department represents, how we assist the public, basic position requirements and job description, and an overview of the differing units that the department provides including civilian positions within the department.

Goals and objectives:

Goals:

- Better exposure and name recognition for the Wyoming Police Department
- Showcase of department, its units and its staff
- Attract and hire the best employment candidates
- Distribute high quality, information packed community resource and safety brochures

Objectives: each year

- Utilize the banner display and multi-media presentations at 10 community events
- Utilize the banner display and multi-media presentations at 5 career fairs and training academies
- Track how many new hires saw the new banner display equipment and became interested in the Wyoming Police Department
- Distribute 10 differing brochures at every event

Time table:

Upon receipt of grant funding:

- Purchase of banner display and lap top and other equipment within 60 days
- Development and printing of brochures within 45 days
- Begin to utilize new banner display and multi-media presentation, brochures within 90 days

Partner Organization:

The Wyoming Police Department has the distinction of partnering with the Greater Wyoming Community Resource Alliance. This alliance is comprised of various Wyoming businesses and citizens who financially support our organization for minor purchases that our current budget cannot support. They have graciously donated \$2,000 towards this important project.

Key staff:

This project will rely heavily on our Support Services team. This team is comprised of our school liaison officers, community policing officers and Retired Senior Volunteer Program.

Long term goal:

The Wyoming Police Department is committed to utilize the purchased equipment for the foreseeable future. The expected life span of the banner display is over 10 years. The other equipment may need replaced sooner but the WYPD will purchase this equipment as needed. Brochures will remain updated and current and printed through resources at the WYPD or potentially through the Greater Wyoming Community Resource Alliance.

Vision statement:

We recognize the value of establishing and maintaining community partnerships. From our professional staff and sworn members, to the many citizens and business groups who assist us in the fulfillment of our mission, we remain committed to the further enhancement of these partnerships. We will continually strive to develop the skills of our members, and to efficiently manage our resources to deliver the highest level of police service to the citizens of Wyoming.

Our mission:

The DUTY of the Wyoming Police Department is to serve the people of our community with dignity, respect, fairness and compassion. We serve with COURAGE to protect life and property and maintain law and order. We will uphold the TRUST placed in us to safeguard constitutional guarantees and will do so with HONOR worthy of those who have served before us.

Conclusion:

The addition of the proposed items to our department and unit will allow us to represent our department in a more professional manner and will allow us to portray the standards that we have adopted. The equipment we are currently using is outdated and is an embarrassment to our department when comparable departments are showcased with up-to-date materials. We will have a significant advantage in the field of recruiting and building public relations if awarded the opportunity to purchase the equipment.

4. Budget Narrative:

The Wyoming Police Department would like to purchase the following items to support our efforts with Community Events, Recruiting, Career Fairs, and distribution of up-to-date informational and safety community brochures and pamphlets. Quotes are attached for the visual display banner and HP Laptop computer. Pricing from Accura Graphics was taken from the last invoice received from them for services already rendered. All others are estimates at this time.

Expense:

• Exalt Arrive Visual Display Banner with podium	\$4,514.00
• HP Laptop Computer , HP Elite book 8560p	\$1,647.00
• Wireless mouse / presenter	\$ 50.00
• Laptop computer protective carry bag	\$ 70.00
• Accura Graphics, brochure printing (5000 X .165 each)	\$ 825.00
• Miscellaneous cabling and extension cords	\$ 50.00
TOTAL:	\$7,156.00

The Wyoming Police Department has partnered with the Greater Wyoming Community Resource Alliance for partial funding of this project. The Wyoming Police Department will contribute \$500 from its 2011 Edward Byrne Memorial Grant allocation. The Greater Wyoming Community Resource Alliance has devoted \$2,000 in funding to assist us with this project.

Revenue:

• Wyoming Police Department 2011 BYRNE Grant	\$ 500.00
• Greater Wyoming Community Resource Alliance	\$2,000.00
TOTAL:	\$2,500.00

If this grant proposal is successfully funded from the Healing Fields Public Safety Grant in the amount of \$4,282, we would be able to fully implement our proposed program for our community, its residents and visitors.

Total budget:

Expenses:	\$ 6,782.00
Committed Revenue:	\$ 2,500.00
Request from Healing Fields Grant:	\$ 4,656.00

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE ADDITIONAL TREE
TRIMMING AND REMOVAL FOR 2012

WHEREAS:

1. In 2009, the City Council awarded a three year contract to Procure Tree Service, LLC for tree trimming and removal.
2. The removal of dead and dying trees throughout the City is required to protect nearby trees from pest and disease and maintain private and public property values.
3. In this year, the third contract year, the Public Works Department needs additional authorization to address the remaining requests for tree trimming and removal.
4. The tree trimming and removal will be financed out of the Solid Waste Fund Other Services account no. 230-441-44300-956000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes Procure Tree Service, LLC to perform the additional tree trimming and removal for 2012 in the amount of \$7,500.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Staff Report

Resolution No. _____

STAFF REPORT

DATE: April 30, 2012
SUBJECT: Additional Tree Trimming and Removal
FROM: William D. Dooley, Director of Public Works
Date of Meeting: May 7, 2012

RECOMMENDATION

The Public Works Department recommends that the City Council award the additional work to Procure Tree Service, LLC.

SUSTAINABILITY CRITERIA

Environmental Quality

Dead or dying trees throughout the City are removed to protect nearby trees from pest and disease.

Social Equity

Dead and dying trees are removed throughout the City no matter where the trees are located providing the same level of service to all of the citizens of the City.

Economic Strength

Removing dead or dying trees maintains private and public property values.

DISCUSSION

On July 6, 2009, the City Council awarded a three year bid to Procure Tree Service, LLC, for the trimming and removal of trees throughout the City. During the past two years, the Public Works staff has been able to stay within the original contract limit; however, this year the demand for the trimming and removal of dead or dying trees has exceeded the original contract limit of \$24,138.33.

