

6.11 Nondiscrimination Policy

Title VI Plan

Policy Statement

The City of Wyoming (City) assures that no person shall, on the grounds of race, color, national origin, gender, disabilities or any other reason prohibited by law as provided by Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Civil Rights Restoration Act of 1987 (P.L. 100.259), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The City further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

In the event the City distributes federal aid funds to another governmental entity, the City will include Title VI language in all written agreements and will monitor for compliance.

The City's Human Resources Department is responsible for initiating and monitoring Title VI activities.

Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with the City of Wyoming. Any such complaint must be in writing and filed with the City Clerk within ninety (90) days following the date of the alleged discriminatory occurrence.

Organization and Staffing

The Director of Human Resources is responsible for ensuring the implementation of the City's Title VI Plan and is responsible for the overall management of the Title VI Plan including data collection and review. Questions about the City's Title VI Plan can be directed to:

City of Wyoming
Human Resources Department
1155 28th Street SW
PO Box 905
Wyoming, MI 49509-0905

Phone: (616) 530-7241
Fax: (616) 261-7103

The City's Director of Human Resources shall have a designated Title VI liaison for each of the special emphasis program areas listed below (if applicable):

Planning
Project Development
Right-of-Way
Construction
Research
Public Involvement
Compliance

The liaison shall be responsible for ensuring compliance, program monitoring, reporting, and education within their respective programs (if applicable).

All complaints will be directed to the Director of Human Resources.

Public Meetings

All meetings of the City Council, and all boards, commissions and committees established by the City Council, are conducted in compliance with Public Act 267 1976, as amended (MCL 15.261 - 15.275 Open Meetings Act).

Regular meetings of the Wyoming City Council are typically held on the first and third Mondays of each month. The meetings begin at 7:00 p.m. and are held at Wyoming City Hall located at 1155 28th Street SW, Wyoming, Michigan.

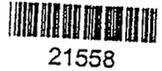
Work Sessions of the Wyoming City Council are typically held on the second Monday of each month. The meetings begin at 7:00 p.m. and are held at Wyoming City Hall located at 1155 28th Street SW, Wyoming, Michigan.

Public Involvement

The City Council has established several Boards and Commissions, which address specific needs of the community. All citizens interested in being appointed to a Board or Commission are encouraged to complete an application. Applications are available in the Office of the City Clerk. Most appointments are made by City Council. The City has a policy of nondiscrimination in all appointments.

Communication with Citizens

The City uses several methods of communication to provide the citizens of the community with information and opportunities. The City embraces diversity within the community and makes every attempt to effectively communicate with all citizens. This is accomplished by having bilingual staff members available for interpreting needs, contracting with professional interpreters, and providing citizens the opportunity to receive translated copies of correspondence and reports.



RESOLUTION NO. 21558

RESOLUTION TO AMEND THE
POLICY MANUAL BY ADDING SECTION 6.11

WHEREAS, a Title VI Plan is required for recipients and sub-recipients of federal funds, and

WHEREAS, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), related statutes and regulations provide that no person shall on the grounds of race, color, national origin, gender, disabilities or any other reason prohibited by law be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal funds, and

WHEREAS, the City of Wyoming, as a recipient and sub-recipient of federal funds is required to have a formal policy in place to ensure compliance with Title VI, and

WHEREAS, Section 6.11 - Nondiscrimination, will be added to the Miscellaneous section of the Policy Manual, now therefore.

BE IT RESOLVED, that the Wyoming City Council does hereby amend the Policy Manual by adding Section 6.11 - Nondiscrimination, and

BE IT FURTHER RESOLVED, that a copy of section 6.11 - Nondiscrimination is attached hereto.

Councilmember Wichmann moved, seconded by Councilmember Poll that the above Resolution be adopted.

Motion carried: 7 Yeas, 0 Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a regular session held on the 4th day of October, 2004.

Heidi A. Isakson
Heidi A. Isakson
Wyoming City Clerk

Attachment

RESOLUTION NO. 25171

RESOLUTION TO AMEND SECTION 6.11 OF THE CITY COUNCIL POLICY MANUAL

WHEREAS:

1. Section 6.11 of the City Council Policy Manual, entitled Nondiscrimination Policy, identifies the specific title of the staff members who are responsible for the implementation and management of the City's Title VI Plan.
2. Changes have occurred in the staffing and the titles of the Human Resource Department necessitating an amendment to the existing Council Policy on this matter.
3. It is recommended that the City Council amend Section 6.11 of the City Council Policy Manual by changing the title of the Human Resources representative responsible for implementation and management of the City's Title VI Plan.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby amend Section 6.11 of the City Council Policy Manual by amending the following paragraphs to read as follows:

Organization and Staffing

The Director of Human Resources is responsible for ensuring the implementation of the City's Title VI Plan and is responsible for the overall management of the Title VI Plan including data collection and review. Questions about the City's Title VI Plan can be directed to:

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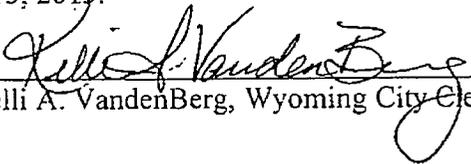
The liaison shall be responsible for ensuring compliance, program monitoring, reporting, and education within their respective programs (if applicable).

06/15/2015
Clerk/KV

All complaints will be directed to the Director of Human Resources.

Moved by Councilmember: Burrill
Seconded by Councilmember: Bolt
Motion Carried Yes 6
 No 0

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on June 15, 2015.


Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. 25171