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ASSESSOR'S REVIEW FORM

Date: _____/_____/_____ **Please Print or Type**

Property Address:_____ Parcel # __41-____-_____-_____-___

Owner:_____

Phone: (Home)_____ (Work)_____

Agent*, if you are not the owner _____

Agent's Phone_____

NOTE: Agents must attach a current authorization, signed by the owner within the last 30 days.

I. AMOUNT IN DISPUTE

From your notice list the following two values:

1. Proposed *Taxable Value:*_____ (Assessors' Market Value)
2. Proposed *Assessed Value:*_____ X 2 = $ _____

Your opinion of Market Value (What it would sell for)...- _____

Market Value Difference of opinion ..... =_____

EVIDENCE TO SUPPORT YOUR ESTIMATE OF VALUE

II. PHYSICAL, FACTUAL MATTERS IN DISPUTE: i.e., lot size, building age, condition of interiors/exteriors of building(s), etc. (Provide photos, if possible)

_____

III. MARKET VALUE IN DISPUTE: Assessed Value should be 50% of Market Value. Please *provide recent sales* data to support your opinion of Market Value. For example, sale of a similar property at 999 Any St., for $XX,XXX on 5/1/2008.

ARMS LENGTH SALES

Address	Sale Price	Date of Sale
_____	$_____	_____
_____	$_____	_____
_____	$_____	_____

IV. ADDITIONAL COMMENTS, i.e., recent purchase price & date on your property, current listing/asking price, recent construction costs, etc. If additional space is needed, add attachments.

_____

_____

If a change is made to your assessment because of this appeal, you will be notified by mail after February 28th. If you do not receive another notice or are still dissatisfied, contact our office during the first full week of March for an appointment with the Board of Review.

COMPLETE THIS PAGE ONLY IF THE PROPERTY YOU ARE APPEALING IS INCOME PROPERTY.**

Attach all, of the following that apply. When in doubt please contact us:

I. FINANCIAL INFORMATION FROM THE OWNER OF THE REAL ESTATE:

A. If the real estate is *owner occupied*:
   1. Operating statements for the business, including real estate expenses, for the past 3 years.

B. If you own the real estate and *rent it out*:
   1. Operating statements for the real estate at the appealed property for the past 3 years.
   2 . Copies of the appealed property's Leases.
   3. Rent Roll, listing all tenants and their rents.

C. Appraisals (for any purpose) completed within the last three years.

D. Purchase or listing information on this property over the last three years.

II. FINANCIAL INFORMATION FROM THE LESSEE (RENTER) OF THE REAL ESTATE:

A. Provide a copy of the Lease, in its entirety,

Please enter any further comments on the lines, below.

*__Agents__ must provide written authorization, signed by the owner within the last 30 days.

**** "Income Property",** as used here, refers to any size Commercial, Industrial, or "Rental" Residential property (Single Family, Duplex and Larger).