In order to get through the rest of this fiscal year, the Public Works Department would like to have \$7,500 in additional authorization for the trimming and removal of trees.

BUDGET IMPACT

Sufficient funds have been budgeted in the Solid Waste Fund Other Services account, 230-441-44300-956000.

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF
LIQUID SODIUM HYPOCHLORITE

WHEREAS:

1. As detailed in the attached staff report from the Clean Water Plant Superintendent the City of Holland accepted formal bids for liquid sodium hypochlorite.
2. The City of Holland also included an option for the cities of Wyoming, Muskegon, and Muskegon Heights to also purchase the liquid sodium hypochlorite as a cooperative purchase.
3. It is recommended the City of Wyoming purchase the liquid sodium hypochlorite from the low bidder K.A. Steel Chemical at a cost of \$153.55 per ton.
4. Funds for the purchase of the liquid sodium hypochlorite are budgeted in account numbers 591-591-55300-740000, 590-590-54300.7400000 and 590-590-54800-740000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize the purchase of the liquid sodium hypochlorite from K.A. Steel Chemical as summarized in the attached staff report.
2. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:
Staff Report
Bid Form

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: April 16, 2012
Subject: Purchase of Sodium Hypochlorite
From: Gerald H. Caron, Superintendent
Meeting Date: May 7, 2012

Recommendation:

I recommend that the City accepts the bid price from the City of Holland cooperative purchase for Liquid Sodium Hypochlorite from K.A. Steel Chemicals at a cost of \$153.55/ton.

Sustainability Criteria:

Environmental Quality – The use of Liquid Sodium Hypochlorite is necessary to insure the production of safe drinking water and properly treated waste water.

Social Equity – The utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or social economic status. All residents enjoy access to services provided by our water and waste water utilities.

Economic Strength – By utilizing the cooperative bid with other communities, the Utilities Department is insuring that we get the best value for this necessary service. This results in the lowest rates possible for our residents and customers.

Discussion:

The City of Holland accepted bids on April 12, 2012, for Liquid Sodium Hypochlorite (NaOCL). As part of the bid the City of Holland requested an option for the Cities of Wyoming, Muskegon, and Muskegon Heights to also purchase Liquid Sodium Hypochlorite as a cooperative purchase. The intent of this cooperative purchase is to maintain cooperation between the cities and to realize a benefit of reduced cost for all of the included municipalities.

After evaluation of the bids, it is my recommendation that we continue to participate in the cooperative purchase for Liquid Sodium Hypochlorite. The low bid for Liquid Sodium Hypochlorite is from K.A. Steel Chemicals at a cost of \$153.55 per ton/\$.768 per gallon. This price represents an increase of \$3.55 per ton from last year. Liquid Sodium Hypochlorite is used at both the Drinking Water Plant and Clean Water Plant.

Budget Impact:

Adequate funds were budgeted in accounts 591-591-55300-740.000 and 590-590-54300-740.000 and 590-590-54800.740000.



**CHEMICAL PURCHASE
Liquid Sodium Hypochlorite
BID FORM**

BID OPENING: Thursday, April 12, 2012 @ 2:00 p.m. local time (Late bids will not be accepted.) Holland Board of Public Works, 625 Hastings Avenue, Holland, Michigan 49423
Attn: Tamara Poppe

Sealed bids are requested for a one-year term for providing liquid sodium hypochlorite on an "as needed" basis per the specifications contained herein. Quantities stated herein are approximate per year and shall not be considered as minimums or maximums.

ITEM QUANTITY DESCRIPTION

Cities of Holland, Wyoming, Muskegon, Muskegon Heights & Grand Haven:	Delivered Cost
1. 3535 Tons Liquid Sodium Hypochlorite, 15%	\$ <u>132.55</u> /ton
	* (\$ <u>7.68</u> gallon) * <u>7.68/gal delivd to</u>
	Tank Truck
	Specify common carrier or company owned truck <u>K.H.S.C owned trucks</u>
	Specify Manufacturer <u>K.H. Steel Chemicals.</u> Product Name <u>Sodium Hypochlorite 15%</u>

Any and all costs associated with providing the liquid sodium hypochlorite as specified are to be included in the above delivered cost.

BIDDERS ARE REQUIRED TO SUBMIT MATERIAL SAFETY DATA SHEETS AND ANS/NSF CERTIFICATION WITH THEIR BID. FAILURE TO PROVIDE ALL INFORMATION REQUIRED HEREIN MAY RESULT IN THE BID BEING REJECTED AS NON-RESPONSIVE.

DELIVERY/COMPLETION TIME 24-48 Hrs. F.O.B. Delivered, Freight included. CASH DISCOUNTS will be allowed for prompt payment as follows: 0 % cash discount if paid within 0 days or less from delivery and acceptance of goods or completion of service.

I hereby state that: 1) all of the information I have provided is true, accurate and complete, and 2) that I have authority to submit this bid, which will become a binding contract, if accepted by the Cities, 3) that I have not communicated with, nor accepted anything of value from an official or employees of the Cities that would tend to destroy or hinder free competition, and 4) that I have read, and understand and agree to be bound by all of the terms in this bid document.

BIDDER SHALL SIGN HERE

K.H. Steel Chemicals, Inc.
Name of Company, Corporation, etc.

By: Lisbeth Todner

15185 Main Street Lemont, IL 60439
Street Name & Number City/State/Zip

Name: Lisbeth Todner

Date: 4/11/12 Phone: 630-257-3900

Title: Account Manager

* Price based on minimum 3,500 gallon loads delivered to one location.

* Net 30 days.



QUESTIONNAIRE

List experience in the last three years with similar contracts:

We manufacture and distribute Sodium Hypochlorite to Companies and Municipalities & Cities around the Midwest.

