

**These Minutes are Subject To Formal Approval By The Wyoming  
Brownfield Redevelopment Authority At Its Next Regular Meeting**

WYOMING BROWNFIELD REDEVELOPMENT AUTHORITY  
MINUTES OF APRIL 21, 2015

MEMBERS PRESENT: Brann, Cummings, Hager, Isakson, Koezee, Morgan  
MEMBERS ABSENT: Leach  
STAFF: Ballard

Brann called the meeting to order at 4:04 p.m.

**Approval of Minutes**

Brann presented the minutes from the February 5, 2015 regular meeting. A motion was made by Morgan to approve the minutes, seconded by Isakson. Motion carried unanimously.

**New Business**

A. License Agreement for Site 36 – Gallop

A license agreement for Gallop was presented to the board for use of the parking lot located at 301 36<sup>th</sup> Street. Isakson also distributed a license agreement for Cummins Bridgeway for the use of the parking lot for a later date. Isakson explained the details of the events to the board. Morgan made a motion to authorize Isakson to sign both of the license agreements, Hager seconded it. Motion carried unanimously.

B. SME Proposal for Environmental Consulting Services

Isakson explained that Scott Smith recommended engaging SME to provide support for environmental services at Site 36. It is estimated the work will be complete within three months. The suggestion to the board was to budget \$5000.00 from the Brownfield Redevelopment Account to cover these environmental consulting services. Hager asked about the next step after this work is completed. Isakson explained the next step is characterizing the site. Koeze made a motion to support the SME proposal for environmental consulting services, Cummings seconded. Motion carried unanimously.

C. Brownfield Policy

Isakson explained there are currently seven Brownfield Plans. Isakson is currently working with Scott Smith regarding the development of a Brownfield Policy. Isakson sought input from the board about topics they would like addressed/included when developing the policy. Topics included environmental, aesthetics, safety, jobs, and reimbursements along with what would qualify for reimbursements.

**Treasurer's Report**

There was no report at this time. Isakson will email the board a report.

## **Secretary's Report**

### **A. Summary of Plan Amendments**

A summary of the plan amendments were included in the packet. Isakson noted that as of July 1, there will be statements of accounts for each individual plans. Isakson explained each of the individual Brownfield Plans to the board. Cummings suggested getting the Assessor's office involved for their recommended process suggestions in order to provide an accurate view of the tax capture values.

### **B. Marketing Report for Site 36**

The Right Place's Marketing Report for Site 36 was included in the board's packet.

### **C. MiBiz Article: Site 36 Listing**

An article about the listing of Site 36 was included in the packet.

## **President's Comments**

Thank you to Isakson for the work on the Brownfield Policy.

## **Public Comments**

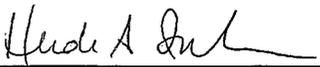
There were no public comments.

## **Board Comments**

Koeze inquired about an update from the Loeks property on 28<sup>th</sup> Street. Isakson updated the board on a recent meeting the City had with Loeks.

## **Adjournment**

Brann adjourned the meeting at 5:04 p.m.

  
Heidi A. Isakson, Secretary