List references from similar contracts:

	COMPANY NAME	CONTACT PERSON	PHONE
A.	City of Naperville	Tim	630-420-6122
B.	City of Milwaukee	Wah	414-286-2658
C.	MWRDGC	Sean	847-584-5402

RESPONSE TIME:

Response time for normal deliveries shall be within 2 days. Can deliveries be made within 24 hours if necessary? Yes

List National Holidays Observed By Your Company:

- A. New Years B. New Years Eve C. Christmas D. Christmas Eve
- E. Labor Day F. Thanksgiving G. Memorial Day H. 4th of July
- I. Good Friday J. _____

Specify the following contacts if awarded the contract:

Orders: Customer Service Dept /Phone 900-677-8335
 Print or type

Administrative: Lisbeth Todner /Phone 630-257-3900
 Print or type

Bidder K&A Steel Chemicals, Inc.

RESOLUTION NO. _____

RESOLUTION TO EXTEND THE BID FOR
WORK UNIFORMS & CARHARTT CLOTHING ITEMS

WHEREAS:

1. As summarized in the attached Staff Report it is recommended the bid for work uniforms and Carhartt clothing items be extended through April 30, 2013.
2. Work uniforms & Carhartt clothing items are purchased as required throughout the year and funds are budgeted in the various departmental accounts.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize extending the bid for work uniforms & Carhartt clothing items from Cintas through April 30, 2013.
2. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

ATTACHMENTS:
Staff Report
Letter

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: April 24, 2012
Subject: Work Uniforms & Carhartt Clothing Items
From: Kim Oostindie, Director of Human Resources
Meeting Date: May 7, 2012

Recommendation:

It is recommended the Wyoming City Council accept Cintas offer extend the current bid prices for work uniform clothing items and Carhartt clothing items.

Sustainability Criteria:

Environmental Quality – Does not significantly impact this criterion.

Social Equity – Does not significantly impact this criterion.

Economic Strength – The current vendor has agreed to hold their original bid prices from May 3, 2011 through April 30, 2013.

Discussion:

On May 3, 2011, one bid was received in answer to our invitation to bid on work uniforms and Carhartt clothing items. Fifty-two invitations to bid were sent to prospective bidders.

The bid specifications requested a percentage discount from Red Kap and Carhartt Workwear standard published price lists. The lone bid submitted by Cintas is as shown below:

	<u>Work Uniforms</u>	<u>Carhartt Clothing Items</u>
Discount:	38.5%	38.5%
Embroidery:	\$5.95	\$7.40

A minimum of four work uniforms are to be provided by the City to each General Union Employee required to wear a work uniform, in accordance with employment contract between the Wyoming City Employees and the City of Wyoming.

Carhartt clothing items are provided to City employees who are required to wear work uniforms and work outside in the winter months of the year. The Carhartt clothing items are purchased on an as needed basis for new employees and as replacements for existing worn out items.

Work uniforms & Carhartt clothing items are purchased as required throughout the year and funds are budgeted in the various departmental accounts. The estimated expenditure for work uniforms and Carhartt clothing items during the coming year is expected to total approximately \$20,000.00.



April 23rd, 2012

Laura Jackson
City of Wyoming
1155 28th St SW
Wyoming, MI 49509

To Whom It May Concern,

Cintas Corporation will be granting the same discounts for the City of Wyoming up to April 30th, 2013.
Thank you for the opportunity we look forward to working with you!

Sincerely,

A handwritten signature in black ink that reads "Kate Leslie". The signature is written in a cursive, flowing style.

Kate Leslie
Cintas 301
Catalog Manager
616-791-6300
lesliek@cintas.com

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF LED
EMERGENCY LIGHTING FOR ONE HME FIRE PUMPER

WHEREAS:

1. Wyoming agreed to supply LED emergency lighting for the new fire pumper currently being built by HME.
2. Tomar Electronics, Inc. will supply the necessary LED emergency lighting for the new fire pumper at a cost of \$5,900.
3. It is in the best interest of Wyoming to purchase Tomar Electronics, Inc. emergency LED lighting for the new fire pumper.
4. City Council authorization is required for this purchase because it raises the total annual expenditure for Tomar lighting above the \$7,500 limit.
5. The LED emergency lighting can be financed out of the Motor Pool Fund, account no. 662-441-58500-985.000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes the purchase of LED emergency lighting for the new HME fire pumper from Tomar Electronics, Inc., in the amount of \$5,900.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried	Yes
	No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Staff Report

STAFF REPORT

DATE: May 2, 2012

SUBJECT: Purchase of LED Emergency Lighting for One HME Fire Pumper

FROM: William D. Dooley, Director of Public Works

Date of Meeting: May 7, 2012

RECOMMENDATION

The Public Works Department recommends that the City Council authorize the purchase of Light Emitting Diode (LED) emergency lighting for the new HME fire pumper from Tomar Electronics, Inc., in the amount of \$5,900.

SUSTAINABILITY CRITERIA

Environmental Quality

LED emergency lighting is used on city fire vehicles and equipment to reduce energy use, and thus the amount of fuel consumed by the equipment.

Social Equity

LED emergency lighting is used to warn the public of approaching or stopped city fire vehicles and equipment, providing safety to all citizens.

Economic Strength

The use of LED emergency lighting reduces the cost of installing and repairing lights on city fire vehicles.

DISCUSSION

As part of the purchase agreement with HME for the new fire pumper, Wyoming agreed to purchase and supply HME with the necessary emergency lighting. Wyoming uses LED emergency lighting manufactured by Tomar Electronics because it is competitively priced and has proven to be most reliable, thereby resulting in the lowest overall cost to the city. With the addition of this \$5,900 purchase, the total amount of lighting purchased from Tomar during this fiscal year will exceed the \$7,500 limit, so City Council authorization is required.

BUDGET IMPACT

Sufficient funds have been budgeted in the Motor Pool Fund, Capital Outlay account 662-441-58500-985.000.

RESOLUTION NO. _____

RESOLUTION FOR AWARD OF BID

WHEREAS:

1. Formal bids have been obtained on the below listed item.
2. The bids received have been reviewed and evaluated as per the attached Staff Report.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby award the bid for the listed item as recommended in the attached Staff Report and summarized below.

Item	Recommended Bidder	Cost
Disposable Paper Products	Paper Central, Nichols, Miner Supply Company and KSS Enterprises	Bid prices as shown on the attached tabulation sheets

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Heidi A. Isakson, Wyoming City Clerk

ATTACHMENTS:

Staff Report

Tabulation Sheets

Resolution No. _____

STAFF REPORT

Date: April 30, 2012
Subject: Disposable Paper Products
From: Kim Oostindie, Human Resources Supervisor
Meeting Date: May 7, 2012

Recommendation:

It is recommended the City Council award the bid for disposable paper products to the low bidders Paper Central, Nichols, Miner Supply Company and KSS Enterprises in the amounts as shown on the attached tabulation sheets.

Sustainability Criteria:

Environmental Quality – Does not significantly impact this criterion.

Social Equity – Does not significantly impact this criterion.

Economic Strength – Does not significantly impact this criterion.

Discussion:

On April 17, 2012, four responses were received in answer to our invitation to bid on disposable paper products. Forty-nine invitations to bid were sent to prospective bidders.

The disposable paper products are utilized in the City's buildings and parks. Each department uses different products as per their needs and dispensing equipment. It is recommended the City Council award the bid to the low bidders (based on individual departmental needs), Paper Central, Nichols, Minder Supply Company and KSS Enterprises.

Budget Impact:

Disposable paper products are purchased as required throughout the year and funds are budgeted in the various departmental accounts.

The estimated expenditure for disposable paper products during the coming year is expected to total approximately \$18,000.00.

**CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS
ON DISPOSABLE PAPER PRODUCTS**

Opened By City Clerk On April 17, 2012 At 11:00 a.m. o'clock

All bid prices reduced to net.

All bid prices shown are firm for orders placed within one year from date of award of bid.

Product Code	Product Description	Case Size	Paper Central	Nichols	Miner Supply Company	KSS Enterprises
			Bid Price Per Case			
21606	Kleenex Facial Tissue	48 Boxes	\$41.00	\$57.00		
Substitute items: Tork Premium	Tork TF6920	30 Boxes			\$25.20	
6100	Bay West Dubi-Soft Facial Tissue	30 Boxes				\$18.07
34721	Kaydry Wiper	15 Boxes	\$61.00	\$70.98	\$129.90	
Substitute items: None						
47000	WYPALL L20 Wipers	12 Boxes	\$24.00	\$30.28	\$52.80	
Substitute items: 03380	BayWest Dubl-Tough DRC Wipers	20 Boxes				\$46.91
1500	Kleenex® C-Fold Towels	16 Packs	\$26.00	\$32.88		
Substitute items: 8N210	Response C-Fold Towels	16 Packs	\$22.95			
NETS22223	Netchoice White C-Fold Towels	16 Packs		\$22.34		
00049	Bay West Dubl-Soft C-Fold	12 Packs				\$20.53
Tork 520					\$21.88	
CB520	Coronet C-Fold Towels	16 Packs		\$29.84		\$21.92
Substitute items: 8N210	Response C-Fold Towels	16 Packs	\$22.95			
Tork 520					\$21.88	
NETS22223	Netchoice White C-Fold Towels	16 Packs		\$22.34		
49500	Bay West Dubl-Soft C-Fold	16 Packs				\$17.06
NETS22215	Net Choice Multifold Towels	16 Packs		\$22.70		
Substitute items: 8N21280	Response Multifold Towels	16 Packs	\$19.00			
Tork MB540	Tork MB540				\$19.98	
48500	Bay West Eco Soft Multifold	20 Packs				\$17.77

Product Code	Product Description	Case Size	Paper Central	Nichols	Miner Supply Company	KSS Enterprises
			Bid Price Per Case			
MB550A	Tork Advanced Hand Towels	16 Packs		\$29.85	\$20.99	\$21.68
Substitute items: 8N21280	Response Multi-fold Towels	16 Packs	\$19.00			
NETS22215	Net Choice Multifold Towels	16 Packs		\$22.70		
48500	Bay West Eco Soft Multifold	20 Packs				\$17.77
RB350A	Tork Advance Hand Roll	12 Rolls		\$31.89	\$22.99	\$22.94
Substitute items: 8N301	Response Hand Roll Towels	12 Rolls	\$22.50			
NET25053	Netchoice White Roll	12 Rolls		\$27.67		
45500	Bay West Eco Soft Roll	12 Rolls				\$22.19
RB800	Tork Advanced Hand Roll	6 Rolls		\$36.32		\$25.19
Substitute items: 8N303	Response Hand Roll Towels	6 Rolls	\$24.20			
NETS25052	Netchoice White Roll Towels	6 Rolls		\$30.93		
RB8002	Tork White Embossed				\$23.35	
45700	Bay West Eco Soft Roll Towels	6 Rolls				\$22.28
TJ0922A	Tork Universal Bath Tissue Mini Jumbo Roll	12 Rolls		\$36.72	\$24.99	\$26.50
Substitute items: 8N19920	Response Jumbo Roll Bath Tissue	12 Rolls	\$26.20			
NETS11293	Netchoice 2 Ply Jumbo Roll Tissue	12 Rolls		\$30.72		
MSJRT1000	White Embossed	12 Rolls			\$22.99	
10020	Bay West Jumbo Jr. TP	12 Rolls				\$23.49
TM6120S	Tork Advanced Bath Tissue	96 Rolls		\$44.72	\$35.49	\$37.70
Substitute items: 8N12375	Response Bath Tissue	96 Rolls	\$39.95			
NETS11904	Netchoice 2 Ply Bath Tissue	96 Rolls		\$42.56		
54900	Bay West Eco Soft TP	96 Rolls				\$35.53
TM1616S	Tork Universal Bath Tissue	96 Rolls		\$43.08		\$35.53
Substitute items: 8N12325	Response Bath Tissue	96 Rolls	\$35.00			
NETS11904	Netchoice 2 Ply Bath Tissue	96 Rolls		\$42.56		
APM250	White 2 Ply	96 Rolls			\$33.50	

Product Code	Product Description	Case Size	Paper Central	Nichols	Miner Supply Company	KSS Enterprises
			Bid Price Per Case			
NETS11904	Net Choice Tissue	96 Rolls		\$42.56		
Substitute items: 8N12325	Response Bath Tissue	96 Rolls	\$35.00			
AMP250	GEN500	96 Rolls			\$33.50	
TM1616S	Tork Universal Bath Tissue	96 Rolls				\$35.53
17713	Kleenex Cottonelle Bathroom Tissue	60 Rolls	\$28.95	\$43.24		
Substitute items: TM6511	Premium	96 Rolls			\$46.90	
6380	Bay West Dubl-Soft TP	80 Rolls				\$38.55
Percentage discount from the manufacturers list price for other miscellaneous disposable paper products:	Kimberly Clark			38%	30%	
	Net Choice			38%		
	SCA			38%	38%	30%
	Georgia Pacific			38%	35%	
	Bay West					35%
Minimum Order for deliveries			\$100.00			
Delivery Charge for under the minimum order			\$15.00			

ORDINANCE NO. 7-12

AN ORDINANCE TO AMEND SECTION 90-32 OF THE CODE
OF THE CITY OF WYOMING BY ADDING
SUBSECTION (89) THERETO

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 90-32 of the Code of the City of Wyoming is hereby amended by adding Subsection (89) thereto, to read as follows:

(89) To rezone 4.1 acres from R-1 Single Family Residential to R-4 Multiple Family Residential. (1952 44th Street SW, Section 27)

LEGAL DESCRIPTION:

That part of the NE ¼, Section 27, T6N, R12W, City of Wyoming, Kent County, Michigan, described as: Commencing at the N ¼ corner of Section 27; thence S87°08'E 887.89 feet along the North line of Section 27; thence S00°20'40"E 750.0 feet along the East line of the West 2/3 of the North ¾ of the West ½ of said NE ¼ to the PLACE OF BEGINNING of this description; thence S00°20'40"E 404.37 feet along said East line; thence S90°00'W 434.33 feet along the North line of Chateau Estates No. 10 to the NW corner of Lot 294; thence N00°20'40"W 426.12 feet; thence S87°08'E 435.0 feet to the place of beginning. This parcel contains 4.140 acres.

Section 2. This ordinance shall be in full force and effect the ____ day of _____, 2012.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a regular session of the City Council held on the _____ day of _____, 2012.

Heidi A. Isakson, City Clerk

MEMORANDUM

TO: Curtis Holt, City Manager

FROM: Timothy Cochran, City Planner

CC: Planning Commission
Rebecca Rynbrandt, Director of Community Services

DATE: April 30, 2012

SUBJECT: Chateau Village Apartments Rezoning Land Ownership

In an effort to ensure the most accurate information available to you and the City Council, the following information is being provided to compliment the staff and Planning Commission correspondence submitted for the May 7, 2012 Council meeting.

At the April 17, 2012 Planning Commission meeting, Rebecca Rynbrandt, Director of Community Services, presented to the Planning Commission and audience information related to the historical control of the property located at 1952-44th Street SW (Section 27) – the subject parcel of the rezoning request. Her presentation was founded on a historical review of City of Wyoming records and documents presented by the applicant. The written staff report, prepared by me and provided to Rebecca and the Planning Commission, made the assertion that the Koetje family (through Progressive Developers) did not obtain control of the subject rezoning property until October 1985. This statement was derived from the City Assessor records which identified the land transfer. Following the meeting, it has come to our knowledge that a land contract was in place since September 28, 1979 that gave a measure of control of the property to the Koetje's (see attached).

In consulting with Rebecca, recognizing the citizen comments and Planning Commission discussion regarding the evolution of control on this parcel, we felt it important that the City Council and Planning Commission be aware of this new information.

Cochran, Tim

From: Karen Koetje [johnlkoetjebuilder@comcast.net]

Sent: Monday, April 30, 2012 10:05 AM

To: Cochran, Tim

Subject: update

Attachments: KI-letter to Cochran re land contract.docx

Hi Tim,

Attached is a letter regarding the land contract for the 4 acres. Thanks and have a great day.

Karen Koetje

4/30/2012

Attachment to 4/30/12 email from Karen Koetje to Tim Cochran

April 27, 2012

The memorandum of land contract supplied by Mr. Visser suggested to us that we might have overlooked part of the history of the 4 acres that we have requested be rezoned. Our review of the recorded deed to Progressive Developers that we received from the title company does not indicate that it was given in connection with a land contract for this property. We understand that the assessor records also indicate a transfer of ownership effective in 1985.

After further investigation, we want to confirm to you that the 4 acres was under a land contract dated September 28, 1979 from the Van Dyk's to Progressive Developers. However, that fact does not fairly lead to Mr. Visser's conclusion that the need for a rezoning to R-4 to permit effective use of this parcel was 'self inflicted'.

This parcel, when owned by the Van Dyk's, was isolated on the north and east by an R-4 zone existing from at least 1972 and a natural elevation separation on the south. Access to it from the remainder of the Van Dyk property adjacent to the west for an R-1 development has for years been viewed as unrealistic. For those reasons, the 4 acres have been recognized by the City as suitable for R-4 zoning since at least the 1984 Wyoming Land Use Plan.

We wanted to correct anything that we provided to the City that stated or suggested that the Koetje's had no interest in the property before the deed was delivered. That would be an error on our part that was inadvertent and we wanted to set the record straight.



MAYOR
Jack A. Poll

AT-LARGE COUNCILMEMBER
Sam Bolt

AT-LARGE COUNCILMEMBER
Dan Burrill

AT-LARGE COUNCILMEMBER
Kent Vanderwood

1ST WARD COUNCILMEMBER
William A. VerHulst

2ND WARD COUNCILMEMBER
Richard K. Pastoor

3RD WARD COUNCILMEMBER
Joanne M. Voorhees

CITY MANAGER
Curtis L. Holt

April 24, 2012

Ms. Heidi A. Isakson
City Clerk
Wyoming, MI

Subject: Request to rezone 4.1 acres from R-1 Single Family Residential to R-4 Multiple Family Residential. The property is located at 1952-44th Street, SW (Section 27)

Requested by: John Lee Koetje

Recommendation: To deny the subject rezoning request.

Dear Ms. Isakson:

The above referenced request was reviewed by the Wyoming Planning Commission at its regular meetings on February 21, March 20, and April 17, 2012. Staff had the following comments:

The petitioner proposes to rezone this property to add 44 apartment units to the 292 existing units within the Chateau Village Apartment complex. The existing R-1 Single Family Residential district does not permit multiple family dwellings. The property is a wooded lot that is accessed, and served by utilities, from an existing private drive within the adjoining apartment complex. In staff's opinion, no other means of access into the property appears plausible. The site is approximately 800 feet south of 44th Street and 2000 feet from Burlingame Avenue. The development would include a garage stall for each of the units. The 24 and 12 unit buildings would have two-bedroom apartments of 1129 square feet. The 8 unit building would have one-bedroom apartments of 874 square feet. The architectural style of the buildings would be compatible with the existing apartment complex. The petitioner held an initial informational outreach meeting with the nearby property owners on February 2, 2012. He proposes to maintain a 100 foot wide do-not-disturb wooded buffer between the apartment buildings and the adjoining residential lots. He has voluntarily offered the attached letter requesting limiting the development to that shown on the site plan. The Michigan Zoning Enabling Act 110 of 2006 provides for the City Council to enter into agreements with developers as a condition to rezoning.

The City of Wyoming Land Use Plan 2020 identifies this property as suitable for medium-high density residential use. This designation is intended for densities of up to 16 units per acre. The proposed density is 10.7 units per acre. This property

has been continuously identified as suitable for multiple family use since the 1984 South Wyoming Land Use Plan (28 years).

The Development Review Team suggested the Planning Commission recommend to the City Council the proposed rezoning, subject to entering into the development agreement as voluntarily offered by the petitioner. Staff also recommended granting Site Plan Approval for Chateau Village Apartments Phase 4 subject to conditions.

At the February 21, 2012 public hearing, several adjoining residents were able to voice their concerns. The public hearing was extended to March 20, 2012, which allowed additional speakers and concerns to be raised. At that meeting the public hearing was closed, with the request deferred to April 17, 2012. At this third meeting, several residents spoke their concerns at the beginning of the meeting. The overall concerns raised by the residents included removal of the wood lot, loss of animal habitat, car head lights shining on to residences, whether additional apartments were needed in the community, the perceived negative impact on property values, and whether this rezoning was a self inflicted situation. Numerous letters and two petitions in opposition to the rezoning were submitted to the Planning Commission. A few letters in support were also provided. Commissioner Bueche provided his research demonstrating a 98% occupancy in 19 Wyoming apartment complexes totaling 4,376 units. A resident provided dissenting research to this information.

On March 20, 2012, a motion was made by Hegyi, supported by Micele, to recommend to City Council denial of the rezoning request. After discussion, the motion was carried over to the Planning Commission meeting of April 17, 2012. After further consideration at that meeting, the motion passed 6-2 (Bueche and Goodheart). Additional explanation regarding this proposal may be obtained from the Planning Commission minutes of February 21, March 20 and April 17, 2012. As an additional note, the proposed site plan for Chateau Village Apartments Phase 4 was not considered due to the recommendation for denial of the rezoning.

Respectfully submitted,



Timothy Cochran, City Planner
Planning and Development Department

cc: Curtis Holt, City Manager
Rebecca Rynbrandt, Director of Community Services

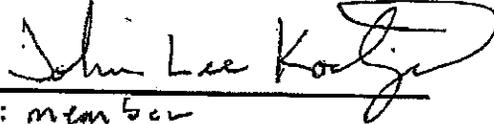
VOLUNTARY OFFER OF CONIDITIONS OF REZONING

Koetje Investors Limited Partnership, as owner of the parcel no. 41-17-27-201-023 has requested rezoning from R-1 Residential to R-4 Residential.

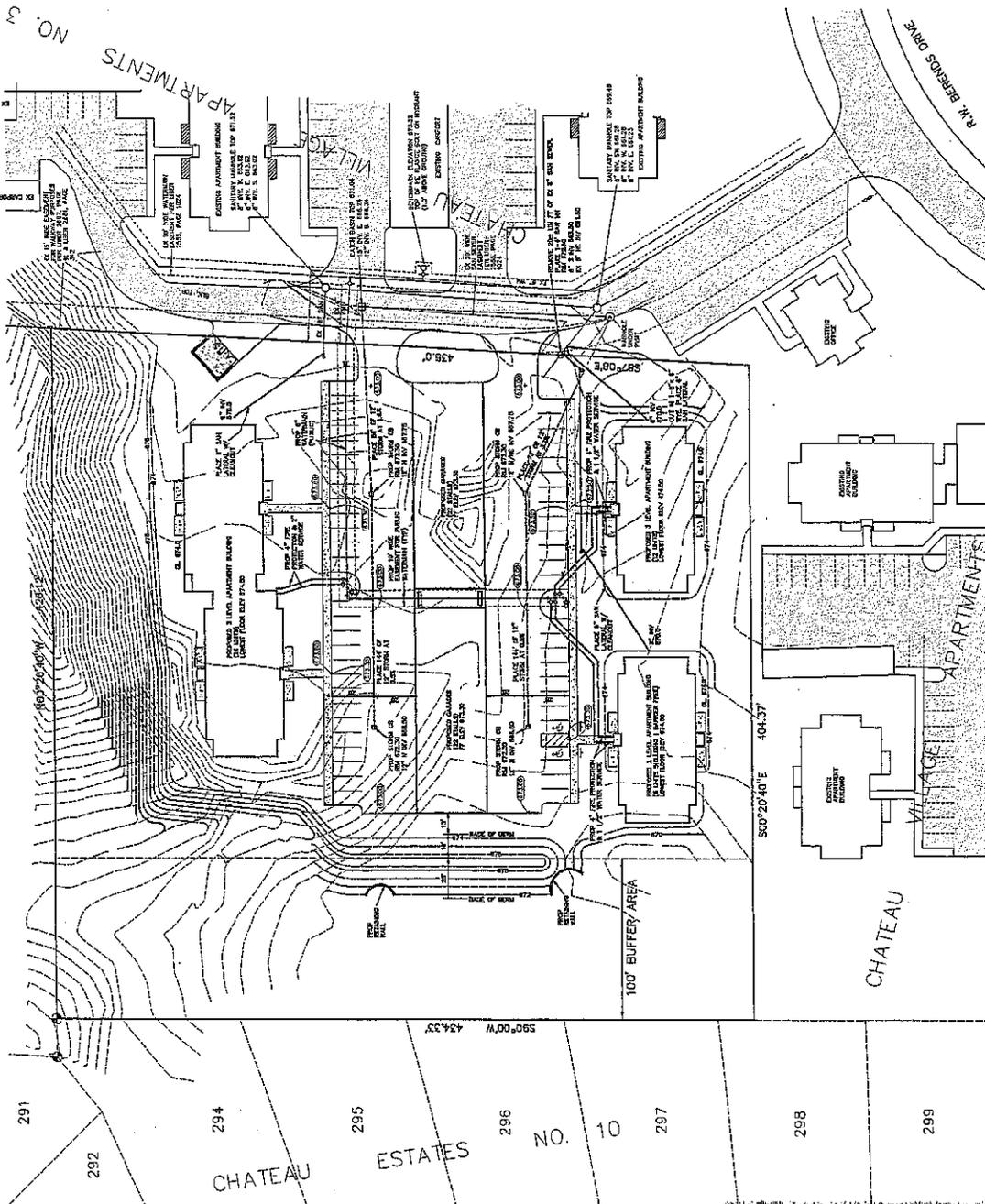
As a condition of the rezoning the owner voluntarily offers the following conditions:

1. The number of units and layout of the units on the property will be as shown on the site plan attached, subject to any minor changes as may be approved by the City Planner of the City of Wyoming.
2. The proposed development will be commenced within 2 years of the rezoning approval or the rezoning will be void and the property will revert to its former zoning classification.
3. This offer is contingent on the rezoning of the property from R-1 to R-4 Residential.
4. The legal description of the property is attached hereto.

Koetje Investors Limited Partnership


BY: member

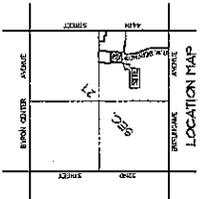
REVISIONS TO DRAWING NO. 10
 TOP OF THE DRAWING IS FOR TYPING
 OUR WORK SHOWN



- SCALE 1" = 40'
 3" = 120' INTERVAL
- LEGEND
- = 1" = 40'
 - = 3" = 120'
 - = 6" = 240'
 - = 12" = 480'
 - = 24" = 960'
 - = 48" = 1920'
 - = 96" = 3840'
 - = 192" = 7680'
 - = 384" = 15360'
 - = 768" = 30720'
 - = 1536" = 61440'
 - = 3072" = 122880'
 - = 6144" = 245760'
 - = 12288" = 491520'
 - = 24576" = 983040'
 - = 49152" = 1966080'
 - = 98304" = 3932160'
 - = 196608" = 7864320'
 - = 393216" = 15728640'
 - = 786432" = 31457280'
 - = 1572864" = 62914560'
 - = 3145728" = 125829120'
 - = 6291456" = 251658240'
 - = 12582912" = 503316480'
 - = 25165824" = 1006632960'
 - = 50331648" = 2013265920'
 - = 100663296" = 4026531840'
 - = 201326592" = 8053063680'
 - = 402653184" = 16106127360'
 - = 805306368" = 32212254720'
 - = 1610612736" = 64424509440'
 - = 3221225472" = 128849018880'
 - = 6442450944" = 257698037760'
 - = 12884901888" = 515396075520'
 - = 25769803776" = 1030792151040'
 - = 51539607552" = 2061584302080'
 - = 103079215104" = 4123168604160'
 - = 206158430208" = 8246337208320'
 - = 412316860416" = 16492674416640'
 - = 824633720832" = 32985348833280'
 - = 1649267441664" = 65970697666560'
 - = 3298534883328" = 131941395333120'
 - = 6597069766656" = 263882790666240'
 - = 13194139533312" = 527765581332480'
 - = 26388279066624" = 1055531162664960'
 - = 52776558133248" = 2111062325329920'
 - = 105553116266496" = 4222124650659840'
 - = 211106232532992" = 8444249301319680'
 - = 422212465065984" = 16888498602639360'
 - = 844424930131968" = 33776997205278720'
 - = 1688849860263936" = 67553994410557440'
 - = 3377699720527872" = 135107988821114880'
 - = 6755399441055744" = 270215977642229760'
 - = 13510798882111488" = 540431955284459520'
 - = 27021597764222976" = 1080863910568919040'
 - = 54043195528445952" = 2161727821137838080'
 - = 108086391056891904" = 4323455642275676160'
 - = 216172782113783808" = 8646911284551352320'
 - = 432345564227567616" = 17293822569102704640'
 - = 864691128455135232" = 34587645138205409280'
 - = 1729382256910270464" = 69175290276410818560'
 - = 3458764513820540928" = 138350580552821637120'
 - = 6917529027641081856" = 276701161105643274240'
 - = 13835058055282163712" = 553402322211286548480'
 - = 27670116110564327424" = 1106804644222573096960'
 - = 55340232221128654848" = 2213609288445146193920'
 - = 110680464422257309696" = 4427218576890292387840'
 - = 221360928844514619392" = 8854437153780584775680'
 - = 442721857689029238784" = 17708874307561169551360'
 - = 885443715378058477568" = 35417748615122339102720'
 - = 1770887430756116955136" = 70835497230244678205440'
 - = 3541774861512233910272" = 141670994460489364410880'
 - = 7083549723024467820544" = 283341988920978728821760'
 - = 14167099446048936441088" = 566683977841957457643520'
 - = 28334198892097872882176" = 1133367955683914915287040'
 - = 56668397784195745764352" = 2266735911367829830574080'
 - = 113336795568391491528704" = 4533471822735659661148160'
 - = 226673591136782983057408" = 9066943645471319322296320'
 - = 453347182273565966114816" = 18133887290942638644592640'
 - = 906694364547131932229632" = 36267774581885277289185280'
 - = 1813388729094263864459264" = 72535549163770554578370560'
 - = 3626777458188527728918528" = 145071098327541109156741120'
 - = 7253554916377055457837056" = 290142196655082218313482240'
 - = 14507109832754110915674112" = 580284393310164436626964480'
 - = 29014219665508221831348224" = 1160568786620328873253928960'
 - = 58028439331016443662696448" = 2321137573240657746507857920'
 - = 116056878662032887325392896" = 4642275146481315493015715840'
 - = 232113757324065774650785792" = 9284550292962630986031431680'
 - = 464227514648131549301571584" = 18569100585925261972062863360'
 - = 928455029296263098603143168" = 37138201171850523944125727360'
 - = 1856910058592526197206286336" = 74276402343701047888251454720'
 - = 3713820117185052394412572736" = 148552804687402095776502909440'
 - = 7427640234370104788825145472" = 297105609374804191553005818880'
 - = 14855280468740209577650290944" = 594211218749608383106011637760'
 - = 29710560937480419155300581888" = 1188422437499216766212023275520'
 - = 59421121874960838310601163776" = 2376844874998433532424046551040'
 - = 118842243749921676621202327552" = 4753689749996867064848093102080'
 - = 237684487499843353242404655104" = 9507379499993734129696186204160'
 - = 475368974999686706484809310208" = 19014758999987468259392372408320'
 - = 950737949999373412969618620416" = 38029517999974936518784744816640'
 - = 1901475899998746825939237240832" = 76059035999949873037569489633280'
 - = 3802951799997493651878474481664" = 152118071999898746075138979266560'
 - = 7605903599994987303756948963328" = 304236143999797492150277958533120'
 - = 15211807199989874607513897926656" = 608472287999594984300555917066240'
 - = 30423614399979749215027795853312" = 1216944575999189968601111834132480'
 - = 60847228799959498430055591706624" = 2433889151998379937202223668264960'
 - = 121694457599918996860111183413248" = 4867778303996759874404447336529920'
 - = 243388915199837993720222366826496" = 9735556607993519748808894673059840'
 - = 486777830399675987440444733652992" = 19471113215987039497617789346119680'
 - = 973555660799351974880889467305984" = 38942226431974078995235578692239360'
 - = 1947111321598703949761778934611968" = 77884452863948157990471157384478720'
 - = 3894222643197407899523557869223936" = 15576890572789631598094231476895440'
 - = 7788445286394815799047115738447872" = 31153781145579263196188462953790880'
 - = 1557689057278963159809423147689544" = 62307562291158526392376925907581760'
 - = 3115378114557926319618846295379088" = 124615124582317052784753851815163520'
 - = 6230756229115852639237692590758176" = 249230249164634105569507703630327040'
 - = 12461512458231705278475385181516352" = 498460498329268211139015407260654080'
 - = 24923024916463410556950770363032704" = 996920996658536422278030814521308160'
 - = 49846049832926821113901540726065408" = 1993841993317072844556061629042616320'
 - = 99692099665853642227803081452130816" = 3987683986634145689112123258085232640'
 - = 199384199331707284455606162904261632" = 7975367973268291378224246516170465280'
 - = 398768398663414568911212325808523264" = 15950735946536582756448493032340930560'
 - = 797536797326829137822424651617046528" = 31901471893073165512896986064681861120'
 - = 1595073594653658275644849303234093056" = 63802943786146331025793972129367222240'
 - = 3190147189307316551289698606468186112" = 127605887572292662051587944258734444480'
 - = 6380294378614633102579397212936722224" = 255211775144585324103175888517468888960'
 - = 12760588757229266205158794425873444448" = 510423550289170648206351777034937779840'
 - = 25521177514458532410317588851746888896" = 1020847100578341296412703554069875559680'
 - = 51042355028917064820635177703493777984" = 2041694201156682592825407108139751119360'
 - = 102084710057834129641270355406987555968" = 4083388402313365185650814216279502238720'
 - = 204169420115668259282540710813975111936" = 8166776804626730371301628432559004477440'
 - = 408338840231336518565081421627950223872" = 16333553609253460742603256865118008954880'
 - = 816677680462673037130162843255900447744" = 32667107218506921485206513730236017909760'
 - = 1633355360925346074260325686511800895488" = 65334214437013842970413027460472035819520'
 - = 3266710721850692148520651373023601790976" = 130668428874027685940826054920944071639040'
 - = 6533421443701384297041302746047203581952" = 26133685774805537188165210984188813278080'
 - = 13066842887402768594082605492094407163904" = 52267371549611074376330421968377646556160'
 - = 2613368577480553718816521098418881327808" = 52267371549611074376330421968377646556160'



Know what's below,
 Call before you dig.



SITE DEVELOPMENT PLAN
CHATEAU VILLAGES APARTMENT PHASE FOUR

FOR: MR. JAMES M. LEE
 10000 SHERMAN AVENUE
 PART OF THE 1/4 SECTION 27, 10N 09W
 CITY OF ST. LOUIS, MISSOURI

DESIGNED BY: James M. Lee
 DATE: 11-17-21

SCALE: 1" = 40'

PROJECT NO.: 21-0000

DATE: 11-17-21

BY: James M. Lee

DATE: 11-17-21